KWADUKUZA MUNICIPALITY

FINANCE DEPARTMENT

File Ref. Draft Budget 2016/2017

C:311 **Special Council: 31 March 2016**

SUBJECT: APPROVAL OF THE DRAFT BUDGET– 2016/2017 MTREF

PURPOSE:

To table, for formal consideration by Council the Draft Medium Term Revenue and Expenditure Framework (MTREF) for 2016/2017 financial year as well as the indicative budget for 2017/2018 and 2018/2019 financial years in terms of Chapter 4, Section 24 of the Municipal Finance Management Act, no 56 of 2003.

ATTACHMENTS:

- Draft Budget for the 2016/2017 MTREF

MAIN SUBMISSION:

In terms of Chapter 4, section 24 of the Municipal Finance Management Act, no 56 of 2003, the Operational and Capital Budgets for the 2016/2017 financial year and the subsequent two years are presented for the Council's consideration.

The submitted item will address the following salient matters contained within the attached budget submission:

- Operational Budget
- Capital Budget
- Status Of Compliance With The New Budget Reporting Formats
- Amendments To The Integrated Development Plan
- Rating Structures
- Tariff Of Charges
- Proposed Tariff Structure
- Budget Related Policies
- Measurable Performance Indicators For Revenue
- Consultations
- Budget Recommendations/Resolutions

OPERATIONAL BUDGET

The detailed operational budget as outlined in the attached budget pack (Table A1) contains the budget information for the upcoming budget year under consideration, ie 2016/2017 as well as the subsequent two financial years and the prior year.

- The following is a high level summary of the total revenue and expenditure over the MTREF are as follows:-

Description	2016/2017 '000	2017/2018 '000	2018/2019 '000
Total operating revenue	(1 362 336)	(1 463 003)	(1 564 116)
Total operating expenditure	1 339 399	1 410 389	1 497 605
Surplus/ deficit for the year	(22 937)	(52 614)	(66 510)
Utilised for capital funding	22 900	52 574	66 467
Net Surplus / Deficit	(37)	(40)	(43)

- Consistent with the 2015/2016 budget, the 2016/2017 budget focuses on the priorities of Council as outlined in the IDP. There are listed below:

- Basic Service Delivery
- Municipal Institutional Development and Transformation
- Local Economic Development (LED)
- Municipal Financial Viability and Management
- Good Governance and Public Participation
- Safe and Secure Environment
- Spatial Analysis
- Environmental Management

The following pertinent issues are highlighted for Councils information:

- In order to negate the effects of various pricing increases the average consumer is faced with the municipality has maintained a 6 % rebate on rates randages.
- The main driver of service charges is the increases in the electricity tariff's. Electricity sales have increased by 7.64%. This percentage increase is informed by consultation paper issued by NERSA.

- Employment costs appear to be increasing at a faster rate than the growth rate of the municipal revenue base. There is a danger to the long term financial sustainability of the municipality should this trend continue. Employments costs total 26% of total expenditure.

- Depreciation and asset impairment is expected to increase significantly as a result of the completion and commissioning of various completed capital projects.

- Detailed operational budget is highlighted in the following tables as included in the budget pack:-
  - A1 Budget Summary
  - A2 Budgeted financial performance: standard classifications
  - A2a Budgeted financial performance: standard classifications
  - A3 Budgeted financial performance: by municipal vote
  - A3a Budgeted financial performance: by municipal vote

CAPITAL BUDGET

- The detailed draft capital budget amounts to R 244 583 027 for the 2016/2017 financial year.

- The table below is indicative of the capital spending per Directorate as per the different funding sources:-

SUMMARY CAPITAL BUDGET 2016 / 2017				
DEPARTMENT	**TOTAL BUDGET**	**GRANTS**	**COUNCIL**	**LOANS**
MUNICIPAL MANAGER	11,020,000	11,000,000	20,000	-
CORPORATE SERVICES	3,670,000	-	3,670,000	-
CORPORATE GOVERNANCE	370,000	-	370,000	-
FINANCE	1,660,000	-	1,660,000	-
EDP	6,240,000	385,000	5,855,000	-
MUNICIPAL SERVICES	32,125,500	8,800,000	21,139,500	2,186,000
TECHNICAL SERVICES	**189,497,527**	**48,063,500**	**141,434,027**	**-**
CIVIL	132,910,147	38,063,500	94,846,647	-
ELECTRICITY	56,587,380	10,000,000	46,587,380	-
TOTAL	**244,583,027**	**68,248,500**	**174,148,527**	**2,186,000**

- The capital budget relates to projects for which the Council will be securing the available funding sources either through borrowings, internal capital funds, grants or other sources:

- Capital expenditure funded by means of a grant can only commence if written or gazetted allocations are in place.

- Detailed capital expenditure is highlighted in the following tables as included in the budget pack:-

  - A1 Budget summary
  - A5 Budgeted capital expenditure
  - A5a Budgeted financial position
  - A6 Budgeted financial position
  - A9 Asset management

STATUS OF COMPLIANCE WITH THE NEW BUDGET REPORTING FORMATS

The Budget and Treasury Office has complied with the new budget formats. Where Provincial Treasury has provided recommendations and enhancements to the relevant formats, these have been incorporated as far as practicable.

AMENDMENTS TO THE INTEGRATED DEVELOPMENT PLAN

The amendments to the IDP have been considered in the final completion of the 2015/2016 MTREF. A series of alignment sessions was undertaken between the various user departments, IDP , PMS and Budget Offices. A separate item dealing specifically with the IDP has been tabled for consideration.

RATING STRUCTURES

- **Determination Of Rates**

In terms of the Draft Rates Policy 2016/2017 (refer to **Annexure A**), the Municipality may levy different rates for different categories of properties. The rating structure for 2016/2017 financial year is proposed as follows:

- 0.635 cents in the Rand on the market value in respect of residential properties (including bed and breakfast establishments consisting of three bedrooms or less), and property categories not stated hereunder.
- 0.696 cents in the Rand on the market value in respect of residential properties used for commercial purposes (including bed and breakfast establishments comprising more than 3 bedrooms, apartment and villa establishments, and guesthouses of up to six rooms).

- 0.159 cents in the Rand on the market value in respect of agricultural properties and public service infrastructure properties.
- 1.965 cents in the Rand on the market value in respect of industrial, business and commercial properties, vacant properties, public benefit organisations, properties owned by an organ of state and used for public service purposes, and properties used for worship.
- 1.770 cents in the Rand on the market value in respect of guesthouses of more than 6 rooms.
- An additional 0.36 cents in the Rand on the market value in respect of commercial properties situated within the Special Rating Area as designated by Council
- That, in respect of improved residential properties, in addition to the statutory reduction of R15 000, a further reduction of R85 000 is approved for property values exceeding R130 000. Persons owning improved residential property with a rateable value of R130 000 and below will be not be liable for the payment of rates.
- That improved residential property with a rateable value of R130 000 and below, owned by registered indigent beneficiaries be exempt from the calculation of rates.
- That the first R50 000 of all vacant residential properties owned by registered indigent beneficiaries be exempt from the calculation of rates
- The first 30% of all Public Service Infrastructure (PSI) properties be exempt from the calculation of rates.

- **Exemptions, Rebates And Reductions**

In terms of qualifying criteria set out in the rates policy of the Council, the 2016/2017 rates be subject to the following exemptions, rebates and reductions:

- A general rebate, applicable in the 2016/2017 financial year only, in respect of all categories of properties, excluding properties in receipt of developers' rebates: 6%

The following shall apply after deduction of the general rebate:

- Pensioners and Disability Grantees rebates:

  Applicants under the age of 65 years - 25%
  Applicants between 65 and 75 years - 30%
  Applicants older than 75 years - 35%

- Agricultural properties: 50%

- Rebate: child headed households: 100%

- Excluded Services Rebate: 15%

- Places of worship: 100%

- Public benefit organizations: 100%

- Land reform beneficiaries: 100%

- State land: 100%

- Developers incentives (commercial), general rebate not applicable:

100% rebate	-	Year 1
90% rebate	-	Year 2
80% rebate	-	Year 3
70% rebate	-	Year 4
60% rebate	-	Year 5
No Incentive	-	From year 6 onwards

- Developers incentives (residential), applicable in respect of existing service level agreements only, general rebate not applicable:

100% rebate	-	Year 1
100% rebate	-	Year 2
90% rebate	-	Year 3
80% rebate	-	Year 4
70% rebate	-	Year 5
60% rebate	-	Year 6
50% rebate	-	Year 7
No Incentive	-	From year 8 onwards

- 40% rebate in respect of the following PSI properties (phasing out of rates):

  - national, provincial or other public roads on which goods, services or labour move across a municipal boundary;
  - water or sewer pipes, ducts or other conduits, dams, water supply reservoirs, water treatment plants or water pumps forming part of a water or sewer; and
  - railway lines forming part of a national railway system.

- **Date Of Operation Of Determination Of Rates**

This determination comes into operation on 01 July 2016.

- **Final Date For Payment Of Rates:**

- **Annual payment of rates:** The final date for the payment of annual rates be fixed at 30 September 2016. Interest and administration charges will be raised in terms of Council's Credit Control Policy and Tariff of Charges. Any capital rates outstanding as at 30 November 2016 will be subject to an administration charge of 10% as stipulated in Council's Credit Control Policy and Tariff of Charges.

- **Monthly rates payments:** The rates may be paid in 11 (eleven) equal instalments with the first instalment payable on or before the last municipal working day of August 2016. Thereafter each monthly instalment must be paid on or before the last working day of each month and provided that interest will accrue at 15.5% per annum in terms of Council's Credit Control Policy and Tariff of Charges if an instalment is not paid by the last working day of the month. Any capital rates outstanding as at 30 June 2017 will be subject to an administration charge of 10% as stipulated in Council's Credit Control Policy and Tariff of Charges.

- Council will by special arrangement with individual property owners agree that rates be paid annually. Application to pay rates on an annual basis must be completed by **15 July 2016.**

TARIFF OF CHARGES

Attached as Section 1.5 is the detailed tariff of charges.

PROPOSED TARIFF STRUCTURE

It is proposed that Council's tariff of charges be increased as follows and be advertised to the general public for implementation with effect from 1 July 2016:

- Refuse Removal charges - various as per tariff of charge with a maximum of 6%
- Electricity charges - various as per tariff of charge.
- Miscellaneous tariffs - various (see tariff of charges document)

BUDGET RELATED POLICIES

The following Budgeted Related Policies are attached as **Annexures A-M** for Council's consideration:-

- Annexure A Rates Policy
- Annexure B Credit Control & Debt Collection Policy
- Annexure C Indigent Policy
- Annexure D Tariff Policy
- Annexure E Investment & Cash Management Policy
- Annexure F Borrowing Framework Policy and Guidelines
- Annexure G Supply Chain Management Policy
- Annexure H Virement Policy
- Annexure I Budget Policy
- Annexure J Funding and Reserves Policy
- Annexure K Assets Management Policy
- Annexure L Long Term Financial Planning Policy
- Annexure M Infrastructure, Investments & Capital Projects

MEASURABLE PERFORMANCE INDICATORS FOR REVENUE

The following measurable performance indicators for revenue collections be set:

- Electricity income .....minimum collection rate of 90%
- Property rates income .....minimum collection rate of 90%
- Refuse income ..... minimum collection rate of 90%

CONSULTATIONS

His Worship, The Honourable Mayor, Cllr NR Mthembu
All Directorates in the form of individual meetings
Chief Financial Officer
The Municipal Manager
Provincial Treasury
Budget Steering Committee
Councillors

RECOMMENDATIONS

1. **DRAFT ESTIMATES OF INCOME & EXPENDITURE**

THAT in terms of Section 16(1) and (2) of the Municipal Finance Management Act, 56 of 2003:-

(i) The Draft Annual Budget of the Municipality for the Financial year 2016/2017; and

Indicative allocations for the two projected outer years 2017/2018 and 2018/2019; and the multi – year and single year capital appropriations are approved as set-out in **Sections 1.4, 2.11 and 2.13** attached hereto.

Budgeted Financial Perfomance (Revenue and Expenditure by Standard Classification) – **(Table A2)**

Budgeted Financial Perfomance (Revenue and Expenditure by Municipal Vote) – **(Table A3)**

Budgeted Financial Perfomance (revenue by Source and Expenditure by Type) – **(Table A4)**

Multi-year and single year capital appropriations by municipal vote and standard calssification and associated funding by source **(Table A5).**

(ii) That the draft finacial position, cash flow, cash-backed reserve/accumulated surplus, asset management and basic service delivery targets are adopted as set out in the following tables:

Budgeted Fiancial Position **(Table A6)**

Budgeted Cash Flows **(Table A7)**
Asset Management **(Table A9)**
Basic Service Delivery Measurements **(Table A10)**

2. DETERMINATION OF RATES

In terms of the Draft Rates Policy 2016/2017 (refer to **Annexure A**), the Municipality may levy different rates for different categories of properties. The rating structure for 2016/2017 financial year is proposed as follows:

- 0.635 cents in the Rand on the market value in respect of residential properties (including bed and breakfast establishments consisting of three bedrooms or less), and property categories not stated hereunder.
- 0.696 cents in the Rand on the market value in respect of residential properties used for commercial purposes (including bed and breakfast establishments comprising more than 3 bedrooms, apartment and villa establishments, and guesthouses of up to six rooms).
- 0.159 cents in the Rand on the market value in respect of agricultural properties and public service infrastructure properties.
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- An additional 0.36 cents in the Rand on the market value in respect of commercial properties situated within the Special Rating Area as designated by Council
- That, in respect of improved residential properties, in addition to the statutory reduction of R15 000, a further reduction of R85 000 is approved for property values exceeding R130 000. Persons owning improved residential property with a rateable value of R130 000 and below will be not be liable for the payment of rates.
- That improved residential property with a rateable value of R130 000 and below, owned by registered indigent beneficiaries be exempt from the calculation of rates.
- That the first R50 000 of all vacant residential properties owned by registered indigent beneficiaries be exempt from the calculation of rates
- The first 30% of all Public Service Infrastructure (PSI) properties be exempt from the calculation of rates.

3. EXEMPTIONS, REBATES AND REDUCTIONS

That in terms of qualifying criteria set out in the rates policy of the Council, the 2016/2017 rates be subject to the following exemptions, rebates and reductions:

- A general rebate, applicable in the 2016/2017 financial year only, in respect of all categories of properties, excluding properties in receipt of developers' rebates: 6%

The following shall apply after deduction of the general rebate:

- Pensioners and Disability Grantees rebates:

  Applicants under the age of 65 years - 25%
  Applicants between 65 and 75 years - 30%
  Applicants older than 75 years - 35%

- Agricultural properties: 50%

- Rebate: child headed households: 100%

- Excluded Services Rebate: 15%

- Places of worship: 100%

- Public benefit organizations: 100%

- Land reform beneficiaries: 100%

- State land: 100%

- Developers incentives (commercial), general rebate not applicable:

  100% rebate - Year 1
  90% rebate - Year 2
  80% rebate - Year 3
  70% rebate - Year 4
  60% rebate - Year 5
  No Incentive - From year 6 onwards

Developers incentives (residential), applicable in respect of existing service level agreements only, general rebate not applicable:

100% rebate	-	Year 1
100% rebate	-	Year 2
90% rebate	-	Year 3
80% rebate	-	Year 4
70% rebate	-	Year 5
60% rebate	-	Year 6
50% rebate	-	Year 7
No Incentive	-	From year 8 onwards

- 40% rebate in respect of the following PSI properties (phasing out of rates):

  - national, provincial or other public roads on which goods, services or labour move across a municipal boundary;
  - water or sewer pipes, ducts or other conduits, dams, water supply reservoirs, water treatment plants or water pumps forming part of a water or sewer; and
  - railway lines forming part of a national railway system.

4. DATE OF OPERATION OF DETERMINATION OF RATES

That this determination comes into operation on 01 July 2016.

5. FINAL DATE FOR PAYMENT OF RATES:

- **Annual payment of rates:** That the final date for the payment of annual rates be fixed at 30 September 2016. Interest and administration charges will be raised in terms of Council's Credit Control Policy and Tariff of Charges. Any capital rates outstanding as at 30 November 2016 will be subject to an administration charge of **10%** as stipulated in Council's Credit Control Policy and Tariff of Charges.

- **Monthly rates payments:** That rates may be paid in 11 (eleven) equal instalments with the first instalment payable on or before the last municipal working day of August 2016. Thereafter each monthly instalment must be paid on or before the last working day of each month and provided that interest will accrue at 15.5% per annum in terms of Council's Credit Control Policy and Tariff of Charges if an instalment is not paid by the last working day of the month. Any capital rates outstanding as at 30 June 2017 will be subject to an administration charge of 10% as stipulated in Council's Credit Control Policy and Tariff of Charges.

- Council will by special arrangement with individual property owners agree that rates be paid annually. Application to pay rates on an annual basis must be completed by 15 July 2016.

6. TARIFF OF CHARGES

- That the Council approve and adopt the amendments to its Tariff of Charges (noting that the electricity tariffs are pending approval by NERSA) as depicted on the schedules annexed hereto, and that these tariffs come into operation on 1 July 2016.

- That Council note that all tariffs listed in the Tariff of Charges will be subject to the payment of value added tax, except for fines, refundable deposits, and interest charges, and where specifically indicated as inclusive of value added tax.

PROPOSED TARIFF STRUCTURE

It is proposed that Council's tariff of charges be increased as follows and be advertised to the general public for implementation with effect from 1 July 2016:

- Refuse Removal charges - various as per tariff of charge with a maximum of 6%
- Electricity charges - various as per tariff of charge
- Miscellaneous tariffs - various (see tariff of charges document)

7. BUDGET RELATED POLICIES

THAT Council notes for consideration the draft policies with effect from 01 July 2016, the following Budget Related Policies as contained in **Annexures A-M** attached hereto:

- Annexure A Rates Policy
- Annexure B Credit Control & Debt Collection Policy
- Annexure C Indigent Policy
- Annexure D Tariff Policy
- Annexure E Investment & Cash Management Policy
- Annexure F Borrowing Framework Policy and Guidelines
- Annexure G Supply Chain Management Policy
- Annexure H Virement Policy

- Annexure I Budget Policy
- Annexure J Funding and Reserves Policy
- Annexure K Assets Management Policy
- Annexure L Long Term Financial Planning Policy
- Annexure M Infrastructure, Investments & Capital Projects

8. MEASURABLE PERFORMANCE INDICATORS FOR REVENUE

THAT the following measurable performance indicators for revenue collections be set:

- Electricity income ..... minimum collection rate of 90%
- Property rates income ..... minimum collection rate of 90%
- Refuse income ..... minimum collection rate of 90%

9. **THAT** it be noted that property rates are deemed zero rated in the treatment of Value Added Tax (VAT).

10. **THAT** it be noted that in respect of Capital Expenditure Estimates:

    In those instances where information has been provided in terms of Section 19(2) (b) of the Municipal Finance Management Act No. 56 of 2003, the approval of the capital budget constitutes project approval for the specific projects as reflected in the detailed capital budget.

    Where information in terms of Section 19(2)(b) of the MFMA is not provided, specific project approval is to be sought from Council during the course of the year prior to any spending taking place on these projects during the year. It be noted that should any expenditure be incurred on any of these projects without compliance with Section 19(2) of the MFMA such expenditure may be deemed as irregular.

11. **THAT** any savings on the capital budget is to be retained and not transferred to any other vote.

12. **THAT** for projects which have multiple sources of funding, any savings on the project attributable to the outcome of the competitive bidding processes of the council shall be apportioned in the following order of priority:
    - Reduction in council contribution towards the project.

- Reduction of the loan funding portion of the project.

13. **THAT** in terms of the priority in the execution of the capital budget, priority should first be given to all projects that have been rolled over of which are primarily grant funded. Upon completion of all rolled over projects can the departments commence with their new projects. The cash flow estimates of the municipality should be noted in this regard.

14. In terms of Section 62(1)(a) of the Municipal Finance Management Act No. 56 of 2003, it be noted that new projects for the 2016/2017 financial year can only proceed once full business and operating plans indicating efficient, effective and economical use of all assets to be acquired have been tabled and approved before council.

15. **THAT** in pursuance of the above and in terms of section 62(1) (c) of the Municipal Finance Management Act No. 56 of 2003, the Municipal Manager as well as all Executive Directors are to ensure that they develop and maintain efficient, effective and transparent systems of financial, risk management and internal control in terms of projects within their directorates that have been approved for execution.

16. **THAT** it be noted that should any roll-overs of grant funding persist into the 2016/2017 financial year , the respective Executive Director ensure the necessary detail motivations are completed for approval by National Treasury ,Provincial Treasury or the relevant transferring officer. This must be done within the timeframes and formats specified by the relevant regulating authority.
In the event that the National/Provincial Treasury refuses the roll-over of such funds or even a portion of the funds (Section 21 of DORA), then council will have to fund these projects out of internal funding and this will result in the reprioritisation of the approved capital budget for the 2016/2017 to 2017/2018 financial years in order to avoid cash flow and financial problems for the KwaDukuza Municipality. It is further noted that this motivation should be provided to the Finance directorate by 30 June 2016.

17. **THAT** in compliance with relevant sections of the Municipal Finance Management Act, Municipal Property Rates Act and the Municipal Systems Act, the budgets, rate and tariff determinations is published in the local press.

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L. Ntuli (Acting Manager: Assets)
L. Anthony (Accountant: AFS)
L. Sewsunker (Sub-Accountant: Assets)

COMMENTS / APPROVED

MUNICIPAL MANAGER
DATE:

KWADUKUZA MUNICIPALITY

2016/2017

DRAFT MID-TERM REVENUE AND EXPENDITURE FRAMEWORK

ABBREVIATIONS & ACRONYMS

AFS	Annual Financial Statements
AMC	Asset Management Committee
BSC	Budget Steering Committee
BTO	Budget & Treasury Office (Finance Department)
CFO	Chief Financial Officer
DORA	Division of Revenue Act
DORB	Division of Revenue Bill
COGTA	Co-operative Governance & Traditional Affairs
EXCO	Executive Committee
FMG	Financial Management Grant
GAMAP	Generally Accepted Municipal Accounting Practice
GDP	Gross Domestic Product
GRAP	Generally Recognised Accounting Practice
HIV/AIDS	Human Immune Deficiency Virus / Acquired Immune Deficiency Syndrome
IBTs	Inclining Block Tariff Structures
IDP	Integrated Development Plan
IT	Information Technology
KDM	KwaDukuza Municipality
kWh	Kilo Watt Hours
MANCO	Management Committee
MFMA	Municipal Finance Management Act 2003 (Act No. 56 of 2003)
MIG	Municipal Infrastructure Grant
MM	Municipal Manager (Accounting Officer)
MPCCs	Multi-Purpose Community Centres
MPRA	Municipal Property Rates Act 2004 (Act No. 6 of 2004)
MSA	Municipal Systems Act 2000 (Act No. 32 of 2000)
MSIG	Municipal Systems Improvement Grant
MTREF	Medium Term Revenue & Expenditure Forecast
MV	Market Value
NDPG	Neighbourhood Development Partnership Grant
NERSA	National Energy Regulator of South Africa
NT	National Treasury
PPP	Public-Private Partnerships
PSI	Public Service Infrastructure
PT	Provincial Treasury
SALGA	South African Local Government Association
SDBIP	Service Delivery & Budget Implementation Plan
VAT	Value-Added Tax

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1.1 MAYORS REPORT

INSERT MAYORS REPORT

1.2 RESOLUTIONS

The following resolutions approving the 2016/2017 – 2018/2019 MTREF are submitted to Council for consideration and adjusted where necessary:

1. **DRAFT ESTIMATES OF INCOME & EXPENDITURE**

THAT in terms of Section 16(1) and (2) of the Municipal Finance Management Act, 56 of 2003:-

(ii) The Draft Annual Budget of the Municipality for the Financial year 2016/2017; and Indicative allocations for the two projected outer years 2017/2018 and 2018/2019; and the multi – year and single year capital appropriations are approved as set-out in **Sections 1.4, 2.11 and 2.13** attached hereto.

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(ii) That the draft finacial position, cash flow, cash-backed reserve/accumulated surplus, asset management and basic service delivery targets are adopted as set out in the following tables:

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3. EXEMPTIONS, REBATES AND REDUCTIONS

That in terms of qualifying criteria set out in the rates policy of the Council, the 2016/2017 rates be subject to the following exemptions, rebates and reductions:

- A general rebate, applicable in the 2016/2017 financial year only, in respect of all categories of properties, excluding properties in receipt of developers' rebates: **6%**

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  90% rebate - Year 2
  80% rebate - Year 3
  70% rebate - Year 4
  60% rebate - Year 5
  No Incentive - From year 6 onwards

- Developers incentives (residential), applicable in respect of existing service level agreements only, general rebate not applicable:

  100% rebate - Year 1
  100% rebate - Year 2
  90% rebate - Year 3
  80% rebate - Year 4
  70% rebate - Year 5
  60% rebate - Year 6
  50% rebate - Year 7
  No Incentive - From year 8 onwards

- 40% rebate in respect of the following PSI properties (phasing out of rates):

  - national, provincial or other public roads on which goods, services or labour move across a municipal boundary;
  - water or sewer pipes, ducts or other conduits, dams, water supply reservoirs, water treatment plants or water pumps forming part of a water or sewer; and

- railway lines forming part of a national railway system.

4. DATE OF OPERATION OF DETERMINATION OF RATES

That this determination comes into operation on 01 July 2016.

5. FINAL DATE FOR PAYMENT OF RATES:

- **Annual payment of rates:** That the final date for the payment of annual rates be fixed at 30 September 2016. Interest and administration charges will be raised in terms of Council's Credit Control Policy and Tariff of Charges. Any capital rates outstanding as at 30 November 2016 will be subject to an administration charge of 10% as stipulated in Council's Credit Control Policy and Tariff of Charges.

- **Monthly rates payments:** That rates may be paid in 11 (eleven) equal instalments with the first instalment payable on or before the last municipal working day of August 2016. Thereafter each monthly instalment must be paid on or before the last working day of each month and provided that interest will accrue at 15.5% per annum in terms of Council's Credit Control Policy and Tariff of Charges if an instalment is not paid by the last working day of the month. Any capital rates outstanding as at 30 June 2017 will be subject to an administration charge of 10% as stipulated in Council's Credit Control Policy and Tariff of Charges.

- Council will by special arrangement with individual property owners agree that rates be paid annually. Application to pay rates on an annual basis must be completed by 15 July 2016.

6. TARIFF OF CHARGES

- That the Council approve and adopt the amendments to its Tariff of Charges (noting that the electricity tariffs are pending approval by NERSA) as depicted on the schedules annexed hereto, and that these tariffs come into operation on 1 July 2016.

- That Council note that all tariffs listed in the Tariff of Charges will be subject to the payment of value added tax, except for fines, refundable deposits, and interest charges, and where specifically indicated as inclusive of value added tax.

PROPOSED TARIFF STRUCTURE

It is proposed that Council's tariff of charges be increased as follows and be advertised to the general public for implementation with effect from 1 July 2016:

- Refuse Removal charges - various as per tariff of charge with a maximum of 6%
- Electricity charges - various as per tariff of charge
- Miscellaneous tariffs - various (see tariff of charges document)

7. BUDGET RELATED POLICIES

THAT Council notes, and approves for implementation with effect from 01 July 2016, the following Budget Related Policies as contained in **Annexures A - M** attached hereto:

- Annexure A Rates Policy
- Annexure B Credit Control & Debt Collection Policy
- Annexure C Indigent Policy
- Annexure D Tariff Policy
- Annexure E Investment & Cash Management Policy
- Annexure F Borrowing Framework Policy and Guidelines
- Annexure G Supply Chain Management Policy
- Annexure H Virement Policy
- Annexure I Budget Policy
- Annexure J Funding and Reserves Policy
- Annexure K Assets Management Policy
- Annexure L Long Term Financial Planning Policy
- Annexure M Infrastructure, Investments & Capital Projects

8. MEASURABLE PERFORMANCE INDICATORS FOR REVENUE

THAT the following measurable performance indicators for revenue collections be set:

- Electricity income ..... minimum collection rate of 90%
- Property rates income ..... minimum collection rate of 90%
- Refuse income ..... minimum collection rate of 90%

9. **THAT** it be noted that property rates are deemed zero rated in the treatment of Value Added Tax (VAT).

10. **THAT** it be noted that in respect of Capital Expenditure Estimates:

    In those instances where information has been provided in terms of Section 19(2) (b) of the Municipal Finance Management Act No. 56 of 2003, the approval of the capital budget constitutes project approval for the specific projects as reflected in the detailed capital budget.

    Where information in terms of Section 19(2)(b) of the MFMA is not provided, specific project approval is to be sought from Council during the course of the year prior to any spending taking place on these projects during the year. It be noted that should any expenditure be incurred on any of these projects without compliance with Section 19(2) of the MFMA such expenditure may be deemed as irregular.

11. **THAT** any savings on the capital budget is to be retained and not transferred to any other vote.

12. **THAT** for projects which have multiple sources of funding, any savings on the project attributable to the outcome of the competitive bidding processes of the council shall be apportioned in the following order of priority:
    - Reduction in council contribution towards the project.
    - Reduction of the loan funding portion of the project.

13. **THAT** in terms of the priority in the execution of the capital budget, priority should first be given to all projects that have been rolled over of which are primarily grant funded. Upon completion of all rolled over projects can the departments commence with their new projects. The cash flow estimates of the municipality should be noted in this regard.

14. In terms of Section 62(1)(a) of the Municipal Finance Management Act No. 56 of 2003, it be noted that new projects for the 2016/2017 financial year can only proceed once full business and operating plans indicating efficient, effective and economical use of all assets to be acquired have been tabled and approved before council.

15. **THAT** in pursuance of the above and in terms of section 62(1) (c) of the Municipal Finance Management Act No. 56 of 2003, the Municipal Manager as well as all Executive Directors are to ensure that they develop and maintain efficient, effective

and transparent systems of financial, risk management and internal control in terms of projects within their directorates that have been approved for execution.

16. **THAT** it be noted that should any roll-overs of grant funding persist into the 2016/2017 financial year , the respective Executive Director ensure the necessary detail motivations are completed for approval by National Treasury ,Provincial Treasury or the relevant transferring officer. This must be done within the timeframes and formats specified by the relevant regulating authority.
In the event that the National/Provincial Treasury refuses the roll-over of such funds or even a portion of the funds (Section 21 of DORA), then council will have to fund these projects out of internal funding and this will result in the reprioritisation of the approved capital budget for the 2016/2017 to 2017/2018 financial years in order to avoid cash flow and financial problems for the KwaDukuza Municipality. It is further noted that this motivation should be provided to the Finance directorate by 30 June 2016.

17. **THAT** in compliance with relevant sections of the Municipal Finance Management Act, Municipal Property Rates Act and the Municipal Systems Act, the budgets, rate and tariff determinations is published in the local press.

1.3 EXECUTIVE SUMMARY

EXECUTIVE SUMMARY

BACKGROUND

The MTREF outlines KDM's revenue and expenditure plans for the next 3 years, specifically highlighting sources of funds and how the funds will be utilsed in order to attain service delivery goals.

The MM, the CFO, the BSC and the BTO assist the Mayor in developing and implementing the budget process. KDM has no municipal entities.

- **KDM's MTREF complies with all legal requirements:**

  1. The Constitution 1996 (Act No. 108 of 1996)
  2. The Local Government: Transition Act 1993 (Act No. 209 of 1993)
  3. The MSA
  4. The MFMA
  5. The Municipal Structures Act 1998 (Act No. 117 of 1998)
  6. Municipal Budget & Reporting Regulations issued by NT
  7. MFMA Circulars published by NT
  8. Division of Revenue Act

- **The MTREF is influenced by the following elements:**

  1. Producing a balanced, credible and funded budget taking into account realistically anticipated revenues
  2. Delivering quality services on the ground
  3. Cost increases
  4. Tariff increases
  5. Debt recovery
  6. Asset management
  7. Borrowing levels

DRAFT MTREF HIGHLIGHTS

The MTREF 2016/2017 – 2018/2019 is covered comprehensively in Tables A1 to A10 and Supporting Tables SA1 to SA37.

Consolidated Overview of the 2016/2017 MTREF

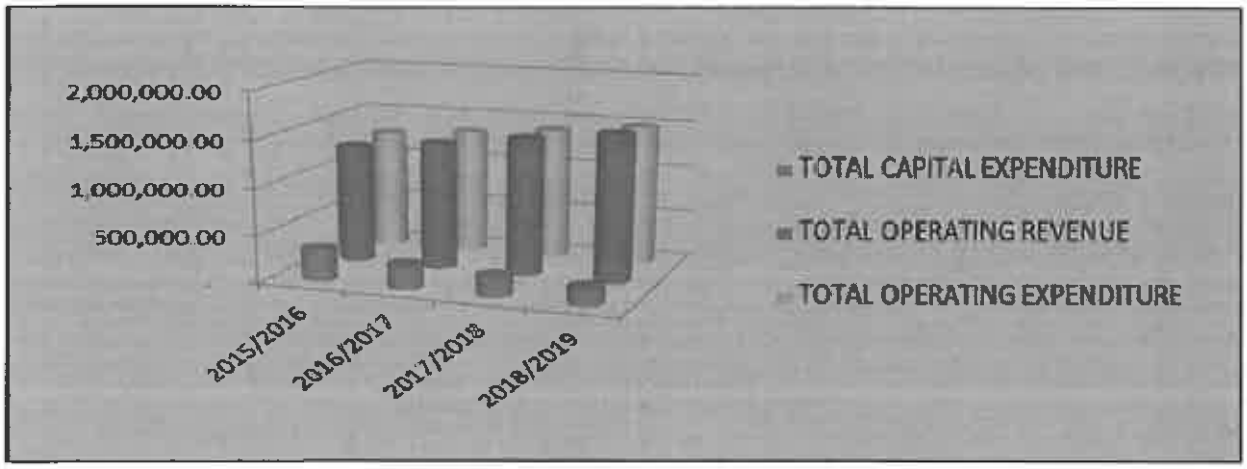
Description	2015/2016 '000	2016/2017 '000	2017/2018 '000	2018/2019 '000
Total operating revenue	(1 273 091)	(1 362 336)	(1 463 003)	(1 564 116)
Total operating expenditure	1 273 059	1 339 399	1 410 389	1 497 605
Surplus/ deficit for the year	(32)	(22 937)	(52 614)	(66 510)
Utilised for capital funding	-	22 900	52 574	66 467
Net Surplus / Deficit	(32)	(37)	(40)	(43)
Total capital expenditure	340 181	244 583	213 058	172 391

Total operating revenue is expected to grow by 7% for the 2016/2017 financial year when compared to the 2015/2016 Budget. For the two outer years, operational revenue will increase by R100 667 000 and R101 113 000 respectively.

Operational expenditure has grown to R1 339 399 000 in the 2016/2017 budget. For the 2017/2018 and 2018/2019 year, operational expenditure will increase by an estimated R70 990 000 and R87 216 000 for each of the respective outer years of the MTREF.

The total capital quantum is R244 583 027 for 2016/2017.

Below is a graphical representation of the 2016/2017 MTREF:-



DRAFT OPERATING BUDGET:

1. OPERATING REVENUE FRAMEWORK

The projected revenue is determined, inter alia, by setting tariffs which are not only affordable to the consumers, but also deemed to be fair and realistic.

The following table is a high-level summary of the 2016/2017 draft Revenue (Classified per main revenue source).

Description	Current Year 2015/2016				2016/2017 Medium Term Revenue & Expenditure Framework		
R thousand	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/2017	Budget Year +1 2017/2018	Budget Year +2 2018/2019
	R,000	R,000	R,000	R,000	R,000	R,000	R,000
Revenue By Source							
Property rates	305 871	305 871	305 871	305 871	346 237	367 707	391 603
Property rates - penalties & collection charges	12 106	5 050	5 050	5 050	12 106	12 832	13 640
Service charges - electricity revenue	649 849	648 591	648 591	648 591	680 624	733 943	792 886
Service charges - refuse revenue	58 563	58 563	58 563	58 563	68 077	72 161	76 708
Service charges - other	-	-	-	-	-	-	-
Rental of facilities and equipment	1 074	1 074	1 074	1 074	1 133	1 201	1 276
Interest earned - external investments	24 385	24 405	24 405	24 405	32 501	34 451	36 621
Interest earned - outstanding debtors	4 850	5 400	5 400	5 400	5 676	6 017	6 396
Fines	31 287	31 287	31 287	31 287	33 949	35 985	38 252
Licences and permits	180	183	183	183	193	205	218
Agency services	9 706	9 706	9 706	9 706	10 294	10 911	11 599
Transfers recognised - operational	119 022	123 283	123 283	123 283	130 372	145 058	150 541
Other revenue	46 313	59 648	59 648	59 648	41 177	42 533	44 376
Gains on disposal of PPE	-	30	30	30	-	-	-
Total Revenue (excluding capital transfers and contributions)	**1 263 206**	**1 273 091**	**1 273 091**	**1 273 091**	**1 362 336**	**1 463 003**	**1 564 116**

Significant components of the OPERATING REVENUE budget are as follows:

- **Capital Transfers**

In keeping with the prescribed formats issued by the Municipal Budget and Reporting Regulations, capital transfers and contributions are excluded from the operating statements. The inclusion of capital transfers would distort the calculation of the operating surplus/deficit.

- **Property Rates**

The significant increase in property rates is largely due to the following factors:-

1. Additional newly registered property rated from date of transfer.
2. Building completions.
3. Objection outcomes e.g. a few commercial properties increase in valuation.
4. Phasing out of developers' incentives.

- **Service Charges (Electricity and Refuse)**

Revenue generated from service chargers for 2016/2017 financial year amounts to R748 Million or 55 per cents generated from service charges revenue. Council has embarked on various processes which will enforce better revenue collections on service charges viz.

1. Revenue Enhancement Project
2. Development of an Energy Losses Task Team which will assist in the reduction of energy losses.
3. A contractor has been appointed for the disconnection/reconnection of electricity
4. Replacement of maximum demand meters

- **Transfers Recognised**

The following table reflects the transfer recognised – operational revenue:-

Description	Current Year 2015/2016			2015/16 Medium Term Revenue & Expenditure Framework		
R thousand	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/2017	Budget Year +1 2017/2018	Budget Year +2 2018/2019
	R,000	R,000	R,000	R,000	R,000	R,000
National Government:	**111 119**	**117 219**	**117 219**	**122 119**	**136 487**	**150 541**
Local Government Equitable Share	105 352	105 352	105 352	116 642	132 042	146 463
Municipal Systems Improvement	450	450	450	-	-	-
Finance Management	1 400	1 400	1 400	1 725	1 800	1 285
EPWP Incentive	1,418	1 418	1 418	1 285	-	-
MIG Funded PMU Costs	2 499	2 499	2 499	2 467	2 645	2 793
MIG Transfer to Ilembe	-	6 100	6 100	-	-	-
Provincial Government:	**8 448**	**6 064**	**6 064**	**8 253**	**8 571**	**-**
Provincialisation of	2 894	2 894	2 894	3 048	3 199	-

Libraries						
Museum Subsidy	166	166	166	175	184	-
Community Library Service Grants	510	510	510	537	565	-
Housing Accreditation	4 878	2 494	2 494	4 493	4 623	-
Total Operating Transfers and Grants	**119 567**	**123 283**	**123 283**	**130 372**	**145 058**	**150 541**

The following table is the summary of other revenue over the MTREF

Other Revenue by source	**Budget Year 2016/2017 '000**	**Budget Year +1 2017/2018 '000**	**Budget Year +2 2018/2019 '000**
Contributions demand based	14 140	14 140	14 140
Building plan fees	8 038	8 520	9 057
Electricity availability	2 991	3 225	3 483
Non-standard service connection	614	651	692
Disconnection / reconnection fees	2 730	2 894	3 076
Proceeds from insurance	1 920	2 035	2 163
Bid / Tender documents	843	893	950
Tampering fees	350	371	394
Rates certificates	589	624	663
Admin charges	1 500	1 590	1 690
Burial fees	641	680	722
other income	6 822	6 911	7 347
Total 'Other' Revenue	**41 177**	**42 533**	**44 376**

2. OPERATING EXPENDITURE FRAMEWORK

The Municipality's expenditure framework for the 2016/2017 MTREF is informed by the following:

- Balanced budget constraint (operating expenditure should not exceed operating revenue) unless there are existing uncommitted cash backed reserves to fund any deficit;
- Funding of the budget over the medium term as informed by Section 18 and 19 of the MFMA;
- The Capital programme is aligned to the backlog eradication plan

The following table indicative of the 2016/2017 draft operating expenditure by standard classification item:-

Description	Current Year 2015/2016				2016/2017 Medium Term Revenue & Expenditure Framework		
R thousand	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/2017	Budget Year +1 2017/2018	Budget Year +2 2018/2019
	R,000	R,000	R,000	R,000	R,000	R,000	R,000
Expenditure By Type							
Employee related costs	306 084	294 494	294 494	294 494	328 952	346 897	366 902
Remuneration of councillors	20 189	20 129	20 129	20 129	21 636	22 825	24 149
Debt impairment	11 372	35 372	35 372	35 372	35 977	36 576	37 247
Depreciation & asset impairment	71 082	73 912	73 912	73 912	78 750	82 691	87 073
Finance charges	26 033	26 033	26 033	26 033	24 697	23 307	22 354
Bulk purchases	496 944	490 000	490 000	490 000	527 217	568 340	613 807
Other materials	44 342	47 364	47 364	47 364	42 835	44 451	46 249
Contracted services	31 118	30 422	30 422	30 422	30 120	31 626	33 303
Transfers and grants	42 494	46 114	46 114	46 114	42 336	44 607	47 134
Other expenditure	213 098	208 751	208 751	208 751	206 386	208 551	218 841
Loss on disposal of PPE	423	468	468	468	494	519	546
Total Expenditure	**1 263 177**	**1 273 059**	**1 273 059**	**1 273 059**	**1 339 399**	**1 410 389**	**1 497 605**

Significant components of the OPERATING BUDGET are as follows:

- Bulk Purchases amount to approx. R527 216 708. This figure takes into consideration the Eskom increase in tariffs. Further assumptions are noted in Section 2.5

- Employee's related cost and council remuneration account for 26% (R350 587 000) of the budget (R1 339 399 000).

- Other expenditure amounts to R206,385,884

The following table is the breakdown of other expenditure costs over the MTREF:-

Other Expenditure By Type	Budget Year 2016/2017	Budget Year +1 2017/2018	Budget Year +2 2018/2019
Collection costs	4 621	4 852	5 109
Contributions to 'other' provisions	18 391	13 544	13 839
Consultant fees	-	-	-
Audit fees	5 863	6 156	6 482
General expenses	94 832	97 058	101 739
Dump charges	10 936	11 483	12 091
Replacement of faulty meters	2 450	2 573	2 709
Indigent support - parks and gardens department	12 256	12 991	13 809
Security services	10 935	11 481	12 090
Shark control expenditure	3 500	3 675	3 870
Call out to consumer complaints	10 741	11 278	11 875
Life saving Africa	-	-	-
Grant expenditure	103	109	114
Legal costs	3 214	3 375	3 544
Marketing	980	1 029	1 084
Bank charges	3 466	3 639	3 832
Insurance general	2 597	2 728	2 873
Refuse bags/contract	2 507	2 633	2 772
Valuations & valuation rolls	1 239	1 301	1 370
Processing of fines	81	85	89
Subsidies - selling schemes	321	337	354
Ward Committee members	4 308	4 523	4 763
Mr Price Pro expenditure	2 940	3 087	3 251
Advertising	2 009	2 109	2 221
Sundry Oils & Fuels	8 099	8 509	8 960
Total 'Other' Expenditure	**206 386**	**208 551**	**218 841**

General expenses are made up of the following major expenditure:-

DETAILS OF GENERAL EXPENDITURE			
PROFESSIONAL FEES	6,090,853	6,395,395	6,734,351
RETIREMENT RECOGNITION	5,782,000	6,071,100	6,403,158
REVENUE PROTECTION SERVICES	5,635,000	5,916,750	6,230,338
HOUSING ACCREDITATION EXPENDIT	4,780,440	5,019,462	5,285,493
SUBSCRIPTIONS	3,487,057	3,661,409	3,862,699
STREET LIGHTING CONSUMPTION	3,401,825	3,571,916	3,761,228
PROTECTIVE CLOTHING	3,285,251	3,449,513	3,632,338
PRINTING AND STATIONERY	3,169,098	3,327,553	3,504,325
SOFTWARE SUPPORT/LICENCES	2,558,708	2,686,644	2,829,036
TRAINING COSTS OF STAFF	2,159,494	2,267,469	2,387,614
WATER AND SANITATION	2,060,946	2,163,993	2,279,914
EPWP	2,058,000	2,160,900	2,268,945
TELEPHONE CALLS/RENTALS	2,051,695	2,154,279	2,268,456
INDIGENT SUPPORT	2,009,090	2,129,636	2,263,803
mSCOA IMPLEMENTATION	1,952,000	300,000	
RENT OF PROPERTY/OFFICES/HOUSE	1,932,833	2,029,475	2,137,037
TRAVELING & SUBSISTANCE	1,906,002	2,001,302	2,108,084
PUBLIC AFFAIRS	1,813,000	1,903,650	2,004,543
NON STANDARD SERVICE CONNEC.	1,808,336	1,898,753	1,999,387
LEASE-OFFICE MACHINES & EQUIP.	1,414,591	1,485,320	1,564,111
POSTAGE	1,097,902	1,152,798	1,214,177
MICROSOFT ENTERPRISE AGREEMENT	1,095,084	1,149,838	1,210,779
FOOD FOR WASTE	1,033,900	1,085,595	1,143,132

Further points to Note:-

- **Provision of Free Basic Services**

The municipality has a responsibility in ensuring that indigent households are provided with the basic municipal services by subsidizing the cost of services payable by indigent consumers. Indigent Support is financed from the Equitable Share grant funding.

Attached as Annexure C (under Section 2.4) is the Draft Indigent policy which details the indigent processes undertaken by KDM.

- **Capital Expenditure of the MTREF**

The MFMA Local Government Capital Asset Management Guideline 2008 calls for the establishment of an Asset Managemnt Committee (AMC). The AMC oversees asset management project outcomes; set asset management timetables and approve all asset management progress reports. This committee meets on a regular basis.

The Capital Budget focuses on the IDP objectives and KDM's infrastructure needs. Due to limited resources, KDM has to prioritise its spending.

The major aspects of the capital budget are listed below :

i. Increased focus on Civil and Electrical Infrastructure.
ii. Increased focus on cemeteries development.

Asset Management requires Council to allocate 40% of the capital budget to renewable of existing assets. Since KwaDukuza Municipality is still growing, with most of rural wards still needs new infrastructure like roads, sport fields, community halls and creches. It is because of these reasons that KwaDukuza Municipality only has 24% of the Capital Budget on renewal of existing assets, while 76% is booked for new assets. We believe in the long run 40% of capital budget will be achieved once the challenge of building new infrastructure to needy communities is addressed in line with IDP priorities. In addition, the construction of new infrastructure will reduce the usage of existing assets thereby extending their useful lives and reducing repairs and maintenance.

- **Finance Charges**

The following table is indicative of the amortisation schedules of the loans taken up by the municipality:-

DBSA R43M LOAN

	Interest	Installment			2016/2017 (01.07.2016 - 30.06.207)	2017/2018 (01.07.2017 - 30.06.2018)	2018/2019 (01.07.2018 - 30.06.2019)
30/09/2016	1,099,205.87	1,041,522.64	965	600727	2,083,045.28	2,083,045.28	2,083,045.28
31/03/2017	1,038,539.32	1,041,522.64	400	271000	2,137,745.19	1,919,675.87	1,701,524.38
30/09/2017	989,285.29	1,041,522.64			**4,220,790.47**	**4,002,721.15**	**3,784,569.66**
31/03/2018	930,390.58	1,041,522.64					
30/09/2019	881,070.53	1,041,522.64					
30/03/2019	820,453.85	1,041,522.64					
	5,758,945.44	**6,249,135.84**					

DBSA 10580/204 ANNUITY

	Interest	Installment			2016/2017 (01.07.2016 - 30.06.207)	2017/2018 (01.07.2017 - 30.06.2018)	2018/2019 (01.07.2018 - 30.06.2019)
30/09/2016	7,012.77	36,598.05	965	600717	75,424.29	41,135.91	-
31/03/2017	4,784.58	38,826.24	056	271000	11,797.35	2,474.92	-
30/09/2017	2,474.92	41,135.91			**87,221.64**	**43,610.83**	-
31/03/2018	-	-					
30/09/2019	-	-					
30/03/2019	-	-					
	14,272.27	**116,560.20**					

625

DBSA 11165/102 ANNUITY

	Interest	Installment			2016/2017 (01.07.2016 - 30.06.207)	2017/2018 (01.07.2017 - 30.06.2018)	2018/2019 (01.07.2018 - 30.06.2019)
30/09/2016	122,561.75	478,422.43	965	600718	995,087.14	557,000.26	-
31/03/2017	84,319.47	516,664.71	215	271000	206,881.22	43,983.95	-
30/09/2017	43,983.95	557,000.26			**1,201,968.36**	**600,984.21**	**-**
31/03/2018	-	-					
30/09/2019	-	-					
30/03/2019	-	-					
	250,865.17	**1,552,087.40**					

DBSA 9879/102 ANNUITY

	Interest	Installment			2016/2017 (01.07.2016 - 30.06.207)	2017/2018 (01.07.2017 - 30.06.2018)	2018/2019 (01.07.2018 - 30.06.2019)
30/09/2016	5,076.68	84,380.17	965	600722	84,380.17	-	-
31/03/2017	-	-	400	271000	5,076.68	-	-
30/09/2017	-	-			**89,456.85**	-	-
31/03/2018	-	-					
30/09/2019	-	-					
30/03/2019	-	-					
	5,076.68	**84,380.17**					

DBSA LOAN
61006918

	Interest	Installment			2016/2017 (01.07.2016 - 30.06.207)	2017/2018 (01.07.2017 - 30.06.2018)	2018/2019 (01.07.2018 - 30.06.2019)
12/31/2016	7,012,638.01	1,826,713.97	965	600735	3,780,374.52	4,196,275.33	4,606,349.57
6/30/2017	6,885,691.43	1,953,660.55	400	271000	13,898,329.44	13,482,428.63	13,072,354.39
12/31/2017	6,790,906.24	2,048,445.74			**17,678,703.96**	**17,678,703.96**	**17,678,703.96**
6/30/2018	6,691,522.39	2,147,829.59					
12/31/2018	6,695,898.90	2,143,453.08					
6/30/2019	6,376,455.49	2,462,896.49					
	40,453,112.46	**12,582,999.42**					

DBSA LOAN
61006919

	Interest	Installment			2016/2017 (01.07.2016 - 30.06.207)	2017/2018 (01.07.2017 - 30.06.2018)	2018/2019 (01.07.2018 - 30.06.2019)
12/31/2016	4,019,297.32	1,046,982.12	965	600736	2,166,723.74	2,405,097.51	2,640,131.79
6/30/2017	3,946,537.82	1,119,741.62	170	271000	7,965,835.14	7,727,461.37	7,492,427.09
12/31/2017	3,892,211.64	1,174,067.80			**10,132,558.88**	**10,132,558.88**	**10,132,558.88**
6/30/2018	3,835,249.73	1,231,029.71					
12/31/2018	3,837,758.13	1,228,521.31					
6/30/2019	3,654,668.96	1,411,610.48					
	23,185,723.60	**7,211,953.04**					

ABSA LOAN 3.1M

	Interest	Installment			2016/2017 (01.07.2016 - 30.06.207)	2017/2018 (01.07.2017 - 30.06.2018)	2018/2019 (01.07.2018 - 30.06.2019)
30/11/2016	89,557.89	168,654.73	965	600732	346,965.35	385,815.14	429,014.96
31/05/2017	79,902.00	178,310.62	046	271000	169,459.89	130,610.10	87,410.28
30/11/2017	70,596.47	187,616.15			**516,425.24**	**516,425.24**	**516,425.24**
30/05/2018	60,013.63	198,198.99					
30/11/2018	49,511.93	208,700.69					
30/05/2019	37,898.35	220,314.27					
	387,480.27	**1,161,795.45**					

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					2016/2017 (01.07.2016 - 30.06.207)	2017/2018 (01.07.2017 - 30.06.2018)	2018/2019 (01.07.2018 - 30.06.2019)
ABSA LOAN 21.5M			965	600725	5,019,149.03	-	-
	Interest	**Installment**	032	271000	66,747.60	-	-
30/12/2016	200,313.42	2,460,252.32	035	271000	5,606.80	-	-
30/06/2017	101,669.03	2,558,896.71	041	271000	10,512.76	-	-
30/11/2017	-	-	156	271000	4,205.10	-	-
30/05/2018	-	-	170	271000	75,205.53	-	-
30/11/2018	-	-	210	271000	49,059.53	-	-
30/05/2019	-	-	255	271000	23,828.92	-	-
	301,982.45	**5,019,149.03**	400	271000	66,816.21	-	-
					5,321,131.48	-	-

Summary of Loan

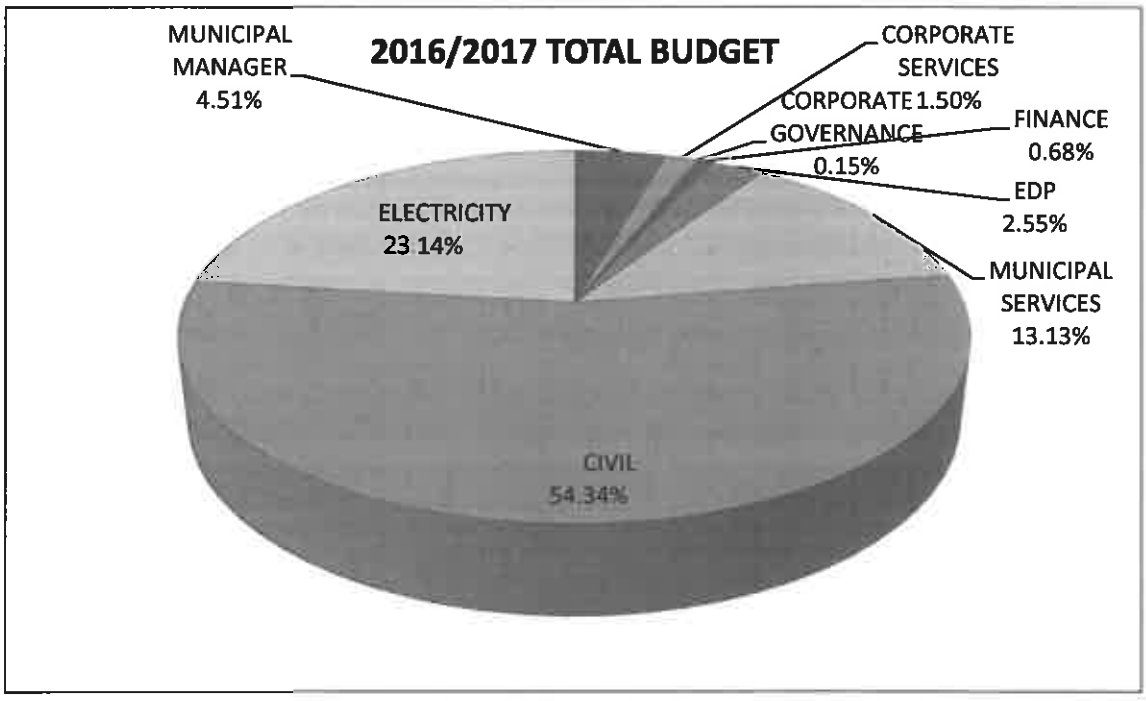
	2016/2017 (01.07.2016 - 30.06.207)	2017/2018 (01.07.2017 - 30.06.2018)	2018/2019 (01.07.2018 - 30.06.2019)
Capital Redemption	14,551,149.52	9,668,369.43	9,758,541.60
Finance Charges	24,697,107.36	23,306,634.84	22,353,716.14
	39,248,256.88	**32,975,004.27**	**32,112,257.74**

The following is indicative of the draft Capital Expenditure per source of funding for 2016/2017 :-

SUMMARY CAPITAL BUDGET 2016 / 2017				
DEPARTMENT	**TOTAL BUDGET**	**GRANTS**	**COUNCIL**	**LOANS**
MUNICIPAL MANAGER	R 11 020 000	R 11 000 000	R 20 000	-
CORPORATE SERVICES	R 3 670 000	-	R 3 670 000	-
CORPORATE GOVERNANCE	R 370 000	-	R 370 000	-
FINANCE	R 1 660 000	-	R 1 660 000	-
EDP	R 6 240 000	R 385 000	R 5 855 000	-
MUNICIPAL SERVICES	R 32 125 500	R 8 800 000	R 21 139 500	R 2 186 000
TECHNICAL SERVICES	**R 189 497 527**	**R 48 063 500**	**R 141 434 027**	-
CIVIL	R 132 910 147	R 38 063 500	R 94 846 647	-
ELECTRICITY	R 56 587 380	R 10 000 000	R 46 587 380	-
TOTAL	**R 244 583 027**	**R 68 248 500**	**R 174 148 527**	**R 2 186 000**

This year marks the fourth democratic local government elections. The elections will bring about a change in the municipal demarcations, thus leading to a revised local government allocations after the said elections.

Below is a graphical representation of the 2016/2017 draft capital expenditure per department:-



KEY ASSUMPTIONS

- **DoRA**

All National and Provincial Grant allocations have been taken into account.

- **Inflation**

The changes in tariffs have been considered in accordance with the Rates and Tariff policy of the municipality and comply with Section 74 of the Municipal systems Act.

It is proposed that Council's tariff of charges be increased as follows and be advertised to the general public for implementation with effect from 1 July 2016:

- Property Rates increase of 6%
- Refuse Removal charges – various as per tariff of charges with a maximum of 6%
- Electricity charges – various as per tariff of charges

(Bulk purchases increased by 7.86% and electricity sales increased by 7.64%. both these percentage increases are informed by the consultation paper issued by NERSA)

- Miscellaneous tariffs – various (see tariff of charges document)

The inflation rate is used for calculating salary/wage increases for all employees, including Section 57 employees. Outer years have been budgeted for at inflation.

Refuse removal tariffs have been increased on average 6 % in order to ensure the sustainability and viability of the service. Preceding years has indicated that the budgeting was geared towards the operating requirements of the section, thereby not allowing sufficient funds to ensure that the capital assets and maintained, replaced and extended. This increase will allow the basic services to community to continue without risk of assets not working as intended or meeting demand.

For specific budget assumptions used in the MTREF, please refer to the Section 2.5

MUNICIPAL ENTITIES

The municipality does not have any municipal entities. Therefore, any associated documentation has not been tabled in this regard.

PAST PERFORMANCE HIGHLIGHTS

KDM received unqualified audit reports for the pervious ten consecutive years.

ALIGNMENT WITH GOVERNMENT PRIORITIES

The following priorities have been incorporated into the MTREF 2016/2017 to 2018/2019:

- **National Priorities**

The President's 2016 State of the Nation Address indicated that local government has an obligation to:

1. Job Creation
2. Better Education
3. Improved Health Services
4. Rural Development & Land Reform
5. Spending of public funds wisely and reducing of wasteful expenditure that forms part of cost cutting measures
6. Monitoring of the Back to Basics Local Government Implementation Plan.

The National Budget Review 2016 state that local government must:

1. Enforce financial discipline; on budget spending and sound cash management
2. Ensure enhanced service delivery and communities receive value for money
3. Embark on drought awareness initiatives
4. Provide decent and sustainable jobs (especially in Health and Education)
5. Ensure further economic growth
6. Develop infrastructure

- **Provincial Priorities**

The MTREF and IDP are aligned with the KZN Provincial Growth & Development Strategy. This strategy involves:

1. Strengthening and building government to facilitate sustainable development, public participation in decision making, implement performance driven transformation and co-operative governance
2. Improve and expand basic service delivery for a better quality of life for all
3. Implement economic programmes to raise investments, increase exports and capitalise on provincial resources, strengths and synergies
4. Create programmes to increase employment opportunities, access to finance, human capacity and skills development, that also addresses the challenges of the second economy
5. Reduce poverty and increase vulnerable groups' access to social security nets and services
6. Comprehensively address the spread of HIV/AIDS pandemic and the associated economic and social impacts
7. To manage, preserve and enhance the natural environment and comprehensively address an environmental management system for sustainable development.

- **District Priorities**

The MTREF and IDP have taken the strategic goals of the iLembe IDP into consideration, which include:

1. Promoting investment and development
2. Introducing incentives that attract development initiatives
3. Establishing and promoting PPPs
4. Preserving and protecting the natural environment
5. Promoting cultural, community based tourism and integrated tourism development
6. Establishing co-operatives that maximise economic opportunities in the agricultural sector

The above key assumptions are further explained under Section 2.5

DEBT RECOVERY AND CREDIT CONTROL

The municipality budgets for the provision for bad debt in accordance with the prescrpits of GRAP. This is to impair the asset so as to reflect the collection probability. This effectively ensures the debtors as indicated on the balance sheet is not overstated. Bad Debt is however only written off when all prospective debt recovery mechinisms are exhausted and possibility of recovery is remote.

There may therefore be a timing difference between the impairment of the debt (provision for bad debt) and the actual "write-off" of this debt.

Any bad debts written off are done so directly against the gross value of the debt and not the impairment provision recognised. This reduction of debtors has a resultant effect of reducing the subsequent impairment calculated. The nett effect of this movement is recognised in the Statement of Financial Performance.

DEBT COLLECTION RATES

The municipality will undertake to review of the appliability and accuracy of the collection percentages within the forthcoming budget consideration period. Should there be any amendments to these percentages, same will be adjusted in the final budget documents. Council has embarked on various processes which will enforce better revenue collections on service charges viz.

1. Revenue Enhancement Project
2. Development of an Energy Losses Task Team which will assist in the reduction of energy losses.
3. A contractor has been appointed for the disconnection/reconnection of electricity
4. Replacement of maximum demand meters

DEBTORS:

The municipality has applied a 95% collection rate. During the next two month we will confirm and validate the accuracy of the collection percentage applied. It should however be noted that the municipality has implemented various mechanisms to enhance the revenue collection processes. Amongst these are the revenue enhancement project, the formation of an energy loss task team between the finance department and the electricity department, the appointment of a contractor to perform hard disconnections and reconnections and the replacement of maximum demand meters.

COST CUTTING MECHANISMS

The municipality has in the prior year implemented cost cutting and financial austerity measures. These principles are aligned to Department of Co-Operative Governance's Back to Basics programme.
This was implemented in the prior year and continues to be embedded in the budget principles.

CASH FLOW MANAGEMENT

One of the significant funding sources of capital expenditure in the prior years was internal reserves. Whilst this allowed accelerated service delivery, the internal cash reserves did not have the ability to recover.

Recognising that this may in the long term impact the financial sustainability of KDM , Council has proactively adopted the funding a reserves policy which stipulates the minimum funding requirements which Council must strive to achieve in the medium to long term.

Given that numerous service delivery imperatives remain, a phased in approach will be implemented to ensure a balance is achieved between service delivery and financial prudence.

This process has commenced in the current year with a four year progressive plan to ensure capital funding is achieved via operating surpluses so as to decrease our reliance on reserves.

In the current year the target is a reduction of 25% of the average expenditure of R 200 m (i.e. R 50 mill). This will reduce by a further 25% year on year until reserves have stabilised and begun to increase. This will be closely monitored during the MTREF and adjusted where required.

1.4 DRAFT BUDGET TABLES

DRAFT BUDGET TABLES

In terms of the Municipal Budget and Reporting Regulations, the 10 primary budget tables, as attached, reflects the 2015/2016 budget and MTREF to be supported by Council and made public for comment.

Budget Table	Synopsis of table
Table A1	High level summary of the municipality's budget, including operating, capital, financial position, cash flow and MFMA funding compliance.
Table A2	Indicative of the budgeted financial performance with regards to revenue and expenditure per standard classification.
Table A3	Indicative of the budgeted financial performance with regards to revenue and expenditure and operating surplus or deficit per municipal vote.
Table A4	Indicative of the budgeted financial performance with regards to revenue by source and expenditure by type.
Table A5	Indicative of the municipality's capital projects in relation to the capital expenditure by municipal vote, capital expenditure by classification, and funding sources. Also included is information pertaining to capital transfers from National and Provincial government. KDM has adopted a multi-year capital budget appropriation.
Table A6	Indicative of the financial position of the municipality.
Table A7	Indicative of the cash and cash equivalent of the municipality over the draft MTREF.
Table A8	Indicative of the Cash Backed Reserves/ Accumulated Surplus. Represents an evaluation of the funding levels by forecasting cash and investments at year end and reconciling the available funding to the liabilities in existence. This is in line with MFMA legislation.
Table A9	Represents the municipal capital allocations to the funding of new assets and renewal of existing assets. This also includes spending on repairs and maintenance.
Table A10	Indicative of the service delivery levels, including backlogs, for each of the main services.

KZN292 KwaDukuza - Table A1 Budget Summary

Description	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
R thousands	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Financial Performance										
Property rates	248 224	267 642	283 784	317 977	310 921	310 921	310 921	358 342	380 539	405 243
Service charges	510 312	574 483	621 653	708 412	707 154	707 154	707 154	748 700	806 104	869 593
Investment revenue	21 099	21 700	30 491	24 385	24 405	24 405	24 405	32 501	34 451	36 621
Transfers recognised - operational	95 652	100 142	119 744	119 022	123 283	123 283	123 283	130 372	145 058	150 541
Other own revenue	93 382	87 442	99 059	93 411	107 328	107 328	107 328	92 421	96 851	102 117
Total Revenue (excluding capital transfers and contributions)	968 660	1 051 410	1 154 731	1 263 206	1 273 091	1 273 091	1 273 091	1 362 336	1 463 003	1 564 116
Employee costs	200 715	227 441	251 404	306 084	294 494	294 494	294 494	328 952	346 897	366 902
Remuneration of councillors	15 130	16 608	17 612	20 189	20 129	20 129	20 129	21 636	22 825	24 149
Depreciation & asset impairment	42 159	49 452	59 651	71 082	73 912	73 912	73 912	78 750	82 691	87 073
Finance charges	8 135	11 601	19 808	26 033	26 033	26 033	26 033	24 697	23 307	22 354
Materials and bulk purchases	393 786	435 558	471 655	541 286	537 364	537 364	537 364	570 052	612 790	660 056
Transfers and grants	41 915	33 169	20 752	42 494	46 114	46 114	46 114	42 336	44 607	47 134
Other expenditure	148 789	177 504	226 049	256 010	275 013	275 013	275 013	272 977	277 272	289 937
Total Expenditure	850 629	951 334	1 066 931	1 263 177	1 273 059	1 273 059	1 273 059	1 339 399	1 410 389	1 497 605
Surplus/(Deficit)	118 040	100 076	87 800	29	32	32	32	22 937	52 614	66 510
Transfers recognised - capital	21 012	41 509	73 995	83 317	68 755	68 755	68 755	68 249	72 368	63 066
Contributions recognised - capital & contributed assets	18 429	5 025	15 195	14 500	2 500	2 500	2 500	–	–	–
Surplus/(Deficit) after capital transfers & contributions	157 481	146 611	176 990	97 846	71 287	71 287	71 287	91 185	124 982	129 576
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) for the year	157 481	146 611	176 990	97 846	71 287	71 287	71 287	91 185	124 982	129 576
Capital expenditure & funds sources										
Capital expenditure	107 140	260 066	245 561	375 344	340 181	340 181	340 181	244 583	213 059	172 392
Transfers recognised - capital	21 012	41 509	77 495	83 317	68 755	68 755	68 755	68 249	72 368	63 066
Public contributions & donations	18 429	5 025	15 195	14 500	2 500	2 500	2 500	2 186	–	–
Borrowing	25 870	13 150	74 739	17 295	18 368	18 368	18 368	–	–	–
Internally generated funds	41 830	200 382	78 132	260 232	250 558	250 558	250 558	174 149	140 690	109 326
Total sources of capital funds	107 140	260 066	245 561	375 344	340 181	340 181	340 181	244 583	213 059	172 392
Financial position										
Total current assets	623 036	654 754	668 110	425 229	541 521	541 521	541 521	444 889	423 152	449 709
Total non current assets	929 694	1 148 909	1 659 081	1 650 547	1 928 681	1 928 681	1 928 681	2 090 108	2 219 911	2 304 520
Total current liabilities	254 500	286 936	258 529	226 834	261 290	261 290	261 290	221 291	233 791	234 442
Total non current liabilities	160 269	232 156	298 870	379 417	367 833	367 833	367 833	331 921	324 452	316 694
Community wealth/Equity	1 137 961	1 284 572	1 769 792	1 469 526	1 841 078	1 841 078	1 841 078	1 981 786	2 084 820	2 203 093
Cash flows										
Net cash from (used) operating	187 759	199 143	182 565	222 623	150 573	150 573	150 573	186 769	196 822	199 854
Net cash from (used) investing	(88 318)	(254 944)	(230 301)	(364 844)	(343 480)	(343 480)	(343 480)	(244 583)	(213 106)	(172 555)
Net cash from (used) financing	26 162	69 225	65 756	2 947	27 991	27 991	27 991	(9 260)	(8 168)	(8 259)
Cash/cash equivalents at the year end	528 947	542 371	540 391	280 890	375 475	375 475	375 475	308 401	283 949	302 989
Cash backing/surplus reconciliation										
Cash and investments available	528 947	542 371	540 391	280 890	375 475	375 475	375 475	308 401	283 948	302 989
Application of cash and investments	107 822	138 433	110 816	46 653	72 708	72 708	72 708	105 374	169 382	197 393
Balance - surplus (shortfall)	421 126	403 938	429 575	234 237	302 766	302 766	302 766	203 027	114 566	105 596
Asset management										
Asset register summary (WDV)	928 693	1 147 922	1 657 919	1 645 692	1 923 720	1 923 720	2 089 059	2 089 059	2 218 908	2 303 681
Depreciation & asset impairment	42 159	49 452	59 651	71 082	73 912	73 912	78 750	78 750	82 691	87 073
Renewal of Existing Assets	35 596	73 242	36 593	96 391	108 106	108 106	108 106	59 689	31 389	16 977
Repairs and Maintenance	63 303	73 669	78 868	94 004	97 027	97 027	95 478	95 478	100 252	105 565
Free services										
Cost of Free Basic Services provided	–	–	–	–	–	–	–	–	–	–
Revenue cost of free services provided	40 966	44 417	45 566	82 644	82 644	82 644	82 808	82 808	69 585	73 065
Households below minimum service level										
Water:	–	–	–	–	–	–	–	–	–	–
Sanitation/sewerage:	–	–	–	–	–	–	–	–	–	–
Energy:	–	–	–	–	–	10	10	10	–	–
Refuse:	9	19	34	30	–	7	7	7	–	–

KZN292 KwaDukuza - Table A2 Budgeted Financial Performance (revenue and expenditure by standard classification)

Standard Classification Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue - Standard										
Governance and administration		**422 029**	**404 918**	**456 173**	**423 733**	**410 834**	**410 834**	**481 097**	**514 557**	**543 753**
Executive and council		147 285	111 466	136 110	79 775	71 465	71 465	86 386	95 815	98 528
Budget and treasury office		274 486	293 224	319 141	342 890	336 794	336 794	394 524	418 544	445 015
Corporate services		258	227	922	1 068	2 575	2 575	187	198	210
Community and public safety		**10 720**	**44 021**	**44 870**	**69 541**	**72 680**	**72 680**	**70 441**	**80 008**	**66 334**
Community and social services		2 932	4 849	4 992	5 738	5 238	5 238	14 489	20 992	8 786
Sport and recreation		597	10 690	15 060	13 329	13 419	13 419	13 001	13 781	14 649
Public safety		6 498	26 216	22 045	32 738	33 249	33 249	36 083	38 248	40 657
Housing		692	2 265	2 772	17 711	20 749	20 749	6 844	6 962	2 215
Health		–	–	–	25	25	25	24	25	27
Economic and environmental services		**29 966**	**32 182**	**64 856**	**81 086**	**74 520**	**74 520**	**61 315**	**59 923**	**72 666**
Planning and development		5 119	10 450	14 955	20 882	12 488	12 488	10 299	10 917	11 605
Road transport		24 847	21 732	49 901	60 204	62 032	62 032	51 016	49 006	61 061
Environmental protection		–	–	–	–	–	–	–	–	–
Trading services		**545 396**	**616 824**	**678 022**	**786 664**	**786 312**	**786 312**	**817 732**	**880 883**	**944 428**
Electricity		502 351	555 749	605 779	711 045	710 693	710 693	734 197	792 336	850 303
Water		–	–	–	–	–	–	–	–	–
Waste water management		–	–	–	–	–	–	–	–	–
Waste management		43 045	61 075	72 244	75 619	75 619	75 619	83 535	88 547	94 125
Other	4	–	–	–	–	–	–	–	–	–
Total Revenue - Standard	2	**1 008 110**	**1 097 944**	**1 243 921**	**1 361 023**	**1 344 346**	**1 344 346**	**1 430 584**	**1 535 371**	**1 627 182**
Expenditure - Standard										
Governance and administration		**107 337**	**112 457**	**130 753**	**180 160**	**185 062**	**185 062**	**192 808**	**194 428**	**204 273**
Executive and council		47 371	54 969	64 088	86 816	97 028	97 028	102 093	100 998	106 095
Budget and treasury office		30 262	25 338	29 678	49 969	48 364	48 364	51 998	52 746	55 255
Corporate services		29 705	32 150	36 987	43 375	39 670	39 670	38 717	40 684	42 923
Community and public safety		**142 645**	**171 331**	**192 141**	**230 216**	**229 606**	**229 606**	**239 079**	**250 377**	**262 988**
Community and social services		15 968	18 217	21 102	27 202	28 316	28 316	29 299	30 827	32 550
Sport and recreation		54 047	59 151	61 813	71 272	69 492	69 492	70 442	74 103	78 175
Public safety		61 947	84 402	96 902	110 585	113 257	113 257	115 247	120 071	125 456
Housing		5 185	5 546	7 516	15 156	14 029	14 029	17 741	18 679	19 722
Health		5 498	4 015	4 808	6 001	4 512	4 512	6 349	6 697	7 083
Economic and environmental services		**97 515**	**103 093**	**129 634**	**131 281**	**142 013**	**142 013**	**144 240**	**150 905**	**158 479**
Planning and development		26 504	27 159	29 488	36 077	38 874	38 874	44 488	46 791	49 428
Road transport		71 011	75 934	100 147	95 203	103 140	103 140	99 752	104 113	109 051
Environmental protection		–	–	–	–	–	–	–	–	–
Trading services		**503 131**	**564 453**	**614 404**	**721 521**	**716 377**	**716 377**	**763 272**	**814 679**	**871 865**
Electricity		448 909	506 663	550 753	648 391	645 901	645 901	689 359	737 002	789 833
Water		–	–	–	–	–	–	–	–	–
Waste water management		–	–	–	–	–	–	–	–	–
Waste management		54 222	57 790	63 651	73 130	70 477	70 477	73 913	77 677	82 032
Other	4	–	–	–	–	–	–	–	–	–
Total Expenditure - Standard	3	**850 629**	**951 334**	**1 066 931**	**1 263 177**	**1 273 059**	**1 273 059**	**1 339 399**	**1 410 389**	**1 497 605**
Surplus/(Deficit) for the year		**157 481**	**146 611**	**176 990**	**97 846**	**71 287**	**71 287**	**91 185**	**124 982**	**129 576**

References

1. Government Finance Statistics Functions and Sub-functions are standardised to assist the compilation of national and international accounts for comparison purposes

2. Total Revenue by standard classification must reconcile to Total Operating Revenue shown in Budgeted Financial Performance (revenue and expenditure)

3. Total Expenditure by Standard Classification must reconcile to Total Operating Expenditure shown in Budgeted Financial Performance (revenue and expenditure)

4. All amounts must be classified under a standard classification (modified GFS). The GFS function 'Other' is only for Abbatoirs, Air Transport, Markets and Tourism - and if used must be supported by footnotes. Nothing else may be placed under 'Other'. Assign associate share to relevant classification

KZN292 KwaDukuza - Table A2 Budgeted Financial Performance (revenue and expenditure by standard classification)

Standard Classification Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue - Standard										
Municipal governance and administration		422 029	404 918	456 173	423 733	410 834	410 834	481 097	514 557	543 753
Executive and council		147 285	111 466	136 110	79 775	71 465	71 465	86 386	95 815	98 528
Mayor and Council		147 266	111 466	134 733	62 559	62 756	62 756	74 009	86 851	98 425
Municipal Manager		19	–	1 377	17 216	8 709	8 709	12 377	8 965	104
Budget and treasury office		274 486	293 224	319 141	342 890	336 794	336 794	394 524	418 544	445 015
Corporate services		258	227	922	1 068	2 575	2 575	187	198	210
Human Resources		138	146	823	23	1 530	1 530	26	28	30
Information Technology		25	–	–	901	901	901	11	12	13
Property Services		9	9	10	24	24	24	24	25	27
Other Admin		86	72	90	120	120	120	125	133	141
Community and public safety		10 720	44 021	44 870	69 541	72 680	72 680	70 441	80 008	66 334
Community and social services		2 932	4 849	4 992	5 738	5 238	5 238	14 403	20 992	8 786
Libraries and Archives		1 518	2 861	3 227	3 802	3 802	3 802	4 158	4 370	644
Museums & Art Galleries etc		668	284	151	169	169	169	178	187	3
Community halls and Facilities		337	437	299	242	242	242	256	271	288
Cemeteries & Crematoriums		408	1 267	1 315	1 517	1 017	1 017	9 888	16 154	7 839
Child Care						–	–			
Aged Care						–	–			
Other Community						–	–			
Other Social		1	–	–	8	8	8	10	10	11
Sport and recreation		597	10 690	15 060	13 329	13 419	13 419	13 001	13 781	14 649
Public safety		6 498	26 216	22 045	32 738	33 249	33 249	36 083	38 248	40 657
Police		6 290	26 123	21 163	31 614	31 825	31 825	34 303	36 361	38 652
Fire		157	72	32	143	143	143	156	165	175
Civil Defence						–	–			
Street Lighting		–	–		–	–	–	–	–	–
Other		51	21	850	981	1 481	1 481	1 624	1 722	1 830
Housing		692	2 265	2 772	17 711	20 749	20 749	6 844	6 962	2 215
Health		–	–	–	25	25	25	24	25	27
Clinics					–	–	–			
Ambulance						–	–			
Other		–	–	–	25	25	25	24	25	27
Economic and environmental services		29 966	32 182	64 856	81 086	74 520	74 520	61 315	59 923	72 666
Planning and development		5 119	10 450	14 955	20 882	12 488	12 488	10 299	10 917	11 605
Economic Development/Planning		296	506	193	14 620	2 623	2 623	134	142	151
Town Planning/Building enforcement		4 822	9 944	14 763	6 262	9 865	9 865	10 165	10 775	11 454
Licensing & Regulation										
Road transport		24 847	21 732	49 901	60 204	62 032	62 032	51 016	49 006	61 061
Roads		16 412	13 031	41 366	50 461	52 289	52 289	40 683	38 053	49 419
Public Buses						–	–			
Parking Garages						–	–			
Vehicle Licensing and Testing		8 435	8 701	8 535	9 743	9 743	9 743	10 333	10 953	11 643
Other										
Environmental protection		–	–	–	–	–	–	–	–	–
Pollution Control										
Biodiversity & Landscape										
Other										
Trading services		545 396	616 824	678 022	786 664	786 312	786 312	817 732	880 883	944 428
Electricity		502 351	555 749	605 779	711 045	710 693	710 693	734 197	792 336	850 303
Electricity Distribution		502 351	555 749	605 779	711 045	710 693	710 693	734 197	792 336	850 303
Electricity Generation										
Water		–	–	–	–	–	–	–	–	–
Water Distribution										
Water Storage										
Waste water management		–	–	–	–	–	–	–	–	–
Sewerage										
Storm Water Management										
Public Toilets										
Waste management		43 045	61 075	72 244	75 619	75 619	75 619	83 535	88 547	94 125
Solid Waste		43 045	61 075	72 244	75 619	75 619	75 619	83 535	88 547	94 125
Other		–	–	–	–	–	–	–	–	–
Air Transport										
Abattoirs										
Tourism										
Forestry										
Markets										
Total Revenue - Standard	2	1 008 110	1 097 944	1 243 921	1 361 023	1 344 346	1 344 346	1 430 584	1 535 371	1 627 182

Expenditure - Standard										
Municipal governance and administration		107 337	112 457	130 753	180 160	185 062	185 062	192 808	194 428	204 273
Executive and council		47 371	54 969	64 088	86 816	97 028	97 028	102 093	100 998	106 095
Mayor and Council		26 160	27 842	34 188	49 741	55 573	55 573	58 582	55 833	58 498
Municipal Manager		21 210	27 127	29 900	37 075	41 456	41 456	43 511	45 165	47 598
Budget and treasury office		30 262	25 338	29 678	49 969	48 364	48 364	51 998	52 746	55 255
Corporate services		29 705	32 150	36 987	43 375	39 670	39 670	38 717	40 684	42 923
Human Resources		6 344	6 940	8 034	15 034	10 792	10 792	10 162	10 701	11 302
Information Technology		7 675	10 373	13 240	11 785	12 011	12 011	10 526	11 007	11 598
Property Services		4 543	4 589	5 898	5 753	5 742	5 742	5 701	6 005	6 343
Other Admin		11 144	10 268	9 815	10 803	11 124	11 124	12 329	12 971	13 679
Community and public safety		142 645	171 331	192 141	230 216	229 606	229 606	239 079	250 377	262 988
Community and social services		15 968	18 217	21 102	27 202	28 316	28 316	29 299	30 827	32 550
Libraries and Archives		6 358	7 008	7 661	9 815	9 639	9 639	9 930	10 465	11 060
Museums & Art Galleries etc		461	437	441	632	809	809	993	1 031	1 089
Community halls and Facilities		2 726	3 254	4 820	5 325	5 570	5 570	5 914	6 222	6 566
Cemeteries & Crematoriums		3 377	3 473	3 752	5 372	5 440	5 440	5 931	6 236	6 584
Child Care						–	–			
Aged Care						–	–			
Other Community						–	–			
Other Social		3 045	4 046	4 428	6 059	6 858	6 858	6 533	6 873	7 252
Sport and recreation		54 047	59 151	61 813	71 272	69 492	69 492	70 442	74 103	78 175
Public safety		61 947	84 402	96 902	110 585	113 257	113 257	115 247	120 071	125 456
Police		35 861	56 500	54 549	71 925	75 570	75 570	75 018	77 773	80 850
Fire		15 754	20 244	24 068	27 499	25 940	25 940	27 423	28 904	30 551
Civil Defence						–	–			
Street Lighting		2 339	(759)	7 447	(1 495)	(1 794)	(1 794)	(2 005)	(2 196)	(2 408)
Other		7 993	8 418	10 838	12 655	13 542	13 542	14 811	15 590	16 463
Housing		5 185	5 546	7 516	15 156	14 029	14 029	17 741	18 679	19 722
Health		5 498	4 015	4 808	6 001	4 512	4 512	6 349	6 697	7 083
Clinics		2 393	–			–	–			
Ambulance						–	–			
Other		3 106	4 015	4 808	6 001	4 512	4 512	6 349	6 697	7 083
Economic and environmental services		97 515	103 093	129 634	131 281	142 013	142 013	144 240	150 905	158 479
Planning and development		26 504	27 159	29 498	36 077	38 874	38 874	44 488	46 791	49 428
Economic Development/Planning		7 503	10 229	12 881	11 436	14 369	14 369	14 955	14 929	15 754
Town Planning/Building enforcement		19 001	16 931	16 607	24 641	24 505	24 505	30 233	31 862	33 674
Licensing & Regulation										
Road transport		71 011	75 934	100 147	95 203	103 140	103 140	99 752	104 113	109 051
Roads		63 160	66 678	90 395	83 482	91 603	91 603	86 760	90 466	94 708
Public Buses						–	–			
Parking Garages						–	–			
Vehicle Licensing and Testing		7 851	9 257	9 752	11 721	11 537	11 537	12 991	13 647	14 343
Other										
Environmental protection		–	–	–	–	–	–	–	–	–
Pollution Control										
Biodiversity & Landscape										
Other										
Trading services		503 131	564 453	614 404	721 521	716 377	716 377	763 272	814 679	871 865
Electricity		448 909	506 663	550 753	648 391	645 901	645 901	689 359	737 002	789 833
Electricity Distribution		448 909	506 663	550 753	648 391	645 901	645 901	689 359	737 002	789 833
Electricity Generation										
Water		–	–	–	–	–	–	–	–	–
Water Distribution										
Water Storage										
Waste water management		–	–	–	–	–	–	–	–	–
Sewerage										
Storm Water Management										
Public Toilets										
Waste management		54 222	57 790	63 651	73 130	70 477	70 477	73 913	77 677	82 032
Solid Waste		54 222	57 790	63 651	73 130	70 477	70 477	73 913	77 677	82 032
Other		–	–	–	–	–	–	–	–	–
Air Transport										
Abattoirs										
Tourism										
Forestry										
Markets										
Total Expenditure - Standard	3	850 629	951 334	1 066 931	1 263 177	1 273 059	1 273 059	1 339 399	1 410 389	1 497 605
Surplus/(Deficit) for the year		157 481	146 611	176 990	97 846	71 287	71 287	91 185	124 982	129 576

References

1. Government Finance Statistics Functions and Sub-functions are standardised to assist national and international accounts and comparison

2. Total Revenue by Standard Classification must reconcile to total operating revenue shown in Financial Performance (revenue and expenditure)

3. Total Expenditure by Standard Classification must reconcile to total operating expenditure shown in Financial Performance (revenue and expenditure)

4. All amounts must be classified under a Standard (modified GFS) classification. The GFS function 'Other' is only for Abbatoirs, Air Transport, Markets and Tourism - and if used must be supported by footnotes. Nothing else may be placed under 'Other'. Assign associate share to relevant classification

check oprev balance	–	–	–	–	–	–	–	–	–
check opexp balance	–	–	–	–	-0	-0	–	–	–

KZN292 KwaDukuza - Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)

Vote Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue by Vote	1									
Vote 1 - Municipal Manager		4	10	1 377	17 190	8 683	8 683	12 343	8 928	65
Vote 2 - Corporate Services		147 514	111 713	135 645	63 592	65 296	65 296	74 161	87 012	98 596
Vote 3 - Finance		274 488	293 224	319 141	342 890	336 794	336 794	394 524	418 544	445 015
Vote 4 - Economic Development Planning		8 335	16 311	21 404	42 807	37 451	37 451	21 739	22 712	14 761
Vote 5 - Municipal Services		58 983	107 950	119 199	132 971	133 072	133 072	152 863	167 707	168 940
Vote 6 - Civil Engineering		16 422	13 040	41 376	50 485	52 313	52 313	40 707	38 079	49 446
Vote 7 - Electrical Engineering		502 351	555 720	605 779	711 055	710 704	710 704	734 208	792 348	850 315
Vote 8 - Corporate Governance		15	(24)	–	33	33	33	39	42	44
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–
Total Revenue by Vote	2	**1 008 110**	**1 097 944**	**1 243 921**	**1 361 023**	**1 344 346**	**1 344 346**	**1 430 584**	**1 535 371**	**1 627 182**
Expenditure by Vote ***to be appropriated***	1									
Vote 1 - Municipal Manager		10 131	12 975	16 502	18 418	20 513	20 513	22 046	22 582	23 771
Vote 2 - Corporate Services		48 739	52 329	61 996	84 123	85 496	85 496	87 255	85 956	90 290
Vote 3 - Finance		30 262	25 338	29 678	49 969	48 364	48 364	51 998	52 746	55 255
Vote 4 - Economic Development Planning		43 435	45 272	53 102	71 303	74 304	74 304	84 042	88 421	93 384
Vote 5 - Municipal Services		184 604	218 846	233 230	279 576	276 509	276 509	286 878	300 627	316 081
Vote 6 - Civil Engineering		67 703	71 246	96 292	89 235	97 344	97 344	92 461	96 471	101 051
Vote 7 - Electrical Engineering		453 831	508 998	561 482	650 136	648 111	648 111	691 696	739 362	792 212
Vote 8 - Corporate Governance		11 924	16 331	14 648	20 417	22 418	22 418	23 022	24 223	25 561
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–
Total Expenditure by Vote	2	**850 629**	**951 334**	**1 066 931**	**1 263 177**	**1 273 059**	**1 273 059**	**1 339 399**	**1 410 389**	**1 497 605**
Surplus/(Deficit) for the year	2	**157 481**	**146 611**	**176 990**	**97 846**	**71 287**	**71 287**	**91 185**	**124 982**	**129 576**

References

1. Insert 'Vote'; e.g. department, if different to standard classification structure

2. Must reconcile to Budgeted Financial Performance (revenue and expenditure)

3. Assign share in 'associate' to relevant Vote

KZN292 KwaDukuza - Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)A

Vote Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue by Vote	1									
Vote 1 - Municipal Manager		4	10	1 377	17 190	8 683	8 683	12 343	8 928	65
1.1 - Municipal Manager's Office		1	16	1 377	16 973	8 466	8 466	12 330	8 915	51
1.2 - Internal Audit		3	(6)		217	217	217	13	14	14
Vote 2 - Corporate Services		147 514	111 713	135 645	63 592	65 296	65 296	74 161	87 012	98 596
2.1 - Council General		147 266	111 466	134 733	62 559	62 756	62 756	74 009	86 851	98 425
2.2 - Human Resources		138	146	823	23	1 530	1 530	26	28	30
2.3 - Administration		86	101	90	109	109	109	114	121	129
2.4 - Information Technology		25	–		901	901	901	11	12	13
Vote 3 - Finance		274 486	293 224	319 141	342 890	336 794	336 794	394 524	418 544	445 015
3.1 - Assessment Rates		236 380	257 976	274 954	305 871	305 871	305 871	346 237	367 707	391 603
3.2 - Budget and Treasury Office		35 725	33 790	42 264	34 995	28 899	28 899	46 144	48 565	50 996
3.3 - Supply Chain Management		2 381	1 458	1 922	2 024	2 024	2 024	2 144	2 272	2 416
Vote 4 - Economic Development Planning		8 335	16 311	21 404	42 807	37 451	37 451	21 739	22 712	14 761
4.1 - Housing/Masakhane		692	2 265	2 772	17 711	20 749	20 749	6 844	6 962	2 215
4.2 - Youth Development		1	–		8	8	8	10	10	11
4.3 - Library		1 518	2 861	3 227	3 802	3 802	3 802	4 158	4 370	644
4.4 - Museum		668	284	151	169	169	169	178	187	3
4.5 - Local Economic Development		296	520	193	14 613	2 616	2 616	129	137	145
4.6 - Town Planning		4 822	9 944	14 763	6 262	9 865	9 865	10 165	10 775	11 454
4.7 - Community Halls		337	437	299	242	242	242	256	271	288
4.8 - Building Control						–				
Vote 5 - Municipal Services		58 983	107 950	119 199	132 971	133 072	133 072	152 863	167 707	168 940
5.1 - Beach Amenities		3	(239)	3 196	1 007	1 097	1 097	6	7	7
5.2 - Marine Safety		26	42	45	80	80	80	83	88	94
5.3 - Cemetery		408	1 267	1 315	1 517	1 017	1 017	9 888	16 154	7 839
5.4 - Clinics		–	–		–	–	–			
5.5 - Health General		–	–		25	25	25	24	25	27
5.6 - Parks and Gardens		25	10 617	11 263	11 672	11 672	11 672	12 309	13 047	13 869
5.7 - Sport and Recreation		19	(254)	25	40	40	40	42	45	48
5.8 - Dolphin Park		524	524	531	531	531	531	560	593	631
5.9 - Street Sweeping		2	–		23	23	23	23	24	26
5.10 - Refuse Removal		43 043	61 075	72 244	75 596	75 596	75 596	83 512	88 522	94 099
5.11 - Community Safety		14 933	34 917	30 580	42 481	42 992	42 992	46 415	49 200	52 300
5.12 - Child Care Facilities										
Vote 6 - Civil Engineering		16 422	13 040	41 376	50 485	52 313	52 313	40 707	38 079	49 446
6.1 - Civil Admin		18	–	1 397	2 853	2 853	2 853	2 496	2 676	2 827
6.2 - Civil Buildings		(1)	0	0	15	15	15	14	15	16
6.3 - Road and Stormwater		16 394	13 031	39 969	47 609	49 436	49 436	38 187	35 377	46 592
6.4 - Staff Housing		11	9	9	10	10	10	10	11	11
6.5 - MIG Sport & Recreation										
6.6 - Community Halls										
Vote 7 - Electrical Engineering		502 351	555 720	605 779	711 055	710 704	710 704	734 208	792 348	850 315
7.1 - Street Lights		–	–		–	–	–			
7.2 - Vehicles Distribution		–	–		–	–	–			
7.3 - Mechanical Workshop		–	(29)		11	11	11	11	12	12
7.4 - Electrical Admin		403 693	448 844	501 495	580 151	576 384	576 384	598 110	643 415	693 509
7.5 - Urban South		4 448	5 775	5 092	1 074	5 850	5 850	7 196	7 757	8 378
7.6 - Rural North		–	–		–	–	–			
7.7 - SAPPI		91 084	98 380	99 192	111 740	110 380	110 380	118 813	128 081	138 327
7.8 - Urban North		–	–		–	–	–	3 329		
7.9 - Rural South		3 126	2 750		–	–	–			
7.10 - Salary Distribution		–	–		79	79	79	78	83	88
7.11 - Electrification Projects					18 000	18 000	18 000	6 671	13 000	10 000
Vote 8 - Corporate Governance		15	(24)	–	33	33	33	39	42	44
8.1 - Corporate Communications		2	(10)		9	9	9	12	13	14
8.2 - IDP		0	(14)		7	7	7	5	5	6
8.3 - PMS		13	–		13	13	13	15	16	17
8.4 - Puplic Participation		–	–		4	4	4	7	8	8
						–				
Total Revenue by Vote	2	1 008 110	1 097 944	1 243 921	1 361 023	1 344 346	1 344 346	1 430 584	1 535 371	1 627 182

KZN292 KwaDukuza - Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)A

Vote Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Expenditure by Vote	1									
Vote 1 - Municipal Manager		**10 131**	**12 975**	**16 502**	**18 418**	**20 513**	**20 513**	**22 046**	**22 582**	**23 771**
1.1 - Municipal Manager's Office		7 982	11 362	14 860	15 225	17 437	17 437	18 201	18 535	19 498
1.2 - Internal Audit		2 149	1 613	1 643	3 192	3 075	3 075	3 844	4 047	4 273
Vote 2 - Corporate Services		**48 739**	**52 329**	**61 996**	**84 123**	**85 496**	**85 496**	**87 255**	**85 956**	**90 290**
2.1 - Council General		26 160	27 842	34 188	49 741	55 573	55 573	58 582	55 833	58 498
2.2 - Human Resources		6 344	6 940	8 034	15 034	10 792	10 792	10 162	10 701	11 302
2.3 - Administration		8 560	7 174	6 533	7 563	7 120	7 120	7 986	8 415	8 892
2.4 - Information Technology		7 675	10 373	13 240	11 785	12 011	12 011	10 526	11 007	11 598
Vote 3 - Finance		**30 262**	**25 338**	**29 678**	**49 969**	**48 364**	**48 364**	**51 998**	**52 746**	**55 255**
3.1 - Assessment Rates		–	–		12 384	12 384	12 384	13 003	13 654	14 377
3.2 - Budget and Treasury Office		27 011	21 093	24 775	31 364	29 463	29 463	32 054	31 776	33 145
3.3 - Supply Chain Management		3 251	4 245	4 903	6 221	6 517	6 517	6 941	7 316	7 733
Vote 4 - Economic Development Planning		**43 435**	**45 272**	**53 102**	**71 303**	**74 304**	**74 304**	**84 042**	**88 421**	**93 384**
4.1 - Housing/Masakhane		5 185	5 546	7 516	15 156	14 029	14 029	17 741	18 679	19 722
4.2 - Youth Development		3 045	4 046	4 428	6 059	6 858	6 858	6 533	6 873	7 252
4.3 - Library		6 358	7 008	7 661	9 815	9 639	9 639	9 930	10 465	11 060
4.4 - Museum		461	437	441	632	809	809	993	1 031	1 089
4.5 - Local Economic Development		6 659	8 051	11 630	9 677	12 894	12 894	12 699	13 289	14 020
4.6 - Town Planning		19 001	16 931	16 607	24 641	24 505	24 505	30 233	31 862	33 674
4.7 - Community Halls		2 726	3 254	4 820	5 325	5 570	5 570	5 914	6 222	6 566
4.8 - Building Control										
Vote 5 - Municipal Services		**184 604**	**218 846**	**233 230**	**279 576**	**276 509**	**276 509**	**286 878**	**300 627**	**316 081**
5.1 - Beach Amenities		4 652	4 385	4 970	6 054	5 969	5 969	6 109	6 425	6 776
5.2 - Marine Safety		9 577	12 024	13 771	16 090	15 440	15 440	15 610	16 445	17 373
5.3 - Cemetery		3 377	3 473	3 752	3 372	5 440	5 440	5 931	6 236	6 584
5.4 - Clinics		2 393	–	–	–	–	–			
5.5 - Health General		3 106	4 015	4 808	6 001	4 512	4 512	6 349	6 697	7 083
5.6 - Parks and Gardens		38 554	41 128	40 836	46 579	43 682	43 682	45 512	47 858	50 469
5.7 - Sport and Recreation		1 264	1 615	2 229	2 548	4 400	4 400	3 211	3 375	3 557
5.8 - Dolphin Park		–	–	7	–	–	–			
5.9 - Street Sweeping		4 721	5 906	6 347	7 378	7 178	7 178	7 353	7 755	8 202
5.10 - Refuse Removal		49 501	51 884	57 303	65 752	63 299	63 299	66 560	69 923	73 830
5.11 - Community Safety		67 459	94 417	99 207	123 801	126 588	126 588	130 244	135 914	142 208
5.12 - Child Care Facilities										
Vote 6 - Civil Engineering		**67 703**	**71 246**	**96 292**	**89 235**	**97 344**	**97 344**	**92 461**	**96 471**	**101 051**
6.1 - Civil Admin		4 393	5 004	7 107	11 141	9 037	9 037	10 662	11 228	11 862
6.2 - Civil Buildings		4 526	4 560	5 887	5 739	5 688	5 688	5 688	5 991	6 328
6.3 - Road and Stormwater		58 767	61 674	83 287	72 341	82 566	82 566	76 098	79 238	82 845
6.4 - Staff Housing		17	9	11	14	53	53	13	14	15
6.5 - MIG Sport & Recreation						–				
6.6 - Community Halls						–				
Vote 7 - Electrical Engineering		**453 831**	**508 998**	**561 482**	**650 136**	**648 111**	**648 111**	**691 696**	**739 362**	**792 212**
7.1 - Street Lights		2 339	(759)	7 447	(1 495)	(1 794)	(1 794)	(2 005)	(2 196)	(2 408)
7.2 - Vehicles Distribution		363	385	631	314	664	664	823	850	874
7.3 - Mechanical Workshop		2 221	2 710	2 651	2 926	3 340	3 340	3 520	3 706	3 913
7.4 - Electrical Admin		420 561	477 614	516 378	608 341	610 286	610 286	654 566	700 614	751 670
7.5 - Urban South		8 771	7 421	7 304	9 629	8 299	8 299	8 702	9 137	9 621
7.6 - Rural North		8 319	8 476	10 894	11 332	11 182	11 182	11 649	12 232	12 880
7.7 - SAPPI		81	352	594	1 482	1 632	1 632	1 714	1 799	1 895
7.8 - Urban North		3 647	4 554	6 007	8 037	8 197	8 197	8 572	9 000	9 477
7.9 - Rural South		3 665	4 014	5 767	6 735	5 930	5 930	6 199	6 509	6 854
7.10 - Salary Distribution		3 865	4 233	3 309	2 835	374	374	(2 043)	(2 289)	(2 564)
7.11 - Electrification Projects										
Vote 8 - Corporate Governance		**11 924**	**16 331**	**14 648**	**20 417**	**22 418**	**22 418**	**23 022**	**24 223**	**25 561**
8.1 - Corporate Communications		4 737	7 616	7 308	8 741	11 018	11 018	9 019	9 488	10 005
8.2 - IDP		844	2 178	1 251	1 760	1 475	1 475	1 556	1 640	1 734
8.3 - PMS		1 714	1 638	1 822	3 438	2 974	2 974	4 486	4 729	4 999
8.4 - Puplic Participation		4 629	4 898	4 269	6 478	6 951	6 951	7 961	8 369	8 823
Total Expenditure by Vote	2	**850 629**	**951 334**	**1 066 931**	**1 263 177**	**1 273 059**	**1 273 059**	**1 339 399**	**1 410 389**	**1 497 605**
Surplus/(Deficit) for the year	2	**157 481**	**146 611**	**176 990**	**97 846**	**71 287**	**71 287**	**91 185**	**124 982**	**129 576**

References

1. Insert 'Vote'; e.g. Department, if different to standard structure

KZN292 KwaDukuza - Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)A

Vote Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19

2. Must reconcile to Financial Performance ('Revenue and Expenditure by Standard Classification' and 'Revenue and Expenditure')

3. Assign share in 'associate' to relevant Vote

KZN292 KwaDukuza - Table A4 Budgeted Financial Performance (revenue and expenditure)

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue By Source											
Property rates	2	237 479	257 976	274 954	305 871	305 871	305 871	305 871	346 237	367 707	391 603
Property rates - penalties & collection charges		10 744	9 666	8 830	12 106	5 050	5 050	5 050	12 106	12 832	13 640
Service charges - electricity revenue	2	467 868	526 849	566 804	649 849	648 591	648 591	648 591	680 624	733 943	792 886
Service charges - water revenue	2	–	–	–	–	–	–	–	–	–	–
Service charges - sanitation revenue	2	–	–	–	–	–	–	–	–	–	–
Service charges - refuse revenue	2	42 645	47 634	54 849	58 563	58 563	58 563	58 563	68 077	72 161	76 708
Service charges - other		–	–	–	–	–	–	–			
Rental of facilities and equipment		1 055	1 065	1 065	1 074	1 074	1 074	1 074	1 133	1 201	1 276
Interest earned - external investments		21 099	21 700	30 491	24 385	24 405	24 405	24 405	32 501	34 451	36 621
Interest earned - outstanding debtors		2 729	4 283	5 673	4 850	5 400	5 400	5 400	5 676	6 017	6 396
Dividends received		–	–	–	–	–	–	–			
Fines		5 887	25 973	21 075	31 287	31 287	31 287	31 287	33 949	35 985	38 252
Licences and permits		8 571	8 768	88	180	183	183	183	193	205	218
Agency services		–	–	8 535	9 706	9 706	9 706	9 706	10 294	10 911	11 599
Transfers recognised - operational		95 652	100 142	119 744	119 022	123 283	123 283	123 283	130 372	145 068	150 541
Other revenue	2	75 140	47 269	62 569	46 313	59 648	59 648	59 648	41 177	42 533	44 376
Gains on disposal of PPE			84	54		30	30	30			
Total Revenue (excluding capital transfers and contributions)		**968 669**	**1 051 410**	**1 154 731**	**1 263 206**	**1 273 091**	**1 273 091**	**1 273 091**	**1 362 336**	**1 463 003**	**1 564 116**
Expenditure By Type											
Employee related costs	2	200 715	227 441	251 404	306 084	294 494	294 494	294 494	328 952	346 897	366 902
Remuneration of councillors		15 130	16 608	17 612	20 189	20 129	20 129	20 129	21 636	22 825	24 149
Debt impairment	3	2 183	22 694	23 775	11 372	35 372	35 372	35 372	35 977	36 576	37 247
Depreciation & asset impairment	2	42 159	49 452	59 651	71 082	73 912	73 912	73 912	78 750	82 691	87 073
Finance charges		8 135	11 601	19 808	26 033	26 033	26 033	26 033	24 697	23 307	22 354
Bulk purchases	2	361 430	398 247	427 861	496 944	490 000	490 000	490 000	527 217	568 340	613 807
Other materials	8	32 356	37 312	43 794	44 342	47 364	47 364	47 364	42 835	44 451	46 249
Contracted services		22 555	26 241	25 745	31 118	30 422	30 422	30 422	30 120	31 626	33 303
Transfers and grants		41 915	33 169	20 752	42 494	46 114	46 114	46 114	42 336	44 607	47 134
Other expenditure	4, 5	119 514	128 569	174 770	213 098	208 751	208 751	208 751	206 386	208 551	218 841
Loss on disposal of PPE		4 538	–	1 759	423	468	468	468	494	519	546
Total Expenditure		**850 629**	**951 334**	**1 066 931**	**1 263 177**	**1 273 059**	**1 273 059**	**1 273 059**	**1 339 399**	**1 410 389**	**1 497 605**
Surplus/(Deficit)		**118 040**	**100 076**	**87 800**	**29**	**32**	**32**	**32**	**22 937**	**52 614**	**66 510**
Transfers recognised - capital		21 012	41 509	73 995	83 317	68 755	68 755	68 755	68 249	72 368	63 066
Contributions recognised - capital	6	–	–	–	14 500	2 500	2 500	2 500	–	–	–
Contributed assets		18 429	5 025	15 195	–	–					
Surplus/(Deficit) after capital transfers & contributions		**157 481**	**146 611**	**176 990**	**97 846**	**71 287**	**71 287**	**71 287**	**91 185**	**124 982**	**129 576**
Taxation											
Surplus/(Deficit) after taxation		**157 481**	**146 611**	**176 990**	**97 846**	**71 287**	**71 287**	**71 287**	**91 185**	**124 982**	**129 576**
Attributable to minorities											
Surplus/(Deficit) attributable to municipality		**157 481**	**146 611**	**176 990**	**97 846**	**71 287**	**71 287**	**71 287**	**91 185**	**124 982**	**129 576**
Share of surplus/ (deficit) of associate	7										
Surplus/(Deficit) for the year		**157 481**	**146 611**	**176 990**	**97 846**	**71 287**	**71 287**	**71 287**	**91 185**	**124 982**	**129 576**

References

1. Classifications are revenue sources and expenditure type

2. Detail to be provided in Table SA1

3. Previously described as 'bad or doubtful debts' - amounts shown should reflect the change in the provision for debt impairment

4. Expenditure type components previously shown under repairs and maintenance should be allocated back to the originating expenditure group/item; e.g. employee costs

5. Repairs & maintenance detailed in Table A9 and Table SA34c

6. Contributions are funds provided by external organisations to assist with infrastructure development; e.g. developer contributions (detail to be provided in Table SA1)

7. Equity method

KZN292 KwaDukuza - Table A5 Budgeted Capital Expenditure by vote, standard classification and funding

Vote Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Capital expenditure - Vote											
Multi-year expenditure *to be appropriated*	2										
Vote 1 - Municipal Manager		3 033	7 676	8 386	22 059	7 000	7 000	7 000	11 000	8 867	–
Vote 2 - Corporate Services		–	–	–	–	–	–	–	–	–	–
Vote 3 - Finance		–	–	–	1 100	1 055	1 055	1 055	1 250	–	–
Vote 4 - Economic Development Planning		555	88	–	–	9 270	9 270	9 270	750	1 700	3 000
Vote 5 - Municipal Services		439	1 218	–	13 200	18 660	18 660	18 660	20 650	25 150	21 763
Vote 6 - Civil Engineering		12 963	59 240	20 289	52 612	116 727	116 727	116 727	40 238	105 008	100 375
Vote 7 - Electrical Engineering		8 651	61 510	44 027	54 891	48 729	48 729	48 729	19 661	29 449	28 054
Vote 8 - Corporate Governance		–	–	–	–	–	–	–	200	–	–
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–
Capital multi-year expenditure sub-total	7	25 642	129 733	72 703	143 862	201 441	201 441	201 441	93 749	170 174	153 192
Single-year expenditure *to be appropriated*	2										
Vote 1 - Municipal Manager		3 018	–	13	–	–	–	–	20	20	20
Vote 2 - Corporate Services		2 579	3 263	1 312	2 390	2 215	2 215	2 215	3 670	400	400
Vote 3 - Finance		328	351	1 363	600	945	945	945	410	–	–
Vote 4 - Economic Development Planning		2 169	6 559	3 415	23 293	5 606	5 606	5 606	5 490	2 050	1 620
Vote 5 - Municipal Services		5 853	12 686	14 960	22 245	14 281	14 281	14 281	11 476	8 450	16 670
Vote 6 - Civil Engineering		35 304	68 507	91 204	123 369	57 055	57 055	57 055	92 672	30 430	210
Vote 7 - Electrical Engineering		31 464	37 921	60 542	58 115	58 168	58 168	58 168	36 926	315	120
Vote 8 - Corporate Governance		783	1 045	49	1 470	470	470	470	170	1 220	180
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–
Capital single-year expenditure sub-total		81 499	130 334	172 858	231 482	138 740	138 740	138 740	150 834	42 885	19 200
Total Capital Expenditure - Vote		107 140	260 066	245 561	375 344	340 181	340 181	340 181	244 583	213 059	172 392
Capital Expenditure - Standard											
Governance and administration		10 165	13 158	11 124	32 335	11 685	11 685	11 685	16 720	10 507	580
Executive and council		6 953	9 141	8 532	26 775	7 895	7 895	7 895	11 720	10 107	180
Budget and treasury office		659	347	1 363	1 700	2 000	2 000	2 000	1 660	–	–
Corporate services		2 552	3 671	1 229	3 860	1 790	1 790	1 790	3 340	400	400
Community and public safety		10 472	16 959	14 676	43 267	33 602	33 602	33 602	32 974	33 295	38 843
Community and social services		2 472	6 448	5 207	11 239	20 603	20 603	20 603	21 203	22 350	16 618
Sport and recreation		4 210	7 661	1 572	13 382	6 868	6 868	6 868	3 860	200	200
Public safety		3 790	2 180	7 801	17 586	4 961	4 961	4 961	6 776	10 190	21 800
Housing		–	675	96	1 060	1 150	1 150	1 150	1 135	955	225
Health											
Economic and environmental services		44 568	121 083	113 848	185 402	186 542	186 542	186 542	137 982	138 673	104 725
Planning and development		2 117	5 703	2 355	20 797	12 220	12 220	12 220	4 350	3 035	4 140
Road transport		42 451	115 380	111 493	164 605	174 323	174 323	174 323	133 632	135 638	100 585
Environmental protection											
Trading services		41 935	108 865	105 913	114 340	108 352	108 352	108 352	56 907	30 584	28 244
Electricity		41 272	103 456	104 569	112 538	106 897	106 897	106 897	56 587	28 764	28 174
Water				–		–	–	–	–	–	–
Waste water management				–		–	–	–	–	–	–
Waste management		663	5 409	1 344	1 803	1 455	1 455	1 455	320	820	70
Other											
Total Capital Expenditure - Standard	3	107 140	260 066	245 561	375 344	340 181	340 181	340 181	244 583	213 059	172 392
Funded by:											
National Government		21 012	37 195	67 352	81 772	67 165	67 165	67 165	67 864	72 113	63 066
Provincial Government			4 375	10 143	1 545	1 590	1 590	1 590	385	255	–
District Municipality											
Other transfers and grants											
Transfers recognised - capital	4	21 012	41 509	77 495	83 317	68 755	68 755	68 755	68 249	72 368	63 066
Public contributions & donations	5	18 429	5 025	15 195	14 500	2 500	2 500	2 500	2 186	–	–
Borrowing	6	25 870	13 150	74 739	17 295	18 368	18 368	18 368	–	–	–
Internally generated funds		41 830	200 382	78 132	260 232	250 558	250 558	250 558	174 149	140 690	109 326
Total Capital Funding	7	107 140	260 066	245 561	375 344	340 181	340 181	340 181	244 583	213 059	172 392

References

1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure required for yr2 and yr3).

2. Include capital component of PPP unitary payment. Note that capital transfers are only appropriated to municipalities for the budget year

3. Capital expenditure by standard classification must reconcile to the appropriations by vote

4. Must reconcile to supporting table SA20 and to Budgeted Financial Performance (revenue and expenditure)

5. Must reconcile to Budgeted Financial Performance (revenue and expenditure)

6. Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA17

7. Total Capital Funding must balance with Total Capital Expenditure

8. Include any capitalised interest (MFMA section 46) as part of relevant capital budget

KZN292 KwaDukuza - Table A5 Budgeted Capital Expenditure by vote, standard classification and funding

Vote Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Capital expenditure - Municipal Vote											
Multi-year expenditure appropriation	2										
Vote 1 - Municipal Manager		3 033	7 676	8 386	22 059	7 000	7 000	7 000	11 000	8 867	–
1.1 - Municipal Manager's Office		3 033	7 676	8 386	22 059	7 000	7 000	7 000	11 000	8 867	–
1.2 - Internal Audit									–	–	–
									–	–	–
Vote 2 - Corporate Services		–	–	–	–	–	–	–	–	–	–
2.1 - Council General									–	–	–
2.2 - Human Resources									–	–	–
2.3 - Administration									–	–	–
2.4 - Information Technology									–	–	–
									–	–	–
Vote 3 - Finance		–	–	–	1 100	1 055	1 055	1 055	1 250	–	–
3.1 - Assessment Rates						–	–	–	–	–	–
3.2 - Budget and Treasury Office					1 100	1 055	1 055	1 055	1 250	–	–
3.3 - Supply Chain Management						–	–	–	–	–	–
									–	–	–
Vote 4 - Economic Development Planning		555	88	–	–	9 270	9 270	9 270	750	1 700	3 000
4.1 - Housing/Masakhane						–	–	–	–	–	–
4.2 - Youth Development						–	–	–	–	–	–
4.3 - Library						–	–	–	–	–	–
4.4 - Museum		555	88			–	–	–	–	–	–
4.5 - Local Economic Development						9 270	9 270	9 270	–	–	–
4.6 - Town Planning						–	–	–	750	1 700	3 000
4.7 - Community Halls						–	–	–	–	–	–
4.8 - Building Control						–	–	–	–	–	–
									–	–	–
Vote 5 - Municipal Services		439	1 218	–	13 200	18 660	18 660	18 660	20 650	25 150	21 763
5.1 - Beach Amenities					–	–	–	–	–	–	–
5.2 - Marine Safety					–	–	–	–	1 150	200	200
5.3 - Cemetery					9 700	10 420	10 420	10 420	19 000	19 200	15 813
5.4 - Clinics					–	–	–	–	–	–	–
5.5 - Health General					–	–	–	–	–	–	–
5.6 - Parks and Gardens			1 130		–	–	–	–	–	–	–
5.7 - Sport and Recreation					3 500	5 804	5 804	5 804	500	200	200
5.8 - Dolphin Park					–	–	–	–	–	–	–
5.9 - Street Sweeping					–	–	–	–	–	–	–
5.10 - Refuse Removal					–	–	–	–	–	–	–
5.11 - Community Safety			80		–	300	300	300	–	5 550	5 550
5.12 - Child Care Facilities		439	8		–	2 136	2 136	2 136	–	–	–
Vote 6 - Civil Engineering		12 963	59 240	20 289	52 612	116 727	116 727	116 727	40 238	105 008	100 375
6.1 - Civil Admin					–	–	–	–	–	–	–
6.2 - Civil Buildings				–	–	500	500	500	7 000	14 000	–
6.3 - Road and Stormwater		12 862	57 325	20 289	52 612	116 227	116 227	116 227	26 638	75 819	70 500
6.4 - Staff Housing					–	–	–	–	–	–	–
6.5 - MIG Sport & Recreation		101	1 915		–	–	–	–	650	5 000	–
6.6 - Community Halls					–	–	–	–	5 950	10 189	29 875
									–	–	–
Vote 7 - Electrical Engineering		8 651	61 510	44 027	54 891	48 729	48 729	48 729	19 661	29 449	28 054
7.1 - Street Lights					1 550	3 623	3 623	3 623	5 520	6 072	6 679
7.2 - Vehicles Distribution			13		29 300	–	–	–	–	–	–
7.3 - Mechanical Workshop		3 855	9 459		8 096	–	–	–	–	–	–
7.4 - Electrical Admin		140	449		3 660	–	–	–	–	–	–
7.5 - Urban South			51 589	20 561	–	6 584	6 584	6 584	200	200	200
7.6 - Rural North				–	–	4 300	4 300	4 300	3 500	3 830	4 193
7.7 - SAPPI					5 610	–	–	–	1 700	1 870	2 067
7.8 - Urban North				7 826	–	382	382	382	–	–	–
7.9 - Rural South		4 656			1 500	2 490	2 490	2 490	2 070	2 277	2 505
7.10 - Salary Distribution					5 175	–	–	–	–	–	–
7.11 - Electrification Projects				15 641	–	31 350	31 350	31 350	6 671	15 200	12 420
Vote 8 - Corporate Governance		–	–	–	–	–	–	–	200	–	–
8.1 - Corporate Communications									200	–	–
8.2 - IDP									–	–	–
8.3 - PMS									–	–	–
8.4 - Puplic Participation									–	–	–
									–	–	–
Capital multi-year expenditure sub-total		25 642	129 733	72 703	143 862	201 441	201 441	201 441	93 749	170 174	153 192

Capital expenditure - Municipal Vote Single-year expenditure appropriation	2										
Vote 1 - Municipal Manager		3 018	–	13	–	–	–	–	20	20	20
1.1 - Municipal Manager's Office		3 018		13	–	–	–	–	20	20	20
1.2 - Internal Audit					–	–	–	–	–	–	–
Vote 2 - Corporate Services		2 579	3 263	1 312	2 390	2 215	2 215	2 215	3 670	400	400
2.1 - Council General			229	–		–	–	–	100	–	–
2.2 - Human Resources		11	1 325	–		–	–	–	340	–	–
2.3 - Administration		1 128	80	83	400	425	425	425	230	–	–
2.4 - Information Technology		1 441	1 628	1 229	1 990	1 790	1 790	1 790	3 000	400	400
Vote 3 - Finance		328	351	1 363	600	945	945	945	410	–	–
3.1 - Assessment Rates			–	–		–	–	–			
3.2 - Budget and Treasury Office		328	303	277	200	250	250	250	400	–	–
3.3 - Supply Chain Management			48	1 086	400	695	695	695	10	–	–
Vote 4 - Economic Development Planning		2 169	6 559	3 415	23 293	5 606	5 606	5 606	5 490	2 050	1 620
4.1 - Housing/Masakhane		–	678	96	1 060	1 150	1 150	1 150	1 135	355	225
4.2 - Youth Development			–	–		–	–	–	–	–	–
4.3 - Library		37	36	490	657	657	657	657	45	–	–
4.4 - Museum			–	–	379	379	379	379	190	60	75
4.5 - Local Economic Development		1 984	5 311	2 085	18 922	925	925	925	2 900	830	820
4.6 - Town Planning		70	223	269	1 875	2 025	2 025	2 025	700	505	520
4.7 - Community Halls		78	310	475	400	470	470	470	520	300	180
4.8 - Building Control											
Vote 5 - Municipal Services		5 853	12 688	14 960	22 245	14 281	14 281	14 281	11 476	8 450	16 670
5.1 - Beach Amenities			–			–	–	–			
5.2 - Marine Safety		288	1 230	6 003	3 919	3 490	3 490	3 490	2 942	350	940
5.3 - Cemetery		461	714	1 481	6 162	6 265	6 265	6 265			
5.4 - Clinics			–			–	–	–			
5.5 - Health General			–			–	–	–			
5.6 - Parks and Gardens			49	118	487	276	276	276	448	2 990	550
5.7 - Sport and Recreation		862	3 983	1 572	3 782	1 064	1 064	1 064	3 360	–	–
5.8 - Dolphin Park			–			–	–	–			
5.9 - Street Sweeping			–			–	–	–			
5.10 - Refuse Removal		663	5 409	1 344	1 803	1 455	1 455	1 455	320	820	70
5.11 - Community Safety		3 579	1 016	1 939	3 766	1 730	1 730	1 730	3 406	4 290	15 710
5.12 - Child Care Facilities			286	2 509	2 326	–	–	–	1 000	–	–
Vote 6 - Civil Engineering		35 304	68 507	91 204	123 369	57 055	57 055	57 055	92 672	30 430	210
6.1 - Civil Admin		265	324	668	4 226	4 626	4 626	4 626	1 250	350	210
6.2 - Civil Buildings			1 308	–	4 245	1 000	1 000	1 000	–	–	–
6.3 - Road and Stormwater		29 822	62 412	81 721	107 768	46 568	46 568	46 568	67 912	28 380	–
6.4 - Staff Housing						–	–	–	–	–	–
6.5 - MIG Sport & Recreation		3 565	–	5 413	6 100	3 300	3 300	3 300	20 410	1 500	–
6.6 - Community Halls		1 652	4 463	3 402	1 028	1 561	1 561	1 561	3 100	–	–
Vote 7 - Electrical Engineering		31 464	37 921	60 542	58 115	58 168	58 168	58 168	36 926	315	120
7.1 - Street Lights		505	2 967	5 302	590	–	–	–	1 732	–	–
7.2 - Vehicles Distribution				–	–	–	–	–	–	–	–
7.3 - Mechanical Workshop			2	300	465	648	648	648	338	50	50
7.4 - Electrical Admin		1 355	373	1 735	21 980	19 440	19 440	19 440	6 070	265	70
7.5 - Urban South		24 183	7 136	1 001	15 205	18 282	18 282	18 282	6 609	–	–
7.6 - Rural North		2 955	680	1 967	1 509	10 584	10 584	10 584	2 826	–	–
7.7 - SAPPI			–	–		–	–	–	6 835		
7.8 - Urban North		1 332	12 950	12 365	10 605	3 214	3 214	3 214			
7.9 - Rural South		61	990	281	1 758	–	–	–	517	–	–
7.10 - Salary Distribution		–	–	–	–	–	–	–			
7.11 - Electrification Projects		1 072	13 423	34 590	6 000	6 000	6 000	6 000	12 000	–	–
Vote 8 - Corporate Governance		783	1 045	49	1 470	470	470	470	170	1 220	160
8.1 - Corporate Communications		200	329	35	1 470	470	470	470	50	30	20
8.2 - IDP			–	–		–	–	–	–	–	–
8.3 - PMS			179	–		–	–	–	–	–	–
8.4 - Puplic Participation		583	538	15		–	–	–	120	1 190	140
Capital single-year expenditure sub-total		81 499	130 334	172 858	231 482	138 740	138 740	138 740	150 834	42 885	19 200
Total Capital Expenditure		107 140	260 066	245 561	375 344	340 181	340 181	340 181	244 583	213 059	172 392

KZN292 KwaDukuza - Table A6 Budgeted Financial Position

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
ASSETS											
Current assets											
Cash		135 816	183 171	160 132	13 123	36 866	36 866	36 866	105 704	151 143	178 868
Call investment deposits	1	393 131	359 200	380 259	267 767	338 609	338 609	338 609	202 697	132 805	124 121
Consumer debtors	1	57 610	69 165	62 073	104 210	107 722	107 722	107 722	102 678	108 839	115 369
Other debtors		33 591	37 451	54 626	30 356	47 804	47 804	47 804	28 178	24 170	24 661
Current portion of long-term receivables		5	6	4 811	5 011	4 811	4 811	4 811	6	6	5
Inventory	2	2 883	5 761	6 209	4 761	5 709	5 709	5 709	5 627	6 190	6 685
Total current assets		623 036	654 754	668 110	425 229	541 521	541 521	541 521	444 889	423 152	449 709
Non current assets											
Long-term receivables		1 001	987	1 056	4 855	4 855	4 855	4 855	944	897	734
Investments				–	–	–	–	–	–	–	–
Investment property		69 785	80 230	87 175	80 230	87 175	87 175	87 175	87 175	87 175	87 175
Investment in Associate				–	–	–	–	–			
Property, plant and equipment	3	845 555	1 056 142	1 559 954	1 553 912	1 828 523	1 828 523	1 828 523	1 996 630	2 129 386	2 215 219
Agricultural					–	–	–	–	–	–	–
Biological					–	–	–	–	–	–	–
Intangible		13 353	11 550	10 790	11 550	8 022	8 022	8 022	5 254	2 348	1 287
Other non-current assets		–	–	105	–	105	105	105	105	105	105
Total non current assets		929 694	1 148 909	1 659 081	1 650 547	1 928 681	1 928 681	1 928 681	2 090 108	2 219 911	2 304 520
TOTAL ASSETS		1 552 730	1 803 663	2 327 191	2 075 777	2 470 202	2 470 202	2 470 202	2 534 997	2 643 063	2 754 228
LIABILITIES											
Current liabilities											
Bank overdraft	1										
Borrowing	4	11 201	13 305	12 628	17 316	9 848	9 848	9 048	9 668	9 759	10 267
Consumer deposits		22 750	24 238	26 160	27 813	27 948	27 946	27 948	30 937	32 437	33 937
Trade and other payables	4	217 784	248 108	218 420	177 420	220 674	220 674	220 674	179 287	190 170	188 778
Provisions		2 765	1 284	1 320	4 284	2 820	2 820	2 820	1 399	1 425	1 460
Total current liabilities		254 500	286 936	258 529	226 834	261 290	261 290	261 290	221 291	233 791	234 442
Non current liabilities											
Borrowing		82 198	147 832	212 342	221 802	241 325	241 325	241 325	240 792	231 124	221 365
Provisions		78 070	84 324	86 529	157 615	126 509	126 509	126 509	91 129	93 329	95 329
Total non current liabilities		160 269	232 156	298 870	379 417	367 833	367 833	367 833	331 921	324 452	316 694
TOTAL LIABILITIES		414 769	519 092	557 399	606 250	629 124	629 124	629 124	553 212	558 243	551 136
NET ASSETS	5	1 137 961	1 284 572	1 769 792	1 469 526	1 841 078	1 841 078	1 841 078	1 981 786	2 084 820	2 203 093
COMMUNITY WEALTH/EQUITY											
Accumulated Surplus/(Deficit)		1 119 420	1 266 031	1 751 251	1 450 985	1 822 537	1 822 537	1 822 537	1 912 341	1 963 136	2 045 684
Reserves	4	18 541	18 541	18 541	18 541	18 541	18 541	18 541	69 245	121 684	157 409
TOTAL COMMUNITY WEALTH/EQUITY	5	1 137 961	1 284 572	1 769 792	1 469 526	1 841 078	1 841 078	1 841 078	1 981 786	2 084 820	2 203 093

References

1. Detail to be provided in Table SA3

2. Include completed low cost housing to be transferred to beneficiaries within 12 months

3. Include 'Construction-work-in-progress' (disclosed separately in annual financial statements)

4. Detail to be provided in Table SA3. Includes reserves to be funded by statute.

5. Net assets must balance with Total Community Wealth/Equity

KZN292 KwaDukuza - Table A7 Budgeted Cash Flows

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
CASH FLOW FROM OPERATING ACTIVITIES											
Receipts											
Property rates, penalties & collection charges		248 224	264 377	281 457	316 224	309 168	309 168	309 168	340 426	380 539	405 243
Service charges		511 435	567 772	590 171	673 248	669 213	669 213	669 213	711 266	725 494	782 634
Other revenue		256 355	115 230	66 224	60 816	59 873	59 873	59 873	82 932	82 983	87 458
Government - operating	1	95 652	100 142	119 744	119 022	123 283	123 283	123 283	130 372	145 058	150 541
Government - capital	1	21 012	41 509	73 995	83 317	68 755	68 755	68 755	68 249	72 368	63 066
Interest		21 099	21 700	30 491	28 491	27 915	27 915	27 915	36 268	39 866	42 377
Dividends					–	–	–	–	–	–	–
Payments											
Suppliers and employees		(937 262)	(891 459)	(938 956)	(1 031 961)	(1 075 001)	(1 075 001)	(1 075 001)	(1 157 145)	(1 222 690)	(1 303 252)
Finance charges		(8 135)	(11 601)	(19 808)	(26 033)	(26 033)	(26 033)	(26 033)	(25 597)	(26 794)	(28 215)
Transfers and Grants	1	(20 620)	(8 528)	(20 752)	(500)	(6 600)	(6 600)	(6 600)	–	–	–
NET CASH FROM/(USED) OPERATING ACTIVITIES		187 759	199 143	162 565	222 623	150 573	150 573	150 573	186 769	196 822	199 854
CASH FLOWS FROM INVESTING ACTIVITIES											
Receipts											
Proceeds on disposal of PPE		381	84		10 500	500	500	500	–	–	–
Decrease (Increase) in non-current debtors		–	–		–	–	–	–	–	–	–
Decrease (increase) other non-current receivables		–	13	(76)	–	(3 799)	(3 799)	(3 799)	–	(47)	(163)
Decrease (increase) in non-current investments		–	–		–	–	–	–	–	–	–
Payments											
Capital assets		(88 698)	(255 041)	(230 225)	(375 344)	(340 181)	(340 181)	(340 181)	(244 583)	(213 059)	(172 392)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(88 318)	(254 944)	(230 301)	(364 844)	(343 480)	(343 480)	(343 480)	(244 583)	(213 106)	(172 555)
CASH FLOWS FROM FINANCING ACTIVITIES											
Receipts											
Short term loans					–	–	–	–	–	–	–
Borrowing long term/refinancing		34 845	81 284	80 876	15 108	44 599	44 599	44 599	–	–	–
Increase (decrease) in consumer deposits		1 462	1 457	1 922	1 788	1 788	1 788	1 788	3 124	1 500	1 500
Payments											
Repayment of borrowing		(10 144)	(13 547)	(17 043)	(13 949)	(18 396)	(18 396)	(18 396)	(12 384)	(9 668)	(9 759)
NET CASH FROM/(USED) FINANCING ACTIVITIES		26 162	69 225	65 756	2 947	27 991	27 991	27 991	(9 260)	(8 168)	(8 259)
NET INCREASE/ (DECREASE) IN CASH HELD		125 604	13 423	(1 980)	(139 274)	(164 916)	(164 916)	(164 916)	(67 074)	(24 452)	19 040
Cash/cash equivalents at the year begin:	2	403 343	528 947	542 371	420 164	540 391	540 391	540 391	375 475	308 401	283 949
Cash/cash equivalents at the year end:	2	528 947	542 371	540 391	280 890	375 475	375 475	375 475	308 401	283 949	302 989

References

1. Local/District municipalities to include transfers from/to District/Local Municipalities

2. Cash equivalents includes investments with maturities of 3 months or less

KZN292 KwaDukuza - Table A8 Cash backed reserves/accumulated surplus reconciliation

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Cash and investments available											
Cash/cash equivalents at the year end	1	528 947	542 371	540 391	280 890	375 475	375 475	375 475	308 401	283 949	302 989
Other current investments > 90 days		(0)	(0)	(0)	(0)	–	–	–	(0)	(0)	(0)
Non current assets - Investments	1	–	–	–	–	–	–	–	–	–	–
Cash and investments available:		528 947	542 371	540 391	280 890	375 475	375 475	375 475	308 401	283 948	302 989
Application of cash and investments											
Unspent conditional transfers		58 110	75 476	39 226	–	–	–	–	–	–	–
Unspent borrowing		–	–	–	–	–	–		–	–	–
Statutory requirements	2										
Other working capital requirements	3	49 712	62 957	71 590	46 653	72 708	72 708	72 708	54 612	66 122	58 403
Other provisions											
Long term investments committed	4	–	–	–	–	–	–	–	–	–	–
Reserves to be backed by cash/investments	5								50 762	103 260	138 990
Total Application of cash and investments:		107 822	138 433	110 816	46 653	72 708	72 708	72 708	105 374	169 382	197 393
Surplus(shortfall)		421 126	403 938	429 575	234 237	302 766	302 766	302 766	203 027	114 566	105 596

References

1. Must reconcile with Budgeted Cash Flows

2. For example: VAT, taxation

3. Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectable)

4. For example: sinking fund requirements for borrowing

5. Council approval required for each reserve created and basis of cash backing of reserves

KZN292 KwaDukuza - Table A9 Asset Management

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
CAPITAL EXPENDITURE										
Total New Assets	1	71 545	186 824	208 968	278 953	232 075	232 075	184 894	181 670	155 415
Infrastructure - Road transport		27 557	106 213	96 458	142 337	116 713	116 713	79 147	101 566	53 700
Infrastructure - Electricity		19 948	51 947	89 614	43 955	41 433	41 433	34 293	27 179	25 597
Infrastructure - Water		–	–	–	–	–	–	–	–	–
Infrastructure - Sanitation		–	–	–	–	–	–	–	–	–
Infrastructure - Other		620	286	1 411	1 103	755	755	200	50	50
Infrastructure		*48 126*	*158 447*	*187 483*	*187 395*	*158 901*	*158 901*	*113 640*	*128 795*	*79 347*
Community		7 127	11 415	10 411	29 382	25 055	25 055	52 130	32 960	45 563
Heritage assets		–	–	–	379	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–
Other assets	6	16 292	16 963	9 792	61 796	48 119	48 119	18 924	19 915	30 505
Agricultural Assets		–	–	–	–	–	–	–	–	–
Biological assets		–	–	–	–	–	–	–	–	–
Intangibles		–	–	1 281	–	–	–	200	–	–
Total Renewal of Existing Assets	2	35 596	73 242	36 593	96 391	108 106	108 106	59 689	31 389	16 977
Infrastructure - Road transport		11 964	15 509	17 380	18 042	40 075	40 075	26 153	11 500	12 800
Infrastructure - Electricity		19 166	51 534	10 191	48 652	45 986	45 986	18 886	2 270	2 457
Infrastructure - Water		–	–	–	–	–	–	–	–	–
Infrastructure - Sanitation		–	–	–	–	–	–	–	–	–
Infrastructure - Other		–	–	37	–	–	–	–	–	–
Infrastructure		*31 130*	*67 043*	*27 608*	*66 694*	*86 061*	*86 061*	*45 039*	*13 770*	*15 257*
Community		596	3 884	2 515	19 669	12 017	12 017	6 300	3 639	900
Heritage assets		–	–	87	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–
Other assets	6	3 869	2 315	6 383	10 028	10 028	10 028	8 350	13 980	820
Agricultural Assets		–	–	–	–	–	–	–	–	–
Biological assets		–	–	–	–	–	–	–	–	–
Intangibles		–	–	–	–	–	–	–	–	–
Total Capital Expenditure	4									
Infrastructure - Road transport		39 521	121 722	113 838	160 379	156 788	156 788	105 300	113 066	66 500
Infrastructure - Electricity		39 114	103 481	99 805	92 608	87 419	87 419	53 179	29 449	28 054
Infrastructure - Water		–	–	–	–	–	–	–	–	–
Infrastructure - Sanitation		–	–	–	–	–	–	–	–	–
Infrastructure - Other		620	286	1 448	1 103	755	755	200	50	50
Infrastructure		*79 255*	*225 490*	*215 091*	*254 090*	*244 962*	*244 962*	*158 680*	*142 565*	*94 604*
Community		7 724	15 299	12 926	49 051	37 072	37 072	58 430	36 599	46 463
Heritage assets		–	–	87	379	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–
Other assets		20 161	19 278	16 175	71 824	58 147	58 147	27 274	33 895	31 325
Agricultural Assets		–	–	–	–	–	–	–	–	–
Biological assets		–	–	–	–	–	–	–	–	–
Intangibles		–	–	1 281	–	–	–	200	–	–
TOTAL CAPITAL EXPENDITURE - Asset class	2	107 140	260 066	245 561	375 344	340 181	340 181	244 583	213 059	172 392
ASSET REGISTER SUMMARY - PPE (WDV)	5									
Infrastructure - Road transport		272 940	375 656	511 737	625 570	517 091	517 091	595 863	690 840	717 773
Infrastructure - Electricity		285 766	375 429	470 602	467 878	450 166	450 166	478 436	481 731	482 244
Infrastructure - Water		–	–	–	–	–	–	–		
Infrastructure - Sanitation		–	–	–	–	–	–	–		
Infrastructure - Other		106 980	107 123	259 779	107 194	306 522	308 522	308 464	306 243	306 008
Infrastructure		*665 685*	*858 208*	*1 242 117*	*1 200 642*	*1 275 779*	*1 275 779*	*1 382 753*	*1 470 814*	*1 506 025*
Community		85 609	100 881	105 033	179 493	473 183	473 183	524 712	554 065	592 898
Heritage assets		18	18	105	897	105	105	105	105	105
Investment properties		69 785	80 230	87 175	80 230	87 175	87 175	87 175	87 175	87 175
Other assets		94 245	97 035	212 699	172 890	79 456	79 456	89 059	104 401	114 190
Agricultural Assets		–	–	–	–	–	–	–	–	–
Biological assets		–	–	–	–	–	–	–	–	–
Intangibles		13 353	11 550	10 790	11 550	8 022	8 022	5 254	2 348	1 287
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	928 693	1 147 922	1 657 919	1 645 692	1 923 720	1 923 720	2 089 059	2 218 908	2 303 661
EXPENDITURE OTHER ITEMS										
Depreciation & asset impairment		42 159	49 452	59 651	71 082	73 912	73 912	78 750	82 691	87 079
Repairs and Maintenance by Asset Class	3	63 303	73 669	78 868	94 004	97 027	97 027	95 478	100 252	105 565
Infrastructure - Road transport		18 253	20 531	21 967	24 004	28 390	28 390	24 693	25 928	27 302
Infrastructure - Electricity		15 359	19 207	30 084	32 485	29 426	29 426	30 503	32 028	33 725
Infrastructure - Water		–	–	–	–	–	–	–	–	–
Infrastructure - Sanitation		–	–	–	–	–	–	–	–	–
Infrastructure - Other		2	5	355	114	163	163	171	179	189
Infrastructure		*33 614*	*39 742*	*52 406*	*56 603*	*57 979*	*57 979*	*55 367*	*58 136*	*61 216*
Community		24 545	27 963	14 415	24 027	26 308	26 308	24 473	25 697	27 059
Heritage assets		–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–
Other assets	6, 7	5 144	5 964	12 046	13 375	12 740	12 740	15 637	16 420	17 291
TOTAL EXPENDITURE OTHER ITEMS		105 462	123 121	138 519	165 086	170 939	170 939	174 228	182 943	192 644
Renewal of Existing Assets as % of total capex		*33.2%*	*28.2%*	*14.9%*	*25.7%*	*31.8%*	*31.8%*	*24.4%*	*14.7%*	*9.8%*
Renewal of Existing Assets as % of deprecn"		*84.4%*	*148.1%*	*61.3%*	*135.6%*	*146.3%*	*146.3%*	*75.8%*	*38.0%*	*19.5%*
R&M as a % of PPE		*7.5%*	*7.0%*	*5.1%*	*6.0%*	*5.3%*	*5.3%*	*4.8%*	*4.7%*	*4.8%*
Renewal and R&M as a % of PPE		*11.0%*	*13.0%*	*7.0%*	*12.0%*	*11.0%*	*11.0%*	*7.0%*	*6.0%*	*5.0%*

References

1. Detail of new assets provided in Table SA34a

2. Detail of renewal of existing assets provided in Table SA34b

3. Detail of Repairs and Maintenance by Asset Class provided in Table SA34c

4. Must reconcile to total capital expenditure on Budgeted Capital Expenditure

5. Must reconcile to 'Budgeted Financial Position' (written down value)

6. Donated/contributed and assets funded by finance leases to be allocated to the respective category

KZN292 KwaDukuza - Table A10 Basic service delivery measurement

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Household service targets	1									
Water:										
Piped water inside dwelling		–	–	–	–	–	–	–	–	–
Piped water inside yard (but not in dwelling)		–	–	–	–	–	–	–	–	–
Using public tap (at least min.service level)	2	–	–	–	–	–	–	–	–	–
Other water supply (at least min.service level)	4	–	–	–	–	–	–	–	–	–
Minimum Service Level and Above sub-total		–	–	–	–	–	–	–	–	–
Using public tap (< min.service level)	3	–	–	–	–	–	–	–	–	–
Other water supply (< min.service level)	4	–	–	–	–	–	–	–	–	–
No water supply		–	–	–	–	–	–	–	–	–
Below Minimum Service Level sub-total		–	–	–	–	–	–	–	–	–
Total number of households	5	–	–	–	–	–	–	–	–	–
Sanitation/sewerage:										
Flush toilet (connected to sewerage)		–	–	–	–	–	–	–	–	–
Flush toilet (with septic tank)		–	–	–	–	–	–	–	–	–
Chemical toilet		–	–	–	–	–	–	–	–	–
Pit toilet (ventilated)		–	–	–	–	–	–	–	–	–
Other toilet provisions (> min.service level)		–	–	–	–	–	–	–	–	–
Minimum Service Level and Above sub-total		–	–	–	–	–	–	–	–	–
Bucket toilet		–	–	–	–	–	–	–	–	–
Other toilet provisions (< min.service level)		–	–	–	–	–	–	–	–	–
No toilet provisions		–	–	–	–	–	–	–	–	–
Below Minimum Service Level sub-total		–	–	–	–	–	–	–	–	–
Total number of households	5	–	–	–	–	–	–	–	–	–
Energy:										
Electricity (at least min.service level)		24 000	24 600	12 000	12 300	–	12 600	12 600	–	–
Electricity - prepaid (min.service level)		53 000	54 000	26 500	27 000	–	26 518	26 518	–	–
Minimum Service Level and Above sub-total		77 000	78 600	38 500	39 300	–	39 118	39 118	–	–
Electricity (< min.service level)		–	–	–	–	–	5 000	5 000	–	–
Electricity - prepaid (< min. service level)		–	–	–	–	–	5 000	5 000	–	–
Other energy sources		–	–	–	–	–	–	–	–	–
Below Minimum Service Level sub-total		–	–	–	–	–	10 000	10 000	–	–
Total number of households	5	77 000	78 600	38 500	39 300	–	49 118	49 118	–	–
Refuse:										
Removed at least once a week		67 530	59 862	–	–	–	42 533	42 533	–	–
Minimum Service Level and Above sub-total		67 530	59 862	–	–	–	42 533	42 533	–	–
Removed less frequently than once a week		–	–	–	–	–	–	–	–	–
Using communal refuse dump		–	–	–	–	–	–	–	–	–
Using own refuse dump		–	–	–	–	–	–	–	–	–
Other rubbish disposal		9 470	18 738	33 765	29 931	–	6 585	6 585	–	–
No rubbish disposal		–	–	–	–	–	–	–	–	–
Below Minimum Service Level sub-total		9 470	18 738	33 765	29 931	–	6 585	6 585	–	–
Total number of households	5	77 000	78 600	33 765	29 931	–	49 118	49 118	–	–
Households receiving Free Basic Service	7									
Water (6 kilolitres per household per month)		–	–	–	–	–	–	–	–	–
Sanitation (free minimum level service)		–	–	–	–	–	–	–	–	–
Electricity/other energy (50kwh per household per month)		–	–	–	–	–	–	–	–	–
Refuse (removed at least once a week)		–	–	–	–	–	–	–	–	–
Cost of Free Basic Services provided - Formal Settlements (R'000)	8									
Water (6 kilolitres per indigent household per month)		–	–	–	–	–	–	–	–	–
Sanitation (free sanitation service to indigent households)		–	–	–	–	–	–	–	–	–
Electricity/other energy (50kwh per indigent household per month)		–	–	–	–	–	–	–	–	–
Refuse (removed once a week for indigent households)		–	–	–	–	–	–	–	–	–
Cost of Free Basic Services provided - Informal Formal Settlements (R'000)		–	–	–	–	–	–	–	–	–
Total cost of FBS provided		–	–	–	–	–	–	–	–	–
Highest level of free service provided per household										
Property rates (R value threshold)		1 040 000 000	1 129 920 000	1 216 000 000	1 368 000 000	1 368 000 000	1 368 000 000	1 748 000 000	1 748 000 000	1 748 000 000
Water (kilolitres per household per month)										
Sanitation (kilolitres per household per month)										
Sanitation (Rand per household per month)										
Electricity (kwh per household per month)				75	75	75	75	75	75	75
Refuse (average litres per week)				20	20	20	20	20	20	20
Revenue cost of subsidised services provided (R'000)	9									
Property rates (tariff adjustment) (impermissable values per section 17 of MPRA)		1 049	1 208	1 368	1 284	1 284	1 284	1 448		
Property rates exemptions, reductions and rebates and impermissable values in excess of section 17 of MPRA)		39 917	43 209	44 200	81 361	81 361	81 361	81 361	69 585	73 065
Water (in excess of 6 kilolitres per indigent household per month)		–	–	–	–	–	–	–	–	–
Sanitation (in excess of free sanitation service to indigent households)		–	–	–	–	–	–	–	–	–
Electricity/other energy (in excess of 50 kwh per indigent household per month)		–	–	–	–	–	–	–	–	–
Refuse (in excess of one removal a week for indigent households)		–	–	–	–	–	–	–	–	–
Municipal Housing - rental rebates										
Housing - top structure subsidies	6									
Other										
Total revenue cost of subsidised services provided		40 966	44 417	45 566	82 644	82 644	82 644	82 808	69 585	73 065

References

1. Include services provided by another entity; e.g. Eskom
2. Stand distance <= 200m from dwelling
3. Stand distance > 200m from dwelling
4. Borehole, spring, rain-water tank etc.
5. Must agree to total number of households in municipal area (informal settlements receiving services must be included)
6. Include value of subsidy provided by municipality above provincial subsidy level
7. Show number of households receiving at least these levels of services completely free (informal settlements must be included)
8. Must reflect the cost to the municipality of providing the Free Basic Service

KZN292 KwaDukuza - Supporting Table SA1 Supportinging detail to 'Budgeted Financial Performance'

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
REVENUE ITEMS:											
Property rates	6										
Total Property Rates		277 396	301 185	319 155	387 232	387 232	387 232	387 232	416 822	440 771	468 540
less Revenue Foregone (exemptions, reductions and rebates and impermissable values in excess of section 17 of MPRA)		39 917	43 209	44 200	81 361	81 361	81 361	81 361	69 585	73 065	76 937
Net Property Rates		237 479	257 976	274 954	305 871	305 871	305 871	305 871	346 237	367 707	391 603
Service charges - electricity revenue	6										
Total Service charges - electricity revenue		467 668	526 849	566 804	649 849	648 591	648 591	648 591	680 624	733 943	792 886
less Revenue Foregone (in excess of 50 kwh per indigent household per month)											
less Cost of Free Basis Services (50 kwh per indigent household per month)		–	–	–	–	–	–	–	–	–	–
Net Service charges - electricity revenue		467 668	526 849	566 804	649 849	648 591	648 591	648 591	680 624	733 943	792 886
Service charges - water revenue	6										
Total Service charges - water revenue											
less Revenue Foregone (in excess of 6 kilolitres per indigent household per month)											
less Cost of Free Basis Services (6 kilolitres per indigent household per month)		–	–	–	–	–	–	–	–	–	–
Net Service charges - water revenue		–	–	–	–	–	–	–	–	–	–
Service charges - sanitation revenue											
Total Service charges - sanitation revenue											
less Revenue Foregone (in excess of free sanitation service to indigent households)											
less Cost of Free Basis Services (free sanitation service to indigent households)		–	–	–	–	–	–	–	–	–	–
Net Service charges - sanitation revenue		–	–	–	–	–	–	–	–	–	–
Service charges - refuse revenue	6										
Total refuse removal revenue		42 645	47 634	54 849	58 563	58 563	58 563	58 563	68 077	72 161	76 708
Total landfill revenue											
less Revenue Foregone (in excess of one removal a week to indigent households)											
less Cost of Free Basis Services (removed once a week to indigent households)		–	–	–	–	–	–	–	–	–	–
Net Service charges - refuse revenue		42 645	47 634	54 849	58 563	58 563	58 563	58 563	68 077	72 161	76 708
Other Revenue by source											
Contributions demand based		12 892	10 942	16 169	14 140	14 140	14 140	14 140	14 140	14 140	14 140
Building plan fees		3 988	7 244	8 421	4 681	7 583	7 583	7 583	8 038	8 520	9 057
Electricity availability		1 921	2 136	2 297	2 513	2 662	2 662	2 662	2 991	3 225	3 483
Non-standard service connection		536	490		582	582	582	582	614	651	392
Disconnection / reconnection fees		920	738		1 878	2 028	2 028	2 028	2 730	2 894	3 076
Proceeds from insurance		1 908	2 816	1 609	350	1 870	1 870	1 870	1 920	2 035	2 163
Bid / Tender documents		1 043	584		795	795	795	795	843	893	950
Tampering fees		713	186		932	600	600	600	350	371	394
Rates certificates		508	586		700	550	550	550	589	624	663
Admin charges		1 070	1 177	1 317	1 415	1 415	1 415	1 415	1 500	1 590	1 690
Burial fees		408	482		594	594	594	594	641	680	722
Other Revenue	3	49 231	19 897	32 767	17 930	26 830	26 830	26 830	6 822	6 911	7 347
Total 'Other' Revenue	1	75 140	47 269	62 569	46 313	59 648	59 648	59 648	41 177	42 533	44 376
EXPENDITURE ITEMS:											
Employee related costs											
Basic Salaries and Wages	2	115 825	129 132	140 618	167 492	162 841	162 841	162 841	193 183	203 808	215 560
Pension and UIF Contributions		24 629	24 507	31 488	46 678	34 671	34 671	34 671	40 334	42 552	45 006
Medical Aid Contributions		10 331	12 068	13 623	15 070	15 770	15 770	15 770	21 414	22 592	23 896
Overtime		22 511	29 830	34 780	34 315	38 409	38 409	38 409	22 400	23 617	24 962
Performance Bonus		–	–		–	–	–	–			
Motor Vehicle Allowance		8 884	9 473	9 677	13 649	11 626	11 326	11 626	16 354	17 254	18 247
Cellphone Allowance		548	540	746	1 321	1 327	1 327	1 327	1 377	1 453	1 537
Housing Allowances		567	529	557	679	928	928	928	865	902	954
Other benefits and allowances		7 679	7 110	5 267	7 698	9 256	9 256	9 256	9 410	9 796	10 362
Payments in lieu of leave		9 741	14 256	14 647	19 182	19 667	19 667	19 667	23 623	24 922	26 359
Long service awards											
Post-retirement benefit obligations	4										
sub-total	5	200 715	227 441	251 404	306 084	294 494	294 494	294 494	328 952	346 897	366 902
Less: Employees costs capitalised to PPE											
Total Employee related costs	1	200 715	227 441	251 404	306 084	294 494	294 494	294 494	328 952	346 897	366 902
Contributions recognised - capital											
IFA: Tongaat Dev Sports					14 500	2 500	2 500	2 500			
IFA: Tongaat Dev Beach											
Total Contributions recognised - capital		–	–	–	14 500	2 500	2 500	2 500	–	–	–

Depreciation & asset impairment										
Depreciation of Property, Plant & Equipment		33 970	40 061	43 997	71 082	73 912	73 912	73 912	78 750	82 691	87 073
Lease amortisation										
Capital asset impairment		8 188	9 391	15 654						
Depreciation resulting from revaluation of PPE	10									
Total Depreciation & asset impairment	1	42 159	49 452	59 651	71 082	73 912	73 912	73 912	78 750	82 691	87 073
Bulk purchases										
Electricity Bulk Purchases		361 430	398 247	427 861	496 944	490 000	490 000	490 000	527 217	568 340	613 807
Water Bulk Purchases										
Total bulk purchases	1	361 430	398 247	427 861	496 944	490 000	490 000	490 000	527 217	568 340	613 807
Transfers and grants										
Cash transfers and grants		20 912	8 799	20 752	500	6 600	6 600	6 600	490	515	542
Non-cash transfers and grants		21 003	24 371	–	41 994	39 514	39 514	39 514	41 846	44 092	46 592
Total transfers and grants	1	41 915	33 169	20 752	42 494	46 114	46 114	46 114	42 336	44 607	47 134
Contracted services										
Refuse removal		15 220	18 282	18 777	21 984	21 484	21 484	21 484	22 212	23 322	24 558
Grass cutting		4 320	4 965	4 956	5 523	4 123	4 123	4 123	4 203	4 413	4 647
Financial assets and new GRAP standards support		1 622	1 903	614	2 600	3 300	3 300	3 300	2 296	2 411	2 539
Financial and Performance management (PMS) support		437	–		–	–	–	–			
Project management fees and concept plan		250	168		–	–	–	–			
Professional fees - disciplinary enquiry		232	–		–	–	–	–			
Survey and facilitation fees for roads and housing projects		236	451	484	500	365	365	365	377	396	417
Advertising		147	452	913	–	–	–	–			
Credit rating		90	–		–	–	–	–			
Other		1	–		511	1 150	1 150	1 150	1 032	1 084	1 142
sub-total	1	22 555	26 241	25 745	31 118	30 422	30 422	30 422	30 120	31 626	33 303
Allocations to organs of state:										
Electricity										
Water										
Sanitation										
Other										
Total contracted services		22 555	26 241	25 745	31 118	30 422	30 422	30 422	30 120	31 626	33 303
Other Expenditure By Type										
Collection costs		4 366	4 727	4 165	4 368	4 368	4 368	4 368	4 621	4 852	5 109
Contributions to 'other' provisions		6 066	4 873		39 885	17 480	17 480	17 480	18 391	15 544	13 839
Consultant fees						–	–	–			
Audit fees		3 421	3 408	3 154	5 686	5 686	5 686	5 686	3 863	6 156	6 482
General expenses	3	45 357	51 317	88 589	85 073	94 756	94 756	94 756	94 832	97 058	101 799
Dump charges		9 896	8 665	10 949	10 577	10 577	10 577	10 577	10 936	11 483	12 091
Replacement of faulty meters		364	125	1 184	1 600	4 200	4 200	4 200	2 450	2 573	2 709
Indigent support - parks and gardens department		7 765	10 789	11 160	11 617	11 617	11 617	11 617	12 256	12 991	13 809
Security services		4 562	7 929	10 784	10 816	10 576	10 576	10 576	10 935	11 481	12 090
Shark control expenditure		2 495	3 037	3 138	3 450	3 450	3 450	3 450	3 500	3 675	3 870
Call out to consumer complaints		6 840	8 209	9 842	10 388	10 388	10 388	10 388	10 741	11 278	11 875
Life saving Africa		–	–		–	–	–	–			
Grant expenditure		151	91		100	100	100	100	103	109	114
Legal costs		3 321	3 844	5 278	3 100	3 600	3 600	3 300	3 214	3 375	3 544
Marketing		12	1 000	1 200	1 300	1 500	1 500	1 500	980	1 029	1 084
Bank charges		1 956	2 558	2 442	3 002	3 002	3 002	3 002	3 466	3 639	3 832
Insurance general		3 150	1 477	1 581	2 366	2 366	2 366	2 366	2 597	2 728	2 873
Refuse bags/containers		1 393	1 340	1 659	2 425	2 425	2 425	2 425	2 507	2 633	2 772
Valuations & valuation rolls		1 259	1 499	4 407	2 000	2 052	2 052	2 052	1 239	1 301	1 370
Processing of films		2 084	147		53	78	78	75	81	85	89
Subsidies - selling schemes		462	128		140	310	310	310	321	337	354
Ward Committee members		2 564	2 756	2 445	3 500	4 215	4 215	4 215	4 308	4 523	4 763
Mr Price Pro expenditure		2 298	2 567	4 126	2 000	4 869	4 869	4 869	2 940	3 087	3 251
Advertising		1 959	2 238	2 298	2 000	3 300	3 300	3 300	2 009	2 109	2 221
Sundry Oils & Fuels		4 779	5 847	6 360	7 652	7 837	7 837	7 837	8 099	8 509	8 960
Fair Value Adjustment of investment properties		–	–		–	–	–	–			
Expenditure Related to Health Services		2 393	–		–	–	–	–			
Total 'Other' Expenditure	1	119 514	129 569	174 770	213 098	208 751	208 751	208 751	206 386	208 551	218 841

Repairs and Maintenance by Expenditure Item	8									
Employee related costs		30 947	36 358	43 794	49 663	49 663	49 663	49 663	52 643	55 801	59 317
Other materials		32 356	37 312	35 074	44 342	47 364	47 364	47 364	42 835	44 451	46 249
Contracted Services										
Other Expenditure										
Total Repairs and Maintenance Expenditure	9	63 303	73 669	78 868	94 004	97 027	97 027	97 027	95 478	100 252	105 565
	check	–	–	(0)	–	(0)	(0)		–	–	–

References

KZN292 KwaDukuza - Supporting Table SA2 Matrix Financial Performance Budget (revenue source/expenditure type and dept.)

Description	Ref	Vote 1 - Municipal Manager	Vote 2 - Corporate Services	Vote 3 - Finance	Vote 4 - Economic Development Planning	Vote 5 - Municipal Services	Vote 6 - Civil Engineering	Vote 7 - Electrical Engineering	Vote 8 - Corporate Governance	Vote 9 - [NAME OF VOTE 9]	Vote 10 - [NAME OF VOTE 10]	Vote 11 - [NAME OF VOTE 11]	Vote 12 - [NAME OF VOTE 12]	Vote 13 - [NAME OF VOTE 13]	Vote 14 - [NAME OF VOTE 14]	Vote 15 - [NAME OF VOTE 15]	Total
R thousand	1																
Revenue By Source																	
Property rates				346 237													346 237
Property rates - penalties & collection charges				12 106													12 106
Service charges - electricity revenue								680 624									680 624
Service charges - water revenue																	–
Service charges - sanitation revenue																	–
Service charges - refuse revenue						68 077											68 077
Service charges - other																	–
Rental of facilities and equipment			67		496	560	10										1 133
Interest earned - external investments				25 224	63			7 213									32 501
Interest earned - outstanding debtors				5 676													5 676
Dividends received																	–
Fines					17	33 932											33 949
Licences and permits			15		104	74											193
Agency services						10 294											10 294
Other revenue		58	544	3 557	12 421	1 454	167	22 938	39								41 177
Transfers recognised - operational		1 285	73 535	1 725	8 253	29 673	2 467	13 434									130 372
Gains on disposal of PPE																	–
Total Revenue (excluding capital transfers and contributions		1 343	74 161	394 524	21 354	144 063	2 643	724 208	39	–	–	–	–	–	–	–	1 362 336
Expenditure By Type																	
Employee related costs		14 865	20 402	30 754	53 982	131 274	25 337	41 588	10 151								328 952
Remuneration of councillors			21 636														21 636
Debt impairment			2 212	4 000		24 172		5 593									35 977
Depreciation & asset impairment		139	2 475	795	4 503	9 870	29 372	31 126	471								78 750
Finance charges			49	207	87	221	8 045	16 108									24 697
Bulk purchases								527 217									527 217
Other materials		15	697	298	1 959	20 866	23 802	(4 938)	135								42 835
Contracted services			309	2 296	377	27 138											30 120
Transfers and grants				13 003	490	15 409	–	13 434									42 336
Other expenditure		7 027	39 476	646	22 618	14 148	19 085	61 123	12 265								206 386
Loss on disposal of PPE					47			446									494
Total Expenditure		22 046	87 255	51 998	84 042	273 098	106 241	691 696	23 022	–	–	–	–	–	–	–	1 339 399
Surplus/(Deficit)		(20 703)	(13 095)	342 526	(62 689)	(129 035)	(103 598)	32 512	(22 982)	–	–	–	–	–	–	–	22 937
Transfers recognised - capital		11 000			385	8 800	38 064	10 000									68 249
Contributions recognised - capital																	–
Contributed assets																	–
Surplus/(Deficit) after capital transfers & contributions		(9 703)	(13 095)	342 526	(62 304)	(120 235)	(65 534)	42 512	(22 982)	–	–	–	–	–	–	–	91 185

References

1. Departmental columns to be based on municipal organisation structure

KZN292 KwaDukuza - Supporting Table SA3 Supportinging detail to 'Budgeted Financial Position'

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
ASSETS											
Call investment deposits											
Call deposits < 90 days		393 131	359 200	380 259	267 767	338 609	338 609	338 609	202 697	132 805	124 121
Other current investments > 90 days											
Total Call investment deposits	2	393 131	359 200	380 259	267 767	338 609	338 609	338 609	202 697	132 805	124 121
Consumer debtors											
Consumer debtors		161 077	188 722	197 176	235 462	244 136	244 136	244 136	200 712	212 755	225 520
Less: Provision for debt impairment		(103 467)	(119 557)	(135 104)	(131 251)	(136 414)	(136 414)	(136 414)	(98 034)	(103 916)	(110 151)
Total Consumer debtors	2	57 610	69 165	62 073	104 210	107 722	107 722	107 722	102 678	108 839	115 369
Debt impairment provision											
Balance at the beginning of the year		103 143	103 467	119 557	125 042	125 042	125 042	125 042	170 475	206 561	243 126
Contributions to the provision		324	16 090	15 548	6 209	6 209	6 209	6 209	30 650	30 983	31 332
Bad debts written off		2 507	6 604	6 697	5 162	5 162	5 162	5 162	5 435	5 582	5 917
Balance at end of year		105 974	126 161	141 800	136 414	136 414	136 414	136 414	206 561	243 126	280 375
Property, plant and equipment (PPE)											
PPE at cost/valuation (excl. finance leases)		1 224 884	1 480 828	2 043 420	2 116 480	2 386 370	2 386 370	2 386 370	2 630 953	2 844 012	3 016 403
Leases recognised as PPE	3					–	–	–			
Less: Accumulated depreciation		379 329	424 686	483 466	582 567	557 847	557 847	557 847	634 323	714 626	801 185
Total Property, plant and equipment (PPE)	2	845 555	1 056 142	1 559 954	1 553 912	1 828 523	1 828 523	1 828 523	1 996 630	2 129 386	2 215 219
LIABILITIES											
Current liabilities - Borrowing											
Short term loans (other than bank overdraft)											
Current portion of long-term liabilities		11 201	13 305	12 628	17 316	9 848	9 848	9 848	9 668	9 759	10 267
Total Current liabilities - Borrowing		11 201	13 305	12 628	17 316	9 848	9 848	9 848	9 668	9 759	10 267
Trade and other payables											
Trade and other creditors		159 674	172 632	179 194	177 420	220 674	220 674	220 674	179 287	190 170	188 778
Unspent conditional transfers		58 110	75 476	39 226					–	–	–
VAT									–	–	–
Total Trade and other payables	2	217 784	248 108	218 420	177 420	220 674	220 674	220 674	179 287	190 170	188 778
Non current liabilities - Borrowing											
Borrowing	4	82 198	147 832	212 342	221 802	241 325	241 325	241 325	240 792	231 124	221 365
Finance leases (including PPP asset element)											
Total Non current liabilities - Borrowing		82 198	147 832	212 342	221 802	241 325	241 325	241 325	240 792	231 124	221 365
Provisions - non-current											
Retirement benefits		59 973	65 031	79 389	94 466	81 620	81 620	81 620	83 389	85 389	87 389
List other major provision items											
Refuse landfill site rehabilitation		9 412	8 262	7 140	1 300	1 300	1 300	1 300	7 740	7 940	7 940
Other		8 686	11 031	–	61 849	43 589	43 589	43 589			
Total Provisions - non-current		78 070	84 324	86 529	157 615	126 509	126 509	126 509	91 129	93 329	95 329
CHANGES IN NET ASSETS											
Accumulated Surplus/(Deficit)											
Accumulated Surplus/(Deficit) - opening balance		961 939	1 119 420	1 574 261	1 353 139	1 751 250	1 751 250	1 751 250	1 821 355	1 838 154	1 916 107
GRAP adjustments											
Restated balance		961 939	1 119 420	1 574 261	1 353 139	1 751 250	1 751 250	1 751 250	1 821 355	1 838 154	1 916 107
Surplus/(Deficit)		157 481	146 611	176 990	97 846	71 287	71 287	71 287	91 185	124 982	129 576
Appropriations to Reserves											
Transfers from Reserves											
Depreciation offsets											
Other adjustments											
Accumulated Surplus/(Deficit)	1	1 119 420	1 266 031	1 751 251	1 450 985	1 822 537	1 822 537	1 822 537	1 912 541	1 963 136	2 045 684
Reserves											
Housing Development Fund		8 728	8 728	8 728	18 541	18 541	18 541	18 541	8 728	8 728	8 728
Capital replacement									–	–	–
Self-Insurance									–	–	–
Other reserves									50 704	103 143	138 868
Revaluation		9 813	9 813	9 813					9 813	9 813	9 813
Total Reserves	2	18 541	18 541	18 541	18 541	18 541	18 541	18 541	69 245	121 684	157 409
TOTAL COMMUNITY WEALTH/EQUITY	2	1 137 961	1 284 572	1 769 792	1 469 526	1 841 078	1 841 078	1 841 078	1 981 786	2 084 820	2 203 093

Total capital expenditure includes expenditure on nationally significant priorities:

Provision of basic services										

KZN292 KwaDukuza - Supporting Table SA4 Reconciliation of IDP strategic objectives and budget (revenue)

Strategic Objective	Goal	Goal Code	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand				Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
	Electricity			502 351	555 749	605 779	693 045	692 693	692 693	724 197	779 336	840 303
	Civic Buildings			(1)	0	0	15	15	15	14	15	16
	Civil Works Administration			18	–	1 397	2 853	2 853	2 853	2 496	2 676	2 827
BASIC SERVICE DELIVERY	Staff Housing and Estates			11	9	9	10	10	10	10	11	11
	Information Technology			25	–	–	11	11	11	11	12	13
	Roads and Stormwater			16 394	13 031	39 969	8 924	4 024	4 024	123	131	139
	Housing			692	2 265	2 772	17 276	11 893	11 893	6 459	6 707	2 215
LOCAL ECO. DEVELOPM.	Local Economic Development			296	506	193	870	2 623	2 623	134	142	151
SPATIAL ANALYSIS	Town Planning			4 822	9 944	14 763	6 262	9 865	9 865	10 165	10 775	11 454
HEALTH and HIV/AIDS	Health			–	–	–	25	25	25	24	25	27
	Security			6 341	26 145	22 013	32 595	33 106	33 106	35 927	38 083	40 482
	Fire and Rescue			157	72	32	143	143	143	156	165	175
SAFE AND SECURE	Public Amenities			29	(197)	45	86	176	176	90	95	101
ENVIRONMENT	Waste Management			43 045	61 075	67 766	75 619	75 619	75 619	83 535	88 547	94 125
	Mechanical Workshop			–	(29)	–	11	11	11	11	12	12
	Road Safety			8 435	8 701	8 535	9 743	9 743	9 743	10 333	10 953	11 643
	Community			2 524	3 582	3 677	4 221	4 221	4 221	4 601	4 838	946
MUNICIPAL INSTITUTIONAL	Human Resources			138	146	823	23	1 530	1 530	26	28	30
DEVELOPMENT	Culture and Sport			44	10 363	11 288	10 962	10 962	10 962	12 351	13 092	13 917
	Cemeteries			408	1 267	1 315	1 517	1 017	1 017	1 088	1 154	1 226
	Internal Audit			3	(6)	–	217	217	217	13	14	14
	Corporate Communications			2	(10)	–	9	9	9	12	13	14
	Caravan Park			524	524	531	531	531	531	560	593	631
GOOD GOVERNANCE	Municipal Manager			1	16	1 377	1 466	1 466	1 466	1 330	48	51
	Administration			99	101	90	123	123	123	129	137	146
	Council General			107 825	64 932	53 217	53 759	73 410	73 410	74 009	86 851	98 425
	Public Participation			–	–	–	4	4	4	7	8	8
MUNICIPAL FINANCIAL	Financial Management			38 106	35 248	44 186	37 019	30 923	30 923	48 288	50 837	53 412
VIABILITY	Assessment Rates			236 380	257 976	274 954	305 871	305 871	305 871	346 237	367 707	391 603
Allocations to other priorities			2									
Total Revenue (excluding capital transfers and contributions)			1	**968 669**	**1 051 410**	**1 154 731**	**1 263 206**	**1 273 091**	**1 273 091**	**1 362 336**	**1 463 003**	**1 564 116**

References

1. Total revenue must reconcile to Table A4 Budgeted Financial Performance (revenue and expenditure)

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KZN292 KwaDukuza - Supporting Table SA5 Reconciliation of IDP strategic objectives and budget (operating expenditure)

Strategic Objective	Goal	Goal Code	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand				Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
	Electricity			451 611	506 289	558 831	647 211	644 771	644 771	688 176	735 657	788 300
	Civic Buildings			4 526	4 560	5 887	5 739	5 688	5 688	5 688	5 991	6 328
	Civil Works Administration			4 393	5 004	7 107	11 141	9 037	9 037	10 662	11 228	11 862
BASIC SERVICE DELIVERY	Staff Housing and Estates			17	9	11	14	53	53	13	14	15
	Information Technology			7 675	10 373	13 240	11 785	12 011	12 011	10 526	11 007	11 598
	Roads and Stormwater			58 767	61 674	83 287	72 341	82 566	82 566	76 098	79 238	82 845
	Housing			5 185	5 546	7 516	15 156	14 029	14 029	17 741	18 679	19 722
LOCAL ECO DEVELOPM.	Local Economic Development			7 503	10 229	12 881	11 436	14 369	14 369	14 255	14 929	15 754
SPATIAL ANALYSIS	Town Planning			19 001	16 931	16 607	24 641	24 505	24 505	30 233	31 862	33 674
HEALTH and HIV/AIDS	Health			5 498	4 015	4 808	6 001	4 512	4 512	6 349	6 697	7 083
	Security			43 854	64 917	65 387	84 580	89 112	89 112	89 829	93 363	97 313
	Fire and Rescue			15 754	20 244	24 068	27 499	25 940	25 940	27 423	28 904	30 551
SAFE AND SECURE	Public Amenities			14 229	16 408	18 742	22 145	21 409	21 409	21 719	22 870	24 149
ENVIRONMENT	Waste Management			54 222	57 790	63 651	73 130	70 477	70 477	73 913	77 677	82 032
	Mechanical Workshop			2 221	2 710	2 651	2 926	3 340	3 340	3 520	3 706	3 913
	Road Safety			7 851	9 257	9 752	11 721	11 537	11 537	12 991	13 647	14 343
	Community			12 591	14 744	17 350	21 830	22 876	22 876	23 369	24 591	25 967
MUNICIPAL INSTITUTIONAL	Human Resources			6 344	6 940	8 034	15 034	10 792	10 792	10 162	10 701	11 302
DEVELOPMENT	Culture and Sport			39 818	42 742	43 065	49 127	48 082	48 082	48 723	51 233	54 026
	Cemeteries			3 377	3 473	3 752	5 372	5 440	5 440	5 931	6 236	6 584
	Internal Audit			2 149	1 613	1 643	3 192	3 075	3 075	3 844	4 047	4 273
	Corporate Communications			4 737	7 616	7 306	8 741	11 018	11 018	9 019	9 486	10 005
	Caravan Park			–	–	7	–	–	–	–	–	–
GOOD GOVERNANCE	Municipal Manager			7 982	11 362	14 860	15 225	17 437	17 437	18 201	18 535	19 498
	Administration			10 274	8 813	8 355	11 001	10 094	10 094	12 471	13 144	13 891
	Council General			26 160	27 842	34 188	49 741	55 573	55 573	58 582	55 833	58 498
	Public Participation			4 629	4 898	4 269	6 478	6 951	6 951	7 961	8 369	8 823
MUNICIPAL FINANCIAL	Financial Management			30 262	25 338	29 678	37 585	35 980	35 980	38 995	39 093	40 878
VIABILITY	Assessment Rates			–	–	–	12 384	12 384	12 384	13 003	13 654	14 377
Allocations to other priorities												
Total Expenditure			1	850 629	951 334	1 066 931	1 263 177	1 273 059	1 273 059	1 339 399	1 410 389	1 497 605

References

1. Total expenditure must reconcile to Table A4 Budgeted Financial Performance (revenue and expenditure)

KZN292 KwaDukuza - Supporting Table SA6 Reconciliation of IDP strategic objectives and budget (capital expenditure)

Strategic Objective	Goal	Goal Code	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand				Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
	Electricity	A		38 715	99 429	104 569	112 538	106 897	106 897	56 587	29 764	28 174
	Waste Management	B		586	5 409	1 344	1 803	1 455	1 455	320	820	70
	Community	C		950	6 788	3 725	5 277	3 918	3 918	2 203	3 350	805
BASIC SERVICE DELIVERY	Roads and Stormwater	D		37 856	119 888	111 193	160 379	174 323	174 323	133 632	135 638	100 585
	Cemeteries	E		650	714	1 481	15 862	16 686	16 686	19 000	19 200	15 813
	Housing	F		38	678	96	1 060	1 150	1 150	1 135	355	225
	Support Services/ Fleet	G		–	–	–	4 694	–	–	–	–	–
MUNICIPAL FINANCIAL	Financial Management and Admin	H		770	1 050	1 363	3 570	2 000	2 000	1 860	–	–
VIABILITY	Human Resources & Corporate	I		5 287	4 908	1 229	1 990	1 790	1 790	5 340	400	400
	Executive & Council	J		4 951	7 676	8 532	4 248	7 895	7 895	11 600	8 917	40
INTEGRATED HUMAN SETTLEMENT	Land Management	K		–	–	–	–	–	–	–	–	–
ECONOMIC DEVELOPMENT &	Local Economic Development	L		12 959	6 989	2 355	40 981	12 220	12 220	4 350	3 035	4 140
JOB CREATION	Integrated Planning	M		–	223	–	1 875	–	–	–	–	–
	Public Participation	N		–	–	–	–	–	–	120	1 190	140
SPATIAL ANALYSIS	Public Safety	O		3 854	1 016	7 801	17 226	4 981	4 981	6 776	10 190	21 800
	Fire and Emergency	P		–	–	–	460	–	–	–	–	–
	Sports and Recreation	Q		106	5 898	1 572	3 382	6 868	6 868	3 860	200	200
	Security	R		–	–	–	–	–	–	–	–	–
SAFE & SECURE ENVIRONMENT	Health	S		417	–	–	–	–	–	–	–	–
Allocations to other priorities			3									
Total Capital Expenditure			1	107 140	260 066	245 561	375 344	340 181	340 181	244 583	213 059	172 392

References

1. Total capital expenditure must reconcile to Budgeted Capital Expenditure

2. Goal code must be used on Table SA36

KZN292 KwaDukuza - Supporting Table SA7 Measureable performance objectives

Description	Unit of measurement	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Corporate Governance										
IDP & Public Participation										
IDP Review	Date	2012/07/31	2013/07/31	2014/07/31	2014/0731	2015/07/31	2015/07/31	2016/07/31		
Approval and adoption	Date	2012/05/31	2013/05/31	2014/05/31	2015/05/31	0.00	0.00	0.00		
Mayoral Izimbizo	Number	0.27	0.27	0.07	12.00	0.00	0.00	0.00		
Ward committee reports	Number	0.04	0.04	4.00	0.04	0.04	0.04	0.04		
IDP roadshows	Number	0.19	0.27	0.08	0.20	0.20	0.20	0.20		
Performance Management										
Approval of PMS Framework	Date	2012/07/31	2013/07/31	2014/07/31	2015/07/31	2015/09/30	2015/09/30	2016/09/30		
Submission of top layer of SDBIP to Mayor	Date	2012/07/31	2013/07/31	2014/07/31	2015/07/31	0.00	0.00	2016/07/31		
Completion of Performance agreements	Date	2012/07/31	2013/07/31	2014/07/31	2015/07/31	0.00	0.00	2016/07/31		
Approval and adoption of Annual Report	Date	2013/03/31	2014/03/31	2015/03/31	2016/03/31	2016/03/31	2016/03/31	2018/03/31		
Approval and adoption of Oversight Report	Date	2013/03/31	2014/03/31	2015/03/31	2016/03/31	2016/03/31	2016/03/31	2018/03/31		
Risk Management										
Completion of Risk Based Internal Audit Plan	Date	2012/09/30	2013/09/30	2014/09/30	2015/09/30	2015/09/30	2015/09/30	2016/09/30		
Dashboard reports completed	Number	4.00	4.00	4.00	4.00	4.00	4.00	4.00		
AG action plans completed	Number	4.00	4.00	4.00	4.00	4.00	4.00	4.00		
AG action plans completed	Number	4.00	4.00	4.00	4.00	4.00	4.00	4.00		
Audcom/PAC meetings	Number	4.00	4.00	4.00	4.00	4.00	4.00	4.00		
Audcom/PAC reports to Council	Number	2.00	2.00	1.00	2.00	0.00	0.00	2.00		
Approval of Top 10 Risks	Date	2012/07/31	2013/07/31	2014/09/30	2016/03/31	0.00	0.00	2016/07/31		
Risk Management meetings	Number	4.00	4.00	4.00	4.00	0.00	0.00	4.00		
Operation Sukuma Sakhe										
Implementation of Operation Sukuma Sakhe										
% expenditure on implementation	Percentage	60.0%	80.0%	20.0%	0.0%	0.0%	0.0%	100.0%		
Reports to Council on Operation Sukuma Sakhe	Number	8.00	6.00	4.00	4.00	0.00	0.00	4.00		
Special programmes implemented	Number	5.00	5.00	5.00	5.00	0.00	0.00	5.00		
Communication										
Mayoral radio slots	Number	0.15	35.00	0.00	0.00	0.00	0.00	0.36		
Municipal publications	Number	0.00	5.00	0.00	0.00	0.00	0.00	0.04		
Corporate Services										
Human Resources										
target groups employed in the three highest levels of	Percentage/Number	77.5%	80.0%	100.0%	100.0%	24.0	24.0	100.0%		
accordance with the EE targets	Percentage	0.0%	0.0%	77.0%	50.0%	0.0%	0.0%	100.0%		
implementing a workplace skills plan	Percentage	100.0%	100.0%	89.0%	100.0%	0.0%	0.0%	100.0%		
Administration										
Nr of Councillors trained in terms of the	Number	0.00	0.00	19.00	25.00	0.00	0.00	59.00		
Nr of officials trained in terms of the	Number	0.00	0.00	148.00	120.00	0.00	0.00	140.00		
Information Technology										
ITSC	Number	0.00	0.00	4.00	4.00	0.00	0.00	4.00		
Economic Development/Planning										
Economic Development										
economic development initiatives	Number	2270.00	819.00	55.00	60.00	0.00	0.00	100.00		
projects	Number	2270.00	450.00	472.00	120.00	0.00	0.00	470.00		
Nr of job opportunities created through EPWP	Number	0.00	0.00	0.00	170.00	0.00	0.00	100.00		
Housing										
Nr of new houses constructed	Number	139.0	247.0	301.0	300.0	0.0	0.0	350.0		
Nr of houses handed over to beneficiaries	Number	0.0	213.0	328.0	200.0	0.0	0.0	420.0		
Building Control										
the legislated timeframes i.e. 30days plans<500m2	Percentage/Number	778.0	813.0	0.0	70.0%	0.0%	0.0%	70.0%		
within stipulated timeframes	Percentage	0.0%	0.0%	0.0%	70.0%	0.0%	0.0%	70.0%		
stipulated timeframes	Percentage	0.0%	0.0%	0.0%	70.0%	0.0%	0.0%	70.0%		
implemented	Number	0.00	9.00	10.00	10.00	0.00	0.00	14.00		
Number of Development Nodal Plans approved	Number	0.00	0.00	0.00	2.00	0.00	0.00	2.00		
Financial Services										
Budget & Compliance										
Budget process										
Approval of budget	Date	2012/06/30	2013/06/30	2014/06/30	2015/06/30	2016/01/31	1900/01/00	2016/06/30		
Approval of Procurement plan	Date	1900/01/00	1900/01/00	2014/09/30	2015/09/30	1900/01/00	1900/01/00	2016/09/30		
Audit outcome	Date	unqualified	unqualified	unqualified	unqualified	0.00	0.00	unqualified		
Submission of AFS	Date	2012/08/31	2013/08/31	2014/08/31	2015/08/31	0.00	0.00	2016/08/31		
capital projects identified for a particular financial year	Percentage	18.0%	48.0%	55.0%	0.0%	0.0%	0.0%			
% expenditure on operational budget	Percentage									
Asset management	Percentage/Date	100.00%	100.00%	100.00%	2015/08/31	0.00	0.00	2016/08/31		
Revenue										
% revenue collection rate- Rates	Percentage	87.0%	103.0%	102.0%	90.0%	0.0%	0.0%	90.0%		
Refuse	Percentage		100.0%	95.3%	85.0%	0.0%	0.0%	90.0%		
Electricity	Percentage		101.4%	99.1%	87.0%	0.0%	0.0%	90.0%		
% reduction of outstanding debtors	Percentage	0.0%	3.2%	5.1%	5.0%	0.0%	0.0%	5.0%		
% reduction in energy losses	Percentage	62.0%	81.0%	0.0%	5.0%	0.0%	0.0%	4.0		
Ratios										
Ratio of Current Assets: Current Liabilities	Ratio	47.55:1	40.35:1	25.71:1	1.5:1	0.0	0.0	1.5:1		
revenue actually received for services	Ratio	0.00	44.23:1	28.81:1	0.5:1	0.0	0.0	0.5:1		
operating grants: debt service payments	Ratio	12.71:1	0.24:1	9.36	0.15:1	0.0	0.0	0.15:1		
Ratio: Total operating revenue divided by debt	Ratio	0.00	0.21:1	9.36	0.15:1	0.0	0.0	0.15:1		
Technical Services										
Civil Services										
Nr of storm water infrastructure projects upgraded	Number	0.00	12.00	1.00	4.00	0.00	0.00	5.00		
infrastructure projects	Percentage	0.0%	56.0%	100.0%	100.0%	0.0%	0.0%	100.0%		

projects constructed	Number/km	0.00	10.8km	7.00	6.00	0.00	0.00	5.00		
Nr of MIG multi-year projects completed	Number	0.00	0.00	20.00	11.00	0.00	0.00	7.00		
Nr of MIG community facilities projects constructed	Number	39.00	0.00	0.00	4.00	0.00	0.00	5.00		
m2 of potholes repairs on urban tarred roads	M2/Number	16174.00	20387.00	0.00	0.00	0.00	0.00	7000 m2		
Kilometres of gravel roads graded	Km	107.85km	20.75km	0.00	0.00	0.00	0.00	300km		
Kilometres of rural roads regravelled	KM	0.00	0.00	0.00	0.00	0.00	0.00	8km		
Kilometres of new gravel access roads constructed	KM	0.00	0.00	0.00	0.00	0.00	0.00	4km		
Nr of speed humps constructed	Number	0.00	56.00	0.00	0.00	0.00	0.00	48.00		
Kilometres of sidewalks constructed and upgraded	Km	0.00	2.7km	0.00	0.00	0.00	0.00	4km		
[illegible] - Basic Service Delivery										
% of households with access to basic electricity	Percentage	88.0%	730.0%	99.0%	90.0%	0.0%	0.0%	90.0%		
basic electricity	Percentage	100.0%	100.0%	99.0%	90.0%	0.0%	0.0%	90.0%		
Number of LT Mains projects upgraded	Number	0.00	2.00	3.00	5.00	0.00	0.00			
Number of MV Network projects upgraded	Number	0.00	68.99km	17.00	14.00	0.00	0.00			
Nr of new street lights installed in 7 Clusters	Number	0.00	457.00	386.00	537.00	0.00	0.00			
Nr of substation upgrade projects completed	Number	0.00	0.00	0.00	9.00	0.00	0.00			
Nr of electricity bulk supply projects completed	Number	0.00	0.00	0.00	5.00	0.00	0.00			
[illegible]										
to free basic solid waste removal	Number/Percentage	37.00%	78.00%	15255.00	15555.00	11000.00	11000.00	11000.00		
waste removal	Number	0.00	35721.00	15255.00	15555.00	29000.00	29000.00	29000.00		
by target date	Date	0.00	0.00	0.00	2016/06/30	0.00	0.00	2017/06/30		
Establishment of Child Care facilities by target date	Date	0.00	0.00	2.00	2016/06/30	0.00	0.00	2017/06/30		
date(combo courts & play parks)	Date/Number	0.00	4.00	8.00	4.00	0.00	0.00	2017/06/30		
Upgrade of beach facilities	Number/Date	1.00	6.00	0.00	3.00	0.00	0.00	2017/06/30		
Number of Traffic fines issued for traffic offences	Number	0.00	45.00	0.00	0.00	0.00	0.00	16000.00		
and other traffic offences	Rand value	0.00	0.00	0.00	875000.00	0.00	0.00	3000000.00		
Response time to disaster cased reported	Time	48hrs	48hrs	48hrs	48hrs	0.00	0.00	24hrs		
Number of Disaster Awareness campaigns conducted	Number	0.00	0.00	0.00	0.00	0.00	0.00	8.00		
Number of schools visited for safety campaigns	Number	0.00	26.00	24.00	0.00	0.00	0.00	36.00		
conducted in wards	Number	27wards	27.00	27.00	27.00	0.00	0.00	12.00		
And so on for the rest of the Votes										

1. Include a measurable performance objective for each revenue source (within a relevant function) and each vote (MFMA s17(3)(b))
2. Include all Basic Services performance targets from 'Basic Service Delivery' to ensure Table SA7 represents all strategic responsibilities
3. Only include prior year comparative information for individual measures where relevant activity occurred in that year/s

KZN292 KwaDukuza - Entities measureable performance objectives

Description	Unit of measurement	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
[illegible]										
Insert measure/s description										
[illegible]										
Approval of PMS Framework										
[illegible]										
Approval of PMS Framework										
And so on for the rest of the Entities										

1. Include a measurable performance objective as agreed with the parent municipality (MFMA s87(5)(d))
2. Only include prior year comparative information for individual measures where relevant activity occurred in that year/s

KZN292 KwaDukuza - Supporting Table SA8 Performance indicators and benchmarks

Description of financial indicator	Basis of calculation	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Borrowing Management											
Credit Rating											
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	2.1%	2.6%	3.5%	3.2%	3.5%	3.5%	3.5%	2.8%	2.3%	2.1%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing /Own Revenue	2.1%	2.6%	3.6%	3.5%	3.9%	3.9%	3.9%	3.0%	2.5%	2.3%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants and contributions	51.5%	38.1%	52.9%	5.4%	16.6%	16.6%	16.6%	0.0%	0.0%	0.0%
Safety of Capital											
Gearing	Long Term Borrowing/ Funds & Reserves	443.3%	797.3%	1145.2%	1196.3%	1301.6%	1301.6%	1301.6%	347.7%	189.9%	140.6%
Liquidity											
Current Ratio	Current assets/current liabilities	2.4	2.3	2.6	1.9	2.1	2.1	2.1	2.0	1.8	1.9
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	2.4	2.3	2.6	1.9	2.1	2.1	2.1	2.0	1.8	1.9
Liquidity Ratio	Monetary Assets/Current Liabilities	2.1	1.9	2.1	1.2	1.4	1.4	1.4	1.4	1.2	1.3
Revenue Management											
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/Last 12 Mths Billing		100.1%	98.8%	94.0%	96.4%	95.7%	95.7%	95.7%	95.0%	93.2%
Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)		100.1%	98.8%	94.1%	96.4%	96.1%	96.1%	96.1%	95.0%	93.2%	93.2%
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	9.5%	10.2%	10.6%	11.4%	13.0%	13.0%	13.0%	9.7%	9.2%	9.0%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old										
Creditors Management											
Creditors System Efficiency	% of Creditors Paid Within Terms (within`MFMA' s 65(e))										
Creditors to Cash and Investments		30.2%	31.8%	33.2%	63.2%	58.8%	58.8%	58.8%	58.1%	67.0%	62.3%
Other Indicators											
Electricity Distribution Losses (2)	Total Volume Losses (kW)										
	Total Cost of Losses (Rand '000)										
	% Volume (units purchased and generated less units sold)/units purchased and generated										
Water Distribution Losses (2)	Total Volume Losses (kℓ)										
	Total Cost of Losses (Rand '000)										
	% Volume (units purchased and generated less units sold)/units purchased and generated										
Employee costs	Employee costs/(Total Revenue - capital revenue)	20.7%	21.6%	21.8%	24.2%	23.1%	23.1%	23.1%	24.1%	23.7%	23.5%
Remuneration	Total remuneration/(Total Revenue - capital revenue)	22.6%	23.2%	0.0%	25.8%	24.7%	24.7%		25.7%	25.3%	25.0%
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)	6.5%	7.0%	6.8%	7.4%	7.6%	7.6%		7.0%	6.9%	6.7%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)	5.2%	5.8%	6.9%	7.7%	7.9%	7.9%	7.9%	7.6%	7.2%	7.0%
IDP regulation financial viability indicators											
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	24.8	20.0	24.4	24.7	24.7	24.7	23.6	24.9	25.3	27.1
ii.O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	12.0%	12.6%	13.4%	13.6%	15.7%	15.7%	15.7%	11.8%	11.2%	11.0%
III. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	9.3	8.5	7.6	3.4	4.6	4.6	4.6	3.5	3.0	3.0

References

1. Consumer debtors > 12 months old are excluded from current assets

2. Only include if services provided by the municipality

KZN292 KwaDukuza - Supporting Table SA9 Social, economic and demographic statistics and assumptions

Description of economic indicator	Ref.	Basis of calculation	2001 Census	2007 Survey	2011 Census	2012/13	2013/14	2014/15	Current Year 2015/16	2016/17 Medium Term Revenue & Expenditure Framework		
						Outcome	Outcome	Outcome	Original Budget	Outcome	Outcome	Outcome
Demographics												
Population												
Females aged 5 - 14												
Males aged 5 - 14												
Females aged 15 - 34												
Males aged 15 - 34												
Unemployment												
Monthly household income (no. of households)	1, 12											
No income												
R1 - R1 600												
R1 601 - R3 200												
R3 201 - R6 400												
R6 401 - R12 800												
R12 801 - R25 600												
R25 601 - R51 200												
R52 201 - R102 400												
R102 401 - R204 800												
R204 801 - R409 600												
R409 601 - R819 200												
> R819 200												
Poverty profiles (no. of households)												
< R2 060 per household per month	13											
Insert description	2											
Household/demographics (000)												
Number of people in municipal area												
Number of poor people in municipal area												
Number of households in municipal area												
Number of poor households in municipal area												
Definition of poor household (R per month)												
Housing statistics	3											
Formal												
Informal												
Total number of households			-	-	-	-	-	-	-	-	-	-
Dwellings provided by municipality	4											
Dwellings provided by province/s												
Dwellings provided by private sector	5											
Total new housing dwellings			-	-	-	-	-	-	-	-	-	-
Economic	6											
Inflation/inflation outlook (CPIX)												
Interest rate - borrowing												
Interest rate - investment												
Remuneration increases												
Consumption growth (electricity)												
Consumption growth (water)												
Collection rates	7											
Property tax/service charges												
Rental of facilities & equipment												
Interest - external investments												
Interest - debtors												
Revenue from agency services												

Detail on the provision of municipal services for A10

Total municipal services	Ref.		2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
		Household service targets (000)									
		Water:									
		Piped water inside dwelling	–	–	–	–	–	–	–	–	–
		Piped water inside yard (but not in dwelling)	–	–	–	–	–	–	–	–	–
	8	Using public tap (at least min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (at least min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
	9	Using public tap (< min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (< min.service level)	–	–	–	–	–	–	–	–	–
		No water supply	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
		Sanitation/sewerage:									
		Flush toilet (connected to sewerage)	–	–	–	–	–	–	–	–	–
		Flush toilet (with septic tank)	–	–	–	–	–	–	–	–	–
		Chemical toilet	–	–	–	–	–	–	–	–	–
		Pit toilet (ventilated)	–	–	–	–	–	–	–	–	–
		Other toilet provisions (> min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Bucket toilet	–	–	–	–	–	–	–	–	–
		Other toilet provisions (< min.service level)	–	–	–	–	–	–	–	–	–
		No toilet provisions	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
		Energy:									
		Electricity (at least min.service level)	24 000	24 600	12 000	12 300	–	12 600	12 600	–	–
		Electricity - prepaid (min.service level)	53 000	54 000	26 500	27 000	–	26 518	26 518	–	–
		Minimum Service Level and Above sub-total	77 000	78 600	38 500	39 300	–	39 118	39 118	–	–
		Electricity (< min.service level)	–	–	–	–	–	5 000	5 000	–	–
		Electricity - prepaid (< min. service level)	–	–	–	–	–	5 000	5 000	–	–
		Other energy sources	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	10 000	10 000	–	–
		Total number of households	77 000	78 600	38 500	39 300	–	49 118	49 118	–	–
		Refuse:									
		Removed at least once a week	67 530	59 862	–	–	–	42 533	42 533	–	–
		Minimum Service Level and Above sub-total	67 530	59 862	–	–	–	42 533	42 533	–	–
		Removed less frequently than once a week	–	–	–	–	–	–	–	–	–
		Using communal refuse dump	–	–	–	–	–	–	–	–	–
		Using own refuse dump	–	–	–	–	–	–	–	–	–
		Other rubbish disposal	9 470	18 738	33 765	29 931	–	6 585	6 585	–	–
		No rubbish disposal	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	9 470	18 738	33 765	29 931	–	6 585	6 585	–	–
		Total number of households	77 000	78 600	33 765	29 931	–	49 118	49 118	–	–

Municipal in-house services	Ref.		2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
		Household service targets (000)									
		Water:									
		Piped water inside dwelling									
		Piped water inside yard (but not in dwelling)									
	8	Using public tap (at least min.service level)									
	10	Other water supply (at least min.service level)									
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
	9	Using public tap (< min.service level)									
	10	Other water supply (< min.service level)									
		No water supply									
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
		Sanitation/sewerage:									
		Flush toilet (connected to sewerage)									
		Flush toilet (with septic tank)									
		Chemical toilet									
		Pit toilet (ventilated)									
		Other toilet provisions (> min.service level)									
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Bucket toilet									
		Other toilet provisions (< min.service level)									
		No toilet provisions									
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
		Energy:									
		Electricity (at least min.service level)	12 000	12 300	12 000	12 300		12 600	12 600		
		Electricity - prepaid (min.service level)	26 500	27 000	26 500	27 000		26 518	26 518		
		Minimum Service Level and Above sub-total	38 500	39 300	38 500	39 300	–	39 118	39 118	–	–
		Electricity (< min.service level)						5 000	5 000		
		Electricity - prepaid (< min. service level)						5 000	5 000		
		Other energy sources									
		Below Minimum Service Level sub-total	–	–	–	–	–	10 000	10 000	–	–
		Total number of households	38 500	39 300	38 500	39 300	–	49 118	49 118	–	–
		Refuse:									
		Removed at least once a week	33 765	29 931				42 533	42 533		
		Minimum Service Level and Above sub-total	33 765	29 931	–	–	–	42 533	42 533	–	–
		Removed less frequently than once a week									
		Using communal refuse dump									
		Using own refuse dump									
		Other rubbish disposal	4 735	9 369	33 765	29 931		6 585	6 585		
		No rubbish disposal									
		Below Minimum Service Level sub-total	4 735	9 369	33 765	29 931	–	6 585	6 585	–	–
		Total number of households	38 500	39 300	33 765	29 931	–	49 118	49 118	–	–

Municipal entity services	Ref.		2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Name of municipal entity		Household service targets (000)									
		Water:									
		Piped water inside dwelling									
		Piped water inside yard (but not in dwelling)									
	8	Using public tap (at least min.service level)									
	10	Other water supply (at least min.service level)									
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
	9	Using public tap (< min.service level)									
	10	Other water supply (< min.service level)									
		No water supply									
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Name of municipal entity		Sanitation/sewerage:									
		Flush toilet (connected to sewerage)									
		Flush toilet (with septic tank)									
		Chemical toilet									
		Pit toilet (ventilated)									
		Other toilet provisions (> min.service level)									
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Bucket toilet									
		Other toilet provisions (< min.service level)									
		No toilet provisions									
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Name of municipal entity		Energy:									
		Electricity (at least min.service level)	12 000	12 300							
		Electricity - prepaid (min.service level)	26 500	27 000							
		Minimum Service Level and Above sub-total	38 500	39 300	–	–	–	–	–	–	–
		Electricity (< min.service level)									
		Electricity - prepaid (< min. service level)									
		Other energy sources									
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	38 500	39 300	–	–	–	–	–	–	–
Name of municipal entity		Refuse:									
		Removed at least once a week	33 765	29 931							
		Minimum Service Level and Above sub-total	33 765	29 931	–	–	–	–	–	–	–
		Removed less frequently than once a week									
		Using communal refuse dump									
		Using own refuse dump									
		Other rubbish disposal	4 735	9 369							
		No rubbish disposal									
		Below Minimum Service Level sub-total	4 735	9 369	–	–	–	–	–	–	–
		Total number of households	38 500	39 300	–	–	–	–	–	–	–

Services provided by 'external mechanisms'	Ref.		2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Names of service providers		Household service targets (000)									
		Water:									
		Piped water inside dwelling									
		Piped water inside yard (but not in dwelling)									
	8	Using public tap (at least min.service level)									
	10	Other water supply (at least min.service level)									
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
	9	Using public tap (< min.service level)									
	10	Other water supply (< min.service level)									
		No water supply									
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Names of service providers		Sanitation/sewerage:									
		Flush toilet (connected to sewerage)									
		Flush toilet (with septic tank)									
		Chemical toilet									
		Pit toilet (ventilated)									
		Other toilet provisions (> min.service level)									
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Bucket toilet									
		Other toilet provisions (< min.service level)									
		No toilet provisions									
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Names of service providers		Energy:									
		Electricity (at least min.service level)									
		Electricity - prepaid (min.service level)									
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Electricity (< min.service level)									
		Electricity - prepaid (< min. service level)									
		Other energy sources									
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Names of service providers		Refuse:									
		Removed at least once a week									
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Removed less frequently than once a week									
		Using communal refuse dump									
		Using own refuse dump									
		Other rubbish disposal									
		No rubbish disposal									
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–

Detail of Free Basic Services (FBS) provided			2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Electricity	Ref.	*Location of households for each type of FBS*									
List type of FBS service		Formal settlements - (50 kwh per indigent household per month R'000)			–	–		–			
		Number of HH receiving this type of FBS									
		Informal settlements (R'000)									
		Number of HH receiving this type of FBS									
		Informal settlements targeted for upgrading (R'000)									
		Number of HH receiving this type of FBS									

		Living in informal backyard rental agreement (R'000)								
		Number of HH receiving this type of FBS								
		Other (R'000)								
		Number of HH receiving this type of FBS								
		Total cost of FBS - Electricity for informal settlements	-	-	-	-	-	-	-	-	-
Water	Ref.	***Location of households for each type of FBS***								
List type of FBS service		Formal settlements - (6 kilolitre per indigent household per month R'000)								
		Number of HH receiving this type of FBS								
		Informal settlements (R'000)								
		Number of HH receiving this type of FBS								
		Informal settlements targeted for upgrading (R'000)								
		Number of HH receiving this type of FBS								
		Living in informal backyard rental agreement (R'000)								
		Number of HH receiving this type of FBS								
		Other (R'000)								
		Number of HH receiving this type of FBS								
		Total cost of FBS - Water for informal settlements	-	-	-	-	-	-	-	-	-
Sanitation	Ref.	***Location of households for each type of FBS***								
List type of FBS service		Formal settlements - (free sanitation service to indigent households)								
		Number of HH receiving this type of FBS								
		Informal settlements (R'000)								
		Number of HH receiving this type of FBS								
		Informal settlements targeted for upgrading (R'000)								
		Number of HH receiving this type of FBS								
		Living in informal backyard rental agreement (R'000)								
		Number of HH receiving this type of FBS								
		Other (R'000)								
		Number of HH receiving this type of FBS								
		Total cost of FBS - Sanitation for informal settlements	-	-	-	-	-	-	-	-	-
Refuse Removal	Ref.	***Location of households for each type of FBS***								
List type of FBS service		Formal settlements - (removed once a week to indigent households)			-	-		-			
		Number of HH receiving this type of FBS									
		Informal settlements (R'000)									
		Number of HH receiving this type of FBS									
		Informal settlements targeted for upgrading (R'000)									
		Number of HH receiving this type of FBS									
		Living in informal backyard rental agreement (R'000)									
		Number of HH receiving this type of FBS									
		Other (R'000)									
		Number of HH receiving this type of FBS									
		Total cost of FBS - Refuse Removal for informal settlements	-	-	-	-	-	-	-	-	-

References

1. Monthly household income threshold. Should include all sources of income.

2. Show the poverty analysis the municipality uses to determine its indigents policy and the provision of services

3. Include total of all housing units within the municipality

4. Number of subsidised dwellings to be constructed by the municipality under agency agreement with province

5. Provide estimate based on building approval information. Include any non-subsidised dwellings constructed by the municipality

6. Insert actual or estimated % increases assumed as a basis for budget calculations

7. Insert actual or estimated % collection rate assumed as a basis for budget calculations for each revenue group

8. Stand distance <= 200m from dwelling

9. Stand distance > 200m from dwelling

KZN292 KwaDukuza Supporting Table SA10 Funding measurement

Description	MFMA section	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
			Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Funding measures												
Cash/cash equivalents at the year end - R'000	18(1)b	1	528 947	542 371	540 391	280 890	375 475	375 475	375 475	308 401	283 949	302 989
Cash + investments at the yr end less applications - R'000	18(1)b	2	421 126	403 938	429 575	234 237	302 766	302 766	302 766	203 027	114 566	105 596
Cash year end/monthly employee/supplier payments	18(1)b	3	9.3	8.5	7.6	3.4	4.6	4.6	4.6	3.5	3.0	3.0
Surplus/(Deficit) excluding depreciation offsets: R'000	18(1)	4	157 481	146 611	176 990	97 846	71 287	71 287	71 287	91 185	124 982	129 576
Service charge rev % change - macro CPIX target exclusive	18(1)a,(2)	5	N.A.	5.0%	1.5%	7.4%	(6.8%)	(6.0%)	(6.0%)	2.7%	1.2%	1.4%
Cash receipts % of Ratepayer & Other revenue	18(1)a,(2)	6	119.3%	101.9%	91.4%	93.8%	92.3%	92.3%	92.3%	94.6%	92.6%	92.6%
Debt impairment expense as a % of total billable revenue	18(1)a,(2)	7	0.3%	2.7%	2.6%	1.1%	3.5%	3.5%	3.5%	3.2%	3.1%	2.9%
Capital payments % of capital expenditure	18(1)c;19	8	82.8%	98.1%	93.8%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
Borrowing receipts % of capital expenditure (excl. transfers)	18(1)c	9	40.5%	37.2%	48.1%	5.2%	16.4%	16.4%	16.4%	0.0%	0.0%	0.0%
Grants % of Govt. legislated/gazetted allocations	18(1)a	10								0.0%	0.0%	0.0%
Current consumer debtors % change - incr(decr)	18(1)a	11	N.A.	16.9%	14.0%	14.9%	14.9%	0.0%	0.0%	(18.4%)	1.6%	5.3%
Long term receivables % change - incr(decr)	18(1)a	12	N.A.	(1.4%)	7.0%	359.7%	0.0%	0.0%	0.0%	(80.6%)	(5.0%)	(18.2%)
R&M % of Property Plant & Equipment	20(1)(vi)	13	7.5%	7.0%	5.1%	6.0%	5.3%	5.3%	5.2%	4.8%	4.7%	4.8%
Asset renewal % of capital budget	20(1)(vi)	14	33.2%	28.2%	14.9%	25.7%	31.8%	31.8%	0.0%	24.4%	14.7%	9.8%

References

1. Positive cash balances indicative of minimum compliance - subject to 2

2. Deduct cash and investment applications (defined) from cash balances

3. Indicative of sufficient liquidity to meet average monthly operating payments

4. Indicative of funded operational requirements

5. Indicative of adherence to macro-economic targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)

6. Realistic average cash collection forecasts as % of annual billed revenue

7. Realistic average increase in debt impairment (doubtful debt) provision

8. Indicative of planned capital expenditure level & cash payment timing

9. Indicative of compliance with borrowing 'only' for the capital budget - should not exceed 100% unless refinancing

10. Substantiation of National/Province allocations included in budget

11. Indicative of realistic current arrear debtor collection targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)

12. Indicative of realistic long term arrear debtor collection targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)

13. Indicative of a credible allowance for repairs & maintenance of assets - functioning assets revenue protection

14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects - detailed capital plan) - functioning assets revenue protection

KZN292 KwaDukuza - Supporting Table SA11 Property rates summary

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Valuation:	1									
Date of valuation:		01.07.2010	01.07.2010	01.07.2010	01.07.2014					
Financial year valuation used		**2013**	**2014**	**2015**	**2016**			**2017**		
Municipal by-laws s6 in place? (Y/N)	2	Yes	Yes	Yes	Yes			Yes		
Municipal/assistant valuer appointed? (Y/N)		Yes	Yes	Yes	Yes			Yes		
Municipal partnership s38 used? (Y/N)		N	N	N	N			N		
No. of assistant valuers (FTE)	3									
No. of data collectors (FTE)	3									
No. of internal valuers (FTE)	3									
No. of external valuers (FTE)	3									
No. of additional valuers (FTE)	4									
Valuation appeal board established? (Y/N)		Yes	Yes	Yes	Yes			Yes		
Implementation time of new valuation roll (mths)										
No. of properties	5	31 308	31 079	31 255	32 223	32 223	32 223	32 692	32 692	32 692
No. of sectional title values	5	8 229	8 383	8 614	8 909	8 909	8 909	9 138	9 138	9 138
No. of unreasonably difficult properties s7(2)										
No. of supplementary valuations		1	2	2	1	1	1			
No. of valuation roll amendments		800	840	524						
No. of objections by rate payers		20	11	3	903	903	903			
No. of appeals by rate payers		5	1		18	18	18			
No. of successful objections	8	5	10		434	434	434			
No. of successful objections > 10%	8	5	10		145	145	145			
Supplementary valuation										
Public service infrastructure value (Rm)	5	5 114	5 114	3 405	4 752	4 752	4 752	3 210	3 210	3 210
Municipality owned property value (Rm)		293	293	339	658	658	658	582	582	582
Valuation reductions:										
Valuation reductions-public infrastructure (Rm)		1 534	1 534	1 022	1 426	1 426	1 426	963	963	963
Valuation reductions-nature reserves/park (Rm)										
Valuation reductions-mineral rights (Rm)										
Valuation reductions-R15,000 threshold (Rm)		353	353	368	412	412	412	431	431	431
Valuation reductions-public worship (Rm)										
Valuation reductions-other (Rm)		3 143	3 143	1 393	1 909	1 909	1 909	1 961	1 961	1 961
Total valuation reductions:		**5 030**	**5 030**	**2 780**	**3 747**	**3 747**	**3 747**	**3 355**	**3 355**	**3 355**
Total value used for rating (Rm)	5	42 260	42 052	42 531	42 531	42 531	42 531	49 611	49 611	49 611
Total land value (Rm)	5									
Total value of improvements (Rm)	5									
Total market value (Rm)	5	45 807	45 127	45 623	45 623	45 623	45 623	52 965	52 965	52 965
Rating:										
Residential rate used to determine rate for other categories? (Y/N)		Yes	Yes	Yes	Yes					
Differential rates used? (Y/N)	5	Yes	Yes	Yes	Yes					
Limit on annual rate increase (s20)? (Y/N)		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Special rating area used? (Y/N)		No	No	No	Yes					
Phasing-in properties s21 (number)		No	No	No	1	1	1	1	1	1
Rates policy accompanying budget? (Y/N)		Yes	Yes	Yes	Yes			Yes		
Fixed amount minimum value (R'000)										
Non-residential prescribed ratio s19? (%)										
Rate revenue:										
Rate revenue budget (R '000)	6	233 999	252 730	275 119	275 119	275 119	275 119	333 233	353 227	374 420
Rate revenue expected to collect (R'000)	6	175 500	189 548	206 339	206 339	206 339	206 339	299 910	317 904	336 978
Expected cash collection rate (%)		75.0%	75.0%	75.0%	75.0%	75.0%	75.0%	90.0%	90.0%	90.0%
Special rating areas (R'000)	7				7 500	7 500	7 500	7 500	7 500	7 500
Rebates, exemptions - indigent (R'000)		15 495	3 011	3 328	3 440	3 440	3 440	4 548	4 821	5 110
Rebates, exemptions - pensioners (R'000)		2 240	2 328	2 378	2 751	2 751	2 751	2 938	3 114	3 301
Rebates, exemptions - bona fide farm. (R'000)		22 337	38 165	37 600	83 041	83 041	83 041	67 387	71 430	75 716
Rebates, exemptions - other (R'000)		–	–		6	6	6	5	5	5
Phase-in reductions/discounts (R'000)										
Total rebates,exemptns,reductns,discs (R'000)		**40 072**	**43 504**	**43 306**	**89 238**	**89 238**	**89 238**	**74 877**	**79 369**	**84 132**

References

1. All numbers to be expressed as whole numbers except FTEs and Rates in the Rand

2. To give effect to rates policy

3. Full Time Equivalent (FTE) should be expressed to one decimal place and takes into account full time and part time staff

4. Required to implement new system (FTE)

5. Provide relevant information for historical comparisons. Must reconcile to the total of Table SA12

6. Current and budget year must reconcile to Table A4 Budgeted Financial Performance (revenue and expenditure)

7. Included in rate revenue budget

8. In favour of the rate-payer

KZN292 KwaDukuza - Supporting Table SA12a Property rates by category (current year)

Description	Ref	Resi.	Indust.	Bus. & Comm.	Farm props.	State-owned	Muni props.	Public service infra.	Private owned towns	Formal & Informal Settle.	Comm. Land	State trust land	Section 8(2)(n) (note 1)	Protect. Areas	National Monum/ts	Public benefit organs.	Mining Props.
Current Year 2015/16																	
Valuation:																	
No. of properties		24 631	686		1 637	33	1 516	169		6			5 433		1	111	
No. of sectional title property values		7 993	735				183										
No. of unreasonably difficult properties s7(2)																	
No. of supplementary valuations																	
Supplementary valuation (Rm)																	
No. of valuation roll amendments																	
No. of objections by rate-payers																	
No. of appeals by rate-payers																	
No. of appeals by rate-payers finalised																	
No. of successful objections	5																
No. of successful objections > 10%	5																
Estimated no. of properties not valued																	
Years since last valuation **(select)**		<1	<1		<1	<1	<1	<1		<1			<1		<1	<1	
Frequency of valuation **(select)**		4	4		4	4	4	4		4			4		4	4	
Method of valuation used **(select)**		Market	Market		Market	Market	Market	Market		Market			Market		Market	Market	
Base of valuation **(select)**		Land & impr	Land & impr		Land & impr	Land & impr	Land & impr	Land & impr		Land & impr			Land & impr		Land & impr	Land & impr.	
Phasing-in properties s21 (number)								1									
Combination of rating types used? (Y/N)		Yes	Yes		Yes	Yes	Yes	Yes		Yes			Yes		Yes	Yes	
Flat rate used? (Y/N)		Yes	Yes		Yes	Yes	Yes	Yes		Yes			Yes		Yes	Yes	
Is balance rated by uniform rate/variable rate?																	
Valuation reductions:																	
Valuation reductions-public infrastructure (Rm)								1 426									
Valuation reductions-nature reserves/park (Rm)																	
Valuation reductions-mineral rights (Rm)																	
Valuation reductions-R15,000 threshold (Rm)		412															
Valuation reductions-public worship (Rm)																	
Valuation reductions-other (Rm)	2	1 919															
Total valuation reductions:																	
Total value used for rating (Rm)	6	36 853	4 597		3 902	324	656	3 327		3			659		2	172	
Total land value (Rm)	6																
Total value of improvements (Rm)	6																
Total market value (Rm)	6	39 174	4 597		3 902	324	658	4 752		3			659		2	172	
Rating:																	
Average rate	3	0.005990	0.018540		0.001500	0.018540	0.018540	0.001500		0.005990			0.005990		0.005990	0.018540	
Rate revenue budget (R '000)		225 032	55 542		2 692	5 647	–	1 573		–			–		–	–	
Rate revenue expected to collect (R'000)		168 774	41 907		2 019	4 235	–	1 180		–			–		–	–	
Expected cash collection rate (%)	4	75.0%	75.0%		75.0%	75.0%		75.0%		0.0%			0.0%		0.0%	0.0%	
Special rating areas (R'000)			7 449														
Rebates, exemptions - indigent (R'000)																	
Rebates, exemptions - pensioners (R'000)		3 140															
Rebates, exemptions - bona fide farm. (R'000)					2 751												
Rebates, exemptions - other (R'000)		35 229	24 270		411	360	12 194	3 411		19			3 947		12	3 188	
Phase-in reductions/discounts (R'000)								6									
Total rebates,exemptns,reductns,discs (R'000)																	

References

1. Land & Assistance Act, Restitution of Land Rights, Communual Property Associations

2. Include value of additional reductions is 'free' value greater than MPRA minimum.

3. Average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026, expressed to 6 decimal places maximum

4. Include arrears collections

5. In favour of the rate-payer

6. Provide relevant information for historical comparisons.

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KZN292 KwaDukuza - Supporting Table SA12b Property rates by category (budget year)

Description	Ref	Resl.	Indust.	Bus. & Comm.	Farm props.	State-owned	Muni props.	Public service infra.	Private owned towns	Formal & Informal Settle.	Comm. Land	State trust land	Section 8(2)(n) (note 1)	Protect. Areas	National Monum/ts	Public benefit organs.	Mining Props.
Budget Year 2016/17																	
Valuation:																	
No. of properties		24 058	722		1 666	29	1 233	143		–			2 722		1	112	
No. of sectional title property values		8 283	775				80										
No. of unreasonably difficult properties s7(2)																	
No. of supplementary valuations																	
Supplementary valuation (Rm)																	
No. of valuation roll amendments																	
No. of objections by rate-payers																	
No. of appeals by rate-payers																	
No. of appeals by rate-payers finalised																	
No. of successful objections	5																
No. of successful objections > 10%	5																
Estimated no. of properties not valued																	
Years since last valuation (select)		<1	<1		<1	<1	<1	<1					<1		<1	<1	
Frequency of valuation (select)		4	4		4	4	4	4					4		4	4	
Method of valuation used (select)		Market	Market		Market	Market	Market	Market					Market		Market	Market	
Base of valuation (select)		Land & impr	Land & impr		Land & impr	Land & impr	Land & impr	Land & impr					Land & impr		Land & impr.	Land & impr.	
Phasing-in properties s21 (number)																	
Combination of rating types used? (Y/N)		Yes	Yes		Yes	Yes	Yes	Yes					Yes		Yes	Yes	
Flat rate used? (Y/N)		Yes	Yes		Yes	Yes	Yes	Yes					Yes		Yes	Yes	
Is balance rated by uniform rate/variable rate?																	
Valuation reductions:																	
Valuation reductions-public infrastructure (Rm)								963									
Valuation reductions-nature reserves/park (Rm)																	
Valuation reductions-mineral rights (Rm)																	
Valuation reductions-R15,000 threshold (Rm)		491															
Valuation reductions-public worship (Rm)																	
Valuation reductions-other (Rm)	2	1 961															
Total valuation reductions:																	
Total value used for rating (Rm)	6	36 615	5 078		3 486	294	582	2 247					1 143		2	164	
Total land value (Rm)	6																
Total value of improvements (Rm)	6																
Total market value (Rm)	6	39 006	5 078		3 486	294	582	3 210					1 143		2	164	
Rating:																	
Average rate	3	0.006350	0.019650		0.001590	0.019650	0.019650	0.001590					0.006350		0.006350	0.019650	
Rate revenue budget (R '000)		234 445	88 751		2 605	3 427	–	2 005					–		–		
Rate revenue expected to collect (R'000)		211 000	79 876		2 345	1 884	–	1 805									
Expected cash collection rate (%)	4																
Special rating areas (R'000)			7 500														
Rebates, exemptions - indigent (R'000)																	
Rebates, exemptions - pensioners (R'000)		4 548															
Rebates, exemptions - bona fide farm. (R'000)					2 938												
Rebates, exemptions - other (R'000)		34 962	3 586			346	11 443	1 563					7 257		13	3 215	
Phase-in reductions/discounts (R'000)								5									
Total rebates,exemptns,reductns,discs (R'000)																	

References

1. Land & Assistance Act, Restitution of Land Rights, Communual Property Associations

2. Include value of additional reductions is 'free' value greater than MPRA minimum.

3. Average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026, expressed to 6 decimal places maximum

4. Include arrears collections

5. In favour of the rate-payer

6. Provide relevant information for historical comparisons.

KZN292 KwaDukuza - Supporting Table SA13a Service Tariffs by category

Description	Ref	Provide description of tariff structure where appropriate	2012/13	2013/14	2014/15	Current Year 2015/16	2016/17 Medium Term Revenue & Expenditure Framework		
							Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Property rates *(rate in the Rand)*	1								
Residential properties			0.0054	0.0057	0.0060	0.0060	0.0064	0.0067	0.0071
Residential properties - vacant land			0.0167	0.0018	0.0185	0.0185	0.0197	0.0208	0.0221
Formal/informal settlements									
Small holdings			0.0013	0.0014	0.0015	0.0030	0.0016	0.0017	0.0018
Farm properties - used			0.0013	0.0014	0.0015	0.0030	0.0016	0.0017	0.0018
Farm properties - not used			0.0013	0.0014	0.0015	0.0030	0.0016	0.0017	0.0018
Industrial properties			0.0167	0.0177	0.0185	0.0185	0.0197	0.0208	0.0221
Business and commercial properties			0.0167	0.0177	0.0185	0.0185	0.0197	0.0208	0.0221
Communal land - residential									
Communal land - small holdings									
Communal land - farm property									
Communal land - business and commercial									
Communal land - other									
State-owned properties			0.0083	0.0086	0.0093	0.0185	0.0197	0.0208	0.0221
Municipal properties			0.0167	0.0177	0.0185	0.0185	0.0197	0.0208	0.0221
Public service infrastructure			0.0013	0.0014	0.0015	0.0015	0.0016	0.0017	0.0018
Privately owned towns serviced by the owner									
State trust land			0.0054	0.0057	0.0060	0.0060	0.0064	0.0067	0.0071
Restitution and redistribution properties			0.0167	0.0057	0.0060	0.0060	0.0064	0.0067	0.0071
Protected areas									
National monuments properties			0.0054	0.0057	0.0060	0.0060	0.0064	0.0067	0.0071
Exemptions, reductions and rebates *(Rands)*									
Residential properties									
R15 000 threshhold rebate			15 000	15 000	15 000	15 000	15 000	15 000	15 000
General residential rebate			-	-	-	0	0	0	0
Indigent rebate or exemption			100 000	100 000	100 000	130 000	130 000	130 000	130 000
Pensioners/social grants rebate or exemption			25%-35%	25% 35%	25% 35%	25%-35%	25%-35%	25% 35%	25%-35%
Temporary relief rebate or exemption									
Bona fide farmers rebate or exemption			1	1	1	1	1	1	1
Other rebates or exemptions	2	100% for first two years, then							
Water tariffs									
Domestic									
Basic charge/fixed fee *(Rands/month)*									
Service point - vacant land *(Rands/month)*									
Water usage - flat rate tariff *(c/kl)*									
Water usage - life line tariff		(describe structure)							
Water usage - Block 1 (c/kl)		(fill in thresholds)							
Water usage - Block 2 (c/kl)		(fill in thresholds)							
Water usage - Block 3 (c/kl)		(fill in thresholds)							
Water usage - Block 4 (c/kl)		(fill in thresholds)							
Other	2								
Waste water tariffs									
Domestic									
Basic charge/fixed fee *(Rands/month)*									
Service point - vacant land *(Rands/month)*									
Waste water - flat rate tariff *(c/kl)*									
Volumetric charge - Block 1 (c/kl)		(fill in structure)							
Volumetric charge - Block 2 (c/kl)		(fill in structure)							
Volumetric charge - Block 3 (c/kl)		(fill in structure)							

Volumetric charge - Block 4 (c/kl)		(fill in structure)								
Other	2									
Electricity tariffs										
Domestic										
Basic charge/fixed fee *(Rands/month)*										
Service point - vacant land *(Rands/month)*										
FBE		(how is this targeted?)								
Life-line tariff - meter		(describe structure)								
Life-line tariff - prepaid		(describe structure)								
Flat rate tariff - meter *(c/kwh)*										
Flat rate tariff - prepaid*(c/kwh)*										
Meter - IBT Block 1 (c/kwh)		(fill in thresholds)								
Meter - IBT Block 2 (c/kwh)		(fill in thresholds)								
Meter - IBT Block 3 (c/kwh)		(fill in thresholds)								
Meter - IBT Block 4 (c/kwh)		(fill in thresholds)								
Meter - IBT Block 5 (c/kwh)		(fill in thresholds)								
Prepaid - IBT Block 1 (c/kwh)		(fill in thresholds)								
Prepaid - IBT Block 2 (c/kwh)		(fill in thresholds)								
Prepaid - IBT Block 3 (c/kwh)		(fill in thresholds)								
Prepaid - IBT Block 4 (c/kwh)		(fill in thresholds)								
Prepaid - IBT Block 5 (c/kwh)		(fill in thresholds)								
Other	2									
Waste management tariffs										
Domestic										
Street cleaning charge										
Basic charge/fixed fee										
80l bin - once a week										
250l bin - once a week										

References

1. If properties are not rated or zero rated this must be indicated as such

2.Please provide detailed descriptions on Sheet SA13b

KZN292 KwaDukuza - Supporting Table SA13b Service Tariffs by category - explanatory

Description	Ref	Provide description of tariff structure where appropriate	2012/13	2013/14	2014/15	Current Year 2015/16	2016/17 Medium Term Revenue & Expenditure Framework		
							Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Exemptions, reductions and rebates *(Rands)*									
(Insert lines as applicable)		6% general rebate in respect of	6% general	6% general	6% general	6% general	6% general	6% general	6% general
		All farmers receive a 50%	All farmers	All farmers	All farmers	All farmers	All farmers	All farmers	All farmers
		An excluded services rebate of	An excluded	An excluded	An excluded	An excluded	An excluded	An excluded	An excluded
		Pensioners receive rebates	Pensioners	Pensioners	Pensioners	Pensioners	Pensioners	Pensioners	Pensioners
		Residential properties the first	Residential	Residential	Residential	Residential	Residential	Residential	Residential
		The rates tariff in respect of	The rates tariff	The rates tariff	The rates tariff	The rates tariff	The rates tariff	The rates tariff	The rates tariff
		First 30% of valuation exempt	First 30% of	First 30% of	First 30% of	First 30% of	First 30% of	First 30% of	First 30% of
		100% for first two years, then	100% for first	100% for first	100% for first	100% for first	100% for first	100% for first	100% for first
Water tariffs									
(Insert blocks as applicable)		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
Waste water tariffs									
(Insert blocks as applicable)		(fill in structure)							
		(fill in structure)							
		(fill in structure)							
		(fill in structure)							
		(fill in structure)							
		(fill in structure)							
		(fill in structure)							
		(fill in structure)							
		(fill in structure)							
Electricity tariffs									
(Insert blocks as applicable)		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
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		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							
		(fill in thresholds)							

KZN292 KwaDukuza - Supporting Table SA14 Household bills

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework			
Rand/cent		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17 % Incr.	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Monthly Account for Household - 'Middle Income Range'	1										
Rates and services charges:											
Property rates		3 228	3 420	3 594	3 378	3 378	3 378	6%	3 581.40	3 796.28	4 024.06
Electricity: Basic levy								8%	5 255 371		
Electricity: Consumption								8%	293 522 478		
Water: Basic levy											
Water: Consumption											
Sanitation											
Refuse removal											
Other											
sub-total		3 228.00	3 420.00	3 594.00	3 378.36	3 378.36	3 378.36	8 843 878.4%	298 781 430.06	3 796.28	4 024.06
VAT on Services											
Total large household bill:		3 228.00	3 420.00	3 594.00	3 378.36	3 378.36	3 378.36	8 843 878.4%	298 781 430.06	3 796.28	4 024.06
% increase/-decrease			5.9%	5.1%	(6.0%)	–	–		8 843 878.4%	(100.0%)	6.0%
Monthly Account for Household - 'Affordable Range'	2										
Rates and services charges:											
Property rates		2 152	2 280	2 396	2 252	2 252	2 252	0	2 387 60	2 530.86	2 682.71
Electricity: Basic levy								7.6%	9 129 232		
Electricity: Consumption								7 6%	383 065 748		
Water: Basic levy											
Water: Consumption											
Sanitation											
Refuse removal											
Other											
sub-total		2 152	2 280	2 396	2 252	2 252	2 252	174 269	392 497 368	2 530.86	2 682.71
VAT on Services											
Total small household bill:		2 152	2 280	2 396	2 252	2 252	2 252	174 269	392 497 368	2 530.86	2 682.71
% increase/-decrease			5.9%	5.1%	(6.0%)	–	–		17 426 877.9%	(100.0%)	6.0%
Monthly Account for Household - 'Indigent' Household receiving free basic services	3										
Rates and services charges:											
Property rates		1 076	1 140	1 198	1 126	1 126	1 126	0	1 193 80	1 265.43	1 341 35
Electricity: Basic levy											
Electricity: Consumption									35 802 096		
Water: Basic levy											
Water: Consumption											
Sanitation											
Refuse removal											
Other											
sub-total		1 076.00	1 140.00	1 198.00	1 126.12	1 126.12	1 126.12	3 179 249.4%	35 803 290	1 265.43	1 341.35
VAT on Services											
Total small household bill:		1 076.00	1 140.00	1 198.00	1 126.12	1 126.12	1 126.12	3 179 249.4%	35 803 290	1 265.43	1 341.35
% increase/-decrease			5.9%	5.1%	(6.0%)	–	–		3 179 249%	(100.0%)	6.0%

References

1. Use as basis property value of R700 000, 1 000 kWh electricity and 30kl water

2. Use as basis property value of R500 000 and R700 000, 500 kWh electricity and 25kl water

3. Use as basis property value of R 300 000, 350kWh electricity and 20kl water (50 kWh electricity and 6 kl water free)

KZN292 KwaDukuza - Supporting Table SA15 Investment particulars by type

Investment type	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Parent municipality										
Securities - National Government										
Listed Corporate Bonds										
Deposits - Bank		392 850	358 906	379 951	267 452	338 294	338 294	202 353	132 440	123 733
Deposits - Public Investment Commissioners										
Deposits - Corporation for Public Deposits										
Bankers Acceptance Certificates										
Negotiable Certificates of Deposit - Banks		281	294	309	315	315	315	344	366	387
Guaranteed Endowment Policies (sinking)										
Repurchase Agreements - Banks										
Municipal Bonds										
Municipality sub-total	1	393 131	359 200	380 259	267 767	338 609	338 609	202 697	132 805	124 121
Entities										
Securities - National Government										
Listed Corporate Bonds										
Deposits - Bank										
Deposits - Public Investment Commissioners										
Deposits - Corporation for Public Deposits										
Bankers Acceptance Certificates										
Negotiable Certificates of Deposit - Banks										
Guaranteed Endowment Policies (sinking)										
Repurchase Agreements - Banks										
Entities sub-total		–	–	–	–	–	–	–	–	–
Consolidated total:		393 131	359 200	380 259	267 767	338 609	338 609	202 697	132 805	124 121

References

1. Total investments must reconcile to Budgeted Financial Position ('current' call investment deposits plus 'non-current' investments)

KZN292 KwaDukuza - Supporting Table SA16 Investment particulars by maturity

Investments by Maturity Name of Institution & investment ID	Ref 1	Period of Investment Yrs/Months	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate 3.	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
Parent municipality														
FNB (Money Market) 62099517743				Yes	Fixed	0.0415	0	0	30 June 2017	71 854	1 429	60 000		13 282
ABSA Bank 20686720699				Yes	Fixed	0.076	0	0	30 June 2017	7 666	294			7 960
ABSA Bank 2068912186				Yes	Fixed	0.076	0	0	30 June 2017	7 640	293	4 000		3 933
ABSA Bank 2070596495				Yes	Fixed	0.076	0	0	30 June 2017	13 718	947	10 000		4 664
ABSA Bank 2070924953				Yes	Fixed	0.076	0	0	30 June 2017	13 466	929	5 000		9 396
ABSA Bank 2072795649				Yes	Fixed	0.0695	0	0	30 June 2017	12 352	778	5 000		8 130
ABSA Bank 2073097787				Yes	Fixed	0.076	0	0	30 June 2017	12 379	877	9 000		4 257
ABSA Bank 2073166734				Yes	Fixed	0.076	0	0	30 June 2017	12 144	790	–		12 934
ABSA Bank 2071191310				Yes	Fixed	0.0695	0	0	30 June 2017	11 452	723			12 175
FNB ELECTRICITY RESERVE 62268308672				Yes	Fixed	0.034	0	0	30 June 2017	522				522
FNB ELECTRICITY ACCOUNT 62288308147				Yes	Fixed	0.034	0	0	30 June 2017	261		29		232
FNB 62363519251				Yes	Fixed	0.034	0	0	30 June 2017	13 977	500			14 477
INVESTEC 1100-482666-452				Yes	Fixed	0.075	0	0	30 June 2017	24 931	1 666	23 000		3 596
INVESTEC 1100-482666-453				Yes	Fixed	0.0672	0	0	30 June 2017	12 046	853	5 300		7 599
INVESTEC 1100-482666-454				Yes	Fixed	0.0698	0	0	30 June 2017	12 089	791	8 000		4 880
INVESTEC 1100-482666-455				Yes	Fixed	0.0628	0	0	30 June 2017	10 807	706	10 218		1 295
INVESTEC 1100-482666-451				Yes	Fixed	0.0766	0	0	30 June 2017	20 000	1 273	12 632		8 641
Nedbank 03/7881022337/157				Yes	Fixed	0.0598	0	0	30 June 2017	16 124	1 098	17 222		0
Nedbank 31337173-9975				Yes	Fixed	0.05	0	0	30 June 2017	6 978	314			7 292
Nedbank 41299507-9992				Yes	Fixed	0.0675	0	0	30 June 2017	12 076	780	12 857		(0)
Standard Bank 058756442-077				Yes	Fixed	0.0728	0	0	30 June 2017	11 455	757	12 211		0
Standard Bank 058756442-075				Yes	Fixed	0.0728	0	0	30 June 2017	6 908	456			7 365
Standard Bank 058756442-074				Yes	Fixed	0.0728	0	0	30 June 2017	6 908	456	–		7 365
Standard Bank 058756442-076				Yes	Fixed	0.0728	0	0	30 June 2017	19 913	1 537	21 450		0
Standard Bank 058756442-079				Yes	Fixed	0.0705	0	0	30 June 2017	6 336	450			6 786
Standard Bank 058756442-078				Yes	Fixed	0.0695	0	0	30 June 2017	12 504	865			13 369
Standard Bank 058756442-073				Yes	Fixed	0.071	0	0	30 June 2017	12 047	776	20 000		(7 177)
Investec 1100-482666-456				Yes	Fixed	0.0728	0	0	30 June 2017	21 464	1 650	23 114		0
First National Bank (12 months) 71886421337				Yes	Fixed	0.075	0	0	30 June 2017	17 966	1 185			19 151
Nedbank (12 months) 31337173-9970				Yes	Fixed	0.065	0	0	30 June 2017	13 770	790			14 560
Standard Bank 058756442-080				Yes	Fixed	0.0672	0	0	30 June 2017	10 000	735			10 735
NBS (Nedbank) 9996 19832841				Yes	Fixed	0.0455	0	0	30 June 2017	95	4			98
NBS (Nedbank) 9997 19832841				Yes	Fixed	0.0455	0	0	30 June 2017	165	7			171
FNB (Saambou) 71039219855				Yes	Fixed	0.0649	0	0	30 June 2017	68	4			72
INVESTMENT HOA 62289159660				Yes	Fixed	0.04	0	0	30 June 2017	3 091	111			3 202
INVEST GROUTEVILLE PRIORTY 1 62288308135				Yes	Fixed	0.04	0	0	30 June 2017	215		–		215
INVEST STEVE BIKO 62289163215				Yes	Fixed	0.04	0	0	30 June 2017	680	24			704
INVEST SHAYAMOYA 62288305230				Yes	Fixed	0.04	0	0	30 June 2017	620				620
INVEST DUBE VILLAGE 62288306618				Yes	Fixed	0.04	0	0	30 June 2017	187				187
														–
Municipality sub-total										436 875	24 855	259 032	–	202 697
Entities														
														–
														–
														–
														–
														–
														–
Entities sub-total										–		–	–	–
TOTAL INVESTMENTS AND INTEREST	1									436 875		259 032	–	202 697

References

1. Total investments must reconcile to all items in Table SA15 for the Current Year (30 June)

2. List investments in expiry date order

3. If 'variable' is selected in column F, input interest rate range

4. Withdrawals to be entered as negative

KZN292 KwaDukuza - Supporting Table SA17 Borrowing

Borrowing - Categorised by type	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Parent municipality										
Long-Term Loans (annuity/reducing balance)		4 754	3 828	2 829	1 753	1 753	1 753	598	–	–
Long-Term Loans (non-annuity)		77 444	144 004	209 512	220 049	239 572	239 572	240 194	231 124	221 365
Local registered stock										
Instalment Credit										
Financial Leases										
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Municipality sub-total	1	**82 198**	**147 832**	**212 342**	**221 802**	**241 325**	**241 325**	**240 792**	**231 124**	**221 365**
Entities										
Long-Term Loans (annuity/reducing balance)										
Long-Term Loans (non-annuity)										
Local registered stock										
Instalment Credit										
Financial Leases										
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Entities sub-total	1	–	–	–	–	–	–	–	–	–
Total Borrowing	1	**82 198**	**147 832**	**212 342**	**221 802**	**241 325**	**241 325**	**240 792**	**231 124**	**221 365**

Unspent Borrowing - Categorised by type										
Parent municipality										
Long-Term Loans (annuity/reducing balance)										
Long-Term Loans (non-annuity)										
Local registered stock										
Instalment Credit										
Financial Leases										
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Municipality sub-total	1	–	–	–	–	–	–	–	–	–
Entities										
Long-Term Loans (annuity/reducing balance)										
Long-Term Loans (non-annuity)										
Local registered stock										
Instalment Credit										
Financial Leases										
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Entities sub-total	1	–	–	–	–	–	–	–	–	–
Total Unspent Borrowing	1	–	–	–	–	–	–	–	–	–

References

1. Total borrowing must reconcile to Budgeted Financial Position (Borrowing - non-current)

KZN292 KwaDukuza - Supporting Table SA18 Transfers and grant receipts

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
RECEIPTS:	1, 2									
Operating Transfers and Grants										
National Government:		93 699	103 082	96 956	111 119	117 219	117 219	122 119	136 487	150 541
Local Government Equitable Share		72 649	77 550	71 677	105 352	105 352	105 352	116 842	132 042	146 163
Municipal Systems Improvement		800	890	934	450	450	450			–
Finance Management		1 500	1 550	1 700	1 400	1 400	1 400	1 725	1 800	1 285
EPWP Incentive		1 000	1 000	1 248	1 418	1 418	1 418	1 285	–	–
MIG Funded PMU Costs		1 750	2 092	1 397	2 499	2 499	2 499	2 467	2 845	2 793
MIG Transfer To Ilembe		16 000	20 000	20 000	–	6 100	6 100	–	–	–
Provincial Government:		9 807	8 187	9 557	8 448	6 064	6 064	8 253	8 571	–
Health subsidy		1 205	–	–	–	–	–	–	–	–
Sport and Recreation		150	–	–	–	–	–	–	–	–
Provincialisation of Libraries		1 281	2 690	2 800	2 894	2 894	2 894	3 048	3 199	–
Thusong Centre		–	–	–	–	–	–	–	–	–
Museum Subsidy		134	284	151	166	166	166	175	184	–
Community Library Service Grant		191	240	252	510	510	510	537	565	–
Community Participation in IDP		–	–	–	–	–	–	–	–	–
MPCC		–	–	–	–	–	–	–	–	–
Housing Accreditation		6 846	4 973	6 354	4 878	2 494	2 494	4 193	4 623	–
District Municipality:		314	–	346	–	–	–	–	–	–
Ilembe Shared Services		314	–	346	–	–	–			
Other grant providers:		–	–	–	–	–	–	–	–	–
[insert description]										
Total Operating Transfers and Grants	5	103 820	111 269	106 859	119 567	123 283	123 283	130 372	145 058	150 541
Capital Transfers and Grants										
National Government:		28 306	47 749	30 129	81 772	67 165	67 165	67 864	72 113	63 066
Municipal Infrastructure Grant (MIG)		17 399	19 749	26 544	47 485	41 385	41 385	46 864	50 246	53 066
Neighbourhood Development Partnership		2 907	23 000	3 585	15 507	7 000	7 000	11 000	8 867	–
Electricity Demand Side Mangement Frant		8 000	–	–	–	–	–	–	–	–
Intergrated National Electrification Programme		–	5 000	–	18 000	18 000	18 000	10 000	13 000	10 000
Municipal Systems Improvement		–	–	–	480	480	480	–	–	–
Finance Management		–	–	–	300	300	300	–	–	–
Provincial Government:		1 896	5 563	8 000	1 545	1 590	1 590	385	255	–
CBD Revitalisation Grant		133	64	–	–	–	–	–	–	–
Corridor Funding		1 229	4 208	5 000	–	–	–	–	–	–
Rehab Of Kwadukuza Museum		534	87	–	–	–	–	–	–	–
Small Town Rehabilitation		–	–	3 000	–	–	–	–	–	–
Housing Accreditation		–	–	–	545	590	590	385	255	–
Beach Rehab Grant		–	1 204	–	1 000	1 000	1 000	–	–	–
District Municipality:		–	–	–	–	–	–	–	–	–
Ilembe Shared Services										
Other grant providers:		–	–	4 500	–	–	–	–	–	–
Revenue Enhancement Grant (IFA-Sport Facilities)		–	–	4 500	–	–	–	–	–	–
Total Capital Transfers and Grants	5	30 202	53 312	42 629	83 317	68 755	68 755	68 249	72 368	63 066
TOTAL RECEIPTS OF TRANSFERS & GRANTS		134 022	164 580	149 488	202 884	192 038	192 038	198 620	217 426	213 607

References

1. Each transfer/grant is listed by name as gazetted together with the name of the transferring department or municipality, donor or other organisation

2. Amounts actually RECEIVED; not revenue recognised (objective is to confirm grants transferred)

3. Replacement of RSC levies

4. Housing subsidies for housing where ownership transferred to organisations or persons outside the control of the municipality

5. Total transfers and grants must reconcile to Budgeted Cash Flows

6. Motor vehicle licensing refunds to be included under 'agency' services (Not Grant Receipts)

KZN292 KwaDukuza - Supporting Table SA19 Expenditure on transfers and grant programme

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
EXPENDITURE:	1									
Operating expenditure of Transfers and Grants										
National Government:		91 951	95 382	105 895	111 119	117 219	117 219	122 119	136 487	150 541
Local Government Equitable Share		72 649	77 550	79 677	105 352	105 352	105 352	116 642	132 042	146 463
Municipal Systems Improvement		862	1 564	992	450	450	450			
Finance Management		2 044	1 809	1 700	1 400	1 400	1 400	1 725	1 800	1 285
EPWP Incentive		396	1 474	1 377	1 418	1 418	1 418	1 285	–	–
MIG Funded PMU Costs		–	–	1 397	2 499	2 499	2 499	2 467	2 645	2 793
MIG Transfer To Ilembe		16 000	12 985	20 752	–	6 100	6 100	–	–	–
Provincial Government:		3 391	4 748	5 026	7 903	6 064	6 064	8 253	8 571	–
Health subsidy		67	–	–	–	–	–	–	–	–
Sport and Recreation		40	62	15	–	–	–	–	–	–
Provincialisation of Libraries		1 281	2 690	2 800	2 894	2 894	2 894	3 048	3 199	–
Thusong Centre		142	335	10	–	–	–	–	–	–
Museum Subsidy		134	284	151	166	166	166	175	184	–
Community Library Service Grant		118	225	257	510	510	510	537	565	–
Enthembeni/Charlottdale Percent		20	217	146	–	–	–	–	–	–
Community Participation in IDP		–	–	–	–	–	–	–	–	–
MPCC		207	241	69	–	–	–	–	–	–
Housing Accreditation		–	694	1 546	4 333	2 494	2 494	4 493	4 623	–
Municipal Assistance Programme		1 382	–	–	–	–	–	–	–	–
Property Rates Implementation		–	–	32						
District Municipality:		310	12	823	–	–	–	–	–	–
Ilembe Shared Services		310	12	823	–	–	–	–	–	–
Other grant providers:		–	–	–	–	–	–	–	–	–
[insert description]										
Total operating expenditure of Transfers and Grants:		95 652	100 142	111 744	119 022	123 283	123 283	130 372	145 058	150 541
Capital expenditure of Transfers and Grants										
National Government:		19 184	35 840	67 352	81 772	67 165	67 165	67 864	72 113	63 066
Municipal Infrastructure Grant (MIG)		16 277	23 332	50 986	47 485	41 385	41 385	46 864	50 246	53 066
Neighbourhood Development Partnership		2 907	7 694	8 179	15 507	7 000	7 000	11 000	8 867	–
Electricity Demand Side Mangement Frant		–	–	8 000	–	–	–	–	–	–
Intergrated National Electrification Programme		–	4 813	187	18 000	18 000	18 000	10 000	13 000	10 000
Municipal Systems Improvement		–	–	–	480	480	480	–	–	–
Finance Management		–	–	–	300	300	300	–	–	–
Provincial Government:		1 829	5 670	10 143	1 545	1 590	1 590	385	255	–
CBD Revitalisation Grant		65	64	–	–	–	–	–	–	–
Corridor Funding		1 229	4 208	6 937	–	–	–	–	–	–
Rehab of Kwadukuza Musuem		534	87	–	–	–	–	–	–	–
Small Town Rehabilitation Grant		–	–	–	–	–	–	–	–	–
Housing Accreditation		–	–	10	545	590	590	385	255	
Land Use Management Systems			107	–	–	–	–	–	–	–
Disaster Rough Seas		–	1 204	3 196	1 000	1 000	1 000	–	–	–
District Municipality:		–	–	–	–	–	–	–	–	–
Ilembe Shared Services										
Other grant providers:		–	–	4 500	–	–	–	–	–	–
Revenue Enhancement Grant (IFA-Sport Facilities)		–	–	4 500	–	–	–	–	–	–
Total capital expenditure of Transfers and Grants		21 012	41 509	81 995	83 317	68 755	68 755	68 249	72 368	63 066
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		116 664	141 651	193 738	202 339	192 038	192 038	198 620	217 426	213 607

References

1. Expenditure must be separately listed for each transfer or grant received or recognised

KZN292 KwaDukuza - Supporting Table SA20 Reconciliation of transfers, grant receipts and unspent funds

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Operating transfers and grants:	1,3									
National Government:										
Balance unspent at beginning of the year		–	–	7 039	–	–	–			
Current year receipts		93 699	103 082	112 956	111 119	117 519	117 519	122 119	136 487	150 541
Conditions met - transferred to revenue		**91 951**	**95 382**	**119 995**	**111 119**	**117 519**	**117 519**	**122 119**	**136 487**	**150 541**
Conditions still to be met - transferred to liabilities		1 749	7 700	–						
Provincial Government:										
Balance unspent at beginning of the year		–	–	13 489	–	17 360	17 860			
Current year receipts		9 807	8 187	6 140	7 903	6 064	6 064	8 253	8 571	–
Conditions met - transferred to revenue		**3 391**	**4 748**	**19 629**	**7 903**	**23 924**	**23 924**	**8 253**	**8 571**	**–**
Conditions still to be met - transferred to liabilities		6 416	3 439							
District Municipality:										
Balance unspent at beginning of the year		–	12	346						
Current year receipts		314	–	–						
Conditions met - transferred to revenue		**314**	**12**	**346**	**–**	**–**	**–**	**–**	**–**	**–**
Conditions still to be met - transferred to liabilities										
Other grant providers:										
Balance unspent at beginning of the year										
Current year receipts										
Conditions met - transferred to revenue		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Conditions still to be met - transferred to liabilities										
Total operating transfers and grants revenue		**95 656**	**100 142**	**139 970**	**119 022**	**141 444**	**141 444**	**130 372**	**145 058**	**150 541**
Total operating transfers and grants - CTBM	2	**8 164**	**11 139**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Capital transfers and grants:	1,3									
National Government:										
Balance unspent at beginning of the year		–	–	26 541	–	–	–			
Current year receipts		28 306	47 749	41 490	81 772	67 165	67 165	67 864	72 113	63 066
Conditions met - transferred to revenue		**19 184**	**35 840**	**55 945**	**81 772**	**67 165**	**67 165**	**67 864**	**72 113**	**63 066**
Conditions still to be met - transferred to liabilities		9 122	11 909	12 085						
Provincial Government:										
Balance unspent at beginning of the year			107	17 049	–	–	–			
Current year receipts		1 896	5 563	–	1 545	1 590	1 590	385	255	–
Conditions met - transferred to revenue		**1 829**	**5 670**	**17 049**	**1 545**	**1 590**	**1 590**	**385**	**255**	**–**
Conditions still to be met - transferred to liabilities		67	–	–						
District Municipality:										
Balance unspent at beginning of the year										
Current year receipts										
Conditions met - transferred to revenue		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Conditions still to be met - transferred to liabilities										
Other grant providers:										
Balance unspent at beginning of the year										
Current year receipts		–	–	4 500						
Conditions met - transferred to revenue		**–**	**–**	**4 500**	**–**	**–**	**–**	**–**	**–**	**–**
Conditions still to be met - transferred to liabilities										
Total capital transfers and grants revenue		**21 012**	**41 509**	**77 495**	**83 317**	**68 755**	**68 755**	**68 249**	**72 368**	**63 066**
Total capital transfers and grants - CTBM	2	**9 190**	**11 909**	**12 085**	**–**	**–**	**–**	**–**	**–**	**–**
TOTAL TRANSFERS AND GRANTS REVENUE		**116 668**	**141 651**	**217 465**	**202 339**	**210 198**	**210 198**	**198 620**	**217 426**	**213 607**
TOTAL TRANSFERS AND GRANTS - CTBM		**17 354**	**23 049**	**12 085**	**–**	**–**	**–**	**–**	**–**	**–**

References

1. Total capital transfers and grants revenue must reconcile to Budgeted Financial Performance and Financial Position; total recurrent grants revenue must reconcile to Budgeted Financial Performance

2. CTBM = conditions to be met

3. National Treasury database will require this reconciliation for each transfer/grant

KZN292 KwaDukuza - Supporting Table SA21 Transfers and grants made by the municipality

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Cash Transfers to other municipalities											
Transfer to Ilembe	1	20 620	8 528	20 752		6 100	6 100	6 100			
Total Cash Transfers To Municipalities:		20 620	8 528	20 752	–	6 100	6 100	6 100	–	–	–
Cash Transfers to Entities/Other External Mechanisms	2										
Total Cash Transfers To Entities/Ems'		–	–	–	–	–	–	–	–	–	–
Cash Transfers to other Organs of State	3										
Total Cash Transfers To Other Organs Of State:		–	–	–	–	–	–	–	–	–	–
Cash Transfers to Organisations											
Total Cash Transfers To Organisations		–	–	–	–	–	–	–	–	–	–
Cash Transfers to Groups of Individuals											
External Bursary		292	271		500	500	500	500	490	515	542
Total Cash Transfers To Groups Of Individuals:		292	271	–	500	500	500	500	490	515	542
TOTAL CASH TRANSFERS AND GRANTS	6	20 912	8 799	20 752	500	6 600	6 600	6 600	490	515	542
Non-Cash Transfers to other municipalities	1										
Total Non-Cash Transfers To Municipalities:		–	–	–	–	–	–	–	–	–	–
Non-Cash Transfers to Entities/Other External Mechanisms	2										
Total Non-Cash Transfers To Entities/Ems'		–	–	–	–	–	–	–	–	–	–
Non-Cash Transfers to other Organs of State	3										
Total Non-Cash Transfers To Other Organs Of State:		–	–	–	–	–	–	–	–	–	–
Non-Cash Grants to Organisations	4										
Total Non-Cash Grants To Organisations		–	–	–	–	–	–	–	–	–	–
Groups of Individuals											
Rates Rebate	5				12 384	12 384	12 384	12 384	13 003	13 654	14 377
Free Basic Services - Refuse & Electricity		18 736	21 441		25 974	25 602	25 602	25 602	27 214	28 712	30 380
Indigent Support - Refuse		2 270	2 930		4 236	1 528	1 526	1 528	1 629	1 728	1 835
Total Non-Cash Grants To Groups Of Individuals:		21 003	24 371	–	41 994	39 514	39 514	39 514	41 846	44 092	46 592
TOTAL NON-CASH TRANSFERS AND GRANTS		21 003	24 371	–	41 994	39 514	39 514	39 514	41 846	44 092	46 592
TOTAL TRANSFERS AND GRANTS	6	41 915	33 169	20 752	42 494	46 114	46 114	46 114	42 336	44 607	47 134

References

1. Insert description listed by municipal name and demarcation code of recipient

2. Insert description of each entity or external mechanism (an external mechanism may be provided with resources to ensure a minimum level of service)

3. Insert description of each Organ of State (e.g. transfer to electricity provider to compensate for FBS provided)

4. Insert description of each other organisation (e.g. charity)

5 Insert description of each other organisation (e.g. the aged, child-headed households)

6. All descriptions should separate transfers for 'capital purposes' and 'operating purposes'

KZN292 KwaDukuza - Supporting Table SA22 Summary councillor and staff benefits

Summary of Employee and Councillor remuneration	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
	1	A	B	C	D	E	F	G	H	I
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		9 452	10 250		14 925	12 724	12 724	15 240	16 078	17 011
Pension and UIF Contributions		1 160	1 309		–	1 353	1 353	1 169	1 233	1 305
Medical Aid Contributions		161	148		–	148	148	129	135	143
Motor Vehicle Allowance		3 594	3 797		4 725	4 665	4 665	4 029	4 250	4 497
Cellphone Allowance		749	1 103		1 239	1 239	1 239	1 070	1 129	1 194
Housing Allowances								–	–	–
Other benefits and allowances										
Sub Total - Councillors		15 130	16 608	–	20 189	20 129	20 129	21 638	22 825	24 149
% increase	4		9.8%	(100.0%)	–	(0.3%)	–	7.5%	5.5%	5.8%
Senior Managers of the Municipality	2									
Basic Salaries and Wages		5 213	4 935		6 634	6 634	6 634	7 965	8 409	8 891
Pension and UIF Contributions		778	624			1 037	1 037	1 410	1 489	1 574
Medical Aid Contributions		156	116			–	–	–	–	–
Overtime		–	–			–	–	–	–	–
Performance Bonus		119	517			226	226	778	821	863
Motor Vehicle Allowance	3	576	699		1 658	1 658	1 658	1 127	1 189	1 256
Cellphone Allowance	3	74	66			95	95	64	68	72
Housing Allowances	3					–	–	–	–	–
Other benefits and allowances	3	240	69		1 552	143	143	97	103	109
Payments in lieu of leave						–	–	–	–	–
Long service awards								–	–	–
Post-retirement benefit obligations	6									
Sub Total - Senior Managers of Municipality		7 155	7 215	–	10 044	10 044	10 044	11 442	12 071	12 772
% increase	4		0.8%	(100.0%)	–	–	–	13.9%	5.5%	5.8%
Other Municipal Staff										
Basic Salaries and Wages		109 918	123 680		130 608	155 731	155 731	185 214	196 406	208 669
Pension and UIF Contributions		24 851	23 682		26 678	33 513	33 513	38 962	41 064	43 431
Medical Aid Contributions		10 175	11 946		15 670	15 770	15 770	21 414	22 569	23 896
Overtime		22 511	29 830		34 316	38 409	38 409	22 400	23 617	24 982
Performance Bonus		–	–		–	–	–	–	–	–
Motor Vehicle Allowance	3	8 908	8 775		11 890	10 268	10 268	15 227	16 065	16 989
Cellphone Allowance	3	474	473		1 321	1 232	1 232	1 013	1 385	1 465
Housing Allowances	3	567	529		379	328	328	855	902	954
Other benefits and allowances	3	7 579	7 059		6 197	8 934	8 934	8 535	8 873	9 386
Payments in lieu of leave		12 804	14 256		19 192	19 667	19 667	23 623	24 922	26 339
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Other Municipal Staff		196 263	220 226	–	296 041	284 451	284 451	317 510	334 825	354 131
% increase	4		12.2%	(100.0%)	–	(3.9%)	–	11.6%	5.5%	5.8%
Total Parent Municipality		218 573	244 049	–	326 273	314 623	314 623	350 587	369 722	391 052
			11.7%	(100.0%)	–	(3.6%)	–	11.4%	5.5%	5.8%
Board Members of Entities										
Basic Salaries and Wages										
Pension and UIF Contributions										
Medical Aid Contributions										
Overtime										
Performance Bonus										
Motor Vehicle Allowance	3									
Cellphone Allowance	3									
Housing Allowances	3									
Other benefits and allowances	3									
Board Fees										
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Board Members of Entities		–	–	–	–	–	–	–	–	–
% increase	4		–	–	–	–	–	–	–	–
Senior Managers of Entities										
Basic Salaries and Wages										
Pension and UIF Contributions										
Medical Aid Contributions										
Overtime										
Performance Bonus										
Motor Vehicle Allowance	3									
Cellphone Allowance	3									
Housing Allowances	3									
Other benefits and allowances	3									
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Senior Managers of Entities		–	–	–	–	–	–	–	–	–
% increase	4		–	–	–	–	–	–	–	–
Other Staff of Entities										
Basic Salaries and Wages										
Pension and UIF Contributions										
Medical Aid Contributions										
Overtime										
Performance Bonus										
Motor Vehicle Allowance	3									
Cellphone Allowance	3									
Housing Allowances	3									
Other benefits and allowances	3									
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Other Staff of Entities		–	–	–	–	–	–	–	–	–
% increase	4		–	–	–	–	–	–	–	–
Total Municipal Entities		–	–	–	–	–	–	–	–	–
TOTAL SALARY, ALLOWANCES & BENEFITS		218 573	244 049	–	326 273	314 623	314 623	350 587	369 722	391 052
% increase	4		11.7%	(100.0%)	–	(3.6%)	–	11.4%	5.5%	5.8%
TOTAL MANAGERS AND STAFF	5,7	203 443	227 441	–	306 084	294 494	294 494	328 952	346 897	366 902

References

1. Include 'Loans and advances' where applicable if any reportable amounts until phased compliance with s164 of MFMA achieved

2. s57 of the Systems Act

3. In kind benefits (e.g. provision of living quarters) must be shown as the cost (full market value) to the municipality, as part of the relevant allowance

4. BA, CB, DC, EC, FC, GD, HD, ID

5. Must agree to the sub-total appearing on Table A1 (Employee costs)

6. Includes pension payments and employer contributions to medical aid

7. Correct as at 30 June

Column Definitions:

A, B and C. Audited actual as per the audited financial statements. If audited amounts are unavailable, unaudited amounts must be provided with a note stating these are unaudited

D. The original budget approved by council for the budget year.

E. The budget for the budget year as adjusted by council resolution in terms of section 28 of the MFMA.

F. An estimate of final actual amounts (pre audit) for the current year at the point in time of preparing the budget for the budget year. This may differ from E.

G. The amount to be appropriated for the budget year.

H and I. The indicative projection

KZN292 KwaDukuza - Supporting Table SA23 Salaries, allowances & benefits (political office bearers/councillors/senior managers)

Disclosure of Salaries, Allowances & Benefits 1. Rand per annum	Ref	No.	Salary	Contributions 1.	Allowances	Performance Bonuses	In-kind benefits	Total Package 2.
Councillors	3							
Speaker	4		510 015		193 622			703 637
Chief Whip			478 140		182 997			661 137
Executive Mayor			637 520		236 125			873 645
Deputy Executive Mayor			510 015		193 622			703 637
Executive Committee			4 841 322		1 819 348			6 660 670
Total for all other councillors			8 262 930		3 769 860			12 032 790
Total Councillors	8	–	**15 239 942**	–	**6 395 574**			**21 635 516**
Senior Managers of the Municipality	5							
Municipal Manager (MM)			1 331 626	273 220	111 600	133 391		1 849 837
Chief Finance Officer			1 054 344	357 662	213 312	118 601		1 743 919
ED: CORPORATE GOVERNANCE			722 114	246 410	287 280	72 601		1 328 405
ED: CORPORATE SERVICES			1 064 216	27 253	109 200	92 817		1 293 486
ED: EDP			762 692	258 430	240 000	81 893		1 343 015
ED: MUNICIPAL SERVICES			1 064 379	27 253	109 044	92 818		1 293 494
List of each offical with packages >= senior manager								
ED: TECHNICAL SERVICES (CIVIL)			901 578	192 858	109 200	92 793		1 296 429
ED: TECHNICAL SERVICES (ELECTRICITY))			1 064 379	27 253	109 044	92 818		1 293 494
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
Total Senior Managers of the Municipality	8,10	–	**7 965 328**	**1 410 339**	**1 288 680**	**777 732**		**11 442 079**
A Heading for Each Entity	6,7							
List each member of board by designation								
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
Total for municipal entities	8,10	–	–	–	–	–		–
TOTAL COST OF COUNCILLOR, DIRECTOR and EXECUTIVE REMUNERATION	10	–	**23 205 270**	**1 410 339**	**7 684 254**	**777 732**		**33 077 595**

References

1. Pension and medical aid

2. Total package must equal the total cost to the municipality

3. List each political office bearer by designation. Provide a total for all other councillors

4. Political office bearer is defined in MFMA s 1: speaker, executive mayor, deputy executive mayor, member of executive committee, mayor, deputy mayor, member of mayoral committee, the councillor designated to exercise powers and duties of mayor (MSA s 57)

5. Also list each senior manager reporting to MM by designation and each official with package >= senior manager by designation

6. List each entity where municipality has an interest and state percentage ownership and control

7. List each senior manager reporting to the CEO of an Entity by designation

8. Must reconcile to relevant section of Table SA24

9. Must reconcile to totals shown for the budget year of Table SA22

10. Correct as at 30 June

KZN292 KwaDukuza - Supporting Table SA24 Summary of personnel numbers

Summary of Personnel Numbers	Ref	2014/15			Current Year 2015/16			Budget Year 2016/17		
Number	1,2	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees
Municipal Council and Boards of Municipal Entities										
Councillors (Political Office Bearers plus Other Councillors)		53	7	46	53	10	43	57	14	43
Board Members of municipal entities	4									
Municipal employees	5									
Municipal Manager and Senior Managers	3	7	6	1	7	–	7	7	–	7
Other Managers	7									
Professionals		*169*	*149*	*20*	*153*	*123*	*30*	*194*	*123*	*30*
Finance		18	18	–	24	24	–	24	24	–
Spatial/town planning		15	15	–	15	15	–	15	15	–
Information Technology		2	2	–	2	2	–	2	2	–
Roads		5	5	–	5	5	–	5	5	–
Electricity		9	9	–	9	9	–	9	9	–
Water										
Sanitation										
Refuse		3	3	–	3	3	–	3	3	–
Other		117	97	20	95	65	30	136	65	30
Technicians		*560*	*547*	*13*	*560*	*547*	*13*	*560*	*547*	*13*
Finance		27	22	5	27	22	5	27	22	5
Spatial/town planning		5	5		5	5		5	5	
Information Technology		4	2	2	4	2	2	4	2	2
Roads		39	33	6	39	33	6	39	33	6
Electricity		–	–		–	–		–	–	
Water										
Sanitation										
Refuse		–	–		–	–		–	–	
Other		485	485		485	485		485	485	
Clerks (Clerical and administrative)		300	250	50	116	100	16	166	100	16
Service and sales workers										
Skilled agricultural and fishery workers										
Craft and related trades										
Plant and Machine Operators										
Elementary Occupations		131	75	56	126	85	41	126	85	41
TOTAL PERSONNEL NUMBERS	9	**1 220**	**1 034**	**186**	**1 015**	**865**	**150**	**1 110**	**869**	**150**
% increase					(16.8%)	(16.3%)	(19.4%)	9.4%	0.5%	–
Total municipal employees headcount	6, 10									
Finance personnel headcount	8, 10									
Human Resources personnel headcount	8, 10									

KZN292 KwaDukuza - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue By Source																
Property rates		–	43 280	30 296	30 296	30 296	30 296	30 296	30 296	30 296	30 296	30 296	30 296	346 237	367 707	391 603
Property rates - penalties & collection charges		1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	12 106	12 832	13 640
Service charges - electricity revenue		56 719	56 719	56 719	56 719	56 719	56 719	56 719	56 719	56 719	56 719	56 719	56 719	680 624	733 943	792 886
Service charges - water revenue													–	–	–	–
Service charges - sanitation revenue													–	–	–	–
Service charges - refuse revenue		5 673	5 673	5 673	5 673	5 673	5 673	5 673	5 673	5 673	5 673	5 673	5 673	68 077	72 161	76 708
Service charges - other													–	–	–	–
Rental of facilities and equipment		94	94	94	94	94	94	94	94	94	94	94	94	1 133	1 201	1 276
Interest earned - external investments		2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	32 501	34 451	36 621
Interest earned - outstanding debtors		473	473	473	473	473	473	473	473	473	473	473	473	5 676	6 017	6 396
Dividends received													–	–	–	–
Fines		543	543	543	543	543	543	543	543	543	543	543	27 973	33 949	35 985	38 252
Licences and permits		16	16	16	16	16	16	16	16	16	16	16	16	193	205	218
Agency services		858	858	858	858	858	858	858	858	858	858	858	858	10 294	10 911	11 599
Transfers recognised - operational		10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	130 372	145 058	150 541
Other revenue		2 253	2 252	5 788	2 253	2 253	5 788	2 253	2 253	5 788	2 253	2 253	5 788	41 177	42 533	44 376
Gains on disposal of PPE													–	–	–	–
Total Revenue (excluding capital transfers and contribution		**81 211**	**124 490**	**115 041**	**111 507**	**111 507**	**115 041**	**111 507**	**111 507**	**115 041**	**111 507**	**111 507**	**142 471**	**1 362 336**	**1 463 003**	**1 564 116**
Expenditure By Type																
Employee related costs		27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	328 952	346 897	366 902
Remuneration of councillors		1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	21 636	22 825	24 149
Debt impairment		444	444	444	444	444	444	444	444	444	444	444	31 094	35 977	36 576	37 247
Depreciation & asset impairment				15 938			15 938			15 938			30 938	78 750	82 691	87 073
Finance charges		2 058	2 058	2 058	2 058	2 058	2 058	2 058	2 058	2 058	2 058	2 058	2 058	24 697	23 307	22 354
Bulk purchases		43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	527 217	568 340	613 807
Other materials		3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	42 835	44 451	46 249
Contracted services		2 319	2 319	2 319	2 319	2 319	2 319	2 319	2 319	2 319	2 319	3 467	3 467	30 120	31 628	33 303
Transfers and grants		2 444	2 444	2 444	2 444	2 444	2 444	2 444	2 444	2 444	2 444	2 444	15 448	42 336	44 607	47 134
Other expenditure		15 666	15 666	15 666	15 666	15 666	15 666	15 666	15 666	15 666	15 666	15 666	34 057	206 386	208 551	218 841
Loss on disposal of PPE		41	41	41	41	41	41	41	41	41	41	41	41	494	519	546
Total Expenditure		**99 692**	**99 692**	**115 630**	**99 692**	**99 692**	**115 630**	**99 692**	**99 692**	**115 630**	**99 692**	**100 840**	**193 822**	**1 339 399**	**1 410 389**	**1 497 605**
Surplus/(Deficit)		**(18 482)**	**24 798**	**(589)**	**11 814**	**11 814**	**(589)**	**11 814**	**11 814**	**(589)**	**11 814**	**10 666**	**(51 351)**	**22 937**	**52 614**	**66 510**
Transfers recognised - capital		–	7 000	8 986	11 779	9 420	6 300	6 470	9 294	3 500	4 150	1 350	–	68 249	72 368	63 066
Contributions recognised - capital													–	–	–	–
Contributed assets													–	–	–	–
Surplus/(Deficit) after capital transfers & contributions		**(18 482)**	**31 798**	**8 398**	**23 593**	**21 234**	**5 711**	**18 284**	**21 108**	**2 911**	**15 964**	**12 016**	**(51 351)**	**91 185**	**124 982**	**129 576**
Taxation													–	–	–	–
Attributable to minorities													–	–	–	–
Share of surplus/ (deficit) of associate													–	–	–	–
Surplus/(Deficit)	1	**(18 482)**	**31 798**	**8 398**	**23 593**	**21 234**	**5 711**	**18 284**	**21 108**	**2 911**	**15 964**	**12 016**	**(51 351)**	**91 185**	**124 982**	**129 576**

References

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

KZN292 KwaDukuza - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

Description	Ref	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue by Vote																
Vote 1 - Municipal Manager		112	5 112	4 112	2 112	112	112	112	112	112	112	112	112	12 343	8 928	65
Vote 2 - Corporate Services		6 180	6 180	6 180	6 180	6 180	6 180	6 180	6 180	6 180	6 180	6 180	6 180	74 161	87 012	98 596
Vote 3 - Finance		4 024	47 304	34 320	34 320	34 320	34 320	34 320	34 320	34 320	34 320	34 320	34 320	394 524	418 544	445 015
Vote 4 - Economic Development Planning		1 779	1 779	1 794	2 029	1 899	1 779	1 779	1 779	1 779	1 779	1 779	1 779	21 739	22 712	14 761
Vote 5 - Municipal Services		9 719	11 719	11 519	11 219	11 219	11 719	9 719	9 719	9 719	9 719	9 719	37 149	152 863	167 707	168 940
Vote 6 - Civil Engineering		220	220	220	5 720	5 720	4 520	5 190	9 014	3 720	4 370	1 570	220	40 707	38 079	49 446
Vote 7 - Electrical Engineering		59 172	59 172	65 878	61 701	61 472	62 707	60 672	59 672	62 707	59 172	59 172	62 707	734 208	792 348	850 315
Vote 8 - Corporate Governance		3	3	3	3	3	3	3	3	3	3	3	3	39	42	44
Vote 9 - [NAME OF VOTE 9]													–	–	–	–
Vote 10 - [NAME OF VOTE 10]													–	–	–	–
Vote 11 - [NAME OF VOTE 11]													–	–	–	–
Vote 12 - [NAME OF VOTE 12]													–	–	–	–
Vote 13 - [NAME OF VOTE 13]													–	–	–	–
Vote 14 - [NAME OF VOTE 14]													–	–	–	–
Vote 15 - [NAME OF VOTE 15]													–	–	–	–
Total Revenue by Vote		81 211	131 490	124 027	123 286	120 927	121 341	117 976	120 800	118 541	115 657	112 857	142 471	1 430 584	1 535 371	1 627 182
Expenditure by Vote to be appropriated																
Vote 1 - Municipal Manager		1 826	1 826	1 860	1 826	1 826	1 860	1 826	1 826	1 860	1 826	1 826	1 860	22 046	22 582	23 771
Vote 2 - Corporate Services		5 705	5 705	6 324	5 705	5 705	6 324	5 705	5 705	6 324	5 705	5 705	22 640	87 255	85 956	90 290
Vote 3 - Finance		2 659	2 659	2 857	2 659	2 659	2 857	2 659	2 659	2 857	2 659	3 807	21 009	51 998	52 746	55 255
Vote 4 - Economic Development Planning		6 628	6 628	7 754	6 628	6 628	7 754	6 628	6 628	7 754	6 628	6 628	7 754	84 042	88 421	93 384
Vote 5 - Municipal Services		20 963	20 963	23 431	20 963	20 963	23 431	20 963	20 963	23 431	20 963	20 963	48 881	286 878	300 627	316 081
Vote 6 - Civil Engineering		5 257	5 257	10 725	5 257	5 257	10 725	5 257	5 257	10 725	5 257	5 257	18 225	92 461	96 471	101 051
Vote 7 - Electrical Engineering		54 775	54 775	60 681	54 775	54 775	60 681	54 775	54 775	60 681	54 775	54 775	71 456	691 696	739 362	792 212
Vote 8 - Corporate Governance		1 879	1 879	1 997	1 979	1 879	1 997	1 879	1 879	1 997	1 879	1 879	1 997	23 022	24 223	25 561
Vote 9 - [NAME OF VOTE 9]													–	–	–	–
Vote 10 - [NAME OF VOTE 10]													–	–	–	–
Vote 11 - [NAME OF VOTE 11]													–	–	–	–
Vote 12 - [NAME OF VOTE 12]													–	–	–	–
Vote 13 - [NAME OF VOTE 13]													–	–	–	–
Vote 14 - [NAME OF VOTE 14]													–	–	–	–
Vote 15 - [NAME OF VOTE 15]													–	–	–	–
Total Expenditure by Vote		99 692	99 692	115 630	99 692	99 692	115 630	99 692	99 692	115 630	99 692	100 840	193 822	1 339 399	1 410 389	1 497 605
Surplus/(Deficit) before assoc.		(18 482)	31 798	8 398	23 593	21 234	5 711	18 284	21 108	2 911	15 964	12 016	(51 351)	91 185	124 982	129 576
Taxation													–	–	–	–
Attributable to minorities													–	–	–	–
Share of surplus/ (deficit) of associate													–	–	–	–
Surplus/(Deficit)	1	(18 482)	31 798	8 398	23 593	21 234	5 711	18 284	21 108	2 911	15 964	12 016	(51 351)	91 185	124 982	129 576

References

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

KZN292 KwaDukuza - Supporting Table SA27 Budgeted monthly revenue and expenditure (standard classification)

Description	Ref	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue - Standard																
Governance and administration		10 322	58 601	44 617	42 617	40 617	40 617	40 617	40 617	40 617	40 617	40 617	40 617	481 097	514 557	543 753
Executive and council		6 282	11 282	10 282	8 282	6 282	6 282	6 282	6 282	6 282	6 282	6 282	6 282	86 386	95 815	98 528
Budget and treasury office		4 024	47 304	34 320	34 320	34 320	34 320	34 320	34 320	34 320	34 320	34 320	34 320	394 524	418 544	445 015
Corporate services		16	16	16	16	16	16	16	16	16	16	16	16	187	198	210
Community and public safety		2 819	4 819	4 634	4 569	4 439	4 819	2 819	2 819	2 819	2 819	2 819	30 249	70 441	80 008	66 334
Community and social services		474	2 474	2 274	1 974	1 974	2 474	474	474	474	474	474	474	14 489	20 992	8 786
Sport and recreation		1 083	1 083	1 083	1 083	1 083	1 083	1 083	1 083	1 083	1 083	1 083	1 083	13 001	13 781	14 649
Public safety		721	721	721	721	721	721	721	721	721	721	721	28 151	36 083	38 248	40 657
Housing		538	538	553	788	358	538	538	538	538	538	538	538	6 844	6 962	2 215
Health		2	2	2	2	2	2	2	2	2	2	2	2	24	25	27
Economic and environmental services		1 938	1 938	1 938	7 438	7 438	6 238	6 907	10 731	5 438	6 088	3 288	1 938	61 315	59 923	72 666
Planning and development		858	858	858	858	858	858	858	858	858	858	858	858	10 299	10 917	11 605
Road transport		1 079	1 079	1 079	6 579	6 579	5 379	6 049	9 873	4 579	5 229	2 429	1 079	51 016	49 006	61 061
Environmental protection													-	-	-	-
Trading services		66 133	66 133	72 839	68 662	68 433	69 668	67 633	65 633	69 668	66 133	66 133	69 668	817 732	880 883	944 428
Electricity		59 171	59 171	65 877	61 700	61 471	62 706	60 671	59 671	62 706	59 171	59 171	62 706	734 197	792 336	850 303
Water													-	-	-	-
Waste water management													-	-	-	-
Waste management		6 961	6 961	6 961	6 961	6 961	6 961	6 961	6 961	6 961	6 961	6 961	6 961	83 535	88 547	94 125
Other													-	-	-	-
Total Revenue - Standard		81 211	131 490	124 027	123 286	120 927	121 341	117 976	120 800	118 541	115 657	112 857	142 471	1 430 584	1 535 371	1 627 182
Expenditure - Standard																
Governance and administration		12 692	12 692	13 914	12 692	12 692	13 914	12 692	12 692	13 914	12 692	13 840	48 382	192 808	194 428	204 273
Executive and council		7 022	7 022	7 400	7 022	7 022	7 400	7 022	7 022	7 400	7 022	7 022	23 715	102 093	100 998	106 095
Budget and treasury office		2 659	2 659	2 857	2 659	2 659	2 857	2 659	2 659	2 857	2 659	3 807	21 009	51 998	52 746	55 255
Corporate services		3 011	3 011	3 658	3 011	3 011	3 658	3 011	3 011	3 658	3 011	3 011	3 658	38 717	40 684	42 923
Community and public safety		17 037	17 037	19 695	17 037	17 037	19 695	17 037	17 037	19 695	17 037	17 037	43 695	239 079	250 377	262 988
Community and social services		2 156	2 156	3 012	2 156	2 156	3 012	2 156	2 156	3 012	2 156	2 156	3 012	29 299	30 827	32 550
Sport and recreation		5 520	5 520	6 570	5 520	5 520	6 570	5 520	5 520	6 570	5 520	5 520	6 570	70 442	74 103	78 175
Public safety		7 366	7 366	8 079	7 366	7 366	8 079	7 366	7 366	8 079	7 366	7 366	32 079	115 247	120 071	125 456
Housing		1 465	1 465	1 504	1 465	1 465	1 504	1 465	1 465	1 504	1 465	1 465	1 504	17 741	18 679	19 722
Health		529	529	529	529	529	529	529	529	529	529	529	529	6 349	6 697	7 083
Economic and environmental services		9 452	9 452	15 281	9 452	9 452	15 281	9 452	9 452	15 281	9 452	9 452	22 781	144 240	150 905	158 479
Planning and development		3 575	3 575	3 972	3 575	3 575	3 972	3 575	3 575	3 972	3 575	3 575	3 972	44 488	46 791	49 428
Road transport		5 877	5 877	11 308	5 877	5 877	11 308	5 877	5 877	11 308	5 877	5 877	18 808	99 752	104 113	109 051
Environmental protection													-	-	-	-
Trading services		60 511	60 511	66 739	60 511	60 511	66 739	60 511	60 511	66 739	60 511	60 511	78 965	763 272	814 679	871 865
Electricity		54 592	54 592	60 462	54 592	54 592	60 462	54 592	54 592	60 462	54 592	54 592	71 237	689 359	737 002	789 833
Water													-	-	-	-
Waste water management													-	-	-	-
Waste management		5 919	5 919	6 277	5 919	5 919	6 277	5 919	5 919	6 277	5 919	5 919	7 727	73 913	77 677	82 032
Other													-	-	-	-
Total Expenditure - Standard		99 692	99 692	115 630	99 692	99 692	115 630	99 692	99 692	115 630	99 692	100 840	193 822	1 339 399	1 410 389	1 497 605
Surplus/(Deficit) before assoc.		(18 482)	31 798	8 398	23 593	21 234	5 711	18 284	21 108	2 911	15 964	12 016	(51 351)	91 185	124 982	129 576
Share of surplus/ (deficit) of associate													-	-	-	-
Surplus/(Deficit)	1	(18 482)	31 798	8 398	23 593	21 234	5 711	18 284	21 108	2 911	15 964	12 016	(51 351)	91 185	124 982	129 576

References

1. Surplus (Deficit) must reconcile with Budeted Financial Performance

KZN292 KwaDukuza - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

Description	Ref	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Multi-year expenditure *to be appropriated*	1															
Vote 1 - Municipal Manager			5 000	4 000	2 000								–	11 000	8 867	–
Vote 2 - Corporate Services													–	–	–	–
Vote 3 - Finance										450	500	200	100	1 250	–	–
Vote 4 - Economic Development Planning				250									500	750	1 700	3 000
Vote 5 - Municipal Services		–	2 000	2 000	1 700	1 600	2 000	200	–	450	300	250	10 150	20 650	25 150	21 763
Vote 6 - Civil Engineering		393	650	2 450	2 750	5 050	7 975	5 370	7 700	4 150	1 200	850	1 700	40 238	105 008	100 375
Vote 7 - Electrical Engineering		–	–	1 871	2 930	1 400	–	4 070	4 230	1 200	1 660	1 100	1 200	19 661	29 449	28 054
Vote 8 - Corporate Governance													200	200	–	–
Vote 9 - [NAME OF VOTE 9]													–	–	–	–
Vote 10 - [NAME OF VOTE 10]													–	–	–	–
Vote 11 - [NAME OF VOTE 11]													–	–	–	–
Vote 12 - [NAME OF VOTE 12]													–	–	–	–
Vote 13 - [NAME OF VOTE 13]													–	–	–	–
Vote 14 - [NAME OF VOTE 14]													–	–	–	–
Vote 15 - [NAME OF VOTE 15]													–	–	–	–
Capital multi-year expenditure sub-total	2	**393**	**7 650**	**10 571**	**9 380**	**8 050**	**9 975**	**9 640**	**11 930**	**6 250**	**3 660**	**2 400**	**13 850**	**93 749**	**170 174**	**153 192**
Single-year expenditure *to be appropriated*																
Vote 1 - Municipal Manager					20								–	20	20	20
Vote 2 - Corporate Services		–	–	–	570	100	1 100	300	–	400	700	500	–	3 670	400	400
Vote 3 - Finance					10	200	200						–	410	–	–
Vote 4 - Economic Development Planning		–	–	20	640	580	450	250	350	450	700	900	1 150	5 490	2 050	1 620
Vote 5 - Municipal Services		–	–	732	1 520	2 428	350	600	–	300	1 000	1 300	3 246	11 476	8 450	16 670
Vote 6 - Civil Engineering		–	1 113	7 450	11 610	12 300	6 800	6 650	9 500	12 350	13 900	6 750	4 250	92 672	30 430	210
Vote 7 - Electrical Engineering		–	–	3 865	1 477	3 072	722	4 473	3 100	5 000	11 037	3 180	1 000	36 926	315	120
Vote 8 - Corporate Governance		–	–	50	120	–	–	–	–	–	–	–	–	170	1 220	160
Vote 9 - [NAME OF VOTE 9]													–	–	–	–
Vote 10 - [NAME OF VOTE 10]													–	–	–	–
Vote 11 - [NAME OF VOTE 11]													–	–	–	–
Vote 12 - [NAME OF VOTE 12]													–	–	–	–
Vote 13 - [NAME OF VOTE 13]													–	–	–	–
Vote 14 - [NAME OF VOTE 14]													–	–	–	–
Vote 15 - [NAME OF VOTE 15]													–	–	–	–
Capital single-year expenditure sub-total	2	–	**1 113**	**12 117**	**15 966**	**18 680**	**9 622**	**12 273**	**12 950**	**18 500**	**27 337**	**12 630**	**9 646**	**150 834**	**42 885**	**19 200**
Total Capital Expenditure	2	**393**	**8 763**	**22 688**	**25 346**	**26 730**	**19 597**	**21 912**	**24 880**	**24 750**	**30 997**	**15 030**	**23 496**	**244 583**	**213 059**	**172 392**

References

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates

2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

KZN292 KwaDukuza - Supporting Table SA29 Budgeted monthly capital expenditure (standard classification)

Description	Ref	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Capital Expenditure - Standard	1															
Governance and administration		–	5 000	4 050	2 720	300	1 300	300	–	850	1 200	700	300	16 720	10 507	580
Executive and council		–	5 000	4 050	2 270	100	100	–	–	–	–	–	200	11 720	10 107	180
Budget and treasury office		–	–	–	10	200	200	–	–	450	500	200	100	1 660	–	–
Corporate services		–	–	–	440	–	1 000	300	–	400	700	500	–	3 340	400	400
Community and public safety		–	2 000	2 752	3 498	4 228	2 500	950	–	750	1 500	1 550	13 246	32 974	33 295	38 843
Community and social services		–	2 000	2 155	2 090	2 208	2 400	350	–	–	–	–	10 000	21 203	22 550	16 618
Sport and recreation		–	–	350	350	300	–	400	–	–	700	900	860	3 860	200	200
Public safety		–	–	232	808	1 600	100	200	–	750	600	450	2 036	6 776	10 190	21 800
Housing		–	–	15	250	120	–	–	–	–	200	200	350	1 135	355	225
Health													–	–	–	–
Economic and environmental services		393	1 763	10 150	14 671	17 660	15 075	12 120	17 550	16 950	15 600	8 300	7 750	137 982	138 673	104 725
Planning and development		–	–	250	150	250	300	100	350	450	500	700	1 300	4 350	3 035	4 140
Road transport		393	1 763	9 900	14 521	17 410	14 775	12 020	17 200	16 500	15 100	7 600	6 450	133 632	135 638	100 585
Environmental protection													–	–	–	–
Trading services		–	–	5 736	4 457	4 542	722	8 543	7 330	6 200	12 697	4 480	2 200	56 907	30 584	28 244
Electricity		–	–	5 736	4 407	4 472	722	8 543	7 330	6 200	12 697	4 280	2 200	56 587	29 764	28 174
Water													–	–	–	–
Waste water management													–	–	–	–
Waste management		–	–	–	50	70	–	–	–	–	–	200	–	320	820	70
Other													–	–	–	–
Total Capital Expenditure - Standard	2	393	8 763	22 688	25 346	26 730	19 597	21 912	24 880	24 750	30 997	15 030	23 496	244 583	213 059	172 392
Funded by:																
National Government			7 000	8 971	11 529	9 300	6 300	6 470	9 294	3 500	4 150	1 350	–	67 864	72 113	63 066
Provincial Government				15	250	120							–	385	255	–
District Municipality													–	–	–	–
Other transfers and grants													–	–	–	–
Transfers recognised - capital		–	7 000	8 986	11 779	9 420	6 300	6 470	9 294	3 500	4 150	1 350	–	68 249	72 368	63 066
Public contributions & donations													2 186	2 186	–	–
Borrowing													–	–	–	–
Internally generated funds		393	1 763	13 702	13 567	17 310	13 297	15 443	15 586	21 250	26 847	13 680	21 310	174 149	140 690	109 326
Total Capital Funding		393	8 763	22 688	25 346	26 730	19 597	21 912	24 880	24 750	30 997	15 030	23 496	244 583	213 059	172 392

References

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates

2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

check

KZN292 KwaDukuza - Supporting Table SA30 Budgeted monthly cash flow

MONTHLY CASH FLOWS	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Cash Receipts By Source													1		
Property rates	25 968	25 968	25 968	25 968	25 968	25 968	25 968	25 968	25 968	25 968	25 968	43 280	328 925	367 707	391 603
Property rates - penalties & collection charges	906	906	906	908	906	908	908	908	908	908	908	1 513	11 500	12 832	13 640
Service charges - electricity revenue	51 047	51 047	51 047	51 047	51 047	51 047	51 047	51 047	51 047	51 047	51 047	85 078	646 593	660 549	713 597
Service charges - water revenue	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Service charges - sanitation revenue	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Service charges - refuse revenue	5 106	5 106	5 106	5 106	5 106	5 106	5 106	5 106	5 106	5 106	5 106	8 510	64 673	64 945	69 037
Service charges - other	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Rental of facilities and equipment	94	94	94	94	94	94	94	94	94	94	94	38	1 076	1 201	1 276
Interest earned - external investments	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	1 083	30 876	34 451	36 621
Interest earned - outstanding debtors	426	426	426	426	426	426	426	426	426	426	426	710	5 392	5 415	5 756
Dividends received	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines	2 546	2 546	2 546	2 546	2 546	2 546	2 546	2 546	2 546	2 546	2 546	4 244	32 251	32 387	34 427
Licences and permits	14	14	14	14	14	14	14	14	14	14	14	34	193	205	218
Agency services	772	772	772	772	772	772	772	772	772	772	772	1 801	10 294	10 911	11 599
Transfer receipts - operational	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	130 372	145 058	150 541
Other revenue	3 088	3 088	3 088	3 088	3 088	3 088	3 088	3 088	3 088	3 088	3 088	5 147	39 118	38 280	39 939
Cash Receipts by Source	103 542	103 542	103 542	103 542	103 542	103 542	103 542	103 542	103 542	103 542	103 542	162 301	1 301 262	1 373 939	1 468 254
Other Cash Flows by Source															
Transfer receipts - capital	–	7 000	8 986	11 779	9 420	6 300	6 470	9 294	3 500	4 150	1 350	–	68 249	72 368	63 066
Contributions recognised - capital & Contributed assets	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Short term loans	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits	260	260	260	260	260	260	260	260	260	260	260	260	3 124	1 500	1 500
Decrease (Increase) in non-current debtors	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) other non-current receivables	–	–	–	–	–	–	–	–	–	–	–	–	–	(47)	(163)
Decrease (increase) in non-current investments	–	–	–	–	–	–	–	–	–	–	–	–			
Total Cash Receipts by Source	103 802	110 802	112 788	115 581	113 222	110 102	110 272	113 096	107 302	107 952	105 152	162 561	1 372 635	1 447 760	1 532 657
Cash Payments by Type															
Employee related costs	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	328 952	346 897	366 902
Remuneration of councillors	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	21 636	22 825	24 149
Finance charges	2 133	2 133	2 133	2 133	2 133	2 133	2 133	2 133	2 133	2 133	2 133	2 133	25 597	26 794	28 215
Bulk purchases - Electricity	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	527 217	565 340	613 307
Bulk purchases - Water & Sewer	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Other materials	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	42 835	44 451	46 249
Contracted services	2 510	2 510	2 510	2 510	2 510	2 510	2 510	2 510	2 510	2 510	2 510	2 510	30 120	31 626	33 303
Transfers and grants - other municipalities	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfers and grants - other	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Other expenditure	21 380	21 380	21 380	21 380	21 380	21 380	21 380	21 380	21 380	21 380	21 380	(28 799)	206 386	208 551	218 341
Cash Payments by Type	102 743	102 743	102 743	102 743	102 743	102 743	102 743	102 743	102 743	102 743	102 743	52 564	1 182 742	1 249 485	1 331 466
Other Cash Flows/Payments by Type															
Capital assets	393	8 763	22 688	25 346	26 730	19 597	21 912	24 980	24 750	30 997	15 030	23 496	244 583	213 059	172 392
Repayment of borrowing	1 032	1 032	1 032	1 032	1 032	1 032	1 032	1 032	1 032	1 032	1 032	1 032	12 384	9 668	9 759
Other Cash Flows/Payments	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Payments by Type	104 169	112 538	126 464	129 122	130 505	123 372	125 688	128 655	128 525	134 773	118 805	77 092	1 439 709	1 472 212	1 513 617
NET INCREASE/(DECREASE) IN CASH HELD	(366)	(1 736)	(13 676)	(13 540)	(17 283)	(13 270)	(15 416)	(15 559)	(21 223)	(26 820)	(13 653)	85 470	(67 074)	(24 452)	19 040
Cash/cash equivalents at the month/year begin:	375 475	375 109	373 372	359 697	346 157	328 874	315 603	300 187	284 628	263 405	236 584	222 931	375 475	308 401	283 949
Cash/cash equivalents at the month/year end:	375 109	373 372	359 697	346 157	328 874	315 603	300 187	284 628	263 405	236 584	222 931	308 401	308 401	283 949	302 989

References

KZN292 KwaDukuza - NOT REQUIRED - municipality does not have entities

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R million		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Financial Performance										
Property rates										
Service charges										
Investment revenue										
Transfers recognised - operational										
Other own revenue										
Contributions recognised - capital & contributed assets										
Total Revenue (excluding capital transfers and contributions)		-	-	-	-	-	-	-	-	-
Employee costs										
Remuneration of Board Members										
Depreciation & asset impairment										
Finance charges										
Materials and bulk purchases										
Transfers and grants										
Other expenditure										
Total Expenditure		-	-	-	-	-	-	-	-	-
Surplus/(Deficit)		-	-	-	-	-	-	-	-	-
Capital expenditure & funds sources										
Capital expenditure										
Transfers recognised - operational										
Public contributions & donations										
Borrowing										
Internally generated funds										
Total sources		-	-	-	-	-	-	-	-	-
Financial position										
Total current assets										
Total non current assets										
Total current liabilities										
Total non current liabilities										
Equity										
Cash flows										
Net cash from (used) operating										
Net cash from (used) investing										
Net cash from (used) financing										
Cash/cash equivalents at the year end										

KZN292 KwaDukuza - Supporting Table SA32 List of external mechanisms

External mechanism Name of organisation	Yrs/ Mths	Period of agreement 1. Number	Service provided	Expiry date of service delivery agreement or contract	Monetary value of agreement 2. R thousand
Dolphin Coast Waste Management	Yrs	1	REFUSE REMOVAL	under review - currently month to month	22 212
Mr Price Pro	Yrs	3	TOURISM		2 940
Sharks Board	Yrs	3	Sharks Control		3 500
G4S Security	Yrs	3	SECURITY SERVICE	under review - currently month to month	10 935

References

1. Total agreement period from commencement until end

2. Annual value

KZN292 KwaDukuza - Supporting Table SA33 Contracts having future budgetary implications

Description	Ref	Preceding Years	Current Year 2015/16	2016/17 Medium Term Revenue & Expenditure Framework			Forecast 2019/20	Forecast 2020/21	Forecast 2021/22	Forecast 2022/23	Forecast 2023/24	Forecast 2024/25	Forecast 2025/26	Total Contract Value
R thousand	1,3	Total	Original Budget	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Parent Municipality:														
Revenue Obligation By Contract	2													
Contract 1														–
Contract 2														–
Contract 3 etc														–
Total Operating Revenue Implication		–	–	–	–	–	–	–	–	–	–	–	–	–
Expenditure Obligation By Contract	2													
REFUSE REMOVAL SERVICES		156 957	21 484	22 212	23 322	24 558	27 014	29 716	32 687	35 956	39 552	43 507	47 856	504 823
SECURITY SERVICES		29 856	10 576	10 935	11 481	12 090	13 299	14 629	16 091	17 701	19 471	21 418	23 560	201 105
TOURISM		8 571	4 369	2 940	3 087	3 251	3 576	3 933	4 327	4 759	5 235	5 759	6 335	56 640
Sharks Control		9 127	3 985	3 500	3 675	3 870	4 256	4 682	5 150	5 665	6 232	6 855	7 541	63 937
Total Operating Expenditure Implication		204 511	40 313	39 586	41 565	43 768	48 145	52 960	58 256	64 081	70 489	77 538	85 292	826 505
Capital Expenditure Obligation By Contract	2													
Contract 1														–
Contract 2														–
Contract 3 etc														–
Total Capital Expenditure Implication		–	–	–	–	–	–	–	–	–	–	–	–	–
Total Parent Expenditure Implication		**204 511**	**40 313**	**39 586**	**41 565**	**43 768**	**48 145**	**52 960**	**58 256**	**64 081**	**70 489**	**77 538**	**85 292**	**826 505**
Entities:														
Revenue Obligation By Contract	2													
Contract 1														–
Contract 2														–
Contract 3 etc														–
Total Operating Revenue Implication		–	–	–	–	–	–	–	–	–	–	–	–	–
Expenditure Obligation By Contract	2													
Contract 1														–
Contract 2														–
Contract 3 etc														–
Total Operating Expenditure Implication		–	–	–	–	–	–	–	–	–	–	–	–	–
Capital Expenditure Obligation By Contract	2													
Contract 1														–
Contract 2														–
Contract 3 etc														–
Total Capital Expenditure Implication		–	–	–	–	–	–	–	–	–	–	–	–	–
Total Entity Expenditure Implication		–	–	–	–	–	–	–	–	–	–	–	–	–

References

1. Total implication for all preceding years to be summed and total stated in 'Preceding Years' column

2. List all contracts with future financial obligations beyond the three years covered by the MTREF (MFMA s33)

3. For municipalities with approved total revenue not exceeding R250 m - all contracts with an annual cost greater than R500 000. For municipalities with approved total revenue greater than R250 m - all contracts with an annual cost greater than R1million. For municipalities with approved total revenue greater than R500 m - all contracts with an annual cost greater than R5 million

KZN292 KwaDukuza - Supporting Table SA34a Capital expenditure on new assets by asset class

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Capital expenditure on new assets by Asset Class/Sub-class										
Infrastructure		48 126	158 447	187 483	187 395	158 901	158 901	113 640	128 795	79 347
Infrastructure - Road transport		27 557	106 213	96 458	142 337	116 713	116 713	79 147	101 566	53 700
Roads, Pavements & Bridges		27 557	106 213	96 458	142 337	116 713	116 713	79 147	101 566	53 700
Storm water										
Infrastructure - Electricity		19 948	51 947	89 614	43 955	41 433	41 433	34 293	27 179	25 597
Generation										
Transmission & Reticulation		19 443	48 184	81 320	38 750	37 960	37 960	27 041	21 107	18 918
Street Lighting		505	3 763	8 294	5 205	3 473	3 473	7 252	6 072	6 679
Infrastructure - Water		–	–	–	–	–	–	–	–	–
Dams & Reservoirs										
Water purification										
Reticulation										
Infrastructure - Sanitation		–	–	–	–	–	–	–	–	–
Reticulation										
Sewerage purification										
Infrastructure - Other		620	286	1 411	1 103	755	755	200	50	50
Waste Management		620	198	1 342	1 103	755	755	200	50	50
Transportation	2									
Gas										
Other	3		88	69						
Community		7 127	11 415	10 411	29 382	25 055	25 055	52 130	32 960	45 563
Parks & gardens		–	149	(90)		–	–			
Sportsfields & stadia		3 648	5 543	4 994	9 850	5 050	5 050	22 810	6 500	
Swimming pools		–	–			–	–			
Community halls		1 292	4 697	2 666	1 028	1 561	1 561	7 550	7 400	25 875
Libraries		30	–			–	–			
Recreational facilities		605	–	2 232	5 382	2 361	2 961	2 860		
Fire, safety & emergency		1 659	–		1 346	1 330	1 830			
Security and policing		–	–			–	–			
Buses	7	–	–			–	–			
Clinics		–	–			–	–			
Museums & Art Galleries		–	–			–	–	110	90	75
Cemeteries		192	597		13 176	14 253	14 253	19 900	19 000	15 613
Social rental housing	8		–			–	–			
Other			430	519		–	–			
Heritage assets		–	–	–	379	–	–	–	–	–
Buildings										
Other	9				379	–	–			
Investment properties		–	–	–	–	–	–	–	–	–
Housing development										
Other										
Other assets		16 292	16 963	9 792	61 796	48 119	48 119	18 924	19 915	30 505
General vehicles		1 124	3 055	1 326	12 591	12 510	12 510	3 800	3 020	400
Specialised vehicles	10	3 988	5 211	–	7 478	7 478	7 478	–	2 300	–
Plant & equipment		2 221	1 672	2 183	1 740	682	682	2 857	1 025	855
Computers - hardware/equipment		1 441	925		450	350	650	3 121	490	450
Furniture and other office equipment		444	1 609	2 970	990	1 047	1 047	2 475	1 135	760
Abattoirs		–	–			–	–			
Markets		–	–			–	–			
Civic Land and Buildings		–	71	2 393	8 518	8 768	8 768	1 500	3 500	8 900
Other Buildings		3 378	2 755	200	22 359	10 203	10 203	1 100		15 000
Other Land		3 200	–			–	–	2 186	1 500	3 000
Surplus Assets - (Investment or Inventory)		–	–			–	–			
Other		–	1 668	314	7 562	3 783	3 783	1 882	1 145	1 130
Agricultural assets		–	–	–	–	–	–	–	–	–
List sub-class										
Biological assets		–	–	–	–	–	–	–	–	–
List sub-class										
Intangibles		–	–	1 281	–	–	–	200	–	–
Computers - software & programming				1 281				200		
Other (list sub-class)										
Total Capital Expenditure on new assets	1	71 545	186 824	208 968	278 953	232 075	232 075	184 894	181 670	155 415

Specialised vehicles		3 988	5 211	–	7 478	7 478	7 478	–	2 300	–
Refuse			3 446						500	
Fire										
Conservancy		3 988	1 765		7 478	7 478	7 478		1 800	
Ambulances										

References

1. Total Capital Expenditure on new assets (SA34a) plus Total Capital Expenditure on renewal of existing assets (SA34b) must reconcile to total capital expenditure in Budgeted Capital Expenditure

2. Airports, Car Parks, Bus Terminals and Taxi Ranks

3. For example - technology backbones (e.g. fibre optic, WiFi infrastructure) for economic development purposes

4. Work-in-progress under construction to be budgeted under the respective item

5. Infrastructure includes 'land and buildings required' by that infrastructure and vehicles/plant & equipment used by the service generated by that infrastructure

6. Donated/contributed & leased assets to be included within the respective sub-class

7. Busses used to provide a service to the community

8. Not municipal contributions to the 'top structure' being built using the housing subsidies

9. Statues, art collections, medals etc.

10. Ambulances, fire engines, refuse vehicles - but not vehicles that would normally be classified as 'Plant and equipment'

	check balance	-	-	0	0	0	0	-	-	-

KZN292 KwaDukuza - Supporting Table SA34b Capital expenditure on the renewal of existing assets by asset class

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Capital expenditure on renewal of existing assets by Asset Class/Sub-class										
Infrastructure		31 130	67 043	27 608	66 694	86 061	86 061	45 039	13 778	15 257
Infrastructure - Road transport		11 964	15 509	17 380	18 042	40 075	40 075	26 153	11 500	12 800
Roads, Pavements & Bridges		11 918	14 311	17 380	15 642	38 104	38 104	23 653	10 000	10 000
Storm water		46	1 198		2 400	1 972	1 972	2 500	1 500	2 800
Infrastructure - Electricity		19 166	51 534	10 191	48 652	45 986	45 986	18 886	2 270	2 457
Generation										
Transmission & Reticulation		19 166	51 430	10 043	48 502	45 836	45 836	18 886	2 270	2 457
Street Lighting			104	148	150	150	150			
Infrastructure - Water		–	–	–	–	–	–	–	–	–
Dams & Reservoirs										
Water purification										
Reticulation										
Infrastructure - Sanitation		–	–	–	–	–	–	–	–	–
Reticulation										
Sewerage purification										
Infrastructure - Other		–	–	37	–	–	–	–	–	–
Waste Management										
Transportation	2									
Gas										
Other	3			37						
Community		596	3 884	2 515	19 669	12 017	12 017	6 300	3 639	900
Parks & gardens				(121)	300	231	231			
Sportsfields & stadia		321	3 389	998	3 900	4 507	4 507	250	–	–
Swimming pools		–	–			–	–			
Community halls		–	49	12	300	300	300	1 300	2 789	–
Libraries		–	–		150	150	150			
Recreational facilities		–	283	367		–	–	4 350	650	700
Fire, safety & emergency		–	–		200	200	200			
Security and policing		–	–			–	–			
Buses	7	–	–			–	–			
Clinics		–	–			–	–			
Museums & Art Galleries			88			–	–			
Cemeteries		269	70		2 696	2 311	2 811	200	200	200
Social rental housing	8	–	–			–	–			
Other		6	–	1 259	12 132	3 818	3 818			
Heritage assets		–	–	87	–	–	–	–	–	–
Buildings				87						
Other	9									
Investment properties		–	–	–	–	–	–	–	–	–
Housing development										
Other										
Other assets		3 869	2 315	6 383	10 028	10 028	10 028	8 350	13 980	820
General vehicles		311	312		2 320	2 320	2 320			
Specialised vehicles	10	–	–	–	–	–	–	–	–	–
Plant & equipment		252	439		200	200	200			
Computers - hardware/equipment		307	133		1 690	1 690	1 690			
Furniture and other office equipment			–			–	–			
Abattoirs						–	–			
Markets						–	–			
Civic Land and Buildings		2 444	1 351	(452)	5 798	5 798	5 798	7 300	13 680	670
Other Buildings		555	81	6 644		–	–	1 050	300	150
Other Land						–	–			
Surplus Assets - (Investment or Inventory)						–	–			
Other				192	20	20	20			
Agricultural assets		–	–	–	–	–	–	–	–	–
List sub-class										
Biological assets		–	–	–	–	–	–	–	–	–
List sub-class										
Intangibles		–	–	–	–	–	–	–	–	–
Computers - software & programming										
Other *(list sub-class)*										
Total Capital Expenditure on renewal of existing assets	1	35 596	73 242	36 593	96 391	108 106	108 106	59 689	31 389	16 977

Specialised vehicles		-	-	-	-	-	-	-	-	-
Refuse										
Fire										
Conservancy										
Ambulances										
Renewal of Existing Assets as % of total capex		*33.2%*	*28.2%*	*14.9%*	*25.7%*	*31.8%*	*31.8%*	*24.4%*	*14.7%*	*9.8%*
Renewal of Existing Assets as % of deprecn"		*84.4%*	*148.1%*	*61.3%*	*135.6%*	*146.3%*	*146.3%*	*75.8%*	*38.0%*	*19.5%*

References

1. Total Capital Expenditure on renewal of existing assets (SA34b) plus Total Capital Expenditure on new assets (SA34a) must reconcile to total capital expenditure in Budgeted Capital Expenditure
2. Airports, Car Parks, Bus Terminals and Taxi Ranks
3. For example - technology backbones (e.g. fibre optic, WIFI infrastructure) for economic development purposes
4. Work-in-progress/under construction to be budgeted under the respective item
5. Infrastructure includes 'land and buildings required' by that infrastructure and vehicles/plant & equipment used by the service generated by that infrastructure
6. Donated/contributed & leased assets to be included within the respective sub-class
7. Busses used to provide a service to the community
8. Not municipal contributions to the 'top structure' being built using the housing subsidies
9. Statues, art collections, medals etc.
10. Ambulances, fire engines, refuse vehicles - but not vehicles that would normally be classified as 'Plant and equipment'

	check balance	-	-	0	0	0	0	-	-	-

KZN292 KwaDukuza - Supporting Table SA34c Repairs and maintenance expenditure by asset class

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Repairs and maintenance expenditure by Asset Class/Sub-class										
Infrastructure		33 614	39 742	52 406	56 603	57 979	57 979	55 367	58 136	61 216
Infrastructure - Road transport		18 253	20 531	21 967	24 004	28 390	28 390	24 693	25 928	27 302
Roads, Pavements & Bridges		18 253	20 531	21 967	24 004	28 390	28 390	24 693	25 928	27 302
Storm water						–	–			
Infrastructure - Electricity		15 359	19 207	30 084	32 485	29 426	29 426	30 503	32 028	33 725
Generation						–	–			
Transmission & Reticulation		13 571	16 594	22 366	27 166	26 197	26 197	26 902	28 247	29 779
Street Lighting		1 788	2 613	7 719	5 319	3 229	3 229	3 602	3 782	3 946
Infrastructure - Water		–	–	–	–	–	–	–	–	–
Dams & Reservoirs										
Water purification										
Reticulation										
Infrastructure - Sanitation		–	–	–	–	–	–	–	–	–
Reticulation										
Sewerage purification										
Infrastructure - Other		2	5	355	114	163	163	171	179	189
Waste Management		2	5		114	163	163	171	179	189
Transportation	2									
Gas										
Other	3			355						
Community		24 545	27 963	14 415	24 027	26 308	26 308	24 473	25 697	27 059
Parks & gardens		20 950	23 417	5 168	22 102	23 658	23 658	22 604	23 734	24 992
Sportsfields & stadia		–	–	262		–	–	674	707	745
Swimming pools		–	–			–	–		0	
Community halls		332	356		1 026	1 264	1 264			
Libraries		155	166			–	–			
Recreational facilities		434	494	1 269	365	1 174	1 174	1 196	1 256	1 322
Fire, safety & emergency		468	501		309	213	213			
Security and policing		428	558			–	–			
Buses	7		–			–	–			
Clinics		–	–			–	–			
Museums & Art Galleries		–	–			–	–			
Cemeteries		133	162			–	–			
Social rental housing	8	–	–			–	–			
Other		1 645	2 260	7 717	224	–	–			
Heritage assets		–	–	–	–	–	–	–	–	–
Buildings										
Other	9									
Investment properties		–	–	–	–	–	–	–	–	–
Housing development										
Other										
Other assets		5 144	5 964	12 028	13 375	12 740	12 740	15 637	16 420	17 291
General vehicles		3 758	4 321	6 240	6 328	8 217	8 217	9 179	9 638	10 149
Specialised vehicles	10	–	–	–	–	–	–	–	–	–
Plant & equipment		302	383	1 699	1 395	2 172	2 172	2 226	2 338	2 462
Computers - hardware/equipment		220	286		151	185	185	148	156	164
Furniture and other office equipment		–	–	117	208	232	232	224	236	248
Abattoirs		–	–			–	–			
Markets		–	–			–	–			
Civic Land and Buildings		680	767	1 113	3 148	341	341			
Other Buildings		–	–	913	1 531	1 569	1 569	235	247	260
Other Land		–	–			–	–			
Surplus Assets - (Investment or Inventory)		–	–			–	–			
Other		184	207	2 006	611	24	24	3 624	3 805	4 008
Agricultural assets		–	–	–	–	–	–	–	–	–
List sub-class										
Biological assets		–	–	–	–	–	–	–	–	–
List sub-class										

Intangibles		-	-	18	-	-	-	-	-	-
Computers - software & programming				18						
Other *(list sub-class)*										
Total Repairs and Maintenance Expenditure	1	**63 303**	**73 669**	**78 868**	**94 004**	**97 027**	**97 027**	**95 478**	**100 252**	**105 565**

Specialised vehicles		-	-	-	-	-	-	-	-	-
Refuse										
Fire										
Conservancy										
Ambulances										
R&M as a % of PPE		*7.5%*	*7.0%*	*5.1%*	*6.0%*	*5.3%*	*5.3%*	*4.8%*	*4.7%*	*4.8%*
R&M as % Operating Expenditure		*7.4%*	*7.7%*	*7.4%*	*7.4%*	*7.6%*	*7.6%*	*7.1%*	*7.1%*	*7.0%*

References

1. Total Repairs and Maintenance Expenditure by Asset Category must reconcile to total repairs and maintenance expenditure on Table SA1
2. Airports, Car Parks, Bus Terminals and Taxi Ranks
3. For example - technology backbones (e.g. fibre optic, WiFi infrastructure) for economic development purposes
4. Work-in-progress/under construction to be budgeted under the respective item
5. Infrastructure includes 'land and buildings required' by that infrastructure and vehicles/plant & equipment used by the service generated by that infrastructure
6. Donated/contributed & leased assets to be included within the respective sub-class
7. Busses used to provide a service to the community
8. Not municipal contributions to the 'top structure' being built using the housing subsidies
9. Statues, art collections, medals etc.
10. Ambulances, fire engines, refuse vehicles - but not vehicles that would normally be classified as 'Plant and equipment'

	check balance	-	-	0	-	0	0	-	-	-

KZN292 KwaDukuza - Supporting Table SA34d Depreciation by asset class

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Depreciation by Asset Class/Sub-class										
Infrastructure		27 824	32 967	39 971	54 450	47 701	47 701	51 412	53 985	56 846
Infrastructure - Road transport		15 684	19 005	24 905	28 602	24 340	24 340	26 245	27 560	29 021
Roads, Pavements & Bridges		13 374	16 349	24 905	28 602	18 659	18 659	20 260	21 277	22 404
Storm water		2 310	2 656			5 681	5 681	5 984	6 284	6 617
Infrastructure - Electricity		12 016	13 818	14 355	25 692	23 126	23 126	24 909	26 154	27 540
Generation						–	–			
Transmission & Reticulation		12 016	13 818	14 354	24 487	21 820	21 820	23 738	24 924	26 245
Street Lighting				1	1 205	1 306	1 306	1 171	1 230	1 295
Infrastructure - Water		–	–	–	–	–	–	–	–	–
Dams & Reservoirs										
Water purification										
Reticulation										
Infrastructure - Sanitation		–	–	–	–	–	–	–	–	–
Reticulation										
Sewerage purification										
Infrastructure - Other		125	143	711	155	234	234	258	271	285
Waste Management		125	143	209	155	234	234	258	271	285
Transportation	2									
Gas										
Other	3			503						
Community		–	–	267	1 861	6 615	6 615	6 901	7 246	7 630
Parks & gardens						900	900	900	945	995
Sportsfields & stadia						1 244	1 244	1 306	1 371	1 444
Swimming pools						–	–			
Community halls					943	1 723	1 723	1 809	1 900	2 000
Libraries						855	855	897	942	992
Recreational facilities					684	–	–			
Fire, safety & emergency					53	–	–			
Security and policing					258	1 243	1 243	1 305	1 371	1 443
Buses	7					–	–			
Clinics						–	–			
Museums & Art Galleries						–	–			
Cemeteries					23	650	650	683	717	755
Social rental housing	8					–	–			
Other				267		–	–			
Heritage assets		–	–	–	–	–	–	–	–	–
Buildings										
Other	9									
Investment properties		–	–	–	–	–	–	–	–	–
Housing development										
Other										
Other assets		14 335	16 485	16 663	14 771	16 828	16 828	17 670	18 553	21 537
General vehicles		3 487	4 010	3 093	3 048	3 390	3 390	3 559	3 737	3 935
Specialised vehicles	10	–	–	–	–	–	–	–	–	–
Plant & equipment		239	275	2 584	3 021	3 823	3 823	4 014	4 215	4 438
Computers - hardware/equipment			–	–	2 068	1 834	1 834	1 926	2 022	2 129
Furniture and other office equipment		5 200	5 980	3 053	1 865	1 591	1 591	1 671	1 754	1 847
Abattoirs			–	–		–	–			
Markets			–	–		–	–			
Civic Land and Buildings		4 827	5 551	7 830	4 592	2 785	2 785	2 925	3 071	3 234
Other Buildings			–	–		3 210	3 210	3 370	3 538	3 726
Other Land			–	–		–	–			
Surplus Assets - (Investment or Inventory)			–	–		–	–			
Other		581	668	113	179	195	195	205	215	2 227
Agricultural assets		–	–	–	–	–	–	–	–	–
List sub-class										
Biological assets		–	–	–	–	–	–	–	–	–
List sub-class										
Intangibles		–	–	2 751	–	2 768	2 768	2 768	2 906	1 060
Computers - software & programming				2 751		2 768	2 768	2 768	2 906	1 060
Other *(list sub-class)*										
Total Depreciation	1	42 159	49 452	59 851	71 082	73 912	73 912	78 750	82 691	87 073
Specialised vehicles		–	–	–	–	–	–	–	–	–
Refuse										

Fire											
Conservancy											
Ambulances											

References

1. Depreciation based on write down values. Not including Depreciation resulting from revaluation.
2. Airports, Car Parks, Bus Terminals and Taxi Ranks
3. For example - technology backbones (e.g. fibre optic, WiFi infrastructure) for economic development purposes
4. Work-in-progress under construction to be budgeted under the respective item
5. Infrastructure includes 'land and buildings required' by that infrastructure and vehicles/plant & equipment used by the service generated by that infrastructure
6. Donated/contributed & leased assets to be included within the respective sub-class
7. Busses used to provide a service to the community
8. Not municipal contributions to the 'top structure' being built using the housing subsidies
9. Statues, art collections, medals etc.
10. Ambulances, fire engines, refuse vehicles - but not vehicles that would normally be classified as 'Plant and equipment'

	Check	-	-	(0)	-	0	0	(0)	(0)	(0)	

KZN292 KwaDukuza - Supporting Table SA35 Future financial implications of the capital budget

Vote Description	Ref	2016/17 Medium Term Revenue & Expenditure Framework			Forecasts			
R thousand		Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19	Forecast 2019/20	Forecast 2020/21	Forecast 2021/22	Present value
Capital expenditure	1							
Vote 1 - Municipal Manager		11 020	8 887	20	24	31	37	41
Vote 2 - Corporate Services		3 670	400	400	480	624	749	824
Vote 3 - Finance		1 660	–	–	–	–	–	–
Vote 4 - Economic Development Planning		6 240	3 750	4 620	5 544	7 207	8 649	9 514
Vote 5 - Municipal Services		32 126	33 600	38 433	46 119	59 955	71 946	79 141
Vote 6 - Civil Engineering		132 910	135 438	100 585	120 702	156 913	188 295	207 125
Vote 7 - Electrical Engineering		56 587	29 764	28 174	33 809	43 951	52 742	58 016
Vote 8 - Corporate Governance		370	1 220	160	192	250	300	329
Vote 9 - [NAME OF VOTE 9]		–	–	–				
Vote 10 - [NAME OF VOTE 10]		–	–	–				
Vote 11 - [NAME OF VOTE 11]		–	–	–				
Vote 12 - [NAME OF VOTE 12]		–	–	–				
Vote 13 - [NAME OF VOTE 13]		–	–	–				
Vote 14 - [NAME OF VOTE 14]		–	–	–				
Vote 15 - [NAME OF VOTE 15]		–	–	–				
List entity summary if applicable								
Total Capital Expenditure		**244 583**	**213 059**	**172 392**	**206 870**	**268 931**	**322 717**	**354 989**
Future operational costs by vote	2							
Vote 1 - Municipal Manager		154	162	171	179	188	198	207
Vote 2 - Corporate Services		3 172	3 331	3 507	3 682	3 867	4 060	4 263
Vote 3 - Finance		1 092	1 148	1 209	1 269	1 333	1 400	1 470
Vote 4 - Economic Development Planning		6 462	6 786	3 624	3 805	3 996	4 195	4 405
Vote 5 - Municipal Services		42 662	44 796	47 170	49 529	52 005	54 605	57 336
Vote 6 - Civil Engineering		55 538	58 316	61 407	64 477	67 701	71 086	74 640
Vote 7 - Electrical Engineering		64 541	67 769	71 360	74 928	78 675	82 608	86 739
Vote 8 - Corporate Governance		605	636	669	703	738	775	814
Vote 9 - [NAME OF VOTE 9]								
Vote 10 - [NAME OF VOTE 10]								
Vote 11 - [NAME OF VOTE 11]								
Vote 12 - [NAME OF VOTE 12]								
Vote 13 - [NAME OF VOTE 13]								
Vote 14 - [NAME OF VOTE 14]								
Vote 15 - [NAME OF VOTE 15]								
List entity summary if applicable								
Total future operational costs		174 228	182 943	189 117	198 573	208 502	218 927	229 873
Future revenue by source	3							
Property rates								
Property rates - penalties & collection charges								
Service charges - electricity revenue								
Service charges - water revenue								
Service charges - sanitation revenue								
Service charges - refuse revenue								
Service charges - other								
Rental of facilities and equipment								
List other revenues sources if applicable								
List entity summary if applicable								
Total future revenue		–	–	–	–	–	–	–
Net Financial Implications		**418 811**	**396 002**	**361 509**	**405 443**	**477 433**	**541 644**	**584 862**

References

1. Summarise the total capital cost until capital project is operational (MFMA s19(2)(a))

2. Summary of future operational costs from when projects operational (present value until the end of each asset's useful life) (MFMA s19(2)(b))

3. Summarise the future revenue from when projects are operational, including municipal tax and tariff implications, (present value until the end of asset's useful life)

KZN292 KwaDukuza - Supporting Table SA36 Detailed capital budget

Municipal Vote/Capital project	Ref	Program/Project description	Project number	IDP Goal code	Individually Approved (Yes/No)	Asset Class	Asset Sub-Class	GPS co-ordinates	Total Project Estimate	Prior year outcomes		2016/17 Medium Term Revenue & Expenditure Framework			Project information	
R thousand	4			2	6	3	3	3		Audited Outcome 2014/15	Current Year 2015/16 Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19	Ward location	New or renewal
Parent municipality:																
List all capital projects grouped by Municipal Vote																
Deprmt 613 Municipal Manager		Office Furniture			Yes	Other Assets	Furniture and other office equipment				–	20	20	20		New
		Neighbourhood Grant Fund App			Yes	Infrastructure - Road transport	Roads, Pavements & Bridges				7 000	11 000	3 467	–		New
Deprmt 617 Human Resources		Office Furniture			Yes	Other Assets	Furniture and other office equipment				–	50	–	–		New
		OHS Compliance Equipment			Yes	Other Assets	Furniture and other office equipment					300				New
Deprmt : 640 Administration		Office Furniture & Equipment			Yes	Other Assets	Furniture and other office equipment				20	30	–	–		New
		Airconditioner			Yes	Other Assets	Furniture and other office equipment				6	–	–	–		New
		Refurbishment of Civic Building			Yes	Other Assets	Civic Land and Buildings				400	–	–	–		Renewal
		Batho Pele - Branding Material			Yes	Other Assets	Other				–	200	–	–		New
Deprmt 642 Council General		Council Furniture			Yes	Other Assets	Furniture and other office equipment					100				New
Deprmt 643 Information Technology		PC and Printer Upgrades			Yes	Other Assets	Computers - hardware/equipment				760	1 000	300	100		New
		Network Upgrade			Yes	Other Assets	Computers - hardware/equipment				950	300	–	–		New
		UPS			Yes	Other Assets	Computers - hardware/equipment				100	–	–	–		New
		Wireless Radio's / Links			Yes	Other Assets	Computers - hardware/equipment					400				New
		Disaster Recovery Site			Yes	Other Assets	Computers - hardware/equipment					600				New
		Service Desk			Yes	Other Assets	Computers - hardware/equipment					100				New
		Sharepoint			Yes	Other Assets	Computers - hardware/equipment					600				New
Deprmt 579 Public Participation		Furniture & Equipment			Yes	Other Assets	Furniture and other office equipment				–	120	140	140		New
		15 Seater Bus			Yes	Other Assets	General vehicles				–	–	450	–		New
		Double cab 4 x 4			Yes	Other Assets	General vehicles				–	–	500	–		New
		Audio Equipment			Yes	Other Assets	Plant & equipment				–	–	100	–		New
Deprmt 630 Communication		Tools & Equipment			Yes	Other Assets	Plant & equipment				70	30	30	20		New
		Website Development			Yes	Other Assets	Computers - software & programming				100	200	–	–		New
Deprmt 635 Supply Chain Management		Renovations to Stores Building			Yes	Other Assets	Civic Land and Buildings				695	–	–	–		Renewal
		Furniture & Equipment			Yes	Other Assets	Furniture and other office equipment				–	10	–	–		New
Deprmt 636 Budget & Treasury Office		Equipment			Yes	Other Assets	Furniture and other office equipment				200	400	–	–		New
		Storage Container			Yes	Other Assets	Other				50	–	–	–		New
		Renovations to Office Buildings			Yes	Other Assets	Civic Land and Buildings				505	1 000	–	–		Renewal
		Renovations to Expenditure Section			Yes	Other Assets	Civic Land and Buildings				550	250	–	–		Renewal
Deprmt 615 Town Planning		Street Naming Signage			Yes	Other Assets	Other				300	150	200	250		New
		Land Purchase Intermodal			Yes	Other Assets	Other Land				30	500	1 500	3 000		New
		Bulk Filers			Yes	Other Assets	Other				150	100	50	50		New
		Gis Implementation Equipment			Yes	Other Assets	Other				150	50	30	20		New
		Furniture And Equipment			Yes	Other Assets	Furniture and other office equipment				150	150	150	150		New
		Elect. Bldg Plans Filling Hw			Yes	Other Assets	Furniture and other office equipment				600	250	75	50		New
		Salt Rock Parkhome			Yes	Other Assets	Other Buildings				625	250	200	–		New
Deprmt 616 Museum		Office Furniture			Yes	Other Assets	Furniture and other office equipment				80	80	–	–		New
		Airconditioner			Yes	Other Assets	Furniture and other office equipment				40	–	–	–		New
		Museum Subsidy			Yes	Other Assets	Museums & Art Galleries				259	60	–	–		New
		Museum Artifacts			Yes	Other Assets	Museums & Art Galleries				–	50	60	75		New
Deprmt 632 Housing		Furniture & Equipment			Yes	Other Assets	Furniture and other office equipment				200	200	100	50		New
		Fencing Old Age Home Palisade			Yes	Other Assets	Other Buildings				136	500	100	50		Renewal
		Renovation Of Old Age Home			Yes	Other Assets	Other Buildings				89	–	–	–		Renewal
		Shakaville Men's Hostel Renov			Yes	Other Assets	Other Buildings				100	–	–	–		Renewal
		Tools & Equipment			Yes	Other Assets	Plant & equipment				25	15	10	15		New
		Airconditioner			Yes	Other Assets	Furniture and other office equipment				15	50	50	50		New
		Pc & Printer Upgrades			Yes	Other Assets	Computers - hardware/equipment				–	120	90	60		New
		Renovation to Compounds			Yes	Other Assets	Other Buildings				200	250	–	–		Renewal
		Sedan			Yes	Other Assets	General vehicles				255	–	–	–		New
		Shakaville Womens Hostel Renov			Yes	Other Assets	Other Buildings				100	–	–	–		Renewal
Deprmt 633 Community Hall		Fencing			Yes	Other Assets	Other Buildings				300	300	200	100		New
		Halls Furniture			Yes	Other Assets	Furniture and other office equipment				170	120	100	80		New
		Security Gates			Yes	Other Assets	Other Buildings				–	100	–	–		New
Deprmt 641 LIBRARY		Tools and Equipment			Yes	Other Assets	Plant & equipment				5	5	–	–		New
		Fencing			Yes	Other Assets	Other Buildings				150	–	–	–		New
		Library Furniture			Yes	Other Assets	Furniture and other office equipment				100	10	–	–		New
		RFID Project			Yes	Other Assets	Other				402	–	–	–		New

Depmnt : 647 Local Development	Informal Trading Stalls			Yes	Other Assets	Other			850	600	500	500	New
	Rehab of King Shaka Street			Yes	Other Assets	Roads, Pavements & Bridges			893	-	-	-	Renewal
	Led Centre Renovations			Yes	Other Assets	Civic Land and Buildings			79	50	30	20	New
	IFA / Tongaat Development			Yes	Other Assets	Recreational facilities			1 750	2 000	-	-	New
	Rehab/Urban Roads/Streets KDM			Yes	Other Assets	Roads, Pavements & Bridges			3 624	-	-	-	Renewal
	Tourism Signage			Yes	Other Assets	Other			-	250	150	100	New
	Sedan Vehicle			Yes	Other Assets	General vehicles			-	-	150	-	New
Depmnt : 662 Executive Management Office	Furniture & Equipment			Yes	Other Assets	Furniture and other office equipment			-	100	50	50	New
Depmnt : 644 Parks and Gardens	Park Development			Yes	Community	Parks & gardens			150	-	250	300	New
	Benches			Yes	Other Assets	Plant & equipment			-	20	20	20	New
	Street Litter Bins			Yes	Other Assets	Plant & equipment			17	16	20	30	New
	Furniture & Equipment			Yes	Other Assets	Furniture and other office equipment			-	-	20	20	New
	Parks Equipment			Yes	Community	Plant & equipment			92	150	150	150	New
	Upgrade To Skateboard Park			Yes	Community	Recreational facilities			91	200	-	-	Renewal
	Park Plant & Equipment			Yes	Community	Plant & equipment			-	50	30	30	New
	Airconditioners			Yes	Other Assets	Furniture and other office equipment			-	12	-	-	New
	2 X LDV's			Yes	Other Assets	General vehicles			-	-	500	-	New
	1 X Car or half ton bakkie			Yes	Other Assets	General vehicles			-	-	300	-	New
	2 X new 6 ton trucks with mesh sides for loading			Yes	Other Assets	Specialised vehicles - Conservancy			-	-	800	-	New
	1 X 10 000l water tanker with vacuum pump and boom			Yes	Other Assets	Specialised vehicles - Conservancy			-	-	500	-	New
	1 X Cherry Picker or "sky jack" type attachment			Yes	Other Assets	Specialised vehicles - Conservancy			-	-	500	-	New
Depmnt : 663 Refuse Removal	Furniture & Equipment			Yes	Other Assets	Furniture and other office equipment			-	30	20	30	New
	Drop Off Centre			Yes	Infrastructure - Other	Waste Management			-	200	-	-	New
	Shipping Containers			Yes	Infrastructure - Other	Waste Management			10	-	-	-	New
	Recycling			Yes	Infrastructure - Other	Waste Management			-	-	50	50	New
	Skips For Recycling Centre			Yes	Infrastructure - Other	Waste Management			160	-	-	-	New
	1 X 6 / 8 Ton Truck			Yes	Other Assets	General vehicles			700	-	-	-	New
	Skips			Yes	Infrastructure - Other	Waste Management			400	-	-	-	New
	Waste Transfer Site			Yes	Infrastructure - Other	Waste Management			155	-	-	-	New
	Street Litter Bins			Yes	Other Assets	Plant & equipment			-	70	-	-	New
	10 Ton Refuse Compactor Truck			Yes	Other Assets	General vehicles			-	-	500	-	New
	Replacement of an existing bakkie			Yes	Other Assets	General vehicles			-	-	250	-	New
Depmnt : 676 Sports and Recreation	Combo Courts (Cluster A)			Yes	Community	Recreational facilities			180	-	-	-	New
	2 X Combo Courts			Yes	Community	Recreational facilities			2 181	510	-	-	New
Depmnt : 677 Upgrade of Sporting Facilities	Upgrade to Luthuli Sportsfield & Basketball Court			Yes	Community	Sportsfields & stadia			490	500	500	200	Renewal
	Upgrade to Sakhuxolo Sportsfield			Yes	Community	Sportsfields & stadia			800	150	-	-	Renewal
	Upgrade to Manor Sportsfield			Yes	Community	Sportsfields & stadia			842	1 000	-	-	Renewal
	Onsfontein Sportfield			Yes	Community	Sportsfields & stadia			1 980	100	-	-	Renewal
	Resurf N/Ball & T/Courts WRD19			Yes	Community	Recreational facilities			394	-	-	-	Renewal
	1 x Combo Court			Yes	Community	Recreational facilities			-	950	-	-	New
	Upgrade to Thenjesen Road Park Phase 1			Yes	Community	Recreational facilities			-	200	-	-	Renewal
	Upgrade to Gifford Crescent Park			Yes	Community	Recreational facilities			-	150	-	-	Renewal
Depmnt : 678 Child Care Facilities	Creches (Cluster)			Yes	Community	Recreational facilities			1 109	-	-	-	New
	Creches (Cluster)			Yes	Community	Recreational facilities			63	-	-	-	New
	Creches (Cluster)			Yes	Community	Recreational facilities			963	-	-	-	New
	2 x Creches			Yes	Community	Recreational facilities			-	1 000	-	-	New
Depmnt : 651 Marine Safety	Marine Safety Equipment			Yes	Other Assets	Recreational facilities			220	250	200	200	New
	Jet Ski			Yes	Other	Recreational facilities			150	-	-	-	New
	Upgrade Beach Ablution Zinkwaz			Yes	Community	Recreational facilities			140	-	-	-	Renewal
	Upgrade Beach Ablution Salrock			Yes	Community	Recreational facilities			243	-	-	-	Renewal
	1 X 4 Ton Truck			Yes	Other Assets	General vehicles			400	-	-	-	New
	Beach Rescue Equipment			Yes	Other Assets	Plant & equipment			65	106	100	100	New
	Furniture			Yes	Other Assets	Furniture and other office equipment			200	60	50	40	New
	2 X 4 LDV			Yes	Other Assets	General vehicles			124	-	-	-	New
	Upgrade to Beach Facilities			Yes	Other Assets	Recreational facilities			1 000	1 150	200	200	Renewal
	Portable Lifeguard Tower			Yes	Other Assets	Recreational facilities			200	-	-	-	New
	3 x Quad Bikes			Yes	Other Assets	General vehicles			129	-	-	-	New
	Torpedo Buoys			Yes	Other Assets	Plant & equipment			-	25	-	-	New
	Box Lines			Yes	Other Assets	Plant & equipment			-	15	-	-	New
	Throw Bags			Yes	Other Assets	Plant & equipment			-	16	-	-	New
	Trauma Bags			Yes	Other Assets	Plant & equipment			-	50	-	-	New
	Street Litter Bins			Yes	Other Assets	Plant & equipment			-	20	-	-	New
	Upgrade to Tidal pool and septic tank at Tinley Manor Beach			Yes	Infrastructure - Other	Recreational facilities			-	1 000	-	-	New
	4 X 4 Vehicles X 3/ 2 X Manuals/ 1 X Automatic			Yes	Other Assets	General vehicles			-	1 400	-	-	New
Depmnt : 652 Cemetery	2 X New Cemetery			Yes	Community	Cemeteries			1 476	-	-	-	New
	Macroburn Cremator			Yes	Community	Cemeteries			2 392	-	-	-	New

	Viakspruit Cemetery		Yes	Community	Cemeteries			8 720	8 800	15 000	11 613		New
	Land Acquisition & Cemetery Development		Yes	Community	Cemeteries			1 500	10 000	4 000	4 000		New
	Car park		Yes	Community	Cemeteries			178	–	–	–		New
	Crematorium Development		Yes	Community	Cemeteries			200	200	200	200		New
	Fencing of Darnall Cemetery		Yes	Community	Cemeteries			172	–	–	–		New
	Renovation of Prayer room for old cemetery		Yes	Community	Cemeteries			47	–	–	–		Renewal
Depmnt	655 Fire and Emergency	Emergency Equipment	Yes	Other Assets	Plant & equipment			400	–	200	200		New
		Portable Radio	Yes	Other Assets	Furniture and other office equipment			47	–	–	–		New
		Office Furniture	Yes	Other Assets	Furniture and other office equipment			–	–	60	60		New
		2 x Digital Camera	Yes	Other Assets	Furniture and other office equipment			7	–	–	–		New
		Voice Logger	Yes	Other Assets	Plant & equipment			174	–	–	–		New
		New Fire Station	Yes	Other Assets	Civic Land and Buildings			–	–	–	15 000		New
Depmnt	656 Traffic & Crime Prevention	Sedans x 2	Yes	Other Assets	General vehicles			–	–	100	400		New
		Portable Radios	Yes	Other Assets	Furniture and other office equipment			–	–	160	–		New
		Furniture & Equipment	Yes	Other Assets	Furniture and other office equipment			32	–	–	–		New
		Network Upgrade	Yes	Other Assets	Other			290	–	–	–		New
		Trailer x2 Road Marking	Yes	Other Assets	General vehicles			100	–	–	–		New
		Land Purchase: Community Safety Centre	Yes	Other Assets	Other Land			300	1 686	–	–		New
		Upgrade to Salt Rock Municipal Building	Yes	Other Assets	Civic Land and Buildings			200	–	250	250		Renewal
		Upgrade of Storage Facility	Yes	Other Assets	Civic Land and Buildings			–	–	150	150		Renewal
		Upgrade to Zinkwazi Municipal Building	Yes	Other Assets	Civic Land and Buildings			–	–	250	250		Renewal
		Construction of a New Community Safety Centre	Yes	Other Assets	Civic Land and Buildings			–	–	1 900	4 900		New
		2X Sedans	Yes	Other Assets	General vehicles			–	–	400	–		New
		2X trailers	Yes	Other Assets	General vehicles			–	–	100	–		New
		2X generators	Yes	Other Assets	Plant & equipment			–	30	–	–		New
		45X bullet proof vests	Yes	Other Assets	Plant & equipment			–	250	–	–		New
		8 X Motor Vechiles	Yes	Other Assets	General vehicles			–	–	1 600	–		New
		4 X Air conditioners	Yes	Other Assets	Furniture and other office equipment			–	16	–	–		New
		2 X Storage Containers	Yes	Other Assets	Plant & equipment			–	100	–	–		New
		Beach Signage - Phase 1	Yes	Other Assets	Other			–	200	–	–		New
Depmnt	674 Testing Station	New Testing Facility	Yes	Other Assets	Civic Land and Buildings			300	300	–	–		New
		Light Motor Vehicle & Veh. Equipment	Yes	Other Assets	Plant & equipment			200	–	–	–		New
		Dictaphone	Yes	Other Assets	Plant & equipment			15	–	–	–		New
		Operations Equipment	Yes	Other Assets	Plant & equipment			25	–	–	–		New
		2 X CCTV Cameras	Yes	Other Assets	Plant & equipment			–	15	–	–		New
		2X Money counters and Printers	Yes	Other Assets	Furniture and other office equipment			–	90	–	–		New
		6X High Back Chairs	Yes	Other Assets	Furniture and other office equipment			–	9	–	–		New
		2x replacement airconditioners	Yes	Other Assets	Furniture and other office equipment			–	6	–	–		New
		color monitor	Yes	Other Assets	Furniture and other office equipment			–	6	–	–		New
		4 x additon indoor cctv cameras	Yes	Other Assets	Furniture and other office equipment			–	30	–	–		New
		4x outdoor cctv cameras - new	Yes	Other Assets	Furniture and other office equipment			–	20	–	–		New
		4x outdoor cctv cameras - replacement	Yes	Other Assets	Furniture and other office equipment			–	20	–	–		New
		12 X Highback chairs	Yes	Other Assets	Furniture and other office equipment			–	18	–	–		New
		2 X replacement aircons	Yes	Other Assets	Furniture and other office equipment			–	6	–	–		New
		51 inch color monitor	Yes	Other Assets	Furniture and other office equipment			–	7	–	–		New
		4 X high back chairs	Yes	Other Assets	Furniture and other office equipment			–	3	–	–		New
		Sedan	Yes	Other Assets	General vehicles			–	–	200	–		New
Depmnt	XXX Law Enforcement Administration	1 X LDV	Yes	Other Assets	General vehicles			–	–	200	–		New
		22 Seater Bus	Yes	Other Assets	General vehicles			–	–	920	–		New
		Parkhome extension - LEA Records	Yes	Other Assets	Other Buildings			–	200	–	–		New
		4 X Desk	Yes	Other Assets	Furniture and other office equipment			–	6	–	–		New
		4 X High Back Chairs	Yes	Other Assets	Furniture and other office equipment			–	6	–	–		New
		8 X Scanner	Yes	Other Assets	Furniture and other office equipment			–	40	–	–		New
		Money Counting Machine	Yes	Other Assets	Furniture and other office equipment			–	50	–	–		New
Depmnt	646 Civil Engineering Admin	Office Furniture	Yes	Other Assets	Furniture and other office equipment			–	–	50	60		New
		Furniture & Equipment	Yes	Other Assets	Furniture and other office equipment			35	50	–	–		New
		Park Homes X1 (Mobile Office)	Yes	Other Assets	Other Buildings			3 041	–	–	–		New
		Engineering Equipment	Yes	Other Assets	Plant & equipment			150	200	150	150		New
		2 x Crew Cabs	Yes	Other Assets	General vehicles			1 000	1 000	–	–		New
		1 LDV Bakkie	Yes	Other Assets	General vehicles			250	–	–	–		New
		Sedan	Yes	Other Assets	General vehicles			150	–	150	–		New
Depmnt	646 Roads Infrastructure	Ballito Road P445	Yes	Infrastructure	Road transport		Roads, Pavements & Bridges	580	–	–	–		New
		Wooden Bridges (27 Wards)	Yes	Infrastructure	Road transport		Roads, Pavements & Bridges	1 000	1 893	3 000	3 500		New
		Bird Park Bridge Replacement	Yes	Infrastructure	Road transport		Roads, Pavements & Bridges	761	4 300	–	–		Renewal
		Traffic calming measures	Yes	Infrastructure	Road transport		Roads, Pavements & Bridges	948	1 500	2 000	2 000		New
		Rehabilitation of Roads	Yes	Infrastructure	Road transport		Roads, Pavements & Bridges	7 500	10 000	10 000	10 000		Renewal

Deprmnt : 646 Roads Master Plan Projects	Ward 1-Upgrade Chipseal		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			11	-	-	-	Renewal
	Ward 3- Road Rehab & Resurface		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			229	-	-	-	Renewal
	Ward 6-Road Construction		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			2 500	-	-	-	New
	Ward 7-Gravel Upgr To Blacktop		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			75	-	-	-	New
	Wrd 16-Resurf & Upgr S/Water		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			2 600	-	-	-	Renewal
	Wrd 18-Upgrade Rd & Stormwater		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			287	-	-	-	Renewal
	CBD Stormwater Analysis		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			392	1 000	-	-	New
	Wrd22-Colwyn Dr Rehabilitation		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			90	6 600	-	-	Renewal
	Ward 13-Resurface Road		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			298	-	-	-	Renewal
	Wrd19-Lindsay Rd Rehab		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			1 100	-	-	-	Renewal
	Lindly Street 87 Kudu Road		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			45	-	-	-	New
	W2 Damai Road		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			3 750	-	-	-	New
	Merchant Road		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			1 661	-	-	-	New
Deprmnt : 646 Civic Buildings	Ballito Civic BLDG Renovation		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			500	6 000	13 000	-	Renewal
	Civic Building Parking and Access Restriction		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			750	-	-	-	New
	Office Improvements		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			250	-	-	-	Renewal
	Kwadukuza CBD Ablution		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			-	1 000	1 000	-	New
Deprmnt : 646 Ablutions	Ballito Taxi Rank		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			550	-	-	-	New
	Mhlali Taxi Rank		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			150	950	200	4 000	New
Deprmnt : 646 Storm-water Projects	Manor Liquors (Schaeffer road)		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			800	-	-	-	New
	Nkobongo Storm Water		Yes	Infrastructure	Road transport	Storm water			160	-	-	-	New
	Shayamoya Stormwater		Yes	Infrastructure	Road transport	Storm water			207	-	-	-	New
	Stormwater Infrastructure Improvements		Yes	Infrastructure	Road transport	Storm water			800	1 500	1 500	2 800	Renewal
Deprmnt : 646 Sports Fields	Nonoti Sportsfield		Yes	Infrastructure	Road transport	Sportsfields & stadia			2 600	5 600	-	-	New
	Rocky Park Recreation		Yes	Infrastructure	Road transport	Sportsfields & stadia			700	250	-	-	New
	Shayamoya Sport Complex		Yes	Infrastructure	Road transport	Sportsfields & stadia			2 573	8 300	-	-	New
	Elete Sports field		Yes	Infrastructure	Road transport	Sportsfields & stadia			340	4 760	-	-	New
	Sowelo Sport field (Changerooms & Ablutions)		Yes	Infrastructure	Road transport	Sportsfields & stadia			75	150	1 500	-	New
	Glenhills Adult Sports Facilities		Yes	Infrastructure	Road transport	Sportsfields & stadia			250	200	1 500	-	New
	Chris Hani Sport field		Yes	Infrastructure	Road transport	Sportsfields & stadia			250	300	2 000	-	New
	Indoor Sport Facilities		Yes	Infrastructure	Road transport	Sportsfields & stadia			150	-	1 500	-	New
	Play Park		Yes	Infrastructure	Road transport	Recreational facilities			150	1 500	-	-	New
Deprmnt : 646 Community Halls	Mgigimba Community Hall		Yes	Infrastructure	Road transport	Community halls			961	-	-	-	New
	Ohlanga Community Hall		Yes	Infrastructure	Road transport	Community halls			600	-	-	-	New
	Community Hall Ward 17		Yes	Infrastructure	Road transport	Community halls			-	1 700	-	-	New
	Mbozamo Community Hall		Yes	Infrastructure	Road transport	Community halls			2 850	1 700	-	-	New
	Mellow Wood Community Hall		Yes	Infrastructure	Road transport	Community halls			150	2 000	3 750	-	New
	Extension of Madundube Community Hall		Yes	Infrastructure	Road transport	Community halls			290	1 500	2 789	-	Renewal
	Conference Centre		Yes	Infrastructure	Road transport	Community halls			-	-	450	7 475	New
	Maiende Multi Purpose Centre		Yes	Infrastructure	Road transport	Community halls			200	850	1 200	8 000	New
	Groutville Community Hall		Yes	Infrastructure	Road transport	Community halls			350	400	500	3 600	New
	Gledhow Community Hall		Yes	Infrastructure	Road transport	Community halls			250	400	500	3 600	New
	Mdlebeni Community Hall		Yes	Infrastructure	Road transport	Community halls			350	400	500	3 600	New
	Shayamoya Community Hall		Yes	Infrastructure	Road transport	Community halls			350	400	500	3 600	New
Deprmnt : 646 Civil Engineering MIG Roads	Sakhamkhanya		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			5 506	2 553	-	-	Renewal
	Maiende Phase 2		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			3 500	-	-	-	New
	Sokesimbone Access		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			4 370	-	-	-	New
	Shayamoya Access		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			3 054	-	-	-	New
	Charlottedale Route 2 Ext		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			2 000	-	-	-	New
	Ronald Jack Road		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			119	-	-	-	New
	Nonoti Main Rd Phase 2		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			10 398	-	-	-	New
	Madala Bus Route		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			13 449	-	-	-	New
	Steve Biko Phase 2		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			6 503	8 960	-	-	New
	Khuboni Bus Route		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			6 992	5 500	-	-	New
	Ntshawini Priority		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			7 052	-	-	-	New
	Lloyd Access Road		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			4 353	-	-	-	New
	Mkhabeni / Mabhodweni (W27)		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			6 667	8 000	-	-	New
	Charlottedale Ext to Dube Village		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			2 958	8 000	-	-	New
	Ebhubhe Access Roads		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			2 860	5 100	-	-	New
	Manqomfini Road Improvement		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			3 247	3 400	-	-	Renewal
	Prof Dube Road		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			2 700	-	-	-	New
	Etete Internal Roads		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			2 575	3 370	20 000	4 000	New
	Madakeni Access		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			2 300	3 500	-	-	New
	Lindelani Access Road		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			290	2 600	5 900	-	New
	Nyakane Access Roads & Storm water		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			3 860	-	-	-	New
	Mdlebeni Access Roads & Storm water		Yes	Infrastructure	Road transport	Roads, Pavements & Bridges			6 372	-	-	-	New

	Stanger Heights Roads Improvement		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			14 244	–	–	–	Renewal
	Mgwaba to Nyongo & Kotshi Roads		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			550	5 450	–	–	New
	Nkobongo Road Improvement		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			1 932	–	–	–	Renewal
	Ward 11/ Ward 10 Link Road Upgrading		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			300	350	4 200	–	New
	Gcugcwa Road		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			300	350	3 000	–	New
	Sokesimbone Phase 2 to Link Sun Succi		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			350	700	1 000	5 000	New
	Ward 4 Internal Roads		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			300	250	2 000	–	New
	Lindelani Roads Upgrading		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			300	–	2 000	–	Renewal
	Groutville Surface Roads & Stormwater		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			150	450	4 000	–	New
	Hambebukwa Bridge		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			760	400	1 500	2 000	New
	Gledhow South Link		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			200	250	3 250	–	New
	Maphilitiza Roads Upgrading		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			250	200	2 200	2 000	New
	Hlalankosi, Shekembula Access Road		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			480	400	3 869	4 000	New
	Major Storm water Upgrading (Floods) - Tumkey		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			1 875	–	–	–	New
	Daphne Access Road		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			250	200	2 000	2 000	New
	Nyathikazi Bridge		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			275	75	150	1 500	New
	Extension of Roads		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			300	200	250	1 000	New
	Mkhambeni to Nyongo		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			300	200	200	1 500	New
	Nsikeni Road		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			300	250	200	4 000	New
	Shakashead Storm water		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			400	4 000	–	–	New
Deprmnt : 646 Creches	Steve Biko Crèche		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			750	1 350	–		New
	Nonoti Mouth Crèche		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			150	150	450	2 700	New
	Elete Crèche		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			150	150	450	2 700	New
	Lindelani Crèche		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			150	150	450	2 700	New
	Khabhukwe Crèche		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			150	150	450	2 700	New
	Melville Crèche		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			150	150	450	2 700	New
	Ntshawini Crèche		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			200	300	450	2 700	New
	Driefontein Crèche		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			200	200	2 700	–	New
Projects 2016/17	Community Services Centre		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			–	–	–	–	New
	Transportation Networks & Facilities		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			–	–	9 590	–	New
	Groutville Surface Roads & Stormwater		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			–	–	12 160	–	New
	Sports Facilities Upgrading		Yes	Infrastructure - Road transport	Roads, Pavements & Bridges			–	–	4 630	–	Renewal
Deprmnt : 658 Mechanical Engineering	Furniture & Equipment		Yes	Other Assets	Furniture and other office equipment			18	18	25	20	New
	Tools And Equipment		Yes	Other Assets	Plant & equipment			–	20	25	30	New
	Repairs To Workshop Roof		Yes	Other Assets	Other Buildings			150	–	–	–	New
	Canopy Roof over Washbay		Yes	Other Assets	Other Buildings			180	300	–	–	New
Deprmnt : 659 Electrical Admin	Tools And Equipment		Yes	Other Assets	Plant & equipment			60	100	65	70	New
	Office Furniture		Yes	Other Assets	Furniture and other office equipment			90	60	–	–	New
	UPS System Control Room		Yes	Other Assets	Other			120	–	–	–	New
	Electrical Recording Equipment		Yes	Other Assets	Furniture and other office equipment			200	200	200	–	New
	Airconditioner		Yes	Other Assets	Furniture and other office equipment			20	–	–	–	New
	Radios / Repeater		Yes	Other Assets	Plant & equipment			–	1 100	–	–	New
	Safety Equip Fire Ppe Portable		Yes	Other Assets	Plant & equipment			90	90	–	–	New
	Medium Voltage Auto Reclosers 36kv x 1 (Sepp)		Yes	Infrastructure - Electricity	Transmission & Reticulation			352	–	–	–	New
	Medium Voltage Auto Reclosers 22kV x 2		Yes	Infrastructure - Electricity	Transmission & Reticulation			258	–	–	–	New
	Spare 10 MVA 33/11KV Transformer and NER		Yes	Infrastructure - Electricity	Transmission & Reticulation			–	3 000	–	–	New
	Electrical Fleet		Yes	Infrastructure - Electricity	Transmission & Reticulation			18 250	1 400	–	–	New
	Cable Locating Machine		Yes	Infrastructure - Electricity	Transmission & Reticulation			–	60	–	–	New
	Cable Spiking Gun X 2		Yes	Infrastructure - Electricity	Transmission & Reticulation			–	60	–	–	New
Deprmnt : 660 Street Lighting-Roll Over	Streetlights Cluster A		Yes	Infrastructure - Electricity	Street Lighting			–	34	–	–	New
	Streetlights Cluster B		Yes	Infrastructure - Electricity	Street Lighting			–	52	–	–	New
	Streetlights Cluster F		Yes	Infrastructure - Electricity	Street Lighting			–	75	–	–	New
	Streetlights(Cluster A) 100S/L		Yes	Infrastructure - Electricity	Street Lighting			538	462	–	–	New
	Streetlights (Cluster B) 37S/L		Yes	Infrastructure - Electricity	Street Lighting			378	147	–	–	New
	Streetlights (Cluster C)100S/L		Yes	Infrastructure - Electricity	Street Lighting			375	125	–	–	New
	Streetlights (Cluster D)100S/L		Yes	Infrastructure - Electricity	Street Lighting			375	125	–	–	New
	Streetlights (Cluster E)100S/L		Yes	Infrastructure - Electricity	Street Lighting			375	125	–	–	New
	Streetlights (Cluster F)60 S/L		Yes	Infrastructure - Electricity	Street Lighting			434	166	–	–	New
	Streetlights (Cluster G)60 S/L		Yes	Infrastructure - Electricity	Street Lighting			304	96	–	–	New
	New Streetlights in Provincial High Risk Areas		Yes	Infrastructure - Electricity	Street Lighting			690	307	–	–	New
	Streetlight Cable Replacement		Yes	Infrastructure - Electricity	Street Lighting			150	–	–	–	New
Deprmnt : 690 Street Lighting-LED NEW	Streetlights(Cluster A) 100S/L		Yes	Infrastructure - Electricity	Street Lighting			–	1 000	1 100	1 210	New
	Streetlights (Cluster B) 37S/L		Yes	Infrastructure - Electricity	Street Lighting			–	370	407	448	New
	Streetlights (Cluster C)100S/L		Yes	Infrastructure - Electricity	Street Lighting			–	1 000	1 100	1 210	New
	Streetlights (Cluster D)100S/L		Yes	Infrastructure - Electricity	Street Lighting			–	1 000	1 100	1 210	New
	Streetlights (Cluster E)100S/L		Yes	Infrastructure - Electricity	Street Lighting			–	1 000	1 100	1 210	New

	Streetlights (Cluster F)50 S/L		Yes	Infrastructure	Electricity	Street Lighting			–	600	550	605	New
	Streetlights (Cluster G)50 S/L		Yes	Infrastructure	Electricity	Street Lighting			–	500	550	605	New
	Shakaskraal /R102 Streetlights upgrade investigation		Yes	Infrastructure	Electricity	Street Lighting			–	150	165	182	New
Deprmnt	660 Upgrade LT Mains	North Roll Over	Glenhills Replace 5x Kiosks		Yes	Infrastructure	Electricity	Transmission & Reticulation			95	–	–	–	Renewal
			Townview Low Voltage Upgrade		Yes	Infrastructure	Electricity	Transmission & Reticulation			162	88	–	–	Renewal
			Newtown underground low voltage phase 2		Yes	Infrastructure	Electricity	Transmission & Reticulation			175	125	–	–	Renewal
Deprmnt	660 Upgrade LT Mains	South Roll Over	Roger Place		Yes	Infrastructure	Electricity	Transmission & Reticulation			148	136	–	–	Renewal
			Sandra Road Phase 3		Yes	Infrastructure	Electricity	Transmission & Reticulation			148	136	–	–	Renewal
Deprmnt	660 Upgrade LT Mains	South New	Sandra Road Phase 4		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	350	385	424	Renewal
			Shakaskraal Network upgrade investigation (LT)		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	200	220	242	Renewal
Deprmnt	660 Upgrade MV Network	North Rollover	De Charmoy To Malende Feeder		Yes	Infrastructure	Electricity	Transmission & Reticulation			114	–	–	–	Renewal
			Kearsney/Dendethu Feeder (P4)		Yes	Infrastructure	Electricity	Transmission & Reticulation			289	–	–	–	Renewal
			Groutville Feeders (Phase 5)		Yes	Infrastructure	Electricity	Transmission & Reticulation			407	–	–	–	Renewal
			New G Line - Overhead P4		Yes	Infrastructure	Electricity	Transmission & Reticulation			140	–	–	–	Renewal
			Bidvale Beach Reconstr OHL P4		Yes	Infrastructure	Electricity	Transmission & Reticulation			126	–	–	–	Renewal
			Tredale Lot 16 Line (P4)		Yes	Infrastructure	Electricity	Transmission & Reticulation			132	–	–	–	Renewal
			Doesberg/Lindelani Feeder P4		Yes	Infrastructure	Electricity	Transmission & Reticulation			133	–	–	–	Renewal
			Kearsney /Mandalay		Yes	Infrastructure	Electricity	Transmission & Reticulation			147	–	–	–	Renewal
			Chantilly / Siyambeni Phase 2		Yes	Infrastructure	Electricity	Transmission & Reticulation			177	–	–	–	Renewal
			Dendethu Phase 4		Yes	Infrastructure	Electricity	Transmission & Reticulation			306	91	–	–	Renewal
			Doesburg Lot 11		Yes	Infrastructure	Electricity	Transmission & Reticulation			291	89	–	–	Renewal
			Kearsney Shannon Farm Phase 1		Yes	Infrastructure	Electricity	Transmission & Reticulation			290	90	–	–	Renewal
			Groutville Hangoni Phase 1		Yes	Infrastructure	Electricity	Transmission & Reticulation			290	90	–	–	Renewal
			Groutville Charlotdale Phase 1		Yes	Infrastructure	Electricity	Transmission & Reticulation			290	90	–	–	Renewal
			Fawsley Park Phase 4		Yes	Infrastructure	Electricity	Transmission & Reticulation			290	90	–	–	Renewal
			Townview MV Cable Phase 1		Yes	Infrastructure	Electricity	Transmission & Reticulation			390	110	–	–	Renewal
			Townview 500 kVA Mini Sub		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	–	–	Renewal
			Cato Street 500kVA Mini Sub & Demolition of old building		Yes	Infrastructure	Electricity	Transmission & Reticulation			180	–	–	–	Renewal
Deprmnt	660 Upgrade MV Network - North NEW		Doesberg/Lindelani Feeder P5		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	418	460	Renewal
			Princes Grant Main 4 way Ring Main unit		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	400	440	484	Renewal
			Blythedale Main 4 way Ring Main unit		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	418	460	Renewal
			Dendethu Phase 5 (Ocean Lodge)		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	418	460	Renewal
			Doesburg Lot 11 Phase 2		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	418	460	Renewal
			Kearsney Hospital Phase 1		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	418	460	Renewal
			Groutville Hangoni Phase 2		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	418	460	Renewal
			Groutville Dube Village Phase 1		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	418	460	Renewal
			Old Blythedale Feeder Upgrade 11kV Cable		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	140	154	169	Renewal
			Sewerage Works 4 way Ring Main Unit		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	100	110	121	Renewal
Deprmnt	660 Upgrade MV Network	South Roll Over	Mains Upgrade Shakaskraal (P3)		Yes	Infrastructure	Electricity	Transmission & Reticulation			387	–	–	–	Renewal
			Cranbrook-Reconst 11Kv-Ohl P4		Yes	Infrastructure	Electricity	Transmission & Reticulation			58	–	–	–	Renewal
			Tinley Manor Feeder 11k OHL P4		Yes	Infrastructure	Electricity	Transmission & Reticulation			71	–	–	–	Renewal
			Upgr.11Kv Glendale/SlevinSlev		Yes	Infrastructure	Electricity	Transmission & Reticulation			185	–	–	–	Renewal
			Close 11kv Ring Feed Unit Metho		Yes	Infrastructure	Electricity	Transmission & Reticulation			135	–	–	–	Renewal
			Elets Feeder Phase 1		Yes	Infrastructure	Electricity	Transmission & Reticulation			305	85	–	–	Renewal
			Millions Feeder 150mmAlu		Yes	Infrastructure	Electricity	Transmission & Reticulation			189	61	–	–	Renewal
			Glendale Alexa Farm Shayamoya		Yes	Infrastructure	Electricity	Transmission & Reticulation			289	91	–	–	Renewal
			Compensation Phase 3		Yes	Infrastructure	Electricity	Transmission & Reticulation			290	91	–	–	Renewal
			Compensation Phase 4		Yes	Infrastructure	Electricity	Transmission & Reticulation			291	89	–	–	Renewal
			Shakas Inland		Yes	Infrastructure	Electricity	Transmission & Reticulation			290	90	–	–	Renewal
Deprmnt	660 Upgrade MV Network - South NEW		Tinley Manor Feeder 11k OHL P5		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	500	110	460	Renewal
			Glendale Alexa Farm Shayamoya Phase 2		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	418	460	Renewal
			Compensation Phase 5 (Jordan)		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	418	460	Renewal
			Compensation Phase 6 (Wiles Main Feeder)		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	418	460	Renewal
Deprmnt	660 Upgrade of Substations	North	Upgrade of Substation Yard		Yes	Infrastructure	Electricity	Transmission & Reticulation			200	200	200	200	Renewal
			Repl & Grad Prot Relays 11K P2		Yes	Infrastructure	Electricity	Transmission & Reticulation			18	–	–	–	Renewal
			KDM CBD 11Kv Secondary Cable r		Yes	Infrastructure	Electricity	Transmission & Reticulation			2 340	–	–	–	Renewal
			KDM CBD 11kV Second.cable ring		Yes	Infrastructure	Electricity	Transmission & Reticulation			655	–	–	–	Renewal
			Repl & Grad Prot Relays 11K P3		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	380	–	–	Renewal
			Upgrade 11KV Cable Form Hydrangea to Bikles Switchroom		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	1 200	–	–	Renewal
Deprmnt	660 Upgrade of Substations	South Rollover	Upgrade of Substation Yard		Yes	Infrastructure	Electricity	Transmission & Reticulation			200	200	200	200	Renewal
			Repl 5 Way 11kv RMU-Rope Fact		Yes	Infrastructure	Electricity	Transmission & Reticulation			380	–	–	–	Renewal
			Nkobongo Sub Replace 11kv Switchgear		Yes	Infrastructure	Electricity	Transmission & Reticulation			1 245	1 804	–	–	Renewal
			Chaka's Rock Sub 2 x Transformer Upgrade		Yes	Infrastructure	Electricity	Transmission & Reticulation			117	373	–	–	Renewal
			Shakaskraal Sub Refurbish NER		Yes	Infrastructure	Electricity	Transmission & Reticulation			90	–	–		Renewal
			HWLMS		Yes	Infrastructure	Electricity	Transmission & Reticulation			2 100	2 400	–	–	Renewal
Deprmnt	660 Upgrade of Substations	South new	Fire Station 11 KV Switch gear		Yes	Infrastructure	Electricity	Transmission & Reticulation			–	1 600	–	–	Renewal

		Upgrade 33kv Circuit Breaker Shakaskraal			Yes	Infrastructure - Electricity	Transmission & Reticulation				–	150	–	–		Renewal
Deprmnt : 660 Bulk Supplies - North		Groutville Pri Substa Expans Ne			Yes	Infrastructure - Electricity	Transmission & Reticulation				8 310	–	–	–		Renewal
		Rebuild Sappi 33kV Overhead line Phase 1			Yes	Infrastructure - Electricity	Transmission & Reticulation				1 274	326	–	–		Renewal
		Gizenga Substation			Yes	Infrastructure - Electricity	Transmission & Reticulation				1 000	3 329	–	–		Renewal
		Rebuild Sappi 33kV Overhead line Phase 2			Yes	Infrastructure - Electricity	Transmission & Reticulation				–	1 700	1 870	2 057		Renewal
		Replace 33kV Cable between Lavopave and Industrial Sub			Yes	Infrastructure - Electricity	Transmission & Reticulation				–	2 500	–	–		Renewal
		33kV Bus Coupler at POS			Yes	Infrastructure - Electricity	Transmission & Reticulation				–	680	–	–		Renewal
Deprmnt : 660 Bulk Supplies - South		Dukuza 33/11 KV Sub			Yes	Infrastructure - Electricity	Transmission & Reticulation				6 296	–	–	–		Renewal
		Dukuza 132/33Kv 2X 80Mva Bulk			Yes	Infrastructure - Electricity	Transmission & Reticulation				3 000	–	–	–		Renewal
		Sheffield 33Kv Cable Project			Yes	Infrastructure - Electricity	Transmission & Reticulation				10 389	–	–	–		Renewal
		Relocate 33kV OHL Ashton College			Yes	Infrastructure - Electricity	Transmission & Reticulation				500	–	–	–		Renewal
		New Dukuza 132/33/11Kv 80Mva Bulk			Yes	Infrastructure - Electricity	Transmission & Reticulation				–	10 000	–	–		New
Deprmnt : 660 Electrification Projects		Kwadukuza Infills			Yes	Infrastructure - Electricity	Transmission & Reticulation				6 666	–	–	–		New
		Groutville Priority 2 238 Units			Yes	Infrastructure - Electricity	Transmission & Reticulation				6 300	2 000	–	–		New
		Groutville Priority 5 238 Units			Yes	Infrastructure - Electricity	Transmission & Reticulation				194	–	–	–		New
		w1,2 21,25,27			Yes	Infrastructure - Electricity	Transmission & Reticulation				18 000	1 671	13 000	10 000		New
		Rocky Park			Yes	Infrastructure - Electricity	Transmission & Reticulation				6 000	–	–	–		Renewal
		Kwadukuza Infills 2016/17			Yes	Infrastructure - Electricity	Transmission & Reticulation				–	2 000	2 200	2 420		New
Parent Capital expenditure	1											244 583	213 059	172 392		
Entities:																
List all capital projects grouped by Entity																
Entity A																
Electricity project A																
Entity B																
Electricity project B																
Entity Capital expenditure										–	–	–	–	–		
Total Capital expenditure										–	340 181	244 583	213 059	172 392		

References

1. Must reconcile with Budgeted Capital Expenditure

2. As per Table SA6

3. As per Table SA34

4. Projects that fall above the threshold values applicable to the municipality as identified in regulation 13 of the Municipal Budget and Reporting Regulations must be listed individually. Other projects by programme by Vote

5. Correct to seconds. Provide a logical starting point on networked infrastructure.

6. Distinguish projects approved in terms of MFMA section 19(1)(b) and MRRR Regulation 13

Check 245 561

625

KZN292 KwaDukuza - Supporting Table SA37 Projects delayed from previous financial year/s

Municipal Vote/Capital project	Ref.	Project name	Project number	Asset Class 3	Asset Sub-Class 3	GPS co-ordinates 4	Previous target year to complete	Current Year 2015/16		2016/17 Medium Term Revenue & Expenditure Framework		
	1,2							Original Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
R thousand							Year					
Parent municipality:												
List all capital projects grouped by Municipal Vote				*Examples*	*Examples*							
Depmnt : 613 Municipal Manager		Neighbourhood Grant Fund App		Infrastructure - Road transport	Roads, Pavements & Bridges		2015	7 000		11 000	8 867	–
Depmnt : 680 Communication		Website Development		Other	Computers - software & programming		2015	100		200		
Depmnt : 636 Budget & Treasury Office		Renovations to Office Buildings		Other Assets	Civic Land and Buildings		2015	505		1 000		
		Renovations to Expenditure Section		Other Assets	Civic Land and Buildings		2015	550		250		
Depmnt : 615 Town Planning		Street Naming Signage		Other Assets	Other		2015	300		150	200	250
		Electr Bldg Plans Filling Hv		Other Assets	Other		2015	600		250	75	50
		Salt Rock Parkhome		Other Assets	Other		2015	625		250	200	
Depmnt : 616 Museum		Museum Subsidy		Community	Other		2015	259		60		
Depmnt : 632 Housing		Renovation to Compounds		Other	Other Buildings		2015	200		250		
Depmnt : 633 Community Hall		Fencing		Other	Other Buildings		2015	300		300	200	100
Depmnt : 647 Local Development		Informal Trading Stalls		Other	Other		2015	850		600	500	500
		Led Centre Renovations		Other	Other Buildings		2015	75		50	30	20
Depmnt : 644 Parks and Gardens		Upgrade To Skateboard Park		Community	Recreational facilities		2015	81		200		
Depmnt : 676 Sports and Recreation		2 X Combo Courts		Community	Recreational facilities		2015	2 181		510		
Depmnt : 677 Upgrade of Sporting Facilities		Upgrade to Lutuli Sportsfield & Basketball Court		Community	Sportsfields & stadia		2015	490		500	200	200
		Upgrade to Sakhuxolo Sportsfield		Community	Sportsfields & stadia		2015	800		150		
		Upgrade to Manor Sportsfield		Community	Sportsfields & stadia		2015	842		1 000		
		Driefontein Sportfield		Community	Sportsfields & stadia		2015	1 960		400		
Depmnt : 651 Marine Safety		Upgrade to Beach Facilities		Community	Recreational facilities		2015	1 000		1 150	200	200
Depmnt : 652 Cemetery		Vlaksprui Cemetery		Community	Cemeteries		2016	8 720		8 800	15 000	11 613
		Land Acquisition & Cemetery Development		Community	Cemeteries		2016	1 500		10 000	4 000	4 000
		Crematorium Development		Community	Cemeteries		2015	200		200	200	200
Depmnt : 646 Roads Infrastructure		Wooden Bridges (27 Wards)		Infrastructure - Road transport	Roads, Pavements & Bridges		2015	1 000		1 893	3 000	3 500
		Bird Park Bridge Replacement		Infrastructure - Road transport	Roads, Pavements & Bridges		2015	761		1 500	–	–
		Traffic calming measures		Infrastructure - Road transport	Roads, Pavements & Bridges		2015	928		1 500	2 000	2 000
		Rehabilitation of Roads		Infrastructure - Road transport	Roads, Pavements & Bridges		2015	7 500		10 000	10 000	10 000
Depmnt : 646 Roads Master Plan Projects		CBD Stormwater Analysis		Infrastructure - Road transport	Storm water		2015	392		1 000		
		Wrd22-Colwyn Dr Rehabilitation		Infrastructure - Road transport	Roads, Pavements & Bridges		2015	90		6 600		
Depmnt : 646 Civic Buildings		Ballito Civic BLDG Renovation		Infrastructure - Road transport	Civic Land and Buildings		2015	500		6 000	13 000	
Depmnt : 646 Sports Fields		Nonoti Sportsfield		Infrastructure - Road transport	Sportsfields & stadia		2015	2 600		5 600		
		Rocky Park Recreation		Infrastructure - Road transport	Sportsfields & stadia		2015	700		250		
		Shayamoya Sport Complex		Infrastructure - Road transport	Sportsfields & stadia		2015	2 573		8 300		
		Fiele Sports field		Infrastructure - Road transport	Sportsfields & stadia		2015	340		4 760		
		Soweto Sport field (Changerooms & Ablutions)		Infrastructure - Road transport	Sportsfields & stadia		2015	75		150	1 500	
		Glenhills Adult Sports Facilities		Infrastructure - Road transport	Sportsfields & stadia		2015	250		200	1 500	
		Chris Hani Sport field		Infrastructure - Road transport	Sportsfields & stadia		2015	250		300	2 000	
Depmnt : 646 Community Halls		Mbozamo Community Hall		Infrastructure - Road transport	Community halls		2015	2 850		1 400	–	–
		Mellow Wood Community Hall		Infrastructure - Road transport	Community halls		2015	150		2 000	3 750	–
		Extension of Madundube Community Hall		Infrastructure - Road transport	Community halls		2015	290		1 500	2 789	–
		Malende Multi Purpose Centre		Infrastructure - Road transport	Community halls		2015	200		350	1 200	8 000
		Groutville Community Hall		Infrastructure - Road transport	Community halls		2015	350		400	500	3 600

	Gledhow Community Hall	Infrastructure - Road transport	Community halls		2015	250		400	500	3 600
	Midlehemi Community Hall	Infrastructure - Road transport	Community halls		2015	350		400	500	3 600
	Shayamoya Community Hall	Infrastructure - Road transport	Community halls		2015	350		400	500	3 600
Depmnt : 646 Civil Engineering MIG Roads	Sakhamkhanya	Infrastructure - Road transport	Roads, Pavements & Bridges		2011	5 506		2 553		
	Steve Biko Phase 2	Infrastructure - Road transport	Roads, Pavements & Bridges		2014	6 503		8 960		
	Khuboni Bus Route	Infrastructure - Road transport	Roads, Pavements & Bridges		2014	6 992		5 500		
	Mkhabeni / Mchhodweni (W27)	Infrastructure - Road transport	Roads, Pavements & Bridges		2014	6 667		8 000		
	Charlottedale Extn to Dube Village	Infrastructure - Road transport	Roads, Pavements & Bridges		2014	2 958		8 000		
	Ebhubhe Access Roads	Infrastructure - Road transport	Roads, Pavements & Bridges		2015	2 860		5 100		
	Mangomini Road Improvement	Infrastructure - Road transport	Roads, Pavements & Bridges		2015	3 247		3 400		
	Mgwaba to Nyongo & Kotshi Roads	Infrastructure - Road transport	Roads, Pavements & Bridges		2015	550		5 450		
Depmnt : 658 Mechanical Engineering	Canopy Roof over Washbay	Other Assets	Other Buildings		2014	180		300		
Depmnt : 660 Street Lighting-Roll Over	Streetlights Cluster A	Infrastructure - Electricity	Street Lighting		2014	54		54		
	Streetlights Cluster B	Infrastructure - Electricity	Street Lighting		2014	52		52		
	Streetlights Cluster F	Infrastructure - Electricity	Street Lighting		2014	75		75		
Depmnt : 660 Upgrade LT Mains - North Roll Over	Townview Low Voltage Upgrade	Infrastructure - Electricity	Transmission & Reticuletion		2015	162		88		
	Newtown underground low voltage phase 2	Infrastructure - Electricity	Transmission & Reticulation		2015	175		125		
Depmnt : 660 Upgrade LT Mains - South Roll Over	Rogal Place	Infrastructure - Electricity	Transmission & Reticulation		2015	144		136		
	Sandra Road Phase 3	Infrastructure - Electricity	Transmission & Reticulation		2015	144		136		
Depmnt : 660 Upgrade MV Network - North Rollover	Dendethi Phase 4	Infrastructure - Electricity	Transmission & Reticulation		2015	308		94		
	Doesburg Lot 11	Infrastructure - Electricity	Transmission & Reticulation		2015	291		89		
	Kearsney Shannon Farm Phase 1	Infrastructure - Electricity	Transmission & Reticulation		2015	290		90		
	Groutville Hangnee Phase 1	Infrastructure - Electricity	Transmission & Reticulation		2015	290		90		
	Groutville Charlotdale Phase 1	Infrastructure - Electricity	Transmission & Reticulation		2015	290		90		
	Fawsley Park Phase 4	Infrastructure - Electricity	Transmission & Reticulation		2015	290		90		
	Townview MV Cable Phase 1	Infrastructure - Electricity	Transmission & Reticulation		2015	390		110		
	Townview 500 kVA Mini Sub	Infrastructure - Electricity	Transmission & Reticulation		2015	305		95		
Depmnt : 660 Upgrade MV Network - South Roll Over	Etete Feeder Phase 1	Infrastructure - Electricity	Transmission & Reticulation		2015	189		61		
	Miltons Feeder 150mm/Alu	Infrastructure - Electricity	Transmission & Reticulation		2015	289		91		
	Glendale Alexa Farm Shayamoya	Infrastructure - Electricity	Transmission & Reticulation		2015	289		91		
	Compensation Phase 3	Infrastructure - Electricity	Transmission & Reticulation		2015	291		89		
	Compensation Phase 4	Infrastructure - Electricity	Transmission & Reticulation		2015	290		90		
Depmnt : 660 Upgrade of Substations - North	Upgrade of Substation Yard	Infrastructure - Electricity	Transmission & Reticulation		2015	200		200		
Depmnt : 660 Upgrade of Substations - South Rollover	Upgrade of Substation Yard	Infrastructure - Electricity	Transmission & Reticulation		2015	200		200		
	Nkobongo Sub Replace 11kv Switchgear	Infrastructure - Electricity	Transmission & Reticulation		2015	1 246		1 804		
	Chakes Rock Sub 2 x Transformer Upgrade	Infrastructure - Electricity	Transmission & Reticulation		2015	117		383		
	HWLMS	Infrastructure - Electricity	Transmission & Reticulation		2014	2 400		2 400		
Depmnt : 660 Bulk Supplies - North	Rebuild Sappi 33kV Overhead line Phase 1	Infrastructure - Electricity	Transmission & Reticulation		2015	1 274		926		
	Gizenga Substation	Infrastructure - Electricity	Transmission & Reticulation		2015	1 000		3 329		
Depmnt : 660 Electrification Projects	Groutville Priority 2 238 Units	Infrastructure - Electricity	Transmission & Reticulation		2015	6 300		2 000		
	wi.3,21,25,27	Infrastructure - Electricity	Transmission & Reticulation		2016	18 000		4 671	13 000	1 000
Entities:										
List all capital projects grouped by Municipal Entity										
Entity Name										
Project name										

References

1. List all projects with planned completion dates in current year that have been re-budgeted in the MTREF

2. Refer MFMA s30

3. As per Table SA34

4. Correct to seconds. Provide a logical starting point on networked infrastructure.

1.5 TARIFF OF CHARGES

1. VALUE ADDED TAX MUST BE ADDED TO ALL TARIFFS LISTED BELOW (EXCEPT TO FINES, REFUNDABLE DEPOSITS, INTEREST CHARGES OR WHERE INDICATED AS INCLUSIVE OF VALUE ADDED TAX) 2 ALL APPROVALS OF APPLICATIONS FOR SERVICES LISTED BELOW SHALL BE SUBJECT TO THE APPLICANT OBTAINING A CLEARANCE TO THE EFFECT THAT KWADUKUZA MUNICIPAL ACCOUNTS IN THE NAME OF THE APPLICANT/OWNER ARE NOT IN ARREARS					2016/17 (EXCL VAT)	2016/17 (INCL VAT)	COMMENTS	2015/16 (EXCL VAT)	2015/16 (INCL VAT)	COMMENTS
A 1	**OUTDOOR ADVERTISING**								
	ALL APPLICATIONS SHALL BE IN TERMS OF THE KWADUKUZA MUNICIPALITY'S OUTDOOR ADVERTISING POLICY AND BY-LAWS.								
	(a)	**Non-permanent signs**							
		(i)	**General advertisements of a commercial nature:**						
			(aa)	Up to 50 posters, or part thereof	R 1,007.02	R 1,148.00		R 1,007.02	R 1,148.00	
			(bb)	Each poster thereafter, an additional	R 21.05	R 24.00		R 21.05	R 24.00	
			(cc)	Refundable deposit (refer to note below)	R 500.00	R 500.00		R 500.00	R 500.00	
		(ii)	**General advertisements for awareness campaigns with no commercial content or logo:**							
			(aa)	Up to 50 posters, or part thereof	R 471.93	R 538.00		R 471.93	R 538.00	
			(bb)	Each poster thereafter, an additional	R 10.53	R 12.00		R 10.53	R 12.00	
			(cc)	Refundable deposit (refer to note below)	R 300.00	R 300.00		R 300.00	R 300.00	
		(iii)	**General advertisements for non-profit organisations (subject to the submission of an NPO certificate from the relevant authority - eg government)**							
			(aa)	Up to 50 posters, or part thereof	R 64.04	R 73.00		R 64.04	R 73.00	
			(bb)	Each poster thereafter, an additional	R 2.32	R 2.65		R 2.32	R 2.65	
			(cc)	Refundable deposit (refer to note below)	R 300.00	R 300.00		R 300.00	R 300.00	
		(iv)	**Election advertisements, per party/per candidate:**							
			(aa)	Posters				R 0.00	R 0.00	DELETE
			(bb)	Refundable deposit (refer to note below)	R 1,000.00	R 1,000.00		R 1,000.00	R 1,000.00	
		(v)	**Non-election advertisements/general promotions:**							
			(aa)	Application fee				R 0.00	R 0.00	DELETE
			(bb)	Refundable deposit (refer to note below)	R 1,000.00	R 1,000.00		R 1,000.00	R 1,000.00	
		(vi)	**Banners:**							
			(aa)	Per banner	R 271.93	R 310.00		R 271.93	R 310.00	R 678.40
			(bb)	Refundable deposit (refer to note below)	R 200.00	R 200.00		R 200.00	R 200.00	R 773.38
		(vii)	**Flags:**							R 678.95
			(aa)	Per banner	R 271.93	R 310.00		R 271.93	R 310.00	

1. VALUE ADDED TAX MUST BE ADDED TO ALL TARIFFS LISTED BELOW (EXCEPT TO FINES, REFUNDABLE DEPOSITS, INTEREST CHARGES OR WHERE INDICATED AS INCLUSIVE OF VALUE ADDED TAX) 2 ALL APPROVALS OF APPLICATIONS FOR SERVICES LISTED BELOW SHALL BE SUBJECT TO THE APPLICANT OBTAINING A CLEARANCE TO THE EFFECT THAT KWADUKUZA MUNICIPAL ACCOUNTS IN THE NAME OF THE APPLICANT/OWNER ARE NOT IN ARREARS					2016/17 (EXCL VAT)	2016/17 (INCL VAT)	COMMENTS	2015/16 (EXCL VAT)	2015/16 (INCL VAT)	COMMENTS
			(bb)	Refundable deposit (refer to note below)	R 200.00	R 200.00		R 200.00	R 200.00	
		(vii)	**Advertising vehicles**							
			(aa)	Per vehicle	R 2,756.14	R 3,142.00		R 2,756.14	R 3,142.00	
			(bb)	Refundable deposit (refer to note below)	R 500.00	R 500.00		R 500.00	R 500.00	
		(viii)	**Private sale signs**							
			(aa)	Application fee	R 668.42	R 762.00		R 668.42	R 762.00	
			(bb)	Refundable deposit (refer to note below)	R 300.00	R 300.00		R 300.00	R 300.00	
		(ix)	**Construction signs**							
			(aa)	Application fee	R 678.95	R 774.00		R 678.95	R 774.00	
			(bb)	Refundable deposit (refer to note below)	R 500.00	R 300.00		R 500.00	R 300.00	
				NOTE: Deposits paid will be refunded provided that all posters and banners have been removed to the satisfaction of the Municipality's Building Inspectorate.						
		Permanent signs								
	(b)	**Aerial Advertisements**								
		(i)	Application fee - first 5sqm		R 334.21	R 381.00		R 334.21	R 381.00	
		(ii)	Additional - per sqm		R 95.61	R 109.00		R 95.61	R 109.00	
		(iii)	Monthly display fee per sign		R 69.30	R 79.00		R 69.30	R 79.00	
		(iv)	Annual display fee per sign		R 630.70	R 719.00		R 630.70	R 719.00	
	c)	**Advertising Vehicles**								
		(i)	Application fee		R 675.44	R 770.00		R 675.44	R 770.00	
		(ii)	Monthly display fee per sign		R 1,271.93	R 1,450.00		R 1,271.93	R 1,450.00	
		(iii)	Annual display fee per sign		R 12,719.30	R 14,500.00		R 12,719.30	R 14,500.00	
	(d)	**Building Attachment Signs**								
		(i)	Application fee - first 5sqm		R 334.21	R 381.00		R 334.21	R 381.00	
		(ii)	Additional - per sqm		R 95.61	R 109.00		R 95.61	R 109.00	
		(iii)	Monthly display fee per sign		R 69.30	R 79.00		R 69.30	R 79.00	
		(iv)	Annual display fee per sign		R 630.70	R 719.00		R 630.70	R 719.00	

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	(e)	**Electric and Illuminated Signs**						
		(i)	Application fee - first 5sqm	R 334.21	R 381.00		R 334.21	R 381.00	
		(ii)	Additional - per sqm	R 95.61	R 109.00		R 95.61	R 109.00	
		(iii)	Monthly display fee per sign	R 85.09	R 97.00		R 85.09	R 97.00	
		(iv)	Annual display fee per sign	R 947.37	R 1,080.00		R 947.37	R 1,080.00	
	(f)	**Ground signs (excluding billboards)**						
		(i)	Application fee - first 5sqm	R 334.21	R 381.00		R 334.21	R 381.00	
		(ii)	Additional - per sqm	R 95.61	R 109.00		R 95.61	R 109.00	
		(iii)	Monthly display fee per sign	R 69.30	R 79.00		R 69.30	R 79.00	
		(iv)	Annual display fee per sign	R 630.70	R 719.00		R 630.70	R 719.00	
	(g)	**Projecting wall signs**						
		(i)	Application fee - first 5sqm	R 503.51	R 574.00		R 503.51	R 574.00	
		(ii)	Additional - per sqm	R 95.61	R 109.00		R 95.61	R 109.00	
		(iii)	Monthly display fee per sign	R 85.09	R 97.00		R 85.09	R 97.00	
		(iv)	Annual display fee per sign	R 900.88	R 1,027.00		R 900.88	R 1,027.00	
	(h)	**Pointer boards/Estate agents boards**						
		(i)	Application fee (per agent)	R 668.42	R 762.00		R 668.42	R 762.00	
		(ii)	Monthly display fee per 10 signs	R 170.18	R 194.00		R 170.18	R 194.00	
		(iii)	Annual display fee per 10 signs	R 1,890.35	R 2,155.00		R 1,890.35	R 2,155.00	
	(i)	**Estate agency signs**						
		(i)	Application fee	R 1,061.40	R 1,210.00		R 1,061.40	R 1,210.00	
		(ii)	Monthly display fee per 30 signs	R 425.44	R 485.00		R 425.44	R 485.00	
		(iii)	Annual display fee per 30 signs	R 4,717.54	R 5,378.00		R 4,717.54	R 5,378.00	
	(j)	**Portable/sandwich boards**						
		(i)	Application fee - first 5sqm	R 668.42	R 762.00		R 668.42	R 762.00	
		(ii)	Additional - per sqm	R 95.61	R 109.00		R 95.61	R 109.00	
		(iii)	Monthly display fee per sign	R 169.30	R 193.00		R 169.30	R 193.00	

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		(iv)	Annual display fee per sign	R 1,890.35	R 2,155.00		R 1,890.35	R 2,155.00	
	(k)	**Combination signs**							
		(i)	Application fee - first 5sqm	R 721.05	R 822.00		R 721.05	R 822.00	
		(ii)	Additional - per sqm	R 95.61	R 109.00		R 95.61	R 109.00	
		(iii)	Monthly display fee per sign	R 222.81	R 254.00		R 222.81	R 254.00	
		(iv)	Annual display fee per sign	R 2,469.30	R 2,815.00		R 2,469.30	R 2,815.00	
	(l)	**Neighbourhood watch/ Farm watch/Security signs and promotions**							
		(i)	Application fee - first 5sqm	R 503.50	R 574.00		R 503.50	R 574.00	R 922.20
		(ii)	Additional - per sqm	R 95.61	R 109.00		R 95.61	R 109.00	R 1,051.31
		(iii)	Monthly display fee per sign (not promotional)	R 85.09	R 97.00		R 85.09	R 97.00	R 921.05
		(iv)	Annual display fee per sign (not promotional)	R 921.05	R 1,050.00		R 921.05	R 1,050.00	
		(v)	Monthly display fee per sign (promotional)	R 169.30	R 193.00		R 169.30	R 193.00	
		(vi)	Annual display fee per sign (promotional)	R 1,890.35	R 2,155.00		R 1,890.35	R 2,155.00	
	(m)	**Veranda/under canopy signs**							
		(i)	Application fee - first 5sqm	R 334.21	R 381.00		R 334.21	R 381.00	
		(ii)	Additional - per sqm	R 95.61	R 109.00		R 95.61	R 109.00	
		(iii)	Monthly display fee per sign	R 69.30	R 79.00		R 69.30	R 79.00	
		(iv)	Annual display fee per sign	R 630.70	R 719.00		R 630.70	R 719.00	
	(n)	**Wall signs/fascia signs**							
		(i)	Application fee - first 5sqm	R 334.21	R 381.00		R 334.21	R 381.00	
		(ii)	Additional - per sqm	R 95.61	R 109.00		R 95.61	R 109.00	
		(iii)	Monthly display fee per sign	R 69.30	R 79.00		R 69.30	R 79.00	
		(iv)	Annual display fee per sign	R 630.70	R 719.00		R 630.70	R 719.00	
	(o)	**Wall signs on historical buildings for commercial use**							
		(i)	Application fee - first 5sqm	R 503.50	R 573.99		R 503.50	R 573.99	
		(ii)	Additional - per sqm	R 95.61	R 109.00		R 95.61	R 109.00	
		(iii)	Monthly display fee per sign	R 85.09	R 97.00		R 85.09	R 97.00	

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		(iv)		Annual display fee per sign	R 900.88	R 1,027.00		R 900.88	R 1,027.00	
	(p)	**Advertisements on pylons**								
		(i)		Application fee - first 5sqm	R 503.50	R 573.99		R 503.50	R 573.99	
		(ii)		Additional - per sqm	R 95.61	R 109.00		R 95.61	R 109.00	
		(iii)		Monthly display fee per sign	R 85.09	R 97.00		R 85.09	R 97.00	
		(iv)		Annual display fee per sign	R 900.88	R 1,027.00		R 900.88	R 1,027.00	
	(q)	**Flags (permanent)**								
		(i)		Application fee	R 503.50	R 573.99		R 503.50	R 573.99	
		(ii)		Monthly display fee per sign	R 85.09	R 97.00		R 85.09	R 97.00	
		(iii)		Annual display fee per sign	R 900.88	R 1,027.00		R 900.88	R 1,027.00	
	~~TARIFFS (r) TO (v): FEES ARE STIPULATED IN THE CONTRACTS OF THE RESPECTIVE SERVICE PROVIDERS ENGAGED BY THE KWADUKUZA MUNICIPALITY~~									
	(r)	**Litter bins**					Re-instated			
		(i)	(aa)	Application fee - North	R 475.00	R 541.50		-	-	DELETE
			(bb)	Application fee - South	R 950.00	R 1,083.00				
		(ii)	(aa)	Monthly display fee per sign	R 80.00	R 91.20	AMENDED	-	-	DELETE
			(bb)	Monthly display fee per sign - South			DELETE			
		(iii)		Annual display fee per sign	R 920.00	R 128.80		-	-	DELETE
	(s)	**Illuminated street name signs**					Re-instated			
		(i)	(aa)	Application fee - North	R 680.00	R 775.20		-	-	DELETE
			(bb)	Application fee - South	R 1,360.00	R 1,550.40				
		(ii)	(aa)	Monthly display fee per sign	R 92.00	R 104.88	AMENDED	-	-	DELETE
			(bb)	Monthly display fee per sign - South			DELETE			
		(iii)		Annual display fee per sign	R 1,200.00	R 1,368.00		-	-	DELETE
	(t)	**Street light/street pole signs, etc**					Re-instated			
		(i)	(aa)	Application fee - North	R 630.00	R 718.20		-	-	DELETE
			(bb)	Application fee - South	R 1,260.00	R 1,436.40				

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		(ii)	(aa)	Monthly display fee per sign	R 74.00	R 84.36	AMENDED	-	-	DELETE
			(bb)	Monthly display fee per sign - South			DELETE			
		(iii)		Annual display fee per sign	R 870.00	R 991.80		-	-	DELETE
	(u)	**Billboards**					Re-instated			
		(i)		Application fee - first 36sqm	R 1,970.00	R 2,245.80		-	-	DELETE
		(ii)		Additional - per sqm	R 220.00	R 250.80		-	-	DELETE
		(iii)	(aa)	Monthly display fee per sign - private property (North)	R2,000.00	R 2,280.00		-	-	DELETE
			(bb)	Monthly display fee per sign - private property (South)	R4,000.00	R 4,560.00				
		(iv)	(aa)	Annual display fee per sign - private property (North)	R20,000.00	R 22,800.00		-	-	DELETE
			(bb)	Annual display fee per sign - private property (South)	R40,000.00	R 45,600.00				
		(v)	(aa)	Monthly display fee per sign - Council property (North)	R2,000.00	R 2,280.00		-	-	DELETE
			(bb)	Monthly display fee per sign - Council property (South)	R4,000.00	R 4,560.00				
		(vi)	(aa)	Annual display fee per sign - Council property (North)	R18,655.00	R 21,266.70		-	-	DELETE
			(bb)	Annual display fee per sign - Council property (South)	R27,310.00	R 31,133.40				
	(v)	**Other signs on Council Property**					Re-instated			
		(i)		Application fee	R 315.00	R 359.10		-	-	DELETE
		(ii)		Monthly display fee per sign	R 65.00	R 74.10		-	-	DELETE
		(iii)		Annual display fee per sign	R 595.00	R 678.30		-	-	DELETE
	(u)	**Penalties**					[redacted]			
		(i)		For the erection of any sign without approval, per week				As laid down in the Advertising Bylaws		
		(ii)		For the erection of any billboard without approval, per week				As laid down in the Advertising Bylaws		
		(iii)		For the erection of posters without approval, per week				As laid down in the Advertising Bylaws		
B 1	**BEACH MANAGEMENT**									

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DEPOSIT: In repect of (a), (b), (c) and (d) below, the following deposit is payable by all applicants to safeguard the Municipality against damages. In addition, should damges be in excess of the specified deposit, a recovery of cost + 10% will be claimed from the applicant.									
a)	Beach Entertainment/Promotion								
	(i)	Approved events (KDCPA & Council per day or part thereof)		R 2,969.30	R 3,385.00	[redacted]	R 2,969.30	R 3,385.00	
	(ii)	Other events (non-Council)		R 3,922.81	R 4,472.00		R 3,922.81	R 4,472.00	
b)	Film Shoot								
	(i)	Commercial per day or part thereof		R3,508.77	R4,000.00		#REF!	#REF!	
	(ii)	Feature film per day or part thereof		R2,000.00	R2,280.00		#REF!	#REF!	
c)	Promotions, per day or part thereof						R 1,802.63	R 2,055.00	
d)	Wedding ceremonies								
	(i)	Wedding ceremony, only permitted if no closure is required, per day or part thereof		R1,315.79	R1,500.00		R 2,756.14	R 3,142.00	
	(ii)	Wedding ceremony and reception, only permitted if no closure is required, per day or part thereof		R4,500.00	R5,130.00		R 4,241.23	R 4,835.00	
	(iii)	Wedding reception, only permitted if no closure is required, per day or part thereof				DELETE	R 2,756.14	R 3,142.00	
e)	Approved educational /training events if no closure is required			NIL	NIL		NIL	NIL	
f)	Approved religious services if no closure is required			NIL	NIL		NIL	NIL	
g)	Sports								
	(i)	Sporting events, per day or part thereof		R 2,122.81	R 2,420.00		R 2,122.81	R 2,420.00	
	(ii)	Stopover sporting events, per day or part thereof		R 1,061.40	R 1,210.00		R 1,061.40	R 1,210.00	
	(iii)	Sporting events / team building per day or part thereof		R 2,122.81	R 2,420.00	NEW			
	(iii)	Refundable deposit in respect of sporting events				DELETE	R 500.00	R 500.00	
h)	Where temporary closure is required, per day or part thereof			R 9,008.77	R 10,270.00		R 9,008.77	R 10,270.00	
i)	Any other event not prescribed above, per day or part thereof - a 50% refundable deposit is included in the tariff			R 2,000.00	R 2,140.00		R 2,000.00	R 2,140.00	
Any reduction of the above tariffs is subject to Council approval and agreement									

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B 2	**BUILDING PLANS & SPECIFICATIONS:**								
	No plan shall be deemed lodged unless the appropriate fee has been paid and the application form properly completed.								
	a)	Upon lodgment thereof or their examination and inspection of the intended work:							
		(i)	For the first 20 sq.m of floor area (Combined Drainage and Plan Fees.)	R1,057.00	R1,204.98		R 1,007.00	R 1,147.98	
		(ii)	Thereafter per 20 sq.m	R362.00	R412.68		R 345.00	R 393.30	
	b)	Sewer plan submitted under separate application		R735.00	R837.90		R 700.00	R 798.00	
	c)	Structural alterations where the floor area is not increased a fee of		R0.00	R0.00		R 0.00	R 0.00	
	d)	Amended Plans/Deviations where the floor area is not increased a fee of		R1,057.00	R1,204.98		R 1,007.00	R 1,147.98	
	e)	Swimming pools		R735.00	R837.90		R 700.00	R 798.00	
	f)	Minor building works		R390.00	R444.60		R 371.00	R 422.94	
	g)	Minimum Plan Fees payable in respect of Alterations / Additions except as otherwise specified.		R1,057.00	R1,204.98		R 1,007.00	R 1,147.98	
	h)	Pre-Scrutiny of Plan							
		(i)	For the first 20 sqm of floor area (Combined Drainage and Plan Fees.)	R955.00	R1,088.70		R 910.00	R 1,037.40	
		(ii)	Thereafter per 20 sqm	R163.00	R185.82		R 155.00	R 176.70	
	i)	Retaining / Boundary wall		R735.00	R837.90		R 700.00	R 798.00	
	j)	Cancellation of plans prior to Approval -The % Deduction for Administration cost shall be					25%	25%	
	k)	Revalidation of Expired Plans		Full Fees Payable	Full Fees Payable		Full Fees Payable	Full Fees Payable	
	l)	Department of Human Settlements: Subsidised Housing -The % Discount of the full payable fee shall be					-	-	R 3.00
		For any addition and alteration to an existing building where the additional area is:-							
		(i)	0 to 36 m2 -The % Discount on the Payable Fee shall be	100%	100%		100%	100%	
		(ii)	37 to 74 m2 - The % Discount on the Payable Fee shall be	50%	50%		50%	50%	
		(iii)	75 to 100 m2 - The % Discount on the Payable Fee shall be	25%	25%		25%	25%	
		(iv)	101m2 plus - The % Discount on the Payable Fee shall be	0%	0%		0%	0%	
	m)	Land Reform projects -The % Discount of the full payable fee shall be		100%	100%		100%	100%	

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		For any addition and alteration to an existing building where the additional area is:-						
		(i)	0 to 36 m2 -The % Discount on the Payable Fee shall be	100%	100%		100%	100%	
		(ii)	37 to 74 m2 - The % Discount on the Payable Fee shall be	50%	50%		50%	50%	
		(iii)	75 to 100 m2 - The % Discount on the Payable Fee shall be	25%	25%		25%	25%	
		(iv)	101m2 plus - The % Discount on the Payable Fee shall be	0%	0%		0%	0%	
	n)	LED/KDM: Projects		No charge	No charge		No charge	No charge	
	o)	Any Place of Worship where permission has been granted for public assembly and where buildings are used for worship purposes		No charge	No charge		No charge	No charge	
	p)	Factories / Warehouses,							
		(i)	for the 1st 20m2 of floor area-	R1,057.00	R1,204.98		R 1,007.00	R 1,147.98	
		(ii)	Thereafter per m2	R19.00	R21.66		R 18.00	R 20.52	
	q)	Re-inspection fees:		R300.00	R342.00		R 285.00	R 324.90	
	r)	Search Fee : Building Plan		R58.00	R66.12		R 55.00	R 62.70	
	s)	Research Fee : Engineering Services		R162.00	R184.68		R 154.00	R 175.56	
	t)	Copy of Plans/Paper copies							
		(i)	A4 copy	R3.00	R3.42		R 3.00	R 3.42	
		(ii)	A3 copy	R6.00	R6.84		R 6.00	R 6.84	
		(iii)	A2 copy	R35.00	R39.90		R 33.00	R 37.62	
		(iv)	A1 copy	R52.50	R59.85		R 50.00	R 57.00	
		(v)	A0 copy	R95.00	R108.30		R 90.00	R 102.60	
	u)	Plumbers Annual Registration fee		R170.00	R193.80		R 162.00	R 184.68	
	v)	Rental of hoarding, sidewalk,parking bay, per sqm per week		R765.00	R872.10		R 730.00	R 832.20	
	w)	Early commencement request for minor building works and swimming pool		R630.00	R718.20		R 600.00	R 684.00	NEW
	x)	Early commencement request per sqm (ground area only), other building works.		R9.50	R10.83		R 9.00	R 10.26	
	y)	Waiver of tariffs: Building plan fees for Human Settlements projects, social amenities or related developments may be waived in terms of Council's relevant approved policy		R0.00	R0.00		R 0.00	R 0.00	NEW
B 3	**VERGE / PLAN DEPOSITS:**								
	(a)	On approval of a building plan, prior to the commencement of any work, the owner of the site shall pay a verge and plan deposit as follows:							
		(i)	New dwelling	R1,123.00	R1,280.22		R 1,070.00	R 1,144.90	

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		(ii)	Swimming pool	R1,123.00	R1,280.22		R 1,070.00	R 1,144.90	
		(iii)	For alterations, additions	R1,123.00	R1,280.22		R 1,070.00	R 1,144.90	
		(iv)	Multi Units (town houses)	R9,544.00	R10,880.16		R 9,090.00	R 9,726.30	
		(v)	Boundary/retaining walls	R958.00	R1,092.12		R 912.00	R 975.84	
		The % deposit refundable shall be		50%	50%		50%	50%	
		The payment of verge deposits does not apply to properties situated in gated estates							
B 4	**BYLAWS**								
		Per copy, per page							
B 5	**BID DOCUMENTS (NON REFUNDABLE)**								
	a)	Technical tenders							
		(i)	Projects in the value between R200 000 to R2 000 000	R 250.00	R 285.00		R 250.00	R 285.00	
		(ii)	Projects in the value between R2 000 000 to R10 000 000	R 500.00	R 570.00		R 500.00	R 570.00	
		(iii)	Projects over R10 000 000	R 877.19	R 1,000.00		R 877.19	R 1,000.00	
	b)	Non-technical tenders							
		(i)	Projects in the value between R200 000 to R2 000 000	R 109.64	R 125.00		R 109.64	R 125.00	
		(ii)	Projects in the value between R2 000 000 to R10 000 000	R 175.43	R 200.00		R 175.43	R 200.00	
		(iii)	Projects over R10 000 000	R 285.08	R 325.00		R 285.08	R 325.00	
	c)	Other - closed quotations							
		(i)	Projects in the value between R30 000 to R200 000	R 17.54	R 20.00		R 17.54	R 20.00	
C 1	**CEMETERY**								
	(a)	Single interment of :-							
		(I)	An adult	R890.00	R1,015.10		R 848.00	R 966.72	
		(ii)	A child up to the age of ten (10) years	R312.00	R355.30		R 296.80	R 338.35	
	(b)	An indigent burial fee, applicable only if the following are complied with:		R 87.72	R 100.00		R 87.72	R 100.00	
		(i)	The grave is dug and filled by the applicant or his agent						
		(ii)	The grave is dug within the demarcated indigent area.						
		(iii)	The correct depth is supervised by the Council's official or Agent						

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		(iv)	The deceased is certified by a Councilor or						
		(v)	Development Committee Member as a Local Resident.						
		(vi)	The deceased must be a permanent resident of KwaDukuza Municipality for at least six months						
	(c)		For permission to erect a tombstone on an occupied grave	R179.00	R203.50		R 170.00	R 193.80	
	(d)		Provision of extra depth for second interment	R446.00	R508.70		R 425.00	R 484.50	
	(e)		Reservation of a grave (non-refundable)	R504.00	R574.60		R 480.00	R 547.20	
	(f)		For the burial of ashes in an existing grave	R168.00	R191.50		R 160.00	R 182.40	
	(g)		For internment's on Saturday, Sunday or outside normal working hours an additional	R337.00	R384.00		R 320.00	R 364.80	
	(h)		Wall of remembrance cubicle	R835.00	R951.60		R 795.00	R 906.30	
	(i)		The digging of a grave previously paid for	R556.00	R634.40		R 530.00	R 604.20	
	(j)		Plague	R226.00	R257.40		R 215.00	R 245.10	
	(k)		Exhumation of bodies	R1,113.00	R1,268.80		R 1,060.00	R 1,208.40	
	(l)		Self dug grave						
		(i)	Adult	R446.00	R508.70		R 425.00	R 484.50	
		(ii)	Child up to 10 years	R168.00	R191.50		R 160.00	R 182.40	
	(m)		A premium of 200% in respect of all the above mentioned tariffs, excluding (b), will be levied on non-residents of Kwa-Dukuza Municipality						
C 2	CREMATORIUM								
	(a)		Cremation fee :						
		(i)	Adult: without casket	R620.00	R706.20		R 590.00	R 672.60	
		(ii)	Adult: with casket/polished (provided that the lid of the casket is excluded and non-wooden handles removed)	R945.00	R1,077.30		R 900.00	R 1,026.00	
		(i)	Child up to 10 years: without casket	R451.00	R514.70		R 430.00	R 490.20	
		(ii)	Child up to 10 years: with casket/polished (provided that the lid of the casket is excluded and non-wooden handles are removed)	R673.00	R767.30		R 641.00	R 730.74	
	(b)		Cremation fee - indigent :						
		(i)	Adult: without casket	R 250.00	R 285.00		R 250.00	R 285.00	
		(ii)	Child up to 10 years: without casket	R 85.00	R 96.90		R 85.00	R 96.90	

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		An indigent cremation fee will be applicable only if the following are complied with:									
		(i)	Cremations must be without caskets.								
		(ii)	A request, approved by the Ward Councillor, must be submitted to the cemetery section.								
		(iii)	A death certificate or burial order must be submitted.								
	(c)	A premium of 100% in respect of the above mentioned tariffs shall be levied on non-residents of Kwa-Dukuza Municipality									
C 3	**CERTIFICATE IN TERMS OF SECTION 265 OF ORDINANCE 25/1974**				**R 10.00**	**R 11.40**		**R 10.00**	**R 11.40**	
C 4	**COPIES**										
	(a)	Any copies of documents, including copies of accounts rendered in respect of any service rendered by the Council, per A4 page, with the exception of C5 and C6 below			**R 3.00**	**R 3.42**		**R 3.00**	**R 3.42**	
C 5	**COPY OF BUDGET**				**R 300.00**	**R 342.00**		**R 300.00**	**R 342.00**	
C 6	**COPY OF AUDITED FINANCIAL STATEMENTS**				**R 200.00**	**R 228.00**		**R 200.00**	**R 228.00**	
	Electronic copies of the Budget and Audited Financial Statements may be downloaded by the applicant from the municipality's website, www.kwadukuza.gov.za, at no cost.										
D 1	**DEVELOPER'S CONTRIBUTION**										
	(a)	Roads									
		(i)	All new developments with more than 4 units are required to contribute towards a Roads Master Plan Fund as follows:								
			(aa)	for the first ten (10) units: per unit.	**R1,636.00**	**R1,865.04**		**R 1,558.20**	**R 1,776.35**	
			(bb)	11 to 50 units: additional per unit >10	**R1,072.00**	**R1,222.08**		**R 1,020.78**	**R 1,163.69**	
			(cc)	51 units and more : additional per unit >50	**R656.00**	**R747.84**		**R 624.34**	**R 711.75**	
	(b)	Housing related waivers where KwaDukuza Municipality is the developer of projects funded by the Department of Human Settlements									

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		(i)	% waiver of developers' contribution in respect of the following types of housing schemes:						
			(aa)	Low Income Housing	100%	100%		100%	100%	NEW
			(bb)	Community Residential Unit (CRU)	100%	100%		100%	100%	NEW
			(cc)	Social Housing	100%	100%		100%	100%	NEW
			(dd)	Affordable Housing (FLISP)	50%	50%		50%	50%	NEW
D 2	DISHONOURED NEGOTIABLE INSTRUMENT									
	(a)	A penalty charged if a cheque is dishonoured by the bank			R 100.88	R 115.00		R 100.88	R 115.00	
D 3	DUPLICATE RECEIPTS									
	(a)	Per receipt			R 5.00	R 5.70		R 5.00	R 5.70	
E 1	ENCROACHMENT FEES (ANNUAL FEES)									
	(Subject to Council approval and encroachment agreement)									
	(a)	Fixed tariff irrespective of area, per annum								
		(i)	Free standing house		R1,558.00	R1,776.12		R 1,484.00	R 1,691.76	
		(ii)	Block of residential flats		R2,003.00	R2,283.42		R 1,908.00	R 2,175.12	
		(iii)	Non-residential		R3,339.00	R3,806.46		R 3,180.00	R 3,625.20	
	(b)	Buildings, per square metre or part thereof								
	(c)	Verandah or other posts, per post								
	(d)	Balcony with communicating doors:								
		(i)	First floor, per sqm or part thereof							
		(ii)	Second floor or higher, per sqm or part thereof							
	(e)	Before a permit for a verandah, balcony or pavement opening is granted, the kerbing and channeling and the paving of the footway in front of the building concerned shall be completed, the fee will be cost plus 10% provided that before work is commenced, a deposit equal to the estimated cost plus 10% is deposited with the Chief Financial Officer								
F 1	FACSIMILE OF ANY DOCUMENT									
	(a)	Outgoing calls: per document/page			R 7.00	R 7.98		R 7.00	R 7.98	
	(b)	Incoming : per document/page			R 5.00	R 5.70		R 5.00	R 5.70	

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F 2	**FIRE AND RESCUE CHARGES**									
F 2.1	**CALL OUT CHARGES**									
	(a)		Call out charges per hour or portion thereof for manpower, vehicles, equipment, material, water and traveling		**Cost plus 15%**	**Cost plus 15% + VAT**		**Cost plus 15%**	**Cost plus 15% + VAT**	
	(b)		For services rendered outside the Municipality boundaries the charges shall be as follows:-							
		(i)	Fire fighting and lifesaving operations, per hour				**DELETED**	**Cost + 50%**	**Cost + 50% + VAT**	
		(ii)	Traveling costs: Fire tenders, per kilometer or part thereof				**DELETED**	**Cost plus 10%**	**Cost plus 10% + VAT**	
		(iii)	Call out charges per hour or portion thereof for manpower, vehicles, equipment, material, water and traveling		**Cost + 50% + VAT**	**Cost + 50% + VAT**	**NEW**	**Cost plus 10%**	**Cost plus 10% + VAT**	
		(iv)	Subsidised vehicles: The rate per km as paid by Council plus 10%.		**Cost plus 10%**	**Cost plus 10%**				
F 2.2	**ATTENDANCE CHARGES**									
	(a)		Attendance for the inspection by the Chief Fire Officer or his/her deligated authority to conduct an inspection at an Event, Public gatherings in order to ensure compliance with safety requirements prior to granting approval		**R1,391.00**	**R1,510.50**	**RESTRUCTED**	**R 1,325.00**	**R 1,510.50**	
	(b)		For the attendance of a member or members of Fire & Emergency Services to perform fire protection duties and or any other associated duty or duties at a place used for any Event or Public gathering.		**R500.00 deposit + cost + 10%**	**R500.00 deposit upfront + cost + 10% + VAT**	**RESTRUCTED**	**R500.00 deposit upfront + cost + 10%**	**R500.00 deposit upfront + cost + 10% + VAT**	
	(c)		For the attendance of a member or members of Fire & Emergency Services to perform fire protection duties and or any other associated duty or duties at a place used for any controlled burning.		**R500.00 deposit + cost + 10%**	**R500.00 deposit upfront + cost + 10% + VAT**	**RESTRUCTED**	**R500.00 deposit upfront + cost + 10%**	**R500.00 deposit upfront + cost + 10% + VAT**	
	(d)		Use of chemicals				**DELETED**	**Cost plus10%**	**R500.00 deposit upfront + cost + 10% + VAT**	
	(e)		To provide any of the services listed in section F 2 2 above outside the Municipal Area		**R1 000.00 deposit + cost + 10%**	**R1 000.00 deposit upfront + cost + 10% + VAT**		**R1 000.00 deposit upfront + cost + 10%**	**R1 000.00 deposit upfront + cost + 10% + VAT**	
F 2.3	**FLAMMABLE LIQUIDS AND GAS CHARGES**									
	(a)	(i)	Application & issuing of certificate of registration - premises		**R1,002.00**	**R1,142.28**		**R 954.00**	**R 1,087.56**	
		(ii)	Application & issuing of certificate of registration - vehicle		**R1,002.00**	**R1,142.28**		**R 954.00**	**R 1,087.56**	
		(iii)	Application & issuing of transfer of certificate of registration		**R556.00**	**R633.84**		**R 530.00**	**R 604.20**	
		(iv)	Annual renewal of certificate of registration		**R1,002.00**	**R1,142.28**	**NEW**			
F 2.4	**FIRE PREVENTION CHARGES**									

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	(a)	Submissions of Plans and Issuing of Fire Prevention Documents for						
		(i)	L.P.G storage & distribution - not exceeding 500 litres	R2,310.00	R2,507.43	RESTRUCTED	R 2,199.50	R 2,507.43	
		(ii)	LPG Storage sites - not exceeding 500 litres			DELETED, COMBINED WITH (a)(i)	R 2,199.50	R 2,507.43	
		(iii)	LPG Storage & distribution sites exceeding 500 litres.	R3,435.00	R3,727.91	RESTRUCTED	R 3,270.10	R 3,727.91	
		(iv)	Fuel distribution sites - not exceeding 1,500 litres	R2,810.00	R3,051.21		R 2,676.50	R 3,051.21	
		(v)	Fuel storage sites not exceeding 1,500 litres	R2,810.00	R3,051.21		R 2,676.50	R 3,051.21	
		(vi)	Bulk fuel storage/distribution sites	R9,060.00	R9,836.38		R 8,628.40	R 9,836.38	
		(vii)	Nitrogen /Hydrogen storage tanks not exceeding5,000 litres	R4,062.00	R4,410.66		R 3,869.00	R 4,410.66	
		(viii)	Nitrogen/Hydrogen storage tanks exceeding 5,000 litres	R6,561.00	R7,123.52		R 6,248.70	R 7,123.52	
		(ix)	Dry cleaning rooms	R2,184.00	R2,370.88		R 2,079.72	R 2,370.88	
		(x)	Spraying rooms	R2,810.00	R3,051.21		R 2,676.50	R 3,051.21	
		(xi)	Fuel pipeline			DELETED	R 2,915.00	R 3,323.10	
		(xii)	Ventilation systems			DELETED	R 2,079.72	R 2,370.88	
	(b)	Issuing of Fire Prevention Documents							
		(i)	Issuing a report on the condition of a premises following an inspection						
		(ii)	Issuing a certificate of fire compliance - valid for one year						
	(c)	Fireworks and Explosive Charges							
		(i)	Application for fireworks display	R751.00	R815.67		R 715.50	R 815.67	
		(ii)	Application and certificate for the storage of fireworks- less than 500 kg, per inspection	R1,375.00	R1,493.40		R 1,310.00	R 1,493.40	
		(iii)	Application and certificate for the storage of fireworks- more than 500 kg, per inspection	R3,612.00	R3,921.60		R 3,440.00	R 3,921.60	
F 2.5	MISCELLANEOUS CHARGES								
	(a)	Application to perform a controlled fire burn within the municipal boundaries - non agricultural				DELETED	R 895.70	R 1,021.10	
	(b)	Rental of space on a council high site for radio repeater, telemetry system, radio paging system, or any other equipment, per month		R1,336.00	R1,450.08		R 1,272.00	R 1,450.08	
	(c)	Escort by the Fire and Emergency Services of an abnormal load by road or rail transport through the Municipal area				DELETED	Cost plus 10%	Cost plus 10% + VAT	

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	(d)	Written report pertaining to any emergency incident attended to by Fire Department personnel	R390.00	R422.94		R 371.00	R 422.94	
	(e)	Performing any of the duties in section F 2 5 outside the Municipal boundary	Applicable deposit + cost + 50%	Applicable deposit + cost + 50% + VAT		Applicable deposit + cost + 50%	Applicable deposit + cost + 50% + VAT	
	(f)	Population Certificate, 30 minutes or part thereof - Where premises are required to have a population certication, the account is to be rendered to th epremises owner with a clear indication of the service receives : NB: It is compulsory for all night clubs to be in possession of a population certificate.						
	(g)	Evacuation	R562.00	R640.68	NEW			
	(h0	Offsite Fire Awareness Presentation	R562.00	R640.68	NEW			
F 2.6	HAZARDOUS SUBSTANCES		CONTROLLED BY ENVIRONMENTAL HEALTH DEPARTMENT					
	(a)	Application for certificate of registration - premises			DELETE	R 238.50	R 271.89	
	(b)	Application for certificate of registration -vehicle			DELETE	R 238.50	R 271.89	
	(c)	Application for transfer of certificate of registration			DELETE	R 238.50	R 271.89	
	(d)	Application for the escort of road or rail transport of non- standard hazardous substances through the Municipal area			DELETE	R 595.72	R 679.12	
	(e)	Issuing of certification: certificate of registration (Group I) - premises			DELETE	R 595.72	R 679.12	
	(f)	Issuing of certification: certificate of registration (Group I) - vehicle			DELETE	R 595.72	R 679.12	
	(g)	Issuing of certification: certificate of tranfer (Group I)			DELETE	R 595.72	R 679.12	
	(h)	Issuing of certification: certificate of registration (Group II) - premises			DELETE	R 715.50	R 815.67	
	(i)	Issuing of certification: certificate of registration (Group II) - vehicle			DELETE	R 715.50	R 815.67	
	(j)	Issuing of certification: certificate of tranfer (Group II)			DELETE	R 715.50	R 815.67	
	(k)	Issuing of certification: certificate of registration (Group III) - premises			DELETE	R 837.40	R 954.64	
	(l)	Issuing of certification: certificate of registration (Group III) - vehicle			DELETE	R 837.40	R 954.64	
	(m)	Issuing of certification: certificate of tranfer (Group III)			DELETE	R 837.40	R 954.64	
	(n)	Issuing of certification: certificate of registration (Group IV) - premises			DELETE	R 5,957.20	R 6,791.21	
	(o)	Issuing of certification: certificate of registration (Group IV) - vehicle			DELETE	R 5,957.20	R 6,791.21	
	(p)	Issuing of certification: certificate of tranfer (Group IV)			DELETE	R 5,957.20	R 6,791.21	
	(q)	Escort by the Fire and Emergency Services of road or rail transport of non- standard hazardous substances through the Municipal area			DELETE	Cost plus 10%	Cost plus 10% + VAT	
F 2.7	GENERAL NOTES AND CONDITIONS OF BILLING							
	(a)	General notes:						

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		(i)	All certifictes issued are valid for a period of one (1) year unless otherwise indicated.						
		(ii)	Hazardous materials are grouped as per the definitions given in the Hazardous Substances Act, 1973.						
	(b)	Conditions of billing:							
		The following persons shall be jointly and severally liable to the Municipality for the charges payable in terms of this section:							
		(i)	The owners of all property damaged or destroyed or under threat of damage or destruction by the fire, accident or other mishap in respect of which the service is rendered or the materials are supplied.						
		(ii)	The owners, or their representatives, requesting or requiring a service from the Municipality.						
		(iii)	Any person whose wrongful act or omission was the direct or indirect cause of the circumstances which made the rendering of the service necessary in the opinion of the chief of the fire section or any person action with his authority.						
		(iv)	The person responsible for whose alarm system was responsible for the summoning of the Fire Department where, in the opinion of the chief of the fire section, such summoning was unwarranted, or there was no reasonable justification therefore.						
		Services rendered by the Fire Department in terms of this section shall be subject to the following conditions:							
		(i)	In assessing the charges for services rendered in terms of this section, the period shall be calculated from the time of departure from the fire station up to the time of return to the fire station, due allowance being made for:-						
			Breakdown or mishap on route, excluding traffic congestion, time occupied by relief personnel in transit; provided that where the fireman or appliance concerned does not for any reason unconnected with the service, return directly to the fire station, the period of assessing the charge shall be calculated up to the time of departure from the site of the service and 15 minutes shall be added.						
		All deposits are non-refundable, however the amount of the deposit will be deducted from the final billable amount.							
G 1.1	GENERAL								
	(a)	Interest/administration on arrear accounts:							
		(i)	Interest charged on all overdue accounts (except rates)	15.5% per annum	15.5% per annum		15.5% per annum	15.5% per annum	
		(ii)	Administration charge in respect of arrear rates	10%	10%		10%	10%	

SH 9

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	(iii)	Interest in respect of arrear rates accounts		15.5% per annum	15.5% per annum		15.5% per annum	15.5% per annum	
	(iv)	Interest charges on under/over collection of rates in terms of Section 55 (2) of the Municipal Property Rates Act		As per Chapter 9 of the Municipal Property Rates Regulations read with Section 22 of the Local Government: **Municipal Rates** Amendment Act	As per Chapter 9 of the Municipal Property Rates Regulations read with Section 22 of the Local Government: **Municipal Rates** Amendment Act		As per Chapter 9 of the Municipal Property Rates Regulations read with Section 22 of the Local Government: **Municipal Rates** Amendment Act	As per Chapter 9 of the Municipal Property Rates Regulations read with Section 22 of the Local Government: **Municipal Rates** Amendment Act	
(b)		Protection duties at functions and gatherings		Cost plus10%	Cost plus10% + VAT		Cost plus10%	Cost plus10% + VAT	
G 1.2	**GENERAL RECOVERY CHARGES**								
		Recovery charges for outstanding accounts for which administration charges have not been charged:							
a)		Normal letter or fax		R 16.00	R 18.24		R 16.00	R 18.24	
b)		Registered letter		R 48.00	R 54.72		R 48.00	R 54.72	
c)		Telephone calls							
	(i)	Local calls (<100km) per call		R 16.00	R 18.24		R 16.00	R 18.24	
	(ii)	National calls (>100km) per call		R 27.00	R 30.78		R 27.00	R 30.78	
d)		E-mails, per e-mail		R 16.00	R 18.24		R 16.00	R 18.24	
e)		Short messaging services (SMS), per SMS		Cost plus10%	Cost plus10% + VAT		Cost plus10%	Cost plus10% + VAT	
H 1	**HIRING OUT OF GROUP ACTIVITIES ROOMS - LIBRARIES, AND L.E.D. BOARDROOM**								
		When reservations are made, applicants shall pay a deposit of R100.00 which is refundable after the event (after a deduction has been made for breakages etc.)							
(a)		Use for the promotion of culture (Book discussions, art evaluations, musical evenings and similar activities)		No charge	No charge		No charge	No charge	
(b)		Use for any other purpose (excluding parties, discos and other similar functions of a purely social nature) : commercial & other undertakings							
	(I)	Evening sessions		R 267.54	R 305.00		R 267.54	R 305.00	
	(ii)	Morning sessions		R 162.28	R 185.00		R 162.28	R 185.00	

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		(iii)	Afternoon sessions		R 162.28	R 185.00		R 162.28	R 185.00	
		(iv)	Evening sessions later than 20h00, a charge per hour or part thereof.		R 65.79	R 75.00		R 65.79	R 75.00	
		(v)	One hour or less, other than (iv) above		R 65.79	R 75.00		R 65.79	R 75.00	
		(vi)	One to three hours		R 0.00	R 0.00		R 0.00	R 0.00	
	(c)	Religious services and charitable institutions: per session			R 153.51	R 175.00		R 153.51	R 175.00	
		(i)	Provided a session shall not at any time exceed three hours thereafter the charge shall be R40,00 per hour or part thereof.							
		(ii)	One hour or less		R 39.47	R 45.00		R 39.47	R 45.00	
	(d)	(i)	Morning session shall mean between the hours 08:00 and 12:00							
		(ii)	Afternoon sessions shall mean between the hours 13:00 and 17:00							
		(iii)	Evening sessions shall mean between the hours 17:00 and 21:00 thereafter the charge shall be per hour or part thereof							
	(e)	The Municipal Manager or ED: EDP may at his/her discretion authorise the use of the Library Group Activities Room free of charge for activities he/she considers of a deserving nature or in the interest of the community								
	(f)	Application for the hire of Activities Rooms must be made on a prescribed form, and motivation for the exemption from payment must also be made on a prescribed form.								
H 2	**HIRE OF TOWN HALLS, SUPPER ROOM AND COMMUNITY HALLS/CENTRES**									
H 2.1	**DEPOSITS**									
	The following refundable deposits are payable by all applicants to safeguard the Municipality against damages									
		(i)	Grade A (Town Hall)		R 1,500.00	R 1,500.00		R 1,500.00	R 1,500.00	
		(ii)	Grade B (Community Halls/Centres and Supper Room)		R 500.00	R 500.00		R 500.00	R 500.00	
		(iii)	Grade C (Community Support Halls/Centres)		R 500.00	R 500.00		R 500.00	R 500.00	
H 2.2	**ENTERTAINMENT FOR OWN PROFIT**									
		(i)	Grade A (Town Hall)							
			(aa)	Evening per Session	R4,176.97	R4,761.75		R 3,978.07	R 4,535.00	
			(bb)	Daytime per session	R3,472.37	R3,958.50		R 3,307.02	R 3,600.00	
			(cc)	One hour or less	R1,155.92	R1,317.75		R 1,100.88	R 1,255.00	
		(ii)	Grade B (Community Halls/Centres and Supper Room)							

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			(aa)	Evening per Session	R1,388.95	R1,583.40		R 1,322.81	R 1,508.00	
			(bb)	Daytime per session	R1,250.79	R1,425.90		R 1,191.23	R 1,358.00	
			(cc)	One hour or less	R380.39	R433.65		R 362.28	R 413.00	
		(iii)	Grade C (Community Support Halls/Centres)							
			(aa)	Evening per Session	R842.76	R960.75		R 802.63	R 915.00	
			(bb)	Daytime per session	R759.86	R866.24		R 723.68	R 825.00	
			(cc)	One hour or less	R230.27	R262.50		R 219.30	R 250.00	
H 2.3	SOCIAL GATHERINGS, WEDDINGS, PARTIES, ETC (USE WITHOUT PROFIT MOTIVE)									
		(i)	Grade A (Town Hall)							
			(aa)	Evening per Session	R1,968.29	R2,243.85		R 1,874.56	R 2,137.00	
			(bb)	Daytime per session	R1,575.00	R1,795.50		R 1,500.00	R 1,710.00	
			(cc)	One hour or less	R534.21	R609.00		R 508.77	R 580.00	
		(ii)	Grade B (Community Halls/Centres and Supper Room)							
			(aa)	Evening per Session	R617.11	R703.50		R 587.72	R 670.00	
			(bb)	Daytime per session	R497.36	R566.99		R 473.68	R 540.00	
			(cc)	One hour or less	R170.39	R194.25		R 162.28	R 180.00	
		(iii)	Grade C (Community Support Halls/Centres)							
			(aa)	Evening per Session	R529.61	R603.75		R 504.39	R 575.00	
			(bb)	Daytime per session	R446.71	R509.25		R 425.44	R 485.00	
			(cc)	One hour or less	R145.53	R165.90		R 138.60	R 158.00	
H 2.4	CULTURAL/RELIGIOUS ACTIVITIES AND OTHER PURPOSES									
		(i)	Grade A (Town Hall)							
			(aa)	Evening per Session	R589.47	R672.00		R 561.40	R 640.00	
			(bb)	Daytime per session	R463.29	R528.15		R 441.23	R 503.00	
			(cc)	One hour or less	R165.78	R188.99		R 157.89	R 180.00	
		(ii)	Grade B (Community Halls/Centres and Supper Room)							
			(aa)	Evening per Session	R308.55	R351.75		R 293.86	R 335.00	
			(bb)	Daytime per session	R308.55	R351.75		R 293.86	R 335.00	
			(cc)	One hour or less	R87.50	R99.75		R 83.33	R 95.00	
		(iii)	Grade C (Community Support Halls/Centres)							
			(aa)	Evening per Session	R233.95	R266.70		R 222.81	R 254.00	

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			(bb)	Daytime per session	R233.95	R266.70		R 222.81	R 254.00	
			(cc)	One hour or less	R66.32	R75.60		R 63.16	R 72.00	
H 2.5	PREPARATION TIME/REHEARSALS									
				25% of the applicable tariff						
		The Municipal Manager or ED: EDP may at his/her discretion authorise the use of a hall free of charge for activities he/she considers of a deserving nature or in the interest of the community.								
		Application for the hire of a hall must be made on a prescribed form, and motivation for the exemption from payment must also be made on a prescribed form.								
H 3	HIRE OF MUNICIPAL SPORTS/PLAYGROUNDS/OPEN SPACES									
	SPORTS/PLAYGROUNDS									
	a)	Charitable organisations (Non -profitable) : Schools, religious,organisations,Child Welfare ect ; Fund raising events : 2 Days & more								
		(i)		Basic Charge (Non- Refundable) (Event Day) per day per ground	R419.12	R477.80		R 399.12	R 455.00	
		(ii)		Ground Preparation / Restoration Days - per day per ground	R188.86	R215.30		R 179.82	R 205.00	
		(iii)		Refundable deposit (On condition that the ground is maintained in a neat and tidy condition and upon termination of the function the ground be restored to its original conditions)	R1,000.00	R1,000.00		R 1,000.00	R 1,000.00	
	b)	Charitable organisations (Non -profitable) : Schools, religious,organisations,Child Welfare etc ; One day event : i.e. Sports, Fun run etc								
		(i)		Basic Charge (Non- Refundable) (Event Day) per day per ground	R198.07	R225.80		R 188.60	R 215.00	
		(ii)		Refundable deposit (On condition that the ground is maintained in a neat and tidy condition and upon termination of the function the ground be restored to its original conditions)	R1,000.00	R1,000.00		R 1,000.00	R 1,000.00	
	(c)	Profit making organisations / Individuals : Making profit for themselves								
		(i)		Basic Charge (Non- Refundable) (Event Day) per day per ground	R 3,070.18	R 3,500.00		R 3,070.18	R 3,500.00	
		(ii)		Ground Preparation / Restoration Days - per day per ground	R 307.02	R 350.00		R 307.02	R 350.00	
		(iii)		Refundable deposit (Proportionate to damages and on condition that the ground is maintained in a neat and tidy condition and upon termination of the function the ground be restored to its original conditions)	R 5,000.00	R 5,000.00		R 5,000.00	R 5,000.00	
	OPEN SPACES									

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	Hire fee, per day, for the use of municipal open spaces/vacant lots where any structure or marquee is fixed to the ground									
	(a)	Religious organisations or non profit organisations			R 100.00	R 114.00		R 100.00	R 114.00	
	(b)	Refundable deposit in respect of (a) above			R 500.00	R 500.00		R 500.00	R 500.00	
	(c)	Commercial and other organisations			R 2,000.00	R 2,280.00		R 2,000.00	R 2,280.00	
	(d)	Refundable deposit in respect of (c) above			R 5,000.00	R 5,000.00		R 5,000.00	R 5,000.00	
H 4	HIRE OF DR BHORAT SWIMMING POOL									
	(a)	Entrance fees								
		(i)	Adult		R 5.00	R 5.00		R 5.00	R 5.00	
		(ii)	Child		R 2.00	R 2.00		R 2.00	R 2.00	
	(b)	Parties/functions								
		(i)	Hire fees, per night		R 0.00	R 0.00		R 0.00	R 0.00	
		(ii)	Refundable deposit		R 0.00	R 0.00		R 0.00	R 0.00	
	(c)	Baptisms								
		(i)	Hire fees, per person up to 30 people		R 3.95	R 4.50		R 3.95	R 4.50	
		(ii)	Hire fees, more than 30 people		R 109.65	R 125.00		R 109.65	R 125.00	
	(d)	Monthly fee								
		(i)	Per person		R 105.26	R 120.00		R 105.26	R 120.00	
		(ii)	Schools		R 150.00	R 171.00		R 150.00	R 171.00	
		(iii)	Swimming clubs		R 220.00	R 250.80		R 220.00	R 250.80	
	(e)	Annual fee								
		(i)	Per person		R 500.00	R 570.00		R 500.00	R 570.00	
		(ii)	Swimming clubs		R 1,500.00	R 1,710.00		R 1,500.00	R 1,710.00	
	(f)	Tuck shop rental			As determined by Council	As determined by Council		As determined by Council	As determined by Council	
I 1	IMPOUNDING OF MOTOR VEHICLES									
	(a)	Towing in of motor vehicles			Actual cost + 10%	Actual cost + 10% + VAT		Actual cost + 10%	Actual cost + 10% + VAT	
	(b)	Pound fees per day			R 200.00	R 228.00		R 200.00	R 228.00	

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	(c)	Pound fees - use of breakdown services		Actual cost + 10%	Actual cost + 10% + VAT		Actual cost + 10%	Actual cost + 10% + VAT	
I 2	**INFORMAL TRADING TARIFFS**								NEW
	(a)	Permits for trading in designated areas as determined by the Municipality, per annum (valid for one year from date of issue)		R 175.44	R 200.00		R 175.44	R 200.00	NEW
	(b)	Permits for trading at special events as determined by the Municipality, per day or part thereof		R 175.44	R 200.00		R 175.44	R 200.00	NEW
	(c)	Permits for seasonal trading at designated beaches as determined by the Municipality, per annum (valid for one year from date of issue)		R 175.44	R 200.00		R 175.44	R 200.00	NEW
L 1	**LIBRARIES**								
	(a)	**Membership fee: Non - resident members: payable by borrowers who reside outside the area of jurisdiction of the Municipality**							
		(i)	Adults	R 40.00	R 40.00		R 40.00	R 40.00	
		(ii)	Scholars and pre-school	R 10.00	R 10.00		R 10.00	R 10.00	
	(b)	**Membership cards**							
		(i)	New membership card			DELETE	R 5.00	R 5.00	
		(ii)	Replacement of lost membership card	R 15.00	R 15.00		R 15.00	R 15.00	
	(c)	**Visitors - temporary**							
		Bonafide holiday makers to KwaDukuza who are not ratepayers/residents of the KwaDukuza Municipal area per annum							
		(i)	A non-refundable deposit of (limited to 1 book at a time)	R 100.00	R 100.00		R 100.00	R 100.00	
		(ii)	An admin fee of	R 15.00	R 15.00		R 15.00	R 15.00	
	(d)	**Fines**							
		(i)	Videos per day	R 1.00	R 1.00		R 1.00	R 1.00	
		(ii)	Overdue/Lost books, Art Reproductions and CD's per week (Maximum of R20.00)	R 1.00	R 1.00		R 1.00	R 1.00	
		(iii)	Project books and best sellers per day	R 0.00	R 0.00		R 0.00	R 0.00	
		(iv)	CDs and DVDs per day	R 1.00	R 1.00		R 1.00	R 1.00	
	(e)	**Photostat Copies**							
		Library material							
		(i)	Size A4, per sheet - black	R 0.50	R 0.50		R 0.50	R 0.50	
		(ii)	Size A3, per sheet - black	R 1.00	R 1.00		R 1.00	R 1.00	

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		(iii)	Size A4, per sheet - colour	-	-		-	-	
		(iv)	Size A3, per sheet - colour	-	-		-	-	
	(f)	**Other**							
		(i)	Special requests	-	-		-	-	
		(ii)	Internet:						
			(aa) Search (per 30 minute)	-	-		-	-	
			(bb) Printing (per page)	R 1.00	R 1.00		R 1.00	R 1.00	
			(cc) Printing (per page) - colour	R 5.00	R 5.00		R 5.00	R 5.00	
		(iii)	Printing from PC (per page)	R 1.00	R 1.00		R 1.00	R 1.00	
		(iv)	Printing from PC (per page) - colour	R 5.00	R 5.00		R 5.00	R 5.00	
		(v)	Faxes - per page - within KZN	R 4.00	R 4.00		R 4.00	R 4.00	
		(vi)	Faxes - per page - outside KZN	R 6.00	R 6.00		R 6.00	R 6.00	
		(vii)	Sale of old books - hard cover	R 10.00	R 10.00		R 10.00	R 10.00	
		(viii)	Sale of old books - paper back	R 5.00	R 5.00		R 5.00	R 5.00	
		(viii)	Scanning of information (per page)	R 1.00	R 1.00		R 1.00	R 1.00	
P 1	**PARKING FUND CONTRIBUTION**								
	Calculated as follows:								
		Cost per bay = (P x M) + C							
		P = Size of parking bay ie. 23 sqm							
		M = Land value (as at application date)							
		C = Actual construction cost per bay 23 sqm (Technical Services to provide this information at date of application)							
P 2	**PAY PARKING**								
	(a)	**Parking Court at Civic Centre**							
		(i)	Staff members of the Kwa-Dukuza Municipality						

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			(aa)	Parking in allocated under cover parking bays for staff members of the Municipality, per month	R 3.20	R 3.65		R 3.20	R 3.65	
	(b)	**Beach Parking Permits: Per permit: valid from 1 July to 30 June**								
		(i)		Daily parking permits: per permit (Valid for one day only)	R 10.00	R 11.40		R 10.00	R 11.40	
		(ii)		Weekly Beach Pay parking permits: per permit. (Valid for 7 days only)	R 30.00	R 34.20		R 30.00	R 34.20	
		(iii)		**Annual Beach parking permits: valid from 1 July to 30 June each year**	**R 100.00**	**R 114.00**		**R 100.00**	**R 114.00**	
		(iv)		Annual Hospitality Beach Pay Parking Permits: For tourist related business valid from 1 July to 30 June each year.	R 200.00	R 228.00		R 200.00	R 228.00	
	(c)	**Parking management system; per hour or part thereof**								
		(i)		Per hour or part thereof	R 5.26	R 6.00	NEW			
P 3	**PLOT CLEARING**									
	(a)	Cutting down and removal of tall grass, weeds, undergrowth, etc.								
		(i)	Per square metre		R1.47 per sqm + 10%	R1.47 per sqm + 10% + VAT		R1.40 per sqm + 10%	R1.40per sqm + 10% + VAT	
	(b)	Noxious weeds: as per tariff (a) (i), plus a surcharge of 50%								
R 1	**RATES CLEARANCE CERTIFICATES**									
	(a)	Certificate fee, per certificate - manual			R 270.00	R 307.80		R 270.00	R 307.80	
	(b)	Certificate fee, per certificate - electronic			R 150.00	R 171.00		R 150.00	R 171.00	
R 2	**REFUSE REMOVAL**									
	Monthly charges for the amount of services deemed necessary by Council									
		Number of bags per container :								
		bags	**3**	**240 Litre Poly Cart container**						
		bags	**10**	**1 M3 Bulk container**						
		bags	**18**	**1.75 M3 bulk container**						
		bags	**40**	**4 M3 Bulk Container**						
R 2.1	(a)	**INCLUDING LIMITED GARDEN REFUSE REMOVAL - applicable to domestic customers only**								
		Domestic includes dumping surcharge of R12.00								

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		(i)	1 X Weekly Domestic	R135.44	R154.40		R 127.80	R 145.69	
		(ii)	2 X Weekly Domestic/Bed and Breakfast	R153.07	R174.50		R 144.40	R 164.62	
		(iii)	Special rate for Gated Estates : 2 X Weekly Domestic/Bed and Breakfast	R192.72	R219.70		R 181.80	R 207.25	
		(iv)	Bulk removal by application/Skip - 1 M3 bulk container	R308.86	R352.10		R 291.40	R 332.20	
		(v)	Bulk removal by application/Skip - 1.75 M3 bulk container	R401.49	R457.70		R 378.80	R 431.83	
		(vi)	Bulk removal by application/Skip - 8 M3 bulk container	R1,461.54	R1,666.15		R 1,378.80	R 1,571.83	
		(vii)	Bulk removal by application/Skip - 14 M3 bulk container	R2,570.17	R2,930.00		R 2,424.70	R 2,764.16	
		(viii)	Additional refuse charge/s where more than one dwelling exists on a special residential property, per additional dwelling, a further	R98.60	R112.40		R 93.00	R 106.02	
	(b)	**EXCLUDING LIMITED GARDEN REFUSE REMOVAL - commercial customers**							
		Commercial includes R12.00 dumping surcharge							
		(i)	1 X Weekly	R179.48	R204.60		R 169.30	R 193.00	
		(ii)	2 X Weekly	R210.18	R239.60		R 198.30	R 226.06	
			Otto Bin (Poley Cart) * 2 weekly	R630.61	R718.90		R 594.90	R 678.19	
		(iii)	3 X Weekly	R247.63	R282.30		R 233.60	R 266.30	
			Otto Bin (Poley Cart) * 3 weekly	R739.12	R842.60		R 697.30	R 794.92	
		(iv)	4 X Weekly	R294.65	R335.90		R 278.00	R 316.92	
			Otto Bin (Poley Cart) * 4 weekly	R883.68	R1,007.40		R 833.70	R 950.42	
		(v)	5 X Weekly	R318.51	R363.10		R 300.50	R 342.57	
			Otto Bin (Poley Cart) * 5 weekly	R952.19	R1,085.50		R 898.30	R 1,024.06	
		(vi)	Hotels, per number of units per premises as determined by the Ilembe District Municiaplity from time to time.	R247.63	R282.30		R 233.60	R 266.30	
		(vii)	6 X Weekly	R385.40	R439.35		R 363.60	R 414.50	
			Otto Bin (Poley Cart) * 6 weekly	R1,156.23	R1,318.10		R 1,090.80	R 1,243.51	
		(viii)	7 X Weekly	R431.50	R491.90		R 407.10	R 464.09	
			Otto Bin (Poley Cart) * 7 weekly	R1,286.63	R1,466.75		R 1,213.80	R 1,383.73	
		(ix)	240 litre Poly Cart container - as per agreement with the municipality	R679.57	R774.70		R 641.10	R 730.85	
	(c)	**EXCLUDING LIMITED GARDEN REFUSE REMOVAL - applicable to domestic customers only**							
		Domestic includes dumping surcharge of R12.00							

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		(i)	1 X Weekly : Old age Homes	R95.18	R108.50		R 89.80	R 102.37	
		(ii)	1 X Weekly : Designated areas (Subsidised areas)	R95.18	R108.50		R 89.80	R 102.37	
	(d)	**SPECIAL REMOVAL**							
		(i)	Special removal by application	Cost plus 20%	Cost plus 20% + VAT		Cost plus 20%	Cost plus 20% + VAT	
		(ii)	Garden refuse per load..	Cost plus 20%	Cost plus 20% + VAT		Cost plus 20%	Cost plus 20% + VAT	
		(iii)	Builders, dry industrial and other.. by agreement	Cost plus 20%	Cost plus 20% + VAT		Cost plus 20%	Cost plus 20% + VAT	
		(iv)	Skip - 6 cubic metres, per removal	Cost plus 20%	Cost plus 20% + VAT		Cost plus 20%	Cost plus 20% + VAT	
R 2.2	**DEAD ANIMALS**			No Charge	No Charge		No Charge	No Charge	
R 2.3	**ABANDONED THINGS INCLUSIVE OF VEHICLES.**								
			Removal in terms of section 131 of Ordinance 21 of 1966	Actual cost plus 10%	Actual cost plus 10% + VAT		Actual cost plus 10%	Actual cost plus 10% + VAT	
R 2.4	**STORAGE FOR A PERIOD NOT EXCEEDING FOUR MONTHS - per day**								
	(a)		Use of refuse dump in respect of refuse emanating from property within the Council's area of jurisdiction	Actual cost plus 10%	Actual cost plus 10% + VAT		Actual cost plus 10%	Actual cost plus 10% + VAT	
	(b)		Refuse other than that referred to above per cubic metre	R 200.00	R 228.00		R 200.00	R 228.00	
R 3.1	**ROAD TRAFFIC**								
	(a)	**Public Motor Vehicles Fees for the issue of renewal or a permit to use as public motor vehicle stand, public buses including school buses;**							
		(i)	Buses per annum for each bus	R 100.00	R 114.00		R 100.00	R 114.00	
		(ii)	Taxis per annum	R 55.00	R 62.70		R 50.00	R 57.00	
	(b)		Escort duties for abnormal loads and/or abnormal vehicles per Traffic Officer per hour or part thereof shall be	Actual cost plus 10%	Actual cost plus 10% + VAT		Actual cost plus 10%	Actual cost plus 10% + VAT	
	(c)	**Issue of Summonses**							
		(i)	On behalf of other authorities	R 50.00	R 57.00		R 50.00	R 57.00	
		(ii)	Execution of a warrant	R 50.00	R 57.00		R 50.00	R 57.00	
		(iii)	Non-execution of a warrant	R 15.00	R 17.10		R 15.00	R 17.10	
		(iv)	Execution of a warrant	R 50.00	R 57.00		R 50.00	R 57.00	
		(v)	Non-execution of a warrant	R 15.00	R 17.10		R 15.00	R 17.10	
R 3.2	**ROAD RACING SPORT AND RELATED ACTIVITIES**								
	(a)		Assistance fee	Cost plus 10%	Cost plus 10% + VAT		Cost plus 10%	Cost plus 10% + VAT	

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S 1	**BOAT LAUNCHES, PER LAUNCH**							
	(a)	(i)	Persons who are not residents or ratepayers of the Municipality	R446.75	R509.30		R 425.44	R 485.00	
		(ii)	Ratepayers or residents of the Municipality	R276.32	R315.00		R 263.16	R 300.00	
		(iii)	Members of licensed launch clubs in KwaDukuza	R110.53	R126.00		R 105.26	R 120.00	
	(b)	Temporary Permits							
		(i)	7 Days or part thereof	R105.00	R119.70		R 100.00	R 114.00	
S 2	**SEARCH FEE**							
	(a)	Search fee for the inspection of any document, other than the minutes of the council, which in the opinion of the Municipal Manager may be released, per document		R 35.00	R 39.90		R 35.00	R 39.90	
	(b)	Copy of accounts, per document		R 35.00	R 39.90		R 35.00	R 39.90	
	(c)	Search fee not covered		R 35.00	R 39.90		R 35.00	R 39.90	
	(d)	Surveillance footage (Per Disc)		R175.44	R200.00	NEW			
S 3	**SERVICES IN RESPECT OF WORK NOT PROVIDED FOR:**								
		Any work undertaken or tariffs for which no specific provision exists in the Tariff of Charges		Cost plus 10%	Cost plus 10% + VAT		Cost plus 10%	Cost plus 10% + VAT	
		NOTE:							
		The Chief Financial Officer shall have the right to require payment in advance of any amount estimated to be the cost of the service of work, provided that when the final cost is known, any shortfall shall be recovered by the Chief Financial Officer, or any amount by which the sum deposited exceeds the final cost shall be refunded.							
T 1	**TOWN PLANNING (A)**								
	(a)	(i)	Town Planning Scheme Documents - Electric Copy	R1,200.00	R1,368.00	NEW			
		(ii)	Town Planning Scheme Documents - Hardcopy	R1,500.00	R1,710.00		R 1,000.00	R 1,140.00	
	(b)	Town Planning Scheme maps, per Sheet A-O (Colour)		R250.00	R285.00		R 630.70	R 719.00	
		(i)	A1 (Colour)	R130.00	R148.20				
		(ii)	A2 (Colour)	R70.00	R79.80				
		(iii)	A3 (Colour)	R35.00	R39.90				
		(iv)	A4 (Colour)	R15.00	R17.10				
	(c)	Town Planning Zoning Certificate		R210.00	R239.40		R 200.00	R 228.00	

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	(d)	Special Consent Applications in terms of Section 67 biz of the Natal Town Planning Ordinance, 1949 as amended				DELETE			
		(i)	Table C applications: application for change of usage under Town Planning Scheme, per application			DELETE	R 3,291.30	R 3,752.08	
		(ii)	Formal authority and relaxation applications: building line/side space etc			DELETE	R 1,219.00	R 1,389.66	
	(e)	Environmental levy							
			Payable before opening of township register or alernatively as per service agreement for each additional subdivision created	R361.73	R412.37		R 344.50	R 392.73	
	(f)	Encroachment Applications (processing)		R1,279.95	R1,459.14		R 1,219.00	R 1,389.66	
	(g)	Site Development Application (SDP)							
		(i)	Under one (1) ha	R 1,070.60	R 1,220.48		R 1,070.60	R 1,220.48	
		(ii)	1 ha but less than 5 ha	R 1,574.10	R 1,794.47		R 1,574.10	R 1,794.47	
		(iii)	greater than 5 ha	R 2,284.30	R 2,604.10		R 2,284.30	R 2,604.10	
	(h)	GIS copies							
		Search fee, per document		R 65.00	R 74.10		R 65.00	R 74.10	
		Line map - full colour, cadastral and polygon shape with hatch (This is to include PDF or other digital format)				AMENDED			
		(i)	Paper - A4 copy	R42.00	R47.88		R 30.25	R 34.49	
			Film - A4 copy			DELETE	R 35.00	R 39.90	
			Digital map (PDF or other digital format)	R42.00	R47.88	NEW			
		(ii)	Paper - A3 copy	R58.00	R66.12		R 46.00	R 52.44	
			Film - A3 copy			DELETE	R 58.00	R 66.12	
			Digital map (PDF or other digital format)	R42.00	R47.88				
		(iii)	Paper - A2 copy	R105.00	R119.70		R 94.00	R 107.16	
			Film - A2 copy			DELETE	R 105.00	R 119.70	
			Digital map (PDF or other digital format)	R42.00	R47.88				
		(iv)	Paper - A1 copy	R152.00	R173.28		R 140.00	R 159.60	
			Film - A1 copy			DELETE	R 152.00	R 173.28	
			Digital map (PDF or other digital format)	R42.00	R47.88				
		(v)	Paper - A0 copy	R234.00	R266.76		R 229.90	R 262.09	
			Film - A0 copy			DELETE	R 234.00	R 266.76	

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			Digital map (PDF or other digital format)		R42.00	R47.88				
		Digital								
		(i)	Cadastral only				DELETE			
		(aa)	Up to 100 ha, per 10 ha				DELETE	R 1.20	R 1.37	
		(bb)	Up to 200 ha, per 10 ha				DELETE	R 0.95	R 1.08	
		(cc)	Up to 300 ha, per 10 ha				DELETE	R 0.60	R 0.68	
		(dd)	More than 300 ha, per 10 ha				DELETE	R 0.35	R 0.40	
		(ii)	Cadastral with datasets eg. zoning, land use, etc (excluding air photo)				DELETE			
		(aa)	Up to 100 ha, per 10 ha				DELETE	R 1.80	R 2.05	
		(bb)	Up to 200 ha, per 10 ha				DELETE	R 1.50	R 1.71	
		(cc)	Up to 300 ha, per 10 ha				DELETE	R 1.20	R 1.37	
		(dd)	More than 300 ha, per 10 ha				DELETE	R 0.95	R 1.08	
		(iii)	Air photo				DELETE			
		(aa)	Up to 100 ha, per 10 ha				DELETE	R 2.42	R 2.76	
		(bb)	Up to 200 ha, per 10 ha				DELETE	R 1.95	R 2.22	
		(cc)	Up to 300 ha, per 10 ha				DELETE	R 1.82	R 2.07	
		(dd)	More than 300 ha, per 10 ha				DELETE	R 1.40	R 1.60	
		(iv)	Digital extract of CAD/GIS Shapefile data				NEW			
			(aa)	0 - 999KB or part thereof	R65.79	R75.00	NEW			
			(bb)	1MB - 5MB (Per MB)	R131.58	R150.00	NEW			
			(cc)	More than 5MB (Per MB)	R87.72	R100.00	NEW			
	(i)	Issuing of SG diagram			R 65.00	R 74.10		R 65.00	R 74.10	NEW
	(j)	Kwadukuza Municipality By-Laws (Hardcopy Only) :								
		(i)	Spatial Planning and Land Use Management By-Laws		R 1,000.00	R 1,140.00	NEW			
		(ii)	Cellular Telecommunication Infrastructure Policy		R 500.00	R 570.00	NEW			
		(iii)	Tavern Policy		R 500.00	R 570.00	NEW			
		(iv)	Human Settlement Plan (currently being prepared)		R500.00	R 570.00	NEW			
T 2	TOWN PLANNING (B)									
	Tariffs in terms of relevant planning legislation						AMENDED			

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	(a)	**Development Applications**							
		(i)	Submission of Pre-Submission Application : fee to be charged to the applicant or agent or agent on behalf of applicant	R840.00	R957.60	AMENDED	R 800.00	R 912.00	NEW
		(ii)	Re-submission of a Pre-submission Application referred back to applicant/agent : fee to be charged to the applicant or agent on behalf of applicant	R525.00	R598.50	AMENDED	500.00	R 570.00	NEW
	(b)	**Schemes (The adoption, replacement and amendment of schemes)**							
		(i)	Addition of new scheme area or replacement of scheme (per application)						
		(aa)	Under half a ha	R4,541.25	R5,177.03		R 4,325.00	R 4,930.50	
		(bb)	Half a ha but under one ha	R5,313.00	R6,056.82		R 5,060.00	R 5,768.40	
		(cc)	1 ha but less than 5 ha	R6,069.00	R6,918.66		R 5,780.00	R 6,589.20	
		(dd)	5 ha but less than 10 ha	R6,835.50	R7,792.47		R 6,510.00	R 7,421.40	
		(ee)	10 ha	R7,591.50	R8,654.31		R 7,230.00	R 8,242.20	
		(ff)	Per ha greater than 10 ha	R68.25	R77.81		R 65.00	R 74.10	
		(ii)	Scheme amendment(s) - (per application)						
		(aa)	Under half a ha	R7,591.50	R8,654.31		R 7,230.00	R 8,242.20	
		(bb)	Half a ha but under one ha - as per under half a ha	R7,591.50	R8,654.31		R 7,230.00	R 8,242.20	
		(cc)	1 ha but less than 5 ha	R9,077.25	R10,348.07		R 8,645.00	R 9,855.30	
		(dd)	5 ha but less than 10 ha	R9,791.25	R11,162.03		R 9,325.00	R 10,630.50	
		(ee)	10 ha	R10,631.25	R12,119.63		R 10,125.00	R 11,542.50	
		(ff)	Per ha greater than 10 ha	R451.50	R514.71		R 430.00	R 490.20	
		(iii)	Consent i.t.o. scheme(s) - per application						
		(aa)	Land use consent	R3,496.50	R3,986.01		R 3,330.00	R 3,796.20	
		(bb)	Relaxation consent	R1,286.25	R1,466.33		R 1,225.00	R 1,396.50	
	c)	**Township establishments (Subdivision and consolidation or extension of township boundary)**							
		(i)	Consolidation, subdivision and approval of layout - township approval						

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		(aa)	Basic Fees	R1,065.75	R1,214.96		R 1,015.00	R 1,157.10	
		(bb)	Plus charge, per subdivision (including the remainder)	R330.75	R377.06		R 315.00	R 359.10	
		(cc)	Amendment to an existing subdivision before approval of layout plan by SG (per subdivision)	R1,065.75	R1,214.96		R 1,015.00	R 1,157.10	
		(ii)	Amendment, phasing, cancellation of approved layout plan						
		(aa)	Basic Fees	R1,065.75	R1,214.96		R 1,015.00	R 1,157.10	
		(bb)	Plus charge, per extra subdivision created	R330.75	R377.06		R 315.00	R 359.10	
		(cc)	Amendment to an existing subdivision	R1,065.75	R1,214.96		R 1,015.00	R 1,157.10	
	(d)	**Development of land outside scheme (Application). Will apply to areas that do not have detailed schemes and/or until KDM LUMS is in effect**				AMENDED			
		(i)	Application for development of land for an activity listed under Schedule 3 of the KDM SPLUMA By-law (except for a Telecommunication Mast)			NEW			
		(aa)	Under half a ha	R7,512.75	R8,564.54		R 7,155.00	R 8,156.70	
		(bb)	Half a ha but under one ha - as per under half a ha	R7,512.75	R8,564.54		R 7,155.00	R 8,156.70	
		(cc)	1 ha but less than 5 ha	R8,993.25	R10,252.31		R 8,565.00	R 9,764.10	
		(dd)	5 ha but less than 10 ha	R9,696.75	R11,054.30		R 9,235.00	R 10,527.90	
		(ee)	10 ha	R10,536.75	R12,011.90		R 10,035.00	R 11,439.90	
		(ff)	Per ha greater than 10 ha	R451.50	R514.71		R 430.00	R 490.20	
	(e)	**Alteration, suspension and deletion of restrictions relating to land**							
		(i)	Alterations, suspension and removal restrictive Title conditions (Title Deeds)	R 5,000.00	R 5,700.00		R 5,000.00	R 5,700.00	NEW
		(ii)	Cancellation or phasing of approved layout plans	R 5,000.00	R 5,700.00		R 5,000.00	R 5,700.00	NEW
		(iii)	Removal,amendment or suspension of a servitude condition (Title Deeds)	R 5,000.00	R 5,700.00	NEW			
	(f)	**Development of land in terms of condition of title**							
		(i)	Under half a ha	R7,512.75	R 8,564.54		R 7,155.00	R 8,156.70	
		(ii)	Half a ha but under one ha - as per under half a ha	R7,512.75	R 8,564.54		R 7,155.00	R 8,156.70	
		(iii)	1 ha but less than 5 ha	R8,993.25	R 10,252.31		R 8,565.00	R 9,764.10	
		(iv)	5 ha but less than 10 ha	R9,696.75	R 11,054.30		R 9,235.00	R 10,527.90	
		(v)	10 ha	R10,536.75	R 12,011.90		R 10,035.00	R 11,439.90	
		(vi)	Per ha greater than 10 ha	R451.50	R 514.71		R 430.00	R 490.20	

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	(g)	**Permanent closure of public places and roads (Chapter 7 of the PDA: Not in effect)**									
		(i)	Land Use consent				NEW	R 3,330.00	R 3,796.20		
			(aa)	Under half a ha	R7,512.75	R 8,564.54					
			(bb)	Half a ha but under one ha - as per under half a ha	R7,512.75	R 8,564.54					
			(cc)	1 ha but less than 5 ha	R8,993.25	R 10,252.31					
			(dd)	5 ha but less than 10 ha	R9,696.75	R 11,054.30					
			(ee)	10 ha	R10,536.75	R 12,011.90					
			(ff)	Per ha greater than 10 ha	R451.50	R 514.71					
		(ii)	Relaxation consent		R1,286.25	R 1,466.33		R 1,225.00	R 1,396.50		
	(h)	**Authorisation of an unlawful activity where the activity results in a scheme amendment application**									
		(i)	PENALTY FEE		R20,000.00	R20,000.00		R 10,000.00	R 10,000.00		
		(aa)	Residential - Land Use		5%	5%	NEW				
		(bb)	Non Residential - Land Use		10%	10%	NEW				
		(ii)	Under half a ha		R7,512.75	R8,564.54		R 7,155.00	R 8,156.70		
		(iii)	Half a ha but under one ha - as per under half a ha		R7,512.75	R8,564.54		R 7,155.00	R 8,156.70		
		(iv)	1 ha but less than 5 ha		R8,993.25	R10,252.31		R 8,565.00	R 9,764.10		
		(v)	5 ha but less than 10 ha		R9,696.75	R11,054.30		R 9,235.00	R 10,527.90		
		(vi)	10 ha		R10,536.75	R12,011.90		R 10,035.00	R 11,439.90		
		(vii)	Per ha greater than 10 ha		R451.50	R514.71		R 430.00	R 490.20		
	(i)	**Authorisation of an unlawful activity where the activity results in a special consent application**									
		(i)	PENALTY FEE		R20,000.00	R20,000.00		R 5,000.00	R 5,000.00		
		(aa)	Residential - Land Use		5%	5%	NEW				
		(bb)	Non Residential - Land Use		10%	10%	NEW				
		(ii)	Under half a ha		R7,512.75	R8,564.54		R 7,155.00	R 8,156.70		
		(iii)	Half a ha but under one ha - as per under half a ha		R7,512.75	R8,564.54		R 7,155.00	R 8,156.70		
		(iv)	1 ha but less than 5 ha		R8,993.25	R10,252.31		R 8,565.00	R 9,764.10		
		(v)	5 ha but less than 10 ha		R9,696.75	R11,054.30		R 9,235.00	R 10,527.90		
		(vi)	10 ha		R10,536.75	R12,011.90		R 10,035.00	R 11,439.90		
		(vii)	Per ha greater than 10 ha		R451.50	R514.71		R 430.00	R 490.20		

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	(j)	**Authorisation of an unlawful activity where the activity results in a removal of condition of title application**							
		(i)	PENALTY FEE	R20,000.00	R20,000.00		R 10,000.00	R 10,000.00	
		(aa)	Residential - Land Use	5%	5%	NEW			
		(bb)	Non Residential - Land Use	10%	10%	NEW			
		(ii)	Under half a ha	R7,512.75	R8,564.54		R 7,155.00	R 8,156.70	
		(iii)	Half a ha but under one ha - as per under half a ha	R7,512.75	R8,564.54		R 7,155.00	R 8,156.70	
		(iv)	1 ha but less than 5 ha	R8,993.25	R10,252.31		R 8,565.00	R 9,764.10	
		(v)	5 ha but less than 10 ha	R9,696.75	R11,054.30		R 9,235.00	R 10,527.90	
		(vi)	10 ha	R10,536.75	R12,011.90		R 10,035.00	R 11,439.90	
		(vii)	Per ha greater than 10 ha	R451.50	R514.71		R 430.00	R 490.20	
	(k)	**Authorisation of an unlawful activity where the activity results in an application for development of land**							
		(i)	PENALTY FEE	R20,000.00	R20,000.00		R 10,000.00	R 10,000.00	
		(aa)	Residential - Land Use	5%	5%	NEW			
		(bb)	Non Residential - Land Use	10%	10%	NEW			
		(ii)	Under half a ha	R7,512.75	R8,564.54		R 7,155.00	R 8,156.70	
		(iii)	Half a ha but under one ha - as per under half a ha	R7,512.75	R8,564.54		R 7,155.00	R 8,156.70	
		(iv)	1 ha but less than 5 ha	R8,993.25	R10,252.31		R 8,565.00	R 9,764.10	
		(v)	5 ha but less than 10 ha	R9,696.75	R11,054.30		R 9,235.00	R 10,527.90	
		(vi)	10 ha	R10,536.75	R12,011.90		R 10,035.00	R 11,439.90	
		(vii)	Per ha greater than 10 ha	R451.50	R514.71		R 430.00	R 490.20	
	(l)	**Access to information**							
		(i)	Search fee, per document				R 35.00	R 39.90	
		(ii)	Printing/copying, per page				R 3.00	R 3.42	
	(m)	**Appeal fees - Deposit fee when lodging an appeal (Refundable if Appeal upheld)**		R10,000.00	R11,400.00	NEW	R 6,900.00	R 7,866.00	
			The following non refundable fees for the following categories shall apply						
			(i) Relaxation consent	R7,500.00	R8,550.00	NEW			
			(ii) Land use consent	R10,000.00	R11,400.00	NEW			
			(iii) Subdivisions Only (less than 20 subdivisions including portions)	R10,000.00	R11,400.00	NEW			
			(iv) Subdivisions Only (more than 20 subdivisions including portions)	R12,500.00	R14,250.00	NEW			
			(v) Scheme amendment(s)	R15,000.00	R17,100.00	NEW			
			(vi) Rezoning	R20,000.00	R22,800.00	NEW			

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			(vii)	The following amount will be added on appeals emanating from applications for Authorisation of unlawful activity	R5,000.00	R5,700.00	NEW			
	(n)	**Amendment of approved Conditions of Establishment (and any related documentation) approved for a development application, in terms of the KZN PDA,2008, TOWN PLANNING ORDNANCE,1949 (or any 'previous' legislation)**				AMENDED			
		(i)		Amendment of documentation relating to development application approval (Conditions of Establishment)	R 250.00	R 285.00	NEW	R 250.00	R 285.00	NEW
		(ii)		Amendment of any and all documentation relating to lodging of deeds, plans and or documents with Registrar of Deeds	R 250.00	R 285.00	NEW	R 250.00	R 285.00	NEW
	(o)	The extention or replacement of a building on a property that is used for the purpose defined in Schedule 3, nothwithstanding that municipal planning approval was not required at the time that the use of the original building for that purpose commenced			R 3,496.50	R 3,986.01	NEW			
	(p)	Notarial tying adjecent properties			R 1,000.00	R 1,140.00	NEW			
	(q)	The extention of a sectional title scheme by the addition of land to common property in terms of section 26 of the Sectional Titles Act			R 1,000.00	R 1,140.00	NEW			
	(r)	A material change to a Municipality's decision on an application for a municipal planning approval			R 500.00	R 570.00	NEW			
	(s)	The cancellation of a municipality's decision on an application for municipal planning approval, except a decision to adopt or amend a land use scheme			R 500.00	R 570.00	NEW			
		NOTE: Penalties for the non-compliance of legislation and bylaws of KwaDukuza Municipality shall be payable on a fee structure as endorsed by the Magistrate's Court								NEW
V 1	**VALUATION ROLL RELATED TARIFFS**									
	(a)	Valuation roll per township per copy - electronic copy			R 150.00	R 171.00		R 150.00	R 171.00	
	(b)	Valuation roll for whole KwaDukuza area per copy - electronic copy			R 600.00	R 684.00		R 600.00	R 684.00	
	(c)	Valuation appeal fee, per property, non-refundable			R 650.00	R 741.00		R 650.00	R 741.00	
	(d)	Prescribed fee, in terms of S53 (2) of the Municipal Property Rates Act			R 850.00	R 969.00		R 850.00	R 969.00	
	(e)	Section 78 valuation review			R 750.00	R 855.00		R 750.00	R 855.00	
	(f)	Valuation Certificate			R 20.00	R 22.80		R 20.00	R 22.80	
	(g)	Returns of property transfers, as supplied by the Registrar of Deeds								
		(i)		First inspection by any ratepayer in connection with any appeal which he may contemplate	R 7.50	R 8.55		R 7.50	R 8.55	
		(ii)		For inspection other than as provided above	R 15.00	R 17.10		R 15.00	R 17.10	
		(iii)		For copies, per property transferred	R 6.50	R 7.41		R 6.50	R 7.41	

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X1	**SUPPLY OF ELECTRICITY**									
	Designated electrical installations shall mean electrical wiring installations within dwelling units, community halls, or such like public facilities, subsidized by National, Provincial, or Local Government									
X1.1	**INSTALLATION OF ELECTRICITY SERVICES:**									
X1.1.1	(a)	The charges payable to the KwaDukuza Municipality ("KDM") for the "installation" of services shall be as per the tariffs listed hereunder.								
	(b)	Any and all headings used in this section are for convenience only. Although the heading of this section contains the word "Installation", this section does not only deal with installation but contains the KDM's charges for both the provision and installation of electrical and allied services.								
	(c)	All the charges referred to in this section, whether estimated or final, shall be paid to KDM prior to any connection or installation.								
	(d)	All the charges listed hereunder must be paid unless exempted in terms of a written agreement concluded with the municipality.								
	(e)	In the case of a proposed sectional title development, or a proposed share block scheme, or a proposed commercial development, only the registered owner at the time (and not any future owner(s) or "developer") may apply for and be granted electrical services.								
X1.1.2		**Standard Services**								
		Only prepayment or electronic meters with online reading facilities will be installed in farm areas								
X1.1.3		**DEMAND BASED COMPONENT ("DBC")**								
	(a)	(i)	Indigent persons: The DBC charge is not applicable to any dwelling or unit occupied by person(s) registered as being indigent with the KDM / its Council. In the case of dwelling units within which persons registered with Council as being indigent reside, the circuit breaker capacity shall be limited to 20 Ampere Single Phase.							
		(ii)	**NEW Installations (Council Developed)**							
			Low Income Unit					**Exempt**	**Exempt**	
			Community Residential Unit	**Exempt**	**Exempt**			**Exempt**	**Exempt**	
			Social Housing Units	**Exempt**	**Exempt**			**Exempt**	**Exempt**	
			Affordable/ Gap Unit (Approved as FLISP)	**50% OF THE FEES PAID BY NORMAL DEVELOPMENT**				**50% OF THE FEES PAID BY NORMAL DEVELOPMENT**		
	(b)		Irrespective of any payment made by the developer for the provision of a firm bulk electrical supply in terms of a services agreement entered into between the Municipality and the developer concerned, the DBC charge shall be payable as stated in X1.1.3 (c) below unless exempted by written agreement concluded with KDM.							
	(c)		The DBC charge is levied and payable by and in respect of –							

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		(i)	each unit / dwelling / flat on a property (owner occupied or owner let properties);						
		(ii)	each and every unit / dwelling unit / section in a sectional title or shareblock development, irrespective of whether or not there is a change in the erf number.						
	(d)		**The charges for the DBC are-**						
			The charge per kVA applied for as recorded on the official supply application document PER kVA shall be	**R3,500.00**	**R3,990.00**		**R 3,500.00**	**R 3,990.00**	
		(i)	Single phase *60 Amp = 13.8 kVA Load - KVA (admin) = 4.7 kVA*						
			Basic Demand Based Component	**R 16,450.00**	**R 18,753.00**		**R 16,450.00**	**R 18,753.00**	
			Plus: Complete Service Connection Component including cables etc	**Cost + 10%**			**Cost + 10%**		
			OR Partial Service connection (Not including cables)	**Cost + 10%**			**Cost + 10%**		
			Places of worship: (a) 50% rebate be applicable at the time of application						
			(b) Demand contribution is payable over six months without attracting interest						
			(c) The rebate structure is only granted once to a religious organisation						
			(d) Should the premises be sold off at a later stage and should the use of the premises change, the new owner will be compelled to pay in the difference between the full approved tariff of charges at that point in time and what was paid in as a charge at the time of application for electricity by the religious organisation.						
		(ii)	Three Phase *(Maximum 60A) - (1.73x4.7 = 8.131kVA)*						
			Basic Demand Based Component	**R 28,458.50**	**R 32,442.69**		**R 28,458.50**	**R 32,442.69**	
			Plus: Complete Service Connection Component including cables etc	**Cost + 10%**			**Cost + 10%**		
			OR Partial Service connection (Not including cables)	**Cost + 10%**			**Cost + 10%**		
			Places of worship: (a)75% rebate be applicable at the time of application						
			(b)Demand contribution is payable over six months without attracting interest						
			(c)The rebate structure is only granted once to a religious organisation						
			(d)Should the premises be sold off at a later stage and should the use of the premises change, the new owner will be compelled to pay in the difference between the full approved tariff of charges at that point in time and what was paid in as a charge at the time of application for electricity by the religious organisation.						
		(iii)	Three Phase *(Maximum 150A) - 1.73x2.5x4.7=20.33kVA)*						
			Basic Demand Based Component	**R 71,155.00**	**R 81,116.70**		**R 71,155.00**	**R 81,116.70**	
			Plus: Service Connection Component	**Cost + 10%**			**Cost + 10%**		
			Places of worship: (a)75% rebate be applicable at the time of application						
			(b)Demand contribution is payable over six months without attracting interest						
			(c)The rebate structure is only granted once to a religious organisation						

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			(d)Should the premises be sold off at a later stage and should the use of the premises change, the new owner will be compelled to pay in the difference between the full approved tariff of charges at that point in time and what was paid in as a charge at the time of application for electricity by the religious organisation.						
		(iv)	Three Phase (Maximum 80 A) - (1.73x1.33*4.7=10.81)						
			Basic Demand Based Component	R 37,835.00	R 43,131.90		R 37,835.00	R 43,131.90	
			Plus: Complete Service Connection Component including cables etc	Cost + 10%			Cost + 10%		
			OR Partial Service connection (Not including cables)	Cost + 10%			Cost + 10%		
			Places of worship: (a)75% rebate be applicable at the time of application						
			(b)Demand contribution is payable over six months without attracting interest						
			(c)The rebate structure is only granted once to a religious organisation						
			(d)Should the premises be sold off at a later stage and should the use of the premises change, the new owner will be compelled to pay in the difference between the full approved tariff of charges at that point in time and what was paid in as a charge at the time of application for electricity by the religious organisation.						
		(v)	Basic Demand Based Component for every 3X25A or part thereof (= 17.25kVA) - (1.73x0.42x4.7=3.42)	R 11,970.00	R 13,645.80		R 11,970.00	R 13,645.80	
			Plus: Service Connection Component	Cost + 10%			Cost + 10%		
			Places of worship: (a)75% rebate be applicable at the time of application						
			(b)Demand contribution is payable over six months without attracting interest						
			(c)The rebate structure is only granted once to a religious organisation						
			(d)Should the premises be sold off at a later stage and should the use of the premises change, the new owner will be compelled to pay in the difference between the full approved tariff of charges at that point in time and what was paid in as a charge at the time of application for electricity by the religious organisation.						
X1.1.4			**Service Connection Component**	Cost + 10%			Cost + 10%		
X1.1.5			**Network connection charge**	Cost + 1%			Cost + 1%		
			The fees calculated must be paid upfront by the developer prior to any electrical supply being made available						
X1.1.6			**Bulk Supplies and Internal Services for Developments**						
		(a)	KDM's charges for bulk supplies and internal services for developments are usually regulated by a written agreement between a party and the KDM.						
		(b)	The developer / registered owner is liable for all wiring and reticulation costs from any bulk meter to the individual units, and also liable for all "internal" wiring and reticulation costs.						
X1.1.7			Ad Hoc 11kV/420 V Installations for Commercial and Service Industry (excluding residential developments)						
			Basic Demand Based Component .... Per kVA	R 3,500.00	R 3,990.00		R 3,500.00	R 3,990.00	
			Plus: Service Connection Component As indicated below	Cost + 10%			Cost + 10%		

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X1.1.8			**General**							
		(a)	Where the requirements of any one or more consumers / Applicant(s) ("consumer") necessitate, in the opinion of the KDM, the specific installation of one or more transformers together with associated switchgear, such consumer shall be responsible for the cost of such installation.						
		(b)	In designing such an installation, as provided for above, it shall be competent for the Council to install a transformer with a larger capacity than that called for by the Applicant(s), provided that :-						
			(aa) The amount payable by the Applicant(s) shall be pro-rated accordingly; and council shall have the right to use any such excess capacity for such other needs as it deems fit.						
			(bb) In respect of all such installations, the Applicant(s) shall be required to provide a chamber, to the Council's requirements, in which any such transformers, switchgear and equipment shall be accommodated.						
		(c)	Where application is made for an increased supply and sufficient spare capacity exists on the transformer of greater capacity, the consumer(s) shall in addition to the charges as provided for in these bylaws, be charged the pro-rata cost of the addition						
		(d)	**Approved unmetered supplies for Floodlighting. Telephone Booth Lighting, Illuminated Displays, Streetlights, traffic control installation, Electronic boom controllers, Levels indicators, Security Cameras, and Two Way Radio Installations:-**						
			Basic Demand Based Component per luminaire	R111.39	R126.98		R 106.59	R 121.51	
			Basic Demand Based Component per signal head	R111.39	R126.98		R 106.59	R 121.51	
			Basic Demand Based Component Per Installation/site	R111.39	R126.98		R 106.59	R 121.51	
			Plus Supply Connection Component						
X1.1.9		**Conversion of existing connection**							
		(a)	It is recorded that to the conversion charge in X1.1.9(b) below, must be added the charges in X1.1.3, X1.1.4, X1.1.5, X1.1.6, and X1.1.7 above.						
		(b)	The conversion of any existing supply shall be	**Cost + 10% plus difference between existing kVA and conversion kVA plus the difference in the demand based component**			**Cost + 10% plus difference between existing kVA and conversion kVA plus the difference in the demand based component**		
		Installation of Subsidised Budget Energy Controller							
		(i)	A complete service connection inclusive of conventional ready board and a hot plate payable prior to connection, applicable in designated areas only, via a single span connection in areas approved by Council shall be	R159.46	R181.78		R 152.59	R 173.95	

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		(ii)	A complete service connection inclusive of conventional ready board, excluding hot plate, payable prior to connection, applicable in designated areas only, via a single span connection in areas approved by Council shall be	R53.28	R60.74		R 50.99	R 58.13	
		(iii)	Conversion of existing conventional metering installation to BEC after the approval of an application received for indigent support (excluding hot plate)	No Charge			No Charge		
		(iv)	Duplicate Meter Identity Access Cards for the buying of power from Validators	R 20.00	R 22.80		R 20.00	R 22.80	
X1.2	TESTING OF SERVICE METERS								
	a)		Installation inside municipal area payable prior to the service being rendered	R 490.00	R 558.60		R 490.00	R 558.60	
X1.3	ADDITIONAL METERS:								
	a)		Where an extra single phase meter is required on premises already connected to the Council's mains and where the load can, in the opinion of the Engineer, be safely carried on the existing service connection, the charge shall be	Cost plus 10%			Cost plus 10%		
			Subject to a deposit calculated to cover the full estimated cost of work, which payment shall be adjusted either way, on completion of the work.						
	b)		Where off-peak metering equipment is required by a consumer such installation shall be carried out at the consumer's expense	Cost plus 10%			Cost plus 10%		
			Subject to a deposit calculated to cover the full estimated cost of work, which payment shall be adjusted either way, on completion of the work.						
			The Council shall by resolution, determine the hours during which the off-peak tariffs shall be effective.						
X1.4	DISCONNECTION AND RECONNECTION CHARGES								
	a)		If any person neglects to pay any charge for electricity or any other sum due to the council in respect of the supply thereof or the rendering of any service including refuse removal or of the installation or supply of fittings, apparatus, appliances or other items in connection therewith, by the date stipulated on the account rendered, the Council may cut off such supply and for that purpose may cut or disconnect any pipe, electric wire, line or other work through which the electricity or water may be supplied, and may, until such charge or other sum together with the cost incurred by the Council in cutting off and reconnecting such supply of electricity or water, is fully paid, discontinue the supply thereof to such person						
	b)		The charges where a written notice for the non-payment of an account have been issued shall be	Cost of registered letter			Cost of registered letter		
	c)		The charges where a written notice for non-compliances of an installation shall be	Cost of registered letter			Cost of registered letter		
	d)		The charge for disconnection/reconnection of any premises from the mains for the non-payment of an account by a meter reader personnel /contractor shall be	R665.50	R758.67		R 605.00	R 689.70	

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	e)	The charge for any disconnection or reconnection of any premises for any reason, which involves or necessitates the services of Council's Electrical maintenance personnel shall be		**Cost plus 10%**			**Cost plus 10%**		
	f)	(i) The charge for meter tampering for domestic properties:							
		(aa)	First offence plus averaged consumption monitored over a 6 month period	**R5,324.00**	**R6,069.36**		**R 4,840.00**	**R 5,517.60**	
		(bb)	Second offence in terms of the Credit Control Policy	**R7,320.50**	**R8,345.37**		**R 6,655.00**	**R 7,586.70**	
		(ii) The charge for illegal connection to the electricity supply network for residential properties:							
		(aa)	First offence without legal connection from Council (where demand based component is not raised)	**R7 986.00 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	**R9 104.00 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**		**R7 260.00 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	**R8 276.40 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	
		(bb)	Second offence without legal connection from Council (where demand based component is not raised)	**R9 982.50 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	**R11 380.05 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**		**R9 075.00 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	**R10 345.50 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	
	g)	(i) The charge for meter tampering for commercial properties will be:-							
		(aa)	First offence plus averaged consumption monitored over a 6 month period	**R7,986.00**	**R9,104.04**		**R 7,260.00**	**R 8,276.40**	
		(bb)	Second offence in terms of the Credit Control Policy	**R10,648.00**	**R12,138.72**		**R 9,680.00**	**R 11,035.20**	
		(ii) The charge for illegal connection to the electricity supply network for commercial properties:							
		(aa)	First offence without legal connection from Council (where demand based component is not raised)	**R10 648.00 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	**R12 138.72 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**		**R9 680.00 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	**R11 035.20 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	

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	(bb)	Second offence without legal connection from Council (where demand based component is not raised)		**R12 644.50 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	**R14 414.73 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**		**R11 495.00 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	**R13 104.30 + New services connection fee as determined by the Technical Services Dept + Demand Based Component**	
		Electricity metering and connection equipment remain the property of the Municipality at all times and anyone involved in instances of tampering, damaging or theft thereof is committing a criminal offence and will be liable for prosecution							
X1.5	**CONSUMER COMPLAINTS CALL OUTS**								
	a)	The charge in the case of call outs to repairs and restore a consumer's supply which has not resulted from defects in the Council's service apparatus, which charge shall be a charge against the monthly account of the consumer and for which the supply of power may be disconnected		**Cost plus 10%**			**Cost plus 10%**		
X1.6	**TESTING OF INSTALLATIONS:**								
		The charge to be paid in advance to the Town Treasurer for a second or subsequent test on any installation shall be.		**Cost plus 10%**			**Cost plus 10%**		
		The distance covered in all cases shall be assessed on both the outward and inward journeys and calculated to the nearest kilometer.							
X1.7	**CHARGES FOR ELECTRICITY SUPPLIED**								
		TARIFFS 1 TO 11 ARE SUBJECT TO APPROVAL BY NERSA							
	a)	**TARIFF 1**							
		Industrial, commercial and other consumers, excluding the use of electricity of farmers for irrigation purposes with a notified maximum demand of 65KVA or more, but not exceeding 1000KVA:							
	(ii)	A service charge as approved by the National Electricity Regulator from time to time, which shall be payable whether or not any electricity is consumed;		**R 1,186.731**	**R1,352.87**		**R 1,102.500**	**R 1,256.850**	
		PLUS							
	(iii)	A kilovolt ampere (kVA) charge as approved by the National Electricity Regulator from time to time, for kilovolt ampere (kVA) registered during the standard period on a standard meter, subject to a minimum monthly charge equal to 70% of the maximum metered demand of 65kVA		**R 80.434**	**R 91.695**		**R 74.730**	**R 85.192**	
		OR							
	(iv)	A kilovolt ampere (kVA) charge as approved by the National Electricity Regulator from time to time, for kilovolt ampere registered during the off peak period on an off peak meter, subject to a minimum monthly charge equal to 70% of the maximum metered demand of 65kVA		**R 80.434**	**R 91.695**		**R 74.730**	**R 85.192**	
		PLUS							

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1. VALUE ADDED TAX MUST BE ADDED TO ALL TARIFFS LISTED BELOW (EXCEPT TO FINES, REFUNDABLE DEPOSITS, INTEREST CHARGES OR WHERE INDICATED AS INCLUSIVE OF VALUE ADDED TAX) 2. ALL APPROVALS OF APPLICATIONS FOR SERVICES LISTED BELOW SHALL BE SUBJECT TO THE APPLICANT OBTAINING A CLEARANCE TO THE EFFECT THAT KWADUKUZA MUNICIPAL ACCOUNTS IN THE NAME OF THE APPLICANT/OWNER ARE NOT IN ARREARS					2016/17 (EXCL VAT)	2016/17 (INCL VAT)	COMMENTS	2015/16 (EXCL VAT)	2015/16 (INCL VAT)	COMMENTS
		(v)	An energy charge as approved by the National Electricity Regulator from time to time of	R 1.264	R 1.441		R 1.174	R 1.338	
			Meters are read at least once every 2 months. Estimated charges are raised in months where no meter readings are taken and are adjusted when actual consumption is charged for. A security deposit to cover at least 2.5 months' consumption is required						
			Deposit calculated on the required maximum demand, multiplied by the tariff, multiplied by 2.5						
	a)	**TARIFF 2**							
		Domestic consumers, excluding the use of electricity of farmers for irrigation purposes with a notified maximum demand of 65KVA or more, but not exceeding 1000KVA:							
		(ii)	A service charge as approved by the National Electricity Regulator from time to time, which shall be payable whether or not any electricity is consumed;	R 41.630	R 47.458		R 38.680	R 44.095	
			PLUS						
		(iii)	A kilovolt ampere (kVA) charge as approved by the National Electricity Regulator from time to time, for kilovolt ampere (kVA) registered during the standard period on a standard meter, subject to a minimum monthly charge equal to 70% of the maximum metered demand of 65kVA						
			PLUS						
		(v)	An energy charge as approved by the National Electricity Regulator from time to time of	R 1.565	R 1.784		1.4554	R 1.659	
			Meters are read at least once every 2 months. Estimated charges are raised in months where no meter readings are taken and are adjusted when actual consumption is charged for. A security deposit to cover at least 2.5 months' consumption is required						
			Deposit calculated on the required maximum demand, multiplied by the tariff, multiplied by 2.5						
	b)	**TARIFF 3:**							
			Industrial and commercial consumers with a notified maximum demand of less than 65 kVA and all other consumers not incorporated in pursuant of these tariffs.						
		(i)	Service charge per point of connection:						
		a)	A Single Phases connection not exceeding 60 Ampere which shall be payable whether or not any electricity is consumed;	R 277.281	R 316.100		R 257.600	R 293.664	
		b)	A Three phase connection not exceeding 3 X 80 Ampere which shall be payable whether or not any electricity is consumed;	R 277.281	R 316.100		R 257.600	R 293.664	
			PLUS						
		(iii)	An energy charge as approved by the National Electricity Regulator from time to time.	R 1.595	R 1.819		R 1.482	R 1.689	

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		(iv)	Whenever a circuit breaker is replaced with one of the reduced/increased capacity, the consumer requesting such exchange shall be liable for		**Cost plus 10%**			**Cost plus 10%**		
			Meters are read at least once every 2 months. Estimated charges are raised in months where no meter readings are taken and are adjusted when actual consumption is charged for. A security deposit to cover at least 2.5 months' consumption is required OR a minimum deposit of		**R 4,800.00**			**R 4,800.000**		
	c)	**TARIFF 4:**								
			Domestic consumers.							
			There shall be payable							
		(I)	A monthly service/basic/availability charge per connection point - as approved by the National Electricity Regulator from time to time, which shall be payable whether or not any electricity is consumed;	**R** 41.630	**R** 47.458		**R 38.680**	**R 44.095**		
			PLUS							
		(iii)	An energy charge as approved by the National Electricity Regulator from time to time.	**R** 1.594	**R** 1.817		**R 1.481**	**R 1.688**		
		a)	Energy consumed between ……..0 to 50							
			Energy consumed between ……50 to 350							
			Energy consumed between ……351 to 600							
			Energy consumed between ……more than 600							
		(iv)	In the case of the initial exchange of circuit breakers and in the case of any subsequent replacement by circuit breakers of increased or reduced capacity, the cost of exchange shall be		**Cost plus 10%**			**Cost plus 10%**		
			Meters are read at least once every 2 months. Estimated charges are raised in months where no meter readings are taken and are adjusted when actual consumption is charged for. A security deposit to cover at least 2.5 months' consumption is required OR a minimum deposit of		**R 2,500.000**			**R 2,500.000**		
	d)	**TARIFF 5:**								
			Religious and other organizations registered in terms of the act as welfare organizations							
			There shall be payable							
		(I)	A monthly service/basic/availability charge per connection point - as approved by the National Electricity Regulator from time to time, which shall be payable whether or not any electricity is consumed;		**R 0.000**			**R 0.000**		
			PLUS							
		(iii)	An energy charge as approved by the National Electricity Regulator from time to time.	**R** 1.615	**R** 1.841		**R 1.500**	**R 1.710**		
		a)	Energy consumed between ……..0 to 50							
			Energy consumed between ……50 to 350							
			Energy consumed between ……351 to 600							

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			Energy consumed between .....more than 600						
	(iv)	In the case of the initial exchange of circuit breakers and in the case of any subsequent replacement by circuit breakers of increased or reduced capacity, the cost of exchange shall be		**Cost plus 10%**			**Cost plus 10%**		
		Meters are read at least once every 2 months. Estimated charges are raised in months where no meter readings are taken and are adjusted when actual consumption is charged for. A security deposit to cover at least 2.5 months' consumption is required OR a minimum deposit of		**R 2,500.000**			**R 2,500.000**		
			Energy consumed .....more than 600						
e)	**TARIFF 6:**								
	Approved un-metered supplies for floodlighting, telephone booth lighting and street lighting.								
	A security deposit to cover at least 2 months' consumption is required								
	The following formula and tariffs shall apply to all unmetered supplies for floodlighting, street lighting,								
			Monthly Charge = W x 4000 x Tariff Divide by 1000 x 12						
			W = Total lamp wattage of the installation						
			4000 = Annual burning hours						
			1000 = Converting watt to kW						
			12 = Converting annual hours to monthly hours						
	(i)	Installation Maintained by customer							
			Energy charge per kWh	R 1.703	R 1.941		R 1.582	R 1.803	
			Per pole - new	R 63.768	R 72.696		R 59.242	R 67.536	
			Per pole up to 200kW	R 229.467	R 261.592		R 213.180	R 243.025	
			Per pole greater than 200Kw	R 268.474	R 306.060		R 249.418	R 284.337	
			Per Traffic Controller per signal head	R 268.474	R 306.060		R 249.418	R 284.337	
	(ii)	Installation Maintained by Municipality							
			Energy charge per kWh	R 1.699	R 1.937		R 1.582	R 1.803	
			Per pole up to 200kW	R 229.467	R 261.592		R 213.180	R 243.025	
			Per pole up greater than 200Kw	R 268.474	R 306.060		R 249.418	R 284.337	
			Per Traffic Controller per signal head	R 268.474	R 306.060		R 249.418	R 284.337	
	(iii)	A charge per floodlight, telephone booth lighting and street lighting where the maintenance is maintained by Council as approved by the National Electricity Regulator from time to time, per pole shall be		R 268.474	R 306.060		R 249.418	R 284.337	
	(iv)	These lights shall operate with the Council's streetlights and any expenses incurred by the Council on the maintenance of such installation shall be recoverable from the consumer . The consumer may, at the discretion of the Engineer be required to provide material (spares)		**Cost plus 10%**			**Cost plus 10%**		
	(v)	A charge per floodlight, telephone booth lighting and street lighting where the maintenance is maintained by the customer as approved by the National Electricity Regulator from time to time, per pole shall be		R 268.474	R 306.060		R 249.418	R 284.337	
	(vi)	A charge per traffic controller installation per signal head, shall be		R 268.474	R 306.060		R 249.418	R 284.337	

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f)	Approved unmetered low consumption installations.								
	(i)	A security deposit to cover at least 2 months' consumption is required							
		Such as 2 way radio installations; road traffic counter installation; water reservoir level indicators; security cameras, boom controls;							
			Per installation	R 268.474	R 306.060		R 249.418	R 284.337	
	(ii)	Illuminated advertising signs							
		Basic monthly charge		R 264.491	R 301.520		R 245.718	R 280.119	
		Energy charge as approved by the National Electricity Regulator from time to time		R 1.570	R 1.790		R 1.459	R 1.663	
g)	**TARIFF 7:**								
	(aa)	Sappi Fine Paper by agreement kVA exceeds 20,000		By agreement			By agreement		
		(ii)	KvA high demand	R 21.851	R 24.910		20.600	23.484	
		(ii)	Energy low demand	R 0.770	R 0.877		0.715	0.815	
		(iii)	KvA low demand	R 47.150	R 53.750		43.803	49.935	
	(bb)	Supplies to large consumers exceeding 1 000 kVA							
		(i)	Basic Monthly charge	R 0.000	R 0.000		R 0.000	R 0.000	
		(ii)	A Demand tariff per month as approved by the National Electricity Regulator from time to time, for kilovolt ampere registered during the off peak/Low demand period on an off peak meter, subject to a minimum monthly charge equal to 70% of the maximum demand	R 69.999	R 79.799		R 65.030	R 74.134	
			PLUS						
		(iii)	an energy charge during the off peak/Low demand period as approved by the National Electricity Regulator from time to time	R 1.222	R 1.393		R 1.135	R 1.294	
		(iv)	A Demand tariff per month as approved by the National Electricity Regulator from time to time, for kilovolt ampere registered during the peak/ High demand period on an off peak meter, subject to a minimum monthly charge equal to 70% of the maximum demand	R 69.998	R 79.798		R 65.030	R 74.134	
			PLUS						
		(v)	an energy charge during the peak/High demand period as approved by the National Electricity Regulator from time to time	R 1.222	R 1.393		R 1.135	R 1.294	
		Meters are read at least once every 2 months. Estimated charges are raised in months where no meter readings are taken and are adjusted when actual consumption is charged for. A security deposit to cover at least 2.5 months' consumption is required							

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				Deposit calculated on the required maximum demand, multiplied by the tariff, multiplied by 2.5						
	H	**TARIFF 8:**								
				Premises equipped with Budget Energy Control Metering system						
		(i)		First 75 kWh free for Indigent Customers qualifying in terms of policies set by Council	R 1.072	R 1.222		0.9961	R 1.136	
		(ii)		Thereafter the cost per kWh shall be as approved by the National Electricity Regulator from time to time, and shall be payable in advance.	R 1.492	R 1.701		1.3863	R 1.580	
			a)	Energy consumed between .....0 to 50						
				Energy consumed between .....50 to 350						
				Energy consumed between .....351 to 600						
				Energy consumed between .....more than 600						
		(iii)		Domestic other than registered indigent customers - the cost per kWh shall be as approved by the National Electricity Regulator from time to time and shall be payable in advance per kWh be	R 1.492	R 1.701		1.3863	R 1.580	
			a)	Energy consumed between .....0 to 50						
				Energy consumed between .....50 to 350						
				Energy consumed between .....351 to 600						
				Energy consumed between .....more than 600						
		(iv)		Commercial Prepaid metering	R 1.733	R 1.976		1.6102	R 1.836	
	I	**TARIFF 9:**								
		1A		Supplies to large consumers exceeding 1 000 kVA that can be measured seasonal and at Time of Use period						
		(i)		Basic Monthly charge						
		(ii)		Peak	R 3.468	R 3.954		3.2221	R 3.673	
		(iii)		Standard	R 1.424	R 1.623		R 1.323	R 1.508	
		(iv)		Off peak	R 0.786	R 0.896		R 0.730	R 0.832	
		1B		A Demand tariff per month as approved by the National Electricity Regulator from time to time, for kilovolt ampere registered during the peak/ High demand period on an off peak meter, subject to a minimum monthly charge equal to 70% of the maximum requested demand						
		(i)		Basic Monthly charge						
		(ii)		HIGH Season: Demand tariff per month as approved by the National Electricity Regulator from time to time,	R 61.366	R 69.957		R 57.010	R 64.991	
		(iii)		LOW Season: Demand tariff per month as approved by the National Electricity Regulator from time to time.	R 61.354	R 69.943		R 57.010	R 64.991	

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				PLUS						
		2		an energy charge during the off peak/**Low demand period** as approved by the National Electricity Regulator from time to time						
		(i)		Energy charge: Low Season: Off Peak	R 0.614	R 0.699		R 0.570	R 0.650	
		(ii)		Energy charge: Low Season: Standard	R 0.934	R 1.065		R 0.868	R 0.990	
		(iii)		Energy charge: Low Season: Peak	R 1.424	R 1.623		R 1.323	R 1.508	
		(iv)		Energy charge: High Season: Off Peak	R 0.786	R 0.896		R 0.730	R 0.832	
		(v)		Energy charge: High Season: Standard	R 1.424	R 1.623		R 1.323	R 1.508	
		(vi)		Energy charge: High Season: Peak	R 3.468	R 3.954		R 3.2221	R 3.673	
				Meters are read at least once every 2 months. Estimated charges are raised in months where no meter readings are taken and are adjusted when actual consumption is charged for. A security deposit to cover at least 2.5 months' consumption is required						
				Deposit calculated on the required maximum demand, multiplied by the tariff, multiplied by 2.5						
	Where no consumer agreements exist, the registered owner/owners of the property concerned shall be responsible for a minimum monthly charge as defined in the tariffs 1 to 7 above									
	J	**TARIFF 10:**								
				TOU Industrial, Commercial and other customers with a notified maximum demand of less than 65kVa including shops, factories, hostels, boarding houses, restaurants, office buildings and residential buildings in which individual units are not separetely metered.						
		(i)		Basic Monthly charge	R 331.262	R 377.639		R 307.750	R 350.835	
				PLUS						
				an energy charge of:						
		(i)		Energy charge: Off Peak	R 0.466	R 0.531		R 0.433	R 0.494	
		(ii)		Energy charge: Standard	R 0.944	R 1.076		R 0.877	R 1.000	
		(iii)		Energy charge: Peak	R 3.357	R 3.827		R 3.119	R 3.556	
				Any meter conversions relating to Tariff 10 shall be for the account of the applicant.						

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	K	TARIFF 11:								
				TOU : RESIDENTIAL						
		(i)		Basic Monthly charge	R 72.635	R 82.804		R 67.480	R 76.927	
				PLUS						
				an energy charge during the off peak/Low **demand period** as approved by the National Electricity Regulator from time to time						
		(i)		Energy charge: Off Peak	R 0.803	R 0.915		R 0.746	R 0.850	
		(ii)		Energy charge: Standard	R 1.085	R 1.237		R 1.008	R 1.149	
		(iii)		Energy charge: Peak	R 2.170	R 2.474		R 2.016	R 2.298	
				Any meter conversions relating to Tariff 11 shall be for the account of the applicant.						
X1.8	ELECTRICITY AVAILABILITY CHARGE									
				In respect of any approved subdivision, with or without improvements, which is not connected to the Council's electricity scheme and which can reasonably be so connected, the owner shall pay to the Council an electricity availability charge as stipulated hereunder, in accordance with the Electricity By-Laws Item 18(1) provided that						
	a)			No charge shall be made against any subdivision which exceeds 2 ha;						
	b)			No charge shall be made against any property complying with the requirements of Section 17 (1) (i) of the Municipal Property Rates Act, No 6 of 2004						
	c)			No charge shall be made against one subdivision which is used for bona fide gardening purposes in conjunction with an adjoining subdivision on which there is erected a dwelling house which is connected to the Council's electricity scheme, if such subdivision is owned by the same person or the spouse of the person who owns such dwelling house;						
	d)			In any area where no town planning scheme in terms of the Ordinance 27 of 1949 is in existence, the charge shall be levied as if such property is zoned for special residential use.						
	e)			Depending on the zoning of such subdivision in terms of any town planning scheme in force from time to time, the monthly charges per subdivision shall be as follows:						
		(I)		Irrespective of the zoning of the property there shall be payable a monthly charge of	R 96.876	R 110.439		R 90.000	R 102.600	
				If zoned for other purposes	R 96.876	R 110.439		R 90.000	R 102.600	
X1.9	GENERAL PROVISIONS									
	a)			**Notified maximum demand:**						

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		(i)	Every existing consumer with an installed load in excess of 60 A shall, when called upon to do so, notify the Council in writing of the maximum which he requires the Council to supply.						
		(ii)	Every new consumer requiring a supply of electricity in excess of 60A single phase or 20A three-phase shall give three months prior written notice of his requirements; provided that the period of notice may be reduced at the discretion of the Engineer.						
		(iii)	Every existing consumer who wishes to increase his installed load shall give the Council three months prior written notice of his requirements, provided that the period of notice may be reduced at the discretion of the Engineer.						
		(iv)	With effect from the date on which the Council is in a position to meet the notified requirements or the date stipulated in the notice given under paragraph (bb) or (cc), whichever is the later, the amperage charge or the maximum demand charge applicable to such consumer shall be adjusted accordingly.						
		(v)	In the event of the actual consumption of any consumer exceeding his notified maximum demand, the Engineer may call upon such consumer to negotiate an increased notified maximum demand in terms of this Bylaw. Should such consumer fail to notify the Board of his increased requirements within thirty (30) days of being called upon to do so, the Engineer, after inspection of the consumer's installation may notify the Town Treasurer of such increased notified maximum demand as should, in his opinion apply to such consumer for accounting purposes and the charges therefore shall be adjusted accordingly.						
	b)	**Bulk Supply Installation**							
		(i)	Where the joint requirements of any two or more consumers necessitate, in the opinion of the Engineer, the specific installation of one or more transformers together with associated switch gear , such consumers shall jointly be responsible for the cost of such installation, in proportion to their individual requirements.						
		(ii)	In designing such a bulk supply installation, as provided for under item (i) above, it shall be competent for the Council to install a transformer with a larger capacity than that called for by the applicant, provided that						
		(iii)	The amount payable by the Applicant shall be pro-rated accordingly : and Council shall have the right to use any such excess capacity for such other needs as it deems fit.						
		(iv)	In respect of all bulk installations the applicant shall be required to provide a chamber, to the Council's requirements, in which any such transformers, switch gear and equipment shall be accommodated.						

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		(v)		Where application is made for an increased supply and sufficient spare capacity exists on the transformer of greater capacity, the consumer shall in addition to the charges as provided for in these by-laws, be charged the pro-rata cost of the additional transformer capacity based upon the cost of a new transformer or Mini Sub Station of that capacity at that time, plus 10%.						
X1.10	**REDUNDANT STREETLIGHT POLES**									
	a)	**Whole poles, as is, per meter**			**R 30.139**	**R 34.359**		**R 28.00**	**R 31.92**	
				(Maximum of 60 meters per person)						
Z 1	**SURCHARGE**									
		The Council may, by resolution, in respect of all consumers enforce a surcharge by means of a percentage on the total of the various tariffs, provided that such surcharge shall at no time exceed 50 (fifty) percentum.								
				COMPILED BY :						
				S M KHOZA						
				N NENE						
				CHECKED BY:						
				R D SINGH						

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2.1 OVERVIEW OF ANNUAL BUDGET PROCESS

OVERVIEW OF THE ANNUAL BUDGET PROCESS

BACKGROUND

KDM is required to follow a strict budget process that enables significant participation by the community and all stakeholders. This budget process is governed by the MSA and the MFMA.

Numerous departmental meetings and workshops were held to ensure that the MTREF is more closely aligned to KDM's IDP and its SDBIP. Regular meetings were scheduled involving the BSC; the BTO and all departments.

The DRAFT MTREF will also be submitted to COGTA, Provincial and National Treasury immediately after the approval by the council as required by MFMA.

- **Department Consultation**

The Departments took into account all operating costs necessary for the life of capital projects in compiling their Capital Budget, and, also, all incidental cost savings and increases in revenue.

Both the Operating and Capital Budgets have been evaluated through a prioritisation mechanism that ensures alignment to KDM's development strategies.

POLITICAL OVERSIGHT

Section 53 of the MFMA requires the Mayor to provide general political guidance over the budget process and the priorities that must guide the preparation of the budget. To assist the prioritisation and spending plans of Council, the political component has a duty to oversee the budget process.

The municipal has a functional Budget Steering Committee in place. The BSC monitors financial planning and spending plans, and advises Council accordingly. The BSC also considers all budget-related policies before these are tabled to Council for approval.

BUDGET-RELATED POLICIES

The following budget-related policies were taken into account in developing the MTREF:

1. Rates Policy
2. Credit Control & Debt Management Policy
3. Indigent Policy
4. Tariff Policy
5. Investment & Cash Management Policy
6. Borrowings Policy
7. Supply Chain Management Policy
8. Fixed Asset Management Policy
9. Funding & Reserves Policy
10. Budget Policy

11. Virements Policy
12. Long Term Financial Planning Policy
13. Policy on Infrastructure, Investments and Capital Projects

ALIGNMENT WITH NATIONAL & PROVINCIAL PRIORITIES

The MTREF is in line with National and Provincial objectives. The successful alignment of KDM's service delivery priorities, as captured in its IDP, with these objectives is critical in achieving its developmental goals. The MTREF is also formulated in a manner that supports KDM's long-term sustainable growth and development.

The following priorities are National Government's framework to enhance the social, cultural and economic welfare of all South Africans:

- Protect the poor
- Build capacity for long-term growth
- Sustain employment growth
- Maintain sustainable debt level
- Address sector barriers to growth and investment

The following key policy areas are the focus of 2016/2017 Provincial Budget:

- Poverty alleviation
- Economic empowerment
- Skills development; training and preferred procurement
- Building a healthy and caring nation

KEY DEADLINES

The budget time schedule for compilation of the DRAFT MTREF was approved in August 2015, in compliance with the MFMA's requirements.

The budget timetable is necessary to ensure integration between the IDP and the MTREF. It also ensures a balanced budget is tabled to Council for consideration and approval.

- **Importance of producing a balanced and credible MTREF**

A credible MTREF is one that is highly achievable, as it is in line with all agreed service delivery and performance targets. It contains revenue and expenditure projections that are consistent with current and past performance. These projections are also supported by documented evidence of future assumptions. Only activities that are consistent with the revised IDP are funded. This ensures that the IDP remains realistically achievable given KDM's financial constraints. A credible MTREF does not jeopardize financial viability, because it ensures that the financial position is maintained within generally accepted prudential limits and that obligations can be met. It also provides the Executive Directors with appropriate levels of delegation sufficient to meet their financial management responsibilities.

In accordance with MFMA Circular 74, the following key deadlines, inter alia, have been/shall be observed:

- **Schedule of Key Deadlines**

Tabling of draft MTREF to Council	March 2016
Submission of the tabled draft MTREF to the NT and relevant PT in both print electronic format (including Schedule A of the Municipal Budget & Reporting Regulations; Tables A1 to A10; Supporting Tables SA1 to SA37)	April 2016
Public Hearings & Consultations on the Draft MTREF	April 2016
Portfolio Workshops on the Draft MTREF	April/May 2016
Considering for the Approval of the Final MTREF; IDP & SDBIP	May 2016
Approval of the Final MTREF; IDP & SDBIP	June 2016
Submission of Approved MTREF to NT / PT/ COGTA (Council places the Approved MTREF on the website)	June 2016

These are the key deadlines, as originally approved by the Mayor, taking into account advice received from NT.

2.2 OVERVIEW OF ALIGNMENT OF ANNUAL BUDGET WITH INTEGRATED DEVELOPMENT PLAN

OVERVIEW OF ALIGNMENT OF ANNUAL BUDGET WITH INTEGRATED DEVELOPMENT PLAN

The Integrated development Plan (IDP) is a strategic document that clearly outlines the municipality's development objectives and provides a policy framework that guides management in decision making related to budgeting and planning.

An IDP will assist the municipality as follows:-

- It is a planning process that involves both the municipality and the public to achieve long term development.
- It assists in the co-ordination of the work of the local government and other spheres of government to improve the quality of life.
- It considers the existing conditions and problems and resources available for development.
- It considers the economic and social development needs of the municipal area.
- It sets a framework for land use, infrastructure, services and protection of the environment.

Below is a tabular representation of the IDP strategic objectives:-

KZN292 KwaDukuza - Supporting Table SA6 Reconciliation of IDP strategic objectives and budget (capital expenditure

trategic Objectiv	Goal	Ref	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand			Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
	Electricity		104,569	112,538	106,897	106,897	56,587	29,764	28,174
	Waste Management		1,344	1,803	1,455	1,455	320	820	70
	Community		3,725	5,277	3,918	3,918	2,203	3,350	805
BASIC SERVICE DELIVERY	Roads and Stormwater		111,493	160,379	174,323	174,323	133,632	135,638	100,585
	Cemeteries		1,481	15,862	16,686	16,686	19,000	19,200	15,813
	Housing		96	1,060	1,150	1,150	1,135	355	225
	Support Services/ Fleet		–	4,694	–	–	–	–	–
MUNICIPAL FINANCIAL	Financial Management and Admin		1,363	3,570	2,000	2,000	1,660	–	–
VIABILITY	Human Resources & Corporate		1,229	1,990	1,790	1,790	3,340	400	400
	Executive & Council		8,532	4,248	7,895	7,895	11,600	8,917	40
ECONOMIC DEVELOPMENT &	Local Economic Development		2,355	40,981	12,220	12,220	4,350	3,035	4,140
JOB CREATION	Integrated Planning		–	1,875	–	–	–	–	–
	Public Participation		–	–	–	–	120	1,190	140
SPATIAL ANALYSIS	Public Safety		7,801	17,226	4,981	4,981	6,776	10,190	21,800
	Fire and Emergency		–	460	–	–	–	–	–
	Sports and Recreation		1,572	3,382	6,868	6,868	3,860	200	200
Allocations to other priorities		3							
Total Capital Expenditure		1	**245,561**	**375,344**	**340,181**	**340,181**	**244,583**	**213,059**	**172,392**

References

1. Total capital expenditure must reconcile to Budgeted Capital Expenditure

2. Goal code must be used on Table SA36

3. Balance of allocations not directly linked to an IDP strategic objective

k capital balance

2.3 MEASURABLE PERFORMANCE OBJECTIVES AND INDICATORS

MEASURABLE PERFORMANCE OBJECTIVES AND INDICATORS

A municipality's Performance Management System is a mechanism to monitor, review and improve the implementation of its IDP and monitor progress made in achieving set goals as stipulated in the IDP. Effective service delivery relies on the IDP, effective utilisation of scarce resources and the PMS system.

The IDP is developed in conjunction with the community and a realistic budget and is reviewed annually. The IDP will consider, inter alia:-

- Existing conditions, problems and resources available for development
- Economic and social development needs of the community
- It sets a framework for land use, infrastructure and services.

The Service Delivery and Budget Implementation Plan is the tool used to align the budget to the IDP. The focus of the SDBIP is both Financial and non-financial measurable performance objectives in the form of service delivery targets.

An organisation scorecard is developed after taking into consideration the aspects as indicated/highlighted in the IDP and SDBIP. This scorecard will be used to monitor the performance of the Municipality.

The following highlights should be noted in the 2016/2017 draft MTREF:-

REVENUE

The following collection rates are anticipated for 2016/2017:-

- Electricity income ..... minimum collection rate of 90%
- Property rates income ..... minimum collection rate of 90%
- Refuse income ..... minimum collection rate of 90%

For further details kindly refer to Table SA 7

FREE BASIC SERVICES

The municipality has a responsibility to ensure that indigent households are provided with the basic municipal services.

Indigent households receive 75kwh of electricity each month, no charge to the consumer. Refuse for these low income areas are raised and credited from equitable share. Rates on properties below a certain value receive a 100% rebate.

INDIGENT POLICY

The indigent policy provides, inter alia, procedures and guidelines for the subsidisation of basic services and tariff charges to the indigent households.

Indigent registration drives are conducted annually during the second half of the financial year. The onus to re-apply for continued indigent support rests on the household. The criterion for benefits under this scheme is part of the credit control policy (Attached as Annexure B under Section 2.4).

An indigent customer shall automatically be deregistered if an audit or verification concludes that the financial circumstances of the indigent customer have changed to the extent that he/she no longer meets the qualifications. The indigent customer may at any time request de-registration.

PROVIDING FOR THE INDIGENTS

The "Equitable Share" grant enables municipalities to provide basic services to indigent households in an affordable manner.

KDM has undertaken to ensure that indigent households are targeted effectively in the provision of basic municipal services. The Council of KDM has an indigent support database that is updated annually, in accordance with the policy above.

2.4 OVERVIEW OF BUDGET RELATED POLICIES

OVERVIEW OF BUDGET-RELATED POLICIES

A. The budget process is guided and governed by relevant legislation and budget related policies. The following are key budget policies that are considered during the draft MTREF process. The policies are attached as Annexures A - M to the MTREF, and are also available from KDM upon request.

1. Rates Policy (Annexure A)

The Rates Policy applies to all currently rated properties and also covers exemptions, rebates and reductions. This policy ensures that all new rates are tabled to Council for approval, before being implemented. The Rates Policy is in line with MPRA.

2. Credit Control & Debt Collection Policy (Annexure B)

The Credit Control & Debt Collection Policy, adopted by Council, focuses on all outstanding debt and aims to promote a culture of good payment habits amongst debtors. Debtors have a responsibility towards the payment of their accounts. This policy implements an appropriate, innovative system of debt collection, which is also cost-effective. The aim of this policy is to ensure that debt is collected in the shortest possible time, without any interference in the process, thereby reducing all municipal debt.

The Credit Control & Debt Collection Policy ensures a sensitive, transparent and equitable approach to debt recovery. It prescribes methods to effectively and efficiently deal with those who default on payments, whilst taking indigent consumers into consideration and keeping costs to a minimum.

3. Indigent Policy (Annexure C)

The objective of the Indigent Policy is to ensure the following:-

- The provision of basic series to indigent households in a manner that is sustainable, within the financial and administrative capacity of the Council.
- To provide procedures and guidelines for the subsidisation of basic service charges to its indigent households, using Council's budgetary provisions, according to prescribed guidelines.

Indigent households, in terms of this policy, qualify for

- An electricity subsidy (based on a certain number of kWh)
- A 100% refuse subsidy
- A subsidy for service charges

All conditions stated in this policy must be met before a household may be registered as "Indigent". Households are required to formally apply for relief and must register each year for indigent support. The prescribed documentation is available from KDM Offices. Annually the municipality runs a publicised indigent registration campaign to register all indigent households.

4. Tariff Policy (Annexure D)

In terms of Section 74 of the Local Government Municipal Systems Act 2000, a municipal Council must adopt and implement a Tariff Policy. The Tariff Policy is the policy for levying fees; rates or taxes for the municipal services provided by KDM. Tariff calculations are based on the nature of the service provided and treat all users of municipal services equally, by ensuring that consumers pay in proportion to the amount of services consumed.

This policy covers the Tariff Determination Process and also the Classification and Pricing Strategies of Services. It highlights the fact that all proposed tariffs are presented to the community of KwaDukuza during the Council's consultation process in respect of the MTREF. The aims of this policy are

- To promote local economic development' growth and competiveness
- To cater for the indigent households whilst keeping rates affordable
- To ensure financial sustainability of service delivery

This Policy complies with the MSA.

5. Cash Management & Investment Policy (Annexure E)

In terms of Section 13 (2) of the MFMA, a municipality must adopt a policy dealing with cash management and investments. The Investment & Cash Management Policy ensures that all investments are made in an effective and efficient manner and generate the best return for the KDM. This policy ensures that all investments made take into account the preservation and safety of the principal and appropriate liquidity.

6. Borrowings Policy (Annexure F)

The Borrowings Policy establishes a framework for incurring debt. It must be noted, however, that KDM does not raise any short-term debt. The guidelines provided in this policy ensure that KDM adheres to all statutory requirements regarding long-term debt. This policy aims to obtain funds at the lowest possible interest rates, and with minimum risk.

7. Supply Chain Management Policy (Annexure G)

A municipality is required in terms of Section 111 of the MFMA to develop and implement a Supply Chain Management Policy. The comprehensive Supply Chain Management Policy governs, inter alia, the procurement of goods and services; disposal of goods and selecting contractors to aid the Municipality in service delivery.

8. Virements Policy (Annexure H)

The Virements Policy is in place to ensure good budgeting practice, effective financial management and improved budgetary controls. This policy established a framework for managers to administer their budgets successfully and remain within limitations.

9. Budget Policy (Annexure I)

The Budget Policy sets out the principles followed by KDM in drafting the MTREF. This policy covers the responsibilities of the Mayor; the MM; the CFO and other senior managers in preparing the MTREF. The operating and capital budget; budget funding; budget transfers; unavoidable expenditure and the budget preparation process are covered extensively.

10. Funding & Reserve's Policy (Annexure J)

The Funding & Reserves Policy is aimed at ensuring that the KDM procures sufficient and cost-effective funding to achieve its capital expenditure objectives in an optimum manner. This policy must be adhered to in the procurement of funding, whilst considering the maturity profile of KwaDukuza' s assets and liabilities.

This policy sets out the assumptions and methodology for estimating:

- Revenue;
- Revenue that will not be collected;
- Proceeds from the disposal of assets;
- Proceeds from borrowings; and
- Funds to be set aside in Reserves (excluding Reserves held in order to comply with GRAP standards)

11. Fixed Asset Management Policy (Annexure K)

The Fixed Asset Management Policy governs the acquisition, utilisation, control, maintenance and disposal of assets of KDM. This policy ensures that assets are managed in an economical,

effective and efficient manner throughout their life cycles, to achieve the maximum level of service.

12. Long Term Financial Planning (Annexure L)

A policy has been developed on the Long term financial planning of the Municipality to achieve KwaDukuza's 2030 vision.

Council reviews all budget-related policies annually. These policies are in compliance with all relevant legislation.

13. Infrastructure, Investments & Capital Projects (Annexure M)

This policy deals with investments in Infrastructure and Capital Projects to address the backlogs in service delivery as well as to promote economic growth in KwaDukuza.

ANNEXURE A

RATES POLICY

KWADUKUZA MUNICIPALITY

KWADUKUZA
MUNICIPALITY

DRAFT RATES POLICY

1. DEFINITIONS

"Act" means the Local Government: Municipal Property Rates Act (No. 6 of 2004) -and the regulations as promulgated in terms of the said Act.

"Agent" In relation to the owner of a property, means a person appointed by the owner of the property.

a) to receive rental or other payments in respect of the property on behalf of the owner; or

b) to make payments in respect of the property on behalf of the owner;

"Agricultural property" means property that is used primarily for agricultural purposes but excludes any portion thereof that is used commercially for the hospitality of guests, and excludes the use of the property for the purpose of eco-tourism or for the trading in or hunting of game;'

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"Amendment Act" means the Local Government: Municipal Property Rates Amendment Act No. 29 of 2014

"Annually" Means once every financial year.

"Appeal board" Means a valuation appeal board established in terms of Section 56 of the Act.

"Apartments and Villas" Means a dwelling house, cabana, cottage, chalet, bungalow, flat studio, apartment, villa, where the owner/agent does not reside and facilities and equipment are provided for guests to cater for themselves as temporary holiday accommodation. The facilities should be adequate to cater for the maximum advertised number of residents the facility can accommodate. The booking is usually done through an agent and check in procedures would not normally be completed on site

"Assistant municipal valuer"means a person designated as an assistant municipal valuer in terms of section 35(1) or (2)of the Act

"Backpacker/Hostelling Establishment" Means an accommodation facility that offers a range of alternative sleeping arrangements i.e. dormitories, en-suite bedrooms, bungalows, etc as well as communal facilities. Selected meals may be provided, however, adequate facilities must also be provided to cater for the advertised number of guests. Only establishments that cater for transient guests qualify. Check-in procedures are usually completed on site, and the owner/manager may reside on the site.

"Bed & Breakfast" Means an establishment, which is primarily a dwelling and makes excess rooms available to transient guests. The bathrooms may or may not be en suite. This establishment may be managed by the owner and/or designated person. Breakfast may be available for all guests. Public areas are usually shared by guests and owners/hosts alike.

"Category" means (a) in relation to property, a category of properties determined in terms of Section 8 of the Act and (b) -

in relation to owners of properties, means a category of owners determined in terms of Section 15(2) of the Act.

"Data-collector" A person designated as a data- collector in terms of section 36 of the Act

"Date of valuation" The date determined by a municipality in terms of Section 31(1) of the Act.

"Day" means when any number of days are prescribed for the performance of any act, those days must be reckoned by excluding the first and including the last day, unless the last day falls on a Saturday, Sunday or any public holiday, in which case the number of days must be reckoned by excluding the first day and also any such Saturday, Sunday or public holiday

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"District Municipality" A municipality that has municipal executive and legislative authority in an area that includes more than one municipality, and which is described in Section 155 (1) of the Constitution as a category C Municipality.

"Effective date"

a) In relation to a valuation roll, means the date on which the valuation roll takes effect in terms of Section 32(1) of the Act; or

b) In relation to a supplementary valuation roll, means the date on which a supplementary valuation roll takes effect in terms of Section 78(2)(b) of the Act.

"Exclusion" In relation to a municipality's rating power, means a restriction of that power as provided for in Section 17 of the Act.

"Exemption" In relation to the payment of a rate, means an exemption granted by a municipality in terms of Section 15 of the Act.

"Financial year" Means the period starting from 1 July in a year to 30 June the next year.

"Guesthouse (maximum 12 rooms in S.R. zone)" Means an establishment that is purposely built/ altered for the sole use of providing transient guests with accommodation. This establishment shall be occupied by and may be managed by the owner or manager/host/hostess. The public areas are for the exclusive use of the guests. This facility will offer breakfast and depending on location, dinner and other facilities may be offered.

"Income Tax Act" The Income Tax Act, 1962 (Act No. 58 of 1962

"Indigent" means an owner or person who is in permanent occupation of the property and qualifies for indigent relief in terms of the Municipality's indigent policy;

"Land reform beneficiary" In relation to a property, means a person who:-

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a) acquired the property through-

i) the Provision of Land and Assistance Act, 1993 (Act No. 126 of 1993); or

ii) the Restitution of Land Rights Act, 1994 (Act No. 22 of 1944);

b) holds the property subject to the Communal Property Associations Act, 1996 (Act No. 28 of 1996); or

holds or acquires the property in terms of such other land tenure reform legislation as may pursuant to Section 25(6) and (7) of the Constitution be enacted after this Act has taken effect.

"Land Tenure right" means a land tenure right as defined in section 1 of Upgrading of Land Tenure Rights Act, 1991 (Act No. 112 of 1991)

"Local community" In relation to a municipality-

a) means that body of persons comprising-

i) the residents of the Municipality;

ii) the ratepayers of the Municipality;

iii) any civic organisation and non-governmental, private sector or labour organisations or bodies which are involved in local affairs within the Municipality; and

iv) visitors and other people residing outside the Municipality who, because of their presence in the Municipality , make use of services or facilities provided by the Municipality; and

b) includes, more specifically, the poor and other disadvantaged sections of such body of persons.

"Local Municipality" A municipality that shares municipal executive and legislative authority in it's area with a district municipality within whose area it falls, and which is described in Section 155(1) of the Constitution as a category B municipality.

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"Market Value" In relation to a property, means the value of the property determined in accordance with Section 46 of the Act.

"MEC for local government" The member of the Executive Council of a province who is responsible for local government in that province.

"Minister" The cabinet member responsible for local government

"Multiple purposes" In relation to a property, means the use of a property for more than one purpose subject to Section 9 of the Act

"Municipal Council or Council" means the council of the KwaDukuza Municipality as constituted to in section 18 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998) ~~A municipal council referred to in Section 18 of the Municipal Structures Act.~~

"Municipal Finance Management Act" The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003);

The Municipality" means the KwaDukuza Municipality ; (a) established in terms of section 155(6) of the Constitution, 1996, and established by and under section 11 and 12 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998), read with sections 3, 4 and 5 of the KwaZulu-Natal Determination of Types of Municipality Act, 2000 (Act No. 7 of 2000) and b) as a geographical area, means a municipal area demarcated in terms of the Local Government: Municipal Demarcation Act, 1988 (Act No. 27 of 1988)

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"Municipal Manager" A person appointed in terms of Section 82 of the Municipal Structures Act;

"Municipal Structures Act" The Local Government: Municipal Structures Act, 1988 (Act No. 117 of 1998.

"Municipal Systems Act" The Local Government: Municipal Systems Act 2000 (Act No. 32 of 2000).

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"Municipal Valuer or Valuer of a Municipality" A person designated as a municipal valuer in terms of Section 33(1) of the Act.

"Newly rateable property" Any rateable property on which property rates were not levied before the end of the financial year preceding the date on which this Act took effect, excluding

a) a property which was incorrectly omitted from a valuation roll and for that reason was not rated before that date; and

b) a property identified by the Minister by notice in the Gazette where the phasing-in of a rate is not justified.

"Occupier" In relation to a property, means a person in actual occupation of a property, whether or not that person has a right to occupy the property;

"Office bearer", in relation to places of public worship, means the primary person who officiates at services at that place of worship

"Official residence", in relation to places of public worship, means –

(a) a portion of the property used for residential purposes; or

(b) one residential property, if the residential property is not located on the same property as the place of public worship,

registered in the name of the religious community or registered in the name of a trust established for the sole benefit of a religious community and used as a place of residence for the office bearer.

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"Organ of State" An organ of state as defined in Section 239 of the Constitution.

"Owner"

a) In relation to a property referred to in paragraph of the definition of property, means a person in whose name ownership of the property is registered;

b) In relation to a right referred to in paragraph (b) of the definition of property, means a person in whose name the right is registered;

c) In relation to a land tenure right referred to in paragraph (c) of the definition of property , means a person in whose name the right is registered or to whom it was granted in terms of legislation; or

d) Definition of property, means the organ of state which owns or controls that public service infrastructure as envisaged in the definition of "publicly controlled",

Provided that a person mentioned below may for the purposes of this Act be regarded by a municipality as the owner of a property in the following cases:

i) A trustee, in the case of a property in a trust excluding state trust land;

ii) An executor or administrator, in the case of a property in a deceased estate;

iii) A trustee or liquidator, in the case of a property in the estate of a person under judicial management;

iv) A curator, in the case of a property in the estate of a person under curatorship;

v) A person in whose name a usufruct or other personal servitude is registered, in the case of a property that is registered in the name of the Municipality and is leased by it; or

vi) A buyer, in the case of a property that was sold by a municipality and of which possession was given to the buyer pending registration of ownership in the name of the buyer;

"Pensioner" A South African citizen, who receives regular payment from the state or former employer after retirement, or the surviving spouse who receives a regular payment from the former employer of the late spouse, or a natural person, who is a South African citizen, over the age of 60 years.

"Parent property" A parent property is described as such in a service level agreement, and that has been approved for township development in terms of the Development Facilitation Act 67 of 1995, the Natal Ordinance No 27 of 1949, or the KwaZulu-Natal Planning and Development Act 6 of 2008.

"Permitted use" In relation to a property, means the limited purposes for which the property may be used in terms of

a) any restrictions imposed by-

i) a condition of title;

ii) a provision of a town planning or land use scheme; or

iii) any legislation applicable to any specific property or properties; or

b) any alleviation of any such restrictions;

"Person" Includes an organ of state.

"Primary Developer" A primary developer of a parent property is the legal entity, or successor in title in the event of a sale of a property's development rights, that entered into a service level agreement with the Municipality. The description of the parent property must be stated in the service level agreement.

"Primary Property" Means the property on which the owner resides

"Property"

a) immovable property registered in the name of a person, including, in the case of a sectional title unit registered in the name of a person/legal entity;

b) a right registered against immovable property in the name of a person/legal entity, excluding a mortgage bond registered against the property;

c) a land tenure right registered in the name of a person/legal entity or granted to a person/legal entity in terms of legislation; or

d) public service infrastructure;

"Property Register" A register of properties referred to in Section 23 of the Act.

"Property Development" A major development primarily for residential properties, but also including such other categories as may be authorised, arising from a DFA or Land PTB approval or directly in terms of the Municipality's Town Planning Scheme, and in which all the internal infrastructure and community facilities are provided by the Primary Developer.

"Protected area" An area that is or has to be listed in the register referred to in Section 10 of the Protected Areas Act.

"Protected Areas Act" The National Environmental Management: Protected Areas Act, 2003

"Publicly controlled" Owned by or otherwise under the control of an organ of state, including

a) a public entity listed in the Public Finance Management Act, 1999 (Act No.1 of 1999);

b) A municipality; or

c) A municipal entity as defined in the Municipal Systems Act

"Public Benefit Organisation" Means an organisation as described in Section 30 of the Income Tax Act

"Public Service Infrastructure" Publicly controlled infrastructure of the following kinds:

(a) national, provincial or other public roads on which goods, services or labour move across a municipal boundary;

(b) water or sewer pipes, ducts or other conduits, dams, water supply reservoirs, water treatment plants or water pumps forming part of a water or sewer

(c) power stations, power substations or power lines forming part of an electricity scheme serving the public;

(d) gas or liquid fuel plants or refineries or pipelines for gas or liquid fuels, forming part of a scheme for transporting such fuels;

(e) railway lines forming part of a national railway system;

(f) communication towers, masts, exchanges or lines forming part of a communication system serving the public;

(g) runways, aprons and the air traffic control unit at national or provincial airports, including the vacant land known as the obstacle free zone surrounding these, which must be vacant for air

navigation purposes;

(h) breakwaters, sea walls, channels, basins, quay walls, jetties, roads, railway or infrastructure used for the provision of water, lights, power, sewerage or similar services of ports, or navigational aids comprising lighthouses, radio navigational aids, buoys, beacons or any other device or system usteod assist the safe and efficient navigation of vessels;

of 1999);

(i) any other publicly controlled infrastructure as may be prescribed; or

(j) rights of way, easements or servitudes in connection with infrastructure mentioned

in paragraphs (a) to (i)

"Rate" A municipal rate on property envisaged in section 229 (1) (a) of the Constitution;

"Rateable property" Property on which a municipality may in terms of Section 2 levy a rate, excluding property fully excluded from the levying of rates in terms of Section 17 of the Act.

"Register"

a) means to record in a register in terms of –

i. the Deeds Registries Act, 1937 (Act No. 47 of 1937); or

ii. the Mining Titles Registration Act, 1967 (Act No. 16 of 1967); and

b) Includes any other formal act in terms of any other legislation to record-

iii. a right to use land for or in connection with mining purposes; or

iv. a land tenure right;

"Residential property" A property included in a valuation roll in terms of Section 48 (2) (b) of the Act as residential.

"Sectional Titles Act" The Sectional Titles Act, 1986 (Act No. 95 of 1986)

"Sectional title unit" A unit defined in Section 1 of the Sectional Titles Act

"Specified public benefit activity" An activity listed in item 1 (welfare and humanitarian), item 2 (health care) and item 4 (education and development) of Part 1 of the Ninth Schedule to the Income Tax Act.

"SPLUMA" Spatial Planning and Land Use Management No 16 of 2013

"State Trust Land" Land owned by the state-

a) in trust for persons communally inhabiting the land in terms of a traditional system of land tenure;

b) over which land tenure rights were registered or granted; or

c) which is earmarked for disposal in terms of the Restitution of Land Rights Act, 1994 (Act No. 22 of 1994)

"Vacant property" means –

a) property on which no immovable improvements have been erected; or

b) in the case of property on which immovable improvements are being constructed, where such property cannot be permanently occupied

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2. INTRODUCTION

The Municipality has the power to levy a rate on property in its area of jurisdiction. Section 3 (1) of The Local Government Municipal Property Rates Act No. 6 of 2004(herein referred to as the MPRA) and Section 62 (1) (f) of the Local Government Finance Management Act 56 of 2003 (herein referred to as the MFMA)requires the Municipality to develop and adopt a rate policy consistent with the said Act on levying of rates on rateable property.

Section 3 of the Act provides that the Rates Policy takes effect on the effective date of the valuation roll prepared by the Municipality In terms of this Act.

This document sets out the Policy of the Municipality and must be read with the MPRA. In applying this Policy, the Municipality will meet the requirements of the MPRA and the MFMA, including any regulations made under these Acts.

2.1 Annual review of the Rates Policy

The Municipal Council shall review this Policy annually and if necessary, amend it. The amended Policy must accompany the Municipality's annual budget when it is tabled before Council in terms of the Municipal Finance Management Act and the Municipality must follow the community participation process envisaged in the Municipal Systems Act.

2.2 Liability for Rates

Rates levied on a property must be paid by the owner of the property. Owners are jointly and severally liable for payment of rates on the property. Service of accounts or documents or process on any one owner is deemed to be service on all owners.

2.3 Amount due for Rates

The Municipality will by resolution as part of each annual operating budget process, determine a rate in the rand for every category of property.

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3. THE PURPOSE OF THIS POLICY

The purpose of this policy is to:

3.1 comply with the provisions Section 3 of the Municipal Property Rates Act, 2004 (Act No. 6 of 2004);

3.2 determine the methodology and to prescribe procedures for the implementation of the Act;

3.3 determine criteria to be applied for the levying of differential rates for different categories of properties;

3.4 determine or provide criteria for the determination of categories of properties and categories of owners of properties for categories of properties;

3.5 determine criteria to be applied for granting exemptions, rebates and reductions;

3.6 determine how the Municipality's powers must be exercised in relation to multipurpose properties;

3.7 determine measures to promote local economic and social development; and

3.8 identify which categories or properties the Municipality has elected not to rate as provided for in Section 7 of the Act.

4. DIFFERENT CATEGORIES OF PROPERTY

4.1 Section 8 of the Act provides for different categories of property that may be adopted by Municipalities for the purpose of levying different rates and/or exemptions and rebates. The categories of property are determined according to the actual use of the property and the property shall be rated on such actual use. A change in the use may result in a change in the category of the property. The Municipality has adopted the following categories:

a) Residential properties.

b) Industrial,

c) Business and commercial properties including privately run institutions.

d) Agricultural properties:

e) Properties owned by an organ of state and used for public service purposes

f) Public service infrastructure properties

g) Properties owned by public benefit organisations and used for specified public benefit activities

h) Vacant land.

i) Multiple use properties.

5. CRITERIA FOR DIFFERENTIAL RATING FOR DIFFERENT CATEGORIES OF PROPERTIES

5.1 The criteria for weighting the categories listed in Section 4 of this Policy for the purpose of determining rate randages for each category are as follows:

a) The general economic and financial strength or weakness of owners of a category compared to other categories.

b) Vacant land will be rated higher (in terms of a Cent in the Rand) as the Municipality is encouraging owners to develop it and also to discourage speculation by owners.

c) Differential rating among the various property categories will be done by way of setting different rate randage for each property category rather than by way of reductions and rebates. This is much simpler for citizens to understand and thus promotes the principle of transparency.

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6. CRITERIA FOR RATING MULTIPLE USE PROPERTY

The following criteria shall be applied by the Municipality:

6.1 By apportioning the market value of a property to the different purposes for which the property is used for.

6.2 Applying the relevant rate randage to the corresponding apportioned market value.

6.3 If the market value cannot be apportioned to its various uses, then such property will be valued according to the dominant (main or primary) use.

7. CRITERIA FOR EXEMPTION, REBATES AND REDUCTIONS

7.1 The criteria used for the purpose of rates exemption, rebates and reductions areas follows:

a) Indigent status of the owner of a property.

b) Sources of income of the owner of a property.

c) Pensioner's ability to pay.

d) Social or economic conditions of the area where the owners of property is located for example an area declared by the National or Provincial Government to be a disaster area within the meaning of Disaster Management Act, 2002 to the extent that the significantly negatively affected.

e) Market value of residential property below a determined threshold.

8. GRANTING OF EXEMPTIONS, REBATES AND REDUCTIONS

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The criteria developed for the granting of exemptions, rebates and reductions for the different categories will be considered after an application accompanied by the relevant documents (SARS status, pension or social grant proofs) including affidavit has been lodged with the Municipality. The necessary rebates shall be determined by Council. Prescribed application forms may be obtained from the Finance Offices.

8.1 Properties qualifying for Exemption

8.1.1. Protected areas and environmentally sensitive areas

a) In terms of Section 17 (1)(e) of the MPRA, the Municipality may not levy a rate on those parts of a special nature reserve, national park or nature reserve within the meaning of the Protected Areas Act, or of a national botanical garden within the meaning of the National Environmental Management Biodiversity Act, 2004, which are not developed or used for commercial, business, agricultural or residential purposes. In addition, Section 17(2)(a) states that the exclusion from rates of a property referred to in Section 17(1)(e) lapses the declaration of that property as a special nature reserve, national part, nature reserve or national botanical garden, or as part of such a reserve, park or botanical garden is withdrawn in terms of the applicable Act mentioned in that Section 17(1)(e).

b) In addition to these areas, the Municipality will exempt from rates any environmentally sensitive area that is recognised as such by the Council. When such an area is located on part of a property that has other land use types, then rates will only be portioned to the other types if applicable. Applications in this regard must be made to the Council for recognition and approval of the environmentally sensitive areas.

8.1.2. Land reform beneficiaries

a) Section 17(1)(g) of the Act states that a property belonging to a land reform beneficiary or his or her heirs, shall be excluded from rates, provided that this exclusion lapses ten years from the date on which

such beneficiary's title was registered in the office of the Registrar of Deeds. In terms of Section 21(1)(b) of the Act the rates on these properties must be phased in over a period of 3 years

8.1.3. Properties used for residential purposes

In addition to the statutory reduction of R15 000, a further reduction of R85 000 is approved for property values exceeding R130 000. Persons owning property with a rateable value of R130 000 and below will be not be liable for the payment of rates.

8.1.4. Places of Worship

a) The Municipality may not levy a rate on properties registered in the name of and used primarily, or zoned as, as a place of public worship by a religious community, including an official residence registered in the name of that community which is occupied by an office-bearer of that community who officiates at services at that place of worship.

8.2. Properties qualifying for rebates and discounts

8.2.1. Newly Rateable Properties

a) Any rateable property on which property rates were not levied before the end of the financial year preceding the date on which this Act took effect, excluding

i) a property which was incorrectly omitted from a valuation roll and for that reason was not rated before that date; and

ii) a property identified by the Minister by notice in the Gazette where the phasing-in of a rate is not justified.

b) The rates for all newly ratable properties will be phased in over a period of 3 years according to the following percentages:-

iii) 75% discount for the first year

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iv) 50% discount for the second year

v) 25% discount for the third year

8.2.2. Public Service Infrastructure

a) The Municipality recognises that public service infrastructure e.g. infrastructure owned by Telkom, Eskom, South African National Roads Agency Limited (SANRAL) play a significant role in the growth and sustainability of the economy of Municipality.

b) Rates are not levied on the first 30% of the market value of public service infrastructure

a) In addition, certain properties are exempt from the payment of rates and the calculation of rates are being phased out as stipulated in the Amendment Act

8.2.3. Properties owned by an organ of state and used for public service purposes.

The following public service properties will be entitled to a separate rate tariff determined by Council from time to time:

i) Hospitals and clinics

ii) Schools, pre-schools, early childhood development centres or further education and training colleges

iii) National and provincial libraries and archives

iv) Police stations.

v) Correctional facilities

vi) Courts of law

but excludes property contemplated in the definition of "public service infrastructure"

8.2.4. Agricultural properties

a) Properties that are rated as agricultural shall be entitled to a rebate as determined by Council from time to time.

8.2.5. Residential properties that are part of a township

a) Rates on a property will become payable from the date on which the subdivision or consolidation of the property was registered in the Deeds Office.A parent property may be rated, in terms of the Municipal Property Rates Act, from the date its first subdivision is registered in the Deeds Office if the parent property is not already registered in the Deeds Office.

8.2.6. Residential properties that are part of a gated community

a) In gated communities where property owners are all members of an association and that association is, by agreement of its members and the Municipality, responsible for the maintenance and replacement of all or part its services to the community, a rebate will be allowed by Council. This rebate will be determined according to the percentage of services provided by Council in accordance with the standards and costs of services supplied by Council in the particular financial year.

8.2.7. Commercial and Industrial Properties

The following rebates shall be granted to commercial and industrial properties, subject to criteria/conditions set out below:

100% REBATE	YEAR 1
90% REBATE	YEAR 2
80% REBATE	YEAR 3

70% REBATE	YEAR 4
60% REBATE	YEAR 5
No incentive	From YEAR 6

a) A Council Resolution approving such incentives must be adopted prior to establishment. The application for developer's/investor incentives shall be submitted as a separate application concurrently with the development planning application. The submission to Council when seeking approval shall stipulate the terms and conditions applicable in respect of this incentive scheme. Factors to be considered, but not limited to, are benefits that would accrue to the community and local economic development. The following are a few of the factors that will be considered when assessing the application for incentives:

(i) Investment to the Priority Economic Sector as per KwaZulu-Natal Provincial Growth and Development Strategy and New Growth Path,

(ii) Agreeing to sign the Service Level Agreement and to pay for all infrastructure related costs within the agreed period not exceeding the rebates years,

(iii) The municipal accounts are in order or up to date,

(iv) Job Creation – during the construction and operational phase.

(v) Skills Development – during construction and operational phase.

(vi) Use of local suppliers and SMMEs during the construction and operational phase,

(vii) Enterprise Development programme,

(viii) Adherence to the BBBEE Act and relevant guidelines,

(ix) Corporate Social Investment plan to the local communities or communities identified by the municipality,

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The above factors shall form part of the detailed motivation or proposal/application to Council for the developer's/investor incentives, which will be assessed on its own merits and approved by Council.

b) A parent property shall be rated from date of approval in terms of the Development Facilitation Act 67 of 1995, the Natal Ordinance No 27 of 1949, he KwaZulu-Natal Planning and Development Act 6 of 2008 or SPLUMA. A subdivision registered off a parent property will be granted the rebate applicable from Year 1 from the date of registration of the subdivision in the Deeds Office.

c) The incentive granted in Year 1 shall be calculated from date of approval or effective date to the end of that financial year.

d) The rebate shall not be granted, or if granted be reversed, should the respective conditions of establishment not be met, or any section of the relevant Town Planning Scheme, Planning legislation, or National Building Regulations, be contravened.

8.2.8. Developers Incentives (Residential)

Developers incentives (residential) will no longer be granted from the 2016/17 financial year unless stipulated in an existing service level agreement, in which case the following shall apply:

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a) Primary Developers who have signed a Service Level Agreement with Council will be entitled to the rebates listed below. The incentives will be reviewed annually.

100% REBATE	YEAR 1
100% REBATE	YEAR 2
90% REBATE	YEAR 3

80% REBATE	YEAR 4
70% REBATE	YEAR 5
60% REBATE	YEAR 6
50% REBATE	YEAR 7
No incentive	From YEAR 8

b) A parent property shall be rated from date of approval in terms of the Development Facilitation Act 67 of 1995, the Natal Ordinance No 27 of 1949, or the KwaZulu-Natal Planning and Development Act 6 of 2008.

c) The incentive granted in Year 1 shall be calculated from date of approval to the end of that financial year.

d) The rebate shall not be granted, or if granted be reversed, should the respective conditions of establishment not be met, or any section of the relevant Town Planning Scheme, Planning legislation, or National Building Regulations, be contravened.

- ~~**Developers incentives (residential) will no longer be granted from the 2016/17 financial year unless stipulated in an existing service level agreement**~~

8.3 Owners Qualifying For Exemptions

8.3.1 Indigent persons

a) Any indigent person who owns residential improved property below a valuation determined by Council will be exempted from paying rates.

b) Any indigent person who owns vacant residential property below a valuation determined by Council will be exempted from paying rates.

8.3.2 Public Benefit Organisations

Any organisation that is registered as a Public Benefit Organisation, in terms of Section 30 of the Income Tax Act, will be granted a rebate as determined by Council on condition that the property is used for an activity listed in item 1 (welfare and humanitarian), item 2 (health care) and item 4 (education and development) of Part 1 of the Ninth Schedule to the Income Tax Act.

8.4 Owners Qualifying For Rebates

8.4.1 Pensioners

Pensioners may be granted a rebate on the primary property as determined by a resolution of Council at its annual budget meeting subject to the following:

a) The applicant must meet the following criteria:

i) He/She must produce a bar coded identity document,

ii) He/She must be the owner of the primary property. This includes co-owners who are married to each other or property owned solely by either spouse,

iii) He/She must permanently reside on the primary property, provided that the primary property is not used as a bed and breakfast or guest house establishment,

iv) In the case of a usufruct, the usufruct must be registered over the whole property and the title deed must be produced.

v) In the case of multiple ownership, all owners must meet the qualifying criteria listed above.

vi) The pension must be the only source of income

vii) In the case of a trust, a copy of the deed of trust indicating the owners of the trust and copies of their identity documents must be submitted with the application form

viii) The property must be registered in the name of a natural person and not a company or close corporation.

ix) The value of the rebate will be at the discretion of Council.

b) Applicants for such rebates must submit sworn affidavits concerning their income status to the Municipality.

c) The pensioners rebate will lapse:

i) On death of the applicant,

ii) On transfer of the respective property,

iii) When the applicant ceases to reside permanently on the property,

d) Applications shall be implemented with effect from the next practical billing cycle following the date of application.

e) Further, Council may determine different rebates for pensioners within certain age categories, eg. pensioners below 65 years, between 65 and 75 years, and those over 75 years.

8.4.2 Recipients of disability grants and persons who have been medically boarded

a) Disability grantees or medically boarded persons may on annual application be granted a rebate as determined by a resolution of Council at its annual budget or with effect from the next practical billing cycle following the date of application subject to the following:

i) Disabilities grantees, the applicant must be in possession of a letter issued by the Department of Social Welfare, confirming receipt of a disability grant.

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ii) Medically boarded persons : the applicant must produce a letter from the applicant's employer or the underwriter for the employer confirming medical boarding,

iii) The applicant must produce a bar coded identity document,

iv) The applicant must be the owner of the primary property provided that the primary property is not used as a bed and breakfast or guest house establishment. This includes co-owners who are married to each other or property owned solely by either spouse,

v) The applicant must permanently reside on the primary property,

vi) In the case of a usufruct, the usufruct must be registered over the whole property and the title deed must be produced.

vii) In the case of multiple ownership, all owners must meet the qualifying criteria listed above.

viii) The grant/pension must be the only source of income.

ix) In the case of a trust, a copy of the deed of trust indicating the owners of the trust and copies of their identity documents must be submitted with the application form

x) The property must be registered in the name of a natural person and not a company or close corporation.

xi) The value of the rebate will be at the discretion of Council.

b) The rebate will lapse :

i) On death of the applicant,

ii) On transfer of the respective property,

iii) When the applicant ceases to reside permanently on the property,

iv) If a medically boarded person gains employment.

c) Applications shall be implemented with effect from the next practical billing cycle following the date of application.

8.4.3 Child Headed Households

a) Property shall be classified as child headed household if the minors in the household have been investigated by a social worker from the Department of Social Development and declared as such.

b) Such child headed household may receive a rebate as determined by a resolution of Council at its annual budget from the date as determined by the Chief Financial Officer subject to the following:

i) The terminally ill parent, the child or the deceased estate of the parent as aforesaid must be the owner of the property.

c) Application must be accompanied by:

i) Confirmation from the Department of Social Development that the above criteria have been met and the property is one that is a child headed household: If the parent is deceased,

ii) A copy of the letter of executorship or administration of the deceased estate,

iii) A copy of the liquidation and distribution account showing the transfer of the property to the minors,

iv) The death certificate of the parent,

v) If the parent is terminally ill, a copy of the District Surgeons Report confirming his/her status and

vi) Birth certificate/s of minors residing on the property.

d) The minors must reside permanently on the property,

e) The value of the applicant's property must not exceed a value as determined by a resolution of Council as its annual budget.

f) Applications must be renewed annually by the Department of Social Welfare.

g) The rebate will lapse:

i) When the minor reaches the age of majority,

ii) On alienation of the property,

iii) When the minors ceases to reside permanently on the property,

iv) If the Department of Social Development no longer regards the household as being Child Headed,

8.5 Natural Disasters

Properties that have been damaged by a natural disaster, as defined in terms of the Disaster Management Act 57 of 2002, may be re-valued on application as at the date of such natural disaster in accordance with the Act.

8.6 Bed & Breakfast Accommodation

Bed & Breakfast establishments will receive either a rebate, or be rated at a concessionary tariff, as determined by Council at its annual budget. Confirmation of type of hospitality establishment shall be provided by Council's Town Planning Department. The following are the qualifying criteria:

a) The owner of the property must permanently reside on the property. In the case of a company, close corporation or trust being the registered owner, at least one member / director thereof must reside permanently on the property, subject to any members of such companies, close corporations and trusts not being a member of another company , close corporation or trust that owns a bed and breakfast establishment .

b) The bed & breakfast must be registered with a properly constituted organisation as may be approved by the Municipality from time to time.

c) The bed & breakfast must only offer accommodation facilities and dining facilities to registered guests. Establishments that offer conference facilities, spa, hair salons etc will not qualify.

d) The owner must provide details of the establishment in respect of total size of the developed property, total number of rooms and facilities available to guests. This will be required to be certified by a member of the Association.

8.6.1 Rebate/Rate tariff

a) Bed & Breakfast establishment with less than or equal to 3 bedrooms shall be rated as residential

b) Bed & Breakfast establishment with more than 3 bedrooms but less than or equal to 9 bedrooms may be rated as residential for commercial purposes and may receive a rebate, or a concessionary rate tariff may be applied, as resolved by Council in the annual budget.

8.7 Guest Houses

Owners of guest houses will receive either a rebate, or be rated at a concessionary tariff, as determined by Council at its annual budget. Confirmation of type of hospitality establishment shall be provided by Council's Town Planning Department. The following are the qualifying criteria:

a) The guest house must be registered with a properly constituted organisation as may be approved by the Municipality from time to time.

b) The guest house must only offer accommodation facilities and dining facilities to registered guests. Establishments that offer conference facilities, spa, hair salons etc will not qualify.

c) The owner must provide details of the establishment in respect of total size of the developed property, total number of rooms and facilities available to guests. This will be required to be certified by a member of the Association.

8.7.1 Rebate/Rate tariff

a) Establishments with 1 to 6 bedrooms will be rated as residential used for commercial purposes and may receive a rebate, or a concessionary rate tariff may be applied,as resolved by Council in the annual budget. Those with 7 or more bedrooms will be rated as commercial properties and may receive a rebate, or a concessionary rate tariff may be applied,as resolved by Council in the annual budget.

8.8 Special Rating Areas

The Municipality may by resolution of Council determine an area within the Municipality as a special rating area and all parties must comply with the processes as set out in the Section 22 of the Act.

8.8.1 Details of the policy governing Special Rating Areas appear hereunder. On application, the Municipality may, by resolution of Council, establish a Special Rating Area (hereinafter called SRA),

8.8.2 Any rebate granted by Council shall not apply to the additional rate payable by the owner in a SRA,

8.8.3 An application for the establishment of an SRA must:

a) Be in writing, in the prescribed form :

b) Be submitted by no later than 30 September preceding the start of the new municipal financial year for which the application is made,

c) Describe and define the boundaries of the proposed SRA,

d) Consist of not less than 51 % of commercial properties and 66% of residential properties under the defined SRA boundaries or the total value of the properties must exceed a value as determined by Council from time to time,

e) Be accompanied by the applicant's budget, business and implementation plan on the management of the SRA,

f) DEMONSTRATE THAT:

i) at least 66% of owners in number and 51% of commercial property value and 66% of residential property value have voted in favour of establishment of the SRA,

OR

ii) (ii) at least 51% of owners in number relating to properties categorized as business & commercial and 66% of owners in number relating to properties categorized as residential, provided that the residential owners are zero rated in respect of the additional rate,

g) The Municipality may, at its discretion, review and change the establishment procedures from time to time,

8.8.4 The SRA must enter into an Agreement with the Municipality in terms of Section 67 of the MFMA. Funds will not be to the SRA Company unless a Section 67 Agreement is signed and received by the Municipality,

8.8.5 Once the SRA is established, the aforesaid Section 67 Agreement must be renewed annually by no later than 31 December together with the budget of the SRA,

8.8.6 Once the SRA has been established and the additional rate approved, the Municipality will levy additional rate and will pay to the SRA (in the form of a grant) the revenue generated, as they are collected,

8.8.7 New developments within the jurisdiction of the SRA, will be rated in accordance with the effective date of the Supplementary Valuation Roll,

8.8.8 The boundaries for existing SRA's may be amended, provided that:

a) 51% of additional owners in number relating to properties categorized as business & commercial and 66% of owners in number relating to properties categorized as residentialdemonstrate their support, or

b) 66% of additional owners in number demonstrate their support,

c) A three quartermajority vote is obtained from the existing owners in favour of the amendment of the boundary, at the AGM or a Special General Meeting of the section 21 company, after at least 30 days' notice of the amendment proposals have been delivered to every property owner within the existing SRA,

d) The new boundary may not exceed 100% of the existing boundary in size or number of properties,

e) Council may limit the increase of the new boundary or the number of new properties to be incorporated.

8.8.9 An SRA shall be dissolved:

a) If the Section 67 Agreement has not been renewed or honoured,

b) By resolution of Council upon written application signed by the majority of owners within the SRA who are liable for the payment of the special rate,

8.8.10 Upon the winding up of the management body, the assets remaining after the satisfaction of all its liabilities shall be transferred to the Municipality.

9 IDENTIFICATION AND QUANTIFICATION OF COSTS AND BENEFITS

9.1 Section 3(3)(e) of the Act states that a municipality must identify and quantify in terms of cost to the Municipality and any benefit to the local community –

i) Exemptions, rebates and reductions.

ii) Exclusions.

iii) Rates on properties that must be phased in terms of Section 21.

10 COUNCIL OWNED PROPERTIES

10.1 All Council owned property must be valued. All lessees and purchasers who are required to pay rates in terms of their respective agreements of lease/sale will be subject to payment of rates based on the usage of the property.

11 PAYMENT OF RATES

11.1 Payment and recovery of rates, as well as penalties and administration charges on arrear rates, shall be governed by the Municipality's Credit Control and Debt Collection Policy.

11.2 Method and Frequency

a) The Municipality shall recover a rate on a monthly basis in eleven (11) near equal instalments together with any supplementary rates,

b) The Municipality may recover a rate annually on application from owners.

c) Such application must be made on or before 15 July of a financial year.

d) The final due date for the payment of annual rates shall be the last municipal working day of September each year.

e) The Municipality shall recover a rate annually for National and Provincial Government owned properties

11.3 The Municipality may publish a number of Supplementary Valuation Rolls during the year, in accordance with section 78 of the Act. The rates as adjusted by the supplementary valuation roll be levied accordingly,

11.4 The payment of rates shall not be affected by reason of objections and appeals or non-compliance with the rates policy.

12 EFFECTIVE DATE

This policy shall be effective from 01 July 2016~~5~~ upon approval by Council.

13 POLICY ADOPTION

This policy has been considered and approved by the **COUNCIL OF KWADUKUZA MUNICIPALITY** as follows:

Resolution No: **C~~029~~**

Approval Date: **~~28~~ May 2016~~5~~**

ANNEXURE B

CREDIT CONTROL AND DEBT COLLECTION POLICY

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KWADUKUZA MUNICIPALITY CREDIT CONTROL AND DEBT COLLECTION POLICY 2015/2016

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PREAMBLE

WHEREAS Section 95 of the Local Government: Municipal Systems Act 32 of 2000 obliges the Municipality to establish a sound customer management system that aims to create a positive and reciprocal relationship between persons liable for these payments and the Municipality;

AND WHEREAS Section 96 of the Local Government: Municipal Systems Act 32 of 2000 provides that a Municipality must collect all money that is due and payable to it for this purpose, must adopt, maintain and implement a credit control and debt collection policy which is consistent with its rates and tariff policies;

AND WHEREAS Section 97 of the Local Government: Municipal Systems Act 32 of 2000 provides that the credit control and debt collection policy must provide for credit control and debt collection procedures and mechanisms as well as provision for indigent debtors that is consistent with its rates and tariff policies and any national policies on indigents.

IT IS HEREBY ADOPTED: A Credit Control and Debt Collection Policy of the KwaDukuza Municipality.

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CREDIT CONTROL AND DEBT COLLECTION POLICY

PART A – CREDIT CONTROL PROCEDURES

1. DEFINITIONS:

For the purpose of this policy, the wording or any expression has the same meaning as contained in the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) as amended from time to time, except where clearly indicated otherwise and means the following:

"account"	Any account rendered for municipal services; sundry charges, housing services and rates.
"Act"	The Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) as amended from time to time.
"actual consumption"	Means the measured consumption of any customer.
"administration charge"	A fee charged on the capital rates then in arrears as determined by council from time to time;
"agreement"	Means the contractual relationship between the Municipality or its authorised agent and a customer, whether written or deemed.
"applicable charges"	Means the rate, charge, tariff, flat rate, or subsidy determined by the Municipality.
"area of supply"	Means any area within or partly within the area of jurisdiction of the municipality or such other areas where the service is requested.
"arrears"	Any amount due, owing and payable by a customer to the Municipality in respect of municipal services, sundry charges, housing services and rates not paid by due date.
"arrangement"	Means written agreement entered into between the Council and the debtor where specific repayment parameters are agreed.
"authorised agent"	Means (a) any person authorised by the municipality to perform any act, function or duty in terms of, or exercise any power under these bylaws, and/or (b) any person to whom the municipality has delegated the performance of certain rights, duties and obligations in respect of providing revenue services; and/or (c) any person appointed by the municipality in terms of a written contract or a service provider to provide revenue services to customers on its behalf, to the extent authorized in such contract.

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"average consumption"	Means the average consumption of a customer of a municipal service during a specific period, which consumption is calculated by dividing the customer's total measured consumption of that municipal service over the preceding six months by six.
"Chief Financial Officer"	Means a Person employed by the Municipality as its Chief Financial Officer.
"commercial customer"	Means any customer other than household and indigent customers
"connection"	Means the point from which a customer gains access to municipal services.
"Consolidated Bill"	A monthly bill reflecting all monies due to the Municipality in terms of Section 102 of the Act for electricity, refuse rates, vat and sundry charges.
"Councilor"	Means a person as defined in terms of the Act;
"Credit Control"	All functions and processes relating to the collection of monies owed to the Municipality.
"customer"	A person *or owner* with whom the Municipality or its authorised agent has concluded an agreement or has an account with the Municipality
"debtor"	Means any person indebted to the Municipality;
"defaulter"	Means any customer or ratepayer in arrears.
"deposit"	An amount required as security to be determined by the Municipality.
"due date"	(i) **Monthly** The monthly date on which all accounts become due and payable which date shall be within 30 days after the date of the account during normal cashier hours. (ii) **Annual** Where the owner has entered into an agreement with the Municipality to pay property rates annually, the due date shall be a date to be determined by Council.
"estimated consumption"	Means the deemed consumption by a customer whose consumption is not measured during a specific period, which estimated consumption is rationally determined taking into account at least the consumption of municipal services for a specific level of service during a specific period in the area of supply of the municipality or its authorised agent.
"household customer"	Means a customer that occupies ***or owns*** a dwelling, structure or property primarily for residential purposes.
"household"	Means a traditional family unit consisting of a combination of persons.
"housing services"	Means any rental (rates if applicable) instalment, administration charges, insurance premiums and housing interest.

"interest"	A charge with the same legal authority as service fees and calculated at a rate determined by Council from time to time on all arrear accounts (capital only).
"illegal connection"	A connection to any system through which the municipal services are provided, which is not authorised or approved by the Municipality or its authorised agent.
"Indigent Customer"	Means a household customer qualifying and registered with the municipality as an indigent.
"MFMA"	Means the Municipal Finance Management Act No 56 of 2003
"Municipal Clearance Certificate"	Means a certificate issued by the Municipality in terms of Section 118 of the Municipal Systems Act, which certifies that all amounts that became due in connection with the property for municipal service fees, surcharge on fees, property rates and other municipal taxes, levies and duties during the two years preceding the date of application for the certificate have been fully paid. The certificate issued will be valid for a period of 60 days from date of issue.
"Municipality or Council"	Means the KwaDukuza Municipal Council and includes the Mayor, Political Office Bearers, Political Structures, Municipal Manager and any Official who has delegated powers in terms of Section 59 of the Local Government Municipal Systems Act (Act No. 32 of 2000).
"municipal area"	Means the geographical area of the KwaDukuza Municipality as determined by the demarcation board in terms of the Demarcation Act No. 27 of 1998.
"municipal manager"	Means the person appointed by the municipality as the manager of the municipality in terms of section 55 and 57 of the Municipal Systems Act read with Section 82 of the Local Government Municipal Structures Act 1998 (Act No. 117 of 1998) and includes any person: (a) acting in such position; and (b) to whom the municipal manager has delegated a power, function or duty in respect of such a delegated power, function or duty.
"municipal service"	Means services provided by the municipality or its authorised agent, including refuse removal and electricity services.
"occupier"	Includes any person in actual occupation of the land or premises without regard to the title under which he occupies, and in the case of premises sub-divided and let to lodgers or various tenants, shall include the person receiving the rent payable by lodgers or tenants whether for his own account or as an agent for any person entitled thereto or interested therein.
"owner"	a. the person in whom from time to time is vested the legal title to immovable property;

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b. in case where a person in whom the legal title to immovable property is vested is insolvent or deceased, or is under any form of legal disability whatsoever, the person in whom the administration and control of such premises is vested as curator, trustee, executor, administrator, judicial manager, liquidator or other legal representative;

c. in any case where the Municipality or its authorised agent is unable to determine the identity of such person, a person who is entitled to the benefit of the use of such immovable property or a building thereon;

d. in the case of premises for which a lease agreement of 30 years or longer has been entered into, the lessee thereof;

e. in relation to:

i A piece of land delineated on a sectional plan registered in terms of Sectional Title Act, 1986 (Act No. 95 of 1986), the developer or the body corporate in respect of common property; or

ii a section as defined in the Sectional Title Act, 1986 (Act No. 95 of 1986), the person in whose name such section is registered under a sectional title deed and includes the lawfully appointed agent of such person; or

iii a 'Home Owners Association', which includes all members of the Association.

f the Ingonyama Trust, where the land is vested in the Trust by virtue of the provisions of the Ingonyama Trust Act No. 3 of 1994.

g. any legal person including but not limited to:

i a company registered in terms of the Companies Act, (Act 61 of 1973), a trust, a close corporation registered in terms of the Close Corporation Act, (Act 69 of 1984) a voluntary association and any department of State;

ii any Council or Board established in terms of any legislation applicable to the Republic of South Africa;

iii any Embassy or other foreign entity.

"person" Means any natural person, local government body or like authority, a company or close corporation incorporated under any law, body of persons whether incorporated or not, a statutory body, public utility body, voluntary association or trust;

"public notice" Means publication in an appropriate medium that may include one or more of the following: -

(a) publication of a notice, in an official language determined by the Municipality in the local newspaper or newspapers in the area of the municipality; or in the newspaper or newspapers circulating in the area of the municipality determined by the Municipality as a newspaper on record; or by means of radio broadcast covering the area of the municipality; or displaying a notice at appropriate offices and pay-points of the municipality or its authorised agent, or

(b) communication with customers through public meetings, on the municipality's website, electronic communication, and ward committee meetings.

"Rates"	Municipal tax levied on the valuation of property. The rate is expressed as cents in the rand.
"Rates Act"	Municipal Property Rates Act 6 of 2004.
"Ratepayer"	Means a person who is liable to the Municipality for the payment of: a) Rates on the property within in the Municipal area. b) Any other tax, duty or levy imposed by the Municipality, and/or c) Fees for the services provided either by the municipality or in terms of a service delivery agreement
"resident"	Means a person who ordinarily resides in the Municipal area;
"Service Authority"	Means the power of a Municipality to regulate the provision of a municipal service by a service provider;
"Service Delivery Agreement"	Means an agreement between a municipality and an institution or person mentioned in section 76(b) of the Act in terms of which a municipal service is provided by that institution or person, either for its own account or on behalf of the Municipality.
"Service provider"	Means a person or institution or any combination of persons and institutions which provide a municipal service;
Service Utility"	Means a municipal entity established in terms of Section 82 B of the Act;
"Staff"	Means the employees of the municipality, including the municipal manager;
"supply zone"	Means an area, determined by the municipality or its authorized agent, within which all customers are provided with service from the same bulk supply connection;
"social housing tenant"	Any person letting / leasing any residential premises from any public Legal body for less than a full rack rental or letting / leasing residential premises from a private person and receiving from the National / Provincial Government a subsidy or other amount to empower the tenant to pay the full rack rental.

"Tamper with supply of power"	Means the unauthorized or illegal consumption of electricity by unauthorized or illegal reconnection of electricity without authority.
"unauthorised services"	Means receipt, use or consumption of any municipal service which is not in terms of an agreement, or authorised approval by the municipality or its authorised agent.
"Vat"	A charge legislated in terms of the Vat Act, No 89 of 1991 as amended
"Sundry charges"	Any charge excluding a municipal service, housing service and rates.

2. PURPOSE

This policy has been compiled as required in terms of Section 96 & 97 of the Local Government: Municipal Systems Act 32 of 2000 and is designed to provide credit control and debt collection procedures and mechanisms.

3. APPLICATION FOR MUNICIPAL SERVICES

3.1 APPLICATION FOR ELECTRICITY SERVICES (CONVENTIONAL METERS)

3.1.1 The Municipality shall whenever possible, combine any separate accounts of persons who are owners and consumers that are liable for payment to the municipality, into one consolidated account.

3.1.1 **The municipality shall at its discretion and without notice to a ratepayer, customer, consumer, consolidate the separate accounts of a person who is liable for payment to the municipality into a consolidated account, and shall credit all payments received from such person to any service and order of preference as determined by the Municipality from time to time in its Credit Control and Debt Collection policy.**

Comment [SIT1]: REFINING THE CLAUSE 3.1.1 IN ORDER TO AVOID GIVING NOTICE FOR CONSOLIDATION OF ACCOUNTS

3.1.2 All new applications for services shall be only be accepted from the owner and shall be linked to the rates account or name of the owner and not deemed a separate account, except where separate individual units account shall be opened under the name of the owner.

3.1.3 No application or amendment to the customer database can be processed unless legal documentation acceptable to the Chief Financial Officer or in his absence the Director Revenue has been produced in each instance;

3.1.4 With respect to a residential application, the owner of the property shall submit the following documents:

i. Certified copy of identity document or passport;

ii. A letter from the transferring attorney confirming ownership or a copy of the Title Deed; and

iii. Ratable details or rate number of the property, if available.

3.1.5 With respect to a commercial application the following documents must be produced:

i. The Certificate of Registration or incorporation of the Company, CC, Trust, or Partnership.

ii Certified copy of the identity document or passport of one of the directors, members, trustees or owner in the case of a sole proprietor, who would open an account.

iii Letters of authority in the case of a partnership or sole proprietor.

iv. Personal sureties from one or more of the Directors / Members of a Company / CC / Trust or Partnership

vi. VAT registration numbers if applicable

vii. Landlords consent / lease agreement / agents mandate between landlord / agent

ix. In the event of the company leasing the property a letter from the owner giving consent to the tenant to apply for Municipal services.

3.1.6 Customers who fail to apply for services and who illegally consume services will be subjected to punitive measures or such civil or criminal action as the Municipality deems appropriate in terms of Section 45 of the Kwa-Dukuza Municipality Bylaws relating to Credit Control and Debt Collection.

3.1.7 If there is an outstanding debt on the property, this debt must be settled in full or suitable payment arrangements must be made by the owner of the property, before the new customer is registered

3.1.8 New applications for services from customers who are in arrears with any other municipal accounts shall not be approved unless the arrears have been settled in full or suitable payment arrangements have been made by the applicant.

3.1.9 Any application for any existing supply of services to any premises must be made at least four working days prior to the service being required, in the prescribed format, and must comply with the conditions as determined by the Municipal Manager or his or her delegate from time to time.

3.1.10 No services shall be supplied unless and until application has been made by the Owner, a service agreement in the prescribed format has been entered into , the deposit has been paid and if applicable the relevant service demand base component and electricity connection fees has been paid.

3.1.11 The municipality shall require of an applicant to submit information and documentary proof so as to enable it to bring its records up to date and to assess the creditworthiness of the applicant and may require such information to be provided on oath.

4. SPECIAL AGREEMENTS FOR MUNICIPAL SERVICES

The municipality or its authorised agent may enter into a special agreement for the provision of municipal services with an applicant: -

4.1. within the area of supply; if the services applied for necessitates the imposition of conditions not contained in the prescribed form or these bylaws;

4.2. Receiving subsidized services; and

4.3. If the premise to receive such services is situated outside the area of supply, provided that the municipality having jurisdiction over the premises has no objection to such special agreement. The obligation is on the customer to advise the municipality having jurisdiction of such special agreement.

5. CHANGE IN PURPOSE FOR WHICH MUNICIPAL SERVICES ARE USED

Where the purpose for or extent to which any municipal service used is changed, the onus and obligation is on the customer to advise the municipality or its authorised agent of such change and to enter into a new agreement with the municipality or its authorised agent.

PART 2 APPLICABLE CHARGES

6. APPLICABLE CHARGES FOR MUNICIPAL SERVICES

6.1. All applicable charges in respect of municipal services, including but not limited to the payment of connection charges, fixed charges or any additional charges or interest will be set by the Municipality in accordance with: -

(a) Its tariff of charges;

(b) Its credit control and debt collection policy and any other applicable policy;

(c) Any bylaws in respect thereof; and

(d) Any regulations in terms of national or provincial legislation.

6.2. Applicable charges may differ between different categories of customers, users of services, types and levels of service, quantities of service, infrastructure requirements and geographical areas.

7. AVAILABILITY CHARGES FOR MUNICIPAL SERVICES

The Municipality shall, as prescribed in the tariff of charges for municipal services, levy a monthly fixed charge, annual fixed charge or once-off fixed charge where such services are not.

8. SUBSIDISED SERVICES

8.1. The Municipality may, from time to time, and in accordance with National Policy, but subject to principles of sustainability and affordability, by public notice, implement subsidies for a basic level of municipal service.

8.2. The Municipality may, in implementing subsidies, differentiate between types of household customers, types and levels of services, quantities of services, geographical areas and socio-economic areas.

8.3. Public notice in terms of subsection (1) must contain at least the following details applicable to a specific subsidy;

(a) Household customers who will benefit from the subsidy.

(b) The type, level and quantity of municipal service that will be subsidised.

(c) The area within which the subsidy will apply.

(d) The rate (indicating the level of subsidy).

(e) The method of implementing the subsidy.

(f) Any special terms and conditions which will apply to the subsidy.

8.4. If a household customer's consumption or use of a municipal service is: -

(a) Less than the subsidised service, the unused portion may not be accrued by the customer and will not entitle the customer to cash or a rebate in respect of the unused portion; and

(b) In excess of the subsidised service, the customer will be obliged to pay for such excess consumption at the applicable rate.

8.5. A subsidy implemented in terms of subsection (1) may at any time, be withdrawn or altered in the sole discretion of the Municipality, after: -

(a) Service of notice as contemplated in Section 115 of the Act on the person affected by the Municipality's intention to consider such withdrawal or alteration; and

(b) Consideration by the Municipality of any comments or request received from the person affected.

8.6. Commercial customers shall not qualify for subsidised services.

8.7. Subsidised services shall be funded from the portion of revenue raised nationally which is allocated to the municipality and if such funding is insufficient the services may be funded from revenue raised though rates, fees and charges in respect of municipal services.

9. DEPOSITS FOR MUNICIPAL SERVICES

9.1 Deposits, *as prescribed in the tariff of charges*, will be due and payable on application by new customers and subject to review upon the movement of existing customers to a new address.

9.2 At the time of registration for a municipal service, a cash deposit and electronic fund transfer shall be required based on the following criteria:

9.2.1 **Property Owners**

a) Owners are requested to pay a consumption deposit as per the tariff of charges as approved by Council.

three months projected consumption value; which can be reduced to **one** consumption value should the owner commit to direct debit payments at the time of application; or

b) Property owners may provide a guarantee from a Bank in lieu of a cash deposit

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but no application will be processed until either cash, or a guarantee is provided.

9.2.2 **Tenants**

Commercial tenants who wish to register for electricity consumption will be required to pay a deposit based on minimum **three months** consumption value at the time of application or as per the tariff of charges as approved by Council and will **not** be able to reduce this amount by committing to direct debit payments. They may provide a guarantee from a Bank in lieu of a cash deposit but no application will be processed until either the required payment or a guarantee is provided.

This provision does not apply to social housing tenants.

9.2.3. **Increase in Deposits**

The value of the original deposit paid or a guarantee held will be reviewed, on a regular basis, the customer shall be notified in writing of the revised deposit.

9.3(a) The deposit held shall be utilized to settle the arrear account after final account has been rendered.

9.3(b) when the account is in arrears the deposit shall be utilized to cover the cost of converting to prepaid electricity meter.

9.3 (c) Where the account is in arrears for more than 60 days, the deposit shall be increased by three months average consumption.

10. ACCOUNTS

10.1. Accounts shall be rendered monthly to customers at the address last recorded with the municipality or its authorised agent. The customer may receive more than one account for different municipal services if they are accounted for separately.

10.2. An error or omission in any account or failure to receive or accept an account does not relieve a customer of the obligation to pay an amount due and payable.

10.3. Accounts must be paid by no later than the last date of payment specified in such account.

10.4. a) Assessment rates shall be billed on a monthly basis in terms of Section 64 (2) (b) of MFMA.

b) annually, as may be agreed to with the owner of the property on or before a date as determined by the Municipality

c) The Municipality shall recover a rate annually for National and Provincial Government owned properties.

10.5 Monthly rates shall be levied in eleven equal installments, and subject to change as determined by *Council* from time to time.

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10.6 The Municipality will undertake to have the accounts mailed to all customers. However, failure to receive or accept accounts does not relieve a customer of the obligation to pay any amount due and payable. The onus is on the customer to make every effort to obtain a copy account for payment, and to keep the municipality apprised at all times of any changes to his/her/it's personal details.

10.7 The Municipality or its authorised agent must, if administratively possible, issue a duplicate account to a customer on request. Landlords may request copies of their tenants' accounts.

10.8 The Accounts shall reflect at least:

a. The services rendered

b. The consumption of metered services or average, or estimated consumption.

c. The applicable charges

d. The amount due

e. property rates payable

d. Surcharges

g. Value Added Tax

h. Any rebates

i. The adjustments, if any, to metered consumption that has been previously estimated.

j. The arrears

k. The interest payable on arrears

l The final date of payment

m. The methods, places and approved agents where payment may be made.
n. Administration charges

o. Payments received.

p. Period stipulated in the account.

q. Any subsides.
r. Any other adjustments

10.9. The Municipality shall post the rates assessment.

11. PAYMENT OPTIONS

11.1 The Municipality must endeavor to establish a payment network to ensure that, wherever practically possible, customers in receipt of accounts have access to a payment site.

11.2 Customers must ensure that payments made through third party agents (post-office: easy pay; etc) are made at least 3 working days prior to the due date. The Municipality will not accept responsibility for delays in receipt of payments.

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11.3 The methods of payment shall be pronounced by the Council from time to time.

12. DISHONOURED PAYMENTS

Where any payment made to the Municipality or its authorised agent by negotiable instrument, is later dishonoured by the bank, the municipality or its authorised agent:

a. will recover all applicable charges.

b shall regard such an event as a default on payment and shall disconnect services without notice and or reserves the right to take legal action.

c shall require all future payments to be made by cash in an event where more than two cheque payments from the debtor have been dishonoured by the bank

c **shall require all future payments to be made by cash or electronic fund transfer in an event where more than two cheque payments from the debtor have been dishonoured by the bank**

Comment [SIT2]: REVERT THIS CLAUSE SINCE THE MUNICIPALITY HAS NOT YET IMPLEMENTED THE SPEED POINT FACILITY

12. CASH ALLOCATION PRIORITIES

12.1 When part payments are received against a Consolidated Account, the Municipality shall allocate such payments first to the oldest debt and then to the current debt in terms of the following table of priorities as determined from time to time:

PRIORITY NO.	STATUS	SERVICE
1	Arrears	All other Municipal charges including interest, administration charges and penalties.
2	Arrears	Additional Deposits
3	Arrears	Sundry Charges
4	Arrears	Housing Charges
5	Arrears	Refuse Charges
6	Arrears	Rates
7	Arrears	Electricity Charges
8	Current	All other Municipal charges including interest, administration charges and penalties.
9-	Current	Additional Deposits

10	Current	Sundry Charges
11	Current	Housing Charges
12	Current	Refuse Charges
13	Current	Rates
14	Current	Electricity Charges
15	Vat	Will be allocated in terms of the Vat Act of 1991

13. RESPONSIBILITY FOR AMOUNTS DUE AND PAYABLE

13.1. Any amount due to the municipality for municipal service fee, surcharge on fees and any other municipal taxes and duties is a charge upon the property in connection with which the amount is owing and enjoys preference over any mortgage bond registered against the property.

13.2. Accordingly, all such municipal debts shall be a charge upon the property and shall be payable by the owner of the property, notwithstanding the provisions of any other sections of the bylaws.

13.3. Any person who purchases or otherwise acquires or leases immovable property from the Municipality shall be deemed to be the owner thereof from the date of such purchase or other acquisition by him or from the commencement of such lease, as the case may be.

13.4. Where the property is owned by more than one person, each such person shall be liable jointly and severally for all Municipal debts charged on the property.

13.5. Owners shall be held jointly and severally liable, with their tenants who are registered as customers for municipal services.

13.6. Tenants and/or agents shall be held liable for arrear rates restricted to the rental, in terms of the Section 28 of the Municipal Property Rates Act No.6 of 2004.

13.7. When electricity consumption is recorded on a property during a period for which there is no registered customer against whom a bill can be raised the relevant charges shall be raised against the registered owner.

13.8. When a customer terminates a consumption account and no new customer registers, a property is deemed to be unoccupied. The owner shall be responsible for the account.

13.9 When the property is owned by company or close cooperation, each member or director shall be liable jointly and severally for all Municipal debts charged on the property.

13.10 The Municipality shall recover from the tenant or agent any debt owed by the owner, so long as the tenant occupies the property that is subject to be in arrears.

13.11 The municipality reserves the right to recover the debt in full or partially from the tenant or agent, regardless of the contrary to contractual agreement concluded with the owner.

Comment [SIT3]: NEWLEY INTRODUCE CLAUSE AIMED TO RECOVER FROM TENANT THROUGH PREPAID ELECTRICITY PURCHASES

Comment [SIT4]: NEWLEY INTRODUCE CLAUSE AIMED TO RECOVER FROM TENANT THROUGH PREPAID ELECTRICITY PURCHASES

14. TERMINATION / TRANSFER OF ELECTRICITY ACCOUNTS

14.1 A customer who intends to terminate or transfer a municipal service shall notify the Municipality in writing within 14 days prior to the date of termination or transfer and shall also furnish the Municipality with the forwarding address.

14.2 A final reading shall be recorded on the termination date and the customer will be billed for the consumption.

14.3 If a current tenant terminates his/her account, the meter and the outstanding debt on that property automatically reverts back to the owner account and no further applications for tenants will be accepted

14.4 The deposit shall be appropriated against the account. Should a credit balance remain on the account, after appropriation of the deposit, such credit balance may be refunded to the customer or transferred to the new municipal service.

14.5 A final account that remains unpaid for a period of 30 days shall be:-

(a) Transferred to the owner's current account.

(b) Recovered through our debt collection procedure.

15. INTEREST / ADMINISTRATION CHARGES ON OUTSTANDING ACCOUNTS

The Municipality shall in terms of Section 97(1)(e) read with Section 75A (as amended by G.G. No. 24149 dated 05/12/2002) of the Act:

15.1 Charge interest and or penalty as specified in the tariff of charges from time to time.

15.2 10% Administration charges raised on the outstanding rates for the current year.:

(a) On annual rates payers:
- 60 days succeeding the final due date.

(b) Monthly rate payers:
- Administration charges shall be raised on the 1st of July on all outstanding rates not paid as at the 30th June each year.

(c) On monthly rates accounts that have been changed to annual billing as a result of arrears, a 10% administration charge will be raised 60 days after that change.

15.3 Charge all costs incurred in the debt collection including any collection commission (if applicable) once the debt has been handed over for collection..

15.4 The general power to levy and recover administration charges and interest on any outstanding amount shall be determined by the municipality by resolution passed by the Municipal Council from time to time.

16. DEBT COLLECTION

16.1. The debt collection policy determines that municipal accounts be paid on the due date as indicated on the account and that non-payment of accounts will result in debt collection action. Where an account rendered to a customer remains outstanding for more than 60 (sixty) days the municipality or its authorised agent may: -

16.1. The debt collection policy determines that municipal accounts shall be paid on the due date as indicated on the account and that non-payment of accounts will result in debt collection action. Where an account rendered to a customer remains outstanding for more than 60 (sixty) days the municipality or its authorised agent may: -

Comment [SIT5]: ADD THE WORD SHALL

(a) Institute legal proceedings against a customer for the arrears; or

(b) Hand the customer's account over to a debt collector or an attorney for collection.

16.2. A customer will be liable for any legal fees, cheque costs, postal charges, administration fees, short messages services, costs incurred in taking action for the recovery of arrears and any penalties, including the payment of a higher deposit, as may be determined by the Municipality from time to time.

16.3 In the event of an occupier account being in arrears for more than 30 days, the registered owner will be informed of the arrears on the account and Council's intention of terminating the **account and services** and linking the meter to the owner's account. The debt will revert to the owner's account.

16.3 In the event of an occupier account being in arrears for more than 30 days, the municipality shall at its discretion and without notice to a ratepayer, customer, consumer terminates the account and services and linking the meter to the owners account. The debt will revert to the owner's account.

Comment [SIT6]: THE DEBT SHALL BE TRANSFERRED TO THE OWNERS ACCOUNT WITHOUT FURTHER NOTICE, THIS WILL EXPEDITE S THE RECOVERY OF COUNCIL MONIES WITHOUT THE NECESSARY DELAYS

17. ARRANGEMENT

17.1. A customer may enter into an arrangement with the Municipality for the repayment of an arrear account by concluding:

(a) An acknowledgement of debt shall be duly signed by both parties

(b) A consent to judgment.

(c) An emolument attachment order.

(d) Acknowledge that interest will be charged at the prescribed rate.

(e) Acknowledge that if the arrangements being negotiated later are defaulted on, disconnection of electricity or blocked from buying electricity on the Prepayment

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System will follow immediately, as will legal proceedings. Acknowledge liability of all legal costs incurred.

(f) Only account holders with positive proof of identity or an authorised agent with a power of attorney will be allowed to enter into an arrangement for the payment of arrear accounts in. instalments.

(g) **Failure to honour the agreement will lead to immediate blocking or restriction from purchasing prepaid electricity, disconnection of electricity, as well as legal action.**

(h) **Prior concluding the agreement the owner is compelled to produce the prepaid electricity card and or conventional meter number.**

Comment [SIT7]: NEWLY INTRODUCED CLAUSE AIMED TO EMPAZISE THAT CUSTOMER SHOULD COMPLY WITH THE AGREEMENT (AOD)

Comment [SIT8]: NEWLY PROPOSED CLAUSE, AIMED TO ENHANCE LINKING OF ELECTRICITY METERS INTO THE CORRECT ACCOUNTS

17.2. A customer shall be charged interest on an arrear account at the prescribed rate of interest.

17.3. Customers with electricity service accounts in arrears shall consent to the conversion of the electrical meter to a prepaid meter should the deposit held be less than the cost of conversion. The cost of such prepaid meter shall be paid in full before reconnection.

17.4. The Municipality, or its authorised agent, shall require a customer to first pay its current account before entering into an agreement to pay the arrears as set out in clause 18.1 above.

17.5. The municipality reserves the right to:

(a) Raise the security deposit requirement of such customer who enters into an agreement in terms of clause 9.2.3. above, and

(b) Demand that a Deed of Suretyship be completed.

17.6 **Electricity/Consolidated Bill:** each defaulting account holder will be allowed to make a first Payment of 40% of the arrears, together with current account, irrespective of the final payment date of the current account, plus the disconnection and re-connection fees. Thereafter, payment of the balance plus current instalment shall be paid over a maximum period of 6 months or at the discretion of the Chief Financial Officer or in his absence the Director Revenue. No further arrangements will be entertained unless sanctioned by the Chief Financial Officer or in his absence the Director Revenue.

17.7 **Consolidated Consumer Account/Sundry Debtors:** Payment of arrears together with the current account shall be paid over a maximum period of 6 months, or at the discretion of the Chief Financial Officer or in his absence, the Director Revenue.

17.7 **Consolidated Consumer Account/Sundry Debtors: Payment of 40% of the arrears, together with current account, irrespective of the final payment date of the current account, plus the disconnection and re-connection fees. Thereafter, payment of the balance plus current instalment shall be paid over a maximum period of 6 months or at the discretion of the Chief Financial Officer or in his absence the Director Revenue. No further arrangements will be entertained unless sanctioned by the Chief Financial Officer or in his absence the Director Revenue.**

Comment [SIT9]: RESTRUCTURING THE CLAUSE IN ORDER TO EMPHASIZE 40% PAYMENT TOWARDS THE ARREAR

19 **ARRANGEMENTS FOR PAYMENT OF ARREAR ACCOUNTS**

18.1 The Municipality may, at its discretion, enter into a Credit Agreement with customers in arrears for municipal service fees, surcharges on fees, property rates and other municipal taxes, levies, duties and community charges. Such agreement must include maintenance of the current monthly charges.

18.2 All services must be consolidated into one account before an acknowledgement of debt is entered into.

18.3 The owner of a property must consent in writing to a Credit Agreement with the Municipality and his tenant, whereby he acknowledges that he is jointly and severally liable for all arrears should his tenant default.

18.4 Re connection and disconnection fees, where applicable, must be paid in full before any Credit agreement can be entered into.

18.5 A customer shall be charged interest on an arrear account at the prescribed rate of interest.

18.6 Customers with electricity service accounts in arrears shall consent to the conversion of the electrical meter to a prepaid meter should the deposit held be less than the cost of conversion. The cost of such prepaid meter shall be paid in full before reconnection.

18.7 The Municipality, or its authorised agent, shall require a customer to first pay its current account before entering into an agreement to pay the arrears and is bound to pay every current municipal account in full and on time during the period over which such arrangement extends

18.8 The Municipality reserves the right to:

a) Raise the security deposit requirement of such customer who enters into an agreement in terms of clause 18 above, and
b) Demand that a Deed of Suretyship be completed.

18.9 Reconnection of the electricity services is not guaranteed to be effected on the same day of payment

18.10 **Consolidated Consumer Account/Sundry Debtors** Payment of arrears together with the current account shall be paid over a maximum period of 6 months, or at the discretion of the Chief Financial Officer or in his absence, the Director Revenue.

18.10 **Consolidated Consumer Account/Sundry Debtors Payment of arrears together with the current account shall be paid over a maximum period of 6 months, or at the discretion of the Chief Financial Officer or in his absence, the Director Revenue.**

Comment [SIT10]: DELETION OF THIS CLAUSE, THIS IS COVERED UNDER CLAUSE 17.7

18.11 By entering into an Arrangement to Pay the customer acknowledges that failure to meet any installment will result in prompt disconnection action being taken or will be blocked from buying electricity on the Prepayment System and the balance of the arrear account together with the balance of interest raised on such account will immediately become due and payable to the Municipality. This does not preclude any legal action that the Municipality may take.

18.11 By entering into an Arrangement to Pay the customer acknowledges that failure to meet any installment will result in prompt disconnection action being taken or will be blocked from buying electricity on the Prepayment System and the balance of the arrear account together with current account, interest raised on such account will immediately become due and payable to the Municipality. This does not preclude any legal action that the Municipality may take.

Comment [SIT11]: CUSTOMERS THAT HAVE DEFAULTED WITH THE AGREEMENT MUST PAY ALL OUSTANDING DEBT IN FULL, THAT IS INCLUSIVE OF CURRENT ACCOUNT.

18.12 Credit Agreements negotiated on business accounts shall require the agreement to be signed by a duly authorised Director / Member of the company and or close corporation. Such director and member shall be obliged to sign a personal surety to secure the payment of the company and or close corporation's liability to the Municipality. Under no circumstances are agreements to be completed without such sureties.

18.13 Credit agreements negotiated with Trusts shall require such agreement to be signed by a duly authorised trustee of the trust. However, all trustees are obliged to secure the indebtedness of the trust by signing a personal surety jointly and severally to secure the payment of the trusts liability to the Municipality. Under no circumstances are agreements to be completed without such sureties.

18.14 Details of the original amount of the Credit Agreement, the monthly instalments, and the current balance outstanding thereon, are included on each subsequent account until such time as the Credit Agreement is liquidated by full payment of the debt.

18.15 Credit Agreements may not be granted where:

a) Arrears have arisen due to dishonoured cheques, direct debit reversals etc;
b) Instances of repeat meter tampering have been identified, or
c) The services have been removed.

18.16 Telephonic and other electronic request for payment. Council shall authorise credit control to:-

a) Telephone customers between the hours of 18h00 to 20h00 to advise of the arrear account and request payment

b) To engage the services of a service provider to forward SMS messages to all customers in arrears.

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19. BUSINESSES WHO TENDER TO THE MUNICIPALITY

19.1 When inviting tenders for the provision of services or delivery of goods, potential contractors may submit tenders subject to a condition that consideration and evaluation thereof will necessitate that the tenderer obtain from the Municipality a certificate stating that all relevant municipality accounts owing by the tenderer or its directors, owners or partners have been paid or that suitable arrangements (which include the right to set off in the event of noncompliance) have been made for the payments of arrears. To this end, copies of the all municipal accounts and the identity documents of all directors, members or partners must be submitted together with the bid document.

19.2 No tender shall be allocated to a person / contractor until suitable arrangement for the repayment of arrears, has been made. The tenderer must maintain arrangements and pay current installments as provided for in any contract with the Municipality.

19.3 Where payments are due to a contractor in respect of goods or services provided to the Council, any arrear amount owing to the Council shall be offset as a first charge against such payments as provided for in the contract with the Municipality.

19.4 A condition allowing the Municipality to deduct any moneys owing to the Municipality from contract payments must be written into the agreement.

RATES ASSESSMENT

20. LIABILITY FOR RATES

20.1. The provisions of Chapter 3 shall apply in respect of the recovery of assessment rates.

20.2. All assessment rates due by owners are payable by fixed date as determined by Council.

20.3. Joint owners of property shall be jointly and severally liable for payment of assessment rates.

20.4. Assessment rates shall be levied in equal monthly instalments. When levied in equal monthly instalments the amount payable shall be included in the municipal account.

20.5. A property owner remains liable for the payment of assessment rates included in municipal accounts, notwithstanding the fact that: -

(a) The property is not occupied by the owner thereof; and/or

(b) The municipal account is registered in the name of a person other than the owner of the property.

(c) The furnishing of an incorrect address.

20.6 Rates and all other municipal charges in respect of properties situated in special rating areas as designated by Council shall be paid in full before any payment is made to the Section 21 Company.

21. MUNICIPAL CLEARANCE CERTIFICATES

Subject to Sections 118(1) and (1A) of the Act, the following shall apply to the issue of a Municipal Clearance Certificate for the purpose of effecting transfer of a property to a new owner.

21.1 Assessments

21.1.1 Application shall be made by the Conveyancing Attorney, in the prescribed format by providing the following information in respect of the property in question:

i. Present owner of the property;

ii. Property description;

iii. Physical address;

iv. Rates Account No's;

v. Electricity Account No's. (Or electricity meter no's.);

vii Purchasers details; identity numbers and postal address and Purchasers domicilium citandi et executandi;

viii With respect to Vacant Land, an Affidavit from the seller that the property does not have a electricity supply connection and an undertaking from the purchaser that should a electricity supply connection be discovered on the property and such account is in arrears, then the purchaser accepts liability for such arrears.

Copies of all the accounts must accompany the application. If the relevant information is not provided, the application will be returned to the conveyancer.

21.1.2 Every effort will be made to issue an assessment within five working days of receipt of application. Certain delays may be experienced in respect of:

i. New sub-divisions;

ii. Pending building plans;

iii. Special investigations.

With respect to the aforesaid, the following is required to be submitted to the consultant valuers:

a. a copy of the survey diagrams/general plans;

b. a copy of the sale agreements;

c. a copy of the relevant proclamation notices;

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d. seller contact details; and

e. building plans on request.

Conveyancers will be notified of possible delays.

21.1.3. The assessment shall include the following:

i. Rates for the balance of the year (to 30 June) still outstanding.

Where application is made after 01 January the assessment shall be for a period of six (6) months until the rate increases for the new financial year have been finalized and approved. After the 01st March the assessment will revert to the end of the new financial year.

ii Electricity - Actual balance outstanding at date of assessment being approved less any deposit on hand.

iii Other - Actual balance outstanding at date of application.

Iv Municipal Certificate Fee- As per the prescribed tariff.

21.1.4 Period of validity

The assessment shall remain valid for a period of 30 days. If payment has not been received within this period, a re-assessment may be required and payment of a further municipal clearance fee will apply.

21.1.5 The onus rests with the seller to ensure:

i that all buildings on the property are in accordance with the building plans approved by the Municipality;

ii the premises in question are being utilised in accordance with its zoning;

iii that all outstanding accounts accruing to the Municipality in respect of the property is fully paid.

21.1.6 Any discrepancies in respect of the above may result in delays in issuing of a clearance certificate, and in addition may result in levying of additional backdated rates and / or penalties and / or service charges.

21.1.7 Any amounts paid shall be appropriated to the oldest debt first.

21.1.8 Municipal Clearance Certificates

i Every effort will be made to issue a Municipal Clearance Certificate within five days of receiving payment;

ii Payment on the assessment must be made in cash or electronic fund transfer

iii An unconditional letter of undertaking maybe accepted in lieu of a cash payment in fully motivated exceptional circumstances, and subject to the

written approval of the Chief Financial Officer or in his absence the Director Revenue of the Municipality.

iv The letter of undertaking must be:

Issued by the Conveyancing Attorney, in the prescribed format;

Unconditional;

For the full amount outstanding; and
For a specified period of time acceptable to the Municipality

21.1.8.1 An Attorney's Trust cheque may be accepted in lieu of cash payment.

21.1.8.2 There shall be no refunds on the cancellation of a sale.

21.1.8.3 The Certificate shall be valid for a period of 60 days from date of issue.

21.1.8.4 No certificate, in terms of Section 118 of the Systems Act shall be issued where the property owner has not complied with any relevant legislation, policy or agreement relating to the property in question.

22. **PROPERTY RATES**

22.1. All properties within the boundary of the KwaDukuza Municipality are to be valued in terms of the legislation applicable to the valuation of properties for the purposes of levying property rates.

22.2. Rebates on rates may be granted by Municipality in terms of the Municipality's rating policy.

22.3. Owners must pay the property rates in eleven equal monthly installments or over a period as determined by Council or by agreement pay rates on an annual basis. Regular monthly installments payments must be maintained.

23 **PAYMENT OF CURRENT RATES**

23.1. In terms of Section 26 of the Municipal Property Rates Act:

i) A municipality may recover a rate –

(a) on a monthly basis or less often as may be prescribed in terms of the Municipal Finance Management Act; or

(b) annually, as may be agreed to with the owner of the property.

ii) (a) If a rate is payable in a single amount annually it must be paid on or before a date determined by the municipality.

(b) If a rate is payable in instalments it must be paid on or before a date in each period determined by the municipality.

23.2 In the event of the ratepayer failing to pay any three monthly instalments during the financial year in which the rates are raised then the ratepayer shall be liable to pay the full outstanding rates.

24. **UNALLOCATED CONSUMPTION**

a) When electricity consumption is recorded on a property during a period for which there is no registered customer against whom a bill can be raised the relevant charges shall be raised against the registered owner.

b) When a customer terminates a consumption account and no new customer registers, a property is deemed to be vacant. The account shall be forwarded to the owner until he advises the Municipality to the contrary:--

i) **for business premises** - instructions to disconnect the electricity supplies to the property must be issued immediately and actioned;

ii) **for residential premises** - a courtesy letter is forwarded to the new occupier or owner advising of the need to register as a customer and indicating the application procedures that need to be followed. Failure to respond to that letter within a 7 day period will result in the issue of supply disconnection instructions.

25. **ILLEGAL ELECTRICITY CONNECTION**

In the event of it being found that any electricity connection had been made illegally by any person than then the following shall take place:

a) the electricity shall be disconnected with immediate effect

b) The occupier/owner/developer jointly and severally shall pay a penalty as per the tariff of charges.

c) The occupier/owner/developer shall be jointly and severally liable for consumption charges.

d) The occupier/owner/developer shall be jointly and severally pay interest on the consumption charges at the rate as determined by Council in the tariff of charges from time to time, from the date of disconnection to date of payment.

26. **ASSISTANCE TO THE POOR**

26.1 The Municipality may extend indigent support to any customer on application to the Municipality in the prescribed manner as set out in the Municipality's Indigent Policy

26.2 Indigent support shall be withdrawn by the Municipality in the event of the recipient misusing the system or providing incorrect information. In this regard the Municipality shall:

i. Recover from the recipient the amount of relief furnished by debiting his account.

ii Apply the normal credit control in accordance with the Credit Control and Debt Control policy.

iii Institute a criminal charge of fraud against the recipient.

27. **AGREEMENT WITH EMPLOYERS**

27.1 Section 103 of the Act reads as follows:–

"A Municipality may:

27.1.1 with the consent of a person liable to the municipality for the payment of rates or other taxes or fees for municipal services, enter into an agreement with that person's employer to deduct from the salary or wages of the person-

27.1.1.1 any outstanding amounts due by that person to the Municipality; or

27.1.1.2 such regular monthly amounts as may be agreed."

27.2 the onus to introduce such arrangements remains with each employer / employee.

28. **STAFF IN ARREARS**

28.1 Item10 of Schedule 2 to the Act states that: - "A staff member of the Municipality may not be in arrears to the municipality for rates and service charges for a period longer than 3 months and a municipality may deduct any outstanding amounts from a staff member's salary after this period."

28.2. The Municipality shall liaise with the relevant staff and their departmental representatives and issue the necessary salary deduction instruction where appropriate, after compliance with the Provisions of the Basic Conditions of Employment Act.

28. **COUNCILORS & STAFF IN ARREARS**

28.1 Item10 of Schedule 2 to the Act states that: - "A staff member or Councilor of the Municipality may not be in arrears to the municipality for rates and service charges for a period longer than 3 months and a municipality may deduct any outstanding amounts from a staff member's salary after this period."

28.2. The Municipality shall liaise with the relevant staff member or Councilor and their departmental representatives and issue the necessary salary deduction instruction where appropriate, after compliance with the Provisions of the Basic Conditions of Employment Act.

28.3 A staff member or Councilor shall sign the acknowledgement of Debt in accordance with Council approved Credit Control and Debt Collection Policy.

28.4 No special treatment shall be afforded to staff member or Councilor whose accounts are arrears.

28.5 Once the arrears or debt is settled in full, the account will automatically revert to staff group account.

Comment [SIT12]: NEWLY INTRODUCED' CLAUSE AIMED TO ENSURE SAME TREATMENT IS GIVEN TO STAFF, COUNCILORS AND ANY OTHER CUSTOMER

Comment [SIT13]: NEWLY INTRODUCED CLAUSE, AIMED TO ENSURE SAME TREATMENT IS GIVEN TO STAFF, COUNCILORS AND ANY OTHER CUSTOMER

Comment [SIT14]: NEWLY PROPOSED CLAUSE, AIMED TO ASSIST STAFF MEMBERS AND COUNCILORS IN ORDER TO MAINTAIN THEIR MONTHLY INSTALLMENTS

29. **COUNCILORS IN ARREARS**

A councilor may not be in arrears to the Municipality for rates and service charges for a period longer than 3 months in terms of Section 12A of the Act.

The Municipality, upon consultation with the Councilor, shall make appropriate arrangements to have the arrears paid.

29. **COUNCILORS IN ARREARS**

A councilor may not be in arrears to the Municipality for rates and service charges for a period longer than 3 months in terms of Section 12A of the Act.

The Municipality, upon consultation with the Councilor, shall make appropriate arrangements to have the arrears paid.

Comment [SIT15]: DELETION OF THIS CLAUSE, SINCE IT IS INCOPORATED IN CLAUSE 28

PART B – DEBT COLLECTION PROCEDURES

30. **ARREAR MESSAGE ON ACCOUNTS**

30.1 When a monthly account is in arrears, the next account will clearly highlight an appropriate reminder message.

31. **CONVERSIONAL ELECTRICITY METERS**

31.1 Disconnection orders are issued after final payment date. Where arrears are brought forward, the above may not apply.

31.3 Re-connection instructions are issued as soon as:

a) payment is received at an on-line facility:

b) proof of payment at an off-line facility is received; or

c) satisfactory credit arrangements have been entered into and we are accordingly advised of such payment (refer to 18.6.)

Re-connection action will be effected within 48 hours of payment.

31.4 Follow-up meter readings within one month are taken for all customers who fail to respond to the physical disconnection to ensure that the supply has, in fact, been disconnected and no payment received.

31.5 Where instances of illegal reconnection of supplies are detected by KwaDukuza Municipality, the supply is again disconnected by a more stringent method. Reconnection thereafter will only be effected if the relevant penalty tariff charges / disconnection fees together with any arrears are paid in full.

31.6 Further instances of tampering will result in the disconnection of the electricity supply and the removal of the relevant metering and connection equipment. Customers in such instances will then need to pay for the full costs of the new connection of a prepaid meter and all outstanding arrear charges before installation of the prepaid meter.

31.7 Electricity metering and connection equipment remain the property of the Municipality at all times and anyone involved in instances of tampering, damaging or theft thereof is committing a criminal offence and will be liable for prosecution and or civil claims/penalties by the Municipality.

32. PREPAID ELECTRICITY METER

Applications for prepaid electricity meter shall only be accepted from the Owner of the property.
The owner shall ensure:

a) All applications are made and processed at the electrical department of KwaDukuza Municipality.

b) The applicant is to obtain from the enquiry clerk at the finance department the full balance of any amount due, owing and payable in respect of any municipal account

c) The applicant shall pay the outstanding municipal account in full

d) Once payment has been made, the enquiries clerk at finance department shall issue a certificate to the customer reflecting that the outstanding municipal electricity accounts have been paid.

e) The consumer shall only be able to purchase the prepaid electricity meter from the municipality after the certificate has been handed to the electrical department.

f) Councils preferred metering system for domestic and certain business consumers is the prepayment metering system.

g) Arrear debt of consumers with prepayment electricity meters shall be dealt with in terms of debt collection facilities available on the prepayment electricity system.

33. CREDIT AGREEMENTS

33.1 The Municipality may, at its discretion, enter into a Credit Agreement with customers in arrears for municipal service fees, surcharges on fees, property rates and other municipal taxes, levies, duties and community charges. Such agreement must include maintenance of the current monthly charges.

33.2 The owner of a property must consent in writing to a Credit Agreement with the municipality and his tenant, whereby he acknowledges that he is jointly and severally liable for all arrears should his tenant default.

33.3 Re-connection and disconnection fees, where applicable, must be paid in full before any Credit Agreement can be entered into.

33.4 By entering into a Credit Agreement the customer acknowledges that failure to meet any installment will result in prompt disconnection action being taken. This does not preclude any legal action that the Municipality may take.

33.5 Credit Agreements negotiated on business accounts shall require the agreement to be signed by a duly authorised Director / Member of the company and or close corporation. Such director and member shall be obliged to sign a personal surety to secure the payment of the company and or close corporation's liability to the Municipality. **Under no circumstances are agreements to be completed without such sureties.**

33.6 Credit agreements negotiated with Trusts shall require such agreement to be signed by a duly authorised trustee of the trust. However, all trustees are obliged to secure the indebtedness of the trust by signing a personal surety jointly and severally to secure the payment of the trusts liability to the Municipality. **Under no circumstances are agreements to be completed without such sureties.**

33.7 Details of the original amount of the Credit Agreement, the monthly instalments, and the current balance outstanding thereon, are included on each subsequent account until such time as the Credit Agreement is liquidated by full payment of the debt.

33.8 Credit Agreements may **not** be granted where:

a. Arrears have arisen due to dishonored cheques, direct debit reversals etc;

b. Instances of repeat meter tampering have been identified, or

c. The services have been removed.

33.9 Telephonic and other electronic request for payment. Council shall authorise credit control to:-

a) Telephone customers between the hours of 18h00 to 20h00 to advise of the arrear account and request payment

b) To engage the services of a service provider to forward SMS messages to all customers in arrears

34. PROPERTY RATES AND CONSOLIDATED BILLING

34.1 Property rates shall form part pf the Consolidated Bill

34.2 Arrear rates or any other consolidated debt may result in disconnection of services.

34.3 The Municipality may, in terms of Section 28 of the Municipal Property Rates Act, recover arrear rates from tenants / managing agents in occupation of the relevant property but only to the extent of the rent payable or amount due by the tenant but not yet paid to the owner of the property. This does not preclude further legal action against the owner.

34.4 The Municipality may make application to court for judgment, costs and the summary sale of the property in appropriate circumstances. Legal costs and collection commission shall be debited to the relevant debtors accounts. In the event of the Municipality through its internal collection procedure recovering the debt from the customer, the customer shall be liable for any disbursements and collection commission.

34.5 Once judgment is obtained the properties will be advertised and sold through public auction.

34.6 The municipality shall follow the legal process to recover any portion of the debt outstanding for more than **forty five (45) days.**

35. **LEGAL ACTION**

35.1 Where an account rendered to a customer remains outstanding for more than forty five (45) days the Chief Financial Officer or in his absence the Director Revenue shall

(a) Hand the customer's account over to a debt collector or an attorney for collection.

(b) Institute legal proceedings through its authorised agents or attorney against a customer for the arrears; or

35.1.2. Legal steps shall be taken to collect arrears such as in the following cases;

- Where cut-off action yielded no satisfactory result;
- Where no cut off action is possible due to the nature of the services for which the account has been rendered
- Where the arrears are older than 45 days

35.1.3 A pre investigation into the account and debtor details is carried out before the preparation of a summons. The data of an appointed Credit Bureau is utilized. Telephonic or other forms of contact may be made with the debtor, at the municipality's discretion, prior to the issue of summons and / or other legal proceedings;

35.1.4. A customer will be liable for any legal fees, cheque costs, postal charges, administration fees, costs incurred in taking action for the recovery of arrears and any penalties, including the payment of a higher deposit, as may be determined by the Municipality from time to time.

35.1.5 The following table shall be utilized to show the thresholds in respect of the debt value and the recovery action therein:

DEBT VALUE RAND	RECOVERY ACTION
Up to R500	Letter of Demand and/or Summons at the discretion of the C.F.O.
from R501 to R1000	Letter of Demand - Proceed to the issue of summons should the debtor appear to be of sufficient financial stature. Any further legal action is at the discretion of the Chief Financial Officer or the Director Revenue in his absence.
From R1000 onwards	Letter of Demand – Proceed to the issue of summons. Assess the likely financial stature of the debtor, incur tracing costs where appropriate and proceed along the legal route reviewing at each stage whether it is viable to continue incurring costs.

35.1.6 All Offers of Compromise, out of court settlement offers, and/or settlement offers for full and final payment received, are to be approved by the Council

35.1.7 The Municipality may enforce any other rights or exercise any power conferred on it by any other legislation.

35.1.8 The Municipality may through its own internal policy proceed to recover all outstanding debt and charge disbursements and collection charges.

35.1.9 If the Chief Financial Officer or in his absence the, Director Revenue is of the opinion that the institution or continuation of proceedings for the recovery of any amount shall be fruitless or not cost-effective, the Chief Financial Officer may recommend to the Council that such action be not commenced, or be discontinued or terminated.

35.1.10 The council shall then approve the write-off of such arrears, if it is satisfied with the reasons provided.

36. DEBT ARRANGEMENT

Customers have been categorised into the following income categories:-

- Indigent (Gross household income of less than the monthly amount determined by Council)
- Not indigent (Gross household income of more than the monthly amount determined by Council for indigent)
- Non-domestic (excludes Government Departments)
- Government Departments.

36.1 The principle of limited vending to encourage customers with arrears to buy a pre-determined amount of electricity per month, will apply.

36.2 The principle that the monthly account must be paid, will apply.

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36.3 Indigent Customers (Prepaid electricity meter)

(a) Indigent customers with arrears will be put on the information block, which will notify them that a purchase can be made but that after the purchase the information block will be converted to total block, and that the total block can only be removed after the necessary payment arrangement have been made with Council.

(b) Indigent consumers will be required to pay 40% of the arrears, together with current monthly instalment, irrespective of the final payment date of the current account, plus payment of the balance of the arrears shall be paid over a maximum period of 36 months.

(c) The total block can only be removed after the necessary payment arrangements have been made with Council.

(d) **Each time the customer purchase the prepaid electricity token, a 40% of the purchase is paid towards the debt, the partial block will only be removed when the debt is settled in full.**

(e) Indigent customers will be allowed to purchase average monthly electricity consumption of such consumer with the maximum amount of electricity as determined from time to time.

Comment [SIT16]: NEWLY INTRODUCED CLAUSE, RESTRUCTURED AS "D" THIS CLAUSE AIMED TO EMPHASIZE THAT PARTIAL BLOCK SHALL ONLY BE REMOVED WHEN THE COUNCIL HAS FULLY RECOVERED ITS MONIES.

36.4 Arrangements by indigent customers (Conventional electricity meter)

(a) Indigent customers must have their credit electricity meters converted to prepayment electricity meters at Council discretion.

a) Indigent customers may have their credit electricity meters converted to prepayment electricity meters at Council discretion.

Comment [SIT17]: DELETION OF THE WORD MUST AND ADD MAY TO ACCOMMODATE CIRCUMSTANCES WHEREBY THE ELEVTRICITY METER CONVERSION DOES NOT EMERGED

(b) Arrangement for the payment of debt shall be payment of 40% of the arrears, together with current monthly instalment, irrespective of the final payment date of the current account, plus payment of the balance of the arrears shall be paid over a maximum period of 36 months.

b) Arrangement for the payment of debt shall be payment of 40% of the arrears, together with current monthly instalment, irrespective of the final payment date of the current account, plus payment of the balance of the arrears shall be paid over a maximum period of 36 months, or at the discretion of the Chief Financial Officer or in his absence the Director Revenue. No further arrangements will be entertained unless sanctioned by the Chief Financial Officer or in his absence the Director Revenue

(c) The debt as per arrangement must be settled over a period of 36 months.

Comment [SIT18]: ADDED THIS CLAUSE WITH PURPOSE FOR THE CFO & THE DIRECTOR REVENUE TO EXERCISE THEIR DESCRESION

36.5 Non-Indigent Customers

(a) Non-indigent customers with arrears will be put on the information block, which will notify them that a purchase can be made but that after the purchase the information block will be converted to total block, and that the total block can only be removed after the necessary payment arrangement have been made with Council.

(b) Payment of 40% of the arrears, together with current monthly instalment, irrespective of the final payment date of the current account, plus payment of the balance of the arrears shall be paid over a maximum period of 6 months or at the discretion of the Chief Financial Officer or in his absence the Director Revenue.

b) **Payment of 40% of the arrears, together with current monthly instalment, irrespective of the final payment date of the current account, plus payment of the balance of the arrears shall be paid over a maximum period of 6 months or at the discretion of the Chief Financial Officer or in his absence the Director Revenue. No further arrangements will be entertained unless sanctioned by the Chief Financial Officer or in his absence the Director Revenue.**

Comment [SIT19]: ADDED THIS CLAUSE TO EMPHASIZE THAT NO FURTHER ARRANGEMENT WILL BE ENTERTAIN UPON DEFAULF OF THE AGREEMENT

36.6 Debt arrangement – Prepayment system

36.6.1 The prepayment electricity system implemented by Council has a debt management facility.

The Debt Management facility provides various blocking types, which can be utilised to collect arrear debt.

36.6.2 The various blocking types can be described as follows:

- **Information/Partial Block**

The system will inform the consumer that a purchase can be made but that after the purchase a total block will be put on the consumers account automatically by the system. To unblock the system:-

The arrear debt must be paid in full, or
Arrangements must be made to pay off the arrear debt and the arrangements have been captured on the system.

- **Total Block**

The consumer is blocked from buying electricity due to arrear debt and can be unblocked when:-

The arrear debt is paid in full.
Arrangements have been made to pay off the arrear debt and the arrangements have been captured on the system.

36.6.3 Minimum monthly instalment with monthly vend limit

The consumer arranges to pay a minimum monthly instalment and to purchase a limited amount of electricity to be purchased is to prevent consumer's from purchasing more than one month's electricity to avoid arrear payments. The minimum monthly instalment includes the consumer's monthly account plus a payment to arrears. If the consumer pays less than the minimum instalment the system will not allow purchase of electricity. If the consumer pays more, the additional amount is taken off the

outstanding arrears, but the monthly instalment stays the same until his arrears are paid off.

36.6.4 Minimum weekly instalment with weekly vend limit

Same as 36.6.3 above but weekly instalments are arrangements with weekly limits on the amount of electricity to be purchased.

36.6.5 Every time the consumer makes a purchase, 40 percent of the amount tendered for the purchase of electricity shall be allocated towards arrear debt. This type of block is another method to collect arrear debt and not the current account. A percentage of each purchase of electricity is allocated towards the debtors arrear balance and debtors are also blocked from buying electricity for monthly charges.

37. BAD AND DOUBTFUL DEBT PROVISION

Bad and doubtful provisions should be calculated and provided in the accounting records as follows:

37.1 The provision for bad and doubtful debt will be calculated in terms of the relevant generally recognised accounting practices. .

PART C – CUSTOMER CARE MANAGEMENT

38. CUSTOMER CARE MANAGEMENT

The municipality shall, for the levying of rates and taxes for the **municipal charges**, within its final and administrative capacity, have the following principles pertaining to customer care and management:

38.1 Establish a sound management system between the consumer and the municipality, to create a harmonious relationship between the consumer and the municipality so that consumers are treated with respect and dignity.

38.2 To establish a customer call centre, with a shared call facility to attend to the following:

a. To receive communication from consumers regarding the quality of service, performance of the municipality and the accuracy of the accounts.

b. To enable consumers to query and verify their accounts (metered electricity accounts, rates and refuse, sundry and housing) and to promptly resolve the query and rectify the

inaccurate account. The queries or complaints in respect of account may be dealt with as follows:

c. A customer may lodge a query or complaint in respect of any accuracy of an amount due and payable in respect of a specific municipal service as reflected on the account rendered.

d. A query or complaint must be lodged with the municipality or its authorised agent before the due date for payment of the account

38.2.1 A query or complaint must be accompanied by the payment of the average of the last three month's accounts where history of the account is available or an estimated amount provided by the municipality before payment due date until the matter is resolved.

38.2.2 The municipality or its authorized agent will register the query or complaint and provide the customer with a reference number.

38.2.3 The municipality or its authorized agent:-

(a) shall investigate or cause the query or complaint to be investigate and

(b) must inform the customer, in writing, of its finding within fourteen (14) days after the query or complaint was registered.

38.2.4 Failure to make such agreed interim payment or payments will render the customer liable for disconnection.

38.3. To inform the **consumer** that if they are dissatisfied with the manner in which their query was handled to follow a stipulated procedure of appeal to the Chief Financial Officer who shall promptly attend to the complaint. The consumer may appeal against finding of a municipality in respect of queries or complaints as follows:

38.3.1. A customer may appeal in writing against a finding of the municipality or its authorized agent in terms of Section 62 of the Municipal System Act.

38.3.2 An appeal and request in terms of subsection (1) must be made in writing and lodged with the municipality within 21 days after the customer became aware of the finding referred to in section 39.2.3 b above and must:

(a) set out the reason for the appeal; and

(b) be accompanied by any security determined for the testing of a measuring device, if applicable.

38.4. To ensure that the Manager Income receives daily reports on such queries and monitors the response time and the efficiency in dealing with the query.

38.5. To take reasonable steps to inform customers of the costs involved in the service, the changes to tariffs and policies, reasons for payment of the service fees and how their payments are utilized to provide the service.

38.6. To provide regular and accurate accounts to the customer with details reflecting the basis for the calculation of the amount due in order to ensure that the customer pays the account with satisfaction that the account is correct.

38.7. To provide:

38.7.1 An electronic facility for the payment of accounts to the municipality's bank account.

38.7.2 Adequate and accessible pay points within the jurisdiction of the municipality for the payment of accounts and the purchase of pre-paid electricity.

38.7.3 Council will endeavour, within the constraints of affordability, to notify arrear debtors on the state of their arrears and to encourage them to pay. They will be informed on their rights (if any) to conclude arrangements or to apply for indigent subsidies should they comply with the conditions, and other related matters.

38.7.4 Such notification is not a right to debtors with arrears but a courtesy from the Council to improve payment levels and relations. Disconnection / restriction of services and other collection proceedings will continue in the absence of such notices and contact with debtors for whatever reason.

UNAUTHORISED AND ILLEGAL SERVICES

39. UNAUTHORISED SERVICES

39.1. No person may gain access to municipal services unless it is in terms of an agreement entered into with the municipality or its authorised agent for the rendering of those services.

39.2. The municipality or its authorised agent may, irrespective of any other action it may take against such person in terms of these bylaws, by written notice, order a person who is using unauthorised services to: -

(a) Apply for such services in terms of Chapter 2 Part 1 of the Bylaws;

(b) Pay the demand based component and tampering fees as prescribed in the tariff of charges.

(c) Undertake such work, as may be necessary to ensure that the unauthorised customer installation complies with provisions of these or any other relevant bylaws.

39.3. Any agreement, entered into before the date of coming into effect of these bylaws, and which is in full force and effect, shall be deemed to have been entered into in terms of these bylaws and shall remain in force and effect until cancelled.

40. INTERFERENCE WITH INFRASTRUCTURE FOR THE PROVISION OF MUNICIPAL SERVICES

40.1. No person other than the municipality or its authorised agent shall manage, operate or maintain infrastructure through which municipal services are provided.

40.2. No person other than the municipality or its authorised agent shall effect a connection to infrastructure through which municipal services provided.

41. **OBSTRUCTION OF ACCESS TO INFRASTRUCTURE FOR THE PROVISION OF MUNICIPAL SERVICES**

41.1. No person shall prevent or restrict physical access to an infrastructure through which municipal services are provided.

41.2. If a person contravenes subsection (1), the municipality or its authorised agent may: -

(a) By written notice require such person to restore access at his/her own expense within a specified period, or

(b) If it is of the opinion that the situation is a matter of urgency, without prior notice restore access and recover the cost from such person.

42. **ILLEGAL RE-CONNECTION**

42.1. A person who illegally reconnects to a service, interferes with the infrastructure through which municipal services are provided, after such customers access to municipal services have been disconnected, such customers supply of electricity shall be immediately removed.

42.2. A person who re-connects to municipal services in the circumstances referred to in subsection 42.1 shall be liable for the cost associated with any consumption, notwithstanding any other actions which may be taken against such a person.

42.3 In the event that the demand based component was not paid, the tampering shall fee be applicable.

43. **IMMEDIATE DISCONNECTION**

43.1. Immediate disconnection will be effected for failure to give information or provide of false information.

43.2. The provision of municipal services may immediately be disconnected if any person fails to provide information or provide false information reasonably requested by the municipality or its authorised agent

44 **DECEASED ESTATES**

44.1 The Executor of a deceased estate, in his capacity as such, shall be liable for payments of all debts on the property.

44.2 Where the property was previously governed by Black Administrations Act, and the estate not yet been finalized, the occupants of the property shall be regarded as "Deemed Owners for the purposes of the account only, and shall be responsible for payment of consolidated accounts (including rates).

44.3 Deemed ownership does not confer any rights to the occupants other than the liability to pay the accounts.

44.4 Failure to inform the Municipality that the property forms part of a deceased estate may result in the disconnection of services, until an executor has been appointed.

45 **INCENTIVE SCHEME**

45.1 The Municipality may institute incentive schemes to encourage prompt payment.

46. **REFUNDS**

46.1 Refunds shall only be issued, provided that all the customers' accounts are paid in full, credits on accounts shall be refunded, on application, as follows–
a). To the account holder, for rates and services account;
b). To the owner, where the owner pays the tenants account;
c). To the conveyancer to pay the buyer or seller, on transfer of a property, this includes any credits that may arise from an objection appeal outcome or an over payment of the account.

Comment [SIT20]: THIS CLAUSE IS MAINLY INTRODUCE IN ORDER TO ENSURE THAT REFUNDS ARE ONLY ISSUED TO CUSTOMERS THAT DOES NOT OWE THE MUNICIPALITY

47. DEBT RELIEF PROGRAMME

47.1 Council shall promote assistance to the poorer by embarking on a debt relief programme, the indigent customer who cannot conclude the Acknowledgement of debt as per Council Credit Control and debt collection policy, shall adhere and undergone to the following procedures:
a) The Indigent Customer shall be required to complete the income and expenditure form, in order to determine the minimum amount payable upfront when concluding the Acknowledgement of debt. All supporting documents shall be produced by an applicant, in order for Finance to conduct thorough system verification.
b) The acknowledgement of debt shall be approved only on condition that the system verification shall prove to be correct.
c) Upon approval of Acknowledgement of debt, the outstanding debt owed by indigent customer, shall not attract any interest and penalties, only on condition that the customer pays or maintains the current account.

ANNEXURE C

INDIGENT POLICY

KWADUKUZA
MUNICIPALITY

2016/2017 DRAFT INDIGENT POLICY

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KWADUKUZA MUNICIPALITY INDIGENT POLICY

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Comment [NN1]: New clause

KWADUKUZA MUNICIPALITY INDIGENT POLICY

1. DEFINITIONS

"Income"	it is the amount of money or its equivalent received during a period of time in exchange for labor and or services rendered, from the sale of goods or property, or as profit from financial investments or any earned or unearned income which is taxable in terms of SARS provision.
"Civil Pension"	Is regarded as income that is taxable in terms of SARS provision.
"Social Pension"	(Old Age grant): Is a monthly income provided by South African Social Security Agency to older people (age 60 and above).
"Child Support Grant"	It is the money paid to the primary care giver, who must be 16 years or older and be a South African citizen or permanent resident of a child to provide for the child`s basic needs.
"Indigent households"	are households that are registered with the municipality as such and meet the criteria of the indigent policy and occupying/ owning a property within the jurisdiction of the municipality.
"Household"	means a traditional family unit consisting of a combination of persons.
"Child headed household"	means a household where both parents are deceased and where all occupants of a property are children of the deceased and are all under the legal age to contract for service therefore considered as minors in law by the state.
"Indigent"	means a person/ household who is lacking financial affordability to pay for necessities of life such as sufficient refuse removal, basic electricity, health care, housing, food and clothing.
"the Municipality"	for the purpose of this policy it means the KwaDukuza Local Municipality.

KWADUKUZA MUNICIPALITY 2016/2017 DRAFT INDIGENT POLICY

2. OBJECTIVE

2.1 In terms of Section 74 of the Local Government Municipal Systems Act no. 32 of 2000, a Municipal Council must adopt and implement a Tariff Policy. In terms of section 74(i)) of the Act in adopting a Tariff Policy, the Council should at least take into consideration the extent of subsidization of tariffs for poor households. Arising from the above, Council needs to improve an Indigent Support Policy. This policy must provide procedures and guidelines for the subsidization of basic service and tariff charges to its indigent households.

2.2 The Council accepts that they are responsible for the rendering of service in terms of schedules 4 and 5 of the Constitution as well as other services which may be delegated by National and Provincial Government. The Council will Endeavour to render a basic level of service necessary to ensure an acceptable and reasonable quality of life and which takes into account health and environmental considerations. None of the residents should fall below the minimum level of services.

3. PURPOSE OF THE INDIGENT POLICY

3.1 The purpose of the indigent policy is to ensure:

a) The provision of basic services to the community in a sustainable manner, within the financial and administrative capacity of the Council;
and

b) To provide procedures and guidelines for the subsidization of basic service charges to its indigent households, using the Council's budgetary provisions received from Central Government, augmented from time to time by Council`s own revenues, according to prescribed policy guidelines,

3.2 The Council also recognizes that many residents can simply not afford the cost of full provision and for this reason the Council will endeavor to ensure affordability through:

a) Setting tariffs in terms of the Councils Tariff Policy, which will balance the economic viability of continued service delivery; and
b) Determining appropriate service levels

4. CRITERIA FOR QUALIFICATION

In order to qualify for indigent support the following criteria must be met:

4.1. Households where verified total gross of monthly income of all occupants over 18 years of age shall not exceed the threshold as determined by Council from time to time.

4.2 Child headed households are automatically considered indigent unless proven otherwise.

4.3 Subsidized services may include burial and cremation fees and verge maintenance for indigent areas, refuse removal, and electricity.

4.4 Only households where the accountholder or property owner has applied for an indigent status, and whose application has been accepted shall qualify for the above relevant concessions.

4.5 For a household to qualify for subsidies or rebates on the major service charges, the following will apply:-

a) The indigent must be a registered residential consumer of services rendered by council.
b) Household/ occupants/ residents/ dependents who do not own more than one property.
c) May be equipped with a pre-paid meter, the conversion shall be done free of charge or alternatively council shall adopt a special tariff for conventional meters.

d) Only property owners who live in the premises shall qualify for subsidies and/ or rebates.

4.6 Households must formally apply for relief on the prescribed documentation and satisfy the qualifying criteria/principles determined by the Council.

4.7 The status of an indigent is conferred for a period of not more than twelve months after which re-application must be made.

4.8 The onus is on the indigents to declare their indigent status annually also the onus is on the recipient to inform the Municipality of any change in his/her financial status or personal household circumstances

5. EXTENT OF INDIGENT SUPPORT

5.1 The subsidies on specified services will be determined as part of the annual budget and in terms of the municipality's policies and tariffs.

5.2 The funding of the indigent subsidy shall be sourced from the equitable share contribution as provided for in the budget. As such, the subsidy can only be credited to the qualifying customer's accounts until the budget allocation is exhausted. Whereupon no further credits will be granted until further national funds are received. Notwithstanding the above, if there is a budget surplus, the Council shall set aside funds from own revenue sources for the purposes of augmenting any shortfall in funding received from the National fiscus. Due to timing differences in receiving the National funding, the Council will bridge fund the payment of the indigent support until the Council receives its allocation from the National fiscus, but only to the extent that confirmed funding is granted.

5.3 In respect of electricity: a 100% subsidy based on the number of kWh per household per month as determined by Council will apply.

5.4 In respect of refuse: All registered indigent consumers will receive a 100% refuse rebate per month. The tariff applicable will be the tariff for indigent customers as per the tariff of charges as approved by Council annually.

5.5 If a customer's consumption or use of municipal services is less than the subsidized services, the unused portion may not be accrued by the customer and will not entitle the customer to cash or to a rebate in respect of the unused portion.

5.6 Rates and (or) service charges on the indigent's account will automatically be levied monthly.

5.7 Any indigent person who owns a low income government subsidized house, residential improved property shall be exempt from paying rates on a minimum valuation threshold as determined by Council.

5.8 Any indigent person who owns unimproved property valued at the amount as determined by Council from time to time will be exempted from paying rates and availability charges.

5.9 The subsidy for services, on the indigent's account, will automatically be credited, from the equitable share, monthly.

5.10 If a situation occurs where it is reported that consumers are minor children (Child headed families) due to unforeseen circumstances then additional support will be determined as per Council's decision from time to time.

6. ARREARS ON INDIGENT ACCOUNTS

6.1 Customers who qualify for equitable share subsidy and who are in arrears, will be placed on the pre-paid metering system at council discretion.

Comment [NN2]: May

6.2 A notice will display upon the first purchase of power to visit council's Finance department to make suitable arrangements regarding the arrears.

Comment [NN3]: Where 6.1 is applicable.

6.3 The non-payment and arrangement as referred to in clause 6.2 above will be as determined in terms of councils credit control and debt collection policy.

7. NON-COMPLIANCE OF HOUSEHOLDS REGISTERED AS INDIGENT

7.1 When a property owner or accountholder who has registered as an indigent fails to comply with any arrangements or conditions materially relevant to the receipt of indigent relief, such person will forfeit his or her status as a registered indigent with immediate effect, and will thereafter be treated as an ordinary residential property owner or accountholder for the financial year concerned.

7.2 The onus is on each registered indigent to advise the municipal manager, or his nominee, of such failure to comply.

7.3 The relief to indigents may be withdrawn at the discretion of the municipal manager, or his nominee, if:

a) A registered indigent who qualifies for such relief fails to keep to the terms of the policy agreement; or
b) Any tampering with the installations of the municipality services is detected.

7.4 The indigent status of a customer will be reviewed from time to time at intervals as determined by Council. This could be done by either physical audit or external verification checks including amongst others, ITC Credit Bureau, Department of Labour or any other sources of verification. Should the requirements not be met, the subsidy for that consumer will be terminated with immediate effect.

7.5 If a registered indigent person of a household is found to have provided fraudulent information to the municipality in regard to any material condition for registration as an indigent, such person shall:

(a) immediately be removed from the register of indigents, and
(b) Shall be liable to repay the municipality with immediate effect for all indigent relief received from the date of such fraudulent registration.
(c) Such person shall not again be considered for indigent relief for a period extending for five years beyond the financial year in which the misdemeanor is detected.

Comment [NN4]: or failed to inform the municipality of any improvement in the financial status of the household leading to the gross income exceeding the indigent threshold as determined by Council"

7.6 Indigent relief will not apply in respect of property owners owning more than one property, whether in or outside the municipal area.

8. TERMINATION OF INDIGENT SUPPORT

8.1 Indigent support will be terminated under the following circumstances:
a) Death of the account holder. In the event the approved applicant passes away, the heirs of the property must re-apply for indigent support provided that the stipulated criteria is met.
b) End of the 12 month cycle.
c) Upon change of ownership of the property in respect of which support is granted.
d) When circumstances in the indigent household have improved in terms of gross income threshold as prescribed by Council.
e) When the indigent accountholder disposes off the property, either by sale or by means of donation.

9. KWADUKUZA MUNICIPALITY EMPLOYEES ON THE INDIGENT REGISTER

Comment [NN5]: NEW paragraph

9.1 No KDM employee shall appear on the indigent register or benefit from the indigent programme unless,

a) The employee's gross income is below the indigent threshold as determined by Council or
b) The employee lives in one of the Council designated areas and is only receiving the refuse benefit.

10. REPORTING REQUIREMENTS

10.1 The municipal manager or his nominee shall report on a quarterly basis to the council for the quarter concerned and by municipal ward:

a) The number of households registered as indigents and a brief explanation of any movements in such numbers;
b) The monetary value allocated per service category of the actual subsidies.
c) The budgeted value *allocated per service category*

10.2 The Finance Directorate or the responsible official shall keep and monitor a complete register of registered indigent household;

a) The number of registered child headed families
b) Performance of all areas against targets as set out in the municipality's performance management system

11. POLICY REVIEW

This policy has been considered and reviewed by the Council of KwaDukuza Municipality and supersedes all other indigent policies that were previously adopted by Council.

Resolution No.....
Date of review.....

ANNEXURE D

TARIFF POLICY

KWADUKUZA MUNICIPALITY

KWADUKUZA
MUNICIPALITY

DRAFT 2016/2017

TARIFF POLICY

Comment [NN1]: added

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1. **Definitions**

In this policy:

"Municipal area"	means the area in respect of which the municipality has executive and legislative authority as determined by the constitution and the National legislation and the area as demarcated by the Demarcation Act (Act 27 1998);
"Municipal council"	means a municipal council referred to in section 157 of the Constitution and for this by-law includes a municipal local council and a municipal district council, as the case maybe;
"Poor households"	means those households in the municipal area that cannot afford to pay either the entire tariff charge for the municipal services, or part of it; Also means those households in the municipal area living in property with a municipal property valuation under a certain amount as determined by Council and earn less than an amount as determined by Council per month.
"tariff policy"	means a policy on the levying of fees, rates or taxes for the municipal services provided by the municipality itself and that complies with the Municipal Systems Act 2000 (Act 32 of 2000);
"The Act"	means the Municipal Systems Act 2000, (Act 32 of 2000) (MSA).

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2. INTRODUCTION

2.1 In terms of Section 62 (1) of the Municipal Finance Management Act (MFMA) the Accounting Officer of a Municipality is responsible for managing the financial administration of the municipality and, in terms of S62 (1) (f), must for this purpose take all reasonable steps to ensure – "that the Municipality has and implements a tariff policy referred to in Section 74 of the Municipal Systems Act" (MSA).

In giving effect to S74 (1) of the Municipal Systems Act, the Municipality adopts the following as the framework Tariff Policy within which the Municipal Council must adopt various policies.

2.2 One of the primary functions of a local authority is to provide services to the people resident within its municipal area. The funding of these services is made possible by levying property taxes, charging for municipal services rendered.

Tariffs represent the charges levied by Council on consumers for the utilization of services provided by the Municipality. These are calculated dependent on the nature of service being provided. They may be set in a manner so as to recover the full cost of the service being provided or recover part of the costs or bring about a surplus that can be utilized to subsidies other non-economical services.

3. OBJECTIVE

a) The objective of this Policy is to ensure that:

i) The tariffs of the Municipality comply with the legislation prevailing at the time of implementation.
ii) The Municipal services are financially sustainable, affordable and equitable.
iii) The needs of the indigent, aged and disabled are taken into consideration.
iv) There is consistency in how the tariffs are applied throughout the Municipality and;
v) The Policy is drawn in line with the principles as outlined in the MSA (see 5 below)

4. PRINCIPLES

4.1 In terms of S74 (2) of the Municipal Systems Act of the following principles should at least be taken into account when formulating a Tariff Policy,

a) The users of municipal services should be treated equitably in the application of Tariffs.

b) As far as practically possible, consumers should pay in proportion to the amount of services consumed.

c) All households, with the exception of the poor (indigent), should pay the full costs of services consumed. Poor households must have access to at least a minimum level of basic services through:

   i) Tariffs that cover the operating and maintenance costs,

   ii) Special lifeline tariffs for low levels of use or consumption of services or for basic levels of service, or

   iii) Any other direct or indirect method of subsidization of tariff for poor households.

d) Tariff must include the cost reasonably associated with rendering the service, including capital, operating, maintenance, administration, replacement and interest charges.

e) Tariffs must be set at a level to facilitate financial sustainability of the service, taking into account subsidization from sources other than the service concerned. Sustainability can only be achieved when: -

   i) Cash inflows cover cash outflows. This means that sufficient provision for working capital and bad debts must be made.

   ii) Access to the capital market is maintained. This can be achieved by providing for the repayment of capital, maintaining sufficient liquidity levels and making profits on trading services.

f) Provision may be made in appropriate circumstance for a surcharge on the tariff for a service.

g) Provision may be made for the promotion of local economic development through a special tariff for categories of the commercial and industrial users.

h) The economical, efficient and effective use of resources, the recycling of wastes and other appropriate environmental objectives must be encouraged.

i) The extent of subsidization of the poor households and other categories of users should be fully disclosed. This will be achieved by publishing the true costs of

the service and the level of subsidy as well as the source of the subsidy.

j) In terms of S74 (3) of the MSA a tariff policy may differentiate between different categories of users, debtors, service providers, services and geographical areas as long as the differentiation does not amount to unfair discrimination. In order to give full effect to this section, Section 75 (1) of the MSA provides for the Municipal Council to adopt bylaws.

5. CATEGORIES OF CUSTOMERS

The tariff structure of KwaDukuza Municipality may make provision for the following categories of customer:

i) domestic;
ii) commercial;
iii) industrial;
iv) agricultural;
v) rural;
vi) municipal services;
vii) special agreements

6. CLASSIFICATION AND PRICING STRATEGIES OF SERVICES

There are basically three categories of municipal services (i.e. trading, rate and general and housing services) which are discussed as follows: -

6.1 Trading Services

These services are defined as services whereby the consumption of the service is measurable and can be accurately apportioned to an individual consumer. These services are hence managed like businesses. The tariffs for these services are budgeted for in such a way that at least a breakeven situation for the municipality will be realized. Examples of these services include electricity. The Council's pricing strategy for these services is to recover the full cost of rendering the service to the communities. For this purpose full costs includes:-

i) Direct operating costs e.g. Salaries, allowances including overtime, materials used, repairs and maintenance, general expenses and plant and vehicle hire.
ii) Depreciation / capital charges based on usage, life of buildings, plant and equipment and infrastructure used.
iii) Financing outlays which includes loan service costs.
iv) Allocated costs that include costs allocated through support services.

6.2 Rates and General Services

This service is further classified into 3 categories i.e. economic, subsidized and community services.

6.2.1 *Economic Service*

These are services for which tariffs are fixed in such a way that the full cost of providing the service is recovered without incurring a surplus or deficit e.g. trade effluent includes commercial and industrial refuse removal. The consumption of an economic service can be measured or determined with reasonable accuracy and apportioned to an individual consumer. Whilst they are also managed like businesses, the tariffs for these services are normally determined in such a way that user charges cover the cost of providing the service. These costs can be determined as follows:

i) Full cost of providing the services as explained in 7.1 above.
ii) The rate per unit is based on projected usage.

6.2.2 *Subsidized Services*

These are services for which tariffs are fixed in such a way that at least a portion of the cost of providing the service can be recovered. The consumption of these services can be determined reasonably accurately and can be apportioned to individuals and consumers. However, if the tariffs for using this service were based on its real cost, nobody would be able to afford it. In most cases not only would the consumer benefit from using the service, but also other persons. Therefore, user charge is payable for using the service, but the tariff is much lower than the real cost of providing the service. These services include fire fighting, approval of building plans and the construction of buildings, leasing of municipal facilities, selling of burial sites and certain town planning functions.

6.2.3 Community Services

6.2.3.1 Community services are those services for which the Council is unable to accurately determine the consumption and hence apportion to individual consumers. These services are typically financed through property rates.

6.2.3.2 These services include the operation and maintenance of parks and recreation facilities, provision and maintenance of roads and storm water drainage systems, the establishment, management and maintenance of cemeteries and traffic regulation.

6.2.3.3 In addition to the above services domestic refuse removal is also a community service provided directly to all the residents and for which costs form part of a balanced budget. The Municipality also provides support services such as committee services, records and archives, financial management accounting and stores, occupational health and human resources management, which are financed through property rates.

6.3 **Housing and Hostel Services**

These are usually grouped into three categories, namely, letting schemes, selling schemes and hostels. All income and expenditure transactions in respect of such schemes fall into this category and the objective of the service is to be economic i.e. the operating income should cover the operating expenditure. In addition these functions are being carried out on an agency basis as these are not deemed as Local Government functions.

7. TARIFF TYPES

In determining the type of tariff applicable to the type of service the Council shall make use of the following four options or a combination of the same.

7.1 **Single tariff:** This tariff shall consist of a fixed cost per unit consumed. All costs will therefore be recovered through a unit charges at the level of breakeven consumption.

7.2 **Cost related two-to-four part tariff:** This tariff shall consist of two-to-four parts. Management, capital, maintenance and operating costs will be recovered by grouping certain components together e.g. management, capital and maintenance costs may be grouped together and be recovered by a fixed charge, independent of consumption for all classes of consumers, while the variable costs may be recovered by a unit charge per unit consumed.

7.3 **Inclining block tariff:** This tariff is based on consumption levels being categorized into blocks, the tariff being determined and increased as consumption levels increase.

7.4 **Declining block tariff:** This tariff is the opposite of the inclining block tariff and decreases as consumption levels increase.

8. UNIT OF MEASUREMENT

The following units of measurement will, where possible, be used to determine tariffs:

8.1 Electricity

a) Maximum demand plus fixed costs plus kWh consumed.
b) Fixed costs plus kWh consumed.
c) kWh consumed. (kWh –Kilowatt hour)
d) kVA. (kVA -Kilovolt-ampere)

8.2 Refuse removal

8.2.1 The categories of refuse removal users as set out below shall be charged at the applicable tariffs, as approved by the council in each annual budget.

8.2.2 Tariff adjustments shall be effective from 1 July each year.

8.2.3 A separate fixed monthly refuse removal charge shall apply to each of the following categories of users, based on the costs of the service concerned:

a) Domestic and other users (once weekly removal)
b) Business and other users (twice weekly removal)
c) Business and other users (thrice weekly removal)
d) Business and other (bulk consumers).

8.2.4 Registered indigents may receive such discount on this charge as the council deems affordable when approving each annual budget.

8.2.5 A fixed monthly charge shall be charged to the local municipality's departments equal to the lowest (domestic) tariff.

a) Plastic bags per week (volume).

b) Containers per week (volume).

9. POLICY PROPOSAL

9.1 A minimum amount of basic services must be free

9.1.1 The Municipality subscribes to the policy that all poor households are entitled to a minimum amount of free basic services. A basic service is a service that is necessary to ensure an acceptable and reasonable quality of life and, if not provided, would endanger public health or safety of the environment. These services include:

a) Domestic refuse removal
b) Electricity and Municipal health service.

9.1.2 The Council is aware that it currently does not provide these services to all residents within its municipal area. It is also aware that, more than likely, some of the services it currently provides in conjunction with the above mentioned services may be transferred or assigned to other bodies. In the latter case, the Council commits itself to make representations and negotiate with those service providers to achieve its goal.

9.1.3 The Council realizes that in order to achieve its goal, a minimum amount of basic services should be free to the poor, whilst tariffs for services above the minimum level of consumption will have to be increased. These increases are necessary to make good any shortfall resulting from free services and to ensure a balanced budget on the trading account.

9.2 Keeping Tariffs Affordable

9.2.1 The Council is keenly aware of the financial situation of most residents within the municipal area. Therefore, the Council undertakes to keep tariffs at affordable levels. The Council is also aware that due to historical reasons many residents receive services at a level higher than what they can afford. In order to remain affordable the Council will ensure that:

a) Services are delivered at an appropriate level,

b) Efficiency improvements are actively pursued across the Municipalities' operations,

c) A performance management system is introduced to ensure that plans that are devised are actually implemented, that resources are obtained as economically as possible, used efficiently and effectively and that appropriate service delivery mechanisms are used,

d) Any non-core functions that it currently performs are phased out as soon as possible without depriving the community of any services that really contributes to the quality of life of people in our area, and;

e) Any service that is provided for which there is little demand, be priced at the actual cost of providing it. If this requires the Municipality to maintain significant infrastructure and other facilities, they should be phased out, except where the Council is by law required to provide such a service.

9.3 Introducing the "Consumer must pay principle"

Having regard for the abovementioned Council's Policy on minimum amount of free basic services for all, the Council believes that consumers of services must pay for the amount of services that they use. Where it is possible to measure the consumption services, the Council intends to install metering systems, and to take into account the free service element. In this regard the Council will develop a program to install meters in appropriate cases. Also it is the Council's policy that the tariffs for such services must include all relevant cost factors.

9.4 Redistribution / Cross Subsidization

It is a fact that some members of the community are better able to afford to pay for the services that they use and have the benefit of than others. The budget of the Municipality is an important device in ensuring redistribution within the community. Those that pay higher property rates based on the value of their properties, in fact subsidize those who pay less tax. The Council uses the trading surplus it realizes on the trading account to bring relief with regard to property tax rates. Likewise the Council will ensure that the cross-subsidization occurs between and within services to further contribute to its redistribution objectives.

9.5 Promoting Local and Economic Competitiveness and Development

The size of the property rates and service charges accounts presented to the local businesses, is a significant business overhead for any business enterprise in the Municipal area. The overhead of a business is one of the factors that influence the price of goods and services sold by it, and therefore its profitability and chances of survival. The Council will take care that the municipal accounts presented to local businesses are fair. To ensure fairness toward local business, the Council will, when it determines tariffs, take into account the desire:

a) To promote local economic competitiveness and

b) To promote local economic development and growth.

9.6 Ensuring Financial Sustainability of Service Delivery

The Constitution, Local Government Municipals Systems Act, 2000 require that the Municipality must ensure that the services that it provides must be sustainable. Financial sustainability of the Municipality will be achieved when it is financed in a manner that ensures that it exhibits, at least, a break-even position. The tariff for a service must therefore be sufficient to cover the cost of the initial capital expenditure required and interest thereon, managing and operating the service and maintaining, repairing and replacing the physical assets used in its provision. However, sustainability does not only mean that the price of the service must include all the relevant cost elements, it also means that charges to be levied must be collected. The Council will therefore adopt and apply a Credit Control and Debt Collection policy to ensure that property rates and service charges are fully recovered.

9.7 Indigents

The indigent assistance scheme will apply to tariffs set by the Council. This is laid out in the Indigent Policy. With regards to customer service agreements, deposits and guarantees, accounts and billing, and all other items pertaining the credit control and debt collection, related to tariffs, reference must be made to the Credit Control and Debt Collection Policy.

10. TARIFF DETERMINATION PROCESS

10.1 Except in special circumstances, such as significant increases in the wholesale price of goods and services, the Council purchases during a year to provide services, the Council will review its tariffs during the preparation of the annual budget in accordance with the

policy stated above. Proposed tariffs will be presented to the community during Councils consultation process about the budget.

10.2 In terms of Section 75 (A) of the MSA amendment Act 51/2002, a municipality may operate such;

a) That it can levy and recover fees, charges or tariffs in respect of any function or service of the Municipality,
b) That fees and charges levied are passed by the municipal Council with a supporting vote of a majority of its members.

10.3 The annual tariffs per service should be compared to the activity based costing results, to view the profitability per service and level of cross subsidization. The goal should be to, where possible, provide a cost-reflective service charge.

10.4 Immediately after the Council has determined or amended a tariff, the Municipal Manager must cause to be conspicuously displayed at a place installed for this purpose at all the offices of the Municipality as well as at such other places within the Municipal area as she / he may determine a notice. The notice must state:

a) The general purpose of the resolution,
b) The date on which the determination or amendment comes into operation, which date may not be earlier than 30 days after the determination or amendment,
c) The date on which the notice is displayed,
d) That any person who desires to object to such determination or amendment must do so in writing within 14 days after the date on which the notice was displayed, and
e) That any person who cannot write may come during office hours to a place where a staff member of the Municipality named in the notice, will assist that person to transcribe her / his objection.
f) If no objection is lodged within the period stated in the notice the determination or amendment will come into operation on the date determined by the Council.
g) Where an objection is lodged, the Municipality will consider every objection.

10.5 The Council may, after it has considered all objections, confirm, amend, or withdraw the determination or amendment or may determine another tariff, on the date on which the determination or amendment will come into operation.

10.6 After the Council has considered the objections it will again give notice of the determination, amendment or date as determined above and will also publish it as determined by the Council.

11. MINOR TARIFFS

11.1 All minor tariffs shall be approved by the council in each annual budget, and shall, when deemed appropriate by the Council, be subsidized by property rates and general revenues, particularly when the tariffs will prove uneconomical when charged to cover the cost of the service concerned, or when the cost cannot accurately be determined, or when the tariff is designed purely to regulate rather than finance the use of the particular service or amenity.

11.2 The following services shall be considered as subsidized services, and the tariffs levied shall cover 50% or as near as possible to 50% of the annual operating expenses budgeted for the service concerned:

a) Burials and cemeteries
b) Rentals for the use of Municipal facilities

11.3 The following services shall be considered as community services, and no tariffs shall be levied for their use:

a) Municipal swimming pool
b) Municipal museum and art gallery
c) disposal of garden refuse at the Municipal tip site
d) Municipal reference library
e) Municipal lending library (except for fines set out below)
f) Municipal botanical garden, and all other parks and open spaces.

11.4 The following services shall be considered as economic services, and the tariffs levied shall cover 100% or as near as possible to 100% of the budgeted annual operating expenses of the service concerned:

a) Maintenance of graves and garden of remembrance (cremations)

b) Rentals for the use of Municipal halls and other premises
c) Building plan fees
d) Photostat copies and fees
e) Clearance certificates.

11.5 The following charges and tariffs shall be considered as regulatory or punitive, and shall be determined as appropriate in each annual budget:
a) fines for lost or overdue library books
b) advertising sign fees
c) pound fees
d) penalty and other charges imposed in terms of the approved policy on credit control and debt collection
e) Penalty charges for the submission of dishonored, stale, post-dated or otherwise unacceptable cheques.

11.6 Market-related rentals shall be levied for the lease of Municipal properties.

11.7 In the case of rentals for the use of Municipal halls and premises, if the Municipal Manager is satisfied that the halls or premises are required for non-profit making purposes and for the provision of a service to the community, the Municipal Manager may waive 50% of the applicable rental.

11.8 The Municipal Manager shall determine whether an indemnity or guarantee must in each instance be lodged for the rental of Municipal halls, premises and sports fields and in so determining shall be guided by the likelihood of the Municipality's sustaining damages as a result of the use of the facilities concerned.

12. BY-LAWS

The principle contained in this Policy shall be reflected in the various service by-laws as promulgated and adjusted by Council from time to time.

13. CONCLUSION

The Policy will be placed on the website of the Municipality in terms of Section 75 (1) (b) of the MFMA, and the Municipality shall comply with the provisions of section 21 A of the MSA. This Policy will be reviewed annually by the Council.

14. POLICY REVIEW

This Policy has been considered and reviewed by the **COUNCIL OF KWADUKUZA MUNICIPALITY** as follows:

Comment [NN2]: This policy has been considered and reviewed by the Council of KwaDukuza Municipality and supersedes all other tariff policies that were previously adopted by Council.

Resolution No:.....

Date of reviewed:.....

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ANNEXURE I: LEGAL REQUIREMENTS

SECTION I: LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT NO. 32 OF 2000

SECTION 73: GENERAL DUTY

The municipality must give effect to the provisions of the Constitution, and in doing so give priority to the basic needs of the local community, promote the development of the local community, and ensure that all members of the local community have access to at least the minimum level of basic municipal services.

The services provided by the municipality must be: equitable and accessible; provided in a manner conducive to the prudent, economic, efficient and effective use of available resources, and the improvement of standards of quality over time; financially sustainable; environmentally sustainable; and regularly reviewed with a view to upgrading, extension and improvement.

SECTION 74: TARIFF POLICY

The council of a municipality must adopt and implement a tariff policy on the levying of fees for the services provided by the municipality itself or by way of service delivery agreements.

Such policy must comply with the provisions of the present Act and any other applicable legislation.

Such tariff policy must reflect at least the following principles:

i. that users of municipal services must be treated equitably in the application of the municipality's tariffs;

ii. that the amount individual users pay for services must generally be in proportion to the use of such services;

iii. that poor households must have access to at least basic services through tariffs which cover only operating and maintenance costs, special tariffs or lifeline tariffs for low levels of use or consumption of services or for basic levels of services, or any other direct or indirect method of subsidization of tariffs for poor households;

iv. that tariffs must reflect the costs reasonably associated with rendering the service, including capital, operating, maintenance, administration and replacement costs, and interest charges;

v. that tariffs must be set at levels that facilitate the financial sustainability of the service, taking into account subsidization from sources other than the service concerned;

vi. that provision may be made in appropriate circumstances for a surcharge on the tariff for a service;

vii. that provision may be made for the promotion of local economic development through special tariffs for categories of commercial and industrial users;

viii. that the economic, efficient and effective use of resources, the recycling of waste, and other appropriate environmental objectives must be encouraged;

ix. that the extent of subsidization of tariffs for poor households and other categories of users must be fully disclosed.

The tariff policy may differentiate in respect of services, service standards, service providers and other matters between different categories of users, debtors or geographical areas.

If the policy entails such differentiation, the municipality must ensure that this does not amount to unfair discrimination.

SECTION 75: BY-LAWS TO GIVE EFFECT TO POLICY

The council of the municipality must adopt by-laws to give effect to the implementation and enforcement of its tariff policy.

Such by-laws may differentiate in respect of services, service standards, service providers and other matters between different categories of users, debtors or geographical areas, but in a manner which does not amount to unfair discrimination

ANNEXURE E

INVESTMENT AND CASH MANAGEMENT POLICY

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KWADUKUZA MUNICIPALITY

"The Municipality"

KWADUKUZA
MUNICIPALITY

Cash Management, Banking and Investment Policy

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ANNEXURE I

1. DEFINITIONS

In this Policy, unless the context indicates otherwise, a word or expression, to which a meaning has been assigned in the Municipal Finance Management Act (MFMA) No. 56 of 2003, has the same meaning.

"Accounting Officer" refers to the Municipal Manager of KwaDukuza Municipality

"Auditor-General" means the person appointed as Auditor-General in terms of section 193 of the Constitution, and includes a person as acting as Auditor-General, designated by the Auditor-General to exercise a power or perform a duty of the Auditor-General.

"Chief Financial Officer" 2003);

Chief Financial Officer or his delegate means an officer of the Municipality, designated by the Municipal Manager to be administratively in charge of the financial affairs of the Municipality;

"Creditor" in relation to a municipality, means a person to whom money is owing by the municipality.

"Debt" means a monetary liability or obligation created by a financing agreement, bond or overdraft, or by the issuance of municipal debt instruments; or a contingent liability such as that created by guaranteeing a monetary liability.

"Debt Agreement" includes any loan agreement under which a municipality undertakes to repay a long-term debt over a period of time

"Financial year" means a year ending on 30 June.

"Investee" means an institution with which an investment is placed or its agent.

"Investment" in relation to funds of a municipality, means

- the placing on deposit of funds of a municipality with a financial institution,
- the acquisition of assets with funds of a municipality not immediately required, with the primary aim of preserving those funds.

"Lender" in relation to a municipality, means a person who provides debt finance to a municipality.

"Long-term debt" means debt repayable over a period exceeding one year.

***"Long*-term investments"** means any cash or liquid securities owned by the Municipality which have a maturity date, and/or callable date reasonably expected to be exercised, that is greater than one year.

"Month" means one of the 12 months of a calendar year.

"Council" means the Municipal Council of KwaDukuza Municipality

"Municipal entity" has the meaning assigned to it in section 1 of the Municipal Systems Act.

"Municipality" means KwaDukuza Municipality.

"Municipal Systems Act" means the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000)

"Primary bank account" means the main bank account referred to in section 8(1) of the MFMA.

"Provincial treasury" means KwaZulu-Natal Provincial Treasury (KZNPT)

"Short-term debt" means debt repayable over a period not exceeding one year.

"Short-term investments" Any cash or liquid securities owned by the municipality which is having a maturity date, and/or Callable date reasonably expected to be exercised, that is equal to or less than one year.

2. INTRODUCTION

2.1 This Policy is aimed at gaining the optimal return on investments, without incurring undue risks, during those periods when cash revenues are not needed for capital or operational purposes. The effectiveness of this Policy is dependent on the accuracy of the Municipality's cash management programme, which must identify the amounts surplus to the Municipality's needs, as well as the time when and period for which such revenues are surplus.

2.2 Managing the cash resources of the Municipality is a key requirement to ensure the liquidity of the Municipality in order to meet its financial obligations. In order to achieve this objective the KwaDukuza Municipality has adopted this Policy.

3. STATUTORY FRAMEWORK

Section 13 (2) of the Local Government: Municipal Finance Management Act 2003 (Act No 56 of 2003) requires that the Municipality must establish an appropriate and effective cash management and investment policy in accordance with a framework that may be prescribed by the Minister of Finance..

4. SCOPE OF POLICY

This Policy applies to all cash investments made by KwaDukuza Municipality, and the Municipality shall at all times manage its cash management and investments in compliance with this Policy and must not be inconsistent with the Municipal Finance Management Act and the Municipal Investment Regulations.

5. THE PURPOSE AND OBJECTIVES OF THE POLICY

The purpose of this Policy is to ensure that investment of surplus funds forms part of the financial system of the Municipality and to ensure that prudent investment procedures are consistently applied.

i) To manage cash flows in an efficient and prudent manner
ii) To maintain a level of liquidity sufficient to meet both planned and unforeseen cash requirements
iii) To invest only in approved financial institutes
iv) To minimize the risk of investments
v) To maximize returns on investments without incurring undue risks
vi) To ensure all relevant information is disclosed to Council
vii) To ensure that all investment decisions are made by the appropriate delegated authority

viii) To prohibit investment of funds for speculative purposes

ix) To ensure transparency and compliance in all investment processes

6. RESPONSIBILITIES OF THE ACCOUNTING OFFICER

6.1 According to the Municipal Finance Management Act 2004, chapter 8, paragraph 60 and 61, the Accounting Officer of a municipality is the Accounting Officer of the Municipality for the purposes of this Act, and, as Accounting Officer, must –

(a) Exercise the functions and powers assigned to an Accounting Officer in terms of this Act; and

(b) Provide guidance and advice on compliance with this Act to –

(i) The political structures, political office-bearers and officials of the Municipality; and

(ii) Any municipal entity under the sole or shared control of the Municipality.

6.2 The Accounting Officer of a municipality must in terms of Municipal Finance Management Act:

(a) Exercise utmost care to ensure reasonable protection of the assets and records of the entity;

(b) Act with fidelity, honesty, integrity and in the best interest of the entity in managing the financial affairs of the entity;

(c) disclose to the entity's parent municipality and the entity's board of directors, all material facts, including those reasonably discoverable, which in any way may influence the decisions or actions of the parent municipality or the board of directors; and

(d) Seek, within the sphere of influence of that Accounting Officer, to prevent any prejudice to the financial interests of the parent municipality or the municipal entity.

6.3 The Accounting Officer may not –

(a) Act in a way that is inconsistent with the responsibilities assigned to Accounting Officers of municipal entities in terms of this Act; or

(b) Use the position or privileges of, or confidential information obtained as Accounting Officer, for personal gain or to improperly benefit another person.

6.4 The Accounting Officer is therefore accountable for all transactions entered into by his designates. One of the main functions of Accounting Officer is that of adequate and effective cash management.

6.5 The Chief Financial Officer is responsible for establishing systems, procedures, processes and training and awareness programmes to ensure efficient and effective banking and cash management.

6.6 Sound cash management includes the following:

a) Collecting revenue when it is due and banking it promptly;
b) Making payments, including transfers to other levels of government and non-government entities, no earlier than necessary, with due regard for efficient, effective and economical programme delivery and the government's normal terms for account payments;
c) Avoiding pre-payments for goods or services (i.e. payments in advance of the receipt of goods or services), unless required by the contractual arrangements with the supplier;
d) Accepting discounts to effect early payment only when the payment has been included in the monthly cash flow estimates provided to the relevant treasury;
e) Pursuing debtors with appropriate sensitivity and rigor to ensure that amounts receivable by the Municipality are collected and banked promptly;
f) Accurately forecasting the institution's cash flow requirements;
g) Timing the inflow and outflow of cash;
h) Recognizing the time value of money, i.e. economically, efficiently, and effectively managing cash; and
i) Taking any other action that avoids locking up money unnecessarily and inefficiently, such as managing inventories to the minimum level necessary for efficient and effective programme delivery, and selling surplus or obsolete assets in terms of the Asset Management Policy.

6.7 The overall responsibility of investments lies on the Accounting Officer. However the day to day handling of investments is the responsibility of the Chief Financial Officer or his designate.

6.8 In the instance that the investment amount requires that the Accounting Officer submit recommendations to the Council for decision on the best investment to be made, quotations are required from the various financial institutions. In the case of telephonic quotations, the following information is required:

a) The name of the person who gave the quotation;
b) The relevant terms and rates; and
c) Other facts such as if interest is payable on a monthly basis or on maturation date

d) The Council needs to pass a resolution in respect of the limits for the investment of its funds.

6.9 In the instance that the Chief Financial Officer authorizes the investment, two authorized signatories must authorize and affect the electronic funds transfer in respect of the investment amount.

6.10 Where payments to financial institutions in respect of investments are to be effected by cheques, the following procedures apply:

a) The Accountant must complete a cheque requisition form and submit it to the Chief Financial Officer together with the supporting quotations;
b) The Chief Financial Officer must either authorize the requisition or submit it to Council for authorization depending on the value of the investment;
c) When the Council or the Chief Financial Officer has authorized the requisition, the Chief Financial Officer or two authorized signatories are required to sign the cheque and submit it to the financial institution.

7. CASH MANAGEMENT PROCEDURES

7.1 Bank Arrangements

7.1.1 The Accounting Officer is responsible for the management of the bank account. All withdrawals from the primary or other municipal banks account must be authorised by the Accounting Officer.

7.1.2 Written and signed delegations clearly indicating power and/or duties delegated should be in place. This is in terms of section 79 of the MFMA.

7.1.3 The Accounting Officer is responsible for opening the primary bank account with authorized banking institutions.

7.1.4 The Chief Financial Officer must prepare the bank reconciliation within 7 days after the end of each month, investigate any irregularities and report them to the accounting officer. The bank statements are analyzed on a daily basis. The monthly bank reconciliation prepared must reflect agreeing balances between the balances as per bank statement to that arrived at by the Municipality in its cash book.

7.2 Revenue Collection

7.2.1 The Accounting Officer or delegated official must ensure that all revenue is properly accounted for.

7.2.2 The collection and control of arrear revenue and accounts must be managed in accordance with policies issued and implemented in terms of section 64(2) of the MFMA and section 95 of the Municipal Systems Act.

7.2.3 Adequate provision must be made for writing off irrecoverable revenue in terms of the Credit Control & Debt Collection Policy.

7.3 Debtor Collections

7.3.1 All monies due to the Municipality must be collected by the due dates and banked daily.

7.3.2 All monies collected must be deposited daily or on the next working day into the primary bank account of the Municipality.

7.3.3 A numbered official receipt reflecting the name of the Municipality must be issued for the receiving of all monies.

7.3.4 The debt collection process must be reviewed regularly to determine the efficiency and effectiveness thereof.

7.3.5 Any debt older than the period determined by the credit control policy must be handed over to the applicable section for recovery.

7.4 Payment to Creditors

7.4.1 All payments should be settled on or before the due date, that is, within 30 days of the receipt of the invoice, unless otherwise agreed to between the supplier and the municipality.

7.4.2 However, the Municipality will strive to settle the amounts payable to suppliers within the settlement period as advised on the invoice to take advantage of any settlement discounts.

7.4.3 Due regard must be taken of terms of credit offered.

7.4.4 All payments by Municipality, where possible, should be effected electronically.

7.4.5 Payments may not be split to circumvent the tender regulation and any such non-compliance constitutes financial misconduct.

7.5 Receipt of Money

7.5.1 All payments received over the counter by the Municipal cashier must be acknowledged by the issuing of a numbered official receipt.

7.5.2 An endorsed cancelled receipt must be attached to the day end cash reconciliation form.

7.5.3 A cancelled receipt must be retained for audit purposes.

7.5.4 Any money, including cheques and postal orders received via mail must be recorded in a designated register that must reflect all necessary details to enable later use and identification of such receipts.

7.5.5 The register, including all payments received, must be submitted to the cashier for receipting.

7.5.6 All receipts will be recorded in the designated register, and any documents relative to the payments will be filed for audit purposes.

7.6 Management of Cash Flow

7.6.1 The Chief Financial Officer must prepare an annual estimate of the cash flow per calendar month, this is in terms of section 71 of the MFMA.

7.6.2 The Chief Financial Officer must, every month, update estimated cash flow with the actual cash flow.

7.6.3 Comments and explanations must be provided for any significant cash flow deviations.

7.6.4 The Accounting Officer must by no later than 10 working days after the end of each month submit to the Mayor of the Municipality / Executive Committee (EXCO) and the KZNPT a statement in the prescribed format in terms of section 71 of the MFMA.

7.6.5 The analysis of the cash flow will include:

(i) When surplus revenue should be invested;

(ii) When investments should be liquidated; and

(iii) When long and short-term debt should be incurred.

8. INVESTMENT ETHICS

8.1 The Accounting Officer, or delegated official, shall be responsible for investing the surplus revenues of the Municipality, and shall manage such investments in compliance with this

Policy and any other policy directives formulated by Council and any regulations promulgated.

8.2 In making such investments the Chief Financial Officer, shall at all times have only the best interests on the Municipality and shall not accede to any influence or interference from other Council officials, Councilors, investment agents or institutions or any other outside parties.

8.3 Neither the Chief Financial Officer or any other Municipal Official, Executive Member or Councilor, may accept any undue gift or benefit, from any investment agent or institution or any party with which the Municipality has made or may potentially make an investment.

8.4 Prudence

Investment shall be made with care, skill, prudence and diligence. The approach must be that which a prudent person acting in a like capacity and familiar with investment matters would use in the investment of funds of like character and with like aims, to safeguard the principal and maintain the liquidity needs of the Municipality.

Investment officials are required to:

a) Adhere to written procedures and policy guidelines.
b) Exercise due diligence.
c) Prepare all reports timeously.
d) Exercise strict compliance with all legislation.

8.5 Ownership

All investments must be made in the name of the KwaDukuza Municipality.

9. INVESTMENT PRINCIPLES

9.1 Limiting Exposure

a) Where large sums of money are available for investment the Accounting Officer shall ensure that they are invested with more than one institution, wherever practicable, in order to limit the risk exposure of the Municipality.

b) The Accounting Officer shall further ensure that as far as it is practically and legally possible, the Municipality's investments are so distributed that more than one investment

category is covered i.e. Call, Money Market and Fixed Deposit. There is a limitation to the extent on investment on the institution selected. Not more than 30% of the Municipality's investments may be made with any one investment entity at a given time. This excludes investments matched to identify projects, working capital or held in the One Day Call Account. Any investments made shall be placed with registered banks.

9.2 Risk and Return

The offer of best interest rates on an investment must be considered with the degree of risk involved to both the financial institution and the investment instrument concerned. No investment shall be made with an institution where the degree of risk is perceived to be higher than the average risk associated with investment institutions. Money's invested may not be made for speculation and no funds may be borrowed at any time to be used for investments.

10. INVESTMENT PROCEDURE

10.1. After determining whether there is cash available for investment and fixing the maximum term of investment, the Accounting Officer must consider the way in which the investment is to be made.

10.2. Short-term Investment

a) The term of investment shall not be more than 12 months.
b) Quotations must be obtained from a minimum of three registered financial institutions, for the term of which the funds will be invested.
c) Should one of the institutions offer a better rate for a term, other than the term originally quoted for, the other institutions which were approached, must also be asked to quote a rate for the other term.
d) Quotations must be obtained via e-mail communication, as rates generally change on a regular basis and time is a determining factor when investments are made.
e) No attempts must be made to make institutions compete with each other.

10.3. Long-term investment

a) Written quotations must be obtained for investments made for periods longer than twelve months.
b) The prior approval of the Council must be obtained for all investments made for periods longer than twelve months after considering the cash requirement for the next three years.

10.4. Investment maturity

a) Upon maturity of the investment the Municipality shall do one of the following:
   i. Shall withdraw the whole amount invested.
   ii. Shall re-invest 100% interest plus the original amount that had been invested, in terms of the investment procedure, unless if Council wishes to utilize the original money or the interest.
   iii. Shall invest in part.

10.5. Early withdrawal of invested funds

a) When investing the funds with the banking institutions the Chief Financial Officer shall ensure that such funds are not withdrawn earlier than the maturity date agreed upon, by so doing the Municipality will not incur fruitless and wasteful expenditures in form of penalties resulting from early withdrawal of investments.

b) The Chief Financial Officer shall only withdraw funds if :
   i) the banking institution concerned has agreed to exempt any penalties due to early withdrawal of investment or;
   ii) the Accounting Officer my grant approval to withdraw the invested funds after he/she has satisfied himself/herself that the urgency was unforeseeable at the time when funds were invested and that the need for funds far outweighs the penalties being paid for such early withdrawal

11. CONTROL OVER INVESTMENTS

11.1.1 The Chief Financial Officer shall ensure that proper records are kept of all investments made by the Municipality. Such records shall indicate:

i. The date on which the investment is made
ii. The institution with which the money's are invested
iii. The amount of investment
iv. The interest rate applicable and
v. The maturity date

11.1.2 The Chief Financial Officer shall ensure that all interest and capital properly due to the Municipality are timeously received and shall take appropriate steps if interest or capital is not fully or timeously received.

11.2 The Chief Financial Officer shall ensure that all investment documents are adequately safeguarded.

11.3 If an Investment Adviser is ever engaged, the Chief Financial Officer shall ensure that such Adviser has the credentials specified for the "Investment Manager" in Regulation 1 of the Act.

11.4 Any investment placed over twelve months shall also be advertised in the paper circulating in the area.

12 BANKING ARRANGEMENTS

14.1 The Accounting Officer is responsible for the management of the Municipality's bank accounts, but may delegate this function to the Chief Financial Officer. The Accounting Officer and Chief Financial Officer are authorised at all times to sign cheques and any other documentation associated with the management of such accounts. The Accounting Officer, in consultation with the Chief Financial Officer, is authorised to appoint two or more additional signatories in respect of such accounts, and to amend such appointments from time to time. The list of current signatories shall be reported to the Council or the Mayor.

14.2 In compliance with the requirements of good governance, the Accounting Officer shall open a primary bank account for ordinary operating purposes, and shall further maintain a separate accounting records for each of the following: the administration of Government grants & Subsidies, monies received from Department of Human Settlements for the administration of various housing projects.

14.3 The Accounting Officer shall invite tenders in accordance with the necessary SCM Regulations & Policies.

13 GENERAL INVESTMENT PRACTICE

14.1 General

After determining whether there is cash available for investment and fixing the maximum term of investment, the Chief Financial Officer or his/her Delegate must consider the way in which the investment is to be made. As rates can vary according to money market

perceptions with regard to the terms of investment, quotations must be requested via email, within term limitations, and these must be set out on a schedule.

14.2 Commission Certificate

The Auditor General requires the financial institution, where the investment is made, to issue a certificate for each investment made. This certificate must state that no commission has, nor will, be paid to any agent or third party, or to any person nominated by the agent or third party.

14.3 Reports

The Council must be given a monthly report on all investments.

14.4 Cash in the Bank

Where money is kept in current accounts, it would be possible to bargain for more beneficial rates with regards to deposits, for instance call deposits. Fixed term deposits can increase these rates. The most important factor is that the cash in the current account must be kept to an absolute minimum.

14.5 Obtaining Quotations

a) Quotations for call deposits greater than 7 days, fixed deposits or any other investment with a financial institution should be requested via e-mail for a period within the limitations of the anticipated term of the investment.

b) Quotations must be solicited from a minimum of three registered financial institutions referred to, bearing in mind the limits of the term for which it is intended to invest the funds.

c) All quotations must be recorded on a schedule by the accountant. This schedule, together with the printed e-mails, must thereafter be given to the Chief Financial Officer for review and final consideration.

d) The person responsible for requesting quotations from institutions should record the name of institution, the name of the person who gave the quotation and the relevant terms and rates and other facts such as whether the interest is payable on a monthly basis or on a maturity date. Written confirmation of the quotation accepted is essential.

e) Where an investment is made at an institution at a rate lower than that of other quotations, reasons must be recorded by the Accounting Officer/delegated official and reported to Council as part of the quarterly report by the Accounting Officer/delegated official.

14 INTERNAL CONTROL PROCEDURES

14.1 An investment register must be kept of all investments made. The following facts must be indicated:

a) Name of institution;
b) Capital invested;
c) Date invested;
d) Interest rate; and
e) Maturity date and
f) Interests earned on investments,
g) The Reason for investment (Purpose).

14.2 The investment register and accounting records must be reconciled on a monthly basis. The investment register must be examined on a fortnightly basis by the senior official under the direction of the Chief Financial Officer as instructed, to identify investments falling due within at least two weeks.

14.3 Where investments are to be undertaken for a period longer than three (3) months, a cash flow analysis is required.

14.4 Interest, correctly calculated, must be received timeously, together with any distributable capital. The Chief Financial Officer or his or her assignee must check that the interest is calculated correctly, in terms of sound universally accepted financial management practices.

14.5 All investment must be denominated in South African Rand (ZAR)

15 AUTHORITY

The Accounting Officer is responsible for ensuring that this Policy is implemented and enforced. The Accounting Officer may delegate any authority and duty assigned to him within this Policy by delegating it in writing and in conformance with requirements of the MFMA.

16 IMPLEMENTATION OF THIS POLICY

This Policy shall be implemented once approved by Council. Existing investments that do not comply with this Policy should be properly discontinued and all future investments must be made according to this Policy.

17 COMPLIANCE AND ENFORCEMENT

a. Violation of or non-compliance with this Policy may give a just cause of disciplinary steps to be taken.

b. It will be the responsibility of Chief Financial Officer to enforce compliance with this Policy.

18 EFFECTIVE DATE

The Policy shall come to effect upon approval by Council of KwaDukuza Municipality.

19 POLICY ADOPTION

This Policy has been considered and approved by the **Council of KwaDukuza Local Municipality** as follows:

Resolution No:.....

Approval Date:.....

ANNEXURE I

PARAPHRASE OF REQUIREMENTS OF MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003

Note: In terms of Section 60(2) of the Municipal Systems Act No. 32 of 2000 the council may delegate the authority to take decisions on making investments on behalf of the municipality only to the Mayor, executive committee or Chief Financial Officer. The foregoing policy is based on the assumption that such authority has been delegated to the Chief Financial Officer.

SECTION 7: OPENING OF BANK ACCOUNTS

Every municipality must open and maintain at least one bank account. This bank account must be in the name of the municipality, and all monies received by the municipality must be paid into this bank account or accounts, promptly and in accordance with any requirements that may be prescribed.

A municipality may not open a bank account:

a. otherwise than in the name of the municipality;
b. abroad; or
c. with an institution not registered as a bank in terms of the Banks Act 1990.

Money may be withdrawn from the municipality's bank account only in accordance with the requirements of Section 11 of the present Act.

SECTION 8: PRIMARY BANK ACCOUNT

Every municipality must have a primary bank account, and if the municipality has only one bank account that account is its primary bank account. If the municipality has more than one bank account, it must designate one of those bank accounts as its primary bank account.

The following must be paid into the municipality's primary account:

a. all allocations to the municipality;
b. all income received by the municipality on its investments;
c. all income received by the municipality in connection with its interest in any municipal entity;
d. all money collected by a municipal entity or other external mechanism on behalf of the municipality, and;
e. any other monies as may be prescribed.

The accounting officer of the municipality must submit to the national treasury, the provincial treasury and the Auditor-General, in writing, the name of the bank where the primary bank account of the municipality is held, and the type and number of the account. If the municipality wants to

change its primary bank account, it may do so only after the accounting officer has informed the national treasury and the Auditor-General, in writing, at least 30 days before making such change.

SECTION 9: BANK ACCOUNT DETAILS TO BE SUBMITTED TO PROVINCIAL TREASURIES AND AUDITOR-GENERAL

The accounting officer of the municipality must submit to the provincial treasury and to the Auditor-General, in writing, within 90 days after the municipality has opened a new bank account, the name of the bank where the account has been opened, and the type and number of the account; and annually, before the start of each financial year, the name of each bank where the municipality holds a bank account, and the type and number of each account.

SECTION 10: CONTROL OF MUNICIPAL BANK ACCOUNTS

The accounting officer of the municipality must administer the entire municipality's bank accounts, is accountable to the municipal council for the municipality's bank accounts, and must enforce compliance with Sections 7, 8 and 11 of the present Act.

The accounting officer may delegate the duties referred to above only to the municipality's Chief Financial Officer.

SECTION 11: WITHDRAWALS FROM MUNICIPAL BANK ACCOUNTS

Only the accounting officer or the Chief Financial Officer of the municipality (presumably where this power has been appropriately delegated), or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts. Such withdrawals may be made only to:

a. defray expenditure appropriated in terms of an approved budget;
b. defray expenditure authorised in terms of Section 26(4) (this Section deals with situations in which the budget was not timeously approved, and the province has been compelled to intervene);
c. defray unforeseeable and unavoidable expenditure authorised in terms of Section 29(1);
d. in the case of a bank account opened in terms of Section 12, make payments from the account in accordance with Section 12(4);
e. pay over to a person or organ of state money received by the municipality on behalf of such person or organ of state, including money collected by the municipality on behalf of such person or organ of state by agreement, or any insurance or other payments received by the municipality for such person or organ of state;
f. refund money incorrectly paid into a bank account;
g. refund guarantees, sureties and security deposits;

h. make investments for cash management purposes in accordance with Section 13;

i. defray increased expenditure in terms of Section 31; or

j. for such other purposes as may be prescribed.

(Note that Section 11(1) does not expressly provide for the withdrawal of monies to pay creditors, where the relevant obligations arose in terms of the previous budget; to repay loans; or to repay consumer deposits). Any authorisation to a senior financial official to withdraw money or to authorize the withdrawal of money from a bank account must be in accordance with the framework as may be prescribed. The accounting officer may not authorise any official other than the Chief Financial Officer to withdraw money or to authorise the withdrawal of money from the municipality's primary bank account if the municipality has a primary bank account which is separate from its other bank accounts. The accounting officer must, within 30 days after the end of each quarter, table in the council a consolidated report of all withdrawals made other than withdrawals to defray expenditure appropriated in terms of the approved budget, and submit a
copy of the report to the relevant provincial treasury and the Auditor-General.

SECTION 12: RELIEF, CHARITABLE, TRUST OR OTHER FUNDS

No political structure or office bearer of the municipality may set up a relief, charitable, trust or other fund of whatever description, except in the name of the municipality. Only the municipal manager may be the accounting officer of any such fund.

A municipality may open a separate bank account in the name of the municipality for the purpose of such relief, charitable, trust or other fund. Money received by the municipality for the purpose of such fund must be paid into the bank account of the municipality, or if a separate bank account has been opened for such fund, into that account.

Money in a separate account opened for such fund may be withdrawn from the account without appropriation in terms of the approved budget, but only by or on the written authority of the accounting officer, acting in accordance with decisions of the council, and for the purposes for which, and subject to any conditions on which, the fund was established or the money in the fund was donated.

SECTION 13: CASH MANAGEMENT AND INVESTMENTS

The Minister, acting with the concurrence of the cabinet member responsible for local government, may prescribe a framework within which municipalities must conduct their cash management and investments, and invest money not immediately required.

A municipality must establish an appropriate and effective cash management and investment policy in accordance with any framework that may be so prescribed.

A bank where the municipality at the end of the financial year holds a bank account, or held a bank account at any time during such financial year, must, within 30 days after the end of such financial year, notify the Auditor-General, in writing, of such bank account, indicating the type and number of the account, and the opening and closing balances of that account in that financial year. The bank must also promptly disclose any information regarding the account when so requested by the national treasury or the Auditor-General.

A bank, insurance company or other financial institution which the end of the financial year holds, or at any time during the financial year held, an investment for the municipality, must, within 30 days after the end of that financial year, notify the Auditor-General, in writing, of that investment, including the opening and closing balances of that investment in that financial year. Such institution must also promptly disclose any information regarding the investment when so requested by the national treasury or the Auditor-General.

SECTION 17: CONTENTS OF ANNUAL BUDGETS AND SUPPORTING DOCUMENTS

The following documents must accompany each tabled draft annual budget (inter alia):

a. a projection of cash flows for the budget year by revenue source, divided into calendar months
b. particulars of the municipality's investments.

SECTION 22: PUBLICATION OF ANNUAL BUDGETS

The accounting officer must make public, immediately after a draft annual budget is tabled, the budget itself and all the prescribed supporting documents, and invite comments from the local community in connection with such budget (and documents).

SECTION 36: NATIONAL AND PROVINCIAL ALLOCATIONS TO MUNICIPALITIES

In order to provide predictability and certainty about the sources and levels of intergovernmental funding for municipalities, the accounting officer of a national or provincial department and the accounting authority of a national or provincial public entity responsible for the transfer of any proposed allocations to a municipality, must by no later than 20 January of each year notify the national treasury or the relevant provincial treasury as may be appropriate, of all proposed allocations and the projected amounts of those allocations to be transferred to each municipality during each of the next 3 financial years.

The Minister or the MEC responsible for finance in the province must, when tabling the national annual budget in the national assembly or the provincial annual budget in the provincial legislature, make public particulars of any allocations due to each municipality in terms of that budget, including the amount to be transferred to the municipality during each of the next 3 financial years.

SECTION 37: PROMOTION OF CO-OPERATIVE GOVERNMENT BY MUNICIPALITIES

In order to enable municipalities to include allocations from other municipalities in their budgets and to plan effectively for the spending of such allocations, the accounting officer of every municipality responsible for the transfer of any allocation to another municipality, must, by no later than 120 days before the start of its budget year, notify the receiving municipality of the projected amount of any allocation proposed to be transferred to that municipality during each of the next 3 financial years.

SECTION 45: SHORT-TERM DEBT

The municipality may incur short-term debt only in accordance with and subject to the provisions of the present Act, and only when necessary to bridge shortfalls within a financial year during which the debt is incurred, in expectation of specific and realistic income to be received within that financial year; or to bridge capital needs within a financial year, to be repaid from specific funds to be received from enforceable allocations or long-term debt commitments.

The council may approve a short-term debt transaction individually, or may approve an agreement with a lender for a short-term credit facility to be accessed as and when required, including a line of credit or bank overdraft facility, provided that the credit limit must be specified in the resolution of the council; the terms of the agreement, including the credit limit, may be changed only by a resolution of the council; and if the council approves a credit facility limited to emergency use, the accounting officer must notify the council in writing as soon as practicable of the amount, duration and cost of any debt incurred in terms of such a credit facility, as well as the options available for repaying such debt.

The municipality must pay off short-term debt within the financial year in which it was incurred, and may not renew or refinance short-term debt, whether its own debt or that of any municipal entity, where such renewal or refinancing will have the effect of extending the short-term debt into a new financial year.

SECTION 46: LONG-TERM DEBT

A municipality may incur long-term debt only in accordance with and subject to any applicable provisions of the present Act, and only for the purpose of capital expenditure on property, plant or equipment to be used for the purpose of achieving the objects of local government as set out in

Section 152 of the Constitution; or refinancing existing long-term debt subject to the requirements of Section 46(5).

SECTION 47: CONDITIONS APPLYING TO BOTH SHORT-TERM AND LONGTERM DEBT

The municipality may incur debt only if the debt is denominated in rand and is not indexed to, or affected by, fluctuations in the value of the rand against any foreign currency.

SECTION 64: REVENUE MANAGEMENT (EXCERPTS)

The accounting officer of the municipality is responsible for the management of the revenue of the municipality. The accounting officer, must, among other things, take all reasonable steps to ensure that all money received is promptly deposited in accordance with the requirements of the present Act into the municipality's primary and other bank accounts.

The accounting officer must also ensure that all revenue received by the municipality, including revenue received by any collecting agent on its behalf, is reconciled on at least a weekly basis.

The accounting officer must take all reasonable steps to ensure that any funds collected by the municipality on behalf of another organ of state are transferred to that organ of state at least on a weekly basis, and that such funds are not used for purposes of the municipality.

SECTION 65: EXPENDITURE MANAGEMENT (EXCERPTS)

The accounting officer of the municipality is responsible for the management of the expenditure of the municipality.

The accounting officer must take all reasonable steps to ensure, among other things, that payments made by the municipality are made direct to the person to whom they are due, unless agreed otherwise for reasons as may be prescribed, and either electronically or by way of non-transferable cheques, provided that cash payments and payments by way of cash cheques may be made for exceptional reasons only, and only up to a prescribed limit.

The accounting officer must also ensure that all money owing by the municipality is paid within 30 days of receiving the relevant invoice or statement, unless prescribed otherwise for certain categories of expenditure.

The accounting officer must further ensure that the municipality's available working capital is managed effectively and economically in terms of the prescribed cash management and investment framework.

ANNEXURE F

BORROWING FRAMEWORK POLICY AND GUIDELINES

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KWADUKUZA LOCAL MUNICIPALITY

"The Municipality"

KWADUKUZA
MUNICIPALITY

BORROWING POLICY

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1. DEFINITIONS

In this policy, unless the context indicates otherwise, a word or expression, to which a meaning has been assigned in the Municipal Finance Management Act (MFMA) No. 56 of 2003, has the same meaning.

Accounting Officer means the municipal manager of a municipality for the purposes of this policy in relation to a municipality, and includes a person acting as the accounting officer;

Act means the Local government: Municipal Finance Management Act, 2003 (Act No 56 of 2003);

Chief Financial Officer or his delegate means an officer of the Municipality, designated by the Municipal Manager to be administratively in charge of the financial affairs of the Municipality;

Council means the Municipal Council as referred to in Section 18 of the Municipal Structures Act;

Creditor means in relation to a Municipality, means any person or service provider to whom money is owing by the Municipality;

Debt means a monetary liability of obligation created by a financing agreement, note, debenture, bond, overdraft or the issuance of municipal securities;

A contingent liability such as that created by guaranteeing a monetary liability or obligation of another;

Delegate means an official/person delegated to perform tasks on behalf of another person;

Financial Statement means statements consisting of at least:

- A balance sheet (statement of financial position)
- An income statement (statement of financial performance)
- A cash-flow statement
- Any other statements that may be prescribed
- Any notes to these statements;

Financial Year means a year ending 30 June;

Financing Agreement means any long-term agreement, lease, installment purchase contract or hire purchase agreement under which the Municipality undertakes to pay the capital cost of property, plant or equipment over a period of time;

Lender In relation to a Municipality means a person or service provider who provides debt finance to a Municipality;

Long Term Debt means debt, which is repayable over a period exceeding 12 months;

Municipal Debt Instrument means any note, bond, debenture or other evidence of indebtedness issued by a Municipality, including virtual or electronic evidence of indebtedness intended to be used in raising debt;

Security means a lien, pledge, mortgage, cession or other form of collateral intended to secure the interest of a creditor;

Short Term Debt means a debt, which is repayable over a period not exceeding 12 months;

The Municipality means KwaDukuza Local Municipality.

2. PURPOSE

a) To establish a borrowing framework policy for the Municipality

b) To set out the objectives, policies, statutory requirements and guidelines for the borrowing of funds.

3. OBJECTIVES

a) Manage interest rate and credit risk exposure.

b) Maintain debt within specified limits and ensure adequate provision for the repayment of debt.

c) To ensure compliance with all Legislation and Council policy governing borrowing of funds.

4. SCOPE OF THE POLICY

This policy governs the taking up of new loans, as well as the maintenance and redemption of existing loans. It specifically applies to:

a) Conditions under which Municipal debt maybe incurred.
b) Compliance with applicable legislations
c) Long term and short term debts
d) Security.
e) Approvals.
f) Internal Controls.
g) Reporting and Monitoring Procedures.

5. PRINCIPLES FOR BORROWING

The primary goal in the borrowing of funds is to ensure that the funds are obtained at the lowest possible interest rates at minimum risk, within the parameters of authorised borrowings.

a) **Risk Management**

The need to manage interest rate risk, credit risk exposure and to maintain debt within specified limits is the foremost objective of the borrowing policy. To attain this objective, diversification is required to ensure that the Chief Financial Officer prudently manages interest rate and credit risk exposure.

b) **Cost of Borrowings**

The borrowings should be structured to obtain the lowest possible interest rate, on the most advantageous terms and conditions, taking cognisance of borrowing risk constraints, infrastructure needs and the borrowing limits determined by Legislation.

c) Prudence

Borrowings shall be made with care, skill, prudence and diligence. The standard of prudence to be used shall be the "prudent person" standard and shall be applied in the context of managing overall debt.

Officials are required to adhere to:

(i) written procedures and these guidelines

(ii) exercise due diligence

(iii) prepare all reports timeously

(iv) ensure strict compliance with all Legislation and Council policy

d) Ownership

All loans must be in the name of the Municipality

6. CONDITIONS UNDER WHICH MUNICIPAL DEBT MAY BE INCURRED

6.1 Statutory Conditions

6.1.1 The Municipality may incur debt, provided that:

a) The debt is denominated in Rand and is not indexed to, or affected by fluctuations in the value of the Rand to other currencies (Section 47 (a) of the Act).
b) The debt is approved by resolution of Council, signed by the Executive Mayor, and the Accounting officer has signed the agreement or other document, which creates or acknowledges the debt (Section 46 (2) of the Act).
c) The Accounting Officer has, at least 21 days prior to the meeting of the Council at which the resolution is to be considered, published a notice in a newspaper of general circulation.
    i) Stating particulars of the draft resolution, including the amount of the loan, the purpose of the loan to be incurred and the particulars of any security to be provided (Section 46(3)(a)(i) of the Act).
    ii) Inviting the public to submit written representations to the Council in respect of the draft resolution (section 46(3)(a)(ii) of the Act.
d) The Accounting Officer has, prior to the adoption of the resolution, submitted an information statement to the Council setting out the purpose for which the debt is to be incurred, the anticipated total cost of credit over the repayment period, the essential repayment terms and particulars of any securities to be provided (Section 46(3)(b) of the Act).
e) The relevant resolution was adopted at a meeting of the Council, which was open to the Public.
f) Where Security is to be provided, the provisions of Section 11 below has been compiled with (Section 47(b) of the Act.

6.1.2 **Long term debt**

6.1.3 The Municipality may incur long-term debt for purposes of financing its long-term strategic objectives, as outlined in the Constitution of the Republic of South Africa, Act No 108 of 1996, and Chapter 7 on Local Government, to:

a) Provide democratic and accountable government for local communities.
b) Ensure the provision of services to communities in a sustainable manner.

c) Promote social and economic development.
d) Promote a safe and healthy environment
e) Encourage the involvement of communities and community organizations in the matters of local government

6.1.4 Short term debt

a) Section 45 of The Municipal Finance Management Act provides that the Municipality may incur short term debt only when necessary to bridge shortfalls within a financial year during which the debt is incurred, in expectation of specific and realistic anticipated income to be received within that financial year; or capital needs within a financial year, to be repaid from specific funds to be received from enforceable allocations or long term debt commitments.
b) The Municipality must pay off short term debt within the same financial year and may not renew or refinance its short term debt.
c) The Municipality may, in terms of the Municipal Finance Management Act, incur short term debt only if the Chief Financial Officer has made a prior written finding that the debt is either within prudential limits on short term debt as previously approved by the Municipality, or is necessary due to an emergency that could not reasonably have been foreseen and cannot await Council approval.
d) The Municipality is in the fortunate position that due to its prudent and sound financial position and surplus funds it is not necessary to raise any short term loans.

7. LEGISLATIVE FRAMEWORK & DELEGATION OF AUTHORITY

The relevant Legislation and regulations in terms of which borrowing decisions are governed is Local Government Municipal Finance Management Act, No 56 of 2003.

8. TYPES OF LOANS

7.1 "Vanilla" loans

"Vanilla" loans are straightforward and uncomplicated. The loan amount, interest rate and repayment period offered by the Financial Institution are fixed. The calculation of the instalment payable on an annuity basis is simple and straightforward. Normally with a "vanilla" loan, the instalment of the loan will be repaid in equal six monthly instalments over

the term of the loan. The capital portion of the instalment will increase over the duration of the loan, and conversely, the interest charged will decrease over the loan period. Where the interest rate offered by the Financial Institution is on a variable basis, an interest rate swap (IRS) must be taken out. An IRS agreement will need to be signed with the party agreeing to accept the variable rate and offer the fixed rate to the Municipality. An IRS agreement must comply with the terms set out by the International Swap Dealers Association (ISDA).

The fixing of debt repayments is an important consideration in meeting the legal requirement of the Municipality, that of annually producing a balanced budget. Debt servicing comprises some 2.87% of the annual operating budget hence the need for certainty of annual debt payments.

7.2 Structured Finance Loans

In its simplest form, a structured finance loan is one where the Lender, who is a taxpayer, uses certain tax "claims" and effectively passes a portion of this benefit onto the Municipality by way of a reduced interest rate.

The advantage of this type of financing is that the benefits are utilised, giving the borrower a lower interest rate on the loan. The disadvantage is that any amendments in South African tax laws or the underlying assumptions in the financial model determining the structure of the loan will result in changes in the overall interest rate.

It must be appreciated that before entering into any structured finance contract the Municipality, being a Statutory body, will carefully scrutinise all aspects of the structured finance loan agreement including seeking legal advice both from the Head: Legal and, where necessary, from Senior Legal Counsel to ensure that the Municipality is not participating in a structure which the South African Revenue Service may deem to be one which leads to tax evasion. The Municipality will always adopt a prudent and carefully evaluated approach before entering into structured finance loan agreements.

7.3 Bonds

A Bond is an instrument used by Government and Parastatals such as Telkom, Eskom, Transnet, Corporate and Municipalities to raise loan capital on the open market. Bond holders have the right to interest, usually paid on a semi annual basis, and the repayment of the capital amount reflected on the stock certificate held on maturity date. The coupon, maturity, principal value and market value are intrinsic features of a Bond.

The most critical variable factor in determining Bond rates is the expected long term trend in inflation, in order to provide a return that equals inflation plus a risk premium. The higher the risk attached to a borrower, the higher will be the risk premium investors will demand.

During its tenure the Bond will trade on the Bond market at prevailing interest levels. The price of a Bond trading at any given time on the market is a function of prevailing interest rates. Bond prices move inversely to movements in interest rates.

a) *Advantages of a Municipal Bond issue are:*

(i) A Municipal Bond issue may match the life of the asset being financed. This allows for pay-as-you-use, whereby the ratepayer pays for the use of the asset over the life of the asset.

(ii) A Municipal Bond issue can take advantage of conditions in the interest rate market. The best example being when short-term rates are higher than long term rates – an inverted yield curve. If all preparations have been taken to enter the market quickly, then a Bond issue with a medium to long term duration could take advantage of short term volatility in the market.

(iii) If a Municipality establishes a position in the market, it can realize certain benefits. It gives the Issuer a benchmark for further issues. If there are several large maturities that are listed / quoted, it may be possible that a small add-on issue could be put into the market at a lower cost than a new issue.

(iv) A Municipal Bond issue is an alternative to Bank loans or structured loans. Also, because of the involvement of such parties as Financial Advisors and Underwriters, there should be better understanding and knowledge about interest rates and investor capacity for lending.

b) *Disadvantages of a Municipal Bond issue are:*

(i) The regulatory requirements which must be complied with prior to an issue will take more time to accomplish than the concluding of a Bank loan.

(ii) The cost of an issue will be more expensive than a Bank loan.

(iii) There will be more parties to a Bond issue and therefore organizing and implementing such an issue will require greater administration.

(iv) Because of the public offer nature of a Bond issue, there will be a greater need for continuing information disclosure, and the accuracy of this information will be important in order not to mislead the Investors.

(v) There will be a number of Investors rather than one Lender, payment of interest and principal will need to be made to many Lenders, requiring greater administration.

The Municipality has not issued any Bonds

9. OTHER CONSIDERATIONS

8.1 The Municipality has by the judicious use of surplus funds and external long term debt implemented its Integrated Development Plan which has facilitated the much needed service delivery program.

a) Factors to be considered when borrowing :

(i) the type and extent of benefits to be obtained from the borrowing

(ii) the length of time the benefits will be received

(iii) the beneficiaries of the acquisition or development

(iv) the impact of interest and redemption payments on both current and forecasted property tax income

(v) the current and future capacity of the property tax base to pay for borrowings and the rate of growth of the property tax base

(vi) likely movements in interest rates for variable rate borrowings

(vii) other current and projected sources of funds

(viii) competing demands for funds

(ix) timing of money market interest rate movements and the long term rates on the interest rate curve

8.2 The Municipality will, in general, seek to minimise its dependence on borrowings in order to minimise future revenue committed to debt servicing and redemption charges.

8.3 The Municipality may only borrow funds, in terms of the Municipal Finance Management Act, for the purpose of acquiring assets, improving facilities or infrastructure to provide service delivery.

8.4 The Municipality's external borrowings have been mainly sourced from the following Institutions :

a) South African Registered Banks

b) Development Bank of Southern Africa Limited

c) Infrastructure Finance Corporation Limited

8.5 The Municipality may incur long term debt only for the purpose of Capital expenditure on infrastructure, property, plant or equipment to be used for the purpose of achieving the objects of Local Government as set out in section 152 of the Constitution.

10. REFINANCING DEBT

9.1 Section 46 of the Municipal Finance Management Act provides that the Municipality may refinance existing long term debt, if such refinancing is in accordance with the prescribed framework. The Municipality may borrow money for the purpose of refinancing existing long term debt, provided the existing long term debt was lawfully incurred and the refinancing will not extend the term of the debt beyond the useful life of the infrastructure, property, plant or equipment for which the money was originally borrowed. Cognisance must be taken of any early repayment penalty clauses in the initial loan agreement, as part of the financial feasibility assessment.

9.2 No loans will be prematurely redeemed unless there is a financial benefit to the Municipality.

11. DEBT REPAYMENT PERIOD

10.1 Whilst the period for which loan debt may be received will vary from time to time according to

the needs of the various lenders, presently the typical debt repayment period for loans is between ten to twenty years, closely matching the underlying asset lives serviced by the loans.

10.2 Cognisance is taken of the useful lives of the underlying assets to be financed by the debt, and, moreover, careful consideration is taken of the interest rates on the interest yield curve. Should it be established that it is cost effective to borrow the funds on a shorter duration (as opposed to the life of the asset) as indicated by the interest yield curve, the loan will be negotiated to optimise the most favourable and cost effective benefit to the Municipality.

12. SECURITY

11.1 The Municipal Finance Management Act provides that the Municipality may provide security for any of its debt obligations, including the giving of a lien, pledging, mortgaging or ceding an asset, or giving any other form of collateral. It may cede as security any category of revenue or rights of future revenue. Some lenders may require the Municipality to agree to restrictions on debt that the Municipality may incur in future until the secured debt is settled.

13. OVERDRAFT

12.1 The Municipality has a bank overdraft facility in terms of Section 45 of Municipal Finance Management Act.

14. DISCLOSURE

14.1 Any official involved in the securing of loans by the Municipality must, when interacting with a prospective lender or when preparing documentation for consideration by a prospective investor disclose all relevant information that may be requested or that may be material to the decision of the prospective lender or investor. Reasonable care must be taken to ensure the accuracy of any information disclosed. Whilst this is a standard and acceptable business practice, it is also in compliance with section 49 of the Municipal Finance Management Act.

15. GUARANTEES

15.1 Section 51 of the Municipal Finance Management Act provides that the Municipality may not guarantee any debt of any entity unless the entity is a Municipal entity under its sole ownership control. The debt must be reflected in the approved business plan of the entity. The guarantee must be authorised by the Municipality. This must be done in the same manner and subject to the same conditions applicable to any other borrowings.

15.2 Neither the National nor Provincial Government may guarantee the debt of any Municipality.

16. APPROVAL OF LOANS BY THE MUNICIPALITY

16.1 Section 46 of the Municipal Finance Management Act stipulates that the Municipality may incur long-term debt only if a resolution of the Council, signed by the Mayor, has approved the debt agreement and the Accounting Officer has signed the agreement or other document which acknowledges the debt. At least 21 days prior to the meeting of the Council at which approval for the debt is to be considered, the Municipality must make public an information statement setting out particulars of the proposed debt, including the amount of the proposed debt, the purposes for which the debt is to be incurred and particulars of any security to be provided. The Public, the National Treasury and Provincial Treasury must be invited to submit written comments or representations to the council in respect of the proposed debt.

16.2 A copy of the information statement must be submitted to Council at least 21 days prior to the meeting to discuss the proposed loan, together with particulars of:

a) the essential repayment terms, including the anticipated debt repayment schedule; and

b) the anticipated total cost in connection with such debt over the repayment period.

17. PROVISION FOR REDEMPTION OF LOANS

17.1 The Municipality may borrow from Institutions and set up sinking funds to facilitate loan repayments, especially when the repayment is to be met by a bullet payment on the maturity date of the loan. These sinking funds may also be invested directly with the Lender's Bank. The maturity date and accumulated value of such investment must coincide with the maturity

date and amount of the intended loan that is to be repaid. Use can also be made of guaranteed endowment policies to facilitate the payment on maturity date.

18. NON-REPAYMENT OR NON-SERVICING OF LOAN

18.1 The Municipality must honour all its loan obligations timeously. Failure to effect prompt payment will adversely affect the raising of future loans at favourable costs of borrowing.

18.2 Failure to pay any loan instalment even by one day, and even if only through administrative oversight, will have severe repercussions and may jeopardise the Municipality's credit rating.

18.3 In addition to the timeous payment of the loans, the Municipality must adhere to the covenants stipulated in the loan agreements and the undermentioned are some examples of typical covenant requirements:

- furnish audited annual financial statements timeously
- long term credit rating not to decline below A+
- reporting of material changes in financial position of the Municipality
- material changes in the functions, power and duties of the Municipality

19. PROHIBITED BORROWING PRACTICES

19.1 In the past some Municipalities have borrowed funds with the sole purpose of investing them to earn a return. The motive was clearly speculative. The cost of debt is almost always more expensive than the return that the Municipality can derive by investing in permitted investments. Consequently, as a principle, the Municipality does not borrow for investment purposes, but depending on the shape of the interest yield curve may borrow in advance of its capital cash flow needs in a given financial year to take advantage of an inverse interest yield curve.

19.2 Foreign Borrowing is not permitted in terms of section 47 of the Municipal Finance Management Act, whereby the debt is denominated in Rand and is not indexed to, or affected by, fluctuations in the value of the Rand against any foreign currency.

20. INTERNAL CONTROL

20.1 The internal control procedures involve testing by Internal Audit and reporting in terms of Performance Management, and the Auditor-General reviewing and testing the systems of the Finance Department on a regular basis. In order to prevent losses arising from fraud, misrepresentations, error, conflict of interest or imprudent action, a system of internal controls governs the administration and management of the portfolio.

20.2 Controls deemed most important include:

a) Control of collusion, separation of duties.

b) Custodial safekeeping of loan agreements and contracts.

c) Clear delegation of duties.

d) Checking and verification by senior officials of all transactions.

e) Documentation of transactions and repayments.

f) Code of ethics and standards.

g) Procedure manuals.

21. NATIONAL TREASURY REPORTING AND MONITORING REQUIREMENTS

21.1 The Municipality submits numerous returns to National Treasury. It is mainly coordinated by the Accounting Division. One such report deals with the Municipality's external interest paid each month. Another return, prepared on a quarterly basis, requires the Municipality to itemise all its external borrowings for the quarter ended.

22. OTHER REPORTING AND MONITORING REQUIREMENTS

22.1 Regular reporting mechanisms are in place in order to access the borrowings portfolio and to ensure compliance with policy objectives, guidelines and applicable laws.

22.2 Monthly activities include:

a) Reconciliation of bank accounts

b) Payment requisition verification and authorisation

c) Comparison of actual payment to budget

d) Maintain schedule of payment dates and amounts.

e) National Treasury Cash Flow return

f) Analysis of Ratios

g) Scrutiny of loan agreements to ensure compliance with loan covenants

22.3 Quarterly activities:

a) National Treasury Borrowings return

b) Restructure Grant input

22.4 Annually:

a) Preparation of Annual Budget

b) Preparation of Annual Cash Flow Forecast

c) Preparation of Annual Approximates/Estimates

d) Preparation of Annual Financial Statements

e) Confirmation of Lender balances at financial year end obtaining written certification of loan balances at year end

f) Completion of credit rating questionnaire

g) Regular reviews by Internal Audit; Performance Management & Auditor-General

23. POLICY ADOPTION

This policy has been considered and approved by the **COUNCIL OF KWADUKUZA LOCAL MUNICIPALITY** as follows:

Resolution No:.....

Approval Date:.....

ANNEXURE G

SUPPLY CHAIN MANAGEMENT POLICY

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SUPPLY CHAIN MANAGEMANT POLICY 2015

KWADUKUZA
MUNICIPALITY

LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003

Date of adoption: [/ /]

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Council resolves in terms of section 111 of the Local Government Municipal Finance Management Act (No. 56 of 2003), to adopt the following proposal as the Supply Chain Management Policy of KwaDukuza Municipality.

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Definitions

1. In this Policy, unless the context otherwise indicates, a word or expression to which a meaning has been assigned in the Act has the same meaning as in the Act, and –

"competitive bidding process" means a competitive bidding process referred to in paragraph 12 (1) (d) of this Policy;

"competitive bid" means a bid in terms of a competitive bidding process;

"final award", in relation to bids or quotations submitted for a contract, means the final decision on which bid or quote to accept;

"formal written price quotation" means quotations referred to in paragraph 12 (1) (c) of this Policy;

"in the service of the state" means to be –

(a) a member of –

(i) any municipal council;

(ii) any provincial legislature; or

(iii) the National Assembly or the National Council of Provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature;

(g) members of ward committees

(h) audit committee

(i) traditional leaders

"long term contract" means a contract with a duration period exceeding one year;

"list of accredited prospective providers" means the list of accredited prospective providers which the **municipality** must keep in terms of paragraph 14 of this policy;

"other applicable legislation" means any other legislation applicable to municipal supply chain management, including –

(a) the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000);

(b) the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003); and

(c) the Construction Industry Development Board Act, 2000 (Act No.38 of 2000);

(d) the Preferential Procurement Regulations, 2011

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"Treasury guidelines" means any guidelines on supply chain management issued by the Minister in terms of section 168 of the Act;

"the Act" means the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003);

"the Regulations" means the Local Government: Municipal Finance Management Act, 2003, Municipal Supply Chain Management Regulations published by Government Notice 868 of 2005;

"written or verbal quotations" means quotations referred to in paragraph 12(1)(b) of this Policy.

"municipality" means KwaDukuza Municipality.

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CHAPTER 1

IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY

Supply chain management policy

2. (1) All officials and other role players in the supply chain management system of the municipality must implement this Policy in a way that –

(a) gives effect to –

(i) section 217 of the Constitution; and

(ii) Part 1 of Chapter 11 and other applicable provisions of the Act;

(b) is fair, equitable, transparent, competitive and cost effective;

(c) complies with –

(i) the Regulations; and

(ii) any minimum norms and standards that may be prescribed in terms of section 168 of the Act;

(d) is consistent with other applicable legislation;

(e) does not undermine the objective for uniformity in supply chain management systems between organs of state in all spheres; and

(f) is consistent with national economic policy concerning the promotion of investments and doing business with the public sector.

(2) This Policy applies when the municipality –

(a) procures goods or services;

(b) disposes of goods no longer needed;

(c) selects contractors to provide assistance in the provision of municipal services otherwise than in circumstances where Chapter 8 of the Municipal Systems Act applies; or

(d) selects external mechanisms referred to in section 80 (1) (b) of the Municipal Systems Act for the provision of municipal services in circumstances contemplated in section 83 of that Act.

(3) This Policy, except where provided otherwise, does not apply in respect of the procurement of goods and services contemplated in section 110(2) of the Act, including –

(a) water from the Department of Water Affairs or a public entity, another municipality or a municipal entity; and

(b) electricity from Eskom or another public entity, another municipality or a municipal entity.

Amendment of the supply chain management policy

3. (1) The municipal manager must –

(a) at least annually review the implementation of this Policy; and

(b) when the municipal manager considers it necessary, submit proposals for the amendment of this Policy to the council.

(2) If the municipal manager submits proposed amendments to the council that differs from the model policy issued by the National Treasury, the accounting officer must –

(a) ensure that such proposed amendments comply with the Regulations; and

(b) report any deviation from the model policy to the National Treasury and the relevant provincial treasury.

(3) When amending this supply chain management policy the need for uniformity in supply chain practices, procedures and forms between organs of state in all spheres, particularly to promote accessibility of supply chain management systems for small businesses must be taken into account.

Delegation of supply chain management powers and duties

4. (1) The council hereby delegates all powers and duties to the municipal manager which are necessary to enable the municipal manager –

(a) to discharge the supply chain management responsibilities conferred on accounting officers in terms of –

(i) Chapter 8 or 10 of the Act; and

(ii) this Policy;

(b) to maximise administrative and operational efficiency in the implementation of this Policy;

(c) to enforce reasonable cost-effective measures for the prevention of fraud, corruption, favouritism and unfair and irregular practices in the implementation of this Policy; and

(d) to comply with his or her responsibilities in terms of section 115 and other applicable provisions of the Act.

(2) Sections 79 and 106 of the Act apply to the sub-delegation of powers and duties delegated to an accounting officer in terms of sub-paragraph (1).

(3) The municipal manager may not sub-delegate any supply chain management powers or duties to a person who is not an official of municipality or to a committee which is not exclusively composed of officials of the municipality.

(4) This paragraph may not be read as permitting an official to whom the power to make final awards has been delegated, to make a final award in a competitive bidding process otherwise than through the committee system provided for in paragraph 26 of this Policy.

Sub-delegations

5. (1) The municipal manager may in terms of section 79 or 106 of the Act sub-delegate any supply chain management powers and duties, including those delegated to the accounting officer in terms of this Policy, but any such subdelegation must be consistent with sub-paragraph (2) of this paragraph and paragraph 4 of this Policy.

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(2) The power to make a final award –

(a) above R10 million (VAT included) may not be sub-delegated by the municipal manager;

(b) above R2 million (VAT included), but not exceeding R10 million (VAT included), may be sub-delegated but only to –

(i) Chief Financial Officer;

(ii) a senior manager

(iv) a bid adjudication committee of which the chief financial officer or senior manager is a member.

(c) not exceeding R2 million (VAT included) may be sub-delegated but only to –

(i) Chief Financial Officer;

(ii) a senior manager or a manager directly accountable to the chief financial officer;

(iii) a bid adjudication committee.

(3) An official or bid adjudication committee to which the power to make final awards has been sub-delegated in accordance with subparagraph (2) must within five days of the end of each month submit to the municipal manager a written report containing particulars of each final award made by such official or committee during that month, including–

(a) the amount of the award;

(b) the name of the person to whom the award was made; and

(c) the reason why the award was made to that person.

(4) Sub-paragraph (3) of this paragraph does not apply to procurements out of petty cash.

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(5) This paragraph may not be interpreted as permitting an official to whom the power to make final awards has been sub-delegated, to make a final award in a competitive bidding process otherwise than through the committee system provided for in paragraph 26 of this Policy.

(6) No supply chain management decision-making powers may be delegated to an advisor or consultant.

Oversight role of council

6. (1) The council reserves its right to maintain oversight over the implementation of this Policy.

(2) For the purposes of such oversight the municipal manager must –

(a) (i) within 30 days of the end of each financial year, submit a report on the implementation of this policy, to the council of KwaDukuza Municipality; and

(ii) whenever there are serious and material problems in the implementation of this policy, immediately submit a report to the council .

(3) The municipal manager must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor.

(4) The reports must be made public in accordance with section 21A of the Municipal Systems Act.

Supply chain management unit

7. (1) A supply chain management unit is hereby established to implement this Policy.

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(2) The supply chain management unit operates under the direct supervision of the chief financial officer or an official to whom this duty has been delegated in terms of section 82 of the Act.

Training of supply chain management officials

8. The training of officials involved in implementing this Policy should be in accordance with any Treasury guidelines on supply chain management training.

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CHAPTER 2

SUPPLY CHAIN MANAGEMENT SYSTEM

Format of supply chain management system

9. This Policy provides systems for –

(i) demand management;

(ii) acquisition management;

(iii) logistics management;

(iv) disposal management;

(v) risk management; and

(vi) performance management.

Part 1: Demand management

System of demand management

10. (1) The municipal manager must establish and implement an appropriate demand management system in order to ensure that the resources required by KwaDukuza Municipality support its operational commitments and its strategic goals outlined in the Integrated Development Plan.

(2) The demand management system must –

(a) include timely planning and management processes to ensure that all goods and services required by the municipality are quantified, budgeted for and timely and effectively delivered at the right locations and at the critical delivery dates, and are of the appropriate quality and quantity at a fair cost;

(b) take into account any benefits of economies of scale that may be derived in the case of acquisitions of a repetitive nature; and

(c) provide for the compilation of the required specifications to ensure that its needs are met.

(d) To undertake appropriate industry analysis and research to ensure that innovations and technological benefits are maximized.

Part 2: Acquisition management

System of acquisition management

11. (1) The municipal manager must implement the system of acquisition management set out in this Part in order to ensure –

(a) that goods and services are procured by the municipality in accordance with authorised processes only;

(b) that expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Act;

(c) that the threshold values for the different procurement processes are complied with;

(d) that bid documentation, evaluation and adjudication criteria, and general conditions of a contract, are in accordance with any applicable legislation; and

(e) that any Treasury guidelines on acquisition management are properly taken into account.

(2) When procuring goods or services contemplated in section 110(2) of the Act, the municipal manager must make public the fact that such goods or services are procured otherwise than through the municipality's supply chain management system, including -

(a) water from the Department of Water Affairs or a public entity, another municipality or a municipal entity; and

(b) electricity from Eskom or another public entity, another municipality or a municipal entity.

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Range of procurement processes

12. (1) Goods and services may only be procured by way of –

(a) petty cash purchases, up to a transaction value of **R 200** (VAT included);

(b) two written quotations for procurements of a transaction value over R200 up to R10 000 (VAT included); R2000

(c) three written quotations for procurements of a transaction value of R2000 up to R10 000 (vat included)

(d) three formal written price quotations for procurements of a transaction value over R10 000 up to R30 000 (VAT included); and

(e) formal written closed price quotations for procurements of a transaction value over R30 000 up to R200 000 (VAT included); and

(f) a competitive bidding process for–

(i) procurements above a transaction value of R200 000 (VAT included); and

(ii) the procurement of long term contracts.

(2) The municipal manager may, in writing-

(a) lower, but not increase, the different threshold values specified in subparagraph (1); or

(b) direct that –

(i) written quotations be obtained for any specific procurement transaction value lower than R2000;

(ii) formal written price quotations be obtained for any specific procurement of a transaction value lower than R10 000; or

(iii) a competitive bidding process be followed for any specific procurement of a transaction value lower than R200 000.

(3) Goods or services may not deliberately be split into parts or items of a lesser value merely to avoid complying with the requirements of the policy. When determining transaction values, a requirement for goods or services consisting of different parts or items must as far as possible be treated and dealt with as a single transaction.

(4) In respect of 12(1)(b) and 12(1)(c) a Munsoft electronic rotational system based on the registered database of suppliers will be utilized for the respective goods or services to be procured. eg. Catering,advertising.

(5) The following goods or services shall be procured from within the respective user wards catering, marques, chairs and sound equipment for ward based meetings.

(i) Catering and associated goods or services for ward based meetings

(ii) The per unit cost as determined by council for catering costs shall be incremented annually in line with the CPIX as determined by the National Treasury annually in relation to the budget preparation directive for each financial year

(6) No competitive bidding shall be utilized for goods or services that are price regulated, in particular the following;

(i) Training conducted by other organs of state

(ii) repairs to radios and repeaters for communication

(iii) fuel, gas

(iv)goods or services sourced from manufacturing agency-vehicles service

(7) Transportation for ward based activities shall be procured from the relevant Taxi Association

(8) The following services/ providers be excluded from SCM Process: Microsoft, Munsoft, Sage VIP and Windeed.

General preconditions for consideration of written quotations or bids

13. A written quotation or bid may not be considered unless the provider who submitted the quotation or bid –

(a) has furnished –

(i) full name;

(ii) identification number or company or other registration number; and

(iii) tax reference number and VAT registration number, if any;

(b) has submitted a tax clearance from the South African Revenue Services that the provider's tax matters are in order; and

(c) has indicated –

(i) whether he or she is in the service of the state, or has been in the service of the state in the previous twelve months;

(ii) if the provider is not a natural person, whether any of its directors, managers, principal shareholders or stakeholder is in the service of the state, or has been in the service of the state in the previous twelve months; or

(iii) whether a spouse, child or parent of the provider or of a director, manager, shareholder or stakeholder referred to in subparagraph (ii) is in the service of the state, or has been in the service of the state in the previous twelve months.

Lists of accredited prospective providers

14. (1) The municipal manager must –

(a) keep a list of accredited prospective providers of goods and services that must be used for the procurement requirements through written or verbal quotations and formal written price quotations; and

(b) at least once a year through newspapers commonly circulating locally, the website and any other appropriate ways, invite prospective providers of goods or services to apply for evaluation and listing as accredited prospective providers;

(c) specify the listing criteria for accredited prospective providers; and

(d) disallow the listing of any prospective provider whose name appears on the National Treasury's database as a person prohibited from doing business with the public sector.

(2) The list must be updated at least quarterly to include any additional prospective providers and any new commodities or types of services. Prospective providers must be allowed to submit applications for listing at any time.

(3) The list must be compiled per commodity and per type of service.

Petty cash purchases

15. The conditions for procurement of goods by means of petty cash referred to in paragraph 12 (1) (a) of this Policy, are as follows –

(a) The Chief Financial Officer may, in writing, delegate the responsibility to monitor Petty Cash purchases to the Accountant: Expenditure

(b) Goods and services may only be procured by way of petty cash, up to a transaction value of R200 (VAT included).

(c) A maximum of five petty cash purchases per month will be allowed for each departmental section.

Petty cash levels should be kept at R2000 by the Accountant Expenditure.

(e) Petty cash may only be used for the following types of expenditure: refreshments, catering, gifts, wheel repairs, and other small items.

(f) a monthly reconciliation report from the Accountant Expenditure must be submitted to the Chief Financial Officer, including –

(i) the total amount of petty cash purchases for that month; and

(ii) receipts and appropriate documents for each purchase.

Written or verbal quotations

16. The conditions for the procurement of goods or services through written or verbal quotations are as follows:

(a) Quotations must be obtained from at least two different providers for procurement ranges of between R200 and R2000 and three different providers for procurements above R2000 and preferably from, but not limited to, providers whose names appear on the list of accredited prospective providers of the municipality, provided that if quotations are obtained from providers who are not listed, such providers must meet the listing criteria set out in paragraph 14(1)(b) and (c) of this Policy;

(b) to the extent feasible, providers must be requested to submit such quotations in writing;

(c) if it is not possible to obtain at least three quotations for procurements above R2000 the reasons must be recorded and reported quarterly to the municipal manager or another official designated by the municipal manager;

(d) the municipal manager must record the names of the potential providers requested to provide such quotations with their quoted prices;

(e) if a quotation was submitted verbally, the order may be placed only against written price confirmation from the all bidders ;

Formal written quotations

17. (1) The conditions for the procurement of goods or services through formal written price quotations are as follows:

(a) quotations above R10 000 must be obtained in writing from at least three different providers whose names appear on the list of accredited prospective providers of the municipality;

(b) quotations may be obtained from providers who are not listed, provided that such providers meet the listing criteria set out in paragraph 14(1)(b) and (c) of this Policy;

(c) if it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the chief financial officer or an official designated by the chief financial officer,

(d) the municipal manager must record the names of the potential providers and their written quotations, and

(2) A designated official referred to in subparagraph (1) (c) must within three days of the end of each month report to the chief financial officer on any approvals given during that month by that official in terms of that subparagraph.

Procedures for procuring goods or services through written or verbal quotations and formal written price quotations

(18) The procedure for the procurement of goods or services through written or verbal quotations or formal written price quotations, is as follows:

(a) when using the list of accredited prospective providers the accounting officer must promote ongoing competition amongst providers by inviting providers to submit quotations on a rotation basis;

(b) all requirements in excess of R30 000 (VAT included) that are to be procured by means of formal written price quotations must, in addition to the requirements of paragraph 17, be advertised for at least seven days on the website and an official notice board of KwaDukuza Municipality;

(c) offers received must be evaluated on a comparative basis taking into account unconditional discounts;

(d) the municipal manager or chief financial officer must on a monthly basis be notified in writing of all written or verbal quotations and formal written price quotations accepted by an official acting in terms of a subdelegation;

(e) offers below R30 000 (VAT included) must be awarded based on compliance to specifications and conditions of contract, ability and capability to deliver the goods and services and lowest price;

(f) acceptable offers, which are subject to the preference points system (Preferential Procurement Points Framework Act (PPPFA) and its regulations PPPFA and associated regulations), must be awarded to the bidder who scored the highest points;

Competitive bids

19. (1) Goods or services above a transaction value of R200 000 (VAT included) and long term contracts may only be procured through a competitive bidding process, subject to paragraph 11(2) of this Policy.

(2) No requirement for goods or services above an estimated transaction value of R200 000 (VAT included), may deliberately be split into parts or items of lesser value merely for the sake of procuring the goods or services otherwise than through a competitive bidding process.

Process for competitive bidding

20. The procedures for the following stages of a competitive bidding process are as follows:

(a) Compilation of bidding documentation as detailed in paragraph 21;

(b) Public invitation of bids as detailed in paragraph 22;

(c) Site meetings or briefing sessions as detailed in paragraph 22;

(d) Handling of bids submitted in response to public invitation as detailed in paragraph 23;

(e) Evaluation of bids as detailed in paragraph 28;

(f) Award of contracts as detailed in paragraph 29;

(g) Administration of contracts

  (i) After approval of a bid, the accounting officer and the bidder must enter into a written agreement.

(h) Proper record keeping

(i) Original / legal copies of written contract agreements should be kept in a secure place for reference purposes

Bid documentation for competitive bids

21. The criteria with which bid documentation for a competitive bidding process must –

(a) take into account –

  (i) the general conditions of contract and any special conditions of contract, if specified;

  (ii) any Treasury guidelines on bid documentation; and

(iii) the requirements of the Construction Industry Development Board (CIDB), in the case of a bid relating to construction, upgrading or refurbishment of buildings or infrastructure;

(b) include the preference points system to be used, goals as contemplated in the Preferential Procurement Regulations and evaluation and adjudication criteria, including any criteria required by other applicable legislation;

(c) compel bidders to declare any conflict of interest they may have in the transaction for which the bid is submitted;

(d) if the value of the transaction is expected to exceed R10 million (VAT included), require bidders to furnish–

(i) if the bidder is required by law to prepare annual financial statements for auditing, their audited annual financial statements –

(aa) for the past three years; or

(bb) since their establishment if established during the past three years;

(ii) a certificate signed by the bidder certifying that the bidder has no undisputed commitments for municipal services towards a municipality or other service provider in respect of which payment is overdue for more than 30 days;

(iii) particulars of any contracts awarded to the bidder by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract;

(iv) a statement indicating whether any portion of the goods or services are expected to be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from KwaDukuza Municipality is expected to be transferred out of the Republic; and

(e) stipulate that disputes must be settled by means of mutual consultation, mediation (with or without legal representation), or, when unsuccessful, in a South African court of law.

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Public invitation for competitive bids

22. (1) The procedure for the invitation of competitive bids, is as follows:

(a) Any invitation to prospective providers to submit bids must be by means of a public advertisement in newspapers commonly circulating locally, the website of the municipality or any other appropriate ways (which may include an advertisement in the Government Tender Bulletin); and

(b) The information contained in a public advertisement, must include –

(i) the closure date for the submission of bids, which may not be less than 30 days in the case of transactions over R10 million (VAT included), or which are of a long term nature, or 14 days in any other case, from the date on which the advertisement is placed in a newspaper, subject to sub-paragraph (2) of this policy;

(ii) a statement that bids may only be submitted on the bid documentation provided by KwaDukuza Municipality ;and

(iii) date, time and venue of any proposed site meetings or briefing sessions.;

(iv) statement stating that no late bid proposal will be accepted.

(2) The municipal manager may determine a closure date for the submission of bids which is less than the 30 or 14 days requirement, but only if such shorter period can be justified on the grounds of urgency or emergency or any exceptional case where it is impractical or impossible to follow the official procurement process.

(3) Bids submitted must be sealed.

(4) Where bids are requested in electronic format, such bids must be supplemented by sealed hard copies.

Procedure for handling, opening and recording of bids

23. The procedures for the handling, opening and recording of bids, are as follows:

(a) Bids–

(i) must be opened only in public;

(ii) must be opened at the same time and as soon as possible after the period for the submission of bids has expired; and

(iii) received after the closing time should not be considered and returned unopened immediately.

(b) Any bidder or member of the public has the right to request that the names of the bidders who submitted bids in time must be read out and, if practical, also each bidder's total bidding price;

(c) No information, except the provisions in subparagraph (b), relating to the bid should be disclosed to bidders or other persons until the successful bidder is notified of the award; and

(d) The municipal manager must –

(i) record in a register all bids received in time;

(ii) make the register available for public inspection; and

(iii) publish the entries in the register and the bid results on the website.

Negotiations with preferred bidders

24. (1) The municipal manger may negotiate the final terms of a contract with bidders identified through a competitive bidding process as preferred bidders, provided that such negotiation –

(a) does not allow any preferred bidder a second or unfair opportunity;

(b) is not to the detriment of any other bidder; and

(c) does not lead to a higher price than the bid as submitted.

(2) Minutes of such negotiations must be kept for record purposes.

Two-stage bidding process

25. (1) A two-stage bidding process is allowed for –

(a) large, complex projects;

(b) projects where it may be undesirable to prepare complete detailed technical specifications; or

(c) long term projects with a duration period exceeding three years.

(2) In the first stage technical proposals on conceptual design or performance specifications should be invited, subject to technical as well as commercial clarifications and adjustments.

(3) In the second stage final technical proposals and priced bids should be invited.

Committee system for competitive bids

26. (1) A committee system for competitive bids is hereby established, consisting of the following committees for each procurement or cluster of procurements as the accounting officer may determine:

(a) a bid specification committee;

(b) a bid evaluation committee; and

(c) a bid adjudication committee;

(2) The municipal manager appoints the members of each committee, taking into account section 117 of the Act; and

(3) A neutral or independent observer, appointed by the municipal manager, must attend or oversee a committee when this is appropriate for ensuring fairness and promoting transparency.

(4) The committee system must be consistent with –

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(a) paragraph 27, 28 and 29 of this Policy; and

(b) any other applicable legislation.

(5) The municipal manager may apply the committee system to formal written price quotations.

Bid specification committees

27. (1) A bid specification committee must compile the specifications for each procurement of goods or services by the municipality.

(2) Specifications –

(a) must be drafted in an unbiased manner to allow all potential suppliers to offer their goods or services;

(b) must take account of any accepted standards such as those issued by Standards South Africa, the International Standards Organisation, or an authority accredited or recognised by the South African National Accreditation System with which the equipment or material or workmanship should comply;

(c) must, where possible, be described in terms of performance required rather than in terms of descriptive characteristics for design;

(d) may not create trade barriers in contract requirements in the forms of specifications, plans, drawings, designs, testing and test methods, packaging, marking or labeling of conformity certification;

(e) may not make reference to any particular trade mark, name, patent, design, type, specific origin or producer unless there is no other sufficiently precise or intelligible way of describing the characteristics of the work, in which case such reference must be accompanied by the word "equivalent";

(f) must indicate each specific goal for which points may be awarded in terms of the points system set out in the Preferential Procurement Regulations 2001; and

(g) must be approved by the municipal manager prior to publication of the invitation for bids in terms of paragraph 22 of this Policy.

(3) A bid specification committee must be composed of:

(a) at least four officials of the municipality who must serve as standing members; of which one must be from the Supply Chain Management Unit and the other from Technical Services

(b) an official to be co-opted from the end user department preferably a manager and a knowledgeable official responsible for the function involved;

(c) co-opted external specialist advisor .

(e) the quorum must be equal to 50% of the number of permanent (as opposed to co-opted) committee members, plus one other member.

(4) No person, advisor or corporate entity involved with the bid specification committee, or director of such a corporate entity, may bid for any resulting contracts.

Bid evaluation committees

28. (1) A bid evaluation committee must –

(a) evaluate bids in accordance with –

(i) the specifications for a specific procurement; and

(ii) the points system set out in terms of paragraph 27(2)(f).

(b) evaluate each bidder's ability to execute the contract;

(c) check in respect of the recommended bidder whether municipal rates and taxes and municipal service charges are not in arrears, and;

(d) submit to the adjudication committee a report and recommendations regarding the award of the bid or any other related matter.

(2) A bid evaluation committee must as far as possible be composed of;

(a) at least four two officials of the municipality who must serve as standing members; one from the Supply Chain Management Unit and the other from Technical Services.

(b) an official to be co-opted from end user department preferably a manager and a knowledgeable official responsible for the function involved ;

(c) co- opted external specialist advisor

(d) the quorum must be equal to 50% of the number of permanent (as opposed to co-opted) committee members, plus one other member.

Bid adjudication committees

29. (1) A bid adjudication committee must –

(a) consider the report and recommendations of the bid evaluation committee; and

(b) either –

(i) depending on its delegations, make a final award or a recommendation to the municipal manager to make the final award; or

(ii) make another recommendation to the municipal manager how to proceed with the relevant procurement.

(2) A bid adjudication committee must consist of at least four senior managers of the municipality which must include –

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(a) Chief financial Officer

(b) Executive Directors or senior managers

(f) the quorum must be equal to 50% of the number of permanent (as opposed to co-opted) committee members, plus one other member.

(3) The municipal manager must appoint the chairperson of the committee. If the chairperson is absent from a meeting, the members of the committee who are present must elect one of them to preside at the meeting.

(4) Neither a member of a bid evaluation committee, nor an advisor or person assisting the evaluation committee, may be a member of a bid adjudication committee.

(5) (a) If the bid adjudication committee decides to award a bid other than the one recommended by the bid evaluation committee, the bid adjudication committee must prior to awarding the bid –

(i) check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears, and;

(ii) notify the municipal manager.

(b) The municipal manager may –

(i) after due consideration of the reasons for the deviation, ratify or reject the decision of the bid adjudication committee referred to in paragraph (a); and

(ii) if the decision of the bid adjudication committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.

(6) The municipal manager may at any stage of a bidding process, refer any recommendation made by the evaluation committee or the adjudication committee back to that committee for reconsideration of the recommendation.

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(7) The municipal manager must comply with section 114 of the Act within 10 working days

Procurement of banking services

30. (1) A contract for banking services –

(a) must be procured through competitive bids;

(b) must be consistent with section 7 or 85 of the Act; and

(c) may not be for a period of more than five years at a time.

(2) The process for procuring a contract for banking services must commence at least nine months before the end of an existing contract.

(3) The closure date for the submission of bids may not be less than 60 days from the date on which the advertisement is placed in a newspaper in terms of paragraph 22(1). Bids must be restricted to banks registered in terms of the Banks Act, 1990 (Act No. 94 of 1990).

Procurement of IT related goods or services

31. (1) The municipal manager may request the State Information Technology Agency (SITA) to assist with the acquisition of IT related goods or services through a competitive bidding process.

(2) Both parties must enter into a written agreement to regulate the services rendered by, and the payments to be made to, SITA.

(3) The accounting officer must notify SITA together with a motivation of the IT needs if –

(a) the transaction value of IT related goods or services required in any financial year will exceed R50 million (VAT included); or

(b) the transaction value of a contract to be procured whether for one or more years exceeds R50 million (VAT included).

(4) If SITA comments on the submission and the municipality disagrees with such comments, the comments and the reasons for rejecting or not following such comments must be submitted to the council, the National Treasury, the relevant provincial treasury and the Auditor General.

Procurement of goods and services under contracts secured by other organs of state

32. (1) The municipal manager may procure goods or services under a contract secured by another organ of state, but only if –

(a) the contract has been secured by that other organ of state by means of a competitive bidding process applicable to that organ of state;

(b) there is no reason to believe that such contract was not validly procured;

(c) there are demonstrable discounts or benefits to do so; and

(d) that other organ of state and the provider have consented to such procurement in writing.

(2) Subparagraphs (1)(c) and (d) do not apply if –

(a) a municipal entity procures goods or services through a contract secured by its parent municipality; or

(b) a municipality procures goods or services through a contract secured by a municipal entity of which it is the parent municipality.

Procurement of goods necessitating special safety arrangements

33. (1) The acquisition and storage of goods in bulk (other than water), which necessitate special safety arrangements, including gasses and fuel, should be avoided where ever possible.

(2) Where the storage of goods in bulk is justified, such justification must be based on sound reasons, including the total cost of ownership, cost advantages and environmental impact and must be approved by the accounting officer.

Proudly SA Campaign

34. **(1)** KwaDukuza Municipality supports the Proudly SA Campaign to the extent that, all things being equal, preference is given to procuring local goods and services from:

- Firstly – suppliers and businesses within the municipality or district;
- Secondly – suppliers and businesses within the relevant province;
- Thirdly – suppliers and businesses within the Republic.

(2) Kwadukuza Municipality shall comply with MFMA circular 69 on promotion of local production and content in the designated sectors.

(3) The following sectors have been designated;

(a) Textile, clothing, leather and footwear

(b) Bus body (only)

(c) Steel power pylons

(d) Canned/processed vegetables

(e) rail rolling stock

(f) set top boxes

(g) Furniture; and

(h) Electrical and telecom cable products

Appointment of consultants

35. (1) The municipal manager may procure consulting services provided that any Treasury guidelines in respect of consulting services are taken into account when such procurements are made.

(2) Consultancy services must be procured through competitive bids if

(a) the value of the contract exceeds R200 000 (VAT included); or

(b) the duration period of the contract exceeds one year.

(3) In addition to any requirements prescribed by this policy for competitive bids, bidders must furnish particulars of –

(a) all consultancy services provided to an organ of state in the last five years; and

(b) any similar consultancy services provided to an organ of state in the last five years.

(4) The municipal manager must ensure that copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed or devised, by a consultant in the course of the consultancy service is vested in the municipality.

Deviation from, and ratification of minor breaches of, procurement processes

36. (1) The municipal manager may –

(a) dispense with the official procurement processes established by this Policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –

(i) in an emergency;

(ii) if such goods or services are produced or available from a single provider only;

(iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;

(iv) acquisition of animals for zoos and/or nature and game reserves; or

(v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes; and

(b) ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

(2) The municipal manager must record the reasons for any deviations in terms of subparagraphs (1)(a) and (b) of this policy and report them to the next meeting of the council and include as a note to the annual financial statements.

(3) Subparagraph (2) does not apply to the procurement of goods and services contemplated in paragraph 11(2) of this policy.

In the event of regulation 36 (1)(i) application of section 36 must be done within 7 days from date of incident

PROCEDURE TO FOLLOW

1. Poor planning does not constitute an emergency.
2. In cases where it is impractical or impossible to follow the official procurement process it must be shown where and how the market was tested, why it is impractical to go to tender, the provider chosen was undertaken in a fair manner so as not to prejudice other potential providers, etc. where it would be against the Municipality's best interest to follow the proper procurement process
3. All reports of this nature are to be signed by the Chief Financial Officer who will check:
   - Is the motivation valid?
   - Is there sufficient reason for not going out to tender?
   - Is there adequate finance?
   - Is the process fair, equitable, as transparent as can be, cost effective?
   - Can the Municipality adequately account for making such a decision
4. Accounting Officer to Approve prior to implementation with the exception of an emergency
5. Supply Chain Unit to issue official order number.

Unsolicited bids

37. (1) In accordance with section 113 of the Act there is no obligation to consider unsolicited bids received outside a normal bidding process.

(2) The municipal manager may decide in terms of section 113(2) of the Act to consider an unsolicited bid, only if –

(a) the product or service offered in terms of the bid is a demonstrably or proven unique innovative concept;

(b) the product or service will be exceptionally beneficial to, or have exceptional cost advantages;

(c) the person who made the bid is the sole provider of the product or service; and

(d) the reasons for not going through the normal bidding processes are found to be sound by the accounting officer.

(3) If the municipal manager decides to consider an unsolicited bid that complies with subparagraph (2) of this policy, the decision must be made public in accordance with section 21A of the Municipal Systems Act, together with –

(a) reasons as to why the bid should not be open to other competitors;

(b) an explanation of the potential benefits if the unsolicited bid were accepted; and

(c) an invitation to the public or other potential suppliers to submit their comments within 30 days of the notice.

(4) The municipal manager must submit all written comments received pursuant to subparagraph (3), including any responses from the unsolicited bidder, to the National Treasury and the relevant provincial treasury for comment.

(5) The adjudication committee must consider the unsolicited bid and may award the bid or make a recommendation to the accounting officer, depending on its delegations.

(6) A meeting of the adjudication committee to consider an unsolicited bid must be open to the public.

(7) When considering the matter, the adjudication committee must take into account –

(a) any comments submitted by the public; and

(b) any written comments and recommendations of the National Treasury or the relevant provincial treasury.

(8) If any recommendations of the National Treasury or provincial treasury are rejected or not followed, the municipal manager must submit to the Auditor General, the relevant provincial treasury and the National Treasury the reasons for rejecting or not following those recommendations.

(9) Such submission must be made within seven days after the decision on the award of the unsolicited bid is taken, but no contract committing KwaDukuza Municipality to the bid may be entered into or signed within 30 days of the submission.

Combating of abuse of supply chain management system

38. (1) The municipal manager must–

(a) take all reasonable steps to prevent abuse of the supply chain management system;

(b) investigate any allegations against an official or other role player of fraud, corruption, favouritism, unfair or irregular practices or failure to comply with this Policy, and when justified –

(i) take appropriate steps against such official or other role player; or

(ii) report any alleged criminal conduct to the South African Police Service;

(c) check the National Treasury's database prior to awarding any contract to ensure that no recommended bidder, or any of its directors, is listed as a person prohibited from doing business with the public sector;

(d) reject any bid from a bidder–

(i) if any municipal rates and taxes or municipal service charges owed by that bidder or any of its directors to the municipality, or to any other municipality or municipal entity, are in arrears for more than three months; or

(ii) who during the last five years has failed to perform satisfactorily on a previous contract with the municipality or any other organ of state after written notice was given to that bidder that performance was unsatisfactory;

(e) reject a recommendation for the award of a contract if the recommended bidder, or any of its directors, has committed a corrupt or fraudulent act in competing for the particular contract;

(f) cancel a contract awarded to a person if –

(i) the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract; or

(ii) an official or other role player committed any corrupt or fraudulent act during the bidding process or the execution of the contract that benefited that person; and

(g) reject the bid of any bidder if that bidder or any of its directors –

(i) has abused the supply chain management system of the municipality or has committed any improper conduct in relation to such system;

(ii) has been convicted for fraud or corruption during the past five years;

(iii) has willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or

(iv) has been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

(2) The municipal manager must inform the National Treasury and relevant provincial treasury in writing of any actions taken in terms of subparagraphs (1)(b)(ii), (e) or (f) of this policy.

Part 3: Logistics, Disposal, Risk and Performance Management

Logistics management

39. The municipal manager must establish and implement an effective system of logistics management, which must include -

(a) the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;

(b) the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;

(c) the placing of manual or electronic orders for all acquisitions other than those from petty cash;

(d) before payment is approved , certification by the responsible officer that the goods and services are received or rendered on time and is in accordance with the order, the general conditions of contract and specifications where applicable and that the price charged is as quoted in terms of a contract;

(e) appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;

(f) regular checking to ensure that all assets including official vehicles are properly managed, appropriately maintained and only used for official purposes; and

(g) monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Disposal management

40. (1) The criteria for the disposal or letting of assets, including unserviceable, redundant or obsolete assets, subject to sections 14 and 90 of the Act, are as follows:

(i)An obsolescence plan must be determined for each asset to ensure that when the asset can no longer be maintained or used for its original purpose, that there is a plan to replace it.

(ii)A renewal plan must be determined for assets that have reached the end of its useful life.

(iii)Asset disposal decisions must be made within an integrated, service and financial planning framework.

(2) Assets may be disposed of by –

(i) transferring the asset to another organ of state in terms of a provision of the Act enabling the transfer of assets;

(ii) transferring the asset to another organ of state at market related value or, when appropriate, free of charge;

(iii) selling the asset; or

(iv) destroying the asset.

(4) KwaDukuza Municipality must establish a disposal strategy to determine the best mechanism of disposal for each asset and the municipal manager must ensure that –

a. immovable property is sold only at market related prices except when the public interest or the plight of the poor demands otherwise;

(b) movable assets are sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous;

(c) firearms are not sold or donated to any person or institution within or outside the Republic unless approved by the National Conventional Arms Control Committee;

(d) immovable property is let at market related rates except when the public interest or the plight of the poor demands otherwise;

43. (1) No award above R15 000 may be made in terms of this Policy to a person whose tax matters have not been declared by the South African Revenue Service to be in order.

(2) Before making an award to a person the municipal manager must first check with SARS whether that person's tax matters are in order.

(3) If SARS does not respond within 7 days such person's tax matters may for purposes of subparagraph (1) be presumed to be in order.

Prohibition on awards to persons in the service of the state

44. Irrespective of the procurement process followed, no award may be made to a person in terms of this Policy –

(a) who is in the service of the state;

(b) if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or

(c) a person who is an advisor or consultant contracted with KwaDukuza Municipality wherein the awarding of contract would result in a conflict of interest and put in question the integrity of the municipal systems of sound governance..

Awards to close family members of persons in the service of the state

45. The municipal manager must ensure that the notes to the annual financial statements disclose particulars of any award of more than R2000 to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months, including –

(a) the name of that person;

(b) the capacity in which that person is in the service of the state; and

(c) the amount of the award.

Ethical standards

46. (1) A code of ethical standards is hereby established, in accordance with subparagraph (2), for officials and other role players in the supply chain management system in order to promote –

(a) mutual trust and respect; and

(b) an environment where business can be conducted with integrity and in a fair and reasonable manner.

(2) An official or other role player involved in the implementation of the supply chain management policy –

(a) must treat all providers and potential providers equitably;

(b) may not use his or her position for private gain or to improperly benefit another person;

(c) may not accept any reward, gift, favour, hospitality or other benefit directly or indirectly, including to any close family member, partner or associate of that person, of a value more than R350;

(d) notwithstanding subparagraph (2)(c), must declare to the accounting officer details of any reward, gift, favour, hospitality or other benefit promised, offered or granted to that person or to any close family member, partner or associate of that person;

(e) must declare to the accounting officer details of any private or business interest which that person, or any close family member, partner or associate, may have in any proposed procurement or disposal process of, or in any award of a contract by, the municipality

(f) must immediately withdraw from participating in any manner whatsoever in a procurement or disposal process or in the award of a contract in which

that person, or any close family member, partner or associate, has any private or business interest;

(g) must be scrupulous in his or her use of property belonging to the municipality

(h) must assist the accounting officer in combating fraud, corruption, favouritism and unfair and irregular practices in the supply chain management system; and

(i) must report to the accounting officer any alleged irregular conduct in the supply chain management system which that person may become aware of, including –

(i) any alleged fraud, corruption, favouritism or unfair conduct;

(ii) any alleged contravention of paragraph 47(1) of this policy; or

(iii) any alleged breach of this code of ethical standards.

(3) Declarations in terms of subparagraphs (2)(d) and (e) -

(a) must be recorded in a register which the accounting officer must keep for this purpose;

(b) by the accounting officer must be made to the mayor of the municipality who must ensure that such declarations are recorded in the register.

(4) The National Treasury's code of conduct will be taken into account by supply chain management practitioners and other role players involved in supply chain management.

(5) A breach of the code of ethics will be dealt with as follows -

(a) in the case of an employee, in terms of the disciplinary procedures of the Kwadukuza Municipality envisaged in section 67(1)(h) of the Municipal Systems Act;

(b) in the case a role player who is not an employee, in recognition of the severity of the breach by:

(i) listing in the register of defaulters by the municipality and/or

(ii) listing in the provincial and national treasury of defaulters and/or

(iii) removal from Kwadukuza Municipality's database.

(c) In all cases, financial misconduct will be dealt with in terms of chapter 15 of the Act

(6) A breach of the code of conduct adopted by the municipality must be dealt with in accordance with schedule 2 of the Systems Act.

Inducements, rewards, gifts and favours to municipalities, officials and other role players

47. (1) No person who is a provider or prospective provider of goods or services, or a recipient or prospective recipient of goods disposed or to be disposed of may either directly or through a representative or intermediary promise, offer or grant –

(a) any inducement or reward to KwaDukuza Municipality for or in connection with the award of a contract; or

(b) any reward, gift, favour or hospitality to –

(i) any official; or

(ii) any other role player involved in the implementation of this Policy.

(2) The municipal manager must promptly report any alleged contravention of subparagraph (1) to the National Treasury for considering whether the offending person, and any representative or intermediary through which such person is alleged to have acted, should be listed in the National Treasury's database of persons prohibited from doing business with the public sector.

(3) Subparagraph (1) does not apply to gifts less than R350 in value.

Sponsorships

48. The municipal manager must promptly disclose to the National Treasury and the relevant provincial treasury any sponsorship promised, offered or granted, whether directly or through a representative or intermediary, by any person who is –

(a) a provider or prospective provider of goods or services; or

(b) a recipient or prospective recipient of goods disposed or to be disposed.

Objections and complaints

49. Persons aggrieved by decisions or actions taken in the implementation of this supply chain management system, may lodge within 14 days of the decision or action –

(a) if the objection or complaint is against the procurement process, submit a written objection or complaint against the decision or action to the accounting officer of the municipality who shall, in turn, within 72 hours refer the written objection or complaint to the independent and impartial person referred to in paragraph 50 for resolution or

Resolution of objections and complaints against procurement process

50. (1) The accounting officer must appoint an independent and impartial person, not directly involved in the supply chain management processes to assist in the resolution of objections and complaints between the municipality and any other person regarding -

(a) the implementation of the procurement process in terms of the supply chain management system; or

(b) any matter arising from the implementation of the procurement process in terms of the supply chain management system.

(2) The accounting officer, or another official designated by the accounting officer, is responsible for assisting the appointed person to perform his or her functions effectively.

(3) The person appointed must –

(a) strive to resolve promptly all objections and complaints received; and

(b) submit monthly reports to the accounting officer on all such objections and complaints received, attended to or resolved.

(4) If the independent and impartial person referred to in paragraph 50.1, is of the view that a matter which should be dealt with in terms of paragraph 50A, he or she shall forthwith refer the matter to the Municipal Bid Tribunals and that Tribunal shall then hear and determine the matter in accordance with the provisions of paragraph 50A.

(5) An objection or complaint may be referred to the KwaZulu-Natal Provincial Treasury if:

(a) the objection or complaint is not resolved within 60 days; or

(b) no response is forthcoming within 60 days.

(6) If the Provincial Treasury does not or cannot resolve the matter, the objection or complaint may be referred to the National Treasury for resolution.

50A. Municipal Bid Appeals Tribunal

(1) The council shall establish a Municipal Bid Appeals Tribunal for its area of jurisdiction to hear and determine an appeal against the award of a bid.

(2) The accounting officer of the municipality, in consultation with the Provincial Treasury, shall appoint the Chairperson, Deputy Chairperson and Members of the Municipal Bid Appeals Tribunal.

(3) The powers, duties and functions of the Municipal Bid Appeals Tribunal, and matters incidental thereto, are set out in the Rules which are appended to this Supply Chain Management Policy and marked Appendix A.

(4) The administrative and secretarial work involved in the performance of the duties and functions of the Municipal Bid Appeals Tribunal shall be performed by officers of the Provincial Treasury as set out in the Rules referred to in paragraph 50A.3.

(5) There shall be no further appeal against a decision of the Municipal Bid Appeals Tribunal.

Contracts providing for compensation based on turnover

51. If a service provider acts on behalf of KwaDukuza Municipality to provide any service or act as a collector of fees, service charges or taxes and the compensation payable to the service provider is fixed as an agreed percentage of turnover for the service or the amount collected, the contract between the service provider and the KwaDukuza Municipality must stipulate –

(a) a cap on the compensation payable to the service provider; and

(b) that such compensation must be performance based.

CALCULATION OF THE PREFERENT POINT SYSTEM

52. The 80/20 or 90/10 Preference Point System

Preference point systems

(a) The 80/20 preference point system is applicable to bids* with a Rand value equal to, or above R30 000 and up to a Rand value of R1 million (all applicable taxes included). Institutions may apply the 80/20 preference point system to price quotations with a value less than R30 000 if and when appropriate.

(b) The 90/10 preference point system is applicable to bids with a Rand value above R1 million (all applicable taxes included).

Calculation of points for price

The PPPFA prescribes that the lowest acceptable bid will score 80 or 90 points for price. Bidders that quoted higher prices will score lower points for price on a pro-rata basis.

The formulae to be utilised in calculating points scored for price are as follows:

80/20 Preference point system [(for acquisition of services, works or goods up to a Rand value of R1million) (all applicable taxes included)]

$$Ps = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$

Where

Ps = Points scored for comparative price of bid or offer under consideration

Pt = Comparative price of bid or offer under consideration

Pmin = Comparative price of lowest acceptable bid or offer.

Preference point system [(for acquisition of services, works or goods with a Rand value above R1million) (all applicable taxes included)]

$$Ps = 90\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$

Where

Ps = Points scored for comparative price of bid or offer under consideration

Pt = Comparative price of bid or offer under consideration

Pmin = Comparative price of lowest acceptable bid or offer.

Points scored must be rounded off to the nearest 2 decimal places.

Calculation of points for B-BBEE status level of contributor

Points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	8	16
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

A bid must not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the B-BBEE status level of contribution or is a non-compliant contributor. Such a bidder will score zero (0) out of a maximum of 10 or 20 points respectively for B-BBEE

Calculation of total points scored for price and B-BBEE status level of contribution

The points scored for price must be added to the points scored for B-BBEE status level of contribution to obtain the bidder's total points scored out of 100.

EVALUATION OF BIDS THAT SCORED EQUAL POINTS

In the event that two or more bids have scored equal total points, the successful bid must be the one that scored the highest points for B-BBEE.
If two or more bids have equal points, including equal preference points for BBBEE, the successful bid must be the one scoring the highest score for functionality, if functionality is part of the evaluation process.

In the event that two or more bids are equal in all respects, the award must be decided by the drawing of lots.

CANCELLATION AND RE-INVITATION OF BIDS

(a) In the application of the 80/20 preference point system, if **all** bids received exceed R1 000 000, the bid must be cancelled. If one or more of the acceptable bid(s) received are within the R1 000 000 threshold, all bids received must be evaluated on the 80/20 preference point system.

(b) (b) In the application of the 90/10 preference point system, if **all** bids received are equal to or below R1 000 000, the bid must be cancelled. If one or more of the acceptable bid(s) received are above the R1 000 000 threshold, all bids received must be evaluated on the 90/10 preference point system.

(c) If a bid was cancelled in terms of paragraph (a) or (b), the correct preference point system must be stipulated in the bid documents of the re-invited bid.

An AO may, prior to the award of a bid, cancel the bid if:

(a) Due to changed circumstances, there is no longer a need for the services, works or goods requested. [AOs / AAs must ensure that only goods, services or works that are required to fulfill the needs of the institution are procured]; or

(b) Funds are no longer available to cover the total envisaged expenditure. [AO has to ensure that the budgetary provisions exist]; or

(c) No acceptable bids are received. [If all bids received are rejected, the institution must review the reasons justifying the rejection and consider making revisions to the specific conditions of contract, design and specifications, scope of the contract, or a combination of these, before inviting new bids].

AWARD OF CONTRACTS

(a) A contract must be awarded to the bidder who scored the highest total number of points in terms of the preference point systems.

(b) In exceptional circumstances a contract may, on reasonable and justifiable grounds, be awarded to a bidder that did not score the highest number of points. The reasons for such a decision must be approved and recorded for audit purposes and must be defendable in a court of law.

Commencement

This Policy takes effect on [/ /]

ANNEXURE H

VIREMENT POLICY

KWADUKUZA MUNICIPALITY

VIREMENTS POLICY

KWADUKUZA

SECTIONS	CONTENTS
1.	DEFINITIONS
2.	ABBREVIATIONS
3.	OBJECTIVE
4.	APPLICATION OF THIS POLICY
5.	VIREMENT CLARIFICATION
6.	FINANCIAL RESPONSIBILITY
7.	VIREMENT RESTRICTIONS
8.	VIREMENT PROCEDURE
9.	SUPPLEMENTARY
	APPENDIX "A" CLASSIFICATION
	APPENDIX "B" ITEM CLASSIFICATION
	APPENDIX "C" REQUEST FOR VIREMENT

1. DEFINITIONS

1.1 Accounting Officer	- means the Municipal Manager of a KwaDukuza Municipality is the Accounting Officer of the municipality in terms of section 60 of the MFMA, no 56 of 2003.
1.2 Municipality	– refers to KwaDukuza Municipality
1.3 Approved Budget	– means an annual budget approved by a Municipal Council.
1.4 Budget Related Policy	– means a policy of a municipality affecting or affected by the annual budget of the municipality.
1.5 Chief Financial Officer	– means the Chief Financial Officer of KwaDukuza Municipality a person designated in terms of the MFMA who performs such budgeting, and other duties as may in terms section 79 of the MFMA be delegated by the Accounting Officer to the Chief Financial Officer.
1.6 Capital Budget	– This is the estimated amount for capital items in a given financial period. Capital items are fixed assets such as Property, Plant and Equipment, the cost of which is normally written off over a number of financial periods.
1.7 Council	– means the Council of KwaDukuza a Municipality referred to in section 18 of the Municipal Structures Act, no. 117 of 1998.
1.8 Financial Year	– means a 12 month period ending 30 June.
1.9 Line Item	– an appropriation that is itemized on a separate line in a budget adopted with the idea of greater control over expenditures. (see annexure B for current item structure)
1.10 Operating Budget	– The Municipalities Financial Plan, which outlines proposed expenditures for the coming financial year and estimates the revenues used to finance them.
1.11 Ring-Fenced	– means an exclusive combination of line items grouped for specific purposes; for instance, employment costs.
1.12 Service Delivery and Budget Implementation Plan	– means a detailed plan approved by the Mayor of a municipality in terms of section 53(1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget.
1.13 Virement	– is the process of transferring an approved budget allocation from one operating line item or capital project to another,

with the approval of the relevant Executive Director. To enable budgets to be amended in the light of experience or to reflect anticipated changes.

1.14 Vote – means one of the main segments into which a budget of a municipality is divided for the appropriation of funds for the different Departments or functional areas of the municipality; and which specifies the total amount that is appropriated for the purposes of the Department or functional area concerned. (see annexure A)

1.15 Executive Director – employed in terms of Section 57 of the MSA. He/ She is directly accountable to the Municipal Manager

2. Abbreviations

2.1 **Chief Financial Officer** – Chief Financial Officer

2.2 **IDP** – Integrated Development Plan

2.3 **MFMA** – Municipal Finance Management Act No.56 of 2003

2.4 **SDBIP** – Service Delivery Budget Implementation Plan

2.5 **CM** – Council Minutes

3. OBJECTIVE

3.1 To allow limited flexibility in the use of budgeted funds to enable management to act on occasions such as disasters, unforeseen expenditure or savings, etc. as they arise to accelerate service delivery in a financially responsible manner.

4. Application of This Policy

4.1 This Policy applies only to transfers between line items within votes of the Municipality's operating and capital budget.

4.2 Section 28(2) (d) read together with section 69 of the MFMA provides that *"An adjustments budget...may authorise the utilisation of projected savings in one vote towards spending in another vote."* Transfers between votes may therefore be authorised only by the Council of the Municipality.

4.3 This Policy shall not apply to transfers between or from capital projects or items and no such transfers may be performed under this Policy.

4.4 Any deviation from or adjustment to an annual budget or transfer within a budget which is not specifically permitted under this Policy or any other policy may not be performed unless approved by the Council through an adjustments budget.

5 VIREMENT CLARIFICATION

Virement is the process of transferring budgeted funds from one line item to another, with the approval of the relevant Executive Director and Chief Financial Officer, to enable budget managers to amend budgets in the light of experience or to reflect anticipated changes.

6 FINANCIAL RESPONSIBILITY

6.1 Strict budgetary control must be maintained throughout the financial year so that potential overspends and /or income under- recovery, within individual vote Departments, are identified at the earliest possible opportunity. (Section 100 of the MFMA refers).

6.2 The Chief Financial Officer has a statutory duty to ensure that adequate policies and procedures are in place to ensure an effective system of financial control. The budget virement process is one of these controls. (Section 27(4) of the MFMA refers).

6.3 It is the responsibility of the Executive Director of each Department, to which funds are allotted, to plan and conduct assigned operations so as not to expend more funds than budgeted. In addition, they have the responsibility to identify and report any unauthorised; irregular or fruitless and wasteful expenditure, in terms of section 78 and 102 of the MFMA.

7 VIREMENT RESTRICTIONS

~~7 VIREMENT RESTRICTIONS~~

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7.1 No funds may be viremented between Departments.

7.2 Operating Virements may be approved by the Chief Financial Officer , provided it is below the lower of 25% of the line item or R 100 000. Virements may be approved by the Accounting Officer provided that it is below the lower of 25% of the line item or R 200 000. Any virement request in excess of the lower of 25% of the line item or R 200 000 may only be approved by the Municipal Council. The 25% threshold does not apply to a line item wherein the 25% equates to less than R 50 000.

~~7.3~~ Capital Virements will be subject to the same processes as outlined above~~, subject to the input of MANCO being obtained prior to final approval.~~

7.3 ~~Notwithstanding the processes above, in cases of an emergency, the Accounting Officer has the authority to transfer the necessary funds to address the emergency as recommended by the relevant Executive Director. However, this should not have an effect of other Council priorities / programmes~~.

7.4 In the case of an emergency requiring a virement in excess of R 200 000 or the 25% threshold set above , the Executive Committee may grant authority.

7.5 If unforeseen or unavoidable expenditure is incurred for which that has been no budgetary provision, Sections 71, 72, 73 of the Municipal Budget and Reporting Regulations, April 2009 shall apply.

7.6 A virement may not create new policy, significantly vary current policy, or alter the approved outcomes / outputs as approved in the IDP for the current or subsequent years. (Section 19 and 21 of the MFMA refers).

7.7 Virements resulting in adjustments to the approved SDBIP need to be submitted with an adjustments budget to Council, with altered outputs and measurements, for approval. (NT Circular 13 page 3 paragraph 3 refers).

7.8 No virement may commit the municipality to increase recurrent expenditure, which commits the Council's resources in the following financial year, without the prior approval of Council.

7.9 This refers to expenditures such as entering into lease or rental agreements such as vehicles, photo copiers or fax machines.

7.10 No virement may be made where it would result in over-expenditure from the transferred vote. (Section 32 of the MFMA refers).

7.11 If the virement relates to an increase in the workforce establishment, then the Council's existing recruitment policies and procedures will apply.

7.12 Virements may not be made in respect of ring- fenced allocations.

7.13 Budget may not be transferred from Departmental Charges, Charge out allocations or Grant expenditure and Income votes. This will be done via a Section 28 Adjusting Budget Process.

7.14 Budget may only be transferred from Salaries if approved by the Chief Financial Officer. Cannot transfer to salaries, catering

7.15 Virements in Capital Budget allocations are only permitted within specified action plans and not across funding sources and must in addition have comparable asset lifespan classifications. Virements should not result in adding "NEW" projects to the Capital Budget provided that it is first submitted and approved by council and such item is reflected in the municipal IDP.

7.16 Virements from the Capital Budget to the Operating Budget and vice versa, is not permissible.

7.17 No virement proposal shall affect amounts to be paid to another Department without the agreement of the Manager of that Department, as recorded on the signed virement form. (Section 15 of the MFMA refers).

7.18 Virements amounts may not be rolled over to subsequent years, or create expectations on following budgets. (Section 30 of the MFMA refers).

7.19 An approved virement does not give expenditure authority and all expenditure resulting from approved virements must still be subject to the supply chain management policy of Council as periodically reviewed.

7.20 Virements may not be made between Expenditure and Income.

8 VIREMENT PROCEDURE

8.1 All virement proposals must be completed on the appropriate documentation (APPENDIX C) and forwarded to the relevant Finance Department official for checking and implementation.

8.2 All virements must be signed by the vote-holder (per Department) and the Manager within which the vote is allocated. (Section 79 of the MFMA refers).

8.3 A virement form must be completed for all Budget Transfers.

8.4 Virements as determined under section 6b, requires the approval of the Council. (Section 79 of the MFMA refers).

8.5 Must include changes to the SDBIP.

8.6 All documentation must be in order and approved before any expenditure can be committed or incurred. (Section 79 of the MFMA refers).

9 REPORTING

9.1 The Chief Financial Officer must prepare and submit a report on all transfers to the Municipal Manager half yearly.

9.2 The Municipal Manager shall submit a report on all transfers made under this Policy to the Mayor half yearly.

Sources

- Municipal Finance Management Act No. 56 of 2003
- MFMA Circular No.13 – Service Delivery Budget Implementation Plan
- MFMA Circular No.51 – 2010/11 MTREF
- Knysna Municipality – Virement Policy

APPENDIX A & B

VOTE CLASSIFICATION

DIRECTORATES AND DEPARTMENTS

VOTE- DIRECTORATE CLASSIFICATION	DEPARTMENT	RESPONSIBLE INDIVIDUAL
CORPORATE SERVICES	020 Council General 021 Human Resources 025 Administration 210 Information Technology	EXECUTIVE DIRECTOR: CORPORATE SERVICES
MUNICIPAL MANAGER	022 Policy Development 023 Internal Audit	MUNICIPAL MANAGER
CORPORATE GOVERNANCE	024 Corporate Communications 028 IDP 029 PMS 260 Public Participation	CHIEF OPERATING OFFICER
COMMUNITY SERVICES	015 Beach Amenities ~~045 Marine Safety~~ 055 Bush Clearing & Pest Control 056 Cemetery 065 Health General 070 Parks & Garden 075 Sports & Recreation 080 Dolphin Park 172 Street Sweeping 255 Refuse Removal	
	035 Safety Administration 040 Security Services 041 Law Enforcement 042 Fire & Emergency 044 Disaster Management 045 Marine Safety 046 Vehicle Testing 047 Vehicle Licensing	

COMMUNITY~~MUNICIPAL~~ SAFTEY~~ERVICES~~		**EXECUTIVE DIRECTOR: MUNICIPAL SERVICES**
FINANCE	**010 Assessment Rates** **215 Budget Office** **220 Stores**	**CHIEF FINANCIAL OFFICER**
ECONOMIC DEVELOPMENT & PLANNING	**026 Housing Masakhane** **027 Youth Development** **030 Library** **031 Museum** **032 Economic Development** **154 Town Planning** **165 Community Halls**	**EXECUTIVE DIRECTOR: ECONOMIC DEVELOPMENT & PLANNING**
TECHNICAL SERVICES – CIVIL SECTION	**156 Civil Admin** **160 Civic Buildings** **170 Roads & Storm water** **180 Staff Housing**	**EXECUTIVE DIRECTOR: TECHNICAL SERVICES – CIVIL**
TECHNICAL SERVICES – ELECTRICAL SECTION	**171 Street Lights** **356 Vehicle Distribution** **360 Mechanical Workshop** **400 Electrical Admin** **420 Urban South** **430 Rural North** **440 Sappi** **450 Urban North** **490 Rural South – Etete** **582 Salary Distribution**	**EXECUTIVE DIRECTOR: TECHNICAL SERVICES – ELECTRICAL**

APPENDIX C

REQUESTED BY: .....

REQUEST DIRECTED TO: The Chief Financial Officer / Municipal Manager

DATE: .....

FINANCIAL YEAR: 2 0 ☐ ☐ / 2 0 ☐ ☐

PLEASE EFFECT VIREMENT AS FOLLOWS:

.....
.....
.....
.....

FROM VOTE NUMBER: .....

FROM VOTE DESCRIPTION: .....

VOTE CATEGORY: .....

TO VOTE NUMBER: .....

TO VOTE DESCRIPTION: .....

VOTE CATEGORY: .....

AMOUNT: R.....

AMOUNT IN WORDS: .....

REASON OF VIREMENT:

.....
.....
.....
.....
.....
.....
.....

	Please indicate Y or N
1. Are the above votes within your directorate?	☐

If no, obtain the approval of the relevant Executive Director

NAME: .....

DATE: .....

2. Has the total virement on the above votes exceeded the limit as disclosed in paragraph 7.2. of the Virement Policy? ☐

3. Will the above virement cater to the approved outcomes/ output of the IDP ☐

4. Will the above adjust service delivery targets, as set in the SDBIP, downwards? ☐

5. Is the virement required to increase recurrent expenditure, such as leases? ☐

6. Will the virement effect the following line items and categories of expenditure:

- Employment Costs Category ☐
- Departmental Charges ☐
- Charge out Allocations ☐
- Grant Expenditure ☐
- Income Category ☐

I hereby declare that I fully understand the contents of the Virement Policy and request that the above virement be approved.

EXECUTIVE DIRECTOR: ..... (signature)

EXECUTIVE DIRECTOR: .....
(print name in full)

DATE : .....

CHIEF FINANCIAL OFFICER: .....

DATE: .....

MUNICIPAL MANAGER: .....

DATE: .....

ANNEXURE I

BUDGET POLICY

KWADUKUZA LOCAL MUNICIPALITY

"The Municipality"

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KWADUKUZA
MUNICIPALITY

~~BUDGET POLICY~~

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BUDGET POLICY

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1. PRELUDEINTRODUCTION

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The definitions and policy hereunder is to bread in conjunction with the other key policies of the municipality.

In terms of the Municipal Finance Management Act, Act 56 of 2003, Chapter 4 on Municipal Budgets, subsection (16), states that the COUNCIL of a municipality must for each financial year approve an Annual Budget for the Mmunicipality before the commencement of that financial year. According to subsection (2) of the Act concerned, in order to comply with subsection (1), the Mayor of the Mmunicipality must table the Annual Budget at a COUNCIL meeting at least 90 days before the start of the budget year. This policy must be read, analysed, explained, interpreted, implemented and understood against this legislative background. The budget plays a critical role in an attempt to realise diverse community needs. Central to this, the formulation of a municipality budget must take into account the government's macro economic and fiscal policy fundamentals. In brief, the conceptualisation and the operationalisation of the budget must be located within the national government's policy framework.

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2. DEFINITIONS

2.

2.1 **"Accounting Officer"** means the Municipal Manager of KwaDukuza Municipality;

2.2 **"allocation"** means –

i) a municipality's share of the local government's equitable share referred to in Section 214(l) (a) of the Constitution;

ii) an allocation of money to a municipality in terms of Section 214(1) (c) of the Constitution;

iii) an allocation of money to a municipality in terms of a provincial budget; or

iv) any other allocation of money to a municipality by an organ of state, including by another municipality, otherwise than in compliance with a commercial or other business transaction.

2.3 **"Annual Division of Revenue Act"** means the Act of Parliament, which must be enacted annually in terms of Section 214(1) of the Constitution;

2.4 **"approved budget"** means an annual budget -

a) approved by a municipal ~~COUNCIL~~COUNCIL, or

b) includes such an annual budget as revised by an adjustments budget in terms of section 28 of the MFMA.

~~b)~~

2.5 **"basic municipal service"** means a municipal service that is necessary to ensure an acceptable and reasonable quality of life and which, if not provided, would endanger public health or safety or the environment.

2.6 **"budget-related policy"** means a policy of a municipality affecting or affected by the annual budget of the ~~M~~municipality, including -

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a) the tariffs policy, which the M~~m~~unicipality must adopt in terms of Section 74 of the Municipal Systems Act;
b) the rates policy which the M~~m~~unicipality must adopt in terms of Section 3 of the Municipal Property Rates Act;
c) the credit control and debt collection policy, which the M~~m~~unicipality must adopt in terms of Section 96 of the Municipal Systems Act;

2.7 **"budget transfer"** means transfer of funding within a function / vote.

2.8 **"budget year"** means the financial year of the M~~m~~unicipality for which an annual budget is to be approved in terms of Section 16(1) of the MFMA;

2.9 **"Chief Financial Officer"** means the Chief Financial Officer of KwaDukuza Local Municipality or his delegate ~~a person designated in terms of Section 80(2)(a) of the MFMA~~;

2.10 **"~~C~~Council~~OUNCIL~~"** means a member of a municipal ~~COUNCIL~~COUNCIL;

2.11 **"creditor"** means a person to whom money is owed by the M~~m~~unicipality;

2.12 **"current year"** means the financial year, which has already commenced, but not yet ended;

2.13 **"delegation"** in relation to a duty, includes an instruction or request to perform or to assist in performing the duty;

2.14 **"financial recovery plan"** means a plan prepared in terms of Section 141 of the MFMA;

2.15 **"Financial Statements"** means statements consisting of at least -
a) a statement of financial position;
b) a statement of financial performance;
c) a cash-flow statement;
d) any other statements that may be prescribed; and
e) any notes to these statements;

2.16 **"financial year"** means a twelve months period commencing on 1 July and ending on 30 June each year;

2.17 **"financing agreement"** includes any loan agreement, lease, and instalment purchase contract or hire purchase arrangement under which a municipality undertakes to repay a long-term debt over a period of time;

2.18 **"fruitless and wasteful expenditure"** means expenditure that was made in vain and would have been avoided had reasonable care been exercised;

2.19 **"irregular expenditure"**, means –

a) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the MFMA Act, and which has not been condoned in terms of Section 170 of the MFMA;
b) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the Municipal Systems Act, and which has not been condoned in terms of that Act;
c) expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act 20 of 1998); or
d) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the supply chain management policy of the M~~m~~unicipality or entity or any of the M~~m~~unicipality's by-laws giving effect to such policy, and which has not been condoned in terms of such policy or by-law, but excludes expenditure by a municipality which falls within the definition of "unauthorised expenditure";

2.20 **"investment"** in relation to funds of a municipality, means -

a) the placing on deposit of funds of a municipality with a financial institution; or
b) the acquisition of assets with funds of a municipality not immediately required, with the primary aim of preserving those funds;

2.21 **"lender"** means a person who provides debt finance to a municipality;

~~**2.21**~~

2.22 **"local community"** has the meaning assigned to it in Section 1 of the Municipal

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Systems Act;

2.23 **"Municipal Structures Act"** means the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) and its subsequent promulgated amendments;

2.24 **"Municipal Systems Act"** means the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) and its subsequent promulgated amendments;

2.25 **"long-term debt"** means debt repayable over a period exceeding one year;

2.26 **"Mayor"** means the ~~Council~~Councillor elected as the Mayor of the M~~m~~unicipality in terms of Section 55 of the Municipal Structures Act;

2.27 **"Municipal ~~COUNCIL~~COUNCIL"** **or** **"~~COUNCIL~~COUNCIL"** means the ~~COUNCIL~~COUNCIL of the M~~m~~unicipality referred to in Section 18 of the Municipal Structures Act;

2.28 **"municipal debt instrument"** means any note, bond, debenture or other evidence of indebtedness issued by a municipality, including dematerialised or electronic evidence of indebtedness intended to be used in trade;

2.29 **"municipal entity"** has the meaning assigned to it in Section 1 of the Municipal Systems Act (refer to the MSA for definition);

2.30 **"municipality"** –

a) Refers to KwaDukuza Municipality; ~~when referred to as a corporate body, means a municipality as described in Section 2 of the Municipal Systems Act; or~~

~~b) when referred to as a geographic area, means a municipal area determined in terms of the Local Government Municipal Demarcation Act, 1998 (Act 27 of 1998);~~

~~**2.31** **"Accounting Officer"** means a person appointed in terms of section 82(1) (a) or (b) of the Municipal Structures Act;~~

~~2.32~~2.31 **"municipal service"** has the meaning assigned to it in Section 1 of the Municipal Systems Act (refer to the MSA for definition);

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~~2.33~~2.32 **"municipal tariff"** means a tariff for services which a municipality may set for the provision of a service to the local community, and includes a surcharge on such tariff;

~~2.34~~2.33 **"municipal tax"** means property rates or other taxes, levies or duties that a municipality may impose;

~~2.35~~2.34 **"National Treasury"** means the National Treasury established by Section 5 of the Public Finance Management Act;

~~2.36~~2.35 **"official"** means -

a) an employee of a municipality or municipal entity;
b) a person seconded to a municipality or municipal entity to work as a member of the staff of the M~~m~~unicipality or municipal entity; or
c) a person contracted by a municipality or municipal entity to work as a member of the staff of the M~~m~~unicipality or municipal entity otherwise than as an employee;

~~2.37~~2.36 **"overspending"** means -

a) causing the operational or capital expenditure incurred by the M~~m~~unicipality during a financial year to exceed the total amount appropriated in that year's budget for its operational or capital expenditure, as the case may be;
b) in relation to a vote, means causing expenditure under the vote to exceed the amount appropriated for that vote; or
c) in relation to expenditure under Section 26 of the MFMA, means causing expenditure under that section to exceed the limits allowed in subsection (5) of this section;

~~2.38~~2.37 **"past financial year"** means the financial year preceding the current year;

~~2.39~~2.38 **"quarter"** means any of the following periods in a financial year:

a) 1 July to 30 September;
b) 1 October to 31 December;
c) 1 January to 31 March; or
d) 1 April to 30 June.

~~2.40~~2.39 **"Service Delivery and Budget Implementation Plan"** means a detailed plan approved by the Mayor of a municipality in terms of Section 53(l)(c)(ii) of the MFMA for implementing the M~~m~~unicipality's delivery of municipal services and its annual budget, and which must indicate :

a) projections for each month of:
   i) revenue to be collected, by source and vote; and
   ii) operational and capital expenditure, by vote;
b) service delivery targets and performance indicators for each quarter; and
c) any other matters that may be prescribed, and includes any revisions of such plan by the Mayor in terms of Section 54(l)(c) of the MFMA;

~~2.41~~2.40 **"short-term debt"** means debt repayable over a period not exceeding one year;

~~2.42~~2.41 **"Standards of Generally Recognised Accounting Practice"** means an accounting practice complying with standards applicable to municipalities or municipal entities as determined by the Accounting Standards Board;

~~2.43~~2.42 **"unauthorised expenditure"** means any expenditure incurred by a municipality otherwise than in accordance with section 15 or 11(3) of the MFMA, and includes –

a) overspending of the total amount appropriated in the M~~m~~unicipality's approved budget;
b) overspending of the total amount appropriated for a vote in the approved budget;
c) expenditure from a vote unrelated to the department or functional area covered by the vote;
d) expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose;
e) spending of an allocation referred to in paragraph (b), (c) or (d) of the definition of "allocation" otherwise than in accordance with any conditions of the allocation; or
f) a grant by the M~~m~~unicipality otherwise than in accordance with the MFMA;

2.43 **"Virement"** means transfer of funds between functions / votes

~~2.44~~

~~2.45~~2.44 **"vote"** means

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a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the M~~m~~unicipality; and

b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned.

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3. INTRODUCTION

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a) In terms of the Municipal Finance Management Act, Act 56 of 2003, Chapter 4 on Municipal Budgets, subsection (16), states that the ~~COUNCIL~~COUNCIL of a municipality must for each financial year approve an Annual Budget for the M~~m~~unicipality before the commencement of that financial year. According to subsection (2) of the Act concerned (MFMA), in order to comply with subsection (1) of the MFMA, the Mayor of the M~~m~~unicipality must table the Annual Budget at a ~~COUNCIL~~COUNCIL meeting at least 90 days before the start of the budget year. This P~~p~~olicy must be read, analysed, explained, interpreted, implemented and understood against this legislative background. The budget plays a critical role in an attempt to realise diverse community needs. Central to this, the formulation of a municipality budget must take into account the government's macro-economic and fiscal policy fundamentals. In brief, the conceptualisation and the operationalisation of the budget must be located within the national government's policy framework.

b) A Municipality must, in terms Chapter 5, section 25(1) of the Local Government Municipal Systems Act, 2000 (Act No. 32 of 2000), undertake developmentally oriented planning. It must adopt a single, inclusive and strategic plan in the form of an Integrated Development Plan (IDP). This must form the policy framework and general basis on which annual budgets must be based.

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4. OBJECTIVE

a) The objective of the Budget Policy is to set out:

i) The principles which the M~~m~~unicipality will follow in preparing each medium term revenue and expenditure framework budget;

ii) The responsibilities of the Mayor, the Accounting Officer, the Chief Financial Officer and other senior managers in compiling the budget;

iii) To ensure that the budget reflects the strategic outcomes embodied in the IDP and related strategic policies.

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~~iii)~~

5. BUDGETING PRINCIPLES

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5.1 The Municipality shall not budget for a deficit and should also ensure that revenue projections in the budget are realistic taking into account actual collection levels.

~~2.1.~~

~~2.2~~5.2 Expenses may only be incurred in terms of the approved Annual Budget (or Adjustment Budget) and within the limits of the amounts appropriated for each vote in the approved Budget.

5.3 The Municipality shall prepare a three-year Budget (medium term revenue and expenditure framework (MTREF)) and that be reviewed annually and approved by ~~COUNCIL~~COUNCIL.

~~2.3~~

5.4 The MTREF Budget must at all times be within the framework of the Municipal Integrated Development Plan.

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5.5 The Annual Budget will only be funded from realistic anticipated revenues to be collected; cash backed accumulated funds not committed for other purposes and borrowed funds, but only for the Capital Budget.

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6 RESPONSIBILITIES OF THE ACCOUNTING OFFICER

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6.1 The Accounting Officer shall be responsible for the following functions in terms of Section 68 of the MFMA;

6.1.1 Assisting the Mayor in performing the budgetary functions assigned to the Mayor in terms of chapter 4 and 7 of the MFMA; and

6.1.2 Providing the Mayor with the administrative support, resources and information necessary for the performance of those functions.

6.2 The Accounting Officer shall ensure that all heads of departments provide the inputs required by the Chief Financial Officer for the purpose of preparing the budget, and to that end, each Process Manager shall prepare and submit to the Chief Financial Officer by a date determined by the Chief Financial Officer annually ~~the 15th February~~ a draft budget for his/her department; provided that nothing contained in this section shall derogate from the responsibility of the Strategic Chief Financial Officer of preparing the municipal budget as provided for in subsection 7.5 below.

6.3 The Accounting Officer shall comply with all requirements of the Sections 69, 70, 71, 72, 73, 74, 75 and 76 of the MFMA and ensuring that the operations of the ~~COUNCIL~~COUNCIL are achieved within the approved budget and financial targets; and allocation of funds within the departments.

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7 RESPONSIBILITIES OF THE CHIEF FINANCIAL OFFICER

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~~1.~~ Without derogating in any way from the legal responsibilities of the Accounting Officer as Accounting Officer, the Chief Financial Officer shall be responsible for preparing the draft annual capital and operating budgets (including the budget components required for the ensuing financial years), any required adjustments budgets, the projections of revenues and expenses for the service delivery and budget implementation plan (including the alignment of such projections with the cash management programme prepared in terms of the banking, cash management and investments policy), and shall be accountable to the Accounting Officer in regard to the performance of these functions.

~~2.~~7.2 The Accounting Officer shall ensure that all heads of departments provide the inputs required by the Chief Financial Officer into these budget processes.

~~6.4~~ ~~The~~7.3 The Chief Financial Officer shall draft the budget timetable for the ensuing financial year for the Mayor's approval, and shall indicate in such timetable the target dates for the draft revision of the annual budget and the preparation of the annual budget for the ensuing financial year, which target dates shall follow the prescriptions of the Municipal Finance Management Act, and target dates for the submission of all the budget-related documentation. ~~entation to the Mayor, Finance Committee and Executive Committee.~~

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~~6.5~~ Except where the Chief Financial Officer, with the consent of the Accounting Officer, decides otherwise, the sequence in which each annual budget and adjustments budget shall be prepared, shall be: first, the operating component, and second, the capital component. The operating component shall duly reflect the impact of the capital component on:

~~7~~

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~~8.4~~

~~8.4.1~~ depreciation charges.

~~8.4.2~~ repairs and maintenance expenses

~~8.4.3~~ interest payable on external borrowings

~~8.4.4~~ other operating expenses.

7.5 In preparing the operating budget, the Chief Financial Officer shall determine the number and type of votes to be used and the line-items to be shown under each vote, provided that in so doing the Chief Financial Officer shall properly and adequately

~~4.~~ reflect the organisational structure of the Municipality, and further in so doing shall comply – in so far as the organisational structure permits – also with the prescribed budget format of National Treasury.

~~5.~~ ~~The~~7.6 The Chief Financial Officer shall determine the depreciation expenses to be charged to each vote, the apportionment of interest payable to the appropriate votes, the estimates of withdrawals from (claims) and contributions to insurance and the contributions to the provisions for bad debts, accrued leave entitlements and obsolescence of stocks.

~~6.~~ ~~The~~7.7 The Chief Financial Officer shall further, with the approval of the Mayor and the Accounting Officer, determine the recommended contribution to the asset financing reserve and any special contributions to insurance.

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~~7.~~ 7.8 The Chief Financial Officer shall also, again with the approval of the Mayor and the Accounting Officer, and having regard to the Municipality's current financial performance, determine the recommended aggregate growth factor(s) according to which the budgets for the various votes shall be drafted.

~~8.~~ 7.9 The Chief Financial Officer shall compile monthly budget reports, with recommendations, comparing actual results with budgeted projections, and the heads of departments shall timeously and adequately furnish the Chief Financial Officer with all explanations required for deviations from the budget. The Chief Financial Officer shall submit these monthly reports to ~~the Mayor, Finance Committee and Executive Committee, and~~ all other prescribed parties, in accordance with the prescriptions of the Municipal Finance Management Act.

~~9.~~ ~~The~~7.10 The Chief Financial Officer shall provide technical and administrative support to the Mayor in the preparation and approval of the annual and adjustment budgets, as well as in the consultative processes, which must precede the approval of such budgets.

~~10.~~ 7.11 The Chief Financial Officer shall ensure that the annual and adjustments budgets comply with the requirements of the National Treasury, reflect the budget priorities determined by the Mayor, are aligned with the IDP, and comply with all budget-related policies, and shall make recommendations to the Mayor on the revision of the IDP and the budget-related policies where these are indicated.

~~11.~~ 7.12The Chief Financial Officer shall make recommendations on the financing of the draft capital budget for the ensuing and future financial years, indicating the impact of viable alternative financing scenarios on future expenses, and specifically commenting on the relative financial merits of internal and external financing options.

~~12.~~ 7.13 The Chief Financial Officer shall ensure that the cost of indigency relief is separately reflected in the appropriate votes.

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7.14 The Chief Financial Officer shall ensure that the allocations from other organs of state are properly reflected in the annual and adjustments budget, and that the estimated expenses against such allocations (other than the equitable share) are appropriately recorded.

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~~8. BUDGET PREPARATION PROCESS~~

8 BUDGET PREPARATION PROCESS

8.1 Formulation of the budget

~~9.1~~

a) The Accounting Officer with the assistance of the Chief Financial Officer and the Manager responsible for IDP shall draft the IDP process plan as well as the budget timetable for the M~~m~~unicipality including municipal entities for the ensuing financial year.

b) The Mayor shall table the IDP process plan as well as the budget timetable to ~~COUNCIL~~COUNCIL by 31 August each year for approval (10 months before the start of the next budget year).

c) IDP process plan as well as the budget timetable shall indicate the key deadlines for the review of the IDP as well as the preparation of the medium term revenue and expenditure framework budget and the revision of the Annual Budget. Such target dates shall follow the prescriptions of the Municipal Finance Management Act as well as the guidelines set by National Treasury.

~~c)~~

d) The Mayor shall convene a strategic workshop annually ~~in September/October~~ with the Mayoral Committee and senior managers in order to determine the IDP priorities which will form the basis for the preparation of the MTREF Budget taking into account the financial and political pressures facing the M~~m~~unicipality. The Mayor shall table the IDP priorities with the draft Budget to ~~COUNCIL~~COUNCIL.

e) The Mayor shall table the draft IDP and MTREF Budget to ~~COUNCIL~~COUNCIL by 31 March (90 days before the start of the new budget year) together with the draft resolutions and budget related policies (policies on tariff setting, credit control, debt collection, indigents, investment and cash management, borrowings et cetera).

~~f)~~ The Chief Financial Officer and senior managers undertake the technical preparation of the Budget.

~~f)~~

~~g)~~ The Budget must be in the prescribed format, and must be divided into Capital and Operating Budget.

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h) The Budget must reflect the realistically anticipated (expected) revenues by major source for the budget year concerned.

i) The expenditure for the budget year will be appropriated under the different votes of the M~~m~~unicipality.

j) The Budget must also contain the information related to the two financial years following the financial year to which the Budget relates, as well as the actual revenues and expenses for the prior year, and the estimated revenues and expenses for the current year.

8.2 Public participation process

~~**9.2**~~

a) Immediately after the draft Annual Budget has been tabled, the M~~m~~unicipality must convene hearings on the draft Budget in April and invite the public, stakeholder organisations, to make representation at the ~~COUNCIL~~COUNCIL hearings and to submit comments in response to the draft Budget.

8.3 Approval of the budget

~~**9.3**~~

a) ~~COUNCIL~~COUNCIL shall consider the next medium term expenditure framework budget for approval not later than 31 May (30 days before the start of the budget year).

b) Should the M~~m~~unicipality fail to approve the budget before the start of the budget year, the Mayor must inform the MEC for Finance that the Budget has not been approved.

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~~c)~~ The Budget tabled to ~~COUNCIL~~COUNCIL for approval shall include the following supporting documents:

c)

i. draft resolutions approving the Budget and imposing any municipal taxes and setting of municipal tariffs for the financial year concerned;
ii. draft resolutions approving any other matter that may be prescribed for the financial year concerned;
iii. measurable performance objectives for each budget vote, taking into account the M~~m~~unicipality's IDP;
~~iv.~~ the projected cash flows for the financial year by revenue sources and expenditure votes;
iv.
v. any proposed amendments to the IDP;
vi. any proposed amendments to the budget-related policies;
vii. the cost to the M~~m~~unicipality of the salaries, allowances and other benefits of its political office-bearers and other ~~COUNCILlors~~Councillors, the Accounting Officer, the Chief Financial Officer, and other senior managers;
viii. particulars of any proposed allocations or grants to other municipalities, municipal entities, external mechanisms assisting the M~~m~~unicipality in service delivery, other organs of state, and organisations such as Non-Governmental Organisations, welfare institutions and so on;
ix. particulars of the M~~m~~unicipality's investments; and
x. various information in regard to municipal entities under the shared or sole control of the M~~m~~unicipality
xi. particulars of any proposed service delivery agreements, including amendments to existing service delivery agreements.

d) Furthermore, a report detailing all comments received from the public, National Treasury, Provincial Treasury, and all organs of state and municipalities affected by the budget, as well as the action taken by the Municipality in addressing these comments, shall be tabled to ~~Council~~Council with the budget for approval.

8.4 Publication of the budget

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a) ~~Immediately after~~ Within 14 days after the draft Annual Budget has been tabled, the Director: Communications must ~~before 31 March of each year~~ make public the budget and invite the local community to submit presentations in connection with the budget.

b) The Chief Financial Officer must within 14 days submit the tabled budget in both printed and electronic formats to the National Treasury, the Provincial Treasury.

c) The Executive Director: Corporate Services must within 3 days after the budget has been tabled enter it on the municipal website.

8.5 Consultation of tabled budgets

~~**9.5**~~

a) Within fourteen (14) days after the public participation process has expired the Mayor must consider all budget submissions and if necessary, revise the budget and table amendments for consideration by ~~COUNCIL~~COUNCIL.

8.6 Service Delivery and Budget Implementation Plan (SDBIP)

~~**9.6**~~

a) The Mayor must approve the Service Delivery and Budget Implementation Plan not later than 28 days after the approval of the Budget by ~~COUNCIL~~COUNCIL.

b) The SDBIP shall include the following components:

i. Monthly projections of revenue to be collected from each source;
ii. Monthly projections of expenditure (operating and capital) and revenue for each vote;
iii. Quarterly projections of service delivery targets and performance indicators for each vote;
iv. Ward information for capital expenditure and service delivery;

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9. CAPITAL BUDGET

~~9.~~

a) Expenditure of a project shall be included in the Capital Budget if it meets the asset definition in terms of ~~C~~Council's Council's approved Asset Management Policy.

~~a)~~

b) Vehicle replacement shall be done in terms of ~~COUNCIL~~COUNCIL's Vehicle Replacement Policy. The budget for vehicles shall distinguish between replacement and new vehicles. No globular amounts shall be budgeted for vehicle acquisition.

c) A municipality may spend money on a capital project only if the money for the project has been appropriated in the Capital Budget.

d) The envisaged sources of funding for the Capital Budget must be properly considered and the ~~COUNCIL~~COUNCIL must be satisfied that this funding is available and has not been committed for other purposes.

e) Before approving a capital project, the ~~COUNCIL~~COUNCIL must consider:

i. the projected cost of the project over all the ensuing financial years until the project becomes operational;
ii. future operational costs and any revenues, which may arise in respect of such project, including the likely future impact on Operating Budget (that is: on property rates and service tariffs).

f) Before approving the Capital Budget, the ~~COUNCIL~~COUNCIL shall consider :

i. the impact on the present and future operating budgets of the M~~m~~unicipality in relation to finance charges to be incurred on external loans;
ii. depreciation of fixed assets;
iii. maintenance of fixed assets; and
iv. any other ordinary operational expenses associated with any item on such Capital Budget.

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g) ~~COUNCIL~~COUNCIL shall approve the Annual or Adjustment Capital Budget only if it has been properly balanced and fully funded.

h) the capital expenditure shall be funded from the following sources:

~~8.1~~9.1 Revenue or Surplus ~~Own Funds~~

a. If any project is to be financed from own funds this financing must be included in the cash budget to raise sufficient cash for the expenditure.

~~b.~~ If the project is to be financed from surplus there must be sufficient cash available at time of execution of the project.

b.

9.2 External loans

~~8.2~~

a. External loans can be raised only if it is linked to the financing of an asset;

~~a.~~

b. A capital project to be financed from an external loan can only be included in the Budget if the loan has been secured or if can be reasonably assumed as being secured;

~~b.~~

c. The loan redemption period should not exceed the estimated life expectancy of the asset. If this happens the interest payable on the excess redemption period shall be declared as fruitless expenditure;

~~c.~~

d. Interest payable on external loans shall be included as a cost in the revenue budget;

~~d.~~

e. Finance charges relating to such loans shall be charged to or apportioned only between the departments or votes to which the projects relate.

9.3 Grant Funding

~~8.3~~

a. Capital Grant Funding must be budgeted for in accordance with GRAP.~~as part of the revenue budget;~~

~~a.~~

b. Capital expenditure funded from grants must be budgeted for in the Capital Budget;

~~b.~~

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c. Interest earned on investments of Conditional Grant Funding shall be capitalised if the conditions state that interest should accumulate in the fund. If there is no condition stated the interest can then be allocated directly to the revenue accounts.

~~c.~~

d. Grant funding must be cash backed.

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10. OPERATING BUDGET

~~10.~~

a) The M~~m~~unicipality shall budget in each annual and adjustments budget for the contribution to:

i) provision for accrued leave entitlements.

ii) entitlement of officials as at 30 June of each financial year;

iii) provision for bad debts in accordance with its Rates and Tariffs Policies;

iv) provision for the obsolescence and deterioration of stock in accordance with its Supply Chain Management Policy;

v) depreciation and finance charges shall be charged to or apportioned only between the departments or votes to which the projects relate;

vi) at least 7% of the Operating Budget component of each annual and Adjustment Budget shall be set aside for maintenance, to be included in the Operative Budget;

vii) at least 1% of the Employee Costs in the Operating budget component of each Annual and adjustments budget shall be set aside for skills development;

~~viii) provision for alien vegetation; and~~

ix) provision of rehabilitation of land fill sites.

b) When considering the tabled Annual Budget, ~~COUNCIL~~COUNCIL shall consider the impact, which the proposed increases in rates and service tariffs will have on the monthly municipal accounts of households.

c) The impact of such increases shall be assessed on the basis of a fair sample of randomly selected accounts.

d) The Operating Budget shall reflect the impact of the capital component on:

i) depreciation charges;

ii) repairs and maintenance expenses;

ii) interest payable on external borrowings and other operating expenses.

e) The Chief Financial Officer shall ensure that the cost of indigency relief is separately reflected in the appropriate votes.

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11. FUNDING OF CAPITAL AND OPERATING BUDGET

~~11.~~

a) The budget may be financed only from:

i) realistically anticipated (expected) revenues, based on current and previous collection levels;

ii) cash-backed funds available from previous surpluses where such funds are not required for other purposes; and

iii) borrowed funds in respect of the capital budget only.

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12. UNSPENT FUNDS / ROLL OVER OF BUDGET

~~12.~~

12.1 This paragraph outlines procedures dealing with unspent funds and roll-overs;

~~11.1~~

i. The appropriation of funds in an Annual or Adjustment Budget will lapse to the extent that they are unspent by the end of the relevant budget year, but except for funds relating to capital expenditure which has already been committed for which can be re- budgeted for;

~~a)~~

~~b)~~ii. Only unspent grant (if the conditions for such grant funding allows that) or loan funded Capital Budget may be rolled over to the next budget year;

~~c)~~iii. Conditions of the grant fund shall be taken into account in applying for such roll over of funds;

~~d)~~iv. Application for roll over of funds shall be forwarded to the Budget Office by the end of 15th April each year to be included in next year's Budget for adoption by ~~COUNCIL~~COUNCIL in May.

~~e)~~v. No funding for projects funded from the Capital Replacement Reserve shall be rolled over to the next budget year except in cases where a commitment has been made 90 days (30 March each year) prior the end of that particular financial year.

~~f)~~vi. No unspent Operating Budget shall be rolled over to the next budget year.

12.2 Criteria for the rollover of conditional grant funds

~~11.2~~

a) Municipalities may not rollover unspent conditional grant spending in terms of section 28(2)(e) of the MFMA (read together with regulation 23(5) of the Municipal Budget and Reporting Regulations) because they are national/provincial funds. The applicable rollover process is then effected through the national/provincial adjustments budget in November each year.

~~a)~~

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b) Section 21 of the 2012 Division of Revenue Act requires that any conditional grants which are not spent at the end of the Mmunicipal financial year must revert to the National Revenue Fund, unless the receiving officer proves to the satisfaction of National Treasury that the unspent allocation is committed to identifiable projects, in which case the funds may be rolled over. When applying to retain unspent conditional allocations

b)c) committed to identifiable projects or requesting a rollover in terms of section 21(2) of the Division of Revenue Act, municipalities must supply National Treasury with the following information –

1. A formal letter addressed to the National Treasury requesting the rollover of unspent conditional grants in terms of section 20(2) of the 2011 of DoRA;

2. List of all the projects that are linked to the unspent conditional grants;

3. Evidence that work on each of the projects has commenced, namely either of the Following:

   i) Proof that the project tender was published and the period for tender submissions closed before 30 June; or
   ii) Proof that a contract for delivery of the project was signed before 30 June.
   iii) A progress report on the state of implementation of each of the projects;
   iv) The amount of funds committed to each project, and the conditional allocation from which the funds come from; and
   v) An indication of the time-period within which the funds are to be spent.

12.3 Unspent conditional grant funds

~~11.3~~

~~11.3.1~~12.3.1 The paragraph outlines the process on unspent conditional grant funds

a) To bring legal certainty to the process of managing unspent conditional grant funds, the latest section 21 of the Division of Revenue Bill must be referred to. The process to ensure the return of unspent conditional grants for the 2011/12 financial year will be

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managed in accordance with section 21 set out above. The following practical arrangements will apply –

I. **Step 1:** Municipalities must submit the June conditional grant expenditure reports according to section 71 of MFMA reflecting all accrued expenditure on conditional grants.

Step 2: When preparing their annual financial statements a municipality must determine what portion of each national conditional allocation it received remained

II. unspent as at 30 June every year. These amounts MUST exclude all interest earned on conditional grants and all VAT related to conditional grant spending that has been *reclaimed from SARS*, which must be disclosed separately.

III. **Step 3:** If the receiving officer wants to motivate in terms of section 20(5)(b) that the funds have been spent or are committed to identifiable projects or wants to propose an alternative payment method or schedule the required information must be submitted to National Treasury by 31 August every year. ***National Treasury will not consider any rollover requests that are incomplete (see item 5.6 below) or that are received after this deadline.***

IV. **Step 4:** National Treasury will confirm in writing whether or not the M~~m~~unicipality may retain as a rollover any of the unspent funds because they are committed to identifiable projects or whether it has agreed to any alternative payment methods or schedules by 01 October every year.

V. **Step 5:** A municipality must return the remaining unspent conditional grant funds that are not subject of a specific repayment agreement with National Treasury to the National Revenue Fund by 19 October every year. Failure to return these unspent funds by this date will constitute financial misconduct in terms of section 21(7) of the Division of Revenue Act.

VI. **Step 6:** Any unspent conditional grant funds that should have been repaid to the National Revenue Fund by 19 October every year will be offset against the M~~m~~unicipality's November equitable share allocation.

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b) To note that all the calculations of the amounts to be surrendered to the National Revenue Fund will be audited by the Auditor-General.

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13. BUDGET TRANSFERS AND VIREMENTS

~~13.~~

~~a)~~ Any matter relating to the budget transfers and virements shall be dealt with in terms of the applicable Virement Policy.

a)

~~a) Budget transfers within the same vote shall be recommended by the Executive Manager or Heads of departments in accordance with deligated authority and approved by the Chief Financial Officer or such other senior delegated official in the Budget Office.~~

~~b) No budget transfers or virement shall be made to or from salaries except with the prior approval of the Chief Financial Officer.~~

~~c) The budget for personnel expenditure in a vote may not be increased without prior approval of the Chief Financial Officer.~~

~~d) Savings on allocations earmarked for specific operating and capital projects may not be used for any other purposes except with the approval of COUNCIL~~COUNCIL~~ with an Adjustment Budget.~~

~~e) Directors may utilise a saving in the amount appropriated under a main expenditure category (for example: Salaries, General Expenses, Repairs & Maintenance et cetera) within a vote which is under their control towards the defrayment of excess expenditure under another main expenditure category within the same vote, with the approval of the Chief Financial Officer or such senior delegated official in the Budget Office.~~

~~f) The amount of a saving under a main expenditure category of a vote that may be transferred to another main expenditure category must be within the limits, which must be within delegation authority.~~

~~g) Savings in an amount appropriated for capital expenditure may not be used to defray operational expenditure.~~

~~h) Virements between votes shall be included in the adjustment budget.~~

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14. ADJUSTMENT BUDGET

~~14. UNFORESEEN AND UNAVOIDABLE EXPENDITURE~~

a) In the case of an emergency or any other exceptional circumstances virements shall be submitted by the Accounting Oefficer to the Mayor to authorize any possible unforeseeable and unavoidable expenditure for which no provision was made in an approved budget.

b) The Mayor must report such expenditure to the ~~COUNCIL~~COUNCIL at its next meeting which should not be departed more than 60 (sixty) days from approval of expenditure.

c) The Chief Financial Officer shall ensure that the Adjustment Budgets comply with the requirements of the National Treasury reflect the budget priorities determined by the Mayor, are aligned with the IDP, and comply with all budget-related policies, and shall make recommendations to the Mayor on the revision of the IDP and the budget-related policies where these are indicated.

d) ~~COUNCIL~~COUNCIL may revise its Annual Budget by means of an Adjustment Budget at most three times a year.

e) The Accounting Officer must promptly adjust its budgeted revenues and expenses if a material under-collection of revenues arises or is apparent.

f) The Accounting Officer shall appropriate additional revenues, which have become available but only to revise or accelerate spending programmes already budgeted for or any areas of critical importance identified by ~~COUNCIL~~COUNCIL.

g) The ~~COUNCIL~~COUNCIL shall in such Adjustment Budget, and within the prescribed framework, confirm unforeseen and unavoidable expenses on the recommendation of the Mayor.

h) The ~~COUNCIL~~COUNCIL should also authorise the spending of funds unspent at the end of the previous financial year, where such under-spending could not reasonably

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have been foreseen at the time the Annual Budget was approved by the ~~COUNCIL~~COUNCIL.

i)— Only the Mayor shall table an Adjustment Budget. Adjustment Budget shall be done at most three times a year after the end of each quarter and be submitted to ~~COUNCIL~~COUNCIL ~~:in the following months:~~

~~i)~~

1. ~~——~~In October – to adjust funding rolled over from the previous financial year as well as to include additional funding that has become available from external sources;

2. ~~ii)~~ February – to take into account recommendations from the Mid-Year Budget and Performance Report tabled to ~~COUNCIL~~COUNCIL in January that affect the Annual Budget;

3. ~~iii)~~ May – final budget adjustment to adjust current year's budget in cases where there is an indication that there will be rolling over of funding to the next financial year;

j) An Adjustment Budget must contain all of the following:
   i) an explanation of how the adjustments affect the approved Annual Budget;
   ii) appropriate motivations for material adjustments; and
   iii) ——an explanation of the impact of any increased spending on the current and future annual budgets.

k) Any unappropriated surplus from previous financial years, even if fully cash-backed, shall not be used to balance any adjustments budget.

l) Municipal taxes and tariffs may not be increased during a financial year except if required in terms of a financial recovery plan.

m) Unauthorised expenses may not be authorised in an Adjustment Budget apart from prescribed processes.

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15. BUDGET IMPLEMENTATION

~~15.~~

1545.1. Monitoring

a) The Accounting Officer with the assistance of the Chief Financial Officer and other senior managers is responsible for the implementation of the budget, and must take reasonable steps to ensure that:

i) funds are spent in accordance with the Budget;

ii) expenses are reduced if expected revenues are less than projected; and

iii) revenues and expenses are properly monitored.

b) The Accounting Officer with the assistance of the Chief Financial Officer must prepare any Adjustment Budget when such budget is necessary and submit it to the Mayor for consideration and tabling to ~~COUNCIL~~COUNCIL.

b) ~~c)~~ The Accounting Officer must report in writing to the ~~COUNCIL~~COUNCIL any impending shortfalls in the Annual Revenue Budget, as well as any impending overspending, together with the steps taken to prevent or rectify these problems.

1545.2. Reporting

1545.2.1. Monthly budget statements

a) The Accounting Officer with the assistance of the Chief Financial Officer must, not later than ten working days after the end of each calendar month, submit to the Mayor and Provincial and National Treasury a report in the prescribed format on the state of the M~~m~~unicipality's Budget for such calendar month, as well as on the state of the budget cumulatively for the financial year to date.

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b) The Accounting Officer is to further table a report on the state of the Municipality's budget for a particular month, and cumulatively for the financial year to date at the next portfolio meeting subsequent to the end of that particular month.

15~~45.2.2 This~~2.2 This report must reflect the following:

i) actual revenues per source, compared with budgeted revenues;

ii) actual expenses per vote, compared with budgeted expenses;

iii) ~~iii)~~ actual capital expenditure per vote, compared with budgeted expenses;

~~iv)~~ actual borrowings, compared with the borrowings envisaged to fund the capital budget;

iv)

v) the amount of allocations received, compared with the budgeted amount;

vi) actual expenses against allocations, but excluding expenses in respect of the equitable share;

vii) the remedial or corrective steps to be taken to ensure that the relevant projections remain within the Approved or Revised Budget; and

viii) projections of the revenues and expenses for the remainder of the financial year, together with an indication of how and where the original projections have been revised.

x) The report to the National Treasury must be both in electronic format and in a signed written document.

15~~45.2.3~~ Quarterly Reports

a) The Mayor must submit to ~~COUNCIL~~COUNCIL within thirty days of the end of each quarter a report on the implementation of the Budget and the financial state of affairs of the M~~m~~unicipality.

15~~45.2.4~~ Mid-year budget and performance assessment

a) The Accounting Officer must assess the budgetary performance of the M~~m~~unicipality for the first half of the financial year, taking into account all the monthly budget reports for the first six months, the service delivery performance of the M~~m~~unicipality as against the

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service delivery targets and performance indicators which were set in the Service Delivery and Budget Implementation Plan.

b) The Accounting Officer must then submit a report on such assessment to the Mayor by 25 January each year and to ~~COUNCIL~~COUNCIL, Provincial Treasury and National Treasury by 31 January each year.

c) The Accounting Officer may in such report make recommendations after considering the recommendation of the Chief Financial Officer for adjusting the Annual Budget and for revising the projections of revenues and expenses set out in the Service Delivery and Budget Implementation Plan.

16. CONCLUSION

The Executive Manager : Corporate Services must place on the Mmunicipality's official website the following:

a) the Annual and Adjustment Budgets and all budget-related documents;
b) all budget-related policies;
c) the Integrated Development Plan;
d) the Annual Report;
e) all Performance Agreements;
f) all Service Delivery Agreements;
g) all long-term borrowing contracts;
h) all quarterly and mid-year reports submitted to the COUNCILCOUNCIL on the implementation of the budget and the financial state of affairs of the Mmunicipality.

17. COMPLIANCE AND ENFORCEMENT

a) Violation of or non-compliance with this Policy may give a just cause of disciplinary steps to be taken.
b) It will be the responsibility of Accounting Officer to enforce compliance with this Policy.

18. EFFECTIVE DATE

The Policy shall come to effect upon approval by CouncilCouncil of KwaDukuza Municipality.

19. POLICY ADOPTION

This Policy has been considered and approved by COUNCILCOUNCIL OF KWADUKUZA LOCAL MUNICIPALITY as follows;

Resolution No:.....
Approval Date:.....

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20. ANNEXURE: LEGAL REQUIREMENTS

Municipal Finance Management Act

Section 15 Appropriation of funds for expenditure

Expenses may only be incurred in terms of the approved annual budget (or adjustments budget) and within the limits of the amounts appropriated for each budget vote.

Section 16 Annual budgets

The ~~Council~~Council of the Municipality must approve the annual budget before the start of the financial year to which it relates.

The Mayor must table the annual budget at least ninety days before the start of such financial year.

The capital budget may extend over three years, provided that it is separated into annual appropriations for that period.

Section 17 Contents of annual budgets and supporting documents

The budget must be in the prescribed format, and must be divided into a capital and an operating budget.

The budget must reflect the realistically expected revenues by major source for the budget year concerned.

The expenses reflected in the budget must be divided into votes.

The budget must also contain the foregoing information for the two financial years following the financial year to which the budget relates, as well as the actual revenues and expenses for the year before the current year, and the estimated revenues and expenses for the current year.

The budget must be accompanied by all the following documents:

- draft resolutions approving the budget and levying property rates, other taxes and tariffs for the financial year concerned;
- draft resolutions (where applicable) amending the IDP and the budget-related policies;
- measurable performance objectives for each budget vote, taking into account the municipality's IDP;

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- the projected cash flows for the financial year by revenue sources and expenditure votes;
- any proposed amendments to the IDP;
- any proposed amendments to the budget-related policies;
- the cost to the municipality of the salaries, allowances and other benefits of its political office bearers and other ~~Council~~Councillors, the Municipal Manager, the Chief Financial Officer, and other senior managers;
- particulars of any proposed allocations or grants to other municipalities, municipal entities, external mechanisms assisting the Municipality in service delivery, other organs of state, and organisations such as NGOs, welfare institutions and so on;
- particulars of the Municipality's investments; and
- various information in regard to municipal entities under the shared or sole control of the Municipality.

Section 18 Funding of expenditures

The budget may be financed only from:

- realistically expected revenues, based on current and previous collection levels;
- cash-backed funds available from previous surpluses where such funds are not required for other purposes; and
- borrowed funds in respect of the capital budget only.

Section 19 Capital projects

The municipality may spend money on a capital project only if the money for the project (including the cost of any required feasibility studies) has been appropriated in the capital budget.

The total cost of the project must also be approved by the ~~Council~~Council.

The envisaged sources of funding for the capital budget must be properly ———considered and the ~~Council~~Council must be satisfied that this funding is available and has not been committed for other purposes.

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Before approving a capital project, the ~~Council~~Council must consider the projected cost of the project over all the ensuing financial years until the ——project becomes operational, as well as the future operational costs and —any revenues which may arise in respect of such project, including the likely future impact on property rates and service tariffs.

Section 20 Matters to be prescribed

The minister of finance must prescribe the form of the annual budget, and may further prescribe a variety of other matters, including the inflation projections which the municipality must use in compiling its budget.

The minister may also prescribe uniform norms and standards in regard to the setting of tariffs where a municipality entity or other external mechanisms is used to perform a municipal service; and may also take appropriate steps to ensure that a municipality does not, in exceeding its fiscal powers, materially and unreasonably prejudice national economic policies (particularly on inflation, administered pricing and equity), economic activities across municipal boundaries, and the national mobility of goods, services, capital or labour.

Section 21 Budget preparation process

The mayor of the municipality must:

- Co-ordinate the processes for preparing the annual budget, and for reviewing the municipality's IDP and budget-related policies to ensure that the budget, the IDP, and the policies are mutually consistent and credible.
- At least ten months before the start of the ensuing financial year, table in the ~~Council~~Council the time schedule with key deadlines for the preparation, tabling and approval of the following year's annual budget, the review of the IDP and budget-related policies, and the consultative processes required in the approval of the budget.
- When preparing the annual budget, take into account the municipality's IDP, the national budget, provincial budget, the national government's fiscal and macro-economic policies, and the annual Division of Revenue Act.
- Take all reasonable steps to ensure that the municipality revises its IDP in line with realistic revenue and expenditure projections for future years
- ——Consult the district municipality (if it is a local municipality) and all other local municipalities in the district, and all other local municipalities in the district if it is a district municipality.
- ——

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- Consult the national treasury when requested, the provincial treasury, and such other provincial and national organs of state as may be prescribed.
- Provide, on request, any budget-related information to the national treasury, other national and provincial organs of state, and any other municipality affected by the budget.

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Section 22 Publication of annual budgets

Immediately after the annual budget has been tabled, the Mmunicipal manager must make this budget and other budget-related documentation public, and must invite the local community to submit representations in regard to such budget.

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The Mmunicipal manager must also immediately submit the tabled budget in both printed and electronic formats to the national treasury, the provincial treasury, and in either format to prescribed national and provincial organs of state and other Mmunicipalities affected by the budget.

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Section 23 Consultations on tabled budgets

After the budget has been tabled, the CouncilCouncil of the Mmunicipality must consider the views of the local community, the national treasury, the provincial treasury, and any provincial or national organs of state or Mmunicipalities which have made submissions on the budget.

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After considering these views, the CouncilCouncil must give the mayor the opportunity to respond to the submissions received, and – if necessary – revise the budget and table the relevant amendments for consideration by the CouncilCouncil.

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The national treasury may issue guidelines on the manner in which the CouncilCouncil must process the annual budget, including guidelines on the formation of a committee of the CouncilCouncil to consider the budget and hold public hearings. Such guidelines shall be binding only if they are adopted by the CouncilCouncil.

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Section 24 Approval of annual budgets

The CouncilCouncil must consider approval of the budget at least thirty days before the start of the financial year to which such budget relates.

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The budget must be approved before the start of such financial year, and the resolutions and performance objectives referred to in Section 17 must simultaneously be adopted.

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Section 25 Failure to approve budget before start of budget year

This section sets out the process which must be followed if the budget is not approved in the normal course of events. Briefly the ~~Council~~Council must reconsider and vote on the budget, or an amended version of the budget, every seven days until a budget is approved. The mayor must immediately inform the MEC for Local Government if the budget is not adopted by the start of the budget year, and may request a provincial intervention.

Section 26 Consequences of failure to approve budget before start of budget year

The provincial executive must intervene in any municipality which has not approved its annual budget by the start of the relevant financial year. Such intervention must entail the taking of any appropriate steps to ensure a budget is approved, including dissolving the ~~Council~~Council and appointing an administrator until a new ~~Council~~Council can be elected, and approving a temporary budget until such new ~~Council~~Council can adopt a permanent budget for the municipality. The section also imposes restrictions on what may be spent in terms of such temporary budget.

Section 27 Non-compliance with provisions of this chapter

This section sets out the duties of the mayor to report any impending non-compliance and the general consequences of non-compliance with the requirements of the various foregoing prescriptions.

Section 28 Municipal adjustments budgets

The municipality may revise its annual budget by means of an adjustments budget.

However, the municipality must promptly adjust its budgeted revenues and expenses if a material under-collection of revenues arises or is apparent.

The municipality may appropriate additional revenues which have become available but only to revise or accelerate spending programmes already budgeted for.

The municipality may in such adjustments budget, and within the prescribed framework, authorise unforeseen and unavoidable expenses on the recommendation of the mayor.

The municipality may authorise the utilisation of projected savings on any vote.towards spending under another vote.

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Municipalities may also authorise the spending of funds unspent at the end of the previous financial year, where such under-spending could not reasonably have been foreseen at the time the annual budget was approved by the ~~Council~~Council.

Only the mayor of the municipality may table an adjustments budget. Such budget may be tabled whenever necessary, but limitations on the timing and frequency of such tabling may be prescribed.

An adjustments budget must contain all of the following:

- an explanation of how the adjustments affect the approved annual budget;
- appropriate motivations for material adjustments; and
- an explanation of the impact of any increased spending on the current and future annual budgets.

Municipal taxes and tariffs may not be increased during a financial year except if required in terms of a financial recovery plan.

Section 29 Unforeseen and unavoidable expenditure

In regard to unforeseen and unavoidable expenses, the following apply:

- the mayor may authorise such expenses in an emergency or other exceptional circumstances;
- the municipality may not exceed a prescribed percentage of the approved annual budget in respect of such unforeseen and unavoidable expenses;
- these expenses must be reported by the Mayor to the next ~~Council~~Council meeting;
- the expenses must be appropriated in an adjustments budget; and
- the adjustments budget must be passed within sixty days after the expenses were incurred.

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Section 30 Unspent funds

The appropriation of funds in an annual or adjustments budget will lapse to the extent that they are unspent by the end of the relevant budget year, but except for the expenses referred to above in Section 16.

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Section 31 Shifting of funds between multi-year appropriations

If the funds for a capital project have been appropriated for more than one financial year (see Section 16) these expenses may exceed the appropriation for any one financial year, provided:

- the increase is not more than 20% of that financial year's allocation;
- the increase is funded in the next financial year's appropriations;
- the Municipal Manager certifies that actual revenues are expected to exceed budgeted revenues, and that enough funds will be available to finance such increased appropriation without incurring further borrowing beyond the annual budget limit;
- the Mayor gives prior written approval for such increased appropriation; and
- all the above documentation is provided to the Auditor-General.

Section 32 Unauthorised, irregular or fruitless and wasteful expenditure

Unauthorised expenses may be authorised in an adjustments budget.

Section 33 Contracts having future budgetary implications

Contracts extending beyond one financial year may be entered into by a municipality, but if such contract extends beyond the three years covered in the annual budget, the Municipality may enter into such contract only if:

- The municipal manager, at least sixty days before the ~~Council~~Council meeting at which the contract is to be approved, has made the contract public, with an information statement summarising the municipality's obligations, and inviting the local community and other interested parties to submit comments or make representations.
- The municipal manager solicits the views and recommendations of the national treasury and provincial treasury in respect to such contract, as well as those of the national department of provincial and local government, and any national department concerned with water, sanitation or electricity, if the contract relates to any of these services.
- The ~~Council~~Council has taken into account the projected financial obligations in regard to such contract, the impact on tariffs, and the views and comments received from all the foregoing parties.
- The ~~Council~~Council adopts a resolution determining that the municipality will secure a significant capital investment or derive a significant financial or economic benefit from the contract, and approves the entire contract exactly as it is to be executed.

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A contract for purposes of this section shall exclude any contract relating to the incurring of long-term debt by the municipality, employment contracts, contracts for categories of goods as may be prescribed, or contracts where the value of the contract is less than a prescribed value or a prescribed percentage of the annual budget.

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Section 42 Price increases of bulk resources for provision of municipal services

National and provincial organs of state which supply water, electricity or any other bulk resources to municipalities or municipal entities for the provision of municipal services may increase the price of such resources only after doing all the following:

- The proposed increase must be submitted to the organ's executive authority and (where legislation so requires) to any regulatory agency for approval.
- At least forty days prior to the above submission the National Treasury and organised local government must be invited to submit written comments on the proposed increase.
- The executive authority, after taking into account the comments received, must table the price increase in Parliament or the provincial legislature, as the case may be, with a full motivation and certain other prescribed explanatory documentation.

Unless the Minister of Finance otherwise directs, a price increase must be tabled on or before 15 March to take effect from 1 July of the same year. If it is tabled after 15 March it may only take effect from 1 July of the following year.

Section 43 Applicability of tax and tariff capping on municipalities

If a national or provincial organ of state is legislatively empowered to determine the upper limits of any municipal tax or tariff, such determination takes effect on the date specified in the determination, but provided that, unless the Minister of Finance otherwise directs:

- A determination promulgated on or before 15 March shall not take effect before 1 July of the same year.

- A determination promulgated after 15 March shall not take effect before 1 July of the following year.

- A determination shall not be allowed to impair a municipality's ability to meet any annual or periodic escalations in the payments it must make in respect of any contract legally entered into by a municipality.

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Section 53 Budget processes and related matters

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The mayor of the municipality must:

- Provide general political guidance over the annual budget process and the priorities that guide the preparation of each budget.
- Co-ordinate the annual revision of the IDP, as well as the preparation of the annual budget, and determine how the IDP is to be taken into account or is to be revised for purposes of such budget.
- Take all reasonable steps to ensure that the ~~Council~~Council approves the annual budget before the start of the financial year to which it relates, and that the municipality's service delivery and budget implementation plan is approved within twenty-eight days after the approval of the budget.
- Ensure that the annual performance agreements for the municipal manager and the senior managers of the municipality are linked to measurable performance objectives which are approved with the budget and the service delivery and budget implementation plan.

The mayor must promptly report to the ~~Council~~Council and the MEC for Local Government any delay in tabling the annual budget, approving the service delivery and budget implementation plan or signing the annual performance agreements.

The mayor must further ensure that the service delivery targets and quarterly performance indicators, and the monthly projections of revenues and expenses in the service delivery and budget implementation plan, are made public not later than fourteen days after these matters have been approved; and that the performance agreements of the municipal manager and other senior officials are similarly made public not later than fourteen days after their approval.

Section 68 Budget preparation

The municipal manager must assist the mayor in performing the assigned budgetary functions and must provide the mayor with administrative support, operational resources and the information necessary to perform these functions.

Section 69 Budget implementation

The municipal manager is responsible for implementing the budget, and must take reasonable steps to ensure that:

- funds are spent in accordance with the budget;
- expenses are reduced if expected revenues are less than projected; and
- revenues and expenses are properly monitored.
-

The municipal manager must prepare any adjustments budget when such budget is necessary and submit it to the mayor for consideration and tabling in ~~Council~~Council.

The municipal manager must submit a draft service delivery and budget implementation plan to the mayor fourteen days after the annual budget has been approved, and must also within the same period submit drafts of the annual performance agreements to the Mayor.

Section 70 Impending shortfalls, overspending and overdrafts

The municipal manager must report in writing to the ~~Council~~Council any impending shortfalls in the annual revenue budget, as well as any impending overspending, together with the steps taken to prevent or rectify these problems.

Section 71 Monthly budget statements

The municipal manager must, not later than ten working days after the end of each calendar month, submit to the mayor and provincial treasury a report in the prescribed format on the state of the municipality's budget for such calendar month, as well as on the state of the budget cumulatively for the financial year to date.

This report must reflect the following:

- actual revenues per source, compared with budgeted revenues;
- actual expenses per vote, compared with budgeted expenses;
- actual capital expenditure per vote, compared with budgeted expenses;

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- actual borrowings, compared with the borrowings envisaged to fund the capital budget;
- the amount of allocations received, compared with the budgeted amount;
- actual expenses against allocations, but excluding expenses in respect of the equitable share;
- explanations of any material variances between the actual revenues and expenses as indicated above and the projected revenues by source and expenses by vote as set out in the service delivery and budget implementation plan;
- the remedial or corrective steps to be taken to ensure that the relevant projections remain within the approved or revised budget; and
- projections of the revenues and expenses for the remainder of the financial year, together with an indication of how and where the original projections have been revised.

The report to the national treasury must be both in electronic format and in a signed written document.

Section 54 Budgetary control and early identification of financial problems

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On receipt of the report from the municipal manager, the mayor must:

- consider the report;
- check whether the budget has been implemented in accordance with the service delivery and budget implementation plan;
- issue appropriate instructions to the municipal manager to ensure that the budget is implemented in accordance with this plan, and that the spending of funds and the collection of revenues proceed in accordance with the approved budget;
- identify any financial problems facing the Municipality, as well as any emerging or impending financial problems; and
- submit to the ~~Council~~Council within thirty days of the end of each quarter a report on the implementation of the budget and the financial state of affairs of the municipality.

If the Municipality faces any serious financial problems, the Mayor must:

- promptly respond to and initiate the remedial or corrective steps proposed by the Municipal Manager, and

- alert the MEC for Local Government and the ~~Council~~Council of the municipality to the problems concerned.
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The mayor may revise the details of the service delivery and budget implementation plan, but any revisions to the service delivery targets and quarterly performance indicators must be

approved by the ~~Council~~Council, and be supported by an adjustments budget. Any changes made to the projections of revenues and expenses as set out in the plan must promptly be made public.

Section 55 Report to provincial executive if conditions for provincial intervention exist

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If the ~~Council~~Council has not approved its annual budget by the first day of the financial year to which it relates, or if the municipality encounters serious financial problems, the mayor must immediately report this matter to the MEC for Local Government and may recommend a provincial intervention.

Section 72 Mid-year budget and performance assessment

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The municipal manager must assess the budgetary performance of the municipality for the first half of the financial year, taking into account all the monthly budget reports for the first six months, the service delivery performance of the municipality as against the service delivery targets and performance indicators which were set in the service delivery and budget implementation plan, and the past financial year's annual report and the progress made in resolving problems identified in such report.

The municipal manager must then submit a report on such assessment to the mayor, the national treasury and the provincial treasury.

The municipal manager may in such report make recommendations for adjusting the annual budget and for revising the projections of revenues and expenses set out in the service delivery and budget implementation plan.

In terms of Section 54(1)(f) the mayor must promptly submit this assessment report to the ~~Council~~Council of the municipality.

Section 73 Reports on failure to adopt or implement budget-related and other policies

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The municipal manager must inform the provincial treasury, in writing, of any failure by the ~~Council~~Council to adopt or implement any budget-related policy or a supply chain management policy, and of any non-compliance by an office bearer or political structure with such policy.

Section 75 Information to be placed on websites of municipalities

The municipal manager must place on the municipality's official website (inter alia) the following:

- the annual and adjustments budgets and all budget-related documents;
- all budget-related policies;
-
- the annual report;
- all performance agreements;
- all service delivery agreements;
- all long-term borrowing contracts;
- all quarterly reports submitted to the ~~Council~~Council on the implementation of the budget and the financial state of affairs of the municipality.

Section 80 Establishment (of municipal budget and treasury office)

Every municipality must have a budget and treasury office comprising a chief financial officer supported by appointed officials and contracted staff.

Section 81 role of chief financial officer

The chief financial officer is administratively in charge of the budget and treasury office and must, inter alia,

- assist the municipal manager in preparing and implementing the budget;
- perform such budgeting, financial reporting and financial management and review duties as are delegated by the municipal manager;
- account to the municipal manager for the performance of all the foregoing responsibilities.

Section 83 Competency levels of professional financial officials

The municipal manager, senior managers, the chief financial officer and the other financial officials in a municipality must all meet prescribed financial management competency levels.

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SUMMARISED TIMETABLE

NOTE: DATES IN BRACKETS ARE INDICITATIVE~~PUTATIVE~~

FINAL DATE	ACTION BY MUNICIPALITY	ACTION BY MUNICIPAL ENTITY
31 August	Table in ~~Council~~Council timetable for preparation of coming year's annual budget	-
25 January	Assess current year's budget performance	-
31 January	Table assessment report in ~~Council~~Council	-
31 January or earlier	-	Submit proposed budget for coming year to municipality
(31 January or earlier)	Table municipal entity's adjustments budget for coming year	Submit adjustments budget for current year to municipality and make budget public
(Between 31 January and 31 March)	Table municipality's adjustments budget for current year and changes to service delivery targets and KPIs	-
(Between 31 January and 31 March)	Make public (adjustments budget and) revisions to service delivery and budget implementation plan for current year	-
Mid-March	-	Submit revised budget for coming year to municipality
31 March	Table municipality's draft budget for coming year	-
31 March	Table municipal entity's revised budget for coming year	-
Immediately after 31 March	Make public draft budget for coming year and invite submissions from community, provincial treasury and others	-
FINAL DATE	**ACTION BY MUNICIPALITY**	**ACTION BY MUNICIPAL ENTITY**
Before 31 May	Respond to submissions and revise draft budget for coming year	-
31 May	Consider approval of budget for coming year and attendant resolutions	Approve revised budget for coming year and make budget public
30 June	Budget for coming year and attendant resolutions must be approved by 30 June. Approved budget of entity must be tabled.	-
Early June to early July: immediately after budget approved	Submit budget to National Treasury and Provincial Treasury	-

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Early June to early July: immediately after approval dates	Place on website annual budgets and all budget-related documents	-
Mid June to mid July: 14 days after budget approved	Finalise draft service delivery and budget implementation plan and draft performance agreements	-
Late June to late July: 28 days after budget approved	Approve service delivery and budget implementation plan	-
Late June to late July: 28 days after budget approved	Conclude performance agreements	-
Mid July to mid August: 14 days after service delivery and budget implementation plan approved	Make public projections of revenues and expenses for each month of coming year, service delivery targets for each quarter, and performance agreements	-

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DETAILED BUDGET TIMETABLE

Section of Municipal Finance Management Act **No. 56 of 2003**	Date by which action must be completed	Action required	Responsible party	Practical considerations
21(1)(b)	31 August	Mayor must at least 10 months before start of budget year table in ~~Council~~Council time schedule outlining key deadlines for - preparation, tabling and approval of annual budget - annual review of IDP - annual review of budget-related policies - tabling and adoption of any amendments to IDP and budget-related policies - any consultative processes forming part of foregoing	Mayor	Time schedule must either fit in with already scheduled ~~Council~~Council meetings or must indicate when special ~~Council~~Council meetings must be scheduled.
Section 88	20 January	Accounting officer of municipal entity must assess entity's budgetary and financial performance for first six months of financial year, and submit assessment report to board of directors and parent municipality.		
72(1), (2) and (3)	25 January	Accounting officer of municipality must assess budgetary and financial performance of municipality for first six months of financial year, make recommendations on whether adjustments budget necessary, and recommend revised projections for revenues and expenses. This assessment must be submitted to the Mayor, national treasury and the provincial treasury (presumably immediately).	Accounting officer	

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54(1)(f)	31 January	Mayor must submit accounting officer's report to ~~Council~~Council.	Mayor	Special ~~Council~~Council meeting may have to be scheduled.	**Formatted:** Font: (Default) Times New Roman, Font color: Black
87	31 January or earlier if so requested by parent municipality	Board of directors of municipal entity must submit to parent municipality proposed budget for entity for ensuing financial year.	Board of directors of entity	It is not clear to what person or structure in the parent municipality this budget must be submitted. However, it makes good sense for the ~~Council~~Council of the Municipality to consider this budget at the same meeting that it considers he municipality's own proposed adjustments budget.	**Formatted:** Font: (Default) Times New Roman, Font color: Black
87	(31 January to mid-March)	Parent municipality must consider proposed budget, and make any necessary recommendations.		It is not clear what person or structure in the parent municipality must perform this action, but the ~~Council~~Council seems the logical party. It would also make sense for the ~~Council~~Council to consider this budget by 31 January.	**Formatted:** Font: (Default) Times New Roman, Font color: Black
87	(Tabled in ~~Council~~Council by 31 January)	Board of directors of entity may, with approval of Mayor of parent municipality, revise budget of entity for certain prescribed reasons. Adjustments budget once approved by board of directors of entity must be tabled by Mayor at next meeting of ~~Council~~Council of parent municipality. Adjustments budget must be made public.	Board of directors and Mayor of parent municipality	Evidently such an adjustments budget may be prepared at any stage. It would make good sense, however, for the parent municipality to insist that the entity's revised budget be prepared and submitted to the Mayor at the same time that or before the entity's proposed budget for the new financial year is considered.	**Formatted:** Font: (Default) Times New Roman, Font color: Black

				Again the potential problem of different parent municipalities having different views will have to be resolved by (presumably) the Mayors considered.
54(1) and (2)	(Between 31 January and 31 March)	If municipality faces "serious financial problems" Mayor must "promptly" respond to and initiate remedial steps proposed by accounting officer, including steps to reduce expenses and tabling of adjustments budget. Mayor must also consider revisions to service delivery and budget implementation plan. (Note that only ~~Council~~Council may approve changes to service delivery targets and KPIs – these changes must therefore be tabled with the adjustments budget).	Mayor	Adjustments budgets may be prepared by the accounting officer, and tabled in ~~Council~~Council by the Mayor "when necessary". They must be so prepared and tabled (within prescribed limits as to timing and frequency) whenever material adjustments to expenses or revenues are required, and not only when "serious financial problems" are looming. In general, adjustments budgets should preferably be tabled by or as soon as possible after 31 January, and certainly not later than 31 March when the draft annual budget for the next year is first tabled.
54(3)	(Between 31 January and 31 March)	Mayor must ensure that revisions to service delivery and budget implementation plan are "promptly" made public. (Note that no concomitant revision of performance agreements is evidently envisaged).	Mayor	Presumably the accounting officer must make these revisions for the Mayor's approval as part of the process of adjusting the annual budget. The deadline for these revisions must be by or as soon as possible after 31 January, but certainly not later than 31 March. See also 54(1) and (2).
87	100 days before start of financial year (approximately	Board of directors of entity must consider recommendations, and if necessary submit revised budget to parent municipality.	Board of directors of entity	

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	mid March)			
16(2)	31 March	Mayor must table (draft) annual budget of municipality at CouncilCouncil meeting at least 90 days before start of budget year.	Mayor	CouncilCouncil meeting must be scheduled appropriately.
87	31 March	Mayor of parent municipality must table originally proposed or proposed revised budget (as case may be) of entity when (draft) annual budget of municipality first tabled.	Mayor	-
22(a) and 22(b)	Immediately after 31 March or earlier date if annual budget tabled before 31 March	Immediately after (draft) annual budget tabled in CouncilCouncil, accounting officer must (1) make public budget and documents referred to in Section 17(3), and invite local community to submit representations in connexion with budget, and (2) submit annual budget in both printed and electronic formats to provincial treasury, and in either format to prescribed national and provincial organs of state and to other municipalities affected by the budget.	Accounting officer	
23(2)	Before 31 May	CouncilCouncil must give Mayor opportunity (1) to respond to submissions received on (draft) annual budget and attendant documentation and (2) to revise budget, if necessary, and table amendments for consideration by CouncilCouncil.	Mayor and CouncilCouncil	-
24(1) and (2)	31 May	CouncilCouncil must consider approval of annual budget, together with resolutions imposing rates and levies, setting tariffs, approving measurable performance objectives for revenue from each source and for each vote, approving any changes to IDP, and	CouncilCouncil	Although CouncilCouncil has until 30 June to approve budget, best practice will be to approve budget not later than 31 May.

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		approving any changes to budget-related policies.		
87(4)	31 May	Board of directors of municipal entity must approve budget for coming year, having taken into account recommendations of ~~Council~~Council of parent municipality, and must make budget public.	Board of directors of municipal entity	
24(3)	(Immediate after approval date)	Accounting officer must submit approved annual budget to national treasury and provincial treasury.	Accounting officer	No time limit is specified for this action, and neither is the format in which the budget is to be submitted specified. Common sense dictates that the submission should be at least in electronic format and that it should be made as soon as possible after the approval date.
25(1) and (2)	Within 7 days of date of ~~Council~~Council meeting which failed to approve annual budget	If ~~Council~~Council fails to approve annual budget at meeting scheduled in terms of Section 24, must reconsider budget within 7 days of date of such meeting. If necessary, process must be repeated until budget approved by 30 June.	~~Council~~Council	As province will intervene if budget not approved by 30 June, Mayor, ~~Council~~Councillors and accounting officer must co-operate to ensure obstacles to approval timeously removed.
69(3)(a) and (b)	14 days after approval of annual budget (mid June to mid July)	Accounting officer must submit to Mayor draft service delivery and budget implementation plan, and drafts of annual performance agreements for Municipal Manager and all senior managers.	Accounting officer	
53(1)(c)(ii)	Within 28 days after date annual budget approved (late June to late	Service delivery and budget implementation plan must be approved by Mayor, including projections of revenues and expenses for each month, and service delivery targets and performance indicators for each	Mayor	-

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	July)	quarter. (Note that though the Mayor approves these targets and KPIs, only the ~~Council~~Council may change them and then only following the approval of an adjustments budget. See Section 54(1)(c)).		
53(1)(c)(iii)(aa) & (bb)	Within 28 days after date annual budget approved (late June to late July)	Mayor must take all reasonable steps to ensure that annual performance agreements for Municipal Managers and all senior managers are linked to measurable performance objectives approved with the budget and to the service delivery and budget implementation plan, and are concluded in accordance with Section 57(2) of the Municipal Systems Act.	Mayor	No date is specified for the completion of this requirement, but the logical inference is that the date should not be much later than the date on which the service delivery and budget implementation plan must be approved. See Section 53(3)(b).
16(1)	30 June	Annual budget must be approved by ~~Council~~Council	~~Council~~Council	-
53(3)(a) and (b)	14 days after approval of service delivery and budget implementation plan (mid July to mid August, depending on date plan approved)	Projections of revenues and expenses for each month and service delivery targets for each quarter (as set out in approved service delivery and budget implementation plan), and performance agreements of Municipal Manager and senior manager must be made public, and copies of performance agreements must be submitted to ~~Council~~Council and MEC for local government.	Mayor	Although this is not specified as a requirement, logic dictates that copies of the service delivery and budget implementation plan should also be submitted to ~~Council~~Council and the MEC.

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ANNEXURE J

FUNDING AND RESERVES POLICY

KWADUKUZA MUNICIPALITY

KWADUKUZA MUNICIPALITY

("The Municipality")

FUNDS AND RESERVES POLICY

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1. DEFINITIONS

„"**Municipality**"" means Kwadukuza Local Municipality

„"**MFMA**"" means the Municipal Financial Management Act, 2003 (Act No 56 of 2003)

„"**GRAP**"" means Generally Accepted Accounting Practices standards.

„"**CFO**"" means the Chief Financial officer of the Municipality

„"**Accounting Officer**"" means the Municipal Manager of the Municipality

2. INTRODUCTION

The funding and reserves policy aims to ensure that the Municipality has sufficient and cost-effective funding in order to achieve its objectives through the implementation of its operating and capital budgets.

This policy aims to set guidelines towards ensuring financial viability over both the short- and long-term which includes reserves requirements.

3. OBJECTIVES OF THIS POLICY

The objectives of this policy are to:

3.1 Ensure that the Medium Term Expenditure Framework (annual budget) of the Municipality is appropriately funded.

3.2 Ensure that cash resources and reserves are maintained at the required levels to avoid future year unfunded liabilities.

3.3 To achieve financial sustainability with acceptable levels of service delivery to the community.

4. LEGISLATIVE REQUIREMENTS

The legislative framework governing borrowings are:

4.1 Local Government Municipal Finance Management Act, 2003 (Act No. 56 of 2003); and,

4.2 Local Government: Municipal Budget and Reporting Regulation, Regulation 393, published under Government Gazette 32141, 17 April 2009.

5. FUNDING OF ANNUAL BUDGET

5.1 An annual budget may only be funded from:

(a) Cash backed accumulated funds from previous years surpluses and reserves not committed for any other purpose; and/or

(b) Borrowed funds but only for capital expenditure.

5.2 Realistic anticipated revenue projections must take into account:

(a) Projected revenue for the current year based on collection levels to date.

(b) Actual revenue collected in previous financial years.

5.3 Capital expediting may only incur on a capital project if:

(a) The funding for the project has been appropriated in the capital budget.

(b) The total cost for the project has been approved by Council.

(c) The future budgetary implications and projected cost covering all financial years until the project is operational has been considered.

(d) The implications of the capital budget on municipal tax and tariff increases.

(e) The sources of funding are available and confirmed and have not been committed for other purposes.

6. CASH MANAGEMENT

6.1 The availability of cash is one of the most important requirements for financial sustainability and must be closely monitored by Council to ensure minimum days cash on hand of ninety (90) days for its daily operations.

6.2 Changes in the municipal environment that may have an impact on the municipal cash position include:

(a) Changes in revenue levels as a result of consumption patterns (water Restrictions, load shedding etc.);

(b) Reduced growth as a result of economic conditions;

(c) Increase in non-payment rate as a result of economic conditions;

(e) Increased debt levels.

6.3 Surplus cash not immediately required for operational purposes is invested in terms of the Municipality's investment policy to maximize the return on cash.

7. DEBT MANAGEMENT

7.1 Debt is managed in terms of the municipal credit control and debt collection policy.

7.2 The provision for revenue that will not be collected are budgeted as an expense and is based on the projected annual non-payment rate for each service.

8. OPERATING BUDGET

8.1 The operating budget provides funding to departments for their medium term expenditure as planned. The Municipality categorises services rendered to the community according to its revenue generating capabilities.

(a) Trading services - services that generate surpluses that can be used for cross subsidisation to fund other services.

(b) Economic services - services that break even with no surpluses.

(c) Rates and general services - services that are funded by rates, surpluses generated by trading services, and/or other revenues generated such as fines, interest received, grants and subsidies etc.

8.2 The operating budget is funded from the following main sources of revenue:

(a) Property rates.

(b) Surpluses generated from service charges. (including electricity)

(c) Government grants and subsidies.

(d) Other revenue, fines, interest received etc.

8.3 The following guiding principles apply when compiling the operating budget:

(a) The annual budget must be balanced and fully funded.

(b) Growth parameters must be realistic taking into account the current economic conditions.

(c) Tariff adjustments must be realistic, taking into consideration the general inflation, affordability, bulk increases and the demand according to the approved Integrated Development Plan (IDP).

(d) Revenue from government grants and subsidies must be in line with allocations gazette in the Division of Revenue Act and provincial gazettes.

(e) Revenue from public contributions, donations or any other grants may only be included in the budget if there are acceptable documentation that guarantees the funds such as:

(i) Signed service level agreement;

(ii) Contract or written confirmation; or

(iii) Any other legally binding document.

(f) Property rates are levied according to the Municipal Property Rates Act 2004 (Act No.6 of 2004), and property rates policy. The budget is compiled using the latest approved valuation and supplementary roll, consistent with current and past trends. Property rates tariffs and rebates are determined annually as part of the tariff setting process.

(g) Property rates rebates, exemptions and reductions are budgeted either as revenue foregone or expenditure as per directive in MFMA Budget Circular 51 depending on the conditions thereof.

(h) Projected revenue from service charges must be realistic based on current and past trends with expected growth considering the current economic conditions. The following factors must be considered for each service, where applicable:

(i) Electricity and Refuse removal services:

- The actual number of stands/consumer points receiving the service per category; and
- Actual revenue collected in previous financial years.

(i) Rebates, exemptions or reductions for service charges are budgeted either as revenue foregone or as expenditure as per directive in MFMA Budget Circular 51 depending on the conditions thereof.

(j) Other projected income is charged in terms of the approved sundry\ tariffs and fines considering the past trends and expected growth for each category.

(k) Provision for revenue that will not be collected is made against the expenditure item bad debt provision and based on actual collection levels for the previous financial year and the projected annual non-payment rate.

(l) Interest received from actual long-term and or short-term investments are based on the amount reasonably expected to be earned on cash amounts available during the year according to the expected interest rate trends.

(o) A detailed salary budget is compiled on an annual basis. All funded positions are budgeted for in total and new and/or funded vacant positions are

budgeted for nine months only of the total package considering the recruitment process.

(p) The annual cash flow requirement for the repayment of borrowings must fully be taken into consideration with the setting of tariffs.

(q) To ensure the health of municipal assets, sufficient provision must be made for the maintenance of existing and infrastructure assets based on affordable levels, resulting that maintenance budgets are normally lower than the recommended levels. Therefore the mere reduction of maintenance budgets to balance annual budgets must carefully be considered. As a guiding principle repair and maintenance should constitute between 7% and 9% of total asset base and should annually be increased incrementally until the required targets are achieved.

(r) Individual expenditure line items are to be revised each year when compiling the budget to ensure proper control over expenditure increases for these line items must be linked to the average inflation rate and macro-economic indicators unless a signed agreement or contract stipulates otherwise.

9. CAPITAL BUDGET

9.1 The capital budget provides funding for the municipality's capital programme based on the needs and objectives as identified by the community through the Integrated Development Plan and provides for the eradication of infrastructural backlogs, renewal and upgrading of existing infrastructure, new developments and enlargement of bulk infrastructure.

9.2 Provisions on the capital budget shall be limited to availability of sources of funding and affordability. The main sources of funding for capital expenditure are:

(a) Accumulated cash backed internal reserves;

(b) Borrowings;

(c) Government grants and subsidies; and

(d) Public donations and contributions.

9.3 The following guiding principles apply when considering sources of funding for the capital budget:

(a) Government grants and subsidies:

(i) Only gazette allocations or transfers as reflected in the Division of Revenue Act or allocations as per provincial gazettes may be used to fund projects;

(ii) The conditions of the specific grant must be taken into consideration when allocated to a specific project; and

(iii) Government grants and subsidies allocated to specific capital projects are provided for on the relevant department's operating budget to the extent the conditions will be met during the financial year.

(b) In the case of public contributions, donations and/or other grants, such capital projects may only be included in the annual budget if the funding is guaranteed by means of:

(i) Signed service level agreement;

(ii) Contract or written confirmation; and/or

(iii) Any other legally binding document.

All above documentation must be accompanied by a Council Resolution

(c) Public donations, contributions and other grants are provided for on the relevant department's operating budget to the extent the conditions will be met during the financial year.

(d) The borrowing requirements, to be used as a basis to determine the affordability of external loans over the Medium Term Income and Expenditure Framework. The ratios to be considered to take up additional borrowings:

(i) Long-term credit rating of BBB;

(ii) Interest cost to total expenditure to not exceed 5%;

(iii) Long-term debt to revenue (excluding grants) not to exceed 30%;

(e) Allocations to capital projects from cash backed internal reserves will be based on the available funding for each ring-fenced reserve according to the conditions of each reserve as follows:

(i) Infrastructure projects to service new developments and the revenue is received through the sale of stands/land/site must be allocated to the capital reserve for services;

(ii) Capital projects of a smaller nature such as office equipment, furniture, plant and equipment etc. must be allocated to the capital reserve from revenue which is funding from the revenue budget for that specific year. A general principle is that these types of capital

expenditure should not exceed more than 1% of total operating expenditure;

(iii) Capital projects to replace and/or upgrade existing assets will be allocated to the capital replacement reserve;

(iv) Capital projects to upgrade bulk services will be allocated to the capital bulk contributions reserve for each service.

9.4 All capital projects have an effect on future operating budget therefore the following cost factors should be considered before approval:

(a) Additional personnel cost to staff new facilities once operational;

(b) Additional contracted services, that is, security, cleaning etc.

(c) Additional general expenditure, that is, services cost, stationery, telephones, material etc.

(d) Additional other capital requirements to the operate facility, that is, vehicles, plant and equipment, furniture and office equipment etc.

(e) Additional costs to maintain the assets;

(f) Additional interest and redemption in the case of borrowings;

(g) Additional depreciation charges;

(h) Additional revenue generation. The impact of expenditure items must be offset by additional revenue generated to determine the real impact on tariffs.

10. RESERVES

10.1 All reserves are "*ring fenced*" as internal reserves within the accumulated surplus, except for provisions as allowed by the General Recognized Accounting Practices (GRAP).

11. PROVISIONS AND LIABILITIES

A provision is recognised when the municipality has a present obligation as a result of a past event and it is probable, more likely than not, that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Provisions are revised annually and those estimates to be settled within the next twelve (12) months are treated as current liabilities. Those that are expected to be settled over a greater period than twelve (12) months are dealt with hereunder.

Liabilities are economic outflows which are as a result of past events. These are either constructive or legal obligations , for which the timing and amount is certain. Those that are expected to be settled within 12 months is deemed current liabilities whilst those expected to be settled greater than 12 months is deemed non-current and l more fully dealt with hereunder.

The municipality has the following main provisions and liabilities:

(a) *Leave provision*

Liabilities for annual leave are recognised as they accrue to employees. An annual provision is made from the operating budget to the leave provision. Due to the fact that not all leave balances are redeemed for cash, only 75% of the leave provision will be strived to be cash backed.

(b) *Landfill rehabilitation provision*

The landfill site rehabilitation provision is created for the current operational site at the future estimated time of closure. The value of the provision is based on the expected future cost to rehabilitate the landfill site. This provision must be fully cash backed to ensure availability of cash for rehabilitation on closure.

(c) *Long services awards and retirement gifts*

Municipal employees are awarded leave days or cash according to years in service at year end. Due to the fact that not all long service leave balances are redeemed for cash, the municipality shall strive to ensure only 75% of the non-current portion of the long service leave provision is cash backed.

(d) *Post employment medical care benefits*

The municipality provides post-retirement medical care benefits by subsidizing the medical aid contributions to retired employees and their legitimate spouses. The expected cost of these benefits is accrued over a period of employment. The municipality must strive to ensure the provision is cash backed to 75% ensure the availability of cash for the payment of medical aid payments

(e) *Non-current lease liabilities and annuity loans*

The non-current portion is not required to be cash backed unless:

- there is significant uncertainty that the municipality will not be in a position to meet the terms and conditions as stipulated in the agreement, and
- the agreement contains conditions that require the municipality to pay back the full amount should there be an uncertified breach of the terms and conditions , and
- it is probable that these will be enforced by the lending institution.

12. OTHER ITEMS TO BE CASH BACKED

12.1 *Donations, public contributions, unspent grant funding*

Revenue received from conditional grants, donations and funding is recognised as revenue to the extent that the municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. Unspent amounts in relation to donations, public contributions and unspent grant funding are therefore retained in cash and are not available to fund any other items on the operating or capital budget other than that for which it was intended for. These items must be 100% cash backed.

12.2 *Consumer deposits*

Consumer deposits are partial security for a future payment of an account. Deposits are considered a liability as the deposit is utilised on the account once the service is terminated. Therefore the funds are owed to consumers and can therefore not be utilised to fund the operating or capital budget. These items must be 100 % cash backed.

12.3 Other *Current Liabilities*

Current Liabilities are liabilities which are expected to be settled within the next 12 months. These include but are not limited to current portion of non-current liabilities and trade payables As such 100% of this category should be cash backed.

14. ADHERENCE TO POLICY

Kwadukuza Municipality is a developmental municipality and as such shall strive to meet the above funding requirements over the medium term (3-5 years). This shall be undertaken via the budget process annually and either realistically increasing revenues or decreasing capital and operating expenditure.

15. REVIEW

This policy will be reviewed annually to ensure that it complies with changes in applicable legislation and regulation.

16. POLICY ADOPTION

This policy has been considered and approved by the **COUNCIL OF KWADUKUZA LOCAL MUNICIPALITY** as follows:

Resolution No:.....

Approval Date:.....

ANNEXURE K

ASSET MANAGEMENT POLICY

KwaDukuza Local Municipality

ASSET MANAGEMENT POLICY

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1. PREAMBLE

Whereas section 14 of the Local Government: Municipal Finance Management Act, 2003 (Act no. 56 of 2003) determines that a municipal council may not dispose of assets required to provide minimum services, and whereas the Municipal Asset Transfer Regulations (Government Gazette 31346 dated 22 August 2008) has been issued.

And whereas the municipal council of KwaDukuza Local Municipality wishes to adopt a policy to guide the municipal manager in the management of the municipality's assets.

And whereas the municipal manager as custodian of municipal funds and assets is responsible for the implementation of the asset management policy which regulate the acquisition, safeguarding and maintenance of all assets.

And whereas these assets must be protected over their useful life and may be used in the production or supply of goods and services or for administrative purposes.

And whereas the Municipal Manager must ensure an effective Asset Management Committee that will give guidance regarding the execution of the asset management policies and procedures is in operation.

Now therefore the municipal council of the KwaDukuza Local Municipality adopts the following asset management policy:

2. DEFINITIONS

Accounting Officer means the Municipal Manager appointed in terms of Section 82 of the Local Government: Municipal Structures Act, 1998 (Act no. 117 of 1998) and being the head of administration and accounting officer in terms of section 55 of the Local Government: Municipal Systems Act 2000 (Act no. 32 of 2000).

Agricultural Produce is the harvested product of the municipality's biological assets.

Biological Assets are defined as living animals or plants.

Assets are items of Biological Assets, Intangible Assets, Investment Property, Heritage Assets or Property, Plant or Equipment defined in this Policy.

Carrying Amount is the amount at which an asset is recognised after deducting any accumulated depreciation (or amortisation) and accumulated impairment losses thereon.

Chief Financial Officer (CFO) means an officer of a municipality designated by the Municipal Manager to be administratively in charge of the budgetary and treasury functions.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction, or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Critical Assets are assets identified as having a high risk profile in terms of occupational health and safety standards and the consequence of failure could result in service delivery needs not being met and human health and safety as well as the environment being negatively affected.

Depreciable Amount is the cost of an asset, or other amount substituted for cost in the financial statements, less its residual value.

Depreciation is the systematic allocation of the depreciable amount of an asset over its useful life.

Fair Value is the amount for which an asset could be exchanged or a liability settled between knowledgeable, willing parties in an arm's length transaction.

[redacted](this is no longer relevant – remove)

GRAP are standards of Generally Recognised Accounting Practice.

Heritage Assets are defined as culturally significant resources. Examples are works of art, historical buildings and statues.

Infrastructure Assets are defined as any asset that is part of a network of similar assets. Examples are roads, water reticulation schemes, sewerage purification and trunk mains, transport terminals and car parks.

Intangible Assets are defined as identifiable non-monetary assets without physical substance.

Investment Properties are defined as properties (land or buildings) that are acquired for economic and capital gains. Examples are office parks and undeveloped land acquired for the purpose of resale in future years.

Land and Buildings are defined as a class of PPE when the land and buildings are held for purposes such as administration and provision of services. Land and Buildings therefore exclude Investment properties and Land Inventories.

MFMA refers to the Local Government: Municipal Finance Management Act (Act no. 56 of 2003).

Other Assets are defined as assets utilised in normal operations. Examples are plant and equipment, motor vehicles and furniture and fittings.

Property, Plant and Equipment (PPE) are tangible assets that:-

- Are held by a municipality for use in the production or supply of goods or services, for rental to others, or for administrative purposes, and
- Are expected to be used during more than one reporting period.

Recoverable Amount is the higher of a cash-generating asset's net selling price and its value in use.

Recoverable Service Amount is the higher of a non-cash generating asset's fair value less cost to sell and its value in use.

Residual Value of an asset is the estimated amount that an entity would currently obtain from disposal of the asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life.

Useful Life is:-

- The period of time over which an asset is expected to be used by the municipality; or
- The number of production or similar units expected to be obtained from the asset by the municipality's accounting officer.

3. OBJECTIVE

The MFMA was introduced with the objective of improving accounting in the municipal sector in keeping with global trends. Good asset management is critical to any business environment whether in the private or public sector. In the past municipalities used a cash-based system to account for assets, whilst the trend has been to move to an accrual system.

With the cash system, assets were written off in the year of disposal or, in cases where infrastructure assets were financed from advances or loans, they were written off when the loans were fully redeemed. No costs were attached to subsequent periods in which these assets would be used.

With an accrual system the assets are incorporated into the books of accounts and systematically written off over their anticipated useful lives. This necessitates that a record is kept of the cost of the assets, the assets are verified and the condition assessed periodically, and the assets can be traced to their suppliers via invoices or other such related delivery documents. This ensures good financial discipline, and allows decision makers greater control over the management of assets. An Asset Management Policy should promote efficient and effective monitoring and control of assets.

According to the MFMA, the Accounting Officer in the Municipality should ensure:

- that the municipality has and maintains an effective and efficient and transparent system of financial and risk management and internal control;
- the effective, efficient and economical use of the resources of the municipality;
- the management (including safeguarding and maintenance) of the assets of the municipality;
- that the municipality has and maintains a management, accounting and information system that accounts for the assets and liabilities of the municipality;
- that the municipality's assets and liabilities are valued in accordance with standards of generally recognised accounting practice; and

- that the municipality has and maintains a system of internal control of assets and liabilities, including an asset and liabilities register, as may be prescribed.

The objective of this Asset Management Policy is to ensure that the municipality:

- has consistent application of asset management principles;
- implements accrual accounting;
- complies with the MFMA, Treasury Regulations, GRAP and other related legislation;
- safeguards and controls the assets of the municipality; and
- optimises asset usage.

ASSET MANAGEMENT COMMITTEE

To facilitate and assist the Chief Financial Officer in his/her functions, the Municipal Manager, hereby, delegates the custody of and responsibility for assets to the various Executive Directors as defined in the organisational structure of the KwaDukuza Local Municipality. Executive Directors will identify officials on an appropriate level to assist them with the application of the policy and procedures proclaimed from time to time. The Asset Management Committee as established in terms of paragraph 1, must be informed in writing of the appointment of such Asset Controllers.

The responsibilities for asset management as detailed hereunder include and remain until the asset is disposed of or transferred to another entity:

- Ensuring that, when acquiring assets, decisions on how to account for the transactions, e.g. whether they should be capitalised or expensed, are made in full compliance with the MFMA, accounting standards, National Treasury and other guidelines;
- Ensuring that the purchase of assets complies with all municipal policies and procedures, including the MTREF;
- Ensuring that the correct date on which an asset is put into service or commissioned is properly recorded in the Asset Register and that the appropriate financial data are recorded;
- Ensuring that all assets are duly processed, identified and recorded before issued for use;
- Ensuring that all assets under the Executive Director's control are appropriately safeguarded from inappropriate use or loss, including

appropriate control over the physical access to these assets and regular asset verification to ensure losses have not occurred, and ensuring that any known losses are immediately reported to the Chief Financial Officer and loss control officer;

- Ensuring that proper procedures for the movement of assets from one asset holder to another, for maintenance, or disposals outside the municipality are in place and enforced;
- Ensuring assets are utilised for the purpose for which they were acquired by the municipality.
- Ensuring that all assets having a high risk profile in terms of occupational health and safety standards and the consequence of failure could result in service delivery needs not being met and human health and safety as well as the environment being negatively affected.

4. POLICY FRAMEWORK

The main challenges associated with managing assets can be characterised as follows:

- Moveable assets – controlling acquisition, location, use, and disposal (over a relatively short term lifespan)
- Immovable assets – life-cycle management (over a relatively long-term lifespan).

The policy approach has been to firstly focus on the financial treatment of assets, which needs to be consistent across both the movable and immovable assets, and secondly to focus on the management of immovable assets as a fundamental departure point for service delivery. This arrangement is summarised in Figure 1.

Figure 1: Proposed policy and strategic framework

5. Asset Recognition

5.1 Classification of Assets

General

When accounting for assets, the municipality should follow the various standards of GRAP relating to the assets. An item is recognised in the statement of financial position as an asset if it satisfies the definition and the criteria for recognition of assets. The first step in the recognition process is to establish whether the item meets the definition of an asset. Secondly, the nature of the asset should be determined, and thereafter the recognition criterion is applied. Assets are classified into the following categories for financial reporting purposes:

1. Property, Plant and Equipment (GRAP 17)
   - Land and Buildings (land and buildings not held as investment)
   - Infrastructure Assets (immovable assets that are used to provide basic services)
   - Housing Assets (rental stock or housing stock not held for capital gain)
   - Other Assets (ordinary operational resources)

2. Intangible Assets (GRAP 31)
   - Intangible Assets (assets without physical substance held for ordinary operational resources)

3. Heritage Assets (GRAP 103)
   - Heritage Assets (culturally significant resources)

4. Investment Property (GRAP 16)
   - Investment Assets (resources held for capital or operational gain)

5. Biological Assets ([illegible]) (change it to GRAP 27)
   - Biological Assets (livestock and plants held)

When accounting for Current Assets (that is of capital nature), the municipality should follow the various standards of GRAP relating to these assets. Current Assets (with a capital nature) are classified into the following categories for financial reporting purposes:

6. Assets classified as Held-for-Sale (GRAP 100)
   - Assets Held-for-Sale (assets identified to be sold in the next 12 months and that is not reclassified as Inventory)

7. Land Inventories (GRAP 12)

- Land Inventories (land or buildings owned or acquired with the intention of selling such property in the ordinary course of business)

Further asset classification has been defined in GRAP. The classifications used for infrastructure are limited and do not represent all asset types. However, these classifications are used for financial reporting consistency and should be used.

To facilitate the practical management of infrastructure assets and Asset Register data, infrastructure assets have been further classified. The recommended classifications for all assets are provided in ***Appendix B***.

Policy

The asset classification specified by GRAP shall be adhered to as a minimum standard. The extended asset classification specified in ***Appendix B*** shall be adopted.

Procedures and Rules

- The Asset Management Committee shall ensure that the classifications specified by National Treasury, GRAP, and those adopted by the municipality are adhered to.
- The Asset Management Committee shall inform Executive Directors of the classification requirements.
- Executive Directors shall ensure that all fixed assets under their control are classified correctly.

5.2 Identification of Assets

General

An asset identification system is a means to uniquely identify each asset in the municipality in order to ensure that each asset can be accounted for on an individual basis. Movable assets are usually identified using a barcode system by attaching a barcode to each item. Immovable assets are usually identified by means of an accurate description of their physical location.

Policy

An asset identification system shall be operated and applied in conjunction with an Asset Register. As far as practicable, every individual asset shall have a unique identification number.

Procedures and Rules

- The Asset Management Committee shall develop and implement an asset identification system, while acting in consultation with Executive Directors.
- Executive Directors shall ensure that all the assets under their control are correctly identified.

- As far as practicable, all movable assets must be bar-coded or uniquely marked.
- Immovable assets must be identified using naming and numbering conventions that enable easy location of the assets in the field.
- GPS coordinates must be captured on the Asset Register for infrastructure assets and buildings where practicable. The Head: Information Technology will update the GIS and ensure that the GPS coordinates on the Asset Register and the GIS are reconciled at least once per year after the annual physical asset verification.

5.3 Asset Register

General

An Asset Register is a database of information related to all the assets under the control of the municipality. The Asset Register consists of an inventory of all the assets, with each asset having a unique identifying number. Data related to each asset should be able to be stored in the Asset Register. The data requirements for the Asset Register are as follows:

Data type	Land	Movable	Infrastructure/ Buildings
Identification			
• Unique identification number or asset mark	✓	✓	✓
• Unique name	✓	✓	✓
• National Treasury Classification	✓	✓	✓
• Internal Classification	✓	✓	✓
• Descriptive data (make, model, etc.)	✓	✓	✓
• Erf/Registration	✓	✓	✓
• Title deed reference	✓		
Accountability			
• Department	✓	✓	✓
• Insurance reference		✓	✓
Performance			
• Age		✓	✓
• Condition		✓	✓
• Remaining Useful life		✓	✓
• Expected Useful Life		✓	✓
• Technical Asset Residual Value			✓
• Criticality		✓	✓
Accounting			
• Historic cost	✓	✓	✓

Data type	Land	Movable	Infrastructure/ Buildings
• Take on value	✓	✓	✓
• Take on date	✓	✓	✓
• Revalued amount	✓	✓	✓
• Valuation Difference (for purposes of Valuation Reserve and depreciation)	✓	✓	✓
• Depreciation method	✓	✓	✓
• Depreciation portion that should be transferred from Revaluation reserve to accumulated depreciation (where assets were revalued)	✓	✓	✓
• Depreciation charge for the current financial year	✓	✓	✓
• Depreciation charge for ensuing year (for purposes on current portion)	✓	✓	✓
• Impairment losses in the current year	✓	✓	✓
• Accumulated depreciation	✓	✓	✓
• Carrying value	✓	✓	✓
• Residual value	✓	✓	✓
• Source of financing	✓	✓	✓

Assets remain in the Asset Register for as long as they are in physical existence or until being written off. The fact that an asset has been fully depreciated is not in itself a reason for writing-off such an asset.

Policy

An Asset Register shall be maintained for all assets. In some cases, such as Investment Properties and Intangible Assets, separate Asset Registers will have to be maintained. The format of the register shall include the data needed to comply with the applicable accounting standards and data needed for the technical management of the assets. The Asset Register should be continuously updated and asset records should be reconciled to the general ledger on an annual basis.

Procedures and Rules

- The CFO must define the format of the Asset Register in consultation with the Executive Directors and must ensure that the Asset Register format complies with legislative requirements.
- The Asset Management Committee must ensure that a defined process and forms exist to update and maintain the Asset Register.
- The Executive Directors must provide the CFO with the information required to compile and maintain the Asset Register.

6. RECOGNITION OF ASSETS: INITIAL MEASUREMENT

General

An asset should be recognised as an asset in the financial and asset records when:

- It is probable that future economic benefits or potential service delivery associated with the item will flow to the municipality;
- The cost or fair value of the item to the municipality can be measured reliably;
- The cost is above the municipal capitalisation threshold of R1000; and
- The item is expected to be used during more than one financial year.
- The asset has been identified as a critical asset.

Spare parts and servicing equipment are usually carried as inventory in terms of the Standard of GRAP on *Inventories* and recognised in surplus or deficit as consumed. However, major spare parts and stand-by equipment qualify as property, plant and equipment when the municipality expects to use them during more than one reporting period. Similarly, if the spare parts and servicing equipment can be used only in connection with an item of property, plant and equipment, they are accounted for as property, plant and equipment.

Further guidance for the recognition of assets is provided below:

Capitalisation Threshold

The capitalisation threshold is a policy decision of the municipality and is the value above which assets are capitalised and reported in the financial statements as tangible or intangible assets as opposed to being expensed in the year of acquisition. As a result, the threshold has a significant impact on the size of the Asset Register and the complexity of asset management. However the capitalisation threshold is regarded as a deviation from GRAP standards and should therefore be determined annually against the municipality's materiality framework and must be determined at a level that will ensure that the municipality does not deviate materially from the requirements of GRAP 17.

The capitalisation threshold should not be applied to the components of an asset, but should be applied to the value of the asset as a whole. If the threshold is applied at component level, the Asset Register would be incomplete in the sense that an asset recorded as such would not be a complete asset.

The municipality should take the following into account when considering a capitalisation threshold:

- The impact of the threshold on the financial statements and the decisions/assessments the users of the financial statement may or may not make;
- The cost of maintaining financial and management information on assets when the threshold is very low;
- The impact on comparability and benchmarking cost of services may be difficult if different capitalisation thresholds are applied;

- The size of the municipality or the size of its service areas when setting capitalisation thresholds levels. Municipalities vary greatly in size, so what is relevant to one may be immaterial to another.
- The criticality of the asset.

Executive Directors shall, however, ensure that any movable asset item with a value lower than the capitalisation threshold and with an estimated useful life of more than one year, shall be recorded on a *Minor Assets inventory listing*. Every Executive Directors shall moreover ensure that the existence of items recorded on such inventory stock lists are physically verified from time to time, and at least once in every financial year, and any amendments which are made to such inventory stock lists pursuant to such stock verifications shall be retained for audit purposes. Executive Directors shall also ensure that any asset under their control identified as critical other than those categories of assets already identified as such on Appendix B, are included in the Asset Register by reporting these assets to the Asset Management Committee.

Calculation of initial cost price

Only costs that comprise the purchase price and any directly attributable costs necessary for bringing the asset to its working condition should be capitalised. The purchase price exclusive of VAT should be capitalised, unless the municipality is not allowed to claim input VAT paid on purchase of such assets. In such an instance, the municipality should capitalise the cost of the asset together with VAT. Any trade discounts and rebates are deducted in arriving at the purchase price. Listed hereunder is a list, which list is not exhaustive, of directly attributable costs:

- Costs of employee benefits (as defined in the applicable standard on Employee Benefits) arising directly from the construction or acquisition of the item of the Asset
- The cost of site preparation;
- Initial delivery and handling costs;
- Installation costs;
- Professional fees such as for architects and engineers;
- The estimated cost of dismantling and removing the asset and restoring the site; and
- Interest costs when incurred on a qualifying asset in terms of GRAP 5.

When payment for an asset is deferred beyond normal credit terms, its cost is the cash price equivalent. The difference between this amount and the total payments is recognised as an interest expense over the period of credit.

Subsequent Expenses

Only expenses incurred on the enhancement of an asset (in the form of improved or increased services or benefits flowing from the use of such asset), or in the material extension of the useful operating life of an asset shall be capitalised.

Expenses incurred in the maintenance or reinstatement of an asset that ensures that the useful operating life of the asset is attained, shall be considered as

operating expenses and shall not be capitalised, irrespective of the quantum of the expenses concerned.

Leased Assets

A lease is an agreement whereby the lessor conveys to the lessee, in return for a payment or series of payments, the right to use an asset for an agreed period of time. Leases are categorised into finance and operating leases:

- A Finance Lease is a lease that transfers substantially all the risks and rewards incident to ownership of an asset, even though the title may or may not eventually be transferred. Where the risks and rewards of ownership of an asset are substantially transferred, the lease is regarded as a finance lease and is recognised as an asset.
- Where there is no substantial transfer of risks and rewards of ownership, the lease is considered an Operating Lease and payments are expensed in the income statement on a systematic basis.

Policy

All assets shall be correctly recognised as assets and capitalised at the correct value. The capitalisation threshold will be determined annually by the municipality. All assets with values less than the capitalisation threshold and with values greater than R300 shall be recorded in a minor assets inventory unless such assets have been identified as being critical in which case the asset will be recorded in the Asset Register.

Procedures and Rules

- Executive Directors shall ensure that all leased assets under their control are correctly accounted for and recognised as assets.
- The CFO must keep a lease register with all the information that is necessary for reporting purposes, for example, opening balance, acquisitions, disposals, transfers, depreciation, accumulated depreciation, etc.
- Executive Directors shall keep a timesheet system for internal staff to capture professional time spent on infrastructure projects. The time shall be priced at recognised professional fee scales and should be included in the capitalisation cost of the asset.

7. SUBSEQUENT MEASUREMENT OF ASSETS

General

After initial recognition of Property, Plant and Equipment, the municipality values its assets using the cost model, unless a specific decision have been taken to revalue a certain class of assets and in such instance the PPE will be valued using the revaluation model.

When an item of PPE is revalued, the entire class of property to which that asset belongs, should be revalued.

When an asset's carrying amount is increased as a result of the revaluation, the increase should be credited to a revaluation surplus. However, the increase shall be recognised in surplus or deficit to the extent that it reverses a revaluation decrease of the same asset previously recognised in surplus or deficit.

When an asset's carrying amount is decreased as a result of devaluation, the decrease should be recognised as an expense in the annual financial statements. However, the decrease shall be debited directly to a revaluation surplus to the extent of any credit balance existing in the revaluation surplus in respect of that asset.

Procedures and Rules

- The CFO shall ensure that all Property, Plant and Equipment are correctly recorded in the Asset Register and revaluated (if applicable) in terms of the municipality's policies.

8. RECOGNITION OF INVENTORY ITEMS (NON CAPITAL ITEMS)

General

Inventories encompass finished goods purchased or produced, or work in progress being produced by the municipality. They also include materials and supplies awaiting use in the production process and goods purchased or produced by the municipality, which are for distribution to other parties for no charge or for a nominal charge. GRAP 12.7 defines Inventories as assets:

- In the form of materials or supplies to be consumed in the production process;
- In the form of materials or supplies to be consumed or distributed in the rendering of services;
- Held for sale or distribution in the ordinary course of operations; or
- In the process of production for sale or distribution.

Examples of Inventories may include the following:

- Ammunition;
- Consumable stores;
- Maintenance materials;
- Spare parts for plant and equipment other than those dealt with under PPE;
- Strategic stockpiles (Energy reserves, Water reserves);
- Work in progress; and
- Land / Property held for sale.

Cost of inventories shall comprise of all costs of purchase (i.e. purchase price, import duties, other taxes and transport, handling and other costs attributable to the acquisition of finished goods, materials and supplies), costs of development, costs of conversion and other costs incurred in bringing the inventories to their present location and condition. Trade discounts, rebates and other similarities are deducted. Taxes recoverable by the entity from the SARS may not be included.

Costs of development for housing or similar developments which are acquired or developed for resale will include costs directly related to the development – e.g. purchase price of land acquired for such developments, surveying, conveyance costs and the provision of certain infrastructure. Infrastructure costs relating to extending the capacity of existing infrastructure are excluded. The costs of inventories of a service provider consisting of direct labour and other costs of personnel directly engaged in providing the service and other attributable overheads are included.

Policy

Assets acquired or owned by the municipality for the purpose of selling or developing such assets with the intention to sell it or utilising the asset in the production process or in the rendering of services, shall be accounted for in the municipality's financial statements as inventory items and not as property, plant and equipment.

Procedures and Rules

- The CFO must record inventories in a dedicated section of the Inventory Register and maintain it for this purpose. The amount of cost of inventories is to be recognised and carried forward until related revenues are recognised.
- Inventories shall be measured at the lower of cost and current replacement cost where they are held for:
  1 Distribution at no charge or for nominal charge, or
  2 Consumption in the production process of goods to be distributed at no charge or for a nominal charge.
- In cases where the above does not apply, inventories shall be measured at lower of cost and net realisable value.

9. Asset Types

9.1 Property, Plant and Equipment: LAND AND BUILDINGS

General

Land and Buildings comprise any land and buildings held (by the owner or by the lessee under a finance lease) by the municipality to be used in the production or supply of goods or for administrative purposes and/or to provide services to the community. These assets include building assets such as offices, staff housing, aquariums, cemeteries, clinics, hospitals, game reserves, museums, parks and also include recreational assets such as tennis courts, swimming pools, golf courses, outdoor sports facilities, etc.

Land held for a currently undetermined future use, should not be included in PPE: Land and Buildings, but should be included in Investment Properties. For this class

of Land and Buildings there is no intention of developing or selling the property in the normal course of business. This land and buildings include infrastructure reserves.

Policy

Land and buildings shall be treated using the cost less depreciation model. Land shall initially be accounted for at cost price, or fair value in cases where cost price is not known, and shall not be depreciated. Land on which infrastructure and/or buildings are located shall be listed separately in the land register and not with the infrastructure or building assets. A reference to the land shall however be included in the infrastructure and/or building Asset Register.

Land and Buildings shall be recorded under the following categories;

- LAND
  - Developed Land
  - Undeveloped Land
- BUILDINGS
  - Dwellings
  - Non-residential Structures

Procedures and Rules

- The CFO shall ensure that all land and buildings are correctly recorded in the Asset Register. The Asset Management Committee shall ensure that land and buildings are revalued (if applicable) in terms of the municipality's policies.
- The CFO shall ensure the recognition, measurement and revaluation of *Land and Buildings* in terms of GRAP 17.

9.2 Property, Plant and Equipment: INFRASTRUCTURE ASSETS

General

Infrastructure Assets comprise assets used for the delivery of infrastructure-based services. These assets typically include electricity, sanitation, solid waste, storm water, transport, and water assets. Many infrastructure assets form part of a greater facility e.g. a transformer in a sub-station.

Level of detail of componentisation

For the technical management of infrastructure, the most effective level of management is at the maintenance item level. It is at this level that work orders can be executed and data collected. This data is useful for maintenance analysis to improve infrastructure management decision making. This level in most cases coincides with the level that means the accounting criteria of different effective lives and materiality. However, the collection of data at this level of detail can be very costly when dealing with assets that are very numerous in nature e.g. water meters, street signs, household connections, etc. It is therefore prudent to balance

the value of the information with the cost of collecting the data. The different levels of detail are shown below:

- ***Level 1:*** Service level (e.g. KwaDukuza LM Electricity Network)
- ***Level 2:*** Network level (e.g. HV Transmission Network (>22kV)
- ***Level 3:*** Facility level (e.g. Laviopierre HV Sub Station)
- ***Level 4:*** Maintenance item level (e.g. HV Current Transformer)
- ***Level 5:*** Component level (e.g. OCB of HV CT)

The preferred level of detail for the accounting and technical management of infrastructure is level 4 above.

The compilation of a detailed infrastructure Asset Register in one financial term is a costly and onerous exercise. To ensure the practicality of implementing Asset Registers (and asset management planning as a whole), the International Infrastructure Management Manual (IIMM) recommends the adoption of a continuous improvement process as a practical implementation approach. This approach recognises the value of limited data above no data and enables the municipalities to slowly, but steadily, increase their knowledge in the assets they own. The improvement principles of the IIMM recommend starting with complete coverage of the infrastructure types at a low level of detail (e.g. level 2 or 3) and then improving the level of detail over a period of several years, starting with the high risk assets, such as pump stations, treatment works, etc.

Policy

The infrastructure Asset Register shall ensure complete representation of all infrastructure asset types. The level of detail of componentisation shall be defined to a level that balances the cost of collecting and maintaining the data with the benefits of minimising the risks of the municipality. An improvement plan stipulating the level of detail and the timing of improvements shall be prepared. Infrastructure assets should be valued at cost less accumulated depreciation and accumulated impairment. If cost can however not be established, then infrastructure assets will be valued at depreciated replacement cost. Depreciated replacement cost is an accepted fair value calculation for assets where there is no active and liquid market. Depreciation shall be charged against such assets over their expected useful lives. The remaining useful life and residual value of, and the depreciation methods applied to Infrastructure assets should be reviewed annually, but the cost related to such reviews should be measured against benefits derived to ensure value for money. Such reviews will have to be performed at least once in a three year cycle.

Infrastructure assets having a high risk profile in terms of occupational health and safety standards and the consequence of failure could result in service delivery needs not being met and human health and safety as well as the environment being negatively affected must be rated as critical in the Asset Register. Assets identified as critical in terms of the aforementioned are identified in ***Annexure B***.

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Infrastructure Assets shall be recorded under the following main categories;

- Electricity Network;
- Roads Network;

- Solid Waste Disposal;
- Storm Water Network

Procedures and Rules

- The Asset Management Committee shall define the level of detail of the infrastructure Asset Register in consultation with the Executive Directors.
- The Asset Management Committee shall approve an improvement process that defines the target level of detail for each infrastructure asset type with the target year of implementation in consultation with the Executive Directors.
- The Asset Management Committee shall ensure the recognition and measurement of *Infrastructure Assets* in terms of GRAP 17.
- Although a category of assets may not be regarded as critical as a whole, individual assets may fulfil in the definition of criticality and Executive Directors must inform the Asset Management Committee of such assets or any changes in the criticality of an asset/category of assets and the Asset Registers must be updated accordingly.

9.3 Property, Plant and Equipment: HOUSING

General

Housing Assets have their origin from housing units erected in terms of the Housing Act, funded from loans granted by Government and comprise of rental stock or selling stock not held for capital gain.

Policy

Housing assets are valued at cost less accumulated depreciation and accumulated impairment losses. Depreciation shall be charged against such assets over their expected useful lives.

Housing Assets shall be recorded under the following main categories;

- Rental Schemes; and
- Selling Schemes.

Procedures and Rules

- The Asset Management Committee, in consultation with Executive Directors, shall ensure that all housing assets are appropriately recorded and valued in terms of the municipality's policies.

9.4 Property, Plant and Equipment: OTHER ASSETS

General

Other Assets include a variety of assets that are of indirect benefit to the communities they serve. These assets include office equipment, furniture and

fittings, bins and containers, emergency equipment, motor vehicles, plant and equipment.

Policy

Other assets are valued at cost less accumulated depreciation and accumulated impairment losses. Depreciation shall be charged against such assets over their expected useful lives. Other assets are not revalued.

Other assets having a high risk profile in terms of occupational health and safety standards and the consequence of failure could result in service delivery needs not being met and human health and safety as well as the environment being negatively affected must be rated as critical in the Asset Register. Assets identified as critical in terms of the aforementioned are identified in ***Annexure B***.

Other Assets shall be recorded under the following main categories;

- Aircraft;
- Bins and Containers;
- Emergency Equipment;
- Furniture and Fittings;
- Motor Vehicles;
- Office Equipment;
- Plant and Equipment;
- Specialised Vehicles;
- Watercraft; and
- Other Assets.

Procedures and Rules

- The Asset Management Committee, in consultation with Executive Directors, shall ensure that all other assets are appropriately recorded in terms of the municipality's policies.
- Although a category of assets may not be regarded as critical as a whole, individual assets may fulfil in the definition of criticality and Executive Directors must inform the Asset Management Committee of such assets or any changes in the criticality of an asset/category of assets and the Asset Registers must be updated accordingly.

9.5 HERITAGE ASSETS

General

A *Heritage Asset* is an asset that has historical, cultural or national importance and needs to be preserved. The following is a list of some typical heritage assets encountered in the municipal environment:

- Archaeological sites;
- Conservation areas;
- Historical buildings or other historical structures (such as war memorials);

- Historical sites (for example, historical battle site or site of a historical settlement);
- Museum exhibits;
- Public statues; and
- Works of art (which will include paintings and sculptures).

Policy

Heritage assets are valued at cost less accumulated depreciation and accumulated impairment losses. No depreciation shall be charged against such assets. If the cost price of heritage assets are not known, then the heritage asset will be valued at fair value.

Procedures and Rules

- For reporting purposes, the existence of such heritage assets shall be disclosed by means of an appropriate note in the Asset Register.
- The Asset Management Committee, in consultation with Executive Directors, shall ensure that all heritage assets are appropriately recorded and valued in terms of the municipality's policies.

9.6 Intangible Assets

General

Intangible Assets can be purchased, or can be internally developed, by the municipality and includes, but are not limited to, computer software, website development cost, servitudes and mining rights.

Policy

Intangible assets are stated at cost less accumulated amortisation and accumulated impairment losses. Such assets are amortised over the best estimate of the useful life of the intangible asset. If an intangible asset is generated internally by the municipality, then a distinction should be made between research and development costs. Research costs should be expensed and development costs may be capitalised if all the criteria set out in GRAP 31 has been met.

Procedures and Rules

- The Asset Management Committee, in consultation with Executive Directors, shall ensure that all intangible assets are appropriately recorded in terms of the municipality's policies.
- It is the responsibility of the Head of Information Technology to ensure that all licensed computer software other than operating software are accounted.

9.7 Investment Property

General

Investment Property comprise of land or buildings (or parts of buildings) or both, held by the municipality as owner, or as lessee under a finance lease, to earn rental revenues or for capital appreciation or both. Investment property does not include property used in the production or supply of service or for administration. It also does not include property that will be sold in the normal course of business. Typical investment properties include:

- Office parks (which have been developed by the municipality itself or jointly between the municipality and one or more other parties);
- Shopping centres (developed along similar lines);
- Housing developments (developments financed and managed by the municipality itself, with the sole purpose of selling or letting such houses for profit).
- Land held for a currently undetermined future use. For this class of Land and Buildings there is no intention of developing or selling the property in the normal course of business. This land and buildings include infrastructure reserves.

Policy

Investment Properties shall be accounted for in terms of GRAP 16 and shall not be classified as PPE for purposes of preparing the municipality's Statement of Financial Position. Investment Property shall initially be measured at its cost. Transaction costs shall be included in this initial measurement. Where an investment property is acquired at no cost, or for a nominal cost, its cost is its fair value as at the date of acquisition.

If the Council of the municipality resolves to construct or develop a property for future use as an investment property, such property shall in every respect be accounted for as PPE until it is ready for its intended use, where after it shall be reclassified as an investment asset.

After initial recognition, all investment property shall be measured at cost less accumulated depreciation, except in the cases described in GRAP 16.61. The fair value of investment property shall be determined annually at reporting date in terms of the municipality's Accounting Policy. The fair value should reflect market conditions and circumstances as at the reporting date.

Procedures and Rules

- The Asset Management Committee shall ensure that investment assets are recorded in an Investment Property register.
- The Asset Management Committee shall ensure that an appropriately qualified valuator undertake such valuations on an annual basis.
- The Asset Management Committee shall ensure the recognition and measurement of *Investment Property* in terms of GRAP 16.

9.8 Biological Assets

General

Biological Assets are living plants and animals such as trees in a plantation or orchard, cultivated plants, sheep and cattle. Managed agricultural activity such as raising livestock, forestry, annual or perennial cropping, fish farming that are in the process of growing, degenerating, regenerating and / or procreating which are expected to eventually result in agricultural produce. Such agricultural produce is recognised at the point of harvest. Future economic benefits must flow to the municipality from its ownership or control of the asset.

Point-of-sale costs include commissions to brokers and dealers, levies by regulatory agencies and commodity exchanges, and transfer taxes and duties. Point-of-sale costs exclude transport and other costs necessary to get assets to the market.

Where the municipality is unable to measure the fair value of biological assets reliably, a biological asset should be measured at cost less any accumulated depreciation and accumulated impairment losses.

Policy

Biological assets, such as livestock and crops, shall be valued annually at fair value less estimated point-of-sales costs.

Procedures and Rules

- The Asset Management Committee, in consultation with Executive Directors, shall ensure that all biological assets obtained from a managed agricultural activity, such as livestock and crops, are valued at 30 June each year by a recognised valuator in the line of the biological assets concerned.
- The Asset Management Committee shall ensure the recognition and measurement of *Biological Assets* in terms of GRAP 101 (Change it to GRAP 27)

9.9 Assets Classified as Held-for-Sale (GRAP 100)

General

A non-current asset shall be classified as *Assets Held-for-Sale* if its carrying amount will be recovered principally through a sale transaction rather than through continuing use. For this to be the case, the asset must be available for immediate sale in its present condition subject only to terms that are usual and customary for sales of such assets and its sale must be highly probable.

For the sale to be highly probable, management must be committed to a plan to sell the asset, and an active programme to locate a buyer and complete the plan must have been initiated. Further, the asset must be actively marketed for sale at a price that is reasonable in relation to its current fair value. In addition, the sale should be

expected to qualify for recognition as a completed sale within one year from the date of classification and actions required to complete the plan should indicate that it is unlikely that significant changes to the plan will be made or that the plan will be withdrawn.

Policy

Assets identified for disposal by way of a sale transaction, be it by public auction, bidding process or sales agreement, within 12 months of the date of identification shall be classified as assets held-for-sale and transferred from the home asset category to held-for-sale category. Such assets shall be measured at the lower of its carrying amount and fair value less costs to sell and is not depreciated any further upon classification as held-for-sale.

The municipality shall not classify a non-current asset that is to be abandoned as held-for-sale because its carrying amount will be recovered principally through continuing use.

Procedures and Rules

- The Asset Management Committee shall ensure that assets held-for-sale are recorded in a separate register.
- The Asset Management Committee shall ensure the recognition and measurement of *Assets Held-for-Sale* in terms of GRAP 100.

9.10 Inventory Property (GRAP 12)

General

Inventory Property comprises any land or buildings owned or acquired by the municipality with the intention of selling such property in the ordinary course of business, or any land or buildings owned or acquired by the municipality with the intention of developing such property for the purpose of selling it in the ordinary course of business.

Policy

Inventory land and buildings shall be accounted for as inventory, and not included in either PPE or Investment Property in the municipality's Statement of Financial Position. Inventory property shall be valued annually at reporting date at the lower of its carrying value or net realisable value, except where they are held for:

(a) distribution at no charge or for a nominal charge, or
(b) consumption in the production process of goods to be distributed at no charge or for a nominal charge, then they shall be measured at the lower of cost and current replacement cost.

Procedures and Rules

- The Asset Management Committee shall ensure that inventory properties are recorded in the Inventory register.
- The Asset Management Committee shall ensure the recognition and measurement of *Inventory Property* in terms of GRAP 12.

9.11 Minor Assets (Assets Below Approved Threshold)

General

Minor Assets comprise movable assets not capitalised in terms of the threshold policy of the municipality. However, these assets must still be controlled, safeguarded and verified by the municipality. They are not capitalised for the number of assets compared to their value does not warrant the complex procedures applicable to asset management, rendering a manageable Asset Register by concentrating on what is material and significant to the municipality's operation.

Policy

Minor assets shall be expensed in the Statement of Financial Performance and not be capitalised. However, these assets shall be bar-coded for identification purposes and recorded at cost in the Minor Asset Inventory Listing. These assets shall not be depreciated or tested for impairment and shall not generate any further transactions, except in the cases where losses are recovered by means of insurance claims or recoveries from disciplinary actions.

Procedures and Rules

- The Asset Management Committee shall ensure that minor assets are recorded in the Asset Register in the same manner as other assets, but a separate section of the Asset Register shall be maintained for this purpose.

10. Asset Acquisition

10.1 Acquisition of Assets

General

Acquisition of **assets** refers to the purchase of **assets** by buying, building (construction), or leasing.

Policy

Should the municipality decide to acquire an asset, the following fundamental principles should be carefully considered prior to acquisition of such an asset:

- The purpose for which the asset is required is in keeping with the objectives of the municipality and will provide significant, direct and tangible benefit to it;
- The asset fits the definition of an asset (as defined in GRAP 16, GRAP 17, GRAP [redacted] (change it to GRAP 27), GRAP 31 and GRAP 103)
- The asset has been budgeted for;
- The future annual operations and maintenance needs have been calculated and have been budgeted for in the operations budget;
- The purchase is absolutely necessary as there is no alternative municipal asset that could be economically upgraded or adapted;
- The asset is appropriate to the task or requirement and is cost-effective over the life of the asset.
- The asset is compatible with existing equipment and will not result in unwarranted additional expenditure on other assets or resources;
- Space and other necessary facilities to accommodate the asset are in place; and

Procedures and Rules

- The Asset Management Committee shall ensure that the Supply Chain Management Policy makes provision for these principles.
- The CFO shall ensure that all acquired assets are appropriately insured.

10.2 Creation of New Infrastructure Assets

General

Creation of new infrastructure **assets** refers to the purchase and / or construction of totally new **assets** that has not been in the control or ownership of the municipality in the past.

Policy

The cost of all new infrastructure facilities (not additions to or maintenance of existing infrastructure assets) shall be allocated to the separate assets making up such a facility and values may be used as a basis for splitting up construction costs

of new infrastructure into its significant components, each of which have an appropriate useful life.

Work in progress shall be flagged as such in the Asset Register until such time that the facility is completed. Depreciation will commence when the construction of the asset is finalised and the asset is in the condition necessary for to operate in the manner intended by management.

Each part of an item of Infrastructure with a cost that is significant in relation to the total cost of the item shall be depreciated separately.

Procedures and Rules

- Executive Directors shall ensure that a "Bill of Material" is submitted to Finance that includes the details of the work in progress relating to the relevant invoice and/or payment request.
- Executive Directors shall notify Finance when the works have been completed and the assets can be recognised.
- Executive Directors shall guide the service provider to submit invoices of work in progress as per the components and classification of assets as in the Asset Register.
- Executive Directors shall provide Finance with completion certificates and bill of quantities for all completed capital projects.

10.3 Self-constructed Assets

General

Self-constructed assets relate to all assets constructed by the municipality itself or another party on instructions from the municipality.

Policy

All assets that can be classified as assets and that are constructed by the municipality should be recorded in the Asset Register and depreciated over its estimated useful life for that category of asset. Work in progress shall be flagged as such in the Asset Register until such time that the facility is completed. Depreciation will commence when the asset is in the condition necessary for it to operate in the manner intended by management.

Procedures and Rules

- Executive Directors shall ensure that proper records of staff time, transport and material costs are kept such that all costs associated with the construction of these assets are completely and accurately accounted for.
- Executive Directors shall open a job card for each infrastructure project constructed by the municipality.
- On completion of the infrastructure project, the Executive Directors shall notify Finance of the asset being commissioned and will assist Finance in

ensuring that all costs (both direct and indirect) associated with the construction of the assets are summed and capitalised to the assets that make up the project.

10.4 Donated Assets

General

A donated asset is an item that has been given to the municipality by a third party in government or outside government without paying or actual or implied exchange.

Policy

Donated assets should be valued at fair value, reflected in the Asset Register, and depreciated as normal assets.

Procedures and Rules

- All donated assets must be approved by the Asset Management Committee and ratified by Council prior to acceptance.
- The Asset Management Committee must evaluate the future operational costs of donated assets and the effect it might have on future tariffs and taxes, before a donated asset is accepted by the municipality.
- The conditions associated with the donation must be agreed upon and signed by the Municipal Manager.
- Municipal officers must inform the Asset Management Committee of any donations made to the Municipality.

11. Asset Maintenance

11.1 Useful Life of Assets

General

Useful Life of assets is defined in paragraph 2 of the Policy and is basically the period or number of production units for which an asset can be used economically by the municipality.

National Treasury (NT) published its Local Government Asset Management Guideline in August 2008 that includes directives for useful lives of assets, but municipalities must use their own judgement based on operational experience and in consultation with specialists where necessary in determining the useful lives for the particular classes of assets. Should the municipality decide on a useful life outside the given parameters, the National Treasury (OAG) should be approached and provided with a motivation, for its agreement of the rate utilised. The calculation of useful life is based on a particular level of planned maintenance.

Policy

The remaining useful life of assets shall be reviewed annually. Changes emanating from such reviews should be accounted for as a change in accounting estimates in terms of GRAP 3.

Procedures and Rules

- Executive Directors must determine the reasonable remaining useful lives of the assets under their control. Changes in remaining useful lives must be approved by the Asset Management Committee.
- During annual physical verification the condition of each asset must be reviewed to determine the validity of its remaining useful live as reflected on the Assets Register. All items identified as being impaired (with remaining useful live shorter than anticipated as per the Assets Register) must be reported to the Chief Financial Officer who will implement steps to ensure that the impairments are incorporated in the Assets Register and reported on as required by the standards of GRAP.

- The CFO shall ensure that remaining useful lives, and changes thereof, are properly recorded and accounted for in the Asset Register and the general ledger.
- The Asset Management Committee shall ensure that the *Remaining Useful Life* of an asset shall be reviewed at each reporting date.

11.2 Residual Value of Assets

General

The *Residual Value* of an asset is the estimated amount that the municipality would currently obtain from disposal of the asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life.

Policy

Residual values should be determined upon the initial recognition (capture) of assets. However, this will only be applicable to assets that are normally disposed of by selling them once the municipality does not have a need for such assets anymore, e.g. motor vehicles. In practice, the residual value of an asset is often insignificant and therefore immaterial in the calculation of the depreciable amount.

The residual value of assets shall be reviewed annually at reporting date. Changes in depreciation charges emanating from such reviews should be accounted for as a change in accounting estimates in terms of GRAP 3.

Procedures and Rules

- Executive Directors must determine the reasonable residual values of the assets under their control. Changes in residual values must be approved by the Asset Management Committee.
- The CFO shall ensure that residual values, and changes thereof, are properly recorded and accounted for in the Asset Register and the general ledger.
- The Asset Management Committee shall ensure that the *residual value* of an asset shall be reviewed at each reporting date.

11.3 Depreciation of Assets

General

Depreciation is the systematic allocation of the depreciable amount of an asset over its useful life. Depreciation therefore recognises the gradual exhaustion of the asset's service capacity. The depreciable amount is the cost of an asset, or other amount substituted for cost in the financial statements, less its residual value.

The depreciation method used must reflect the pattern in which economic benefits or service potential of an asset is consumed by the municipality. The following are the allowed alternative depreciation methods that can be applied by the municipality:

- Straight-line;
- Diminishing Balance; and
- Sum of the Units.

Policy

All assets, except land; investment properties and heritage assets, shall be depreciated over their reasonable useful lives. The *residual value* and the *useful life* of an asset shall be reviewed at each reporting date. The depreciation method applied must be reviewed at each reporting date. Reasonable budgetary provisions shall be made annually for the depreciation of all applicable assets controlled or used by the municipality, or expected to be so controlled or used during the ensuing financial year.

Depreciation shall take the form of an expense both calculated and debited on a monthly basis against the appropriate line item in the department or vote in which the asset is used or consumed. Depreciation of an asset should begin when the asset is ready to be used, i.e. the asset is in the location and condition necessary for it to be able to operate in the manner it is intended by management. Depreciation of an asset ceases when the asset is derecognised. Therefore, depreciation does not cease when the asset becomes idle or is retired from active use and held for disposal unless the asset is fully depreciated. However, under certain methods of depreciation the depreciation charge can be zero while there is no production.

In the case of intangible assets being included as assets, the procedures to be followed in accounting and budgeting for the amortisation of intangible assets shall be identical to those applying to the depreciation of other assets.

Procedures and Rules

- Executive Directors must ensure that a budgetary provision is made for the depreciation of the assets under their control in the ensuing financial year.
- Executive Directors must determine the reasonable useful life of the asset classifications under their control. Deviations from the standards of useful life must be motivated in writing to the Asset Management Committee for approval.
- In the case of an asset which is not listed in the asset classification list, Executive Directors shall determine a useful operating life, in consultation with the CFO, and shall be guided in determining such useful life by the likely pattern in which the asset's economic benefits or service potential will be consumed. The Asset Management Committee must be informed of the additional asset classification and amend the Asset Management Policy accordingly.
- Alternative depreciation methods may be used in exceptional cases, if motivated by the Executive Director controlling the asset to the Asset Management Committee. The Executive Director must then provide the Asset Management Committee with sufficient statistical information to make estimates of depreciation expenses for each financial year.
- The CFO shall ensure that depreciation shall be up to date on a monthly basis and be reconciled between the Asset Register and the general ledger.

- The CFO shall ensure that the *residual value*, *useful life* and *depreciation method* of an asset shall be reviewed at each reporting date.

11.4 Impairment Losses

General

Impairment is the loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation. For example:

- Significant decline in market value;
- Carrying amount of an asset far exceeds the recoverable amount or market value;
- There is evidence of obsolescence (or physical damage);
- The deterioration of economic performance of the asset concerned; and
- The loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (such as through inadequate maintenance).

The impairment amount is calculated as the difference between the *carrying value* and the *recoverable service value.* The recoverable service value is the higher of the asset's value in use or its net selling price. Where the recoverable service amount is less than the carrying amount, the carrying amount should be reduced to the recoverable service amount by way of an impairment loss. The impairment loss should be recognised as an expense when incurred unless the asset is carried at revalued amount.

If the asset is carried at a revalued amount (in the case of investment property, infrastructure and community assets) the impairment should be recorded as a decrease in the revaluation reserve. Where immovable property, plant and equipment surveys are conducted, the recoverable service value is determined using the depreciated replacement costs method by assessing the remaining useful life.

Policy

Assets shall be reviewed annually for impairment. Impairment of assets shall be recognised as an expense, unless it reverses a previous revaluation in which case it should be charged to the *Revaluation Surplus.* The reversal of previous impairment losses recognised as an expense is recognised as an income.

Procedures and Rules

- The Asset Management Committee must ensure that annual impairment surveys are performed.
- The CFO shall ensure that impairment losses, or reversals thereof, are properly recorded and accounted for in the Asset Register and the general ledger.

11.5 Maintenance of Assets and the Asset Register

General

Maintenance refers to all actions necessary for retaining an asset as near as practicable to its original condition in order for it to achieve its expected useful life, but excluding rehabilitation or renewal. This includes all types of maintenance – corrective and preventative maintenance.

For linear infrastructure assets, such as pipes and roads, the following test is applied to differentiate between maintenance and renewal when partial sections of linear assets are renewed:

- If a future renewal of the entire pipe will include the renewal of the partial section that is now renewed, then the renewal of the partial section is treated as maintenance.
- If a future renewal of the entire pipe will retain the partial section that is now renewed, then the renewal of the partial section is treated as renewal and the pipe is split into two separate assets.

The splitting of linear infrastructure has a data management implication, but it is the easiest method that maintains the data integrity over time.

Maintenance analysis is an essential function of infrastructure management to ensure cost-effective and sustainable service delivery. In order to analyse maintenance data, maintenance actions undertaken against individual infrastructure assets should be recorded against such assets.

Policy

Maintenance actions performed on infrastructure assets shall be recorded against the individual assets that are individually identified in the Asset Register.

The risk and criticality of all assets must be assessed in conjunction with the annual physical asset verification process. All assets with a condition rating greater than 3 (three) must be reported to the Asset Management Committee who will give instructions with regard to the criticality grading of the assets on the Asset Register. Executive Directors must ensure that the assets identified as critical are attended to in order to prevent possible failure.

Procedures and Rules

- Executive Directors responsible for the control and utilisation of infrastructure assets shall monitor maintenance actions and budget for the operation and maintenance needs of each asset or class of assets under their control. Operating expenses must include all labour and material costs for the repair and maintenance of the assets. This includes both contracted services and services performed by employees.
- Executive Directors shall ensure that the operating expenses are expended against the operating budget and not the capital budget.

- Executive Directors shall report to the Council annually of the extent to which the approved maintenance plan has been complied with and the extent of deferred maintenance.
- Executive Directors shall report to the Council annually on the likely effects that maintenance budgetary constraints may have on the useful operating life of the infrastructure asset classes;
- Executive Directors shall ensure that maintenance plans make provision for the additional maintenance burden of future infrastructure to be acquired.

11.6 Renewal of Assets

General

Asset Renewal is restoration of the service potential of the asset. Asset renewal is required to sustain service provision from infrastructure beyond the initial or original life of the asset. If the service provided by the asset is still required at the end of its useful life, the asset must be renewed. However if the service is no longer required, the asset should not be renewed. Asset renewal projections are generally based on forecast renewal by replacement, refurbishment, rehabilitation or reconstruction of assets to maintain desired service levels.

Policy

Assets renewal shall be accounted for against the specific asset. The renewal value shall be capitalised against the asset and the expected life of the asset adjusted to reflect the new asset life.

Procedures and Rules

- The Asset Management Committee must ensure that processes are in place to capture renewals data against specific assets and to capitalise it correctly.
- Executive Directors shall ensure that renewals expenditure are correctly budgeted for in the capital budget and expensed against this budget.
- Executive Directors must ensure that renewals expenditure data are correctly captured against the assets and the expected lives adjusted.

11.7 Replacement of Assets

General

This paragraph deals with the complete replacement of an asset that has reached the end of its useful life so as to provide a similar or agreed alternative level of service.

Policy

Assets that are replaced shall be written off at their carrying value. The replacement asset shall be accounted for as a separate new asset. All costs incurred to replace the asset shall be capitalised against the new asset. The SCMP will be applied.

Procedures and Rules

- The Asset Management Committee must ensure that processes are in place to capture replacement data against specific assets and to capitalise it correctly.
- Executive Directors shall ensure that replacement expenditure are correctly budgeted for in the capital budget and expensed against this budget.

12. Asset Disposal

12.1 Transfer of Assets

General

The processes and rules for the transfer of an asset to another municipality, municipal entity or national/provincial organ of state are governed by an MFMA regulation namely "the Local Government: Municipal Asset Transfer Regulations".

Transfer of assets or inventory items refers to the internal transfer of assets within the municipality or from the municipality to another entity. Procedures need to be in place to ensure that the Asset Control Department can keep track of all assets and ensure that the fixed Asset Register is updated with all changes in asset locations. These procedures must be followed and apply to all transfers of assets from:

- One Department to another Department;
- One location to another within the same department;
- One building to another; and
- One entity to another.

Policy

The transfer of assets is regulated by the SCMP and shall be controlled by the transfer processes in the policy and the Asset Register shall be updated accordingly.

Procedures and Rules

- Executive Directors must ensure that all asset transfer information is passed to Finance.
- Asset transfer form should be used whenever there is movement of asset from one location to another.
- The CFO must ensure that a process is in place to capture and record asset transfer data.
- Staff of the Municipality, except for duly authorised staff, shall not move rented assets, such as photocopy machines.
- No person shall transfer any IT equipment without the knowledge and written consent of the Head: Information Technology.
- Executive Directors must immediately report to the Asset Management Committee any damages caused to an asset and will be held responsible to investigate the cause or nature of such damage.

12.2 Exchange of Assets

General

According to GRAP 17.33 an item of PPE may be acquired in exchange for a non-monetary asset or assets, or a combination of monetary and non-monetary assets. The cost of such an item of property, plant and equipment is measured at fair value unless:

(a) the exchange transaction lacks commercial substance; or

(b) the fair value of neither the asset received nor the asset given up is reliably measurable.

If the acquired item is not measured at fair value, its cost is measured at the carrying amount of the asset given up.

Policy

The SCMP will be applied when assets are exchanged. The cost of assets acquired in exchange for another asset shall be measured at the fair value of the asset received, which is equivalent to the fair value of the asset given up, adjusted by the amount of any cash or cash equivalents transferred.

Procedures and Rules

- An item of PPE may be acquired in exchange for a similar asset that has a similar use in the same line of operations and which has a similar fair value or may be sold in exchange for an equity interest in a similar asset. No gain or loss is recognised in both cases.
- The Asset Management Committee shall approve all asset exchanges in consultation with the relevant Executive Director.

12.3 Alienation / Disposal of Assets

General

Alienation / Disposal (alienation) is the process of disowning redundant and obsolete assets by transferring ownership or title to another owner, which is external to the municipality.

The MFMA (section 14 and 90) and the Municipal Supply Chain Management Regulation no. 27636 have specific requirements regarding the disposal of assets. Specifically:

- A municipality may not ..." permanently dispose of a asset needed to provide the minimum level of basic municipal services"
- Where a municipal council has decided that a specific asset is not needed to provide the minimum level of basic services, a transfer of ownership of an asset must be fair, equitable, transparent, competitive and consistent with the municipality's supply chain management policy.

Policy

There are various methods of disposal. Different disposal methods will be needed for different types of assets. When deciding on a particular disposal method and consideration of the following, the SCMP on disposal of assets must be applied:

- The nature of the asset
- The potential market value
- Other intrinsic value of the asset
- Its location
- Its volume
- Its trade-in price
- Its ability to support wider Government programmes;
- Environmental considerations
- Market conditions
- The asset's life

Appropriate means of disposal may include:

- Public auction
- Public tender
- Transfer to another institution
- Sale to another institution
- Letting to another institution
- Trade-in
- Controlled dumping (for items that have low value or are unhygienic)

Alienated assets shall be written-off in the Asset Register.

Procedures and Rules

- Executive Directors shall report in writing to the Asset Management Committee on 31 October and 30 April of each financial year on all assets which they wish to alienate and the proposed method of alienation.
- The CFO shall consolidate the requests received from the various departments, and shall promptly report the consolidated information to the Asset Management Committee, recommending the process of alienation to be adopted.
- The Council shall delegate to the Asset Management Committee the authority to approve the alienation of any asset.
- The Council shall ensure that the alienation of any asset takes place in compliance with Section 14 of the Municipal Finance Management Act, 2004. The Act states that the municipality may not alienate any asset required to provide a minimum level of service. The municipality may alienate any other asset, provided the municipality has considered the fair market value and the economic and community value to be received in exchange for the asset.
- Selling: Assets to be sold shall be sold in terms of paragraph 12.4 below.
- Supply Chain Management Unit and Disposal Committee must make sure that the auction of redundant assets is conducted at least once within a reporting period.

- Donations: Donations may be considered as a method of alienation, but such requests must be motivated to the Asset Management Committee for approval.
- Destruction: Assets that are hazardous or need to be destroyed must be identified for tenders or quotations by professional disposal agencies.
- Scrapping: Scrapping of assets that cannot be alienated otherwise may be considered as a method of alienation, but such requests must be motivated to the Asset Management Committee.
- Once the assets are alienated, the CFO shall write-off the relevant assets in the Asset Register.
- The letting of immovable property must be done at market-related tariffs, unless the relevant treasury approves otherwise. No municipal property may be let free of charge without the prior approval of the relevant treasury.
- The Asset Management Committee must review, at least annually when finalising the budget, all fees, charges, rates, tariffs or scales of fees or other charges relating to the letting of municipal property to ensure sound financial planning and management.

12.4 Selling of Assets

General

Selling of assets refers to the public sale of municipal assets approved for alienation.

Policy

The selling of assets must be within the parameters laid down in the SCMP. Further must all assets earmarked for sale be sold by public auction or tender and the following steps shall be followed:

- A notice of the intention of the municipality to sell the asset shall be published in a local newspaper;
- In the case of a public auction, the municipality shall appoint an independent auctioneer to conduct the auction; and
- In the case of a tender, the prescribed tender procedures of the municipality shall be followed.

Assets earmarked for sale, shall be reclassified as Assets Held-for-Sale in terms of paragraph 6.10 of this Policy and shall not attract any further depreciation.

Sold assets shall be written-off in the Asset Register.

Procedures

- A request for assets to be sold must be submitted to the Asset Management Committee for approval. The request must be accompanied by a list of assets to be sold and the reasons for sale as described in paragraph 12.3 above.

- Assets earmarked for sale shall be reclassified as Assets Held-for-Sale.
- The Asset Management Committee may approve the engagement of auctioneers either on a quotation basis or by tender depending on the goods to be alienated.
- Bidding: Bidders are afforded the opportunity to make an offer on identifiable items. Bids are compared and the highest bidder is awarded the bid.
- Tenders: Tenders shall be invited according to the municipality's tender procedures.
- Once the assets are sold, the CFO shall write-off the relevant assets in the Asset Register.
- If the proceeds of the sales are less than the carrying value recorded in the Asset Register, such difference shall be recognised as a loss for the department or vote concerned in the Statement of Financial Performance. If the proceeds of the sales, on the other hand, are more than the carrying value of the asset concerned, the difference shall be recognised as a gain for the department or vote concerned in the statement of financial performance.
- Transfer of assets to other municipalities, municipal entities (whether or not under the municipality's sole or partial control) or other organs of state shall take place in accordance with the above procedures, except that the process of alienation shall be by private treaty.

12.5 Writing-off of Assets

General

The write-off of assets is the process to permanently remove the assets from the Asset Register. Assets can be written-off after approval of the Asset Management Committee of a report indicating that:

- The useful life of the asset has expired;
- The asset has been destroyed;
- The asset is out dated;
- The asset has no further useful life;
- The asset does not exist anymore;
- The asset has been sold; and
- Acceptable reasons have been furnished leading to the circumstances set out above.
- The SCMP has been adhered to.

The CFO may approve the *ad hoc* writing-off of assets without prior approval of the Asset Management Committee on condition that –

- The write-offs fall after but between the next scheduled Asset Management Committee meeting and financial year end closure; and
- The Asset Management Committee is informed of the write-offs at the next scheduled Asset Management Committee meeting.

Policy

The only reasons for writing off assets, other than the sale of such assets during the process of alienation, shall be the loss, theft, destruction, material impairment, or decommissioning of the asset in question.

Procedures and Rules

- Executive Directors shall report to the CFO on 31 October and 30 April of each financial year on any assets which such Executive Director wishes to have written-off, stating in full the reason for such recommendation. The CFO shall consolidate all such reports, and shall promptly submit a recommendation to the Asset Management Committee on the assets to be written off.
- An asset, even though fully depreciated, shall be written-off only on the recommendation of the Executive Director controlling or using the asset concerned, and with the approval of the Asset Management Committee.
- In every instance where a not fully depreciated asset is written off with no proceeds for the asset being obtained, the CFO shall immediately debit to such department or vote the full carrying value of the asset concerned as impairment expenses.
- Assets that are replaced should be written-off and removed from the Asset Register.

13. Asset Physical Control

13.1 Physical Control / Verification

General

Movable assets require physical control and verification of existence.

Policy

All movable assets shall be actively controlled, including an annual verification process.

Procedures and Rules

- All movable assets, where practicable, must have a visible bar code or unique asset marking as determined by the Asset Management Committee.
- Annual verification of movable assets should be conducted under the direction of Finance. This procedure would enable the municipality to identify discrepancies and dispositions and properly investigate and record the transactions.
- Procedures should be established to adequately identify assets owned by others or subject to reclamation by donors.
- The Asset Management Committee shall co-ordinate and control regular physical checks, and all discrepancies are to be reported immediately to the Asset Management Committee.
- Registers must be kept for those assets allocated to staff members. The individuals are responsible and accountable for the assets under their control. These registers should be updated when the assets are moved to different locations or allocated to a different staff member in order to facilitate control and physical verification.
- Where a change in person in direct control of equipment takes place, a handing-over certificate shall be completed and signed by both parties concerned and a copy of this certificate must be forwarded to Finance. If surpluses or deficiencies are found, the certificates shall be dealt with as with stock-taking reports.
- If for any reason the person from whom the asset is being taken over is not available, the asset manager should assist the person taking over with the checking of the equipment and the certification of any discrepancies.
- In case of failure to comply with the requirements of a handing-over certificate, the person taking over shall be liable for any shortages, unless it can be established that the shortages existed prior to their taking over.
- Any losses of and damage to equipment, excluding discrepancies at stocktaking of losses resulting from normal handling or reasonable wear and tear, shall be reported to the Asset Management Committee.

- Independent checks from asset records shall be conducted to ensure that the assets physically exist, especially those that could be disposed of without a noticeable effect on operations.
- Yearly physical inspections of assets shall be performed to identify items which are damaged, not in use or are obsolete due to changed circumstances, to ensure that they are appropriately repaired, written off or disposed off.
- All newly acquired assets shall be delivered to / received by the procurement section where the assets will be bar-coded before dispatch to the persons who will be the custodians of the assets. Where this is not practicable, the acquired assets must be delivered to the section issuing the requisition and that section must notify the procurement section so that bar-coding or asset marking can be arranged.
- Delivery of assets by procurement staff must be to the person requiring the asset and he/she will sign a form accepting responsibility for the asset.
- The Asset Management Committee may, on request of an Executive Director, waive full physical verification and accept written confirmation from the Executive Director of infrastructure assets being verified during the course of a financial period as part of routine and/or planned maintenance and/or physical inspections. Documentation in this regard must be kept by departments and be available for inspection. The Chief Financial Officer will inform the external auditors of the Asset Management Committee's decision.

13.2 Insurance of Assets

General

Insurance provides selected coverage for the accidental loss of the asset value. Generally, government infrastructure is not insured against disasters because relief is provided from the Disaster Fund through National Treasury.

Policy

Assets that are material in value and substance shall be insured at least against destruction, fire and theft. All municipal buildings shall be insured at least against fire and allied perils.

Procedures and Rules

- The Asset Management Committee will ensure that all assets are properly insured in terms of the policy.

13.3 Safekeeping of Assets

General

Asset safekeeping is the protection of assets from damage, theft, and safety risks.

Policy

Directives for the safekeeping of assets shall be developed and the safekeeping of assets shall be actively undertaken.

Procedures and Rules

- The Asset Management Committee must issue directives that detail the safekeeping of assets.
- Executive Directors must ensure that safekeeping directives are adhered to.
- Malicious damage, theft, and break-ins must be reported to the CFO within 48 hours of its occurrence or awareness. The CFO will inform the Asset Management Committee of such occurrence.
- The Municipal Manager must report criminal activities to the South African Police Service.
- If any biological asset is lost, stolen or destroyed, the matter shall be reported in writing by the Executive Director concerned in exactly the same manner as though the asset were an ordinary asset.

14. Asset Financial Control

14.1 Borrowing Costs (GRAP 5)

General

Borrowing costs are interest and other costs incurred by the municipality from borrowed funds. The items that are classified as borrowing costs include interest on bank overdrafts and short-term and long-term borrowings, amortisation of premiums or discounts associated with such borrowings, amortisation of ancillary costs incurred in connection with the arrangement of borrowings, finance charges in respect of finance leases and foreign exchange differences arising from foreign currency borrowings when these are regarded as an adjustment to interest costs.

The capitalisation of borrowing costs should take place when borrowing costs are being incurred and activities that are necessary to prepare the asset for its intended use or sale are in progress.

During extended periods in which development of an asset is interrupted, the borrowing costs incurred over that time period should be recognised as an expense when incurred. Capitalisation of borrowing costs should cease when substantially all the activities necessary to prepare the qualifying asset for its intended use or sale are complete.

Policy

Borrowing costs shall be capitalised, if related to the construction of an asset, when the construction of an asset is expected to take a substantial period of time to get ready for its intended use or resale and an outside agency is used to finance the project.

Procedures and Rules

- The CFO should reconcile the borrowing cost to be capitalised with the amount that has been capitalised on a monthly basis.

14.2 Funding Sources

General

The Municipal Finance Management Act (MFMA) provides guidelines on how to utilise funds in financing assets (Section 19 of MFMA). The municipality shall utilise any of the following sources to acquire and / or purchase assets:

- Grants;
- Donations;

- Internally Generated Funds;
- External Loans; and / or
- Leases.

15. EFFECTIVE DATE

This policy shall be effective from 01 July 2015 upon approval by Council.

16. POLICY ADOPTION

This policy has been considered and approved by the **COUNCIL OF KWADUKUZA MUNICIPALITY** as follows:

Resolution No:.....

Approval Date:.....

ANNEXURES

ANNEXURE A
ABBREVIATIONS

AM	Asset Management
AMS	Asset Management System
CFO	Chief Financial Officer
DM	District Municipality
EPWP	Expanded Public Work Program
GAMAP	Generally Accepted Municipal Accounting Practice
GIS	Geographical Information System
GRAP	Standards of Generally Recognised Accounting Practice
HR	Human Resource
IAM	Infrastructure Asset Management
IAMP	Infrastructure Asset Management Plan
AR	Asset Register
IAR	Infrastructure Asset Register
IAS	International Accounting Standards
IDP	Integrated Development Plan
MFMA	Municipal Finance Management Act
MTREF	Medium Term Revenue and Expenditure Framework
NT	National Treasury
OAG	Office of the Accountant General
LM	Local Municipality
O&M	Operation and Maintenance
SCMP	Supply Chain Management Policy

ANNEXURE B
ASSET HIERARCHY

MAJOR_G CODE	MAJOR GROUP	MINOR_G CODE	MINOR GROUP	GROUP CODE	GROUP	EUL (YRS)	EUL (MONTHS)	CRITICALITY
10000	LAND	11000	LAND	11001	LAND DEVELOPED	0	0	
10000	LAND	11000	LAND	11002	LAND UNDEVELOPED	0	0	
20000	BUILDINGS	21000	DWELLINGS	21001	CARAVANS	5	60	
20000	BUILDINGS	21000	DWELLINGS	21002	CHILDREN'S HOMES	25	300	
20000	BUILDINGS	21000	DWELLINGS	21003	FOREIGN MISSION DWELLINGS	25	300	
20000	BUILDINGS	21000	DWELLINGS	21004	HOMES FOR THE AGED	25	300	X
20000	BUILDINGS	21000	DWELLINGS	21005	HOSTELS	25	300	X
20000	BUILDINGS	21000	DWELLINGS	21006	MILITARY PERSONNEL DWELLINGS	25	300	
20000	BUILDINGS	21000	DWELLINGS	21007	MOBILE HOMES	5	60	
20000	BUILDINGS	21000	DWELLINGS	21008	PLACES OF SAFETY	25	300	X
20000	BUILDINGS	21000	DWELLINGS	21009	PRISONS AND REHABILITATION FACILITIES	25	300	X
20000	BUILDINGS	21000	DWELLINGS	21010	RESIDENCES (PRESIDENTIAL, EMBASSIES)	25	300	
20000	BUILDINGS	21000	DWELLINGS	21011	RESIDENCES (PERSONNEL) INCL GARAGES, CARPORTS AND PARKING	25	300	
20000	BUILDINGS	21000	DWELLINGS	21012	SECURE CARE CENTRES	25	300	X
20000	BUILDINGS	21000	DWELLINGS	21013	RECREATIONAL / HOLIDAY ACCOMMODATION	25	300	
20000	BUILDINGS	21000	DWELLINGS	21014	RESIDENTIAL PERIMETER PROTECTION & FENCING	10	120	
20000	BUILDINGS	21000	DWELLINGS	21015	DWELLINGS IRRIGATION SYSTEMS	15	180	
20000	BUILDINGS	21000	DWELLINGS	21016	DWELLINGS LAND SCAPING	15	180	
20000	BUILDINGS	21000	DWELLINGS	21017	HOUSING SCHEMES: FLATS	15	180	X
20000	BUILDINGS	21000	DWELLINGS	21018	HOUSING SCHEMES: HOUSES	15	180	X
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22001	AIRPORT AND ASSOCIATED BUILDINGS	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22002	BORDER AND CUSTOM CONTROL POINTS	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22003	BUS TERMINALS	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22004	BUS SHELTERS	10	120	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22005	CIVIC THEATERS	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22006	CLINICS AND COMMUNITY HEALTH FACILITIES	25	300	X
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22007	COMMUNITY CENTRES AND PUBLIC ENTERTAINMENT BUILDINGS	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22008	DRIVER AND VEHICLE TESTING CENTRES	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22009	FIRE STATIONS	25	300	X
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22010	FOREIGN MISSION OFFICES	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22011	HOSPITALS AND AMBULANCE STATIONS	25	300	X
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22012	INDUSTRIAL BUILDINGS	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22013	LABORATORIES	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22014	LIBRARIES	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22015	MORTUARIES	25	300	X
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22016	MUSEUMS AND ART GALLERIES	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22017	OFFICE BUILDINGS (INCL AIR CONDITIONING SYSTEMS)	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22018	PUBLIC PARKING (COVERED AND OPEN)	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22019	POLICE STATIONS (AND ASSOCIATED BUILDINGS)	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22020	RAILWAY AND ASSOCIATED BUILDINGS	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22021	RESEARCH FACILITIES (INCLUDING WEATHER)	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22022	STADIUMS	25	300	

MAJOR_G CODE	MAJOR GROUP	MINOR_G CODE	MINOR GROUP	GROUP CODE	GROUP	EUL (YRS)	EUL (MONTHS)	CRITICALITY
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22023	TAXI RANKS	15	180	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22024	UNIVERSITIES, COLLEGES, SCHOOLS	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22025	WAREHOUSES (STORAGE FACILITIES INCLUDING DATA)	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22026	SPORT AND RECREATIONAL FACILITIES (TENNIS COURTS, SOCCER FIELDS, PARKS ETC.)	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22027	NON RESIDENTIAL STRUCTURES PERIMETER PROTECTION & FENCING	10	120	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22028	ABLUTION / PUBLIC FACILITIES	25	300	X
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22029	CAR PORTS	10	120	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22030	WORKSHOPS / STORE ROOMS	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22031	MARKETS / SHOPS	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22032	STRUCTURES FOR AGRICULTURAL PURPOSES	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22033	NURSERIES	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22034	CAR PARKS	30	360	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22035	CHEMICAL STORAGE ROOMS	50	600	X
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22036	COMMUTER SHELTERS	15	180	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22037	GUARD STATIONS	30	360	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22038	NON RESIDENTIAL STRUCTURES ACCESS AND INTERNAL ROADS GRAVEL	10	120	x
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22039	NON RESIDENTIAL STRUCTURES ACCESS AND INTERNAL ROADS PAVED	15	180	x
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22040	NON RESIDENTIAL STRUCTURES FITTED OUTDOOR FURNITURE AND STANDS	15	180	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22041	NON RESIDENTIAL STRUCTURES FOOTPATHS PAVED	15	180	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22042	NON RESIDENTIAL STRUCTURES IRRIGATION SYSTEMS	15	180	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22043	NON RESIDENTIAL STRUCTURES LANDSCAPING	15	180	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22044	NON RESIDENTIAL STRUCTURES OUTDOOR LIGHTS	15	180	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22045	NON RESIDENTIAL STRUCTURES PARKING AREAS GRAVEL	10	120	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22046	NON RESIDENTIAL STRUCTURES PAVED/SHADED PARKING STRUCTURES	15	180	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22047	QUARRIES	25	300	
20000	BUILDINGS	22000	NON RESIDENTIAL STRUCTURES	22048	ANIMAL CARE CENTRES	25	300	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31001	COOLING TOWERS	25	300	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31003	METERS PREPAID	10	120	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31004	METERS CREDIT	25	300	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31005	POWER STATIONS COAL	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31006	POWER STATIONS GAS	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31007	POWER STATIONS HYDRO	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31008	POWER STATIONS NUCLEAR	60	720	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31009	LV OVERHEAD SERVICE CONNECTIONS	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31010	LV UNDERGROUND SERVICE CONNECTIONS	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31011	LV HOUSE CONNECTIONS DISTRIBUTION/PILLAR BOXES	30	360	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31012	LV OVERHEAD LINES	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31013	LV UNDERGROUND CABLES	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31014	MV SUBSTATION SWITCHGEAR	30	360	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31015	MV SUBSTATION EQUIPMENT OUTDOOR	30	360	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31016	SUBSTATION EQUIPMENT GIS	30	360	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31017	SUBSTATION EQUIPMENT INDOOR	30	360	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31018	MV SWITCHING STATION PANELS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31019	TELEMETRY	7	84	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31020	ELECTRICITY PERIMETER PROTECTION	10	120	X

MAJOR_G CODE	MAJOR GROUP	MINOR_G CODE	MINOR GROUP	GROUP CODE	GROUP	EUL (YRS)	EUL (MONTHS)	CRITICALITY
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31021	HIGH MAST LIGHTS	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31022	MINIATURE SUB STATIONS	40	480	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31023	HV AUXILIARIES AND BATTERIES	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31024	HV BREAKERS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31025	HV BUSBARS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31026	HV CAPACITOR BANK	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31027	HV CURRENT TRANSFORMERS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31028	HV EARTH SWITCHES	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31029	HV FEEDER BAYS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31030	HV GIS BAY	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31031	HV IOSLATORS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31032	HV OVERHEAD LINES (>22kV)	40	480	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31033	HV REACTORS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31034	HV SUBSTATION (>22kV) BUILDINGS	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31035	HV SUBSTATION (>22kV) GRAVEL PER BAY	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31036	HV SUBSTATION (>22kV) STEEL STRUCTURES PER BAY	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31037	HV SUBSTATION (>22kV) TRENCHING PER BAY	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31038	HV SURGE ARRESTORS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31039	HV TRANSFORMER BAYS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31040	HV TRANSFORMERS	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31041	HV UNDERGROUND CABLES (>22kV)	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31042	HV VOLTAGE TRANSFORMERS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31043	MV OVERHEAD LINES	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31044	MV SWITCHGEAR	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31045	MV SUB/SWITCHING STATION AUXILIARIES AND BATTERIES	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31046	MV SUB/SWITCHING STATION BUILDINGS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31047	MV UNDERGROUND CABLES	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31048	NEC/NER	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31049	POLE MOUNTED TRANSFORMER SUBSTATION	40	480	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31050	PREPAID VENDING MACHINES	15	180	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	31000	ELECTRICITY NETWORK	31052	MV TRANSFORMERS	45	540	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32101	BRIDGES VEHICLE CONCRETE	80	960	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32102	BRIDGES VEHICLE STEEL	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32103	BRIDGES VEHICLE TIMBER	40	480	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32104	BRIDGES PEDESTRIAN CONCRETE	80	960	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32105	BRIDGES PEDESTRIAN STEEL	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32106	BRIDGES PEDESTRIAN TIMBER	40	480	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32107	BRIDGES RAILWAY CONCRETE	80	960	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32108	BRIDGES RAILWAY STEEL	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32109	BRIDGES RAILWAY TIMBER	40	480	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32110	BRIDGES REINFORCED RETAINING WALLS EARTH	15	180	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32111	BRIDGES REINFORCED RETAINING WALLS CONCRETE	30	360	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32112	BRIDGES EXPANSION AND CONSTRUCTION JOINTS	20	240	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32201	STORM WATER CULVERTS CONCRETE	60	720	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32202	STORM WATER CULVERTS ARCO	40	480	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32203	STORM WATER DRAINS EARTHWORKS	80	960	X

MAJOR_G CODE	MAJOR GROUP	MINOR_G CODE	MINOR GROUP	GROUP CODE	GROUP	EUL (YRS)	EUL (MONTHS)	CRITICALITY
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32204	STORM WATER DRAINS CONCRETE LINING	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32205	STORM WATER STOP BANKS	40	480	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32206	STORM WATER PIPES	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32207	STORM WATER COASTAL STRUCTURE	20	240	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32208	STORM WATER COASTAL PIERS	60	720	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32209	STORM WATER COASTAL OUTFALLS	60	720	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32210	STORM WATER ATTENUATION PONDS	20	240	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32211	STORM WATER OPEN CHANNELS LINED	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32212	STORM WATER OPEN CHANNELS UNLINED	10	120	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32213	STORM WATER PUMP STATIONS BUILDINGS	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32214	STORM WATER PUMP STATIONS CIVIL WORKS	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32215	STORM WATER PUMP STATIONS ELECTRICAL	15	180	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32216	STORM WATER PUMP STATIONS MECHANICAL	15	180	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	STORM WATER NETWORK	32217	STORM WATER PUMP STATIONS PERIMETER PROTECTION AND FENCING	15	180	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32301	ROADS MUNICIPAL ASPHALT SURFACE	40	480	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32302	ROADS MUNICIPAL BASE STRUCTURE	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32303	ROADS MUNICIPAL CONCRETE SURFACE	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32305	ROADS MUNICIPAL GRAVEL SURFACE	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32306	ROADS NATIONAL ASPHALT SURFACE	40	480	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32307	ROADS NATIONAL ASPHALT BASE STRUCTURE	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32308	ROADS NATIONAL CONCRETE SURFACE	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32310	ROADS NATIONAL GRAVEL SURFACE	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32311	ROADS PROVINCIAL ASPHALT SURFACE	40	480	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32312	ROADS PROVINCIAL ASPHALT BASIS/STRUCTURE	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32313	ROADS PROVINCIAL CONCRETE SURFACE	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32315	ROADS PROVINCIAL GRAVEL SURFACE	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32316	ROADS PAVED SURFACE	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32401	ROADS KERB AND CHANNELS	40	480	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32402	ROADS CRASH BARRIERS	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32403	ROADS RETAINING WALLS EARTH	15	180	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32404	ROADS OVERLOAD CONTROL CENTRES	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32405	ROADS OVERLOAD ELECTRONIC HARDWARE	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32406	ROADS OVERLOAD EQUIPMENT OTHER	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32407	ROADS PEDESTRIAN FOOTPATHS CONCRETE	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32408	ROADS STREET LIGHTING	40	480	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32409	ROADS SUBWAYS	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32410	ROADS TRAFFIC ISLANDS	40	480	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32411	ROADS TRAFFIC LIGHTS	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32412	ROADS TRAFFIC LIGHTS COASTAL	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32413	ROADS TRAFFIC SIGNS	5	60	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32414	ROADS TOLL ROAD PLAZAS	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32415	ROAD CALMING MEASURES	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32416	ROAD PERIMETER PROTECTION	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32417	ROAD RESERVES	0	0	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32418	ROADS MAJOR CULVERTS	50	600	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32419	ROADS OVERHEAD GANTRIES	80	960	

MAJOR_G CODE	MAJOR GROUP	MINOR_G CODE	MINOR GROUP	GROUP CODE	GROUP	EUL (YRS)	EUL (MONTHS)	CRITICALITY
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32420	ROADS PEDESTRIAN FOOTPATHS BRICKED	40	480	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32421	ROADS RETAINING WALLS CONCRETE	30	360	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32422	ROADS RETAINING WALLS CONSTRUCTION AND EXPANSION JOINTS	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32423	ROADS CONCRETE BOLLARDS	5	60	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32424	ROADS PARKING METERS	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	32000	ROADS NETWORK	32425	ROADS FURNITURE OTHER	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	33000	AIRPORTS	33001	AIRPORTS AND RADIO BEACONS	25	300	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	33000	AIRPORTS	33002	APRONS	25	300	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	33000	AIRPORTS	33003	RUNWAYS	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	33000	AIRPORTS	33004	TAXIWAYS	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	33000	AIRPORTS	33005	SPECIALIZED EQUIPMENT LUGGAGE MOVEMENT	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	33000	AIRPORTS	33006	SPECIALIZED EQUIPMENT COMMUNICATION	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	33000	AIRPORTS	33007	AIRPORT PERIMETER PROTECTION	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34001	WATER METERS	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34002	STANDPIPES	5	60	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34003	WATER METALWORK	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34004	WATER SUPPLY / RETICULATION	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34005	WATER TELEMETRY	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34006	WATER PIPES	5	60	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34101	DAMS STRUCTURE CONCRETE	80	960	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34102	DAMS STRUCTURE EARTH	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34103	DAMS ELECTRICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34104	DAMS MECHANICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34201	PUMP STATIONS STRUCTURE	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34202	PUMP STATIONS ELECTRICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34203	PUMP STATIONS MECHANICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34204	PUMP STATIONS PERIMETER PROTECTION	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34301	RESERVOIR STRUCTURE	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34302	RESERVOIR ELECTRICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34303	RESERVOIR MECHANICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34304	RESERVOIR PERIMETER PROTECTION	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34401	UNDERGROUND CHAMBERS VALVES	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34402	UNDERGROUND CHAMBERS METERS	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34403	UNDERGROUND CHAMBERS TRANSITION	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34404	UNDERGROUND CHAMBERS OTHER	5	60	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34501	WATER PURIFICATION WORKS STRUCTURE	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34502	WATER PURIFICATION WORKS ELECTRICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34503	WATER PURIFICATION WORKS MECHANICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34504	WATER PURIFICATION WORKS PERIMETER PROTECTION	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34505	WATER PURIFICATION WORKS METERS	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34601	BOREHOLE STRUCTURE	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34602	BOREHOLE MECHANICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	34000	WATER NETWORK	34701	BULK WATER METERS	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35100	SEWERS / RETICULATION	30	360	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35101	BULK PIPELINES RISING MAINS	40	480	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35102	BULK PIPELINES GRAVITY MAINS	40	480	X

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30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35103	SEWERAGE / WASTE PIPES	2	24	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35201	SEWERAGE PUMP STATIONS STRUCTURE	30	360	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35202	SEWERAGE PUMP STATIONS ELECTRICAL	15	180	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35203	SEWERAGE PUMP STATIONS MECHANICAL	15	180	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35204	SEWERAGE PUMP STATIONS PERIMETER PROTECTION	10	120	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35301	WASTE WATER PURIFICATION WORKS STRUCTURE	30	360	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35302	WASTE WATER PURIFICATION WORKS ELECTRICAL	15	180	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35303	WASTE WATER PURIFICATION WORKS MECHANICAL	15	180	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35304	WASTE WATER PURIFICATION WORKS PERIMETER PROTECTION	10	120	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	35000	SEWERAGE NETWORK	35305	WASTE WATER PURIFICATION WORKS METERS	10	120	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36001	COLLECTION VEHICLES	10	120	X
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36002	COLLECTION CONTAINERS COMMUNITY BINS	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36101	TRANSFER STATIONS AND PROCESSING FACILITIES STRUCTURES	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36102	TRANSFER STATIONS AND PROCESSING FACILITIES ELECTRICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36103	TRANSFER STATIONS AND PROCESSING FACILITIES MECHANICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36104	TRANSFER STATIONS AND PROCESSING FACILITIES PERIMETER PROTECTION	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36201	LANDFILL SITE EARTHMOVING AND COMPACTION EQUIPMENT	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36202	LANDFILL SITE PREPARATION	0	0	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36203	LANDFILL SITE STRUCTURES	30	360	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36204	LANDFILL SITE WEIGHBRIDGE MECHANICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36205	LANDFILL SITE WEIGHBRIDGE ELECTRICAL	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36206	LANDFILL SITE PERIMETER PROTECTION	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36207	COLLECTION CONTAINERS SKIPS	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	36000	SOLID WASTE DISPOSAL	36208	COLLECTION CONTAINERS WHEELIE BINS	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	37000	RAILWAYS	37001	RAILWAY POWER SUPPLY UNITS	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	37000	RAILWAYS	37002	RAILWAY SIDINGS	50	600	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	37000	RAILWAYS	37003	RAILWAY TRACKS	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	37000	RAILWAYS	37004	RAILWAY SIGNALING SYSTEM	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	37000	RAILWAYS	37005	RAILWAY SHUNTING YARDS	25	300	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	37000	RAILWAYS	37006	RAILWAY PERIMETER PROTECTION	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	38000	GAS SUPPLY SYSTEMS	38001	GAS SUPPLY SYSTEMS STRUCTURE	40	480	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	38000	GAS SUPPLY SYSTEMS	38002	GAS SUPPLY SYSTEMS ELECTRICAL	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	38000	GAS SUPPLY SYSTEMS	38003	GAS SUPPLY SYSTEMS MECHANICAL	20	240	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	38000	GAS SUPPLY SYSTEMS	38004	GAS SUPPLY SYSTEMS PERIMETER PROTECTION	10	120	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	38000	GAS SUPPLY SYSTEMS	38005	GAS SUPPLY SYSTEMS STATION TRUNK RECEIVING	40	480	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	38000	GAS SUPPLY SYSTEMS	38006	GAS SUPPLY SYSTEMS STATION DISTRICT REGULATING	40	480	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	38000	GAS SUPPLY SYSTEMS	38007	GAS SUPPLY SYSTEMS MAINS / PIPELINE	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	38000	GAS SUPPLY SYSTEMS	38008	GAS SUPPLY SYSTEMS METERS	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	38000	GAS SUPPLY SYSTEMS	38009	GAS SUPPLY SYSTEMS SUPPLY / RETICULATION	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	38000	GAS SUPPLY SYSTEMS	38010	GAS SUPPLY SYSTEMS STORAGE FACILITIES	15	180	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	39000	CEMETERIES	39001	CEMETERIES	25	300	
30000	OTHER STRUCTURES (INFRASTRUCTURE)	39000	CEMETERIES	39002	CEMETERIES PERIMETER PROTECTION	10	120	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41001	AUDIOVISUAL EQUIPMENT	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41002	BUILDING AIR CONDITIONING SYSTEMS	10	120	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41003	CELLULAR PHONES	0	0	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41004	CELLULAR ROUTERS	3	36	

MAJOR_G CODE	MAJOR GROUP	MINOR_G CODE	MINOR GROUP	GROUP CODE	GROUP	EUL (YRS)	EUL (MONTHS)	CRITICALITY
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41005	DOMESTIC EQUIPMENT (NON KITCHEN APPLIANCES)	3	36	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41006	ELECTRIC WIRE AND POWER DISTRIBUTION EQUIPMENT (COMPRESSORS / GENERATORS)	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41007	EMERGENCY / RESCUE EQUIPMENT	5	60	X
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41008	ELEVATOR SYSTEMS	15	180	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41009	FARM / AGRICULTURAL EQUIPMENT	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41010	FIRE FIGHTING EQUIPMENT	3	36	X
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41011	GARDENING EQUIPMENT	2	24	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41012	IRRIGATION EQUIPMENT	10	120	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41013	KITCHEN APPLIANCES	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41014	LABORATORY EQUIPMENT AGRICULTURAL	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41015	LABORATORY EQUIPMENT MEDICAL TESTING	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41016	LABORATORY EQUIPMENT ROADS AND TRANSPORT	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41017	LAUNDRY EQUIPMENT AND INDUSTRIAL SEWING MACHINES	10	120	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41018	LEARNING, TRAINING SUPPORT AND LIBRARY MATERIAL	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41019	MACHINES FOR METALLURGY	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41020	MACHINES FOR MINING AND QUARRYING	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41021	MACHINES FOR TEXTILE PRODUCTION	10	120	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41022	MEDICAL AND ALLIED EQUIPMENT	5	60	X
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41023	MUSIC INSTRUMENTS	10	120	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41024	PHOTOGRAPHIC EQUIPMENT	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41025	PUMPS, PLUMBING, PURIFICATION, SANITATION AND ALLIED EQUIPMENT	5	60	X
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41026	RADIO EQUIPMENT	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41027	ROAD CONSTRUCTION AND MAINTENANCE EQUIPMENT	10	120	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41028	SADDLES AND OTHER TACK	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41029	SECURITY EQUIPMENT/ - SYSTEMS / - MATERIAL FIXED	3	36	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41030	SECURITY EQUIPMENT/ - SYSTEMS / - MATERIAL MOVABLE	3	36	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41031	SHIP AND MARINE EQUIPMENT	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41032	SPORTS AND RECREATIONAL EQUIPMENT	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41033	SURVEY EQUIPMENT	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41034	TELECOMMUNICATION EQUIPMENT	3	36	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41035	TENTS, FLAGS AND ACCESSORIES	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41036	WOODWORKING MACHINERY AND EQUIPMENT	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41037	WORKSHOP EQUIPMENT AND LOOSE TOOLS FIXED	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41038	WORKSHOP EQUIPMENT AND LOOSE TOOLS MOVABLE	3	36	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41039	FIRE ARMS	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41040	GRADERS	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41041	LAWNMOWERS	2	24	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41042	MECHANICAL HORSES	10	120	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41043	TRACTORS	5	60	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41044	SECURITY & ACCESS CONTROL UNITS	10	120	
40000	OTHER	41000	MACHINERY AND EQUIPMENT	41045	PLAYGROUND EQUIPMENT	12	144	
40000	OTHER	42000	FURNITURE AND OFFICE EQUIPMENT	42001	ADVERTISING BOARDS	3	36	
40000	OTHER	42000	FURNITURE AND OFFICE EQUIPMENT	42002	AIR CONDITIONERS INDIVIDUAL FIXED AND MOVABLE	3	36	
40000	OTHER	42000	FURNITURE AND OFFICE EQUIPMENT	42003	CUTLERY AND CROCKERY	5	60	
40000	OTHER	42000	FURNITURE AND OFFICE EQUIPMENT	42004	DOMESTIC AND HOSTEL FURNITURE	10	120	
40000	OTHER	42000	FURNITURE AND OFFICE EQUIPMENT	42005	LINEN AND SOFT FURNISHING	5	60	

MAJOR_G CODE	MAJOR GROUP	MINOR_G CODE	MINOR GROUP	GROUP CODE	GROUP	EUL (YRS)	EUL (MONTHS)	CRITICALITY
40000	OTHER	42000	FURNITURE AND OFFICE EQUIPMENT	42006	OFFICE EQUIPMENT INCLUDING FAX MACHINES	5	60	
40000	OTHER	42000	FURNITURE AND OFFICE EQUIPMENT	42007	OFFICE FURNITURE	5	60	
40000	OTHER	42000	FURNITURE AND OFFICE EQUIPMENT	42008	PAINTINGS SCULPTURES ORNAMENTS	5	60	
40000	OTHER	42000	FURNITURE AND OFFICE EQUIPMENT	42009	FIXTURES & FITTINGS	5	60	
40000	OTHER	43000	COMPUTER EQUIPMENT	43001	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	3	36	
40000	OTHER	43000	COMPUTER EQUIPMENT	43002	COMPUTER NETWORKS	5	60	
40000	OTHER	44000	TRANSPORT ASSETS	44001	AIRCRAFT	10	120	
40000	OTHER	44000	TRANSPORT ASSETS	44002	AIRCRAFT ENGINES	5	60	
40000	OTHER	44000	TRANSPORT ASSETS	44003	AIRPORT TRANSPORT & ASSOCIATED EQUIPMENT	10	120	
40000	OTHER	44000	TRANSPORT ASSETS	44004	BUSES	10	120	
40000	OTHER	44000	TRANSPORT ASSETS	44005	BICYCLES	4	48	
40000	OTHER	44000	TRANSPORT ASSETS	44006	EMERGENCY VEHICLES	5	60	X
40000	OTHER	44000	TRANSPORT ASSETS	44007	MOBILE CLINICS & LIBRARIES	10	120	
40000	OTHER	44000	TRANSPORT ASSETS	44008	MOTOR VEHICLES	5	60	
40000	OTHER	44000	TRANSPORT ASSETS	44009	RAILWAY ROLLING STOCK	10	120	
40000	OTHER	44000	TRANSPORT ASSETS	44010	SHIPS	15	180	
40000	OTHER	44000	TRANSPORT ASSETS	44011	SHIPS ENGINES	5	60	
40000	OTHER	44000	TRANSPORT ASSETS	44012	TRAILERS AND VEHICLE ACCESSORIES	5	60	
40000	OTHER	44000	TRANSPORT ASSETS	44013	TRUCKS	5	60	
40000	OTHER	44000	TRANSPORT ASSETS	44014	BAKKIES	5	60	
40000	OTHER	44000	TRANSPORT ASSETS	44015	MOTOR CYCLES	3	36	
40000	OTHER	44000	TRANSPORT ASSETS	44016	TIPPERS	5	60	
40000	OTHER	44000	TRANSPORT ASSETS	44017	WATERCRAFT	5	60	
40000	OTHER	44000	TRANSPORT ASSETS	44018	VEHICLE ACCESSORIES	5	60	X
50000	HERITAGE ASSETS	51000	HERITAGE ASSETS	51001	AREAS OF LAND OF HISTORIC OR SPECIFIC SIGNIFICANCE	0	0	
50000	HERITAGE ASSETS	51000	HERITAGE ASSETS	51002	CULTURALLY SIGNIFICANT BUILDINGS	0	0	
50000	HERITAGE ASSETS	51000	HERITAGE ASSETS	51003	NATIONAL MONUMENTS	0	0	
50000	HERITAGE ASSETS	51000	HERITAGE ASSETS	51004	NATIONAL PARKS / RESERVES	0	0	
50000	HERITAGE ASSETS	51000	HERITAGE ASSETS	51005	PAINTINGS	0	0	
50000	HERITAGE ASSETS	51000	HERITAGE ASSETS	51006	SCULPTURES / STATUES	0	0	
50000	HERITAGE ASSETS	51000	HERITAGE ASSETS	51007	MUNICIPAL JEWELLERY	0	0	
50000	HERITAGE ASSETS	51000	HERITAGE ASSETS	51008	WORKS OF ART	0	0	
50000	HERITAGE ASSETS	51000	HERITAGE ASSETS	51009	OTHER ANTIQUES AND COLLECTIONS	0	0	
60000	BIOLOGICAL OR CULTIVATED ASSETS	61000	BIOLOGICAL OR CULTIVATED ASSETS	61001	DAIRY CATTLE	0	0	
60000	BIOLOGICAL OR CULTIVATED ASSETS	61000	BIOLOGICAL OR CULTIVATED ASSETS	61002	FEATHERED ANIMALS	0	0	
60000	BIOLOGICAL OR CULTIVATED ASSETS	61000	BIOLOGICAL OR CULTIVATED ASSETS	61003	FORESTS AND PLANTATIONS	20	240	
60000	BIOLOGICAL OR CULTIVATED ASSETS	61000	BIOLOGICAL OR CULTIVATED ASSETS	61004	FRUIT TREES	0	0	
60000	BIOLOGICAL OR CULTIVATED ASSETS	61000	BIOLOGICAL OR CULTIVATED ASSETS	61005	GAME	0	0	
60000	BIOLOGICAL OR CULTIVATED ASSETS	61000	BIOLOGICAL OR CULTIVATED ASSETS	61006	ANIMALS FOR REPRODUCTION	0	0	
60000	BIOLOGICAL OR CULTIVATED ASSETS	61000	BIOLOGICAL OR CULTIVATED ASSETS	61007	ANIMALS FOR WOOL OR MILK	0	0	
60000	BIOLOGICAL OR CULTIVATED ASSETS	61000	BIOLOGICAL OR CULTIVATED ASSETS	61008	DOGS LAW ENFORCEMENT AND SECURITY	0	0	
60000	BIOLOGICAL OR CULTIVATED ASSETS	61000	BIOLOGICAL OR CULTIVATED ASSETS	61009	HORSES LAW ENFORCEMENT AND WORKING	0	0	
60000	BIOLOGICAL OR CULTIVATED ASSETS	61000	BIOLOGICAL OR CULTIVATED ASSETS	61010	PLANTS FOR PRODUCTION OF SEEDS	0	0	
60000	BIOLOGICAL OR CULTIVATED ASSETS	61000	BIOLOGICAL OR CULTIVATED ASSETS	61011	VINES	0	0	
70000	INTANGIBLE ASSETS	71000	INTANGIBLE ASSETS	71001	CAPITALIZED DEVELOPMENT COST	5	60	
70000	INTANGIBLE ASSETS	71000	INTANGIBLE ASSETS	71002	COMPUTER SOFTWARE	2	24	
70000	INTANGIBLE ASSETS	71000	INTANGIBLE ASSETS	71003	MASTHEADS AND PUBLISHING TITLES	5	60	
70000	INTANGIBLE ASSETS	71000	INTANGIBLE ASSETS	71004	PATENTS, LICENSES, COPYRIGHTS, BRAND NAMES AND TRADEMARKS	5	60	

MAJOR_G CODE	MAJOR GROUP	MINOR_G CODE	MINOR GROUP	GROUP CODE	GROUP	EUL (YRS)	EUL (MONTHS)	CRITICALITY
70000	INTANGIBLE ASSETS	71000	INTANGIBLE ASSETS	71005	RECIPES, FORMULAE, PROTOTYPES, DESIGNS AND MODELS	5	60	
70000	INTANGIBLE ASSETS	71000	INTANGIBLE ASSETS	71006	SERVICE AND OPERATING RIGHTS	5	60	
70000	INTANGIBLE ASSETS	71000	INTANGIBLE ASSETS	71007	WATER RIGHTS	10	120	
80000	INVESTMENT PROPERTY	81000	INVESTMENT PROPERTY LAND	81001	INVESTMENT PROPERTY LAND	0	0	
80000	INVESTMENT PROPERTY	81000	INVESTMENT PROPERTY BUILDINGS	81002	INVESTMENT PROPERTY BUILDINGS	0	0	

ANNEXURE L

LONG TERM FINANCIAL PLANNING POLICY

KwaDukuza Municipality

("THE MUNICIPALITY")

POLICY ON LONG-TERM FINANCIAL PLANNING

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1. DEFINITIONS

In this policy, unless the context indicates otherwise, a word or expression, to which a meaning has been assigned in the Municipal Finance Management Act (MFMA) No. 56 of 2003, has the same meaning.

"Accounting Officer" it means Municipal Manager of KwaDukuza Local Municipality or his/ her delegate.

"GRAP" means the Generally Recognised Accounting Standards.

"IDP" it's a shortened name for Integrated Development Plan.

"MFMA" it's a shortened name for Municipal Finance Management Act, Act 56 of 2003.

"Municipality" for the purpose of this policy it means KwaDukuza Local Municipality.

2. INTRODUCATION

2.1 Financial Management is the cornerstone of any organisation. Controls and policies must be in place to achieve sound financial management. Over the first year of the 5-year plan, financial regulations and policies must be reviewed to ensure all legal, internal control and social requirements are met. Implementing the projects included in the 5-year plan will require large capital investment, which in turn requires effective management and control.

2.2 KwaDukuza Municipality has to recognise that to be successful the IDP must be linked to workable financial plans which include a multiyear budget.

2.3 A long-term financial planning is prepared for a period of at least three years, however it is preferred that it should be for over a period of five or more years.

2.4 The long-term financial planning will also ensure that the Municipality has greater financial health and sustainability, making it easier to collaborate on projects with other levels of Government and various public and private stakeholders. This will further enhance the ability of the Municipality to have access to more financing, funding and grants.

3. PURPOSE

3.1 The purpose of this policy is to outline the comprehensive long-term financial planning that will ensure long-term financial sustainability for the Municipality.

3.2 A long-term financial planning is essential to ensure that the Municipality continues to implement its mandate effectively without impairing its capital base. It will also enable the Municipality to move towards self-sufficiency in meeting the growing demands of Service Delivery and infrastructure requirements.

3.3 A long-term financial planning its important by identifies and prioritises expected needs based on the Municipality's Five-Year Integrated

Development Plan and details estimated amounts of funding various sources.

4. FINANCIAL STRATEGY FRAMEWORK

The priority for the Municipality, from the financial perspective is to ensure viability and sustainability of the Municipality. The long-term financial planning and related strategies will therefore need to address a number of key areas in order to achieve this priority. These strategies are detailed below:

4.1 Revenue enhancement strategy:

a) To seek alternative sources of funding.

b) Expand Income base through implementation of new Valuation Roll.

c) The ability of the Community to pay for services.

d) Identification and pursuance of Government Grants.

e) Tightening Credit Control measures and Debt Collection Targets.

f) Improve customer relations and promote a culture of payment.

g) Realistic Revenue estimates.

h) The impact of inflation, the Municipal cost index and other cost increases;

i) The creation of an environment which enhances growth, development and service delivery.

4.2 Asset Management Strategy:

a) The implementation of a GRAP compliant Asset Management System.

b) Adequate Budget provision for Asset Maintenance over their economic lifespan.

c) Maintenance of asset according to an Infrastructural Asset Management Plan.

d) Maintain a system of internal control of assets to safeguard assets.

e) Ensure all assets owned and control except specific exclusions are covered by insurance.

4.3 Financial Management Strategies:

a) To maintain an effective system of Expenditure control including procedures for the approval, authorization, withdrawal and payment of funds.

b) Preparation of the Risk Register and application of Risk Control.

c) Implement controls, procedures, policies and by-law to regulate fair, just and transparent transaction.

d) Training and development of Senior Financial staff to comply with prescribed minimum competency level.

e) Implement GRAP standards as gazette by National Treasury.

f) Prepare annual financial statement timeously and review performance and achievements for past financial years.

4.4 Operational Financing strategies:

a) Effective cash flow management to ensure continuous, sufficient and sustainable cash position.

b) Enhance budgetary controls and financial reporting.

c) Direct available financial resources towards meeting the projects as identified in the IDP.

d) To improve Supply Chain Management processes in line with regulations.

4.5 **Capital Funding Strategies:**

a) Ensure service delivery needs are in line with Long-term Financial Planning.

b) Careful consideration / prioritisation on utilising resources in line with the IDP.

c) Analyse feasibility and impact on operating budget before capital projects are approved.

d) Determine affordable limits for borrowing.

e) Source external funding in accordance with affordability.

f) Improve capital budget spending.

g) Maximising of infrastructural development through the utilisation of all available resource.

4.6 **Cost effective Strategy:**

a) Invest surplus cash not immediately required at the best available rates.

b) Restrict capital and operating expenditure increase in relation to the inflation rate talking into consideration the macro growth limit guideline and Municipal cost increase.

c) To remain as far as possible within the following selected key budget assumptions:

i. Provision of bad debts of at least 2%.

ii. Overall cost escalation to be linked to the average inflation rates.

iii. Tariff increase to be in line with inflation plus Municipal growth except when regulated.

iv. Utilisation of Equitable Share for indigent support through Free Basic Services.

v. Maintenance of assets of at least 6% of total operating expenditure.

vi. Capital cost to be in line with the acceptable norm of 18%

4.7 **Measurable Performance Objective for revenue:**

a) To maintain the Debtors to revenue ratio below 10%.

b) To maintain a Debtors payment rate of above 90%.

c) To ensure that the Debtors return remain under 40 days.

d) To keep the Capital cost on the Operating Budget less than 18%.

5. FINANCIAL MANAGEMENT POLICIES

The purposes of Financial Policies are to provide a sound environment to manage the financial affairs of the Municipality. The following are key budget related policies:

5.1 Tariffs Policy

Tariffs Policy prescribes the procedures for calculating tariffs charged to the consumers. This policy is required in terms of Section 74 of the Local Government Municipal System Act, Act 32 of 2000.

5.2 Rates Policy

Rates Policy required by the Municipal Property Rates Act, Act 6 of 2004. This Policy provides the framework for the determination of property rates.

5.3 Indigent Support Policy

This policy is to ensure that the Municipality is providing and regulate access to free basic to all registered indigents.

5.4 Budget Policy

Budget Policy set out the principles which must be followed in preparing Medium Term Revenue and Expenditure Framework Budget. It further ensures that the Budget reflects the strategic outcomes embodied in the IDP and related strategic policies.

5.5 Asset Management Policy.

The objective of Asset Management Policy is to prescribe the accounting and administrative procedures relating to the property, plant and equipment.

5.6 Accounting Policy

The Accounting policy describes the basis of presentation of the Annual Financial Statements in accordance with the Generally Recognised Accounting Practices (GRAP) and Accounting Standards.

5.7 Supply Chain Management Policy

SCM Policy is developed in terms of Section 111 of the MFMA Act 56 of 2003. The principles of this Policy is to give effect to a fair, equitable, transparent, competitive and cost effective system for the procuring of goods and services, disposing of goods and selecting of contractors in the provision of Municipal Services.

5.8 Subsistence and Travel Policy

The S&T Policy regulates the reimbursement of travelling and subsistence costs to officials and Councilors attending official business.

5.9 Credit Control and Debt Collection Policy.

This Policy provides for Credit and Debt Collection Procedures and mechanisms to ensure that all consumers pay for the services that are supplied by the Municipality.

5.10 Cash Management, Banking and Investment Policy.

This Policy must be established in terms of section 13 of MFMA act 56 of 2003 and Municipal Investment Regulation R308 to ensures that cash resources are managed in the most efficient and effective manner possible.

5.11 **Insurance Policy.**

The objective of insurance policy is to ensure the safe-guarding of Municipality's owned assets.

6. REVENUE

6.1 In order for the Municipality to serve the Community and to render the services needed, revenue generation is fundamental to financial sustainability of every municipality.

6.2 The Municipality must table a balanced and more credible Budget, based on realistic estimation of revenue that is consistent with the budgetary resources and collection experience.

6.3 The Municipality derives its revenue from the provision of services such as electricity, cleansing and solid waste. A considerable portion of the Revenue is also derived from property rates and grants by National Governments as well as other minor charges such as traffic fines

7. GENERAL PROVISIONS

7.1 Commencement:

This Policy will come into effect on the date of adoption by the Council of the KwaDukuza Local Municipality.

7.2 Interpretation of this policy:

i. All words contained in this policy shall have the ordinary meaning attached thereto, unless the definition or context indicates otherwise.

ii. The dispute on interpretation of this policy shall be declared in writing by any party concerned.

iii. Municipal Manager shall give a final interpretation of this policy in case of written dispute.

7.3 Permanent/temporary waiver or suspension of this policy:

i. This policy may be partly or wholly waived or suspended by KwaDukuza Local Municipality on temporary or permanent basis.

7.4 Compliance and enforcement:

i. Violation of or non-compliance with this policy will give a just cause of disciplinary steps to be taken by KwaDukuza Local Municipality.

ii. It will be the responsibility of the Accounting Officer or his/her delegated official to enforce compliance with this policy.

7.5 Amendment and /or abolition of this policy:

This policy maybe amended or repealed by KwaDukuza Local Municipality as it may deem necessary to do so.

8. POLICY ADOPTION

This policy has been considered and approved by the **COUNCIL OF KWADUKUZA LOCAL MUNICIPALITY** as follows:

Board Resolution No:.....

Approval Date:.....

ANNEXURE M

INFRASTRUCTURE, INVESTMENTS AND CAPITAL PROJECTS

KwaDukuza Municipality

("The Municipality")

POLICY ON INFRASTRUCTURE INVESTMENT AND CAPITAL PROJECTS

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1. DEFINITIONS

"Municipality" means Kwadakuza Local Municipality

"MFMA" means the Municipal Financial Management Act (Act No 56 of 2003).

"CFO" means the Chief Financial officer of the Municipality.

"Accounting Officer" means the Municipal Manager of the Municipality.

"MIG" Municipal Infrastructure Grant

2. INTRODUCTION

Municipalities are responsible for **providing infrastructure services** to all of its communities, industries, and other consumers in its area of jurisdiction. One of the key areas of delivery for government has been in supplying new infrastructure to meet the backlog in the provision of basic services and broadening the service delivery foot print across the country while keeping abreast of growth and migratory patterns within the society. However, today there is a need to ensure that these services will be sustainable in the future, and that the necessary institutional, financial and technical measures are in place to achieve this goal. This document provides a brief overview of tools aimed at assisting municipalities in achieving these goals by integrating them into a single planning vehicle.

3. OBJECTIVES OF THIS POLICY

The objectives of this policy are to:

(a) Ensure that the municipality are able to deliver the levels of service needed for health and safety.

(b) Enable the municipality to improve existing service levels.

(c) Suggest how the municipality might structure investment in a manner that promotes economic development.

(d) Encourage the municipality to locate investment in infrastructure with a view to integrating previously disadvantaged and rural communities.

(e) Promote the infrastructure which is environmentally sustainable.

(f) Ensure that requirements with regards to MIG and the latest Division of Revenue Bill are compiled with.

4. KEY ISSUES TO BE MET

It is the municipality's responsibility to provide all of its communities with the necessary infrastructure services for energy, access and transport, and solid waste, as well as ensure that other key services (e.g. education, health, sports and recreation, and community services) are planned in collaboration with the relevant service providers. This calls for the following actions:

(a) Ensuring that the necessary **infrastructure assets** are provided, operated and maintained (i.e. addressing their full life cycle).

(b) Ensuring that the necessary **funding** is available for the total costs involved over the full extent of the life cycle of the assets, by collecting revenue from consumers and utilizing available grant funds, and providing the required operating and capital funds to achieve the goals.

(c) Ensuring that an **institutional model** exists for providing the necessary skills, processes and procedures to manage the assets.

(d) Ensuring that the necessary **bulk supplies** (e.g. for electricity, as well as maintenance capacity) are available.

(e) Ensuring that the growth needs of the municipality are addressed by considering local **economic development** initiatives, and taking cognisance of changing needs of communities while involving them in planning the provision of the above services.

5. FINANCIAL STRATEGIES

The implementation of the following financial strategies will enhance the future financial sustainability of the municipality.

5.1 Capital Financing Strategy

(a) Dedicate a particular person to the function of raising grants, identify, establish, maintain, and update database of all grant funders, and undertake project feasibility studies and project plans.

(b) Approach funding organisations with business plans and the financial Plan.

(c) Liaise with the District Municipality to set up a separate bank account for each local municipality so that the interest earned on grants received for each municipality is accounted for separately.

(d) Ensure that all requirements with regards to MIG and DORA or any other legislation are compiled with as per the Division of Revenue Act and MIG requirements found on the http: //www.dplg.gov.za/subwebsites/mig/index.html website.

5.2 Asset Management Strategy

(a) Establish and maintain an asset register.

(b) Update asset register regularly.

5.3 Financial Management

(a) Formulate a timetable, capacitate the financial officer and transfer the relevant accounting skills.

(b) Develop/review policies, procedures and bylaws.

(c) Provide councillors with the necessary financial training so they understand the financial information that they must base their decisions on.

6. CAPITAL AND INVESTMENT PROGRAMMES

The capital and investment programmes as set out in the Capital Budget and the Cash Management, Banking, and Investment Policy

7. MULTIYEAR BUDGET (Financial Projections)

Financial projections have been developed using the capital budget to obtain the list of infrastructure projects for the budget. Various financial feasibility

studies pertaining these capital projects are performed and assessed and aligned to the IDP.

All the related studies should take in cognisance of the following:

a) A five-year projection of the operating and capital budget reflecting the required tariff ratio increases;
b) Funding currently available to undertake projects;
c) Financial resources required for capital projects;
d) Inflationary increases.

8. POLICY ADOPTION

This policy has been considered and approved by the **COUNCIL OF KWADAKUZA LOCAL MUNICIPALITY** as follows:

Board Resolution No:.....

Approval Date:.....

2.5 OVERVIEW OF BUDGET ASSUMPTIONS

OVERVIEW OF THE BUDGET ASSUMPTIONS

In the compilation of the draft MTREF, the following influencing factors were taken into account:

- Normal inflationary increases and economic pressures, especially
  - Higher fuel prices
  - Consumer Price Index inflations – impacting the general tariff increases levelled by the municipality.
  - Higher unemployment rate – resulting in an increase in indigent households within the KwaDukuza Jurisdiction.
  - Global Economic downturn – thus hindering the consumer's ability to timeously settle debt. A conservative approach is used for projecting revenue.
  - Electricity constraints
  - The National Energy Regulator of South Africa (NERSA) approval of Eskom's application for a tariff hike.
  - Interest rates for borrowings and investment of funds
  - Credit ratings outlook – lower investment grade status

- Zero-based budgeting for 2016/2017
  - Zero-based budgeting is defined as a process where every department function is reviewed comprehensively and each expenditure must be approved, rather than increased
  - It requires the budget request to be justified in complete detail by each department rather than just increasing its expenditure from the previous year
  - Each department to justify the adjustment to salaries and related expenditure (leave , overtime , training , protective clothing , etc.) based on departmental operations and workforce requirements
  - Each department to critically analyse fixed costs to determine any possible variances.
  - Each department to justify the movement in variable costs with reference to the improved service delivery.
  - Each department to consider the effects of variances in the operating budget (staff costs , fuel , security, etc.) as a result of increased capital expenditure.

- Property rates randage increase of
  - 6% in 2016/2017 financial year.

- Effect of ring-fencing of the Electricity Services

- Overall, the Council proposed increase of 7.64% in the Electricity tariffs.

- The municipality has not implemented the inclining block tariff structure.

- Bulk purchases tariff's for electricity has increased by 7.86% in 2016/2017 due to Eskom's tariff increase.

- Supply and distribution of electricity continues under the municipal licence over duration of the MTREF.

- Refuse removal tariff increased as follows
    - 6% in 2016/2017

- Provision for an 8% increase for all staff remuneration costs, including MSA Section 57 employees.

- Partnership programmes with the National and Provincial Government.

- There have been no changes made to the present powers and functions of the KDM during the budget year.

- The average long-term cost of borrowings is 9,73%

- The municipality has been able to maintain its current high debt collection rates.

- The Grants and Subsidies as disclosed are deemed correct as 22 March 2016. Should there be any further revisions/inclusions to grants or subsidies, these shall be accounted for during the consultation period.

Significant External Factors

- Global Economic downturn
- Increasing fuel prices
- Significant decline in gold, platinum and coal minerals
- Currency fluctuations
- Household consumption of Electricity for the duration of the draft MTREF
- GDP estimates for the duration of the draft MTREF

Basis and Methodology for Forecasting Budget Projections

In terms of Chapter 4, Section 16, of the MFMA, the operational and capital budgets for the 2016/2017 financial year, and the two subsequent years, attached hereto have been prepared according to the Municipal Budget and Reporting Regulations as gazetted in Government Gazette No. 32141 published on 17 April 2009.

Recognition of Free Basic Services

Free basic Services are funded by the equitable share and is recognised as Transfers and Grants. This is disclosed on Schedule SA 21. The municipality shall confirm the accuracy of such treatment prior to the adoption of the final budget. These are therefore excluded from Schedule A10 and related schedules.

Alignment with GRAP

The adjusted MTREF is in line with the requirements of the GRAP standards.

2.6 OVERVIEW OF BUDGET FUNDING

OVERVIEW OF BUDGET FUNDING

Section 18 (1) of the MFMA states that the annual budget may only be funded from the following:-

- Realistically anticipated revenue to be collected
- Cash backed accumulated funds from previous years surplus funds not committed for other purposes, and
- Borrowed funds, but only for the capital budgets

TOTAL EXPENDITURE

KDM's overall expenditure during the DRAFT MTREF is estimated at:

Description	2016/2017	2017/2018	2018/2019
Total operating expenditure	R 1 339 398 920	R1 410 388 853	R1 497 605 128
Total capital expenditure	R 244 583 027	R 213 058 911	R 172 391 712
Total	**R 1 583 981 947**	**R 1 623 447 764**	**R 1 669 996 840**

FUNDING SOURCES

The funding model of the Draft MTREF 2016/2017 is dependent on the following:

- The anticipated amount of revenue from Property Rates in the budget year is R 346 Million (excluding Penalties & Collection Charges)
- The anticipated amount of revenue from Service Charges in the budget year is R 748 Million. Service Charges consists of revenue streams from Electricity and Refuse Removal.

- **TARIFF OF CHARGES**

The Tariff of Charges has been implemented on 01 July 2016. This document provides for major services, and lists minor and miscellaneous tariffs – including the hiring of municipal facilities and town planning. An intensive and rigorous tariff setting process is undertaken to ensure the compilation of a credible and realistic budget.

- **EXTERNAL LOANS**

The long terms loans currently entered into are being used to fund capital expenditure. Council will fund capital projects to the value of R2 186 000 for capital expenditure in the 2016/2017 financial year.

The table below is indicative of KDM's long term liabilities:-

KZN292 KwaDukuza - Supporting Table SA17 Borrowing

Borrowing - Categorised by type	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Parent municipality							
Long-Term Loans (annuity/reducing balance)	2,829	1,753	1,753	1,753	598	–	–
Long-Term Loans (non-annuity)	209,512	220,049	239,572	239,572	240,194	231,124	221,365
Local registered stock							
Instalment Credit							
Financial Leases							
PPP liabilities							
Finance Granted By Cap Equipment Supplier							
Marketable Bonds							
Non-Marketable Bonds							
Bankers Acceptances							
Financial derivatives							
Other Securities							
Municipality sub-total	**212,342**	**221,802**	**241,325**	**241,325**	**240,792**	**231,124**	**221,365**
Entities							
Long-Term Loans (annuity/reducing balance)							
Long-Term Loans (non-annuity)							
Local registered stock							
Instalment Credit							
Financial Leases							
PPP liabilities							
Finance Granted By Cap Equipment Supplier							
Marketable Bonds							
Non-Marketable Bonds							
Bankers Acceptances							
Financial derivatives							
Other Securities							
Entities sub-total	–	–	–	–	–	–	–
Total Borrowing	**212,342**	**221,802**	**241,325**	**241,325**	**240,792**	**231,124**	**221,365**

- **INVESTMENTS**

KDM has funds held in bank deposits, including the depositing of grant funding into ring fenced call deposit accounts in order to improve management of grant funding.

The cash and investments of KDM currently amount to R 540 Million as at 31 December 2015. It should be noted that these funds are committed as conditional grants or operating funds. These funds also consist of monies set aside to settle long-term debt. If KDM does not meet its long-term debt requirements as and when they fall due, it will be liable for severe penalties.

Below table is indicative of the 2016/2017 investment forecast:-

KZN292 KwaDukuza - Supporting Table SA15 Investment particulars by type

Investment type	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Parent municipality							
Securities - National Government							
Listed Corporate Bonds							
Deposits - Bank	379,951	267,452	338,294	338,294	202,353	132,440	123,733
Deposits - Public Investment Commissioners							
Deposits - Corporation for Public Deposits							
Bankers Acceptance Certificates							
Negotiable Certificates of Deposit - Banks	309	315	315	315	344	366	387
Guaranteed Endowment Policies (sinking)							
Repurchase Agreements - Banks							
Municipal Bonds							
Municipality sub-total	**380,259**	**267,767**	**338,609**	**338,609**	**202,697**	**132,805**	**124,121**
Entities							
Securities - National Government							
Listed Corporate Bonds							
Deposits - Bank							
Deposits - Public Investment Commissioners							
Deposits - Corporation for Public Deposits							
Bankers Acceptance Certificates							
Negotiable Certificates of Deposit - Banks							
Guaranteed Endowment Policies (sinking)							
Repurchase Agreements - Banks							
Entities sub-total	–	–	–	–	–	–	–
Consolidated total:	**380,259**	**267,767**	**338,609**	**338,609**	**202,697**	**132,805**	**124,121**

- **GOVERNMENT GRANT ALLOCATIONS**

National Allocations:

The amended DORA allocations that will be granted to KDM consist of:

CONDITIONAL	2016/2017	2017/2018	2018/2019
Specific Purpose			
Finance Management Grant	R 1 725 000	R 1 800 000	R 1 285 000
Municipal Systems Improv. Grant	-	-	-
EPWP Incentive	R 1 285 000	-	-
Infrastructure			
1. MIG	R 46 863 500	R 50 246 450	R 53 066 050
2. NDPG (Capital)	R 11 000 000	R 8 867 000	-
3. Electricity Demand Side Mgt.	-	-	-
4. INEP	R10 000 000	R 13 000 000	R 10 000 000
5. MIG Top slice	R 2 466 500	R 2 644 550	R 2 792 950
UNCONDITIONAL	**2016/2017**	**2017/2018**	**2018/2019**
1. Equitable Share	R 116 642 000	R 132 042 000	R 146 463 000

All of the above allocations, excluding Equitable Share, are **conditional grants**. This means that they have been allocated to KDM for a specific purpose and may not be used to fund any other expenditure.

Once all conditions are met, these allocations are transferred to the Statement of Financial Performance in order to match the expenditure incurred.

This is in compliance with the relevant GRAP standards. The transfers indicated on the Statement of Financial Performance are, therefore, accounting entries and do not actually represent cash on hand.

Provincial Allocations:

In terms of the Kwa-Zulu Natal Provincial Gazette, the following will be allocated to KDM:

PROVINCIAL TRANSFERS	2016/2017	2017/2018	2018/2019
1. Housing Accreditation	R4 878 000	R 4 878 000	-
2. Library subsidy	R3 048 000	R 3 199 000	-
3. Museum subsidy	R175 000	R 184 000	-
4. Community Library Service Grant	R537 000	R 565 000	-

2.7 EXPENDITURE ON ALLOCATIONS AND GRANT PROGRAMMES

EXPENDITURE ON ALLOCATIONS & GRANTS

Grant funding and expenditure is covered in detail in **Supporting Tables SA18, SA19 and SA20.**

RECEIPTS	2016/2017	2017/2018	2018/2019
OPERATING			
National			
2. Equitable Share	R 116 642 000	R 132 042 000	R 146 463 000
3. FMG	R 1 725 000	R 1 800 000	R 1 285 000
4. MSIG	-	-	-
5. MIG – Transfer to ILembe Mun.	-	-	-
6. EPWP Incentive	R1 285 000		
7. PMU Unit	R 2 466 500	R 2 644 550	R 2 792 950
8. NDPG Operational	-	-	-
Provincial			
5. Housing Accreditation	R 4 493 000	R 4,623 000	-
6. Library Subsidy	R 3 048 000	R 3 199 000	-
7. Museum	R 175,000	R 184 000	-
8. Community Library Services	R 537,000	R 565 000	-
9. Community Participation in IDP's	-	-	-
CAPITAL			
National			
6. MIG	R 46 863 500	R 50 246 450	R 53 066 050
7. NDPG (Capital)	R 11 000 000	R8 867 000	
8. Electricity Demand Side Management	-	-	-
9. Integrated National Electrification	R 10 000 000	R 13 000 000	R 10 000 000
10. Disaster Rough Seas	-	-	-
11. FMG	-	-	-
12. MSIG	-	-	-
13. Housing accreditation	R 385 000	R 255 000	
other			
14. Revenue Enhancement Grant-IFA - SPORT FACILITIES	-	-	-
15. Revenue Enhancement Grant-IFA - BEACH FACILITIES	-	-	-
	R 198 620 000	**R 217 426 000**	**R 213 607 000**

SPECIFIC GRANT FUNDED PROJECTS OVER THE MTREF

The planned expenditure on capital projects over the approved MTREF is as follows:

DEPARTMENT	2016/2017	2017/2018	2018/2019
Municipal Manager			
NDPG	R 11 000 000	R 8 867 000	-
EDP			
Housing Accreditation	R 385,000	R 255,000	-
Corridor Funding	-	-	-
Small Town Rehabilitation	-	-	-
Civil Engineering			
MIG Project Roads	R 38,063,500	R 35,246,450	R 46,453,238
Municipal Services			
MIG	R 8,800,000	R 15,000,000	R 6,612,812
Integrated National Electrification	R 10,000,000	R 13,000,000	R 10,000,000

2.8 ALLOCATIONS AND GRANTS MADE BY THE MUNICIPALITY

Supporting Table SA21

Description	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Cash Transfers to other								
Transfer to Ilembe	20,752		6,100	6,100	6,100			
Total Cash Transfers To	**20,752**	**–**	**6,100**	**6,100**	**6,100**	**–**	**–**	**–**
Total Cash Transfers To	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Cash Transfers to Groups of								
External Bursary		500	500	500	500	490	515	542
Total Cash Transfers To Groups Of	**–**	**500**	**500**	**500**	**500**	**490**	**515**	**542**
GRANTS	**20,752**	**500**	**6,600**	**6,600**	**6,600**	**490**	**515**	**542**
Non-Cash Transfers to other								
Total Non-Cash Transfers To	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Non-Cash Transfers to								
Total Non-Cash Transfers To	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Non-Cash Transfers to other								
Total Non-Cash Transfers To Other	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Non-Cash Grants to Organisations								
Total Non-Cash Grants To	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Groups of Individuals								
Rates Rebate		12,384	12,384	12,384	12,384	13,003	13,654	14,377
Free Basic Services - Refuse &		25,374	25,602	25,602	25,602	27,214	28,712	30,380
Indigent Support - Refuse		4,236	1,528	1,528	1,528	1,629	1,726	1,835
Total Non-Cash Grants To Groups	**–**	**41,994**	**39,514**	**39,514**	**39,514**	**41,846**	**44,092**	**46,592**
AND GRANTS	**–**	**41,994**	**39,514**	**39,514**	**39,514**	**41,846**	**44,092**	**46,592**
TOTAL TRANSFERS AND GRANTS	**20,752**	**42,494**	**46,114**	**46,114**	**46,114**	**42,336**	**44,607**	**47,134**

2.9 COUNCILLOR ALLOWANCES AND EMPLOYEE BENEFITS

KZN292 KwaDukuza - Supporting Table SA22 Summary councillor and staff benefits

Summary of Employee and Councillor remuneration	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
	1	A	B	C	D	E	F	G	H	I
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		9,452	10,250		14,225	12,724	12,724	15,240	16,078	17,011
Pension and UIF Contributions		1,180	1,309		–	1,353	1,353	1,169	1,233	1,305
Medical Aid Contributions		161	148		–	148	148	128	135	143
Motor Vehicle Allowance		3,594	3,797		4,725	4,665	4,665	4,029	4,250	4,497
Cellphone Allowance		743	1,103		1,239	1,239	1,239	1,070	1,129	1,194
Housing Allowances										
Other benefits and allowances								–	–	–
Sub Total - Councillors		15,130	16,608	–	20,189	20,129	20,129	21,636	22,825	24,149
% increase	4		9.8%	(100.0%)	–	(0.3%)	–	7.5%	5.5%	5.8%
Senior Managers of the Municipality	2									
Basic Salaries and Wages		5,213	4,935		6,884	6,884	6,884	7,965	8,403	8,891
Pension and UIF Contributions		778	824			1,037	1,037	1,410	1,488	1,574
Medical Aid Contributions		156	116			–	–	–	–	–
Overtime		–	–			–	–	–	–	–
Performance Bonus		119	517			226	226	778	821	868
Motor Vehicle Allowance	3	576	699		1,658	1,658	1,658	1,127	1,189	1,258
Cellphone Allowance	3	74	65			95	95	64	68	72
Housing Allowances	3					–	–	–	–	–
Other benefits and allowances	3	240	60		1,502	143	143	97	103	109
Payments in lieu of leave						–	–	–	–	–
Long service awards								–	–	–
Post-retirement benefit obligations	6									
Sub Total - Senior Managers of Municipality		7,155	7,215	–	10,044	10,044	10,044	11,442	12,071	12,772
% increase	4		0.8%	(100.0%)	–	–	–	13.9%	5.5%	5.8%
Other Municipal Staff										
Basic Salaries and Wages		109,918	123,680		160,609	155,731	155,731	185,218	195,405	206,669
Pension and UIF Contributions		23,851	23,683		46,678	33,513	33,513	38,923	41,061	43,431
Medical Aid Contributions		10,175	11,949		15,070	15,770	15,770	21,414	22,592	23,896
Overtime		22,511	29,830		34,316	38,409	38,409	22,400	23,617	24,982
Performance Bonus		–	–		–	–	–	–	–	–
Motor Vehicle Allowance	3	8,308	8,775		11,991	10,268	10,268	15,227	16,065	16,989
Cellphone Allowance	3	474	475		1,321	1,232	1,232	1,313	1,385	1,465
Housing Allowances	3	567	529		679	928	928	855	902	954
Other benefits and allowances	3	7,679	7,050		6,197	8,934	8,934	8,535	8,873	9,385
Payments in lieu of leave		12,804	14,256		19,182	19,667	19,667	23,623	24,922	26,359
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Other Municipal Staff		196,288	220,226	–	296,041	284,451	284,451	317,510	334,825	354,131
% increase	4		12.2%	(100.0%)	–	(3.9%)	–	11.6%	5.5%	5.8%
Total Parent Municipality		218,573	244,049	–	326,273	314,623	314,623	350,587	369,722	391,052
			11.7%	(100.0%)	–	(3.6%)	–	11.4%	5.5%	5.8%
Board Members of Entities										
Basic Salaries and Wages										
Pension and UIF Contributions										
Medical Aid Contributions										
Overtime										
Performance Bonus										
Motor Vehicle Allowance	3									
Cellphone Allowance	3									
Housing Allowances	3									
Other benefits and allowances	3									
Board Fees										
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Board Members of Entities		–	–	–	–	–	–	–	–	–
% increase	4		–	–	–	–	–	–	–	–
Senior Managers of Entities										
Basic Salaries and Wages										
Pension and UIF Contributions										
Medical Aid Contributions										
Overtime										
Performance Bonus										
Motor Vehicle Allowance	3									
Cellphone Allowance	3									
Housing Allowances	3									
Other benefits and allowances	3									
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Senior Managers of Entities		–	–	–	–	–	–	–	–	–
% increase	4		–	–	–	–	–	–	–	–
Other Staff of Entities										
Basic Salaries and Wages										
Pension and UIF Contributions										
Medical Aid Contributions										
Overtime										
Performance Bonus										
Motor Vehicle Allowance	3									
Cellphone Allowance	3									
Housing Allowances	3									
Other benefits and allowances	3									
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Other Staff of Entities		–	–	–	–	–	–	–	–	–
% increase	4		–	–	–	–	–	–	–	–
Total Municipal Entities		–	–	–	–	–	–	–	–	–
TOTAL SALARY, ALLOWANCES & BENEFITS		218,573	244,049	–	326,273	314,623	314,623	350,587	369,722	391,052
% increase	4		11.7%	(100.0%)	–	(3.6%)	–	11.4%	5.5%	5.8%
TOTAL MANAGERS AND STAFF	5,7	203,443	227,441	–	306,084	294,494	294,494	328,952	346,897	366,902

KZN292 KwaDukuza - Supporting Table SA23 Salaries, allowances & benefits (political office bearers/councillors/senior managers)

Disclosure of Salaries, Allowances & Benefits 1. Rand per annum	Ref	No.	Salary	Contributions 1.	Allowances	Performance Bonuses	In-kind benefits	Total Package 2.
Councillors	3							
Speaker	4		510,015		193,622			703,637
Chief Whip			478,140		182,997			661,137
Executive Mayor			637,520		236,125			873,645
Deputy Executive Mayor			510,015		193,622			703,637
Executive Committee			4,841,322		1,819,348			6,660,670
Total for all other councillors			8,262,930		3,769,860			12,032,790
Total Councillors	8	–	15,239,942	–	6,395,574			21,635,516
Senior Managers of the Municipality	5							
Municipal Manager (MM)			1,331,626	273,220	111,600	133,391		1,849,837
Chief Finance Officer			1,054,344	357,662	213,312	118,601		1,743,919
ED: CORPORATE GOVERNANCE			722,114	246,410	287,280	72,601		1,328,405
ED: CORPORATE SERVICES			1,064,216	27,253	109,200	92,817		1,293,486
ED: EDP			762,692	258,430	240,000	81,893		1,343,015
ED: MUNICIPAL SERVICES			1,064,379	27,253	109,044	92,818		1,293,494
List of each offical with packages >= senior manager								
ED: TECHNICAL SERVICES (CIVIL)			901,578	192,858	109,200	92,793		1,296,429
ED: TECHNICAL SERVICES (ELECTRICITY))			1,064,379	27,253	109,044	92,818		1,293,494
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
Total Senior Managers of the Municipality	8,10	–	7,965,328	1,410,339	1,288,680	777,732		11,442,079
A Heading for Each Entity	6,7							
List each member of board by designation								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
Total for municipal entities	8,10	–	–	–	–	–		–
TOTAL COST OF COUNCILLOR, DIRECTOR and EXECUTIVE REMUNERATION	10	–	23,205,270	1,410,339	7,684,254	777,732		33,077,595

KZN292 KwaDukuza - Supporting Table SA24 Summary of personnel numbers

Summary of Personnel Numbers	Ref	2014/15			Current Year 2015/16			Budget Year 2016/17		
Number	1,2	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees
Municipal Council and Boards of Municipal Entities										
Councillors (Political Office Bearers plus Other Councillors)		53	7	46	53	10	43	57	14	43
Board Members of municipal entities	4									
Municipal employees	5									
Municipal Manager and Senior Managers	3	7	6	1	7	–	7	7	–	7
Other Managers	7									
Professionals		*169*	*149*	*20*	*153*	*123*	*30*	*194*	*123*	*30*
Finance		18	18	–	24	24	–	24	24	–
Spatial/town planning		15	15	–	15	15	–	15	15	–
Information Technology		2	2	–	2	2	–	2	2	–
Roads		5	5	–	5	5	–	5	5	–
Electricity		9	9	–	9	9	–	9	9	–
Water										
Sanitation										
Refuse		3	3	–	3	3	–	3	3	–
Other		117	97	20	95	65	30	136	65	30
Technicians		*560*	*547*	*13*	*560*	*547*	*13*	*560*	*547*	*13*
Finance		27	22	5	27	22	5	27	22	5
Spatial/town planning		5	5		5	5		5	5	
Information Technology		4	2	2	4	2	2	4	2	2
Roads		39	33	6	39	33	6	39	33	6
Electricity		–	–		–	–		–	–	
Water										
Sanitation										
Refuse		–	–		–	–		–	–	
Other		485	485		485	485		485	485	
Clerks (Clerical and administrative)		300	250	50	116	100	16	166	100	16
Service and sales workers										
Skilled agricultural and fishery workers										
Craft and related trades										
Plant and Machine Operators										
Elementary Occupations		131	75	56	126	85	41	126	85	41
TOTAL PERSONNEL NUMBERS	9	**1,220**	**1,034**	**186**	**1,015**	**865**	**150**	**1,110**	**869**	**150**
% increase					(16.8%)	(16.3%)	(19.4%)	9.4%	0.5%	–
Total municipal employees headcount	6, 10									
Finance personnel headcount	8, 10									
Human Resources personnel headcount	8, 10									

2.10 MONTHLY TARGETS FOR REVENUE, EXPENDITURE AND CASH FLOW

KZN292 KwaDukuza - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue By Source																
Property rates		–	43 280	30 296	30 296	30 296	30 296	30 296	30 296	30 296	30 296	30 296	30 296	346 237	367 707	391 603
Property rates - penalties & collection charges		1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	12 106	12 832	13 640
Service charges - electricity revenue		56 719	56 719	56 719	56 719	56 719	56 719	56 719	56 719	56 719	56 719	56 719	56 719	680 624	733 943	792 886
Service charges - water revenue													–	–	–	–
Service charges - sanitation revenue													–	–	–	–
Service charges - refuse revenue		5 673	5 673	5 673	5 673	5 673	5 673	5 673	5 673	5 673	5 673	5 673	5 673	68 077	72 161	76 708
Service charges - other													–	–	–	–
Rental of facilities and equipment		94	94	94	94	94	94	94	94	94	94	94	94	1 133	1 201	1 276
Interest earned - external investments		2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	2 708	32 501	34 451	36 621
Interest earned - outstanding debtors		473	473	473	473	473	473	473	473	473	473	473	473	5 676	6 017	6 396
Dividends received													–	–	–	–
Fines		543	543	543	543	543	543	543	543	543	543	543	27 973	33 949	35 985	38 252
Licences and permits		16	16	16	16	16	16	16	16	16	16	16	16	193	205	218
Agency services		858	858	858	858	858	858	858	858	858	858	858	858	10 294	10 911	11 599
Transfers recognised - operational		10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	10 864	130 372	145 058	150 541
Other revenue		2 253	2 253	5 788	2 253	2 253	5 788	2 253	2 253	5 788	2 253	2 253	5 788	41 177	42 533	44 [illegible]
Gains on disposal of PPE													–	–	–	
Total Revenue (excluding capital transfers and contribution		**81 211**	**124 490**	**115 041**	**111 507**	**111 507**	**115 041**	**111 507**	**111 507**	**115 041**	**111 507**	**111 507**	**142 471**	**1 362 336**	**1 463 003**	**1 564 [illegible]**
Expenditure By Type																
Employee related costs		27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	27 413	328 952	346 897	366 902
Remuneration of councillors		1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	1 803	21 636	22 825	24 149
Debt impairment		444	444	444	444	444	444	444	444	444	444	444	31 094	35 977	36 576	37 247
Depreciation & asset impairment				15 938			15 938			15 938			30 938	78 750	82 691	87 073
Finance charges		2 058	2 058	2 058	2 058	2 058	2 058	2 058	2 058	2 058	2 058	2 058	2 058	24 697	23 307	22 354
Bulk purchases		43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	43 935	527 217	568 340	613 807
Other materials		3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	3 570	42 835	44 451	46 249
Contracted services		2 319	2 319	2 319	2 319	2 319	2 319	2 319	2 319	2 319	2 319	3 467	3 467	30 120	31 626	33 303
Transfers and grants		2 444	2 444	2 444	2 444	2 444	2 444	2 444	2 444	2 444	2 444	2 444	15 448	42 336	44 607	47 134
Other expenditure		15 666	15 666	15 666	15 666	15 666	15 666	15 666	15 666	15 666	15 666	15 666	34 057	206 386	208 551	218 841
Loss on disposal of PPE		41	41	41	41	41	41	41	41	41	41	41	41	494	519	546
Total Expenditure		**99 692**	**99 692**	**115 630**	**99 692**	**99 692**	**115 630**	**99 692**	**99 692**	**115 630**	**99 692**	**100 840**	**193 822**	**1 339 399**	**1 410 389**	**1 497 605**
Surplus/(Deficit)		**(18 482)**	**24 798**	**(589)**	**11 814**	**11 814**	**(589)**	**11 814**	**11 814**	**(589)**	**11 814**	**10 666**	**(51 351)**	**22 937**	**52 614**	**66 510**
Transfers recognised - capital		–	7 000	8 966	11 779	9 420	8 300	6 470	9 294	3 500	4 150	1 350	–	68 249	72 368	63 066
Contributions recognised - capital													–	–	–	–
Contributed assets													–	–	–	–
Surplus/(Deficit) after capital transfers & contributions		**(18 482)**	**31 798**	**8 398**	**23 593**	**21 234**	**5 711**	**18 284**	**21 108**	**2 911**	**15 964**	**12 016**	**(51 351)**	**91 185**	**124 982**	**129 576**
Taxation													–	–	–	–
Attributable to minorities													–	–	–	–
Share of surplus/ (deficit) of associate													–	–	–	–
Surplus/(Deficit)	1	**(18 482)**	**31 798**	**8 398**	**23 593**	**21 234**	**5 711**	**18 284**	**21 108**	**2 911**	**15 964**	**12 016**	**(51 351)**	**91 185**	**124 982**	**129 576**

References

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

KZN292 KwaDukuza - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

Description	Ref	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue by Vote																
Vote 1 - Municipal Manager		112	5 112	4 112	2 112	112	112	112	112	112	112	112	112	12 343	8 928	65
Vote 2 - Corporate Services		6 180	6 180	6 180	6 180	6 180	6 180	6 180	6 180	6 180	6 180	6 180	6 180	74 161	87 012	98 596
Vote 3 - Finance		4 024	47 304	34 320	34 320	34 320	34 320	34 320	34 320	34 320	34 320	34 320	34 320	394 524	418 544	445 015
Vote 4 - Economic Development Planning		1 779	1 779	1 794	2 029	1 899	1 779	1 779	1 779	1 779	1 779	1 779	1 779	21 739	22 712	14 761
Vote 5 - Municipal Services		9 719	11 719	11 519	11 219	11 219	11 719	9 719	9 719	9 719	9 719	9 719	37 149	152 863	167 707	168 940
Vote 6 - Civil Engineering		220	220	220	5 720	5 720	4 520	5 190	9 014	3 720	4 370	1 570	220	40 707	38 079	49 446
Vote 7 - Electrical Engineering		59 172	59 172	65 878	61 701	61 472	62 707	60 672	59 672	62 707	59 172	59 172	62 707	734 208	792 348	850 315
Vote 8 - Corporate Governance		3	3	3	3	3	3	3	3	3	3	3	3	39	42	44
Vote 9 - [NAME OF VOTE 9]													–	–	–	–
Vote 10 - [NAME OF VOTE 10]													–	–	–	–
Vote 11 - [NAME OF VOTE 11]													–	–	–	–
Vote 12 - [NAME OF VOTE 12]													–	–	–	–
Vote 13 - [NAME OF VOTE 13]													–	–	–	–
Vote 14 - [NAME OF VOTE 14]													–	–	–	–
Vote 15 - [NAME OF VOTE 15]													–	–	–	–
Total Revenue by Vote		81 211	131 490	124 027	123 286	120 927	121 341	117 976	120 800	118 541	115 657	112 857	142 471	1 430 584	1 535 371	1 627 182
Expenditure by Vote to be appropriated																
Vote 1 - Municipal Manager		1 826	1 826	1 860	1 826	1 826	1 860	1 826	1 826	1 860	1 826	1 826	1 860	22 046	22 582	23 771
Vote 2 - Corporate Services		5 705	5 705	6 324	5 705	5 705	6 324	5 705	5 705	6 324	5 705	5 705	22 640	87 255	85 956	90 290
Vote 3 - Finance		2 659	2 659	2 857	2 659	2 659	2 857	2 659	2 659	2 857	2 659	3 807	21 009	51 998	52 746	55 255
Vote 4 - Economic Development Planning		6 628	6 628	7 754	6 628	6 628	7 754	6 628	6 628	7 754	6 628	6 628	7 754	84 042	88 421	93 384
Vote 5 - Municipal Services		20 963	20 963	23 431	20 963	20 963	23 431	20 963	20 963	23 431	20 963	20 963	48 881	286 878	300 627	316 081
Vote 6 - Civil Engineering		5 257	5 257	10 725	5 257	5 257	10 725	5 257	5 257	10 725	5 257	5 257	18 225	92 461	96 471	101 051
Vote 7 - Electrical Engineering		54 775	54 775	60 681	54 775	54 775	60 681	54 775	54 775	60 681	54 775	54 775	71 456	691 696	739 362	792 212
Vote 8 - Corporate Governance		1 879	1 879	1 997	1 879	1 879	1 997	1 879	1 879	1 997	1 879	1 879	1 997	23 022	24 223	25 561
Vote 9 - [NAME OF VOTE 9]													–	–	–	–
Vote 10 - [NAME OF VOTE 10]													–	–	–	–
Vote 11 - [NAME OF VOTE 11]													–	–	–	–
Vote 12 - [NAME OF VOTE 12]													–	–	–	–
Vote 13 - [NAME OF VOTE 13]													–	–	–	–
Vote 14 - [NAME OF VOTE 14]													–	–	–	–
Vote 15 - [NAME OF VOTE 15]													–	–	–	–
Total Expenditure by Vote		99 692	99 692	115 630	99 692	99 692	115 630	99 692	99 692	115 630	99 692	100 840	193 822	1 339 399	1 410 389	1 497 605
Surplus/(Deficit) before assoc.		(18 482)	31 798	8 398	23 593	21 234	5 711	18 284	21 108	2 911	15 964	12 016	(51 351)	91 185	124 982	129 576
Taxation													–	–	–	–
Attributable to minorities													–	–	–	–
Share of surplus/ (deficit) of associate													–	–	–	–
Surplus/(Deficit)	1	(18 482)	31 798	8 398	23 593	21 234	5 711	18 284	21 108	2 911	15 964	12 016	(51 351)	91 185	124 982	129 576

References

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

2.11 ANNUAL BUDGETS AND SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLANS – INTERNAL DEPARTMENTS

2.11.1. DETAILED OPERATING BUDGET

2.11.2. DEPARTMENTAL SDBIPs

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
		Assessment Rates						
		Income						
10	100	RATES:GENERAL-FULL YEAR	(319 154 955)	(387 231 080)	(387 231 080)	(408 109 565)	(432 596 139)	(459 849 696)
10	140	SRA REVENUE		(7 500 000)	(7 500 000)	(7 712 000)	(8 174 720)	(8 689 727)
			(319 154 955)	(394 731 080)	(394 731 080)	(415 821 565)	(440 770 859)	(468 539 424)
		General Expenses						
10	260971	RATES REBATE	44 200 472	93 744 841	93 744 841	74 876 771	78 620 609.46	82 787 502
10	260972	SRA EXPENDITURE		7 500 000	7 500 000	7 712 000	8 097 600.00	8 526 773
			44 200 472	101 244 841	101 244 841	82 588 771	86 718 209	91 314 275
			(274 954 483)	(293 486 239)	(293 486 239)	(333 232 795)	(354 052 650)	(377 225 149)
		Beach Amenities						
		Income						
15	60270	TRAINING REFUND		(6 654)	(6 654)	(6 137)	(6 505)	(6 915)
15	65060	GRANT DISASTER ROUGH SEAS	(3 196 350)		(90 200)			
			(3 196 350)	(6 654)	(96 854)	(6 137)	(6 505)	(6 915)
		Salaries & Allowances						
15	200000	SALARIES	996 619	1 497 211	1 097 211	1 298 610	1 370 033.55	1 449 495
15	200010	LEAVE BONUS SALARIED STAFF	89 476	86 601	86 601	90 151	95 109.31	100 626
15	200020	ACCUMULATED LEAVE PAY	40 740	47 273	47 273	47 698	50 321.39	53 240
15	200060	OVERTIME	339 125	365 336	365 336	191 216	201 732.88	213 433
15	200080	GROUP LIFE ASSURANCE CONTRIB.	3 123	9 204	9 204	7 681	8 103.46	8 573
15	200110	MEDICAL AID : N M M A F	122 460	140 238	140 238	153 395	161 831.73	171 218
15	200140	PENSION: SUPERANNUATION	184 565	213 837	206 837	194 780	205 492.90	217 411
15	200160	INDUSTRIAL COUNCIL LEVIES	1 017	1 247	1 247	1 244	1 312.42	1 389
15	200200	UNEMPLOYMENT FUND CONTRIBUTION	15 218	13 307	16 307	12 273	12 948.02	13 699
15	200230	WORKMEN'S COMPENSATION	11 502	13 307	13 307	12 273	12 948.02	13 699
15	200240	SKILLS LEVY	15 237	13 307	17 307	12 273	12 948.02	13 699
			1 819 083	2 400 868	2 000 868	2 021 594	2 132 782	2 256 483
		Repairs and Maintenance						
15	235010	BUILDING & FENCES-ADD.JOB NO.	68 931	79 000	124 000	130 200	136 710	143 956
15	235020	CIVIL WORKS	5 351	10 300	2 300	2 415	2 536	2 670
15	235100	POOL & MAIN BEACH	3 743	15 200	10 000	10 500	11 025	11 609
15	235210	TOOLS AND EQUIPMENT	3 315	10 000	20 000	21 000	22 050	23 219
15	235230	VEHICLES AND PLANT	184 285	200 000	200 000	210 000	220 500	232 187
15	235260	PUBLIC TOILETS	170 686	367 000	367 000	385 350	404 618	426 062
			436 310	681 500	723 300	759 465	797 438	839 702
		General Expenses						
15	260070	LEASE-OFFICE MACHINES & EQUIP.	7 251	12 500	12 500	12 863	13 506	14 221
15	260100	PRINTING AND STATIONERY	906	12 500	12 500	12 863	13 506	14 221
15	260200	CLEANSING MATERIALS	110 251	135 700	100 000	102 900	108 045	113 771
15	260740	WATER AND SANITATION	205 786	260 200	210 200	216 296	227 111	239 147
15	260810	SUNDRY OILS AND FUELS	161 432	165 000	185 000	190 365	199 883	210 477
15	260880	TRAINING COST OF STAFF	53 423	110 000	130 000	133 770	140 459	147 903
15	260970	ELECTRICITY AND RATES	137 963	154 612	191 933	197 499	207 373	218 364
15	261190	TOILET HIRE	215 663	325 000	300 000	308 700	324 135	341 314
15	261410	RADIO LICENCIES		-	-		-	-
15	261530	TRACKING FEES	6 373	-	-		-	-
			899 047	1 175 511	1 142 132	1 175 254	1 234 017	1 299 420
		Depreciation						
15	270001	DEPRECIATION	1 953 923	1 796 382	2 102 795	2 152 795	2 260 435	2 380 238
			1 953 923	1 796 382	2 102 795	2 152 795	2 260 435	2 380 238
		Capital Charges						
				-			-	-
		Recharges						
15	280040	RECHARGED SALARIES #		-			-	-
				-			-	-
			1 912 013	6 047 608	5 872 241	6 102 971	6 418 166	6 768 928
		Council General						
		Income						
20	3	PROFIT/LOSS ON DISPOSAL ASSETS	(53 500)	-	(30 000)		-	-

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
20	4	GRANTS RECEIVED & UTILIZED	(66 320 339)	-	-		-	-
20	5	STORES SURPLUS		-	-		-	-
20	160	COUNCIL ASSETS	(142 773)	(174 158)	(115 225)	(122 139)	(129 467)	(137 624)
20	200	DONATIONS - ASSETS	(15 195 302)	-	-	-	-	-
20	201	ASSET RECOGNITION	(604 121)	-	-	-	-	-
20	700	PROCEEDS FROM INSURANCE	(155 867)	(50 000)	(220 000)	(230 494)	(244 324)	(259 716)
20	10185	DEBT COLLECTION	(37 426)	(45 000)	(45 000)	(47 700)	(50 562)	(53 747)
20	10200	POST & TEL RECOVERED		-	-	-	-	-
20	55095	EQUITABLE SHARE	(47 058 411)	(62 276 603)	(62 276 603)	(73 534 867)	(86 348 439)	(97 890 744)
20	60130	LEGAL FEES: RECOVERED		-	-	-	-	-
20	60160	MISCELLANEOUS REVENUE	(18 988)	(8 989)	(65 000)	(68 900)	(73 034)	(77 635)
20	60250	SUNDRIES	(1 000)	(4 400)	(4 400)	(4 664)	(4 944)	(5 255)
20	60260	REVALUATION OF INVESTMENT PROPERTY	(5 145 000)	-	-	-	-	-
20	60270	TRAINING REFUND		-			-	-
			(134 732 726)	**(62 559 150)**	**(62 756 228)**	**(74 008 763)**	**(86 850 769)**	**(98 424 722)**
		Salaries and Allowance						
20	200030	COUNCILLOR ALLOWANCES	17 612 038	20 188 837	20 128 837	21 635 516	22 825 469	24 149 347
20	200110	MEDICAL AID : N M M A F	2 036 248	2 117 907	2 177 907	2 643 283	2 788 664	2 950 406
20	200240	SKILLS LEVY	150	-			-	-
			19 648 437	**22 306 744**	**22 306 744**	**24 278 799**	**25 614 133**	**27 099 753**
		Contribution						
20	220050	BAD DEBT PROVISION		-			-	-
20	220051	CONTRIBUTION TO CAPITAL REDEMPTION		13 949 063	13 949 064	14 700 000	9 668 369	9 758 542
20	220065	ACTURIAL GAINS (LS AWARDS & MED CONTR.)		-	-	-	-	-
20	220080	LEAVE PROVISION	1 351 514	636 000	636 000	686 880	721 224	759 449
20	220090	STAFF BONUS PROVISION	765 877		860 000	928 800	975 240	1 026 928
			2 117 392	**14 585 063**	**15 445 064**	**16 315 680**	**11 364 833**	**11 544 918**
		Repairs and Maintenance						
20	235010	BUILDING & FENCES-ADD.JOB NO.	3 823	10 500	10 500	11 025	11 576	12 190
20	235050	FURNITURE-OFFICE MACH.& EQUIP.	1 850	21 000	16 000	16 800	17 640	18 575
20	235230	VEHICLES AND PLANT	125 439	165 000	225 000	236 250	248 063	261 210
20	235330	KITCHEN WARE		1 000	1 000	1 050	1 103	1 161
20	235630	REPAIRS AND MAINTENACE INSURANCE	6 805	50 000	40 000	42 000	44 100	46 437
			137 917	**247 500**	**292 500**	**307 125**	**322 481**	**339 573**
		General Expenses						
20	260035	AUDIT FEE - EXTERNAL AUDIT	1 892 677	3 150 000	3 150 000	3 241 350	3 403 418	3 583 799
20	260070	LEASE-OFFICE MACHINES & EQUIP.	13 719	32 000	32 000	32 928	34 574	36 476
20	260100	PRINTING AND STATIONERY	141 589	202 121	202 121	207 983	218 382	230 393
20	260110	BOOK PURCHASES	6 496	11 000	6 000	6 174	6 483	6 839
20	260120	BYLAWS:PROMULGATIONS/AMEND		-	-	-	-	-
20	260130	BAD DEBTS WRITTEN OFF	3 200 069	2 150 000	2 150 000	2 212 350	2 322 968	2 450 731
20	260160	CONFERENCE & WORKSHOPS	399 572	200 000	200 000	205 800	216 090	227 975
20	260200	CLEANSING MATERIALS	11 999	10 000	10 000	10 290	10 805	11 399
20	260290	CIVIC COURTESY		-	-	-	-	-
20	260330	REFRESHMENTS	57 860	49 362	39 362	40 504	42 529	44 868
20	260381	INDIGENT SUPPORT	56 494	120 000	120 000	123 480	129 654	136 785
20	260550	GRANTS-IN-AID	79 656	200 000	200 000	205 800	216 090	227 975
20	260560	SUBSCRIPTIONS	2 779 806	3 300 000	3 347 900	3 444 989	3 617 239	3 816 187
20	260561	STORES SHORTAGES	6 451	4 200	4 200	4 322	4 538	4 787
20	260570	INSURANCE GENERAL	139 336	205 996	305 996	335 862	352 655	372 051
20	260640	LEGAL COSTS	3 121	-	-	-	-	-
20	260710	POSTAGE	108 470	130 000	130 000	133 770	140 459	148 184
20	260740	WATER AND SANITATION	625 234	900 246	569 593	586 111	615 417	649 265
20	260750	RODENT,INSECT & PEST CONTROL		3 300	3 300	3 396	3 565	3 762
20	260810	SUNDRY OILS AND FUELS	199 565	225 883	225 883	232 434	244 055	257 478
20	260880	TRAINING COSTS OF STAFF	471 397	-	-		-	-
20	260900	TRAVELING & SUBSISTANCE	369 300	387 000	387 000	398 223	418 134	441 132
20	260910	TRAVELING OTHER		170 000	369 000	379 701	398 686	420 614
20	260920	TELEPHONE CALLS/RENTALS		-	-		-	-
20	260940	VALUATIONS & VALUATION ROLLS	30 930	52 000	52 000	53 508	56 183	59 273
20	260970	ELECTRICITY AND RATES	2 844 762	2 820 000	2 820 000	2 901 780	3 046 869	3 214 447
20	260972	RETIREMENT RECOGNITION	1 819 402	-	5 000 000	4 900 000	5 145 000	5 427 975
20	261060	EXCESS ON INSURANCE	25 800	60 000	90 000	32 928	34 574	36 476
20	261530	TRACKING FEES	8 284	5 608	12 331	12 689	13 323	14 056
20	261677	HIV/AIDS PROGRAMMES		20 000	10 000	10 290	10 805	11 399
20	261695	INSURANCE CLAIM IMPAIRMENTS		250 000	250 000	257 250	270 113	284 969
20	261709	COUNCILLOR INDUCTIONS/TRAINING	95 931	50 000	50 000	51 450	54 023	56 994
20	265002	LOSS ON DISPOSAL OF ASSETS	1 748 671	-			-	-
			17 136 593	**14 708 717**	**19 736 687**	**20 025 360**	**21 026 628**	**22 176 286**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
		Depreciation						
20	270001	DEPRECIATION	938 341	1 008 047	906 337	956 337	1 004 153	1 057 374
			938 341	**1 008 047**	**906 337**	**956 337**	**1 004 153**	**1 057 374**
		Capital Charges						
				-			-	-
		Recharges						
20	280060	LESS:CHARGES TO OTHER DEPTS	(2 945 712)	(3 114 713)	(3 114 713)	(3 301 596)	(3 499 691)	(3 720 172)
			(2 945 712)	**(3 114 713)**	**(3 114 713)**	**(3 301 596)**	**(3 499 691)**	**(3 720 172)**
			(97 699 759)	**(12 817 792)**	**(7 183 611)**	**(15 427 058)**	**(31 018 232)**	**(39 926 991)**
		Human Resources						
		Income						
21	10200	POST & TEL RECOVERED		-	-		-	-
21	60270	TRAINING REFUND	(792 287)	(22 969)	(37 969)	(26 256)	(27 831)	(29 585)
21	60400	LGSETA REVENUE			(1 485 000)			
21	65119	BURSARY REFUND	(30 399)	-	(7 200)		-	-
			(822 686)	**(22 969)**	**(1 530 169)**	**(26 256)**	**(27 831)**	**(29 585)**
		Salaries and Allowances						
21	200000	SALARIES	3 403 422	3 670 120	3 795 120	4 381 660	4 622 651	4 890 765
21	200010	LEAVE BONUS SALARIED STAFF	279 722	293 547	293 547	353 827	373 287	394 938
21	200020	ACCUMULATED LEAVE PAY	145 149	155 676	155 676	204 816	216 081	228 614
21	200060	OVERTIME	25 366	18 155	28 155	9 551	10 076	10 661
21	200080	GROUP LIFE ASSURANCE CONTRIB.	27 433	29 534	29 534	32 376	34 157	36 138
21	200090	HOUSING SUBSIDY	25 368	28 429	33 429	32 400	34 182	36 165
21	200110	MEDICAL AID : N M M A F	246 593	269 321	269 321	340 304	359 021	379 844
21	200140	PENSION: SUPERANNUATION	659 402	1 073 192	880 192	982 950	1 037 012	1 097 159
21	200160	INDUSTRIAL COUNCIL LEVIES	1 200	1 603	1 603	1 970	2 078	2 199
21	200180	TRAVELLING ALLOWANCES	282 919	259 234	309 234	288 541	304 411	322 067
21	200190	TELEPHONE ALLOWANCE	14 020	19 080	19 080	19 440	20 509	21 699
21	200200	UNEMPLOYMENT FUND CONTRIBUTION	24 608	30 232	30 232	31 068	32 777	34 678
21	200230	WORKMEN'S COMPENSATION	38 483	46 456	46 456	53 089	56 009	59 257
21	200240	SKILLS LEVY	41 468	45 936	48 936	52 512	55 400	58 613
			5 215 152	**5 940 515**	**5 940 515**	**6 784 504**	**7 157 652**	**7 572 796**
		Repairs and Maintenance						
21	235010	BUILDING & FENCES-ADD.JOB NO.	2 755	3 600	11 383	11 952	12 550	13 215
21	235230	VEHICLES AND PLANT	5 117	5 000	7 000	7 950	8 348	8 790
21	235330	KITCHEN WARE		1 000	1 000	1 050	1 103	1 161
			7 872	**9 600**	**19 383**	**20 952**	**22 000**	**23 166**
		General Expenses						
21	250001	CONSULTANTS/OUTSOURCE	913 066	300 000	450 000	308 700	324 135	341 314
21	260070	LEASE-OFFICE MACHINES & EQUIP.	11 748	17 000	17 000	17 493	18 368	19 341
21	260100	PRINTING AND STATIONERY	33 224	55 000	55 000	56 595	59 425	62 574
21	260110	BOOK PURCHASES		-	-	-	-	-
21	260160	CONFERENCE & WORKSHOPS	15 930	15 750	15 750	16 207	17 017	17 919
21	260200	CLEANSING MATERIALS	5 631	7 400	7 400	7 615	7 995	8 419
21	260330	REFRESHMENTS	6 511	7 200	7 200	7 409	7 779	8 192
21	260650	RENT OF PROPERTY/OFFICES/HOUSE	652 651	1 300 000	1 600 000	1 646 400	1 728 720	1 820 342
21	260810	SUNDRY OILS AND FUELS	23 769	25 392	25 392	26 128	27 435	28 889
21	260880	TRAINING COSTS OF STAFF	241 257	160 000	130 000	164 640	172 872	182 034
21	260900	TRAVELING & SUBSISTANCE	18 011	9 900	9 900	10 187	10 696	11 263
21	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
21	260972	RETIREMENT RECOGNITION	26 400	6 100 000	100 000	98 000	102 900	108 354
21	261330	MEDICAL EXAMINATIONS	24 607	53 000	60 000	61 740	64 827	68 263
21	261530	TRACKING FEES		2 804	2 748	2 828	2 969	3 126
21	261760	PUBLICATIONS	38 993	1 000	1 000	1 029	1 080	1 138
21	261761	WORKERS MONTH	62 085	42 320	42 320	43 547	45 725	48 148
21	261762	EAP PROGRAMME - COUNCIL & EMPLOYEES	65 382	100 000	120 000	123 480	129 654	136 526
21	261763	CORPORATE PERFORMANCE		44 000	44 000	45 276	47 540	50 059
21	261764	BURSARY FUND FOR EMPLOYEES	488 508	522 000	522 000	537 138	563 995	593 887
21	261769	OCC HEALTH & SAFETY	153 331	200 000	90 000	92 610	97 241	102 394
21	261798	LABOUR RELATIONS	229 728	100 000	150 000	154 350	162 068	170 657
21	261830	COMPETENCY ASSESSMENT		50 000	50 000	51 450	54 023	56 886
21	261831	STAFF PSYCHOLOGICAL SERVICE		100 000	13 000	13 377	14 046	14 790
21	261832	JOB EVALUATION		52 900	2 900	2 984	3 133	3 299
21	261837	LGSETA GRANT EXPENDITURE			1 485 000		-	-
21	265005	RECRUITMENT & SELECTION PROCESS	9 426	28 000	58 000	60 900	63 945	67 334
			3 020 257	**9 293 666**	**5 058 610**	**3 550 083**	**3 727 587**	**3 925 149**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
		Depreciation						
21	270001	DEPRECIATION	62 319	77 841	61 465	111 465	117 038	123 241
			62 319	**77 841**	**61 465**	**111 465**	**117 038**	**123 241**
		Capital Charges						
				-			-	-
		Recharges						
21	280060	LESS:CHARGES TO OTHER DEPTS	(271 777)	(287 655)	(287 655)	(304 915)	(323 209)	(342 602)
			(271 777)	**(287 655)**	**(287 655)**	**(304 915)**	**(323 209)**	**(342 602)**
			7 211 138	**15 010 998**	**9 262 148**	**10 135 833**	**10 673 235**	**11 272 164**
		Municipal Manager's Office						
		Income						
22	10200	POST & TEL RECOVERED		-			-	-
22	60270	TRAINING REFUND	-	(47 595)	(47 595)	(45 243)	(47 958)	(50 835)
22	65116	EPWP	(1 377 454)	(1 418 000)	(1 418 000)	(1 285 000)	-	-
			(1 377 454)	**(1 465 595)**	**(1 465 595)**	**(1 330 243)**	**(47 958)**	**(50 835)**
				-				
		Salaries and Allowances						
22	200000	SALARIES	5 595 013	6 137 004	5 987 004	7 368 663	7 773 939	8 201 506
22	200010	LEAVE BONUS SALARIED STAFF	240 093	472 146	472 146	641 512	676 795	714 019
22	200020	ACCUMULATED LEAVE PAY	59 617	214 031	214 031	262 702	277 151	292 394
22	200060	OVERTIME	147 085	117 022	207 022	114 710	121 019	127 675
22	200080	GROUP LIFE ASSURANCE CONTRIB.	23 744	43 324	43 324	41 642	43 932	46 349
22	200090	HOUSING SUBSIDY	6 402	6 932	11 932	11 664	12 306	12 982
22	200110	MEDICAL AID : N M M A F	315 999	314 120	314 120	498 636	526 061	554 994
22	200140	PENSION: SUPERANNUATION	871 636	1 774 190	1 034 190	1 529 985	1 614 134	1 702 912
22	200160	INDUSTRIAL COUNCIL LEVIES	1 288	2 045	2 045	2 585	2 727	2 877
22	200180	TRAVELLING ALLOWANCES	625 245	1 116 659	1 021 659	934 117	985 493	1 039 696
22	200190	TELEPHONE ALLOWANCE	51 740	93 672	93 672	63 792	67 301	71 002
22	200200	UNEMPLOYMENT FUND CONTRIBUTION	27 450	40 533	40 533	41 782	44 080	46 504
22	200230	WORKMEN'S COMPENSATION	69 476	91 692	91 692	92 354	97 433	102 792
22	200240	SKILLS LEVY	66 238	89 461	89 461	90 486	95 463	100 713
			8 101 026	**10 512 831**	**9 622 831**	**11 694 630**	**12 337 835**	**13 016 416**
		Repairs and Maintenance						
22	235230	VEHICLES AND PLANT	480	4 000	-		-	-
			480	**4 000**	**-**	**-**	**-**	**-**
		General Expenses						
22	250001	CONSULTANTS/OUTSOURCE		-	-		-	-
22	260100	PRINTING AND STATIONERY	5 838	5 800	7 800	8 026	8 428	8 849
22	260110	BOOK PURCHASES	1 075	7 200	7 200	7 409	7 779	8 168
22	260120	BYLAWS:PROMULGATIONS/AMEND		30 000	30 000	49 000	51 450	54 023
22	260160	CONFERENCE & WORKSHOPS	13 070	25 000	25 000	25 725	27 011	28 362
22	260200	CLEANSING MATERIALS	260	500	500	515	540	567
22	260290	CIVIC COURTESY	71 188	200 000	444 000	416 876	437 720	459 606
22	260570	INSURANCE GENERAL	12 549	18 823	18 823	20 660	21 693	22 778
22	260640	LEGAL COSTS	5 129 363	2 300 000	2 800 000	2 326 700	2 443 035	2 565 187
22	260641	LEGAL COST TOWN PLANNING		700 000	700 000	784 000	823 200	864 360
22	260740	WATER AND SANITATION	429	42 050	361	371	390	409
22	260810	SUNDRY OILS AND FUELS	9 702	15 900	15 900	16 361	17 179	18 038
22	260880	TRAINING COSTS OF STAFF	200	5 000	5 000	9 800	10 290	10 805
22	260900	TRAVELING & SUBSISTANCE	44 099	38 000	38 000	39 102	41 057	43 110
22	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
22	260970	ELECTRICITY AND RATES	11 178	13 509	13 509	13 901	14 596	15 325
22	260979	STRATEGIC PLANNING		50 000	50 000	686 000	100 000	100 000
22	261666	CATERING	3 508	15 000	15 000	15 435	16 207	17 017
22	261667	SERVICE DELIVERY MONTH / INITIATIVE	86 139	45 000	45 000	46 305	48 620	51 051
22	NEW	MANDELA DAY CELEBERATION				80 000	84 000	88 200
22	261754	BURSARY FUND		-	-	-	-	-
22	261766	SUKUMA SAKHE	507 746	700 000	2 565 540	720 300	756 315	794 131
22	261767	CENTENARY		-	-		-	-
22	261768	DISASTER MANAGEMENT		-	-		-	-
22	261769	OCUPATIONAL HEALTH AND SAFETY		-	-		-	-
22	261782	INTERGOVERNMENTAL RELATIONS PROG.	59 948	70 000	46 000	47 334	49 701	52 186
22	261783	CORPORTAE IMAGE V2030		-	-		-	-
22	261795	SPECIAL PROGRAMMES FOR VULNERABLE GROUPS	222 469	250 000	349 460	360 150	378 158	397 065
22	261796	REED DANCE	69 954	150 510	215 510	205 800	216 090	226 895
22	261815	EPWP	1 841 208	1 418 000	1 818 000	2 058 000	2 160 900	2 268 945
			8 089 922	**6 100 292**	**9 210 603**	**7 937 770**	**7 714 358**	**8 095 076**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
		Depreciation						
22	270001	DEPRECIATION	14 432	21 802	17 416	67 416	70 787	74 538
			14 432	**21 802**	**17 416**	**67 416**	**70 787**	**74 538**
		Recharges						
22	280060	LESS:CHARGES TO OTHER DEPTS	(1 335 146)	(1 413 532)	(1 413 532)	(1 498 344)	(1 588 245)	(1 688 304)
			(1 335 146)	**(1 413 532)**	**(1 413 532)**	**(1 498 344)**	**(1 588 245)**	**(1 688 304)**
			13 493 260	**13 759 797**	**15 971 722**	**16 871 228**	**18 486 777**	**19 446 891**
		Internal Audit						
		Income						
23	55031	FINANCE MANAGEMENT GRANT		(200 000)	(200 000)		-	-
23	60270	TRAINING REFUND		(16 972)	(16 972)	(12 771)	(13 537)	(14 390)
				(216 972)	**(216 972)**	**(12 771)**	**(13 537)**	**(14 390)**
		Salaries and Allowance						
23	200000	SALARIES	859 599	1 266 274	1 306 274	1 901 517	2 006 100	2 122 454
23	200010	LEAVE BONUS SALARIED STAFF	74 702	70 984	70 984	144 800	152 764	161 624
23	200020	ACCUMULATED LEAVE PAY	30 865	53 567	53 567	90 218	95 180	100 700
23	200080	GROUP LIFE ASSURANCE CONTRIB.	5 152	18 854	18 854	13 501	14 244	15 070
23	200090	HOUSING SUBSIDY	8 244	6 932	9 932	9 072	9 571	10 126
23	200110	MEDICAL AID : N M M A F	52 819	46 021	66 021	112 765	118 967	125 867
23	200140	PENSION: SUPERANNUATION	130 223	478 130	415 130	342 368	361 198	382 148
23	200160	INDUSTRIAL COUNCIL LEVIES	190	979	979	933	984	1 041
23	200180	TRAVELLING ALLOWANCES	173 134	678 523	378 523	467 156	492 850	521 435
23	200190	TELEPHONE ALLOWANCE	9 043	45 792	45 792	21 384	22 560	23 869
23	200200	UNEMPLOYMENT FUND CONTRIBUTION	3 897	18 337	18 337	14 147	14 925	15 791
23	200230	WORKMEN'S COMPENSATION	16 707	35 302	35 302	26 476	27 932	29 552
23	200240	SKILLS LEVY	10 622	33 946	33 946	25 542	26 947	28 510
			1 375 197	**2 753 641**	**2 453 641**	**3 169 879**	**3 344 222**	**3 538 187**
		Repairs and Maintenance						
23	235230	VEHICLES AND PLANT	10 414	10 712	14 712	15 448	16 220	17 080
			10 414	**10 712**	**14 712**	**15 448**	**16 220**	**17 080**
		General Expenses			-			
23	260060	AUDIT FEES		105 800	205 800	212 777	223 415	235 256
23	260100	PRINTING AND STATIONERY		5 000	7 100	7 341	7 708	8 116
23	260160	CONFERENCE & WORKSHOPS	994	65 000	75 000	77 543	81 420	85 735
23	260200	CLEANSING MATERIALS	47 326	5 000	5 216	5 393	5 663	5 963
23	260311	TEAM MATE LICENCE	474	-	-	-	-	-
23	260330	REFRESHMENTS		8 586	8 586	8 877	9 321	9 815
23	260570	INSURANCE GENERAL	6 320	17 109	17 109	18 778	19 717	20 762
23	260740	WATER AND SANITATION		10 430	8 636	9 310	9 775	10 294
23	260810	SUNDRY OILS AND FUELS	220	9 950	9 950	10 287	10 802	11 374
23	260880	TRAINING COSTS OF STAFF	9 131	80 000	140 000	144 746	151 983	160 038
23	260900	TRAVELING & SUBSISTANCE	53 448	75 000	75 000	77 543	81 420	85 735
23	260920	TELEPHONE CALLS/RENTALS	45 979	-	-	-	-	-
23	260970	ELECTRICITY AND RATES		8 900	8 900	9 202	9 662	10 174
23	261120	INSTITUTE & MEMBERSHIP FEES	6 060	25 392	25 392	26 253	27 565	29 026
23	261450	AUDIT COMMITTEE	6 044	460 000	480 000	489 216	513 677	540 902
23	261530	TRACKING FEES	508 697	1 402	1 370	1 416	1 487	1 566
23	261710	FORENSIC INVESTIGATIONS	1 275	-	-	-	-	-
			697 372	**877 569**	**1 068 059**	**1 098 681**	**1 153 615**	**1 214 757**
		Depreciation						
23	270001	EXPENSE DEPRECIATION	21 812	33 089	21 520	71 520	75 096	79 076
			21 812	**33 089**	**21 520**	**71 520**	**75 096**	**79 076**
		Recharges						
23	280060	LESS:CHARGES TO OTHER DEPTS	(455 884)	(482 519)	(482 519)	(511 470)	(542 158)	(576 314)
			(455 884)	**(482 519)**	**(482 519)**	**(511 470)**	**(542 158)**	**(576 314)**
			1 648 911	**2 975 520**	**2 858 442**	**3 831 287**	**4 033 459**	**4 258 396**
		Corporate Communications						
		Income						
24	10200	POST & TEL RECOVERED		-			-	-
24	60270	TRAINING REFUND		(8 795)	(8 795)	(11 982)	(12 701)	(13 501)
			-	**(8 795)**	**(8 795)**	**(11 982)**	**(12 701)**	**(13 501)**
		Salaries and Allowances						

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
24	200000	SALARIES	1 337 300	1 456 478	1 796 478	1 996 028	2 105 810	2 227 946
24	200010	LEAVE BONUS SALARIED STAFF	95 540	121 373	121 373	166 336	175 484	185 663
24	200020	ACCUMULATED LEAVE PAY	15 788	46 607	46 607	93 243	98 371	104 077
24	200060	OVERTIME	68 298	63 936	253 936	124 070	130 894	138 486
24	200080	GROUP LIFE ASSURANCE CONTRIB.	8 969	10 341	12 341	14 172	14 951	15 819
24	200090	HOUSING SUBSIDY	4 800	5 088	5 088	5 184	5 469	5 786
24	200110	MEDICAL AID : N M M A F	84 281	104 355	104 355	137 933	145 519	153 959
24	200140	PENSION: SUPERANNUATION	195 562	262 239	267 239	359 385	379 151	401 142
24	200160	INDUSTRIAL COUNCIL LEVIES	407	445	445	726	766	810
24	200180	TRAVELLING ALLOWANCES	129 598	136 994	136 994	139 579	147 256	155 797
24	200190	TELEPHONE ALLOWANCE	7 010	9 540	9 540	9 720	10 255	10 849
24	200200	UNEMPLOYMENT FUND CONTRIBUTION	8 923	9 918	12 918	13 331	14 064	14 880
24	200230	WORKMEN'S COMPENSATION	15 672	17 864	17 864	24 243	25 576	27 060
24	200240	SKILLS LEVY	16 412	17 591	27 591	23 963	25 281	26 747
			1 988 559	**2 262 769**	**2 812 769**	**3 107 913**	**3 278 848**	**3 469 021**
		General Expenses						
24	260030	ADVERTISING	1 576 191	1 400 000	2 400 000	1 078 000	1 131 900	1 191 891
24	260070	LEASE-OFFICE MACHINES & EQUIP.		-	-	-	-	-
24	260100	PRINTING AND STATIONERY	5 030	20 000	20 000	20 678	21 712	22 863
24	260110	BOOK PURCHASES		-	-	-	-	-
24	260160	CONFERENCE & WORKSHOPS		4 500	4 500	4 653	4 885	5 144
24	260310	MARKETING	1 200 000	-	1 000 000	980 000	1 029 000	1 083 537
24	260330	REFRESHMENTS		900	900	931	977	1 029
24	260740	WATER AND SANITATION	429	11 070	361	389	408	430
24	260880	TRAINING COSTS OF STAFF	7 200	10 500	10 500	10 856	11 399	12 003
24	260900	TRAVELING & SUBSISTANCE	11 665	27 000	27 000	27 915	29 311	30 865
24	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
24	260970	ELECTRICITY AND RATES	11 178	10 720	10 720	11 083	11 638	12 254
24	261668	MAYORAL AWARDS	362 459	500 000	400 000	413 560	434 238	457 253
24	261669	MUSIC FESTIVAL		1 300 000	1 500 000	490 000	514 500	541 769
24	261711	KDM VIDEO PROJECT		-	-		-	-
24	261771	PUBLIC AFFAIRS	1 445 503	1 850 000	1 850 000	1 813 000	1 903 650	2 004 543
24	261772	DIARIES AND YEAR PLANNER	103 450	106 000	106 000	109 593	115 073	121 172
24	261773	CORPORATE BRANDING	1 500	200 000	200 000	206 780	217 119	228 626
24	261774	EVENTS	499 331	350 000	250 000	258 475	271 399	285 783
24	261775	MEMORIAL EVENT		264 500	-	-	-	-
24	261776	STATE OF THE MUNICIPALITY ADDRESS	25 900	211 600	211 600	218 773	229 712	241 887
24	261777	MORAL REGENERATION PROGRAMME		-	-	-	-	-
24	261799	MUNICIPAL PUBLICATIONS		105 800	105 800	109 387	114 856	120 943
			5 249 836	**6 372 590**	**8 097 381**	**5 754 073**	**6 041 777**	**6 361 991**
		Depreciation						
24	270001	EXPENSE DEPRECIATION	78 664	105 251	107 415	157 415	165 285	174 045
			78 664	**105 251**	**107 415**	**157 415**	**165 285**	**174 045**
			7 317 059	**8 731 814**	**11 008 769**	**9 007 419**	**9 473 209**	**9 991 557**
		Corporate Administration						
		Income						
25	10200	POST & TEL RECOVERED	(1 086)	-	-		-	-
25	20140	RENT	(68 575)	(63 300)	(63 300)	(66 782)	(70 788)	(75 248)
25	45030	LICENCE APPLICATION FEES	(19 884)	(14 579)	(14 579)	(15 381)	(16 304)	(17 331)
25	60270	TRAINING REFUND		(31 453)	(31 453)	(32 209)	(34 142)	(36 292)
			(89 545)	**(109 332)**	**(109 332)**	**(114 372)**	**(121 234)**	**(128 872)**
		Salaries and Allowances						
25	200000	SALARIES	4 432 616	4 952 629	4 852 629	5 470 867	5 771 765	6 106 527
25	200010	LEAVE BONUS SALARIED STAFF	408 121	387 123	387 123	433 698	457 551	484 089
25	200020	ACCUMULATED LEAVE PAY	232 879	139 996	139 996	154 794	163 308	172 780
25	200060	OVERTIME	56 311	47 061	62 061	30 913	32 613	34 505
25	200070	STANDBY ALLOWANCES	21 159	22 976	22 976	25 048	26 426	27 958
25	200080	GROUP LIFE ASSURANCE CONTRIB.	31 809	36 008	36 008	32 927	34 738	36 753
25	200090	HOUSING SUBSIDY	28 113	30 274	30 274	38 880	41 018	43 397
25	200110	MEDICAL AID : N M M A F	272 931	287 268	287 268	386 558	407 819	431 472
25	200140	PENSION: SUPERANNUATION	766 733	1 220 655	920 655	980 205	1 034 116	1 094 095
25	200160	INDUSTRIAL COUNCIL LEVIES	1 810	2 314	2 314	2 900	3 060	3 237
25	200180	TRAVELLING ALLOWANCES	276 199	338 202	313 202	342 447	361 282	382 236
25	200190	TELEPHONE ALLOWANCE	19 210	22 740	32 740	32 640	34 435	36 432
25	200200	UNEMPLOYMENT FUND CONTRIBUTION	31 380	40 517	40 517	41 241	43 509	46 033
25	200230	WORKMEN'S COMPENSATION	56 053	63 583	63 583	65 103	68 684	72 667
25	200240	SKILLS LEVY	53 425	62 905	62 905	64 418	67 961	71 903
			6 688 751	**7 654 251**	**7 254 251**	**8 102 639**	**8 548 284**	**9 044 085**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
		Repairs and Maintenance						
25	235010	BUILDING & FENCES-ADD.JOB NO.	95 213	75 000	120 000	126 000	132 300	139 312
25	235050	FURNITURE-OFFICE MACH.& EQUIP.	10 058	10 580	10 580	11 109	11 664	12 283
25	235230	VEHICLES AND PLANT	31 705	31 500	26 500	27 825	29 216	30 765
			136 977	**117 080**	**157 080**	**164 934**	**173 181**	**182 359**
		General Expenses						
25	260070	LEASE-OFFICE MACHINES & EQUIP.	41 144	50 000	50 000	51 695	54 280	57 157
25	260100	PRINTING AND STATIONERY	316 758	230 000	192 000	198 509	208 434	219 481
25	260110	BOOK PURCHASES	7 609	3 000	14 000	14 475	15 198	16 004
25	260160	CONFERENCE & WORKSHOPS		13 500	13 500	13 958	14 656	15 432
25	260200	CLEANSING MATERIALS	15 648	21 000	21 000	21 712	22 797	24 006
25	260330	REFRESHMENTS	17 682	20 700	700	724	760	800
25	260570	INSURANCE GENERAL	20 966	31 449	31 449	34 519	36 245	38 166
25	260630	LITERATURE & PUBLICATIONS		-	-	-	-	-
25	260740	WATER AND SANITATION	6 669	48 392	5 833	6 288	6 603	6 953
25	260810	SUNDRY OILS AND FUELS	15 557	35 000	35 000	36 187	37 996	40 010
25	260880	TRAINING COSTS OF STAFF	34 995	37 000	37 000	38 254	40 167	42 296
25	260900	TRAVELING & SUBSISTANCE	2 661	6 300	6 300	6 514	6 839	7 202
25	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
25	260970	ELECTRICITY AND RATES	55 885	95 707	95 707	98 951	103 899	109 405
25	261100	PROTECTIVE CLOTHING	12 807	21 160	21 160	21 877	22 971	24 189
25	261530	TRACKING FEES	3 824	4 206	4 111	4 250	4 463	4 699
			552 206	**617 414**	**527 760**	**547 912**	**575 307**	**605 799**
		Depreciation						
25	270001	DEPRECIATION	154 863	177 742	184 198	234 198	245 908	258 941
			154 863	**177 742**	**184 198**	**234 198**	**245 908**	**258 941**
		Capital Charges						
25	271000	INTEREST ON EXTERNAL LOANS	4 768	-			-	-
			4 768	**-**	**-**		**-**	**-**
		Recharges						
25	280060	LESS:CHARGES TO OTHER DEPTS	(948 297)	(1 003 701)	(1 003 701)	(1 063 923)	(1 127 758)	(1 198 807)
			(948 297)	**(1 003 701)**	**(1 003 701)**	**(1 063 923)**	**(1 127 758)**	**(1 198 807)**
			6 499 722	**7 453 453**	**7 010 256**	**7 871 388**	**8 293 688**	**8 763 505**
		Housing						
		Income						
26	7	LAND SALES		(30 000)	(30 000)	(31 650)	(33 549)	(35 663)
26	10200	POST & TEL RECOVERED		-	-	-	-	-
26	20140	RENT	(456 457)	(470 000)	(470 000)	(495 850)	(525 601)	(558 714)
26	25010	INTEREST ON EXTERNAL INVEST		(30 000)	(30 000)	(31 650)	(33 549)	(35 663)
26	25012	CONDITIONAL INTEREST ON HOA	(74 215)	(10 000)	(30 000)	(31 800)	(33 708)	(35 832)
26	25085	INTEREST ON INSTALMENTS	(24 161)	(25 000)	(25 000)	(26 375)	(27 958)	(29 719)
26	55017	TRANSFER COSTS : DOHS	(77 400)	(100 000)	(100 000)	(105 500)	(111 830)	(118 875)
26	60180	RECOVERY OF INSURANCE	(464)	(1 500)	(1 500)	(1 583)	(1 677)	(1 783)
26	60270	TRAINING REFUND		(31 934)	(31 934)	(39 428)	(41 794)	(44 427)
26	65002	GAINS ON DISPOSAL OF ASSETS		-	-	-	-	-
26	65120	HUMAN SETTLEMENT BRIDGE FINANCE REFUND		(200 000)	(484 166)	(513 216)	(544 009)	(578 281)
26	65121	HOUSING ACCREDITATION FUNDING		(4 333 000)	(2 494 000)	(4 493 000)	(4 623 000)	-
26	65122	INTEREST ON HAA	(1 556 094)	(500 000)	(650 000)	(689 000)	(730 340)	(776 351)
26	65123	HOUSING ACCREDITATION FUNDING-ROLLOVER	(583 490)	(11 545 000)	(15 922 691)	-	-	-
			(2 772 280)	**(17 276 434)**	**(20 269 291)**	**(6 459 051)**	**(6 707 015)**	**(2 215 307)**
		Salaries and Allowances						
26	200000	SALARIES	3 473 460	4 517 153	3 957 153	6 713 312	7 082 544	7 493 332
26	200010	LEAVE BONUS SALARIED STAFF	210 999	233 142	233 142	294 268	310 453	328 459
26	200020	ACCUMULATED LEAVE PAY	56 216	210 123	210 123	279 534	294 908	312 013
26	200060	OVERTIME	288 189	278 508	278 508	167 291	176 492	186 729
26	200080	GROUP LIFE ASSURANCE CONTRIB.	16 119	43 297	43 297	49 430	52 149	55 173
26	200090	HOUSING SUBSIDY	6 402	6 932	11 932	9 072	9 571	10 126
26	200110	MEDICAL AID : N M M A F	137 350	148 010	148 010	416 781	439 704	465 207
26	200140	PENSION: SUPERANNUATION	486 755	1 212 040	672 040	1 300 920	1 372 471	1 452 074
26	200160	INDUSTRIAL COUNCIL LEVIES	1 485	2 048	2 048	3 214	3 391	3 587
26	200180	TRAVELLING ALLOWANCES	249 265	244 949	254 949	613 436	647 175	684 711
26	200190	TELEPHONE ALLOWANCE	22 640	39 178	64 178	74 390	78 481	83 033
26	200200	UNEMPLOYMENT FUND CONTRIBUTION	27 036	47 212	47 212	50 595	53 378	56 474
26	200230	WORKMEN'S COMPENSATION	30 458	64 358	64 358	80 062	84 487	89 387
26	200240	SKILLS LEVY	42 323	63 868	63 868	78 856	83 193	88 018

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
26	200260	TOOL ALLOWANCE		-	-		-	-

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
			5 048 698	**7 110 817**	**6 050 817**	**10 131 181**	**10 688 396**	**11 308 323**
		Contribution						
26	220051	HOUSING:CONT FOR FUTURE EEDBS	78 076	-			-	-
			78 076	-			-	-
		Repairs and Maintenance						
26	235010	BUILDING & FENCES-ADD.JOB NO.	51 279	39 675	69 675	73 159	76 817	80 888
26	235225	HOSTEL/OLD AGE HOME	210 193	200 000	200 000	210 000	220 500	232 187
26	235226	HOUSING PROJECT - HOSTELS FAMILY UNITS	22 100	24 120	24 120	25 326	26 592	28 001
26	235230	VEHICLES AND PLANT	55 949	59 595	50 595	53 725	56 411	59 401
			339 520	**323 390**	**344 390**	**362 209**	**380 320**	**400 477**
		General Expenses						
26	250001	CONSULTANTS/OUTSOURCE	484 166	500 000	365 000	377 374	396 242	417 243
26	260017	GRANT EXPENDITURE		100 000	100 000	103 390	108 560	114 313
26	260070	LEASE-OFFICE MACHINES & EQUIP.	4 266	21 000	16 000	16 542	17 370	18 290
26	260090	BANK CHARGES	1 636	1 587	1 587	1 764	1 852	1 950
26	260100	PRINTING AND STATIONERY	25 302	31 800	42 800	44 251	46 463	48 926
26	260160	CONFERENCE & WORKSHOPS		-	-	-	-	-
26	260200	CLEANSING MATERIAL	4 263	4 542	4 542	4 696	4 931	5 192
26	260330	REFRESHMENTS	8 832	9 000	5 000	5 169	5 428	5 715
26	260570	INSURANCE GENERAL	55 475	80 713	80 713	88 591	93 020	97 950
26	260640	LEGAL FEES	145 233	100 000	100 000	103 390	108 560	114 313
26	260720	BODY CORPORATES LEVY	22 034	100 000	63 000	65 136	68 392	72 017
26	260740	WATER AND SANITATION	51 005	118 086	47 301	50 990	53 540	56 377
26	260800	SUBSIDIES - SELLING SCHEMES	112 855	140 000	310 000	320 509	336 534	354 371
26	260810	SUNDRY OILS AND FUELS	99 961	105 800	105 800	109 387	114 856	120 943
26	260880	TRAINING COSTS OF STAFF	283	1 058	1 058	1 094	1 149	1 209
26	260900	TRAVELING & SUBSISTANCE	14 303	13 500	13 500	13 958	14 656	15 432
26	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
26	260970	ELECTRICITY AND RATES	336 499	464 553	464 553	480 302	504 317	531 045
26	260973	SLUM CLEARING	16 559	31 211	21 211	21 930	23 027	24 247
26	261100	PROTECTIVE CLOTHING	28 143	32 375	32 375	33 472	35 146	37 009
26	261480	CAPACITY BUILDING		-	-	-	-	-
26	261530	TRACKING FEES	21 667	8 412	8 221	8 500	8 925	9 398
26	261800	HUMAN SETTLEMENT BRIDGE FINANCE	438 888	400 000	400 000	413 560	434 238	457 253
26	261801	EXPROPRIATION ADVERTISEMENT	467 632	45 000	-	-	-	-
26	261802	HOUSING ACCREDITATION EXPENDITURE	10 495	5 300 000	5 300 000	4 780 440	5 019 462	5 285 493
26	265002	LOSS ON DISPOSAL OF ASSETS			45 000	47 475	49 849	52 491
			2 349 497	**7 608 637**	**7 527 661**	**7 091 918**	**7 446 514**	**7 841 180**
		Depreciation						
26	270001	DEPRECIATION	36 743	112 954	106 001	156 001	163 801	172 483
			36 743	**112 954**	**106 001**	**156 001**	**163 801**	**172 483**
		Capital Charges						
				-			-	-
		Recharges						
				-			-	-
			5 080 255	**(2 120 636)**	**(6 240 423)**	**11 282 258**	**11 972 017**	**17 507 154**
		Youth Development						
		Income						
27	10200	POST & TEL RECOVERED		-			-	-
27	60270	TRAINING REFUND		(7 932)	(7 932)	(9 605)	(10 181)	(10 823)
				(7 932)	**(7 932)**	**(9 605)**	**(10 181)**	**(10 823)**
		Salaries And Wages			-			
27	200000	SALARIES	1 249 465	1 349 478	1 379 478	1 583 880	1 670 993	1 767 911
27	200010	LEAVE BONUS SALARIED STAFF	73 077	102 519	102 519	131 990	139 249	147 326
27	200020	ACCUMULATED LEAVE PAY	26 430	63 071	63 071	72 159	76 128	80 543
27	200060	OVERTIME	173 347	204 389	284 389	162 582	171 524	181 472
27	200080	GROUP LIFE ASSURANCE CONTRIB.	6 310	9 581	9 581	11 246	11 865	12 553
27	200110	MEDICAL AID : N M M A F	139 009	156 609	166 609	217 585	229 552	242 866
27	200140	PENSION: SUPERANNUATION	120 996	242 973	242 973	285 178	300 863	318 313
27	200160	INDUSTRIAL COUNCIL LEVIES	475	534	534	726	766	810
27	200180	TRAVELLING ALLOWANCES	73 295	56 731	136 731	131 363	138 588	146 626
27	200190	TELEPHONE ALLOWANCE	13 178	16 282	16 282	16 589	17 501	18 516
27	200200	UNEMPLOYMENT FUND CONTRIBUTION	9 904	11 339	11 339	12 824	13 529	14 314
27	200230	WORKMEN'S COMPENSATION	15 616	15 977	15 977	19 472	20 543	21 734

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
27	200240	SKILLS LEVY	16 774	15 863	25 863	19 210	20 267	21 442
			1 917 875	**2 245 346**	**2 455 346**	**2 664 804**	**2 811 368**	**2 974 428**
		Repairs and Maintenance						
27	235050	FURNITURE- OFFICE MACH. & EQUIP		5 097	5 097	5 352	5 620	5 917
27	235230	VEHICLES AND PLANT	40 629	52 900	47 900	50 295	52 810	55 609
			40 629	**57 997**	**52 997**	**55 647**	**58 429**	**61 526**
		General Expenses						
27	260070	LEASE-OFFICE MACHINES & EQUIP.	17 431	23 000	23 000	23 780	24 969	26 292
27	260100	PRINTING AND STATIONERY	23 237	33 613	33 613	34 752	36 490	38 424
27	260200	CLEANSING MATERIALS	13 439	15 870	15 870	16 408	17 228	18 141
27	260330	REFRESHMENTS	3 083	3 546	3 546	3 666	3 850	4 054
27	260350	COMMUNITY CAPACITATION	86 442	105 800	90 800	93 878	98 572	103 796
27	260810	SUNDRY OILS AND FUELS	13 892	47 754	47 754	49 373	51 842	54 589
27	260880	TRAINING COSTS OF STAFF	7 884	10 580	10 580	10 939	11 486	12 094
27	260900	TRAVELING & SUBSISTANCE	1 409	1 603	1 603	1 658	1 741	1 833
27	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
27	260974	YOUTH DEVELOPMENT	213 109	350 000	500 000	343 000	360 150	379 238
27	260975	SPORTS DEVELOPMENT- WARDS	445 419	450 000	600 000	441 000	463 050	487 592
27	261100	PROTECTIVE CLOTHING	1 844	42 392	32 392	33 490	35 165	37 028
27	261530	TRACKING FEES	8 922	9 814	9 591	9 916	10 412	10 964
27	261714	YOUTH DEV. ARTIST DEVELOPMENT	3 900	38 160	38 160	39 454	41 426	43 622
27	261715	YOUTH INCUBATOR PROGRAMME		28 620	28 620	29 590	31 070	32 716
27	261716	YOUTH DEV.CAREER EXHIBITION		47 700	47 700	49 317	51 783	54 527
27	261717	YOUTH DEV. BUSINESS SEMINAR	37 830	38 160	38 160	39 454	41 426	43 622
27	261718	SPORTS DEV.JUNIOR SPORT	77 990	50 000	50 000	51 695	54 280	57 157
27	261719	SPORTS DEV.MASS SPORTS MOBILIZATION	204 907	200 000	185 000	191 272	200 835	211 479
27	261720	SPORTS DEV.WELLNESS & FITNESS	10 590	22 430	22 430	23 190	24 349	25 640
27	261721	SPORTS DEV. RECREATION	181 142	197 105	197 105	203 787	213 977	225 317
27	261754	BURSARY FUND		500 000	500 000	490 000	514 500	541 769
27	261765	YOUTH MASS SKILLING PROGRAMME	452 849	375 000	260 000	264 992	278 242	292 988
27	261779	KWANALOGA GAMES	342 302	550 000	750 000	539 000	565 950	595 945

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
27	261780	SPORT COUNCIL SUPPORT	30 000	28 620	18 620	19 251	20 214	21 285
27	261781	BEACH FESTIVAL SUPPORT	177 376	180 000	220 000	186 102	195 407	205 764
27	261782	KWADUKUZA HIGH SCHOOL LEAGUE		250 000	415 000	357 700	375 585	395 491
27	261814	BACK TO SCHOOL CAMPAIGNE	60 504	75 000	155 000	160 255	168 267	177 185
			2 415 501	**3 674 767**	**4 294 544**	**3 706 918**	**3 892 263**	**4 098 553**
		Depreciation						
27	270001	DEPRECIATION	53 979	80 581	55 325	105 325	111 118	117 007
			53 979	**80 581**	**55 325**	**105 325**	**111 118**	**117 007**
		Capital Charges						
				-			-	-
			4 427 963	**6 050 759**	**6 850 280**	**6 523 089**	**6 862 998**	**7 240 691**
		IDP						
		Income						
28	10200	POST & TEL RECOVERED		-			-	-
28	60270	TRAINING REFUND		(6 915)	(6 915)	(5 153)	(5 462)	(5 806)
				(6 915)	**(6 915)**	**(5 153)**	**(5 462)**	**(5 806)**
		Salaries and Allowances						
28	200000	SALARIES	760 647	869 749	769 749	809 760	854 297	903 846
28	200010	LEAVE BONUS SALARIED STAFF	62 823	69 418	69 418	67 480	71 191	75 321
28	200020	ACCUMULATED LEAVE PAY	3 033	26 657	26 657	25 912	27 337	28 923
28	200060	OVERTIME		-	-	-	-	-
28	200080	GROUP LIFE ASSURANCE CONTRIB.	5 477	7 599	7 599	5 749	6 065	6 417
28	200110	MEDICAL AID : N M M A F	32 465	35 412	35 412	44 258	46 692	49 400
28	200140	PENSION: SUPERANNUATION	128 885	192 698	132 698	145 797	153 816	162 737
28	200160	INDUSTRIAL COUNCIL LEVIES	163	267	267	207	218	231
28	200180	TRAVELLING ALLOWANCES	133 359	242 202	167 202	140 033	147 735	156 303
28	200190	TELEPHONE ALLOWANCE	7 010	15 264	15 264	9 720	10 255	10 849
28	200200	UNEMPLOYMENT FUND CONTRIBUTION	3 569	6 060	6 060	3 249	3 428	3 627
28	200230	WORKMEN'S COMPENSATION	9 540	14 314	14 314	10 587	11 169	11 817
28	200240	SKILLS LEVY	9 220	13 829	13 829	10 306	10 873	11 503
			1 156 192	**1 493 469**	**1 258 469**	**1 273 058**	**1 343 076**	**1 420 975**
		Repairs and Maintenance						
28	235010	BUILDING AND FENCES		18 092	15 092	15 846	16 639	17 521
28	235050	FURNITURE- OFFICE MACH. & EQUIP	1 299	2 116	2 116	10 000	10 500	11 057
28	235230	VEHICLES AND PLANT	7 281	10 051	8 051	8 454	8 876	9 347
			8 580	**30 259**	**25 259**	**34 300**	**36 015**	**37 924**
		General Expenses						
28	260100	PRINTING AND STATIONERY		7 000	7 000	7 237	7 599	8 002
28	260160	CONFERENCE & WORKSHOPS		9 000	9 000	9 305	9 770	10 288
28	260200	CLEANSING MATERIALS	5 196	500	800	1 960	2 058	2 167
28	260330	REFRESHMENTS	7 067	4 770	4 770	4 932	5 178	5 453
28	260630	LITERATURE & PUBLICATIONS		50 000	40 000	41 356	43 424	45 725
28	260740	WATER AND SANITATION	5 765	12 300	541	583	613	645
28	260810	SUNDRY OILS AND FUELS	8 800	12 696	12 696	13 126	13 783	14 513
28	260880	TRAINING COSTS OF STAFF	646	2 243	2 243	2 319	2 435	2 564
28	260900	TRAVELING & SUBSISTANCE	3 608	8 586	8 586	8 877	9 321	9 815
28	260970	ELECTRICITY AND RATES	4 150	18 558	18 558	19 187	20 146	21 214
28	260976	PROCESS AND PARTICIPATION		100 000	80 000	82 712	86 848	91 451
28	261782	INTERGOVERNMENTAL RELATIONS PROG.	16 766	-	-		-	-
28	261815	EPWP	43 705	-	-		-	-
			96 734	**225 653**	**184 194**	**191 595**	**201 175**	**211 837**
		Depreciation						
28	270001	DEPRECIATION	6 453	10 580	7 006	57 006	59 857	63 029
			6 453	**10 580**	**7 006**	**57 006**	**59 857**	**63 029**
			1 267 958	**1 753 045**	**1 468 013**	**1 550 806**	**1 634 660**	**1 727 958**
		PMS						
		Income						
29	60270	TRAINING REFUND		(13 335)	(13 335)	(14 943)	(15 840)	(16 837)
				(13 335)	**(13 335)**	**(14 943)**	**(15 840)**	**(16 837)**
		Salaries and Allowance						
29	200000	SALARIES	970 685	1 497 491	1 297 491	2 188 737	2 309 118	2 443 046
29	200010	LEAVE BONUS SALARIED STAFF	76 588	97 316	97 316	182 395	192 427	203 587

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
29	200020	ACCUMULATED LEAVE PAY		49 687	49 687	59 297	62 558	66 187
29	200080	GROUP LIFE ASSURANCE CONTRIB.	6 957	15 003	15 003	15 356	16 201	17 140
29	200090	HOUSING SUBSIDY	12 804	16 409	21 409	18 144	19 142	20 252
29	200110	MEDICAL AID : N M M A F	79 733	96 023	91 023	162 739	171 690	181 648
29	200140	PENSION: SUPERANNUATION	210 407	380 472	305 472	389 415	410 833	434 661
29	200160	INDUSTRIAL COUNCIL LEVIES	190	623	623	829	875	925
29	200180	TRAVELLING ALLOWANCES	223 358	350 856	310 856	607 332	640 735	677 898
29	200190	TELEPHONE ALLOWANCE	11 920	43 884	43 884	38 880	41 018	43 397
29	200200	UNEMPLOYMENT FUND CONTRIBUTION	4 145	14 373	14 373	15 663	16 524	17 483
29	200230	WORKMEN'S COMPENSATION	15 176	27 372	27 372	31 101	32 812	34 715
29	200240	SKILLS LEVY	12 469	26 671	26 671	29 887	31 531	33 360
			1 624 411	**2 616 180**	**2 301 180**	**3 739 775**	**3 945 463**	**4 174 299**
		Repairs and Maintenance						
29	235330	KITCHEN WARE	59	529	529	555	583	614
			59	**529**	**529**	**555**	**583**	**614**
		General Expenses						
29	260100	PRINTING AND STATIONERY	3 465	7 000	10 000	10 339	10 856	11 431
29	260160	CONFERENCE & WORKSHOPS	9 395	9 000	9 000	9 305	9 770	10 288
29	260200	CLEANSING MATERIALS	821	897	897	928	974	1 026
29	260330	REFRESHMENTS	2 323	1 431	1 431	1 480	1 553	1 636
29	260601	ANNUAL REPORT	148 600	300 000	300 000	310 170	325 679	342 939
29	260630	LITERATURE & PUBLICATIONS		-	-	-	-	-
29	260880	TRAINING COSTS OF STAFF	7 799	10 580	10 580	10 939	11 486	12 094
29	260900	TRAVELING & SUBSISTANCE	21 748	33 390	33 390	34 522	36 248	38 169
29	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
29	261530	TRACKING FEES		4 206	4 111	4 250	4 463	4 699
29	261662	CUSTOMER SURVEY		450 000	300 000	310 170	325 679	342 939
29	261783	CORPORTAE IMAGE V2030		-	-	-	-	-
			194 150	**816 504**	**669 409**	**692 102**	**726 707**	**765 223**
		Depreciation						
29	270001	DEPRECIATION	3 241	5 137	3 196	53 196	55 855	58 816
			3 241	**5 137**	**3 196**	**53 196**	**55 855**	**58 816**
			1 821 862	**3 425 014**	**2 960 978**	**4 470 685**	**4 712 769**	**4 982 115**
		Library						
		Income						
30	10130	FEES:LIBRARY SUBS-DISTRICT MEM	(518)	(742)	(742)	(787)	(834)	(886)
30	10190	PHOTO COPIES	(81 977)	(100 510)	(100 510)	(106 038)	(111 870)	(118 918)
30	10200	POST & TEL RECOVERED		-	-	-	-	-
30	20000	HIRE FEES	(39 586)	(37 030)	(37 030)	(39 067)	(41 215)	(43 812)
30	40040	FINES: LIBRARY OVERDUE BOOKS	(15 559)	(15 870)	(15 870)	(16 743)	(17 664)	(18 777)
30	60001	ADMIN CHARGES		(68)	(68)	(72)	(77)	(81)
30	60125	LOST & DAMAGE BOOKS	(2 991)	(2 645)	(2 645)	(2 790)	(2 944)	(3 129)
30	60160	MISCELLANEOUS REVENUE	(27 642)	(26 450)	(26 450)	(27 905)	(29 440)	(31 294)
30	60270	TRAINING REFUND		(27 594)	(27 594)	(28 225)	(29 919)	(31 803)
30	65001	MEMBERSHIP CARDS	(2 036)	(1 058)	(1 058)	(1 116)	(1 178)	(1 252)
30	65100	LIBRARY SUBSIDY	(2 800 000)	(2 894 000)	(2 894 000)	(3 048 000)	(3 199 000)	-
30	NEW	CYBER CADETS		(185 968)	(185 968)	(350 000)	(371 000)	(394 373)
30	65106	RECAPITALISATION OF LIBRARIES	(256 566)	(510 000)	(510 000)	(537 000)	(565 000)	-
			(3 226 875)	**(3 801 935)**	**(3 801 935)**	**(4 157 743)**	**(4 370 139)**	**(644 326)**
		Salaries and Allowance						
30	200000	SALARIES	4 052 206	4 597 125	4 417 125	4 836 218	5 102 210	5 398 138
30	200010	LEAVE BONUS SALARIED STAFF	315 243	352 604	352 604	372 887	393 396	416 213
30	200020	ACCUMULATED LEAVE PAY	94 475	293 344	293 344	330 954	349 156	369 408
30	200060	OVERTIME	454 525	460 754	555 754	285 570	301 276	318 750
30	200080	GROUP LIFE ASSURANCE CONTRIB.	14 991	38 366	38 366	36 282	38 278	40 498
30	200090	HOUSING SUBSIDY	19 206	20 797	30 797	27 216	28 713	30 378
30	200110	MEDICAL AID : N M M A F	262 196	273 760	313 760	412 167	434 836	460 057
30	200130	UNIFORM			17	-	-	-
30	200140	PENSION: SUPERANNUATION	863 379	1 394 764	1 178 764	1 105 689	1 166 502	1 234 159
30	200160	INDUSTRIAL COUNCIL LEVIES	2 353	2 760	2 743	3 007	3 172	3 356
30	200180	TRAVELLING ALLOWANCES	99 941	105 932	125 932	107 931	113 867	120 472
30	200190	TELEPHONE ALLOWANCE	7 010	9 540	9 540	9 720	10 255	10 849
30	200200	UNEMPLOYMENT FUND CONTRIBUTION	40 368	44 851	44 851	43 207	45 583	48 227
30	200230	WORKMEN'S COMPENSATION	44 240	55 401	55 401	56 666	59 783	63 250
30	200240	SKILLS LEVY	50 383	55 189	70 189	56 450	59 555	63 009
			6 320 515	**7 705 187**	**7 489 187**	**7 683 964**	**8 106 582**	**8 576 764**
		Repairs and Maintenance						

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
30	235010	BUILDING & FENCES-ADD.JOB NO.	72 808	148 120	158 120	166 026	174 327	183 567
30	235040	FIRE EXTINGUISHERS & HYDRANTS#		-	-	-	-	-
30	235050	FURNITURE-OFFICE MACH.& EQUIP.	21 650	22 430	32 430	34 052	35 754	37 649
30	235220	GARDENS : PUBLIC		1 884	1 884	1 979	2 077	2 188
30	235230	VEHICLES AND PLANT	10 054	11 215	26 215	27 526	28 902	30 434
30	235330	KITCHEN WARE	980	1 058	1 058	1 111	1 166	1 228
			105 491	**184 707**	**219 707**	**230 692**	**242 227**	**255 065**
		General Expenses						
30	260050	POST BOX,BALLITO,BWC,DARN	1 487	2 138	2 638	2 727	2 864	3 015
30	260070	LEASE-OFFICE MACHINES & EQUIP.	61 770	83 000	78 000	80 644	84 676	89 164
30	260100	PRINTING AND STATIONERY	112 637	101 300	116 300	120 243	126 255	132 946
30	260110	BOOK PURCHASES	17 156	22 843	20 843	21 550	22 627	23 826
30	260160	CONFERENCE & WORKSHOPS	20 329	30 000	32 000	33 085	34 739	36 580
30	260200	CLEANSING MATERIALS	48 823	57 860	60 860	62 923	66 069	69 571
30	260240	FAX & COPIER RENTAL		3 110	3 110	3 215	3 376	3 555
30	260330	REFRESHMENTS	19 504	21 200	16 000	16 542	17 370	18 290
30	260570	INSURANCE GENERAL	4 221	6 332	6 332	6 950	7 297	7 684
30	260630	LITERATURE & PUBLICATIONS	8 336	11 660	11 660	12 055	12 658	13 329
30	260740	WATER AND SANITATION	31 017	58 547	41 735	44 990	47 240	49 744
30	260750	RODENT,INSECT & PEST CONTROL	8 000	35 000	30 000	31 017	32 568	34 294
30	260770	RADIO LICENCES TV	486	3 698	3 698	3 824	4 015	4 228
30	260810	SUNDRY OILS AND FUELS	27 908	35 494	35 494	36 697	38 532	40 574
30	260880	TRAINING COSTS OF STAFF	25 594	30 000	30 000	31 017	32 568	34 294
30	260900	TRAVELING & SUBSISTANCE	593	7 680	7 680	7 940	8 337	8 779
30	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
30	260970	ELECTRICITY AND RATES	264 824	457 888	357 888	370 021	388 522	409 113
30	261100	PROTECTIVE CLOTHING	14 139	19 080	22 280	23 035	24 187	25 469
30	261120	INSTITUTE & MEMBERSHIP FEES		5 000	5 000	5 170	5 428	5 716
30	261530	TRACKING FEES		4 206	4 111	4 250	4 463	4 699
30	261785	LIBRARY SIGNAGE		3 180	3 180	3 288	3 452	3 635
30	261823	LOST ITEMS/ STOCKTAKING PAYMENT TO KZN DAC	39 947	75 000	75 000	77 543	81 807	86 143
			706 772	**1 074 216**	**963 809**	**998 726**	**1 049 050**	**1 104 649**
		Depreciation						
30	270001	DEPRECIATION	792 630	850 620	966 229	1 016 229	1 067 040	1 123 593
			792 630	**850 620**	**966 229**	**1 016 229**	**1 067 040**	**1 123 593**
		Capital Charges						
				-			-	-
			4 698 533	**6 012 794**	**5 836 996**	**5 771 868**	**6 094 760**	**10 415 746**
		Museum						
		Income						
31	10200	POST & TEL RECOVERED		-	-		-	-
31	55010	MUSEUM SUBSIDY	(151 000)	(166 000)	(166 000)	(175 000)	(184 000)	-
31	60270	TRAINING REFUND		(2 583)	(2 583)	(2 943)	(3 120)	(3 316)
			(151 000)	**(168 583)**	**(168 583)**	**(177 943)**	**(187 120)**	**(3 316)**
		Salaries and Allowance						
31	200000	SALARIES	312 221	316 080	481 080	523 287	552 068	584 088
31	200010	LEAVE BONUS SALARIED STAFF	10 308	17 374	17 374	43 257	45 636	48 283
31	200020	ACCUMULATED LEAVE PAY	11 796	12 043	12 043	22 607	23 850	25 234
31	200060	OVERTIME				14 958		
31	200080	GROUP LIFE ASSURANCE CONTRIB.	891	3 434	3 434	3 686	3 889	4 114
31	200110	MEDICAL AID : N M M A F	17 950	19 398	69 398	98 081	103 475	109 477
31	200140	PENSION: SUPERANNUATION	22 311	87 082	87 082	93 462	98 602	104 321
31	200160	INDUSTRIAL COUNCIL LEVIES	217	356	356	311	328	347
31	200200	UNEMPLOYMENT FUND CONTRIBUTION	3 202	5 165	5 165	4 715	4 974	5 263
31	200230	WORKMEN'S COMPENSATION	3 439	5 165	5 165	5 886	6 210	6 570
31	200240	SKILLS LEVY		5 165	6 165	5 886	6 210	6 570
			385 339	**471 262**	**687 262**	**816 136**	**845 243**	**894 267**
		Repairs & Maintenance						
31	235010	BUILDING & FENCES-ADD.JOB NO.	17 600	38 917	38 917	40 863	42 907	45 181
31	235040	FIRE EXTINGUISHERS & HYDRANTS#	-	-	-	-	-	-
31	235050	FURNITURE-OFFICE MACH.& EQUIP.	137	7 920	7 920	8 316	8 732	9 195
31	235220	GARDENS : PUBLIC	581	2 382	2 382	2 501	2 626	2 765
			18 319	**49 219**	**49 219**	**51 680**	**54 264**	**57 140**
		General Expenses						
31	260100	PRINTING AND STATIONERY	2 240	7 420	7 420	7 672	8 055	8 482
31	260110	BOOK PURCHASES		795	795	822	863	909

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
31	260200	CLEANSING MATERIALS	4 019	7 402	7 402	7 653	8 035	8 461
31	260330	REFRESHMENTS	2 946	2 671	2 671	2 762	2 900	3 054
31	260570	INSURANCE GENERAL	2 329	3 493	3 493	3 834	4 026	4 239
31	260740	WATER AND SANITATION	11 659	13 038	7 298	7 867	8 260	8 698
31	260750	RODENT,INSECT & PEST CONTROL	2 285	4 486	3 486	3 604	3 784	3 985
31	260880	TRAINING COSTS OF STAFF		-	-		-	-
31	260920	TELEPHONE CALLS/RENTALS	10 394	-	-		-	-
31	260970	ELECTRICITY AND RATES	2 616	13 818	13 818	14 286	15 000	15 795
31	261100	PROTECTIVE CLOTHING		4 082	4 082	4 220	4 431	4 666
31	261120	INSTITUTE & MEMBERSHIP FEES		1 121	1 121	1 159	1 217	1 282
31	261663	MUSEUM ARTIFACTS		-	-		-	-
31	261722	SUBSCRIPTIONS - DSTV		-	-		-	-
			38 488	**58 326**	**51 586**	**53 879**	**56 573**	**59 571**
		Depreciation						
31	270001	DEPRECIATION	9 152	52 808	20 888	70 888	74 432	78 377
			9 152	**52 808**	**20 888**	**70 888**	**74 432**	**78 377**
			300 298	**463 032**	**640 371**	**814 640**	**843 392**	**1 086 039**
		Local Economic Development						
		Income						
32	10200	POST & TEL RECOVERED		-	-		-	-
32	60270	TRAINING REFUND		(17 563)	(17 563)	(25 312)	(26 831)	(28 521)
32	65063	MR. PRICE PRO INCOME	(117 466)	-	(11 000)		-	-
32	65096	INFORMAL TRADING PERMITS	(59 825)	(95 326)	(98 326)	(103 734)	(109 958)	(116 885)
32	65101	THUSONG SERVICE CENTRE GRANT		-	-		-	-
32	65117	SPORT & RECREATION GRANT	(15 438)	-			-	-
			(192 729)	**(112 889)**	**(126 889)**	**(129 046)**	**(136 788)**	**(145 406)**
		Salaries and Allowance						
32	200000	SALARIES	2 834 883	2 963 172	3 118 172	4 385 948	4 627 175	4 895 551
32	200010	LEAVE BONUS SALARIED STAFF	258 562	245 154	245 154	372 231	392 704	415 481
32	200020	ACCUMULATED LEAVE PAY	58 430	76 649	76 649	154 274	162 759	172 199
32	200060	OVERTIME	85 487	79 659	149 659	70 999	74 904	79 248
32	200080	GROUP LIFE ASSURANCE CONTRIB.	11 623	15 346	15 346	24 737	26 098	27 611
32	200090	HOUSING SUBSIDY	4 800	5 088	5 088	2 592	2 735	2 893
32	200110	MEDICAL AID : N M M A F	219 408	249 477	249 477	345 254	364 243	385 369
32	200140	PENSION: SUPERANNUATION	522 627	791 747	556 747	897 879	947 262	1 002 204
32	200160	INDUSTRIAL COUNCIL LEVIES	881	1 067	1 067	1 552	1 637	1 732
32	200180	TRAVELLING ALLOWANCES	126 532	217 260	217 260	266 852	281 529	297 858
32	200190	TELEPHONE ALLOWANCE	27 830	33 298	33 298	48 322	50 980	53 937
32	200200	UNEMPLOYMENT FUND CONTRIBUTION	18 214	21 007	21 007	27 577	29 094	30 781
32	200230	WORKMEN'S COMPENSATION	28 076	35 560	35 560	51 158	53 972	57 102
32	200240	SKILLS LEVY	34 154	35 124	45 124	50 625	53 409	56 507
			4 231 506	**4 769 608**	**4 769 608**	**6 700 000**	**7 068 500**	**7 478 473**
		Repairs & Maintenance						
32	235010	BUILDING & FENCES-ADD.JOB NO.	7 879	33 856	46 856	49 199	51 659	54 397
32	235230	VEHICLES AND PLANT	12 852	11 109	11 109	11 664	12 248	12 897
32	235636	MAINTENANCE OF INFORMAL TRADERS STALLS	-	42 320	32 320	33 936	35 633	37 521
			20 730	**87 285**	**90 285**	**94 799**	**99 539**	**104 815**
		General Expenses						
32	260100	PRINTING AND STATIONERY	18 109	55 000	55 000	56 056	58 859	61 978
32	260160	CONFERENCE & WORKSHOPS	5 011	9 900	6 900	7 032	7 384	7 775
32	260200	CLEANSING MATERIALS	4 494	7 406	7 406	7 548	7 926	8 346
32	260330	REFRESHMENTS	8 903	8 550	5 550	5 657	5 939	6 254
32	260570	INSURANCE GENERAL	3 140	4 710	4 710	5 169	5 428	5 715
32	260730	PUBLICITY	360 575	306 075	276 075	281 376	295 444	311 103
32	260810	SUNDRY OILS AND FUELS	65 883	81 889	81 889	83 461	87 635	92 279
32	260880	TRAINING COSTS OF STAFF	21 163	22 430	22 430	22 860	24 003	25 275
32	260900	TRAVELING & SUBSISTANCE	41 710	30 394	30 394	30 978	32 527	34 251
32	260915	ELECTION SUPPORT COSTS		150 000	150 000	152 880	160 524	169 032
32	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
32	260970	ELECTRICITY AND RATES	82 045	119 442	119 442	121 736	127 822	134 597
32	260982	ECONOMIC DEVELOPMENT & GROWTH	131 991	150 000	120 000	122 304	128 419	135 225
32	260983	INFORMAL TRADE & BUSINESS SUPPORT	12 811	40 000	175 000	178 360	187 278	197 204
32	260984	TOURISM & HERITAGE	245 387	150 000	150 000	152 880	160 524	169 032
32	260985	COMMUNITY AGRICULTURE DEVELOPMENT	273 697	150 000	150 000	152 880	160 524	169 032
32	261100	PROTECTIVE CLOTHING	4 417	7 350	7 350	7 491	7 866	8 283
32	261530	TRACKING FEES	2 549	1 402	1 370	1 416	1 487	1 566
32	261692	MR. PRICE PRO EXPENDITURE	4 126 141	2 000 000	4 868 702	2 940 000	3 087 000	3 250 611

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
32	261724	INF. TRADE CO-OPERATIVE DEVELOPMENT	19 000	78 750	78 750	80 262	84 275	88 742
32	261725	HYDROPHONICS ORGANIC FARMING	109 517	150 000	150 000	155 085	162 839	171 470
32	261726	LIVESTOCK FARMING		-	-	-	-	-
32	261754	BURSARY FUND - EXTERNAL	321 000	-	-		-	-
32	261803	TOURISM EVENT SUPPORT	800 000	200 000	400 000	196 000	205 800	216 707
32	261817	SECO	500 000	300 000	300 000	294 000	308 700	325 061
32	261824	KDM SMALL BUSINESS WEEK	155 411	150 000	150 000	147 000	154 350	162 531
32	261825	SMME DEVELOPMENT	41 282	105 000	50 000	102 900	108 045	113 771
32	261826	LED START UP PROJECT		250 000	305 000	310 856	326 399	343 698

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
			7 354 235	**4 528 298**	**7 665 968**	**5 616 188**	**5 896 997**	**6 209 538**
		Depreciation						
32	270001	DEPRECIATION	609 029	914 233	990 949	1 040 949	1 092 997	1 150 926
			609 029	**914 233**	**990 949**	**1 040 949**	**1 092 997**	**1 150 926**
		Capital Charges						
32	271000	INTEREST ON EXTERNAL LOANS	227 053	150 358	150 358	66 748	-	-
			227 053	**150 358**	**150 358**	**66 748**	**-**	**-**
		Recharges						
32	280060	LESS:CHARGES TO OTHER DEPTS	(730 583)	(773 267)	(773 267)	(819 663)	(868 843)	(923 580)
			(730 583)	**(773 267)**	**(773 267)**	**(819 663)**	**(868 843)**	**(923 580)**
			11 519 241	**9 563 627**	**12 767 013**	**12 569 975**	**13 152 402**	**13 874 766**
		Housing Accreditation						
		Income		-			-	-
		Salaries And Allowances		-			-	-
		Contribution		-			-	-
		Repairs And Maintenance		-			-	-
		General Expenses		-			-	-
		Depreciation		-			-	-
		Capital Charges		-			-	-
		Recharges		-			-	-
				-			-	-
		Safety Administration						
		Income						
35	10200	POST & TEL RECOVERED		-	-		-	-
35	60020	ADVERTISING		(28 090)	(28 090)	(29 775)	(31 562)	(33 550)
35	60160	MISCELLANEOUS REVENUE	(400)	(700)	(700)	(739)	(783)	(832)
35	60270	TRAINING REFUND		(15 577)	(15 577)	(20 387)	(21 610)	(22 972)
			(400)	**(44 367)**	**(44 367)**	**(50 901)**	**(53 955)**	**(57 354)**
		Salaries and Allowance						
35	200000	SALARIES	1 946 012	2 315 251	2 615 251	3 319 031	3 501 578	3 704 669
35	200010	LEAVE BONUS SALARIED STAFF	130 277	174 403	174 403	274 463	289 558	306 353
35	200020	ACCUMULATED LEAVE PAY	217 500	120 431	120 431	256 163	270 252	285 927
35	200060	OVERTIME	129 781	85 318	175 318	162 884	171 843	181 809
35	200070	STANDBY ALLOWANCES	63	2 342	2 342	2 553	2 693	2 850
35	200080	GROUP LIFE ASSURANCE CONTRIB.	17 700	25 212	25 212	28 335	29 893	31 627
35	200090	HOUSING SUBSIDY	14 028	30 973	30 973	18 144	19 142	20 252
35	200110	MEDICAL AID : N M M A F	145 637	226 823	226 823	258 928	273 169	289 013
35	200140	PENSION: SUPERANNUATION	344 571	731 764	331 764	643 576	678 973	718 353
35	200160	INDUSTRIAL COUNCIL LEVIES	909	1 336	1 336	1 555	1 641	1 736
35	200180	TRAVELLING ALLOWANCES	198 823	230 028	230 028	198 301	209 208	221 342
35	200190	TELEPHONE ALLOWANCE	10 564	15 264	20 264	20 088	21 193	22 422
35	200200	UNEMPLOYMENT FUND CONTRIBUTION	16 700	21 984	21 984	24 037	25 359	26 830
35	200230	WORKMEN'S COMPENSATION	25 816	31 614	31 614	41 171	43 435	45 955
35	200240	SKILLS LEVY	26 442	31 155	36 155	40 774	43 017	45 512
			3 224 822	**4 043 898**	**4 043 898**	**5 290 003**	**5 580 953**	**5 904 648**
		Repairs & Maintenance						
35	235010	BUILDING & FENCES-ADD.JOB NO.	287 901	200 000	50 000	52 500	55 125	58 047
35	235050	FURNITURE-OFFICE MACH.& EQUIP.	1 041	3 174	3 174	3 333	3 499	3 685
35	235090	PLANT & EQUIPMENT - ADD NUMBER		5 000	5 000	5 250	5 513	5 805

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
35	235210	TOOLS AND EQUIPMENT		500	500	525	551	580
35	235230	VEHICLES AND PLANT	55 842	79 350	79 350	83 318	87 483	92 120
35	235330	KITCHEN WARE		2 500	2 500	2 625	2 756	2 902
			344 784	**290 524**	**140 524**	**147 550**	**154 928**	**163 139**
		General Expenses						
35	250001	CONSULTANTS/OUTSOURCE		-	-		-	-
35	260070	LEASE-OFFICE MACHINES & EQUIP.	16 875	-	-		-	-
35	260100	PRINTING AND STATIONERY	79 459	125 516	211 516	218 687	229 621	241 791
35	260110	BOOK PURCHASES		2 000	2 000	2 068	2 171	2 286
35	260140	BATTERIES	418	5 290	5 290	5 469	5 743	6 047
35	260190	SOFTWARE SUPPORT/LICENCES	32 409	65 000	65 000	67 204	70 564	74 304
35	260200	CLEANSING MATERIALS	21 346	26 450	26 450	27 347	28 714	30 236
35	260330	REFRESHMENTS	3 060	9 000	5 000	5 170	5 428	5 716
35	260520	FIRST AID EQUIPMENT		2 645	2 645	2 735	2 871	3 024
35	260570	INSURANCE GENERAL	1 369	2 054	2 054	2 254	2 367	2 493
35	260740	WATER AND SANITATION	440	21 254	17 273	18 620	19 551	20 587
35	260810	SUNDRY OILS AND FUELS	64 360	109 556	109 556	113 270	118 933	125 237
35	260880	TRAINING COSTS OF STAFF		55 290	75 290	77 842	81 734	86 066
35	260900	TRAVELING & SUBSISTANCE	240	59 000	59 000	61 000	64 050	67 445
35	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
35	260970	ELECTRICITY AND RATES	12 119	19 568	19 568	20 231	21 243	22 368
35	261100	PROTECTIVE CLOTHING	119	10 580	10 580	10 939	11 486	12 094
35	261370	PROCESSING OF FINES	15 876	77 900	77 900	80 541	84 568	89 050
35	261530	TRACKING FEES	7 647	12 618	12 331	12 749	13 386	14 096
			255 737	**603 721**	**701 453**	**726 124**	**762 431**	**802 839**
		Depreciation						
35	270001	EXPENSE DEPRECIATION	6 598	13 144	8 473	58 473	61 396	64 650
			6 598	**13 144**	**8 473**	**58 473**	**61 396**	**64 650**
		Capital Charges						
35	271000	INTEREST ON EXTERNAL LOANS	19 072	12 630	12 630	5 607	-	-
			19 072	**12 630**	**12 630**	**5 607**	**-**	**-**
			3 850 612	**4 919 550**	**4 862 610**	**6 176 856**	**6 505 753**	**6 877 923**
		Security Services						
		Income						
40	60270	TRAINING REFUND		(1 348)	(1 348)	(1 469)	(1 557)	(1 655)
			-	**(1 348)**	**(1 348)**	**(1 469)**	**(1 557)**	**(1 655)**
		Salaries And Wages						
40	200000	SALARIES	199 049	216 927	221 927	236 468	249 474	263 943
40	200010	LEAVE BONUS SALARIED STAFF	16 654	18 077	18 077	19 706	20 790	21 996
40	200020	ACCUMULATED LEAVE PAY	5 596	32 973	32 973	35 943	37 920	40 119
40	200060	OVERTIME	12 389	11 427	16 427	7 935	8 371	8 857
40	200080	GROUP LIFE ASSURANCE CONTRIB.		1 540	1 540	1 679	1 771	1 874
40	200140	PENSION: SUPERANNUATION	19 485	39 058	26 058	42 576	44 918	47 523
40	200160	INDUSTRIAL COUNCIL LEVIES	163	178	178	207	218	231
40	200200	UNEMPLOYMENT FUND CONTRIBUTION	2 239	2 695	3 695	2 938	3 100	3 279
40	200230	WORKMEN'S COMPENSATION	2 118	2 695	2 695	2 938	3 100	3 279
40	200240	SKILLS LEVY	2 237	2 695	4 695	2 938	3 100	3 279
			259 930	**328 265**	**328 265**	**353 328**	**372 761**	**394 381**
		Repairs and Maintenance						
40	235010	BUILDING & FENCES-ADD.JOB NO.		42 900	15 000	15 750	16 538	17 414
40	235050	FURNITURE-OFFICE MACH.& EQUIP.		1 058	1 058	1 111	1 166	1 228
40	235210	TOOLS AND EQUIPMENT		1 058	1 058	1 111	1 166	1 228
			-	**45 016**	**17 116**	**17 972**	**18 870**	**19 871**
		General Expenses						
40	250001	CONSULTANTS/OUTSOURCE		-	-		-	-
40	260280	SECURITY SERVICES	5 885 039	6 300 000	6 265 000	6 477 384	6 801 253	7 161 719
40	261100	PROTECTIVE CLOTHING		10 580	10 580	10 939	11 486	12 094
40	261410	RADIO LICENCIES		2 116	2 116	2 188	2 297	2 419
			5 885 039	**6 312 696**	**6 277 696**	**6 490 510**	**6 815 035**	**7 176 232**
		Depreciation						
			-	**-**			**-**	**-**
			6 144 969	**6 684 629**	**6 621 729**	**6 860 341**	**7 205 110**	**7 588 829**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
		Law Enforcement						
		Income						
41	10200	POST & TEL RECOVERED		-	-		-	-
41	20090	PARKING DISC-DAILY	(62 800)	(101 124)	(101 124)	(106 686)	(113 087)	(120 211)
41	20091	PARKING DISC-WEEKLY	(150)	(500)	(500)	(528)	(559)	(594)
41	20092	PARKING DISC-ANNUALY	(9 000)	(15 900)	(15 900)	(16 775)	(17 781)	(18 901)
41	20140	RENT		-	-	-	-	-
41	40010	FINES AND PENALTIES	(2 838 549)	(5 269 493)	(5 269 493)	(6 500 000)	(6 890 000)	(7 324 070)
41	40011	FINES REVENUE NOT YET COLLECTE	(18 221 245)	(26 000 000)	(26 000 000)	(27 430 000)	(29 075 800)	(30 907 575)
41	41038	PERMITS-BUS AND TAXI RANK	(17 750)	(11 236)	(11 236)	(11 854)	(12 565)	(13 357)
41	45005	PERMIT - BUS AND TAX RANK			-	(11 605)	(12 301)	(13 076)
41	60160	MISCELLANEOUS REVENUE	(10 564)	(78 652)	(78 652)	(82 978)	(87 957)	(93 498)
41	60270	TRAINING REFUND		(137 284)	(137 284)	(142 311)	(150 850)	(160 353)
			(21 160 057)	**(31 614 189)**	**(31 614 189)**	**(34 302 736)**	**(36 360 900)**	**(38 651 636)**
		Salaries and Allowance						
41	200000	SALARIES	17 000 829	19 790 854	21 190 854	22 639 508	23 884 681	25 269 992
41	200010	LEAVE BONUS SALARIED STAFF	1 402 119	1 321 347	1 321 347	1 665 759	1 757 376	1 859 304
41	200020	ACCUMULATED LEAVE PAY	429 123	721 242	721 242	871 578	919 515	972 847
41	200060	OVERTIME	7 048 738	7 188 004	9 228 004	5 593 672	5 901 324	6 243 601
41	200070	STANDBY ALLOWANCES	1 146 611	408 471	1 698 471	446 367	470 917	498 230
41	200080	GROUP LIFE ASSURANCE CONTRIB.	119 389	178 090	178 090	162 909	171 869	181 837
41	200090	HOUSING SUBSIDY	80 696	94 064	115 064	115 344	121 688	128 746
41	200110	MEDICAL AID : N M M A F	1 876 258	2 039 728	2 084 728	2 774 166	2 926 745	3 096 496
41	200130	UNIFORM ALLOWANCE		60 000	60 000	84 000	88 620	93 760
41	200140	PENSION: SUPERANNUATION	3 436 215	5 526 427	4 126 427	4 764 729	5 026 789	5 318 343
41	200160	INDUSTRIAL COUNCIL LEVIES	8 278	11 130	11 130	13 375	14 111	14 929
41	200180	TRAVELLING ALLOWANCES	1 935 325	2 668 974	2 168 974	2 975 266	3 138 906	3 320 962
41	200190	TELEPHONE ALLOWANCE	74 196	127 709	93 709	130 118	137 274	145 236
41	200200	UNEMPLOYMENT FUND CONTRIBUTION	175 947	228 776	192 776	228 117	240 663	254 622
41	200230	WORKMEN'S COMPENSATION	227 329	278 687	278 687	290 572	306 553	324 334
41	200240	SKILLS LEVY	295 868	274 569	409 569	284 622	300 276	317 692
			35 256 921	**40 918 072**	**43 879 072**	**43 040 102**	**45 407 308**	**48 040 931**
		Contribution						
41	220052	CONTRIBUTION TO PROVISION FINE	13 275 917	24 000 000	24 000 000	24 000 000	24 000 000	24 000 000
			13 275 917	**24 000 000**	**24 000 000**	**24 000 000**	**24 000 000**	**24 000 000**
		Repairs and Maintenance						
41	235010	BUILDING & FENCES-ADD.JOB NO.	27 722	158 190	162 190	170 300	178 814	188 292
41	235050	FURNITURE-OFFICE MACH.& EQUIP.	275	3 174	3 174	3 333	3 499	3 685
41	235060	GENERAL EQUIPMENT & SIGNS #	85 964	95 220	95 220	99 981	104 980	110 544
41	235090	PLANT & EQUIPMENT - ADD NUMBER	124 178	158 700	130 000	136 500	143 325	150 921
41	235110	RADIO REPAIRS	1 003	26 450	26 450	27 773	29 161	30 707
41	235230	VEHICLES AND PLANT	837 246	900 000	1 004 700	1 058 225	1 111 136	1 170 026
41	235320	ROAD MARKING	371 520	480 000	435 000	456 750	479 588	505 006
41	235330	KITCHEN WARE	750	1 058	1 058	1 111	1 166	1 228
41	235640	CCTV MAINTENANCE & REPAIRS	17 802	63 480	43 480	45 654	47 937	50 477
			1 466 462	**1 886 272**	**1 901 272**	**1 999 626**	**2 099 607**	**2 210 886**
		General Expenses						
41	250001	CONSULTANTS/OUTSOURCE		-	-		-	-
41	260070	LEASE-OFFICE MACHINES & EQUIP.	18 029	28 000	28 000	28 949	30 397	32 008
41	260100	PRINTING AND STATIONERY	54 392	53 000	93 000	96 153	100 960	106 311
41	260110	BOOK PURCHASES	10 253	30 000	30 000	31 017	32 568	34 294
41	260140	BATTERIES	6 375	24 334	19 334	19 989	20 989	22 101
41	260160	CONFERENCE & WORKSHOPS	275 591	50 000	20 000	20 678	21 712	22 863
41	260180	BURSARIES-STAFF	1 200	-	-	-	-	-
41	260200	CLEANSING MATERIALS	12 611	21 160	19 160	19 810	20 800	21 902
41	260270	COMMUNITY POLICE	100 876	150 000	140 000	144 746	151 983	160 038
41	260330	REFRESHMENTS	23 189	27 000	22 000	22 746	23 883	25 149
41	260520	FIRST AID EQUIPMENT	3 705	5 290	5 290	5 469	5 743	6 047
41	260570	INSURANCE GENERAL	133 434	200 151	200 151	219 686	230 670	242 896
41	260740	WATER AND SANITATION	13 946	26 568	19 430	20 946	21 993	23 159
41	260810	SUNDRY OILS AND FUELS	882 804	995 600	995 600	1 029 351	1 080 818	1 138 102
41	260840	SMALL TOOLS & WORKSHOP MATERIA	7 194	9 522	9 522	9 845	10 337	10 885
41	260860	SUNDRIES/BED RENTAL		-	-	-	-	-
41	260880	TRAINING COSTS OF STAFF	271 475	314 400	434 400	449 126	471 582	496 576
41	260900	TRAVELING & SUBSISTANCE	17 784	252 000	317 000	327 746	344 134	362 373
41	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
41	260950	HIRE OF PLANT & EQUIPMENT		2 116	2 116	2 188	2 297	2 419
41	260970	ELECTRICITY AND RATES	47 074	71 919	71 919	74 357	78 075	82 213
41	260990	PHOTOGRAPHIC MATERIAL		2 116	2 116	2 188	2 297	2 419
41	261040	SPCA POUND	74 851	80 000	75 500	78 059	81 962	86 306

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
41	261060	EXCESS ON INSURANCE		28 427	28 427	29 391	30 860	32 496
41	261100	PROTECTIVE CLOTHING	902 290	943 200	793 200	820 089	861 094	906 732
41	261110	TOW-IN FEES	(2 850)	7 935	7 935	8 204	8 614	9 071
41	261311	WARD CRIME SAFETY AWARENESS PROGRAMME		15 000	343 000	354 628	372 359	392 094
41	261312	VISIBLE POLICING & ANTI CRIME SAFETY A. PROG	11 869	25 000	97 785	101 100	106 155	111 782
41	261313	CRIME PREVENTION STRATEGY	17 171	15 000	286	295	310	327
41	261314	COMMUNITY ROAD SAFETY PROJECT	13 712	15 000	75 560	78 122	82 028	86 375
41	261315	SCHOOLS ROAD SAFETY PROJECT	11 159	15 000	33 369	34 500	36 225	38 145
41	261316	FESTIVE SEASON ROAD SAFETY PROJECT		15 000	10 000	10 339	10 856	11 431
41	261330	MEDICAL EXAMINATIONS		2 252	2 252	2 328	2 445	2 574
41	261370	PROCESSING OF FINES		-	-		-	-
41	261400	LEGISLATIVE REQUIREMENTS	8 311	50 000	50 000	51 695	54 280	57 157
41	261410	RADIO LICENCIES	8 260	37 030	37 030	38 285	40 200	42 330
41	261530	TRACKING FEES	35 049	32 245	31 513	32 581	34 210	36 024
41	261670	CALIBERATION OF EQUIPMENT	7 866	30 000	34 500	35 670	37 453	39 438
41	261671	AMMUNITION		40 000	35 000	36 187	37 996	40 010
			2 967 619	**3 614 265**	**4 084 396**	**4 236 463**	**4 448 286**	**4 684 045**
		Depreciation						
41	270001	DEPRECIATION	1 581 550	1 482 988	1 681 702	1 731 702	1 818 287	1 914 656
			1 581 550	**1 482 988**	**1 681 702**	**1 731 702**	**1 818 287**	**1 914 656**
		Capital Charges						
41	271000	INTEREST ON EXTERNAL LOANS	44 913	23 681	23 681	10 513	-	-
			44 913	**23 681**	**23 681**	**10 513**	**-**	**-**
		Recharges						
41	280040	RECHARGED SALARIES #	(82)	-	(309)	(327)	(347)	(369)
			(82)	**-**	**(309)**	**(327)**	**(347)**	**(369)**
			33 433 243	**40 311 090**	**43 955 625**	**40 715 342**	**41 412 241**	**42 198 514**
		Fire & Emergency						
		Income						
42	10200	POST & TEL RECOVERED		-	-		-	-
42	40030	FINES: FIRE PROT. & PREVENTION		(1 685)	(1 685)	(1 778)	(1 885)	(2 004)
42	45020	FLAMMABLE LIQUID LICENCES	(5 130)	(11 236)	(11 236)	(11 854)	(12 565)	(13 357)
42	60080	CALL OUT FEES	(26 757)	(70 000)	(70 000)	(74 200)	(78 652)	(83 607)
42	10210	RECOVERED COST		-	-	-	-	-
42	60270	TRAINING REFUND		(59 780)	(59 780)	(67 846)	(71 917)	(76 448)
			(31 887)	**(142 701)**	**(142 701)**	**(155 678)**	**(165 019)**	**(175 415)**
		Salaries and Allowances						
42	200000	SALARIES	8 404 015	8 959 101	9 389 101	11 642 941	12 283 303	12 995 734
42	200010	LEAVE BONUS SALARIED STAFF	680 880	718 338	718 338	964 995	1 018 070	1 077 118
42	200020	ACCUMULATED LEAVE PAY	195 062	275 842	275 842	454 110	479 086	506 873
42	200060	OVERTIME	6 909 115	6 599 748	6 725 748	3 961 744	4 179 640	4 422 059
42	200070	STANDBY ALLOWANCES	359 282	606 820	406 820	206 203	217 544	230 162
42	200080	GROUP LIFE ASSURANCE CONTRIB.	55 395	70 348	70 348	82 218	86 740	91 771
42	200090	HOUSING SUBSIDY	17 682	18 953	33 953	32 400	34 182	36 165
42	200110	MEDICAL AID : N M M A F	1 185 897	1 307 158	1 307 158	1 665 399	1 756 996	1 858 902
42	200130	UNIFORM ALLOWANCE			3 100	-	-	-
42	200140	PENSION: SUPERANNUATION	1 161 955	2 004 448	1 338 348	2 195 326	2 316 069	2 450 401
42	200160	INDUSTRIAL COUNCIL LEVIES	5 736	6 767	6 767	8 087	8 532	9 027
42	200180	TRAVELLING ALLOWANCES	135 538	408 630	208 630	271 486	286 418	303 030
42	200190	TELEPHONE ALLOWANCE	13 020	30 655	30 655	32 141	33 909	35 875
42	200200	UNEMPLOYMENT FUND CONTRIBUTION	114 346	110 453	122 453	125 670	132 582	140 272
42	200230	WORKMEN'S COMPENSATION	92 531	120 378	120 378	136 235	143 728	152 064
42	200240	SKILLS LEVY	174 140	119 562	199 562	135 692	143 155	151 458
			19 504 594	**21 357 200**	**20 957 200**	**21 914 647**	**23 119 953**	**24 460 910**
		Repairs and Maintenance						
42	235010	BUILDING & FENCES-ADD.JOB NO.	163 578	250 000	100 000	105 000	110 250	116 093
42	235030	REPLACEMENT OF HOSE	96 000	148 120	148 120	155 526	163 302	171 957
42	235040	FIRE EXTINGUISHERS & HYDRANTS#	114 370	84 640	84 640	88 872	93 316	98 261
42	235050	FURNITURE-OFFICE MACH.& EQUIP.	1 581	6 742	6 742	7 079	7 433	7 827
42	235060	GENERAL EQUIPMENT & SIGNS #	2 650	13 754	13 754	14 442	15 164	15 967
42	235090	PLANT & EQUIPMENT - ADD NUMBER	134 220	169 280	179 280	188 244	197 656	208 132
42	235110	RADIO REPAIRS	46 246	105 800	80 000	84 000	88 200	92 875
42	235210	TOOLS AND EQUIPMENT	129 051	137 540	137 540	144 417	151 638	159 675
42	235230	VEHICLES AND PLANT	661 504	793 500	867 000	1 213 250	1 273 913	1 341 430
42	235240	OCC. SAFETY REQ.		10 580	10 580	11 109	11 664	12 283
42	235330	KITCHEN WARE		1 058	1 058	1 111	1 166	1 228
			1 349 200	**1 721 014**	**1 628 714**	**2 013 049**	**2 113 702**	**2 225 728**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
		General Expenses						
42	260070	LEASE OF OFFICE MACHINERY	41 411	82 000	52 000	53 763	56 451	59 443
42	260100	PRINTING AND STATIONERY	37 955	42 400	83 400	86 227	90 539	95 337
42	260110	BOOK PURCHASES	17 700	24 000	19 000	19 644	20 626	21 719
42	260140	BATTERIES	6 223	7 406	7 406	7 657	8 040	8 466
42	260160	CONFERENCE & WORKSHOPS	36 580	36 000	10 000	10 339	10 856	11 431
42	260200	CLEANSING MATERIALS	63 642	68 770	63 770	65 932	69 228	72 897
42	260240	FAX AND COPIER RENTAL		5 618	5 618	5 808	6 099	6 422
42	260330	REFRESHMENTS	24 176	31 500	21 500	22 229	23 340	24 577
42	260400	LAUNDRY		3 174	3 174	3 282	3 446	3 628
42	260430	EMERGENCY SUPPLIES		17 986	17 986	18 596	19 526	20 560
42	260490	TEST & HIRE OF CYLINDERS	60 702	47 610	47 610	49 224	51 685	54 424
42	260500	CYLINDER REFILL	17 393	21 160	21 160	21 877	22 971	24 189
42	260520	FIRST AID EQUIPMENT	46 831	63 480	53 480	55 293	58 058	61 135
42	260570	INSURANCE GENERAL	85 396	128 094	128 094	140 596	147 625	155 450
42	260740	WATER AND SANITATION	30 763	65 190	32 944	35 514	37 289	39 266
42	260810	SUNDRY OILS AND FUELS	594 365	645 592	645 592	667 477	700 851	737 996
42	260840	SMALL TOOLS & WORKSHOP MATERIA	7 589	8 989	8 989	9 293	9 758	10 275
42	260880	TRAINING COSTS OF STAFF	259 588	275 080	55 080	56 947	59 795	62 964
42	260900	TRAVELING & SUBSISTANCE	129 554	175 500	65 500	67 720	71 106	74 875
42	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
42	260930	TRANSPORT & PLANT		5 946	5 946	6 148	6 455	6 797
42	260950	HIRE OF PLANT & EQUIPMENT		31 740	31 740	32 816	34 457	36 283
42	260970	ELECTRICITY AND RATES	102 862	124 274	124 274	128 487	134 912	142 062
42	260990	PHOTOGRAPHIC MATERIAL		4 232	4 232	4 375	4 594	4 838
42	261060	EXCESS ON INSURANCE		59 697	29 697	30 703	32 239	33 947
42	261100	PROTECTIVE CLOTHING	690 485	800 000	680 000	703 052	738 205	777 329
42	261317	SCHOOL FIRE SAFETY AWARENESS PROGRAM	6 900	15 000	15 000	15 509	16 284	17 147
42	261318	EMERGENCY NO. AWARENESS PROGRAM	2 100	15 000	15 000	15 509	16 284	17 147
42	261319	FIRE SAFETY AWARENESS PROGRAM	2 482	15 000	15 000	15 509	16 284	17 147
42	261530	TRACKING FEES	17 843	15 422	15 072	15 583	16 362	17 229
42	261650	FIRST AID TRAUMA BAGS & BOXES	17 700	25 392	25 392	26 253	27 565	29 026
42	261672	BEDDING/LINEN		10 580	10 580	10 939	11 486	12 094
42	261689	FIRE FIGHTING FOAM	28 967	60 000	60 000	62 034	65 136	68 588
42	261690	STANDBY MEALS	31 250	35 000	35 000	36 187	37 996	40 010
			2 360 455	**2 966 831**	**2 409 235**	**2 500 521**	**2 625 547**	**2 764 701**
		Depreciation						
42	270001	DEPRECIATION	917 872	1 454 030	944 787	994 787	1 044 526	1 099 886
			917 872	**1 454 030**	**944 787**	**994 787**	**1 044 526**	**1 099 886**
		Capital Charges						
42	271000	INTEREST ON EXTERNAL LOANS	38 482	-	-		-	-
			38 482	**-**	**-**	**-**	**-**	**-**
		Recharges						
			-	**-**			**-**	**-**
			24 138 716	**27 356 373**	**25 797 235**	**27 267 326**	**28 738 709**	**30 375 810**
		Disaster Management						
		Income						
44	55095	EQUITABLE SHARE	(850 000)	(935 000)	(1 435 000)	(1 571 950)	(1 666 267)	(1 771 242)
			(850 000)	**(935 000)**	**(1 435 000)**	**(1 571 950)**	**(1 666 267)**	**(1 771 242)**
		Repairs and Maintenance						
44	235050	FURNITURE-OFFICE MACH.& EQUIP.		-			-	-
44	235110	RADIO REPAIRS		-			-	-
44	235230	VEHICLES AND PLANT	21 521	15 870	32 370	33 989	35 688	37 579
			110 771	**15 870**	**32 370**	**33 989**	**35 688**	**37 579**
		General Expenses						
44	260100	PRINTING AND STATIONERY		12 000	11 700	12 097	12 701	13 375
44	260160	CONFERENCE & WORKSHOPS	20 310	18 000	18 000	18 610	19 541	20 576
44	260380	INDIGENT SUPPORT	690 729	935 000	1 490 000	1 571 950	1 666 267	1 771 242
44	260810	SUNDRY OILS AND FUELS	11 680	12 696	17 996	18 606	19 536	20 572
44	261673	DISASTER MANAGEMENT PLAN	9 485	-	425 000		-	-
			732 204	**977 696**	**1 962 696**	**1 621 263**	**1 718 046**	**1 825 765**
		Depreciation						
44	270001	DEPRECIATION	11 094	11 647	16 600	66 600	69 930	73 636
			11 094	**11 647**	**16 600**	**66 600**	**69 930**	**73 636**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
			4 068	70 213	576 666	149 901	157 396	165 738
		Marine Safety						
		Income						
45	45060	PERMITS BEACH	(45 389)	(47 610)	(47 610)	(50 229)	(53 242)	(56 597)
45	60270	TRAINING REFUND		(31 918)	(31 918)	(33 149)	(35 138)	(37 352)
			(45 389)	(79 528)	(79 528)	(83 378)	(88 380)	(93 948)
		Salaries and Allowances						
45	200000	SALARIES	5 268 014	5 456 846	5 156 846	5 905 240	6 230 028	6 591 370
45	200010	LEAVE BONUS SALARIED STAFF	92 664	355 726	355 726	424 240	447 573	473 532
45	200020	ACCUMULATED LEAVE PAY	79 459	191 959	191 959	247 764	261 391	276 552
45	200060	OVERTIME	3 504 346	3 621 521	3 121 521	1 944 565	2 051 516	2 170 504
45	200080	GROUP LIFE ASSURANCE CONTRIB.	4 489	43 636	43 636	38 020	40 111	42 438
45	200090	HOUSING SUBSIDY	8 382	9 476	14 476	11 664	12 306	13 019
45	200110	MEDICAL AID : N M M A F	126 004	148 213	488 213	707 111	746 002	789 270
45	200140	PENSION: SUPERANNUATION	362 841	1 188 917	938 917	1 135 130	1 197 562	1 267 021
45	200160	INDUSTRIAL COUNCIL LEVIES	3 092	4 185	4 185	4 873	5 141	5 439
45	200180	TRAVELLING ALLOWANCES		-	50 000	-	-	-
45	200190	TELEPHONE ALLOWANCE	5 557	8 141	8 141	15 552	16 407	17 359
45	200200	UNEMPLOYMENT FUND CONTRIBUTION	76 660	54 371	79 371	60 898	64 247	67 974
45	200230	WORKMEN'S COMPENSATION	55 443	63 837	63 837	66 299	69 945	74 002
45	200240	SKILLS LEVY	89 295	63 838	93 838	66 299	69 945	74 002
			9 678 478	11 210 666	10 610 666	10 627 655	11 212 176	11 862 482
		Repairs and Maintenance						
45	235010	BUILDING & FENCES-ADD JOB NO.	46 058	40 000	20 000	21 000	22 050	23 219
45	235060	GENERAL EQUIPMENT & SIGNS #	172 157	150 000	180 000	189 000	198 450	208 968
45	235090	PLANT & EQUIPMENT - ADD NUMBER		2 645	-	-	-	-
45	235110	RADIO REPAIRS	10 397	12 696	10 696	11 231	11 792	12 417
45	235210	TOOLS AND EQUIPMENT	16 948	21 160	21 160	22 218	23 329	24 565
45	235230	VEHICLES AND PLANT	146 134	150 000	200 000	215 170	225 929	237 903
45	235260	PUBLIC TOILETS	1 975	42 000	32 000	33 600	35 280	37 150
			393 669	418 501	463 856	492 219	516 830	544 222
		General Expenses						
45	260100	PRINTING AND STATIONERY	1 606	4 000	4 000	4 136	4 342	4 573
45	260330	REFRESHMENTS	5 758	12 600	12 600	13 027	13 678	14 403
45	260430	EMERGENCY SUPPLIES	37 389	35 000	65 000	67 204	70 564	74 304
45	260490	TEST & HIRE OF CYLINDERS		21 160	16 160	16 708	17 543	18 473
45	260500	CYLINDER REFILL	1 770	7 406	7 406	7 657	8 040	8 466
45	260570	INSURANCE GENERAL	17 829	26 743	26 743	29 353	30 821	32 454
45	260730	PUBLICITY			65 000		-	-
45	260810	SUNDRY OILS AND FUELS	178 615	207 580	207 580	214 617	225 347	237 291
45	260835	SHARK CONTROL EXPENDITURE	3 138 213	3 450 000	3 385 000	3 499 752	3 674 739	3 869 500
45	261100	PROTECTIVE CLOTHING	273 923	306 820	306 820	317 221	333 082	350 736
45	261530	TRACKING FEES		11 216	36 216	37 443	39 316	41 399
			3 655 102	4 082 525	4 132 524	4 207 117	4 417 473	4 651 599
		Depreciation						
45	270001	DEPRECIATION	43 978	378 694	233 119	283 119	298 690	314 521
			43 978	378 694	233 119	283 119	298 690	314 521
			13 725 839	16 010 857	15 360 637	15 526 732	16 356 789	17 278 875
		Testing						
		Income						
46	10200	POST & TEL RECOVERED		-	-		-	-
46	45110	FEES TESTING	(4 749 263)	(6 148 000)	(6 148 000)	(6 486 140)	(6 875 308)	(7 308 453)
46	60270	TRAINING REFUND		(25 504)	(25 504)	(26 546)	(28 139)	(29 912)
			(4 749 263)	(6 173 504)	(6 173 504)	(6 512 686)	(6 903 447)	(7 338 364)
		Salaries And Wages						
46	200000	SALARIES	3 139 333	3 826 984	3 426 984	4 351 660	4 591 001	4 843 506
46	200010	LEAVE BONUS SALARIED STAFF	247 665	290 506	290 506	326 190	344 130	363 058
46	200020	ACCUMULATED LEAVE PAY	95 421	221 348	221 348	212 241	223 914	236 230
46	200060	OVERTIME	424 318	426 579	476 579	368 336	388 594	409 967
46	200080	GROUP LIFE ASSURANCE CONTRIB.	26 654	38 075	27 575	39 802	41 991	44 301
46	200090	HOUSING SUBSIDY	19 974	28 429	33 429	44 064	46 488	49 044
46	200110	MEDICAL AID : N M M A F	263 603	283 834	248 834	458 434	483 648	510 249
46	200140	PENSION: SUPERANNUATION	581 783	1 122 583	814 083	956 723	1 009 343	1 064 857
46	200160	INDUSTRIAL COUNCIL LEVIES	1 681	2 404	2 404	3 007	3 172	3 347

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
46	200180	TRAVELLING ALLOWANCES	267 886	258 025	273 025	392 986	414 600	437 403
46	200190	TELEPHONE ALLOWANCE	11 920	24 804	14 804	15 552	16 407	17 310
46	200200	UNEMPLOYMENT FUND CONTRIBUTION	30 811	44 181	31 181	43 264	45 644	48 154
46	200230	WORKMEN'S COMPENSATION	39 079	51 524	51 524	53 699	56 652	59 768
46	200240	SKILLS LEVY	42 113	51 009	49 509	52 913	55 823	58 893
			5 192 242	**6 670 285**	**5 961 785**	**7 318 871**	**7 721 409**	**8 146 066**
		Repairs and Maintenance						
46	235010	BUILDING & FENCES-ADD JOB NO.	33 461	40 000	70 000	73 500	77 175	81 265
46	235040	FIRE EXTINGUISHERS & HYDRANTS#		10 000	10 000	10 500	11 025	11 609
46	235050	FURNITURE-OFFICE MACH.& EQUIP.	1 230	4 000	4 000	4 200	4 410	4 644
46	235060	GENERAL EQUIPMENT & SIGNS #		12 696	12 696	13 331	13 997	14 739
46	235090	PLANT & EQUIPMENT - ADD NUMBER	12 802	13 742	13 742	14 429	15 150	15 953
46	235110	RADIO REPAIRS		529	529	555	583	614
46	235210	TOOLS AND EQUIPMENT	911	15 290	5 290	5 555	5 832	6 141
46	235320	ROAD MARKING		15 000	5 000	5 250	5 513	5 805
46	235330	KITCHEN WARE		1 058	1 058	1 111	1 166	1 228
			48 403	**112 315**	**122 315**	**128 430**	**134 852**	**141 999**
		General Expenses						
46	250001	CONSULTANTS/OUTSOURCE		-	-		-	-
46	260070	LEASE-OFFICE MACHINES & EQUIP.	16 318	66 000	66 000	68 237	71 649	75 447
46	260100	PRINTING AND STATIONERY	89 814	90 100	90 100	93 154	97 812	102 996
46	260110	BOOK PURCHASES		2 000	2 000	2 068	2 171	2 286
46	260140	BATTERIES		6 058	6 058	6 263	6 577	6 925
46	260190	SOFTWARE SUPPORT/LICENCES	1 820	10 580	10 580	10 939	11 486	12 094
46	260200	CLEANSING MATERIALS	33 581	35 972	35 972	37 191	39 051	41 121
46	260330	REFRESHMENTS	5 520	13 500	13 500	13 958	14 656	15 432
46	260400	LAUNDRY		2 645	2 645	2 735	2 871	3 024
46	260520	FIRST AID EQUIPMENT		2 116	2 116	2 188	2 297	2 419
46	260570	INSURANCE GENERAL	6 912	10 369	10 369	11 381	11 950	12 583
46	260730	PUBLICITY		529	529	547	574	605
46	260740	WATER AND SANITATION	20 130	53 136	40 421	43 573	45 752	48 177
46	260810	SUNDRY OILS AND FUELS	3 150	10 580	10 580	10 939	11 486	12 094
46	260840	SMALL TOOLS & WORKSHOP MATERIA	88	26 160	26 160	27 047	28 399	29 904
46	260880	TRAINING COSTS OF STAFF	26 183	95 220	60 220	62 261	65 375	68 839
46	260900	TRAVELING & SUBSISTANCE	206 217	330 300	285 300	294 972	309 720	326 135
46	260920	TELEPHONE CALLS/RENTALS		-	-		-	-
46	260930	TRANSPORT & PLANT		-	-		-	-
46	260970	ELECTRICITY AND RATES	80 182	131 884	131 884	136 355	143 173	150 761
46	261060	EXCESS ON INSURANCE		22 386	22 386	23 145	24 302	25 590
46	261100	PROTECTIVE CLOTHING	6 165	21 160	21 160	21 877	22 971	24 189
46	261410	RADIO LICENCIES		-	-		-	-
			496 080	**930 695**	**837 980**	**868 830**	**912 272**	**960 622**
		Depreciation						
46	270001	DEPRECIATION	535 223	339 913	589 336	639 336	671 303	706 882
			535 223	**339 913**	**589 336**	**639 336**	**671 303**	**706 882**
		Capital Charges						
46	271000	INTEREST ON EXTERNAL LOANS	490 678	161 814	206 814	169 460	130 610	87 410
			490 678	**161 814**	**206 814**	**169 460**	**130 610**	**87 410**
			2 013 364	**2 041 518**	**1 544 725**	**2 612 242**	**2 666 998**	**2 704 636**
		Vehicle Licensing						
		Income						
47	10200	POST & TEL RECOVERED		-	-		-	-
47	45080	FEES-LICENSING	(3 785 465)	(3 558 314)	(3 558 314)	(3 807 396)	(4 035 840)	(4 290 098)
47	60270	TRAINING REFUND		(11 100)	(11 100)	(12 494)	(13 244)	(14 078)
			(3 785 465)	**(3 569 414)**	**(3 569 414)**	**(3 819 890)**	**(4 049 083)**	**(4 304 176)**
		Salaries and Allowances						
47	200000	SALARIES	1 846 203	1 914 487	2 274 487	2 170 082	2 289 437	2 415 356
47	200010	LEAVE BONUS SALARIED STAFF	152 594	148 082	148 082	158 572	167 293	176 495
47	200020	ACCUMULATED LEAVE PAY	76 780	113 303	113 303	127 238	134 236	141 619
47	200060	OVERTIME	77 462	72 095	107 095	69 025	72 821	76 827
47	200080	GROUP LIFE ASSURANCE CONTRIB.	12 421	18 312	18 312	17 322	18 275	19 280
47	200090	HOUSING SUBSIDY	19 470	25 885	30 885	29 808	31 447	33 177
47	200110	MEDICAL AID : N M M A F	263 419	315 927	300 927	378 341	399 150	421 103
47	200140	PENSION: SUPERANNUATION	415 467	480 933	385 933	427 906	451 441	476 270
47	200160	INDUSTRIAL COUNCIL LEVIES	895	1 068	1 068	1 452	1 532	1 616
47	200180	TRAVELLING ALLOWANCES	22 481	-	12 000	-	-	-
47	200200	UNEMPLOYMENT FUND CONTRIBUTION	18 135	20 094	20 094	21 758	22 955	24 217

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
47	200230	WORKMEN'S COMPENSATION	19 734	22 201	22 201	24 988	26 362	27 812
47	200240	SKILLS LEVY	23 364	22 201	28 701	24 988	26 362	27 812
			2 948 425	**3 154 588**	**3 463 088**	**3 451 480**	**3 641 311**	**3 841 584**
		Repairs and Maintenance						
47	235010	BUILDING & FENCES-ADD.JOB NO.	30 396	10 000	10 000	10 500	11 025	11 609
47	235050	FURNITURE-OFFICE MACH.& EQUIP.	1 071	2 116	2 116	2 222	2 333	2 457
47	235060	GENERAL EQUIPMENT & SIGNS #		1 058	1 058	1 111	1 166	1 228
47	235330	KITCHEN WARE	165	1 058	1 058	1 111	1 166	1 228
			31 632	**14 232**	**14 232**	**14 944**	**15 691**	**16 522**
		General Expenses						
47	260070	LEASE-OFFICE MACHINES & EQUIP.		56 000	56 000	57 898	60 793	64 015
47	260100	PRINTING AND STATIONERY	14 248	8 200	10 200	10 546	11 073	11 660
47	260140	BATTERIES	393	1 058	1 058	1 094	1 149	1 209
47	260190	SOFTWARE SUPPORT/LICENCES		4 232	4 232	4 375	4 594	4 838
47	260200	CLEANSING MATERIALS	11 130	26 450	16 450	17 008	17 858	18 805
47	260330	REFRESHMENTS	4 316	9 000	9 000	9 305	9 770	10 288
47	260400	LAUNDRY		1 058	1 058	1 094	1 149	1 209
47	260520	FIRST AID EQUIPMENT		2 645	2 645	2 735	2 871	3 024
47	260840	SMALL TOOLS & WORKSHOP MATERIA		-	-		-	-
47	260900	TRAVELLING & SUBSISTENCE	300	4 500	19 500	20 161	21 169	22 291
47	260920	TELEPHONE CALLS/RENTALS		-	-		-	-
47	260970	ELECTRICITY AND RATES	105 917	131 884	131 884	136 355	143 173	150 761
47	261100	PROTECTIVE CLOTHING		5 290	5 290	5 469	5 743	6 047
			136 304	**250 317**	**257 317**	**266 040**	**279 342**	**294 148**
		Depreciation						
47	270001	DEPRECIATION	59 259	87 253	83 997	133 997	140 697	148 154
			59 259	**87 253**	**83 997**	**133 997**	**140 697**	**148 154**
		Capital Charges						
			-	-			-	-
			(609 845)	**(63 024)**	**249 221**	**46 571**	**27 958**	**(3 768)**
		Bush Clearing And Pest Control						
		Income						
				-			-	-
				-			-	-
		Cemetry						
		Income						
56	10200	POST & TEL RECOVERED		-	-		-	-
56	55095	EQUITABLE SHARE	(864 226)	(914 351)	(414 351)	(437 140)	(463 369)	(492 561)
56	60070	BURIAL FEES	(450 772)	(593 600)	(593 600)	(641 088)	(679 553)	(722 365)
56	60270	TRAINING REFUND		(9 410)	(9 410)	(10 154)	(10 763)	(11 441)
			(1 314 998)	**(1 517 361)**	**(1 017 361)**	**(1 088 382)**	**(1 153 685)**	**(1 226 368)**
		Salaries and Allowances						
56	200000	SALARIES	1 273 259	1 375 804	1 375 804	1 766 323	1 863 471	1 971 552
56	200010	LEAVE BONUS SALARIED STAFF	111 314	104 172	104 172	131 899	139 153	147 224
56	200020	ACCUMULATED LEAVE PAY	35 937	50 516	50 516	115 513	121 866	128 934
56	200060	OVERTIME	454 306	450 915	422 915	240 674	253 911	268 638
56	200070	STANDBY ALLOWANCES	47 587	40 732	45 732	47 680	50 302	53 220
56	200080	GROUP LIFE ASSURANCE CONTRIB.	8 299	14 169	14 169	14 788	15 601	16 506
56	200110	MEDICAL AID : N M M A F	98 359	77 172	87 172	118 662	125 188	132 449
56	200140	PENSION: SUPERANNUATION	266 884	393 597	334 597	362 700	382 649	404 842
56	200160	INDUSTRIAL COUNCIL LEVIES	1 139	1 514	1 514	2 074	2 188	2 315
56	200190	TELEPHONE ALLOWANCE	4 661	7 250	7 250	4 925	5 196	5 497
56	200200	UNEMPLOYMENT FUND CONTRIBUTION	18 296	18 088	21 088	20 307	21 424	22 666
56	200230	WORKMEN'S COMPENSATION	15 159	18 088	18 088	20 307	21 424	22 666
56	200240	SKILLS LEVY	19 520	18 090	28 090	20 307	21 424	22 666
			2 354 720	**2 570 107**	**2 511 107**	**2 866 159**	**3 023 798**	**3 199 178**
		Repairs and Maintenance						
56	235010	BUILDING & FENCES-ADD.JOB NO.	123 702	50 000	80 000	84 000	88 200	92 875
56	235210	TOOLS AND EQUIPMENT	2 847	4 232	4 232	4 444	4 666	4 913
56	235230	VEHICLES AND PLANT	23 785	76 558	76 558	80 386	84 405	88 879
56	235340	GRASS CUTTING		-			-	-
			150 333	**130 790**	**160 790**	**168 829**	**177 271**	**186 668**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
		General Expenses						
56	250001	CONSULTANTS/OUTSOURCE		200 000	700 000	723 730	759 917	800 192
56	260070	LEASE-OFFICE MACHINES & EQUIP.		-	-	-	-	-
56	260200	CLEANSING MATERIALS	12 206	15 870	15 870	16 408	17 228	18 141
56	260380	INDIGENT SUPPORT	162 615	914 351	414 351	437 140	463 369	492 561
56	260390	GRAVE DIGGING	59 874	89 718	89 718	92 760	97 398	102 560
56	260740	WATER AND SANITATION	117 086	98 400	70 456	75 951	79 749	83 976
56	260810	SUNDRY OILS AND FUELS	106 708	182 822	182 822	189 020	198 471	208 990
56	260880	TRAINING COSTS OF STAFF	15 377	21 160	21 160	21 877	22 971	24 189
56	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
56	260970	ELECTRICITY AND RATES	6 879	11 893	11 893	12 296	12 911	13 595
56	261100	PROTECTIVE CLOTHING	47 866	56 074	56 074	57 975	60 874	64 100
56	261160	CREMATORIUM DIESEL	458 352	550 000	510 000	527 289	553 653	582 997
56	261290	PAUPER BURIALS	59 338	111 090	111 090	114 856	120 599	126 990
56	261530	TRACKING FEES	2 549	2 804	2 740	2 833	2 975	3 132
56	261560	CEMETERY & CREMATORIUM PLAN		-	-		-	-
56	261804	MACROBURN CREMATOR CASING		-	-		-	-
			1 048 849	**2 254 183**	**2 186 175**	**2 272 136**	**2 390 114**	**2 521 424**
		Depreciation						
56	270001	DEPRECIATION	177 241	396 732	561 622	611 622	642 203	676 240
			177 241	**396 732**	**561 622**	**611 622**	**642 203**	**676 240**
		Capital Charges						
56	271000	INTEREST ON EXTERNAL LOANS	27 474	20 139	20 139	11 797	2 475	-
			27 474	**20 139**	**20 139**	**11 797**	**2 475**	-
			2 443 618	**3 854 589**	**4 422 471**	**4 842 162**	**5 082 176**	**5 357 141**
		Kwadukuza Clinic						
		Income		-			-	-
		Salaries And Allowances		-			-	-
		Repairs And Maintenance		-			-	-
		General Expenses		-			-	-
		Depreciation		-			-	-
				-			-	-
		Ballito Clinic						
		Income		-			-	-
		Salaries And Allowances		-			-	-
		Repairs And Maintenance		-			-	-
		General Expenses		-			-	-
		Depreciation		-			-	-
				-			-	-
		Shakaskraal Clinic						
		Income		-			-	-
		Salaries And Allowances						

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
				-			-	-
		Repairs And Maintenance						
				-			-	-
		General Expenses						
				-			-	-
		Depreciation						
				-			-	-
				-			-	-
		Nandi Clinic						
		Income						
				-			-	-
		Salaries And Allowances						
				-			-	-
		Repairs And Maintenance						
				-			-	-
		General Expenses						
				-			-	-
		Depreciation						
				-			-	-
				-			-	-
		Glenhills Clinic						
		Income						
				-			-	-
		Salaries And Allowances						
				-			-	-
		Repairs And Maintenance						
				-			-	-
		General Expenses						
				-			-	-
		Depreciation						
				-			-	-
				-			-	-
		Executive Management						
		Income						
65	10200	POST & TEL RECOVERED		-			-	-
65	60270	TRAINING REFUND		(24 698)	(24 698)	(23 916)	(25 351)	(26 948)
			-	(24 698)	(24 698)	(23 916)	(25 351)	(26 948)
		Salaries and Allowances			-			
65	200000	SALARIES	3 103 683	3 495 876	2 295 876	3 895 314	4 109 556	4 347 911
65	200010	LEAVE BONUS SALARIED STAFF	232 463	265 936	265 936	302 895	319 554	338 088
65	200020	ACCUMULATED LEAVE PAY	50 428	119 784	119 784	139 301	146 963	155 486
65	200060	OVERTIME	235 583	236 945	356 945	160 113	168 919	178 717
65	200080	GROUP LIFE ASSURANCE CONTRIB.	4 782	21 866	21 866	19 345	20 409	21 593
65	200090	HOUSING SUBSIDY	7 836	6 932	11 932	9 072	9 571	10 126
65	200110	MEDICAL AID : N M M A F	111 913	116 986	171 986	258 928	273 169	289 013
65	200140	PENSION: SUPERANNUATION	325 581	725 718	425 718	585 056	617 234	653 034
65	200160	INDUSTRIAL COUNCIL LEVIES	637	978	978	1 137	1 200	1 269
65	200180	TRAVELLING ALLOWANCES	403 700	522 651	342 651	483 529	510 123	539 710
65	200190	TELEPHONE ALLOWANCE	27 628	29 820	29 820	42 360	44 690	47 282
65	200200	UNEMPLOYMENT FUND CONTRIBUTION	13 975	20 329	20 329	20 109	21 215	22 445
65	200230	WORKMEN'S COMPENSATION	34 917	50 441	50 441	48 798	51 482	54 468
65	200240	SKILLS LEVY	39 775	49 394	49 394	47 831	50 462	53 388
			4 592 901	5 663 656	4 163 656	6 013 788	6 344 546	6 712 530
		Repairs and Maintenance						

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
65	235050	FURNITURE-OFFICE MACH.& EQUIP.	3 817	7 406	-		-	-
65	235210	TOOLS AND EQUIPMENT		529	529	555	583	614
			3 817	**7 935**	**529**	**555**	**583**	**614**
		General Expenses						
65	260070	LEASE-OFFICE MACHINES & EQUIP.	50 319	109 000	109 000	112 695	118 330	124 601
65	260100	PRINTING AND STATIONERY	39 360	42 400	57 400	59 346	62 313	65 616
65	260160	CONFERENCE & WORKSHOPS	3 740	22 500	15 500	16 025	16 827	17 719
65	260200	CLEANSING MATERIALS	2 855	6 348	6 348	6 563	6 891	7 257
65	260240	FAX & COPIER RENTAL		18 875	8 875	9 176	9 634	10 145
65	260310	MARKETING		-	-	-	-	-
65	260330	REFRESHMENTS	21 955	31 500	26 500	27 398	28 768	30 293
65	260570	INSURANCE GENERAL	10 415	15 623	15 623	17 148	18 005	18 959
65	260880	TRAINING COSTS OF STAFF			25 000		-	-
65	260740	WATER AND SANITATION		-	-		-	-
65	260900	TRAVELING & SUBSISTANCE	82 346	81 000	81 000	83 746	87 933	92 594
65	260915	ELECTION SUPPORT COSTS		-	-		-	-
65	260920	TELEPHONE CALLS/RENTALS		-	-		-	-
65	261120	INSTITUTE & MEMBERSHIP FEES		2 645	2 645	2 735	2 871	3 024
65	261677	HIV/AIDS PROGRAMMES		-	-		-	-
			210 990	**329 890**	**347 890**	**334 832**	**351 573**	**370 207**
		Capital Charges						
				-			-	-
		Depreciation						
				-			-	-
			4 807 709	**5 976 784**	**4 487 378**	**6 325 259**	**6 671 352**	**7 056 403**
		Darnall Clinic						
		Income						
				-			-	-
		Salaries And Allowances						
				-			-	-
		Repairs And Maintenance						
				-			-	-
		General Expenses						
				-			-	-
		Depreciation						
				-			-	-
				-			-	-
		Parks and Gardens						
		Income						
70	10030	FEES - BUSH CLEARING		(5 300)	(5 300)	(5 618)	(5 955)	(6 330)
70	10200	POST & TEL RECOVERED		-	-	-	-	-
70	55095	EQUITABLE SHARE	(11 263 392)	(11 616 669)	(11 616 669)	(12 255 586)	(12 990 921)	(13 809 349)
70	60270	TRAINING REFUND		(50 294)	(50 294)	(47 499)	(50 349)	(53 521)
			(11 263 392)	**(11 672 263)**	**(11 672 263)**	**(12 308 703)**	**(13 047 225)**	**(13 869 200)**
		Salaries and Allowances						
70	200000	SALARIES	6 945 359	7 835 332	7 835 332	8 255 747	8 709 813	9 214 982
70	200010	LEAVE BONUS SALARIED STAFF	577 087	580 911	580 911	640 818	676 063	715 275
70	200020	ACCUMULATED LEAVE PAY	239 167	368 414	368 414	580 074	611 978	647 473
70	200060	OVERTIME	1 388 208	1 463 495	1 463 495	914 064	964 338	1 020 269
70	200080	GROUP LIFE ASSURANCE CONTRIB.	36 773	74 867	54 867	68 318	72 075	76 256
70	200090	HOUSING SUBSIDY	9 006	13 865	23 865	18 144	19 142	20 252
70	200110	MEDICAL AID : N M M A F	545 385	614 045	614 045	860 013	907 314	959 938
70	200140	PENSION: SUPERANNUATION	1 394 459	2 088 662	1 588 662	1 697 354	1 790 708	1 894 570
70	200160	INDUSTRIAL COUNCIL LEVIES	5 892	8 103	8 103	7 776	8 204	8 679
70	200180	TRAVELLING ALLOWANCES	102 599	108 756	108 756	110 601	116 684	123 452
70	200190	TELEPHONE ALLOWANCE	12 575	16 790	16 790	17 107	18 048	19 095
70	200200	UNEMPLOYMENT FUND CONTRIBUTION	85 988	96 422	96 422	88 984	93 878	99 323
70	200230	WORKMEN'S COMPENSATION	79 178	100 805	100 805	95 220	100 457	106 284
70	200240	SKILLS LEVY	92 477	100 587	110 587	94 999	100 224	106 037
70	200260	TOOL ALLOWANCE	3 000	3 180	3 180	3 402	3 589	3 797

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
			11 517 154	13 474 233	12 974 233	13 452 621	14 192 515	15 015 681
		Contribution						
70	220060	ALIEN VEGETATION		-			-	-
			-	-			-	-
		Repairs and Maintenance						
70	235010	BUILDING & FENCES-ADD.JOB NO.	257 021	264 500	184 500	193 725	203 411	214 192
70	235080	PARKS MAINTENANCE *	7 754 534	10 000 000	9 500 000	9 975 000	10 473 750	11 028 859
70	235210	TOOLS AND EQUIPMENT	15 160	37 030	37 030	38 882	40 826	42 969
70	235220	GARDENS : PUBLIC	10 190	1 216 700	1 216 700	1 277 535	1 341 412	1 412 507
70	235230	VEHICLES AND PLANT	686 307	634 800	634 800	666 540	699 867	736 960
70	235240	OCC SAFETY REQ.		37 030	37 030	38 882	40 826	42 989
70	235260	PUBLIC TOILETS	787 872	973 360	700 000	735 000	771 750	812 653
70	235340	GRASS CUTTING	9 333 062	10 876 240	10 806 240	11 346 552	11 913 880	12 545 315
70	235350	MOWERS & CUTTERS - ADD NUMBER	43 858	55 016	55 016	57 767	60 655	63 870
			18 888 003	24 094 676	23 171 316	24 329 882	25 546 376	26 900 334
		General Expenses						
70	250001	CONSULTANTS/OUTSOURCE	4 956 077	5 523 450	4 123 450	4 202 620	4 412 751	4 646 627
70	260070	LEASE-OFFICE MACHINES & EQUIP.	894	12 000	12 000	12 407	13 027	13 718
70	260160	CONFERENCE & WORKSHOPS	11 447	36 000	36 000	37 220	39 081	41 153
70	260380	INDIGENT SUPPORT	11 003 637	11 616 669	11 616 669	12 255 586	12 990 921	13 809 349
70	260480	PLOT CLEARING EXPENSES	209 489	200 000	200 000	206 780	217 119	228 626
70	260481	HERBICIDE CONTROL	203 844	250 000	200 000	206 780	217 119	228 626
70	260560	SUBSCRIPTIONS		2 116	2 116	2 188	2 297	2 419
70	260570	INSURANCE GENERAL	19 603	29 404	29 404	32 274	33 888	35 684
70	260700	PLANTS & SEEDS	98 131	150 000	150 000	155 085	162 839	171 470
70	260740	WATER AND SANITATION	135 756	184 260	168 237	181 359	190 427	200 520
70	260810	SUNDRY OILS AND FUELS	722 991	764 934	864 934	894 255	938 968	988 733
70	260820	CHEMICALS OF FERTILIZER	23 056	63 480	30 000	31 017	32 568	34 294
70	260880	TRAINING COSTS OF STAFF	54 648	58 190	58 190	60 163	63 171	66 519
70	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
70	260970	ELECTRICITY AND RATES	293 600	398 451	398 451	411 958	432 556	455 482
70	261000	STORES AND MATERIALS	227 470	250 000	250 000	258 475	271 399	285 783
70	261100	PROTECTIVE CLOTHING	109 831	126 960	236 960	244 993	257 243	270 876
70	261120	INSTITUTE & MEMBERSHIP FEES	1 579	2 645	2 645	2 735	2 871	3 024
70	261530	TRACKING FEES	25 490	22 432	21 922	22 665	23 798	25 060
70	261565	NURSERY		-	-		-	-
70	261567	ALIEN VEGETATION CLEARING		-	-		-	-
			18 097 543	19 690 990	18 400 978	19 218 560	20 302 044	21 507 962
		Depreciation						
70	270001	DEPRECIATION	336 923	568 940	385 380	435 380	457 149	481 378
			336 923	568 940	385 380	435 380	457 149	481 378
		Capital Charges						
70	271000	INTEREST ON EXTERNAL LOANS	12 548	-			-	-
			12 548	-	-		-	-
		Recharges						
70	280040	RECHARGED SALARIES #	(7 722 917)	(11 249 621)	(11 249 621)	(11 924 598)	(12 640 074)	(13 436 399)
			(7 722 917)	(11 249 621)	(11 249 621)	(11 924 598)	(12 640 074)	(13 436 399)
			29 865 862	34 906 956	32 010 023	33 203 142	34 810 785	36 599 755
		Sports and Recreation						
		Income						
75	20010	HIRE OF GROUNDS	(18 330)	(36 564)	(36 564)	(38 576)	(40 890)	(43 466)
75	20011	SWIMMING POOL	(6 191)	(1 371)	(1 371)	(1 447)	(1 533)	(1 630)
75	60270	TRAINING REFUND		(1 811)	(1 811)	(2 432)	(2 578)	(2 740)
			(24 521)	(39 747)	(39 747)	(42 454)	(45 001)	(47 836)
		Salaries and Allowances						
75	200000	SALARIES	298 387	322 617	337 617	441 763	466 060	493 091
75	200010	LEAVE BONUS SALARIED STAFF	24 769	26 885	26 885	36 114	38 100	40 310
75	200020	ACCUMULATED LEAVE PAY	8 910	10 324	10 324	13 868	14 631	15 479
75	200060	OVERTIME	42 060	44 388	84 388	34 781	36 694	38 822
75	200080	GROUP LIFE ASSURANCE CONTRIB.	2 151	2 291	3 291	3 077	3 246	3 435
75	200110	MEDICAL AID : N M M A F	26 609	23 723	23 723	67 651	71 372	75 511
75	200140	PENSION: SUPERANNUATION	34 885	58 087	58 087	78 027	82 318	87 093
75	200160	INDUSTRIAL COUNCIL LEVIES	325	356	356	518	546	578
75	200200	UNEMPLOYMENT FUND CONTRIBUTION	4 029	3 621	5 621	4 864	5 132	5 429

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
75	200230	WORKMEN'S COMPENSATION	3 150	3 621	3 621	4 864	5 132	5 429
75	200240	SKILLS LEVY	3 850	3 621	4 621	4 864	5 132	5 429
			449 123	**499 534**	**558 534**	**690 391**	**728 363**	**770 608**
		Repairs and Maintenance						
75	235101	POOL MAINTENANCE	8 923	50 000	30 000	31 500	33 075	34 828
75	235102	STADIUM & GROUND MAINTENANCE	295 088	300 000	2 070 000	673 500	707 175	744 655
75	235210	TOOLS AND EQUIPMENT	7 031	5 290	5 290	5 555	5 832	6 141
75	235340	GRASS CUTTING		-	-		-	-
			311 042	**355 290**	**2 105 290**	**710 555**	**746 082**	**785 625**
		General Expenses						
75	250001	CONSULTANTS/OUTSOURCE		-	-		-	-
75	260200	CLEANSING MATERIALS	4 152	5 819	15 819	16 355	17 173	18 083
75	260740	WATER AND SANITATION	310 673	337 112	188 129	202 803	212 943	224 229
75	260820	CHEMICALS OF FERTILIZER	31 988	39 992	39 992	41 348	43 416	45 717
75	260970	ELECTRICITY AND RATES	2 825	24 235	24 235	25 057	26 310	27 704
75	261190	TOILET HIRE	53 390	68 770	38 770	40 084	42 089	44 319
75	261525	SPORTSFIELD DEVELOPMENT		150 000	150 000	155 085	162 839	171 470
75	261664	SWIMMIMG POOL LIFE GAURDS		26 450	-	-	-	-
			403 028	**652 379**	**456 945**	**480 732**	**504 769**	**531 522**
		Depreciation						
75	270001	DEPRECIATION	1 068 636	1 040 927	1 279 231	1 329 231	1 395 693	1 469 665
			1 068 636	**1 040 927**	**1 279 231**	**1 329 231**	**1 395 693**	**1 469 665**
			2 207 309	**2 508 383**	**4 360 254**	**3 168 455**	**3 329 905**	**3 509 582**
		Dolphin Park						
		Income						
80	20080	PARK RENTAL	(530 712)	(530 670)	(530 670)	(559 857)	(593 448)	(630 836)
80	20087	ST LINING OP LEASE REVENUE	6 803	-			-	-
			(523 909)	**(530 670)**	**(530 670)**	**(559 857)**	**(593 448)**	**(630 836)**
			(523 909)	**(530 670)**	**(530 670)**	**(559 857)**	**(593 448)**	**(630 836)**
		Environment & Management						
		Income						
152	10200	POST & TEL RECOVERED		-	-		-	-
152	20140	RENT		-	-		-	-
152	60270	TRAINING REFUND		(3 856)	(3 856)	(8 162)	(8 652)	(9 197)
			-	**(3 856)**	**(3 856)**	**(8 162)**	**(8 652)**	**(9 197)**
		Salaries and Allowances						
152	200000	SALARIES	402 880	528 091	528 091	1 046 488	1 104 045	1 168 079
152	200010	LEAVE BONUS SALARIED STAFF	50 478	41 955	41 955	85 047	89 725	94 929
152	200020	ACCUMULATED LEAVE PAY	26 476	16 111	16 111	33 488	35 330	37 379
152	200080	GROUP LIFE ASSURANCE CONTRIB.	2 901	3 575	3 575	7 430	7 839	8 293
152	200110	MEDICAL AID : N M M A F	46 408	58 181	58 181	119 310	125 872	133 173
152	200140	PENSION: SUPERANNUATION	72 669	90 648	90 648	188 420	198 783	210 313
152	200160	INDUSTRIAL COUNCIL LEVIES	142	267	267	622	656	694
152	200180	TRAVELLING ALLOWANCES	135 695	183 753	183 753	537 866	567 449	600 361
152	200190	TELEPHONE ALLOWANCE	5 415	8 141	8 141	29 678	31 310	33 126
152	200200	UNEMPLOYMENT FUND CONTRIBUTION	3 123	4 549	4 549	11 812	12 462	13 184
152	200230	WORKMEN'S COMPENSATION	6 842	8 079	8 079	17 400	18 357	19 422
152	200240	SKILLS LEVY	6 129	7 709	7 709	16 324	17 222	18 221
			759 157	**951 059**	**951 059**	**2 093 885**	**2 209 049**	**2 337 173**
		General Expenses						
152	260100	PRINTING AND STATIONERY	1 645	5 830	6 830	7 062	7 415	7 808
152	260880	TRAINING COSTS OF STAFF		12 696	12 696	13 126	13 783	14 513
152	260900	TRAVELING & SUBSISTANCE		2 250	2 250	2 326	2 443	2 572
152	261100	PROTECTIVE CLOTHING		2 116	2 116	2 188	2 297	2 419
152	261580	COASTAL MANAGEMENT PLAN		-	-	-	-	-
152	261735	CLIMATE CHANGE PROGRAMME	108 189	150 000	150 000	155 085	162 839	171 470
152	261737	AWARENESS PROGRAMMES		3 364	3 364	3 478	3 652	3 846
152	261739	ENVIRONMENTAL MANAGEMENT	9 452	30 000	30 000	31 017	32 568	34 294
152	261820	ENVIRONMENTAL AWARENESS CAMPAIGNS AND EVE	11 638	25 000	25 000	25 848	27 140	28 578
152	261821	ECO SCHOOL SUPPORT	20 361	20 000	20 000	20 678	21 712	22 863
152	261822	ENVIRONMENTAL FORUM	6 419	15 000	15 000	15 509	16 284	17 147
			157 704	**266 256**	**267 256**	**276 316**	**290 132**	**305 509**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
			916 861	1 213 459	1 214 459	2 362 039	2 490 529	2 633 486
		Development Control						
		Income						
153	10040	FEES: BUILDING PLAN		-	-		-	-
153	10200	POST & TEL RECOVERED		-	-		-	-
153	10260	TOWN PLANNING	(221 380)	(339 200)	(339 200)	(357 856)	(379 327)	(403 225)
153	20140	RENT		-	-	-	-	-
152	60270	TRAINING REFUND		(24 093)	(24 093)	(27 443)	(29 090)	(30 922)
153	60350	ADVERTISING		-	-	-	-	-
			(221 380)	(363 293)	(363 293)	(385 299)	(408 417)	(434 147)
		Salaries and Allowances						
153	200000	SALARIES	2 289 674	2 687 303	3 002 303	3 942 536	4 159 375	4 400 619
153	200010	LEAVE BONUS SALARIED STAFF	198 417	207 194	207 194	269 073	283 872	300 337
153	200020	ACCUMULATED LEAVE PAY	89 754	170 028	350 028	193 002	203 617	215 427
153	200060	OVERTIME	7 300	10 773	10 773	5 915	6 240	6 602
153	200080	GROUP LIFE ASSURANCE CONTRIB.	10 653	27 365	27 365	30 104	31 760	33 602
153	200090	HOUSING SUBSIDY	4 051	6 932	6 932	9 072	9 571	10 126
153	200110	MEDICAL AID : N M M A F	186 040	199 984	234 984	402 136	424 253	448 860
153	200140	PENSION: SUPERANNUATION	431 732	768 802	588 802	774 245	816 828	864 205
153	200160	INDUSTRIAL COUNCIL LEVIES	807	1 247	1 247	1 659	1 750	1 852
153	200180	TRAVELLING ALLOWANCES	589 406	978 410	728 410	1 213 769	1 280 526	1 354 797
153	200190	TELEPHONE ALLOWANCE	39 327	62 074	62 074	73 872	77 935	82 455
153	200200	UNEMPLOYMENT FUND CONTRIBUTION	16 536	26 738	26 738	33 204	35 030	37 062
153	200230	WORKMEN'S COMPENSATION	35 583	50 142	50 142	57 314	60 466	63 973
153	200240	SKILLS LEVY	31 261	48 183	48 183	54 887	57 906	61 264
			3 930 539	5 245 175	5 345 175	7 060 788	7 449 131	7 881 181
		General Expenses						
153	260100	PRINTING AND STATIONERY	528	17 490	17 490	18 083	18 987	19 993
153	260110	BOOK PURCHASES		1 625	1 625	1 680	1 764	1 858
153	260880	TRAINING COSTS OF STAFF		25 392	25 392	26 253	27 565	29 026
153	260900	TRAVELING & SUBSISTANCE	5 004	8 100	8 100	8 375	8 793	9 259
153	261100	PROTECTIVE CLOTHING	1 200	6 348	6 348	6 563	6 891	7 257
153	261701	STREET (RE) NAMING PROGRAMME		75 037	75 037	77 581	81 460	85 777
153	261737	AWARENESS PROGRAMMES		6 729	6 729	6 957	7 305	7 692
153	261819	MELVILLE TOWNSHIP ESTABLISHMENT PROJECT		300 000	300 000	310 170	325 679	342 939
			6 731	440 721	440 721	455 661	478 444	503 802
			3 715 891	5 322 602	5 422 602	7 131 150	7 519 159	7 950 836
		Town Planning						
		Income						
154	10040	FEES: BUILDING PLAN	(48 264)	(82 703)	(82 703)	(87 665)	(92 925)	(98 779)
154	10041	FEES: BUILDING PLANS PREPAID		-	-	-	-	-
154	10110	SALE OF MAPS & PLANS	(34 177)	(36 228)	(36 228)	(38 220)	(40 513)	(43 066)
154	10120	FEES ENCROACHMENT	(24 122)	(24 951)	(24 951)	(26 448)	(28 035)	(29 802)
154	10200	POST & TEL RECOVERED	(1 136)	-	-		-	-
154	10260	TOWN PLANNING	(12 071)	(8 344)	(8 344)	(8 803)	(9 331)	(9 919)
154	20140	RENT		-	-	-	-	-
154	60270	TRAINING REFUND		(17 814)	(17 814)	(20 698)	(21 940)	(23 322)
154	60340	VERGE DEPOSIT	(76 393)	(37 027)	(37 027)	(23 499)	(24 909)	(26 478)
154	60350	ADVERTISING	(31 193)	(33 600)	(33 600)	(35 616)	(37 753)	(40 131)
154	60360	ROADS MASTER PLAN	(95 394)	(13 324)	(13 324)	(14 057)	(14 900)	(15 839)
154	60370	GIS	(2 684)	(6 360)	(6 360)	(6 710)	(7 112)	(7 560)
154	60380	ADVERTISING - ANNUAL FEES		-	-	-	-	-
154	65103	GRANT REVENEUE - ILEMBE SHARED SER.	(822 657)	(603 729)	(603 729)	(636 934)	(675 150)	(717 685)
154	65107	GRANT REVENUE - COGTA	(4 645 628)	-	-	-	-	-
154	65080	G.I.S INCOME		(1 987)	(4 487)	(4 734)	(5 018)	(5 334)
154	65124	TOWN PLANNING - PDA APPLICATIONS	(124 867)	(84 800)	(167 800)	(177 029)	(187 651)	(199 473)
			(5 918 586)	(950 867)	(1 036 367)	(1 080 413)	(1 145 238)	(1 217 388)
		Salaries and Allowances						
154	200000	SALARIES	2 097 488	2 808 068	2 708 068	3 342 411	3 526 244	3 730 766
154	200010	LEAVE BONUS SALARIED STAFF	89 583	184 675	184 675	267 909	282 644	299 037
154	200020	ACCUMULATED LEAVE PAY	53 275	106 358	106 358	116 457	122 862	129 988
154	200060	OVERTIME		-	-	-	-	-
154	200080	GROUP LIFE ASSURANCE CONTRIB.	1 501	20 415	20 415	22 826	24 081	25 478
154	200090	HOUSING SUBSIDY	8 802	9 476	14 476	14 256	15 040	15 912
154	200110	MEDICAL AID : N M M A F	75 028	81 853	81 853	105 132	110 914	117 347
154	200140	PENSION: SUPERANNUATION	210 752	597 807	352 807	640 578	675 810	715 007

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
154	200160	INDUSTRIAL COUNCIL LEVIES	407	1 247	1 247	1 348	1 422	1 505
154	200180	TRAVELLING ALLOWANCES	236 068	-	240 000	419 113	442 164	467 810
154	200190	TELEPHONE ALLOWANCE	11 920	28 620	28 620	44 712	47 171	49 907
154	200200	UNEMPLOYMENT FUND CONTRIBUTION	8 923	17 773	17 773	17 057	17 995	19 039
154	200230	WORKMEN'S COMPENSATION	36 982	35 629	35 629	42 235	44 558	47 142
154	200240	SKILLS LEVY	24 367	35 630	35 630	41 397	43 674	46 207
			2 855 096	**3 927 551**	**3 827 551**	**5 075 431**	**5 354 580**	**5 665 145**
		Repairs and Maintenance						
154	235010	BUILDING & FENCES-ADD.JOB NO.	17 050	42 320	42 320	44 436	46 658	49 131
154	235050	FURNITURE-OFFICE MACH.& EQUIP.	1 146	10 580	10 580	11 109	11 664	12 283
154	235230	VEHICLES AND PLANT	18 644	46 829	76 829	80 671	84 704	89 194
154	235330	KITCHEN WARE		1 270	1 270	1 333	1 400	1 474
			36 840	**100 999**	**130 999**	**137 549**	**144 426**	**152 081**
		General Expenses						
154	260070	LEASE-OFFICE MACHINES & EQUIP.	359 122	300 000	550 000	568 645	597 077	628 722
154	260100	PRINTING AND STATIONERY	40 999	55 000	55 000	56 865	59 708	62 872
154	260110	BOOK PURCHASES		1 625	1 625	1 680	1 764	1 858
154	260160	CONFERENCE & WORKSHOPS	14 961	34 241	69 241	71 588	75 168	79 152
154	260180	BURSARIES-STAFF		-	-	-	-	-
154	260200	CLEANSING MATERIALS	10 527	22 430	22 430	23 190	24 350	25 640
154	260330	REFRESHMENTS	13 822	12 600	7 600	7 858	8 251	8 688
154	260360	SOFTWARE RENTAL & PURCHASES		-	-	-	-	-
154	260540	PROFESSIONAL FEES	54 720	200 000	240 000	248 136	260 543	274 352
154	260570	INSURANCE GENERAL	15 678	23 517	23 517	25 812	27 103	28 539
154	260810	SUNDRY OILS AND FUELS	15 380	37 030	37 030	38 285	40 199	42 330
154	260840	SMALL TOOLS & WORKSHOP MATERIA	255	3 787	3 787	3 916	4 112	4 330
154	260880	TRAINING COSTS OF STAFF	12 000	12 696	52 696	54 482	57 207	60 238
154	260900	TRAVELING & SUBSISTANCE	35 891	8 100	68 100	70 409	73 929	77 847
154	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
154	260970	ELECTRICITY AND RATES	59 846	107 322	107 322	110 960	116 508	122 683
154	261100	PROTECTIVE CLOTHING		-	-	-	-	-
154	261530	TRACKING FEES	1 699	1 402	1 370	1 416	1 487	1 566
154	261585	CIVIC CENTRE PRECINCT PLAN (GOLF COURSE RE DEV)		300 000	280 000	289 492	303 967	320 077
154	261595	ETHEMBENI/CHARLOTTDALE PREC. P	145 628	636 000	636 000	657 560	690 438	727 032
154	261665	ADVERTISING OUTDOOR		-	-		-	-
154	261680	CITY DEVELOPMENT STRATEGY	62 667	400 000	600 000	620 340	651 357	685 879
154	261700	SDF REVIEW		50 000	40 000	41 356	43 424	45 725
154	261705	KWADUKUZA LUMS	216 158	280 000	260 000	268 814	282 254	297 214
154	261735	CLIMATE CHANGE PROGRAMME		-	-		-	-
154	261736	BEACH NODES PRECINCT PLAN		100 000	100 000	103 390	108 560	114 313
154	261737	AWARENESS PROGRAMMES		3 364	3 364	3 478	3 652	3 846
154	261738	GIS PRINTING	22 630	42 319	42 319	163 314	171 480	180 568
154	261739	ENVIRONMENTAL MANAGEMENT		-	-	-	-	-
154	261755	LAND AUDIT	190 422	300 000	200 000	206 780	217 119	228 626
154	261786	PROFESSIONAL SUBSCRIPTIONS	3 440	15 000	15 000	15 509	16 284	17 147
154	261787	PROPERTY VALUATIONS		150 000	40 000	41 356	43 424	45 725
154	261788	R102 CORRIDOR PLAN	26 557	350 000	557 500	576 399	605 219	637 296
154	261789	COMPENSATION RD PLAN	444 600	300 000	150 000	155 085	162 839	171 470
154	261826	KWADUKUZA AERIAL PHOTOGRAPHY	314 775	150 000	92 500	95 636	100 418	105 740
154	261827	SPLUMA APPLICATION		150 000	130 000	134 407	141 127	148 607
154	261828	SPLUMA IMPLEMENTATION		300 000	270 000	279 153	293 111	308 646
			2 061 778	**4 346 434**	**4 656 402**	**4 935 312**	**5 182 078**	**5 456 728**
		Depreciation						
154	270001	DEPRECIATION	179 011	358 399	316 521	366 521	384 847	405 244
			179 011	**358 399**	**316 521**	**366 521**	**384 847**	**405 244**
		Capital Charges						
154	271000	INTEREST ON EXTERNAL LOANS	2 948	-			-	-
			2 948	**-**	**-**		**-**	**-**
		Recharges						
			-	**-**			**-**	**-**
			(782 914)	**7 782 515**	**7 895 105**	**9 434 400**	**9 920 693**	**10 461 810**
		Building Control						
		Income						
155	10040	FEES: BUILDING PLAN	(8 372 542)	(4 598 027)	(7 500 000)	(7 950 000)	(8 427 000)	(8 957 901)
155	10110	SALE OF MAPS & PLANS	(52 761)	(74 200)	(74 200)	(78 281)	(82 978)	(88 205)
155	10120	FEES ENCROACHMENT	(351)	(37 100)	(37 100)	(39 326)	(41 686)	(44 312)

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
155	10200	POST & TEL RECOVERED		-	-	-	-	-
155	10260	TOWN PLANNING	(47 587)	(34 334)	(34 334)	(36 223)	(38 396)	(40 815)
155	20140	RENT		-	-	-	-	-
155	60270	TRAINING REFUND		(34 684)	(34 684)	(35 278)	(37 395)	(39 751)
155	60340	VERGE DEPOSIT		-	-	-	-	-
155	60350	ADVERTISING	(119 794)	(95 400)	(95 400)	(101 124)	(107 191)	(113 945)
155	60360	ROADS MASTER PLAN	(11 760)	(63 600)	(143 600)	(151 498)	(160 588)	(170 705)
155	60380	ADVERTISING - ANNUAL FEES	(575)	(1 060)	(227 060)	(240 684)	(255 125)	(271 197)
155	60385	ADVERTISING - APPLICATION FEES	(16 090)	(5 300)	(55 300)	(58 618)	(62 135)	(66 050)
155	60391	ADVERTISING OUTDOOR		-	(260 000)	-	-	-
			(8 822 543)	**(4 943 705)**	**(8 461 678)**	**(8 691 031)**	**(9 212 493)**	**(9 792 880)**
		Salaries and Allowances						
155	200000	SALARIES	3 882 581	4 533 933	4 433 933	5 266 458	5 556 113	5 878 368
155	200010	LEAVE BONUS SALARIED STAFF	305 877	365 310	365 310	438 872	463 010	489 865
155	200020	ACCUMULATED LEAVE PAY	80 210	157 211	462 211	186 117	196 353	207 742
155	200060	OVERTIME	9 671	-	15 000	9 942	10 489	11 097
155	200080	GROUP LIFE ASSURANCE CONTRIB.	23 137	37 614	37 614	38 260	40 364	42 705
155	200090	HOUSING SUBSIDY	9 540	10 176	10 176	10 368	10 938	11 573
155	200110	MEDICAL AID : N M M A F	430 701	472 726	472 726	596 108	628 894	665 370
155	200140	PENSION: SUPERANNUATION	618 531	1 112 818	812 818	1 038 722	1 095 852	1 159 411
155	200160	INDUSTRIAL COUNCIL LEVIES	1 634	2 315	2 315	2 488	2 625	2 777
155	200180	TRAVELLING ALLOWANCES	982 819	1 419 374	1 099 374	1 309 569	1 381 595	1 461 728
155	200190	TELEPHONE ALLOWANCE	40 697	53 297	53 297	67 910	71 645	75 800
155	200200	UNEMPLOYMENT FUND CONTRIBUTION	35 209	54 834	54 834	47 323	49 926	52 821
155	200230	WORKMEN'S COMPENSATION	50 216	72 206	72 206	73 176	77 201	81 678
155	200240	SKILLS LEVY	53 215	69 367	69 367	70 556	74 437	78 754
			6 524 039	**8 361 181**	**7 961 181**	**9 155 869**	**9 659 442**	**10 219 689**
		General Expenses						
155	260100	PRINTING AND STATIONERY	19 287	23 320	23 320	24 110	25 316	26 658
155	260110	BOOK PURCHASES		2 167	2 167	2 240	2 352	2 477
155	260880	TRAINING COSTS OF STAFF	26 500	33 856	60 356	62 402	65 522	68 995
155	260900	TRAVELING & SUBSISTANCE	9 148	10 800	10 800	11 166	11 724	12 346
155	261100	PROTECTIVE CLOTHING	11 760	12 696	12 696	13 126	13 783	14 513
155	261665	ADVERTISING OUTDOOR	255	63 480	63 480	65 632	68 914	72 566
155	261737	AWARENESS PROGRAMMES		8 972	8 972	9 276	9 740	10 256
155	261827	BUILDING PLANS MANG. SYS. & LICENCING		350 000	350 000	361 865	379 958	400 096
			66 950	**505 290**	**531 790**	**549 818**	**577 309**	**607 906**
		Depreciation						
155	270001	DEPRECIATION	85 669	137 705	76 246	126 246	132 559	139 584
			85 669	**137 705**	**76 246**	**126 246**	**132 559**	**139 584**
			(1 945 884)	**4 060 472**	**107 540**	**1 140 902**	**1 156 817**	**1 174 300**
		Civil Admin						
		Income						
156	10200	POST & TEL RECOVERED		-			-	-
156	60270	TRAINING REFUND		(353 318)	(353 318)	(29 836)	(31 626)	(33 619)
156	65105	MIG FUNDED PMU COSTS	(1 397 000)	(2 499 200)	(2 499 200)	(2 466 500)	(2 644 550)	(2 792 950)
			(1 397 000)	**(2 852 518)**	**(2 852 518)**	**(2 496 336)**	**(2 676 176)**	**(2 826 569)**
		Salaries						
156	200000	SALARIES	3 462 780	5 261 354	3 761 354	4 521 325	4 769 998	5 046 658
156	200010	LEAVE BONUS SALARIED STAFF	170 995	300 767	300 767	389 635	411 065	434 907
156	200020	ACCUMULATED LEAVE PAY	87 576	171 874	171 874	174 602	184 205	194 889
156	200060	OVERTIME	44 148	34 814	44 814	42 990	45 354	47 985
156	200070	STANDBY ALLOWANCES	3 045	15 028	15 028	16 384	17 285	18 288
156	200080	GROUP LIFE ASSURANCE CONTRIB.	18 284	39 273	29 273	31 515	33 248	35 177
156	200090	HOUSING SUBSIDY	12 492	16 409	16 409	11 664	12 306	13 019
156	200110	MEDICAL AID : N M M A F	221 979	263 673	263 673	352 045	371 407	392 949
156	200140	PENSION: SUPERANNUATION	528 384	1 203 836	703 836	857 448	904 608	957 075
156	200160	INDUSTRIAL COUNCIL LEVIES	990	1 958	1 958	2 174	2 294	2 427
156	200180	TRAVELLING ALLOWANCES	373 125	658 294	458 294	952 591	1 004 984	1 063 273
156	200190	TELEPHONE ALLOWANCE	33 435	53 777	53 777	64 262	67 796	71 729
156	200200	UNEMPLOYMENT FUND CONTRIBUTION	19 660	36 425	36 425	35 304	37 246	39 406
156	200230	WORKMEN'S COMPENSATION	61 730	71 953	71 953	61 578	64 965	68 733
156	200240	SKILLS LEVY	41 341	70 637	70 637	59 673	62 955	66 606
			5 079 964	**8 200 072**	**6 000 072**	**7 573 190**	**7 989 715**	**8 453 119**
		Repairs and Maintenance						
156	235050	FURNITURE-OFFICE MACH.& EQUIP.	4 858	5 456	5 456	5 729	6 044	6 364
156	235110	RADIO REPAIRS	-	5 290	5 290	5 555	5 860	6 171

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
156	235210	TOOLS AND EQUIPMENT	2 911	4 091	4 091	4 296	4 532	4 772
156	235230	VEHICLES AND PLANT	70 428	78 388	88 388	94 258	99 442	104 712
			78 196	**93 226**	**103 226**	**109 837**	**115 878**	**122 020**
		General Expenses						
156	260070	LEASE-OFFICE MACHINES & EQUIP.	36 158	65 000	65 000	67 204	70 564	74 304
156	260100	PRINTING AND STATIONERY	59 591	58 000	78 000	80 644	84 676	89 164
156	260160	CONFERENCE & WORKSHOPS	48 124	45 000	85 000	87 882	92 276	97 166
156	260200	CLEANSING MATERIALS	26 334	25 088	15 088	15 599	16 379	17 247
156	260240	FAX & COPIER RENTAL	-	2 409	2 409	2 491	2 615	2 754
156	260330	REFRESHMENTS	19 084	18 000	28 000	28 949	30 397	32 008
156	260540	PROFESSIONAL FEES	831 863	1 500 000	1 500 000	1 470 000	1 543 500	1 625 306
156	260570	INSURANCE GENERAL	43 799	65 699	65 699	72 111	75 716	79 729
156	260740	WATER AND SANITATION	18 734	41 032	41 406	44 636	46 868	49 352
156	260810	SUNDRY OILS AND FUELS	112 134	118 759	158 459	163 831	172 023	181 140
156	260880	TRAINING COSTS OF STAFF	139 086	147 172	147 172	152 161	159 769	168 237
156	260900	TRAVELING & SUBSISTANCE	99 137	80 243	80 243	82 963	87 111	91 728
156	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
156	260970	ELECTRICITY AND RATES	33 263	60 588	60 588	62 642	65 774	69 260
156	261000	STORES AND MATERIALS		424	424	438	460	485
156	261120	INSTITUTE & MEMBERSHIP FEES	763	23 331	13 331	13 783	14 472	15 239
156	261410	RADIO LICENCIES		1 829	0		-	-
156	261530	TRACKING FEES	5 098	5 608	5 481	5 667	5 950	6 266
			1 473 167	**2 258 181**	**2 346 600**	**2 351 000**	**2 468 550**	**2 599 383**
		Depreciation						
156	270001	DEPRECIATION	568 348	645 127	642 236	692 236	726 848	765 370
			568 348	**645 127**	**642 236**	**692 236**	**726 848**	**765 370**
		Capital Charges						
156	271000	INTEREST ON EXTERNAL LOANS	14 304	9 473	9 473	4 205	-	-
			14 304	**9 473**	**9 473**	**4 205**	**-**	**-**
		Recharges						
156	280040	RECHARGED SALARIES #	(73 497)	(64 831)	(64 831)	(68 720)	(72 844)	(77 433)
			(73 497)	**(64 831)**	**(64 831)**	**(68 720)**	**(72 844)**	**(77 433)**
			5 743 483	**8 288 729**	**6 184 257**	**8 165 412**	**8 551 971**	**9 035 891**
		Civic Buildings						
		Income						
160	20170	RENTAL - GARAGES	(108)	(159)	(159)	(167)	(177)	(189)
160	60270	TRAINING REFUND		(14 521)	(14 521)	(13 604)	(14 420)	(15 329)
			(108)	**(14 680)**	**(14 680)**	**(13 771)**	**(14 598)**	**(15 517)**
		Salaries And Wages						
160	200000	SALARIES	1 761 876	2 059 815	2 029 815	2 213 856	2 335 618	2 471 084
160	200010	LEAVE BONUS SALARIED STAFF	146 880	155 895	155 895	175 706	185 370	196 121
160	200020	ACCUMULATED LEAVE PAY	46 054	111 216	111 216	97 444	102 803	108 766
160	200060	OVERTIME	538 857	524 157	704 157	342 618	361 462	382 427
160	200070	STANDBY ALLOWANCE	85 607	141 228	141 228	138 603	146 226	154 707
160	200080	GROUP LIFE ASSURANCE CONTRIB.	12 351	18 810	18 810	15 629	16 489	17 445
160	200090	HOUSING SUBSIDY	8 202	9 476	29 476	11 664	12 306	13 019
160	200110	MEDICAL AID : N M M A F	98 418	110 995	110 995	150 232	158 495	167 687
160	200140	PENSION: SUPERANNUATION	335 892	562 452	382 452	463 737	489 243	517 619
160	200160	INDUSTRIAL COUNCIL LEVIES	1 058	1 514	1 514	1 452	1 532	1 621
160	200180	TRAVELLING ALLOWANCE	68 414	72 517	72 517	73 885	77 949	82 470
160	200190	TELEPHONE ALLOWANCE	10 720	19 207	19 207	14 645	15 450	16 347
160	200200	UNEMPLOYMENT FUND CONTRIBUTION	18 772	23 781	23 781	20 917	22 067	23 347
160	200230	WORKMEN'S COMPENSATION	21 390	29 187	29 187	27 356	28 861	30 534
160	200240	SKILLS LEVY	26 580	29 042	39 042	27 209	28 705	30 370
160	200250	TRAINING LEVY		-	-	-	-	-
160	200260	TOOL ALLOWANCE	6 000	6 360	6 360	6 804	7 178	7 595
			3 187 070	**3 875 652**	**3 875 652**	**3 781 757**	**3 989 754**	**4 221 159**
		Repairs and Maintenance						
160	235010	BUILDING & FENCES-ADD.JOB NO.	442 024	450 000	330 000	346 500	363 825	383 108
160	235050	FURNITURE-OFFICE MACH.& EQUIP.	1 617	1 058	1 058	1 111	1 166	1 228
160	235090	PLANT & EQUIPMENT - ADD NUMBER	1 298	-	-		-	-
160	235210	TOOLS AND EQUIPMENT	53 000	56 074	26 074	27 378	28 747	30 270
160	235230	VEHICLES AND PLANT	18 910	40 110	70 110	73 615	77 296	81 393
160	235330	KITCHEN WARE	2 502	1 058	1 058	1 111	1 166	1 228
			519 351	**548 300**	**428 300**	**449 715**	**472 201**	**497 227**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
		General Expenses						
160	260070	LEASE-OFFICE MACHINES & EQUIP.	2 668	16 000	16 000	16 542	17 370	18 290
160	260200	CLEANSING MATERIALS	15 676	17 986	17 986	18 596	19 526	20 560
160	260410	DISINFECTANTS	10 592	11 320	1 320	1 364	1 432	1 508
160	260570	INSURANCE GENERAL	8 912	13 368	13 368	14 673	15 406	16 223
160	260740	WATER AND SANITATION	64 760	92 988	80 550	86 832	91 174	96 006
160	260750	RODENT,INSECT & PEST CONTROL	6 498	20 036	5 036	5 207	5 467	5 757
160	260810	SUNDRY OILS AND FUELS	51 240	74 523	74 523	77 050	80 902	85 190
160	261100	PROTECTIVE CLOTHING	197 177	297 811	297 811	307 907	323 302	340 437
160	261530	TRACKING FEES	5 098	5 608	5 481	5 667	5 950	6 266
			362 621	**549 640**	**512 075**	**533 838**	**560 530**	**590 238**
		Depreciation						
160	270001	DEPRECIATION	1 817 976	765 177	872 230	922 230	968 342	1 019 664
			1 817 976	**765 177**	**872 230**	**922 230**	**968 342**	**1 019 664**
		Capital Charges						
			-	-			-	-
		Recharges						
			-	-			-	-
			5 886 910	**5 724 089**	**5 673 577**	**5 673 769**	**5 976 228**	**6 312 771**
		Community Halls						
		Income						
165	20000	HIRE FEES	(219 923)	(232 760)	(232 760)	(245 562)	(260 296)	(276 694)
165	60270	TRAINING REFUND		(9 398)	(9 398)	(10 037)	(10 639)	(11 309)
165	65101	THUSONG SERVICE CENTRE	(9 691)	-	-		-	-
165	65108	MULTI PURPOSE CENTRE GRANT	(69 414)	-	-		-	-
			(299 028)	**(242 158)**	**(242 158)**	**(255 599)**	**(270 935)**	**(288 004)**
		Salaries and Allowances						
165	200000	SALARIES	1 270 759	1 423 966	1 423 966	1 564 312	1 650 349	1 746 069
165	200010	LEAVE BONUS SALARIED STAFF	103 401	112 860	112 860	127 559	134 575	142 380
165	200020	ACCUMULATED LEAVE PAY	60 351	71 297	71 297	60 445	63 769	67 468
165	200060	OVERTIME	16 619	22 697	72 697	28 086	29 631	31 349
165	200070	STANDBY ALLOWANCES	204 688	249 764	249 764	268 487	283 254	299 683
165	200080	GROUP LIFE ASSURANCE CONTRIB.	11 707	14 257	14 257	15 210	16 047	16 977
165	200090	HOUSING SUBSIDY	4 800	5 088	5 088	2 592	2 735	2 893
165	200110	MEDICAL AID : N M M A F	58 604	64 808	64 808	142 119	149 936	158 632
165	200140	PENSION: SUPERANNUATION	229 325	360 897	300 897	327 179	345 174	365 194
165	200160	INDUSTRIAL COUNCIL LEVIES	1 241	89	5 089	1 659	1 750	1 852
165	200190	TELEPHONE ALLOWANCE	1 855	2 417	2 417	2 462	2 597	2 748
165	200200	UNEMPLOYMENT FUND CONTRIBUTION	16 142	18 796	19 796	20 075	21 179	22 408
165	200230	WORKMEN'S COMPENSATION	16 576	18 796	18 796	20 075	21 179	22 408
165	200240	SKILLS LEVY	16 456	18 797	22 797	20 075	21 179	22 408
			2 012 524	**2 384 529**	**2 384 529**	**2 600 335**	**2 743 353**	**2 902 468**
		Repairs and Maintenance						
165	235015	BUILDING & FENCES-ADD. JOB NO	624 592	900 000	970 000	1 018 500	1 069 425	1 126 105
165	235050	FURNITURE-OFFICE MACH.& EQUIP.	1 566	7 000	7 000	7 350	7 718	8 127
165	235330	KITCHEN WARE	-	1 000	1 000	1 050	1 103	1 161
			626 158	**908 000**	**978 000**	**1 026 900**	**1 078 245**	**1 135 392**
		General Expenses						
165	260100	PRINTING AND STATIONERY	3 600	8 000	8 000	8 271	8 685	9 145
165	260200	CLEANSING MATERIALS	34 281	70 000	60 000	62 034	65 136	68 588
165	260280	SECURITY SERVICES	9 581	16 000	11 000	11 373	11 942	12 574
165	260570	INSURANCE GENERAL	5 323	7 984	7 984	8 764	9 202	9 690
165	260740	WATER AND SANITATION	86 373	154 408	158 095	170 427	178 948	188 432
165	260750	RODENT,INSECT & PEST CONTROL		15 000	15 000	15 509	16 284	17 147
165	260970	ELECTRICITY AND RATES	190 932	213 935	213 935	221 187	232 247	244 556
165	261100	PROTECTIVE CLOTHING	25 402	31 740	31 740	32 816	34 457	36 283
165	261410	RADIO LICENCES	7 390	30 000	25 000	25 848	27 140	28 578
165	261727	THUSONG SERVICE CENTRE	235 498	150 000	100 000	103 390	108 560	114 313
165	261756	ALARM SYSTEM		6 117	6 117	6 324	6 640	6 992
			598 381	**703 184**	**636 871**	**665 942**	**699 239**	**736 299**
		Depreciation						
165	270001	DEPRECIATION	1 774 307	1 328 947	1 570 615	1 620 615	1 701 646	1 791 834
			1 774 307	**1 328 947**	**1 570 615**	**1 620 615**	**1 701 646**	**1 791 834**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
			4 712 342	**5 082 502**	**5 327 858**	**5 658 194**	**5 951 549**	**6 277 989**
		Roads And Stormwater						
		Income						
170	10200	POST & TEL RECOVERED		-	-		-	-
170	10300	CONTRIBUT. IN LIEU OF PARKING		(63 600)	(63 600)	(67 416)	(71 461)	(75 963)
170	60270	TRAINING REFUND		(60 251)	(60 251)	(55 849)	(59 200)	(62 930)
170	65115	MIG GRANT	(20 751 542)	-	(6 100 000)		-	-
170	65116	PENALTIES FROM CAPITAL PAYMENT	(5 000)				-	-
170	65117	P445 CONTRIBUTIONS BY DOT	(19 212 661)		(1 827 553)		-	-
			(39 969 203)	**(123 851)**	**(8 051 404)**	**(123 265)**	**(130 661)**	**(138 893)**
		Salaries and Allowances						
170	200000	SALARIES	7 004 781	9 063 234	8 363 234	9 319 866	9 832 459	10 402 741
170	200010	LEAVE BONUS SALARIED STAFF	444 651	553 060	553 060	608 362	641 822	679 048
170	200020	ACCUMULATED LEAVE PAY	174 135	444 047	444 047	536 947	566 479	599 335
170	200060	OVERTIME	773 846	629 346	529 346	385 211	406 398	429 969
170	200070	STANDBY ALLOWANCES	34 504	247 313	147 313	234 424	247 317	261 662
170	200080	GROUP LIFE ASSURANCE CONTRIB.	27 610	82 603	82 603	66 040	69 672	73 713
170	200090	HOUSING SUBSIDY	13 380	24 041	24 041	28 512	30 080	31 825
170	200110	MEDICAL AID : N M M A F	434 426	443 546	533 546	683 329	720 912	762 725
170	200140	PENSION: SUPERANNUATION	1 223 673	2 158 160	1 768 160	1 775 092	1 872 722	1 981 340
170	200160	INDUSTRIAL COUNCIL LEVIES	5 566	8 637	8 637	8 294	8 750	9 258
170	200180	TRAVELLING ALLOWANCES	55 451		300 000	588 228	620 581	656 574
170	200190	TELEPHONE ALLOWANCE	6 765	10 558	10 558	8 294	8 750	9 258
170	200200	UNEMPLOYMENT FUND CONTRIBUTION	81 381	116 151	116 151	104 347	110 086	116 471
170	200230	WORKMEN'S COMPENSATION	74 326	120 502	120 502	112 875	119 083	125 990
170	200240	SKILLS LEVY	85 866	120 501	120 501	111 698	117 841	124 676
170	200260	TOOL ALLOWANCE	9 000	9 540	9 540	10 206	10 767	11 392
			10 449 362	**14 031 238**	**13 131 238**	**14 581 725**	**15 383 720**	**16 275 976**
		Repairs and Maintenance						
170	235060	GENERAL EQUIPMENT & SIGNS #		-			-	-
170	235130	ROADS AND STORMWATER DRAINS	10 105 024	10 500 000	17 541 488	14 008 563	14 708 991	15 488 567
170	235210	TOOLS AND EQUIPMENT	73 412	68 770	68 770	72 209	75 819	79 837
170	235230	VEHICLES AND PLANT	914 251	900 000	890 000	954 500	1 002 225	1 055 343
170	235615	STREET CLEANING	187 131	134 578	134 578	141 306	148 372	156 236
170	235616	MACHINERY HIRE	-	1 000 000	200 000	210 000	220 500	232 187
170	235620	GRADING OF ROADS	1 069 328	1 450 000	833 512	875 187	918 947	967 651
170	235641	POTHOLE REPAIRS	8 412 659	8 900 000	9 375 000	9 345 000	9 812 250	10 332 299
			20 761 805	**22 953 348**	**29 043 348**	**25 606 765**	**26 887 103**	**28 312 120**
		General Expenses						
170	260540	PROFESSIONAL FEES - ASSET VERIF./ MASTER PLAN	1 241 223	1 322 500	1 252 500	1 301 097	1 366 152	1 438 558
170	260570	INSURANCE GENERAL	106 201	159 302	159 302	174 849	183 592	193 322
170	260810	SUNDRY OILS AND FUELS	523 574	872 659	872 659	902 242	947 354	997 564
170	260900	TRAVEL AND SUBSISTENCE			600	-	-	-
170	261530	TRACKING FEES	21 667	28 039	27 403	28 332	29 749	31 325
170	261791	MIG GRANT TO ILEMBE	20 751 542	-	6 100 223		-	-
170	261833	DBSA COMMITMENT FEES	396 869	-	-		-	-
			23 041 076	**2 382 500**	**8 412 687**	**2 406 521**	**2 526 847**	**2 660 769**
		Depreciation						
170	270001	DEPRECIATION	24 966 099	26 702 377	25 707 589	27 757 589	29 145 469	30 690 179
			24 966 099	**26 702 377**	**25 707 589**	**27 757 589**	**29 145 469**	**30 690 179**
		Capital Charges						
170	271000	INTEREST ON EXTERNAL LOANS	5 566 617	8 436 436	8 436 436	8 041 041	7 727 461	7 492 427
			5 566 617	**8 436 436**	**8 436 436**	**8 041 041**	**7 727 461**	**7 492 427**
		Recharges						
170	280040	RECHARGED SALARIES #	(1 497 562)	(2 165 242)	(2 165 242)	(2 295 157)	(2 432 866)	(2 586 137)
			(1 497 562)	**(2 165 242)**	**(2 165 242)**	**(2 295 157)**	**(2 432 866)**	**(2 586 137)**
			43 318 192	**72 216 806**	**74 514 653**	**75 975 219**	**79 107 073**	**82 706 442**
		Street Lights						
		Repairs and Maintenance						
171	235180	STREET LIGHTS - MAINTENANCE #	7 444 054	5 319 444	2 819 444	2 960 416	3 108 437	3 273 184
171	235185	TRAFFIC LIGHTS REP & MAINTENANCE	586 656	610 670	610 670	641 203	673 264	708 947
			8 030 710	**5 930 114**	**3 430 114**	**3 601 620**	**3 781 701**	**3 982 131**

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
		General Expenses						
171	260850	STREET LIGHTING CONSUMPTION	3 622 794	1 074 053	3 274 764	3 401 825	3 571 916	3 761 228
			3 622 794	**1 074 053**	**3 274 764**	**3 401 825**	**3 571 916**	**3 761 228**
		Depreciation						
171	270001	DEPRECIATION		-			-	-
			-	-	-		-	-
		Recharges						
171	280040	RECHARGED SALARIES #	(4 206 183)	(8 498 939)	(8 498 939)	(9 008 875)	(9 549 408)	(10 151 021)
			(4 206 183)	**(8 498 939)**	**(8 498 939)**	**(9 008 875)**	**(9 549 408)**	**(10 151 021)**
			7 447 321	**(1 494 772)**	**(1 794 061)**	**(2 005 431)**	**(2 195 791)**	**(2 407 662)**
		Street Sweeping						
		Income						
172	60270	TRAINING REFUND		(23 441)	(23 441)	(23 090)	(24 475)	(26 017)
			-	**(23 441)**	**(23 441)**	**(23 090)**	**(24 475)**	**(26 017)**
		Salaries and Allowances						
172	200000	SALARIES	3 540 721	4 300 302	4 100 302	4 429 269	4 672 879	4 943 906
172	200010	LEAVE BONUS SALARIED STAFF	307 674	308 336	308 336	340 539	359 269	380 106
172	200020	ACCUMULATED LEAVE PAY	119 791	134 757	134 757	159 477	168 248	178 007
172	200060	OVERTIME	909 492	807 563	822 563	583 646	615 747	651 460
172	200080	GROUP LIFE ASSURANCE CONTRIB.	17 322	29 910	29 910	29 014	30 610	32 385
172	200090	HOUSING SUBSIDY	2 400	2 544	2 544	2 592	2 735	2 893
172	200110	MEDICAL AID : N M M A F	266 279	302 749	302 749	372 159	392 628	415 400
172	200140	PENSION: SUPERANNUATION	658 353	853 937	813 937	782 871	825 929	873 833
172	200160	INDUSTRIAL COUNCIL LEVIES	3 973	4 808	4 808	4 873	5 141	5 439
172	200200	UNEMPLOYMENT FUND CONTRIBUTION	51 384	46 882	61 882	46 181	48 721	51 547
172	200230	WORKMEN'S COMPENSATION	41 961	46 882	46 882	46 181	48 721	51 547
172	200240	SKILLS LEVY	49 195	46 880	56 880	46 181	48 721	51 547
			5 968 545	**6 885 549**	**6 685 549**	**6 842 983**	**7 219 347**	**7 638 069**
		Repairs and Maintenance						
172	235210	TOOLS AND EQUIPMENT	58 737	63 480	63 480	66 654	69 987	73 696
			58 737	**63 480**	**63 480**	**66 654**	**69 987**	**73 696**
		General Expenses						
172	260065	AWARENESS OF SERVICES AVAILABLE		-			-	-
172	260200	CLEANSING MATERIALS	14 366	31 740	31 740	32 816	34 457	36 283
172	260880	TRAINING COSTS OF STAFF	22 500	26 450	26 450	27 347	28 714	30 236
172	261682	STREET SWEEPING	283 183	370 300	370 300	382 853	401 996	423 302
			320 049	**428 490**	**428 490**	**443 016**	**465 167**	**489 820**
			6 347 331	**7 354 078**	**7 154 078**	**7 329 563**	**7 730 025**	**8 175 568**
		Staff Housing						
		Income						
180	20140	RENT	(9 494)	(9 500)	(9 500)	(10 023)	(10 624)	(11 293)
			(9 494)	**(9 500)**	**(9 500)**	**(10 023)**	**(10 624)**	**(11 293)**
		General Expenses						
180	260570	INSURANCE GENERAL	8 071	12 107	12 107	13 289	13 953	14 693
			8 071	**12 107**	**12 107**	**13 289**	**13 953**	**14 693**
		Depreciation						
180	270001	DEPRECIATION	2 632	2 048	41 137		-	-
			2 632	**2 048**	**41 137**	-	-	-
			1 209	**4 655**	**43 744**	**3 266**	**3 329**	**3 399**
		Information Technology						
		Income						
210	10200	POST & TEL RECOVERED		-			-	-
210	60270	TRAINING REFUND		(10 540)	(10 540)	(11 174)	(11 844)	(12 591)
				(10 540)	**(10 540)**	**(11 174)**	**(11 844)**	**(12 591)**
		Salaries and Allowances						
210	200000	SALARIES	1 514 897	1 663 751	1 683 751	1 860 343	1 962 662	2 076 496
210	200010	LEAVE BONUS SALARIED STAFF	124 763	134 541	134 541	148 549	156 719	165 809
210	200020	ACCUMULATED LEAVE PAY	49 592	125 024	125 024	88 571	93 442	98 862

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
210	200060	OVERTIME	15 700	21 730	41 730	11 317	11 939	12 632
210	200080	GROUP LIFE ASSURANCE CONTRIB.	13 579	15 378	15 378	16 371	17 271	18 273
210	200090	HOUSING SUBSIDY	8 802	9 476	19 476	11 664	12 306	13 019
210	200110	MEDICAL AID : N M M A F	134 842	150 936	150 936	191 756	202 303	214 036
210	200140	PENSION: SUPERANNUATION	268 702	341 924	291 924	346 239	365 282	386 469
210	200160	INDUSTRIAL COUNCIL LEVIES	732	979	979	1 140	1 203	1 272
210	200180	TRAVELLING ALLOWANCES	116 399	122 239	117 239	124 546	131 396	139 017
210	200190	TELEPHONE ALLOWANCE	7 010	9 540	9 540	9 720	10 255	10 849
210	200200	UNEMPLOYMENT FUND CONTRIBUTION	13 302	15 683	15 683	16 140	17 028	18 015
210	200230	WORKMEN'S COMPENSATION	18 855	21 324	21 324	22 598	23 841	25 224
210	200240	SKILLS LEVY	18 447	21 082	26 082	22 349	23 578	24 946
			2 305 621	**2 653 606**	**2 653 606**	**2 871 303**	**3 029 225**	**3 204 920**
		Repairs and Maintenance						
210	235050	FURNITURE-OFFICE MACH.& EQUIP.	16 261	30 000	25 000	26 250	27 563	29 023
210	235230	VEHICLES & PLANT	28 758	33 000	28 000	29 400	30 870	32 506
210	235450	HARDWARE SUPPORT	155 115	151 294	141 294	148 359	155 777	164 033
			200 134	**214 294**	**194 294**	**204 009**	**214 209**	**225 562**
		General Expenses						
210	250001	CONSULTANTS/OUTSOURCE		10 580	-		-	-
210	260080	COMPUTER CABLING & REPAIRS	210 582	317 400	217 400	224 770	236 008	248 517
210	260100	PRINTING AND STATIONERY	417 855	400 000	650 000	672 035	705 637	743 035
210	260160	CONFERENCE & WORKSHOPS		13 500	13 500	13 958	14 656	15 432
210	260190	SOFTWARE SUPPORT/LICENCES	2 547 292	2 500 000	2 395 000	2 476 191	2 600 000	2 737 800
210	260570	INSURANCE GENERAL	21 935	32 903	32 903	36 114	37 920	39 930
210	260740	WATER AND SANITATION	1 288	28 684	1 082	1 167	1 225	1 290
210	260810	SUNDRY OILS AND FUELS	14 866	16 187	26 187	27 075	28 429	29 936
210	260880	TRAINING COST OF STAFF	35 000	37 030	37 030	38 285	40 200	42 330
210	260900	TRAVELLING & SUBSISTENCE		18 000	23 000	23 780	24 969	26 292
210	260920	TELEPHONE CALLS/RENTALS	5 964 730	2 000 000	3 700 000	1 865 430	1 958 702	2 062 513
210	260970	ELECTRICITY AND RATES	41 945	65 122	65 122	67 330	70 697	74 443
210	261530	TRACKING FEES		1 402	1 370	1 416	1 487	1 566
210	261684	MASTER SYSTEMS PLAN		100 000	-		-	-
210	261741	DOCUMENT MANAGEMENT IMPLEMENTATION		-	-		-	-
210	261742	PLAN TRACKER IMPLEMENTATION		-	-		-	-
210	261747	ICT STRATEGY IMPLEMENTATION		5 290	-		-	-
210	261748	SLA SERVER INFRASTRUCTURE		-	-		-	-
210	261749	MICROSOFT ENTERPRISE AGREEMENT	1 088 431	1 000 000	1 054 181	1 095 084	1 149 838	1 210 779
210	261807	KDM COMMUNICATION TOOL		200 000	200 000	206 780	217 119	228 626
210	261809	DATALINES		-	-		-	-
210	261828	ERP FEASIBILTY STUDY		450 000	-		-	-
210	261829	DISASTER RECOVERY SITE		150 000	-		-	-
210	261830	3 G		600 000	200 000	206 780	217 119	228 626
210	261831	WARD CONNECTIVITY		64 800	-		-	-
			10 343 925	**8 010 898**	**8 616 777**	**6 956 194**	**7 304 004**	**7 691 116**
		Depreciation						
210	270001	DEPRECIATION	914 263	1 482 591	1 122 909	1 172 909	1 231 555	1 296 827
			914 263	**1 482 591**	**1 122 909**	**1 172 909**	**1 231 555**	**1 296 827**
		Capital Charges						
210	271000	INTEREST ON EXTERNAL LOANS	166 884	110 513	110 513	49 060	-	-
			166 884	**110 513**	**110 513**	**49 060**	**-**	**-**
		Recharges						
210	280060	LESS:CHARGES TO OTHER DEPTS	(648 758)	(686 661)	(686 661)	(727 861)	(771 532)	(820 139)
			(648 758)	**(686 661)**	**(686 661)**	**(727 861)**	**(771 532)**	**(820 139)**
			13 282 070	**11 774 702**	**12 000 898**	**10 514 440**	**10 995 616**	**11 585 696**
		Budget And Treasury Office						
		Income						
215	10	RATES		(181)	(181)	(191)	(203)	(215)
215	40	RATES CERTIFICATES	(484 195)	(700 000)	(550 000)	(588 500)	(623 810)	(663 110)
215	70	RATES REBATES	(2 290 096)	(362)	(362)	(382)	(405)	(430)
215	80	RATES:COLLECTION CHARGES	(6 539 747)	(3 694 536)	(1 750 000)	(3 694 536)	(3 916 208)	(4 162 929)
215	90	RATES: PENALTIES		(8 411 100)	(3 300 000)	(8 411 100)	(8 915 766)	(9 477 459)
215	10075	FEES: SEARCH		(2 022)	(1 000)	(1 060)	(1 124)	(1 194)
215	10090	FEES: SEARCH	(735)		(420)		-	-
215	10125	SALE OF VALUATION ROLLS	(1 350)	(2 000)	(2 000)	(2 110)	(2 237)	(2 378)
215	10200	POST & TEL RECOVERED	(3 608)	(10 000)	(10 000)	(10 550)	(11 183)	(11 888)
215	25010	INTEREST ON EXTERNAL INVEST.	(1 668 844)	(1 311 796)	(1 311 796)	(1 311 796)	(1 390 504)	(1 478 105)

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
215	25011	IMPAIRED INVESTMENT RECEIVED		-	-	-	-	-
215	25015	INTEREST ON BANK ACCOUNTS	(7 412 016)	(6 892 853)	(7 474 753)	(7 582 138)	(8 037 066)	(8 543 402)
215	25080	INTEREST:SHORT TERM INVEST.	(14 434 261)	(6 137 584)	(6 137 584)	(16 330 338)	(17 310 158)	(18 400 698)
215	25140	RENT		-	-	-	-	-
215	30001	PENALTY ON RD CHEQUES	(101)	(4 486)	(4 486)	(4 733)	(5 017)	(5 333)
215	30010	INTEREST ON ARREARS	(4 424 639)	(3 650 100)	(4 200 000)	(4 410 000)	(4 674 600)	(4 969 100)
215	30030	SUNDRY DEBTORS INTEREST	(1 248 687)	(1 200 000)	(1 200 000)	(1 266 000)	(1 341 960)	(1 426 503)
215	55001	M A P GRANT		(822 903)	(822 903)	(301 000)	-	-
215	55031	FINANCE MANAGEMENT GRANT	(1 700 000)	(1 200 000)	(1 200 000)	(1 725 000)	(1 800 000)	(1 285 000)
215	55150	MSIG	(992 152)	(450 000)	(450 000)	-	-	-
215	60001	ADMIN CHARGES	(261 412)	(280 900)	(280 900)	(297 754)	(315 619)	(335 503)
215	60250	SUNDRIES	(788 833)	(72 672)	(40 000)	(42 200)	(44 732)	(47 550)
215	60270	TRAINING REFUND		(93 025)	(93 025)	(96 767)	(102 573)	(109 035)
215	60365	BAD DEBT RECOVERED	(2 785)	-	(700)	-	-	-
215	65010	SURPLUS CASH	(5 163)	-	(4 000)	-	-	-
215	65090	VALUATION APPEAL FEES		(20 000)	(55 000)	(58 025)	(61 507)	(65 381)
215	65095	FEES: MPRA S53 REASONS		(17 000)	(1 500)	(1 590)	(1 685)	(1 792)
215	65099	S78 REVIEWS		(22 500)	(8 250)	(8 704)	(9 226)	(9 807)
215	650990	ACCOUNT PAYMENTS CLEARING	(5 425)					
			(42 264 051)	**(34 996 021)**	**(28 898 860)**	**(46 144 473)**	**(48 565 582)**	**(50 996 814)**
		Salaries and Allowance						
215	200000	SALARIES	12 085 439	14 765 683	14 565 683	15 990 532	16 870 011	17 848 472
215	200010	LEAVE BONUS SALARIED STAFF	1 065 851	1 199 272	1 199 272	1 274 283	1 344 369	1 422 342
215	200020	ACCUMULATED LEAVE PAY	526 524	828 547	828 547	731 206	771 422	816 165
215	200060	OVERTIME	671 502	625 713	625 713	349 795	369 034	390 438
215	200080	GROUP LIFE ASSURANCE CONTRIB.	85 628	126 804	96 804	126 463	133 418	141 157
215	200090	HOUSING SUBSIDY	77 158	86 432	116 432	107 568	113 484	120 066
215	200110	MEDICAL AID : N M M A F	992 952	1 176 447	1 076 447	1 295 520	1 366 774	1 446 046
215	200140	PENSION: SUPERANNUATION	2 737 415	4 198 274	2 198 274	3 512 664	3 705 861	3 920 800
215	200160	INDUSTRIAL COUNCIL LEVIES	4 990	6 944	6 944	8 084	8 529	9 023
215	200180	TRAVELLING ALLOWANCES	979 254	1 056 464	1 046 464	1 270 569	1 340 450	1 418 196
215	200190	TELEPHONE ALLOWANCE	79 663	99 060	99 060	115 260	121 599	128 652
215	200200	UNEMPLOYMENT FUND CONTRIBUTION	99 764	124 276	114 276	125 764	132 681	140 377
215	200230	WORKMEN'S COMPENSATION	164 629	188 163	188 163	196 075	206 859	218 857
215	200240	SKILLS LEVY	164 065	186 050	206 050	193 534	204 178	216 021
			19 734 834	**24 668 129**	**22 368 129**	**25 297 317**	**26 688 669**	**28 236 612**
		Contribution						
215	220050	BAD DEBT PROVISION	3 426 741	3 849 131	3 849 131	4 000 000	4 200 000	4 422 600
			3 426 741	**3 849 131**	**3 849 131**	**4 000 000**	**4 200 000**	**4 422 600**
		Repairs and Maintenance						
215	235010	BUILDING & FENCES-ADD.JOB NO.	47 848	150 000	150 000	157 500	165 375	174 140
215	235040	FIRE EXTINGUISHERS & HYDRANTS#		5 290	5 290	5 555	5 832	6 141
215	235050	FURNITURE-OFFICE MACH.& EQUIP.	8 960	15 870	15 870	16 664	17 497	18 424
215	235230	VEHICLES AND PLANT	3 238	20 000	20 000	21 000	22 050	23 219
215	235330	KITCHEN WARE	1 569	2 116	2 116	2 222	2 333	2 457
215	NEW	LEASE OFFICE MAINTENANCE		50 000	50 000	-	-	-
215	235642	HEALTH & SAFETY REQUIREMENTS	7 661	52 900	52 900	55 545	58 322	61 413
			69 275	**296 176**	**296 176**	**258 485**	**271 409**	**285 794**
		General Expenses						
215	250001	CONSULTANTS/OUTSOURCE	614 438	2 600 000	3 300 000	2 296 140	2 410 947	2 538 727
215	260070	LEASE-OFFICE MACHINES & EQUIP.	119 150	87 000	87 000	89 949	94 447	99 452
215	260090	BANK CHARGES	1 483 138	1 700 000	1 700 000	1 994 237	2 093 948	2 204 928
215	NEW	mSCOA IMPLEMENTATION				1 952 000	300 000	
215	260100	PRINTING AND STATIONERY	384 718	370 000	305 000	315 340	331 106	348 655
215	260110	BOOK PURCHASES		2 120	2 120	2 192	2 301	2 423
215	260160	CONFERENCE & WORKSHOPS	22 270	50 000	50 000	51 695	54 280	57 157
215	260170	MEDICINES	375	1 682	1 682	1 739	1 826	1 923
215	260180	BURSARIES-STAFF		-	-	-	-	-
215	260200	CLEANSING MATERIALS	39 083	40 373	40 373	41 742	43 829	46 152
215	260330	REFRESHMENTS	55 595	38 160	38 160	39 454	41 426	43 622
215	260420	DEEDS OFFICE RETURNS	113 194	130 000	150 000	155 085	162 839	171 470
215	260570	INSURANCE GENERAL	53 180	79 769	79 769	87 555	91 933	96 805
215	260650	RENT OF PROPERTY/OFFICES/HOUSE	259 380	277 042	277 042	286 433	300 755	316 695
215	260710	POSTAGE	96 855	200 000	150 000	155 085	162 839	171 470
215	260740	WATER AND SANITATION	2 544	13 038	3 113	3 356	3 524	3 710
215	260810	SUNDRY OILS AND FUELS	21 265	26 450	26 450	27 347	28 714	30 236
215	260840	SMALL TOOLS & WORKSHOP MATERIA	279	1 682	1 682	1 739	1 826	1 923
215	260880	TRAINING COSTS OF STAFF	74 870	79 350	144 350	149 243	156 706	165 011
215	260900	TRAVELING & SUBSISTANCE	43 933	66 780	66 780	69 044	72 496	76 338
215	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
215	260940	VALUATIONS & VALUATION ROLLS	4 376 034	2 000 000	2 000 000	1 185 800	1 245 090	1 311 080
215	260970	ELECTRICITY AND RATES	150 754	206 948	206 948	213 963	224 661	236 568
215	261100	PROTECTIVE CLOTHING	35 182	42 320	42 320	43 755	45 942	48 377
215	261530	TRACKING FEES		12 618	12 331	12 749	13 386	14 096
215	261540	RELOCATION EXPENSE (STAFF)	16 216	-	-		-	-
215	261632	SMS SERVICE		56 074	46 074	47 636	50 018	52 669
215	261810	MPRA COMMUNICATIONS	31 199	112 148	90 000	93 051	97 704	102 882
215	261811	MAP EXPENSE		822 903	700 000	294 980	309 729	326 145
215	261812	MASAKANE CAMPAIGN		250 000	250 000	258 475	271 399	285 783
			8 010 109	**9 266 457**	**9 771 194**	**9 872 020**	**8 613 672**	**8 754 297**
		Depreciation						
215	270001	DEPRECIATION	493 142	636 274	531 454	581 454	610 527	642 885
			493 142	**636 274**	**531 454**	**581 454**	**610 527**	**642 885**
		Capital Charges						
215	271000	INTEREST ON EXTERNAL LOANS	467 049	347 603	347 603	206 881	43 984	-
			467 049	**347 603**	**347 603**	**206 881**	**43 984**	**-**
		Recharges						
215	280060	LESS:CHARGES TO OTHER DEPTS	(7 275 148)	(7 700 193)	(7 700 193)	(8 162 204)	(8 651 937)	(9 197 009)
215	650990	ACCOUNT PAYMENTS CLEARING						
			(7 275 148)	**(7 700 193)**	**(7 700 193)**	**(8 162 204)**	**(8 651 937)**	**(9 197 009)**
			(17 338 048)	**(3 632 444)**	**564 634**	**(14 090 521)**	**(16 789 257)**	**(17 851 634)**
		Supply Chain Management						
		Income						
220	10200	POST & TEL RECOVERED		-	-		-	-
220	60001	ADMIN CHARGES	(1 055 165)	(1 134 200)	(1 134 200)	(1 202 252)	(1 274 387)	(1 354 674)
220	60110	DISCOUNT ON PURCHASES	(12 439)	(31 800)	(31 800)	(33 708)	(35 730)	(37 982)
220	60120	BID / TENDER DOCUMENTS	(791 542)	(795 000)	(795 000)	(842 700)	(893 262)	(949 538)
220	60270	TRAINING REFUND		(20 613)	(20 613)	(20 204)	(21 416)	(22 765)
220	65030	SALE OF REDUNDANT STOCK	(63 050)	(42 320)	(42 320)	(44 859)	(47 551)	(50 546)
			(1 922 197)	**(2 023 933)**	**(2 023 933)**	**(2 143 723)**	**(2 272 347)**	**(2 415 504)**
		Salaries						
220	200000	SALARIES	2 398 740	2 975 358	2 975 358	3 344 252	3 528 186	3 732 821
220	200010	LEAVE BONUS SALARIED STAFF	182 518	232 478	232 478	256 425	270 528	286 219
220	200020	ACCUMULATED LEAVE PAY	88 413	112 818	112 818	135 027	142 453	150 716
220	200060	OVERTIME	137 089	121 788	171 788	95 859	101 131	106 997
220	200070	STANDBY ALLOWANCES	26 135	35 262	35 262	39 363	41 528	43 937
220	200080	GROUP LIFE ASSURANCE CONTRIB.	24 685	30 147	30 147	27 145	28 638	30 299
220	200090	HOUSING SUBSIDY	13 002	17 108	32 108	36 288	38 284	40 504
220	200110	MEDICAL AID : N M M A F	205 594	243 677	243 677	347 989	367 128	388 422
220	200140	PENSION: SUPERANNUATION	508 838	994 143	928 143	803 731	847 936	897 117
220	200160	INDUSTRIAL COUNCIL LEVIES	1 092	1 603	1 603	1 866	1 969	2 083
220	200180	TRAVELLING ALLOWANCES	216 000	228 655	228 655	232 969	245 782	260 038
220	200190	TELEPHONE ALLOWANCE	18 045	23 914	23 914	24 365	25 705	27 196
220	200200	UNEMPLOYMENT FUND CONTRIBUTION	21 542	31 270	31 270	29 757	31 394	33 214
220	200230	WORKMEN'S COMPENSATION	28 981	39 448	39 448	40 874	43 122	45 623
220	200240	SKILLS LEVY	31 065	38 989	39 989	40 408	42 630	45 103
			3 901 738	**5 126 657**	**5 126 657**	**5 456 318**	**5 756 415**	**6 090 288**
		Repairs and Maintenance						
220	235001	YARD MAINTENANCE	3 563	5 290	5 290	5 555	5 832	6 141
220	235010	BUILDING & FENCES-ADD.JOB NO.	2 382	3 174	3 174	3 333	3 499	3 685
220	235040	FIRE EXTINGUISHERS & HYDRANTS#		2 116	2 116	2 222	2 333	2 457
220	235050	FURNITURE-OFFICE MACH.& EQUIP.	3 123	5 290	5 290	5 555	5 832	6 141
220	235210	TOOLS AND EQUIPMENT	89	1 058	1 058	1 111	1 166	1 228
220	235230	VEHICLES AND PLANT	7 819	20 102	20 102	21 107	22 162	23 337
220	235330	KITCHEN WARE	99	317	317	333	350	368
			17 075	**37 347**	**37 347**	**39 215**	**41 176**	**43 358**
		General Expenses						
220	260030	ADVERTISING	705 257	600 000	900 000	930 510	977 036	1 028 818
220	260070	LEASE-OFFICE MACHINES & EQUIP.	20 157	23 000	23 000	23 780	24 969	26 292
220	260100	PRINTING AND STATIONERY	79 321	68 900	98 900	102 253	107 365	113 056
220	260200	CLEANSING MATERIALS	8 351	9 010	9 010	9 315	9 781	10 300
220	260330	REFRESHMENTS	6 421	8 586	8 586	8 877	9 321	9 815
220	260520	FIRST AID EQUIPMENT		1 121	1 121	1 159	1 217	1 282
220	260570	INSURANCE GENERAL	2 769	4 153	4 153	4 558	4 786	5 040
220	260740	WATER AND SANITATION	10 502	53 611	56 206	60 590	63 619	66 991

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
220	260810	SUNDRY OILS AND FUELS	16 104	33 644	33 644	34 785	36 524	38 460
220	260900	TRAVELING & SUBSISTANCE		1 908	1 908	1 973	2 071	2 181
220	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
220	260970	ELECTRICITY AND RATES	30 298	45 696	45 696	47 245	49 607	52 237
220	261100	PROTECTIVE CLOTHING	5 263	5 607	5 607	5 797	6 087	6 410
220	261530	TRACKING FEES	1 275	1 402	1 370	1 416	1 487	1 566
			885 716	**856 639**	**1 189 202**	**1 232 260**	**1 293 673**	**1 362 448**
		Depreciation						
220	270001	DEPRECIATION	128 689	200 520	163 303	213 303	225 035	236 962
			128 689	**200 520**	**163 303**	**213 303**	**225 035**	**236 962**
		Capital Charges						
			-	-			-	-
			3 011 021	**4 197 231**	**4 492 577**	**4 797 372**	**5 044 152**	**5 317 550**
		Refuse Removal						
		Income						
255	10070	FEES: REFUSE REMOVAL	(54 849 307)	(58 563 026)	(58 563 026)	(68 076 808)	(72 161 417)	(76 707 586)
255	10200	POST & TEL RECOVERED		-	-	-	-	-
255	55095	EQUITABLE SHARE	(17 394 389)	(17 007 330)	(17 007 330)	(15 408 676)	(16 333 197)	(17 362 188)
255	60270	TRAINING REFUND		(25 490)	(25 490)	(26 298)	(27 876)	(29 632)
255	65116	EPWP GRANT		-	-		-	-
			(72 243 696)	**(75 595 847)**	**(75 595 847)**	**(83 511 782)**	**(88 522 489)**	**(94 099 406)**
		Salaries and Allowances						
255	200000	SALARIES	3 019 093	3 827 184	3 827 184	4 618 162	4 872 161	5 154 746
255	200010	LEAVE BONUS SALARIED STAFF	228 647	284 968	284 968	310 906	328 006	347 030
255	200020	ACCUMULATED LEAVE PAY	110 929	168 163	168 163	240 265	253 480	268 181
255	200060	OVERTIME	808 404	718 504	868 504	612 153	645 821	683 279
255	200080	GROUP LIFE ASSURANCE CONTRIB.	11 542	33 541	33 541	34 074	35 948	38 033
255	200090	HOUSING SUBSIDY	2 844	6 932	16 932	11 664	12 306	13 019
255	200110	MEDICAL AID : N M M A F	123 269	202 884	202 884	358 240	377 943	399 864
255	200140	PENSION: SUPERANNUATION	658 972	979 408	809 408	907 176	957 071	1 012 581
255	200160	INDUSTRIAL COUNCIL LEVIES	2 617	3 740	3 740	4 355	4 595	4 861
255	200190	TELEPHONE ALLOWANCE	1 855	113 246	113 246	12 182	12 852	13 597
255	200200	UNEMPLOYMENT FUND CONTRIBUTION	39 957	48 032	53 032	51 115	53 926	57 054
255	200230	WORKMEN'S COMPENSATION	38 160	50 980	50 980	52 846	55 753	58 986
255	200240	SKILLS LEVY	40 942	50 981	55 981	52 597	55 490	58 708
			5 087 232	**6 488 562**	**6 488 562**	**7 390 281**	**7 665 350**	**8 109 941**
		Contributions						
255	220050	BAD DEBT PROVISION		119 097	119 097	150 000	157 500	165 848
255	220055	REHABILITATION OF LANDFILL SITES	197 354	1 300 000	1 300 000	1 300 000	1 365 000	1 437 345
			197 354	**1 419 097**	**1 419 097**	**1 450 000**	**1 522 500**	**1 603 193**
		Repairs and Maintenance						
255	235110	RADIO REPAIRS		6 877	6 877	7 221	7 582	7 984
255	235010	BUILDING & FENCES-ADD.JOB NO.		50 000	-	-	-	-
255	235210	TOOLS & EQUIPMENT	9 282	15 870	15 870	16 664	17 497	18 424
255	235230	VEHICLES AND PLANT	992 313	1 607 102	1 707 102	1 854 157	1 946 865	2 050 049
255	235290	REFUSE DUMP MAINTENANCE #	9 786	21 160	21 160	22 218	23 329	24 565
255	235420	REFUSE RECEPTACLES	20 000	37 030	7 030	7 382	7 751	8 161
			1 031 380	**1 738 039**	**1 758 039**	**1 907 641**	**2 003 023**	**2 109 183**
		General Expenses						
255	250001	CONSULTANTS/OUTSOURCE	18 777 173	21 983 500	21 483 500	22 211 791	23 322 380	24 558 466
255	260100	PRINTING AND STATIONERY	21 930	25 000	25 000	25 848	27 140	28 578
255	260130	BAD DEBTS WRITTEN OFF	61 830	21 160	21 160	21 877	22 971	24 189
255	260200	CLEANSING MATERIALS	606	1 121	1 121	1 159	1 217	1 282
255	260260	DUMP CHARGES	10 949 227	10 577 455	10 577 455	10 936 031	11 482 832	12 091 422
255	260380	INDIGENT SUPPORT	3 284 015	4 235 715	1 527 839	1 628 676	1 726 397	1 835 160
255	260385	FREE BASIC SERVICES	12 078 330	12 771 615	13 000 000	13 780 000	14 606 800	15 527 028
255	260570	INSURANCE GENERAL	7 391	11 086	11 086	12 168	12 776	13 453
255	260710	POSTAGE		106 541	70 000	72 373	75 991	80 019
255	260810	SUNDRY OILS AND FUELS	1 215 767	1 400 000	1 400 000	1 447 460	1 519 833	1 600 384
255	260820	CHEMICALS OF FERTILIZER		1 121	1 121	1 159	1 217	1 282
255	260880	TRAINING COSTS OF STAFF	27 495	41 495	41 495	42 901	45 047	47 434
255	260900	TRAVELLING AND SUBSISTENCE	9 032	7 632	7 632	7 891	8 285	8 724
255	260920	TELEPHONE CALLS/RENTALS		-	-	-	-	-
255	260930	TRANSPORT & PLANT	3 920	8 972	8 972	9 276	9 740	10 256

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
255	261030	REFUSE BAGS/CONTRACT	1 658 870	2 425 000	2 425 000	2 507 208	2 632 568	2 772 094
255	261100	PROTECTIVE CLOTHING	205 127	235 511	235 511	243 495	255 669	269 220
255	261530	TRACKING FEES	14 445	18 226	17 812	18 416	19 337	20 361
255	261686	STREET CLEANSING	244 368	342 051	342 051	353 647	371 329	391 010
255	261792	FOOD FOR WASTE	1 022 171	1 000 000	1 000 000	1 033 900	1 085 595	1 143 132
			49 581 697	**55 213 201**	**52 196 755**	**54 355 275**	**57 227 125**	**60 423 495**
		Depreciation						
255	270001	DEPRECIATION	1 305 074	839 681	1 383 176	1 433 176	1 504 835	1 584 591
			1 305 074	**839 681**	**1 383 176**	**1 433 176**	**1 504 835**	**1 584 591**
		Capital Charges						
255	271000	INTEREST ON EXTERNAL LOANS	100 448	53 678	53 678	23 829	-	-
			100 448	**53 678**	**53 678**	**23 829**	**-**	**-**
		Recharges						
			-	-			-	-
			(14 940 511)	**(9 843 588)**	**(12 296 539)**	**(16 951 581)**	**(18 599 656)**	**(20 269 004)**
		Public Participation						
		Income						
260	60270	TRAINING REFUND		(4 083)	(4 083)	(7 154)	(7 583)	(8 061)
260	65123	COMMUNITY PARTCIPATION IN IDP'S		-			-	-
			-	**(4 083)**	**(4 083)**	**(7 154)**	**(7 583)**	**(8 061)**
		Salaries and Allowances						
260	200000	SALARIES	711 945	723 170	1 103 170	1 272 542	1 342 532	1 420 399
260	200010	LEAVE BONUS SALARIED STAFF	54 667	60 264	60 264	106 045	111 877	118 366
260	200020	ACCUMULATED LEAVE PAY	20 446	23 141	23 141	40 721	42 961	45 452
260	200060	OVERTIME	130 863	100 621	285 621	185 816	196 036	207 406
260	200080	GROUP LIFE ASSURANCE CONTRIB.	3 362	5 135	5 135	9 035	9 532	10 085
260	200090	HOUSING SUBSIDY	2 200	2 544	2 544		-	-
260	200110	MEDICAL AID : N M M A F	71 831	78 610	88 610	108 592	114 565	121 209
260	200140	PENSION: SUPERANNUATION	136 466	202 329	202 329	265 569	280 175	296 425
260	200160	INDUSTRIAL COUNCIL LEVIES	264	267	1 267	518	546	578
260	200180	TRAVELLING ALLOWANCES	1 091	-	-	-	-	-
260	200190	TELEPHONE ALLOWANCE	1 855	2 417	2 417	2 462	2 597	2 748
260	200200	UNEMPLOYMENT FUND CONTRIBUTION	5 800	6 060	10 060	10 100	10 656	11 274
260	200230	WORKMEN'S COMPENSATION	7 099	8 167	8 167	14 308	15 095	15 970
260	200240	SKILLS LEVY	9 481	8 167	18 167	14 308	15 095	15 970
			1 157 371	**1 220 892**	**1 810 892**	**2 030 016**	**2 141 667**	**2 265 884**
		Repairs and Maintenance						
260	235230	VEHICLES AND PLANT	92 371	95 220	95 220	99 981	104 980	110 544
			92 371	**95 220**	**95 220**	**99 981**	**104 980**	**110 544**
		General Expenses						
260	260100	PRINTING AND STATIONERY	12 793	18 232	18 232	18 850	19 793	20 842
260	260160	CONFERENCE & WORKSHOPS	11 415	14 310	14 310	14 795	15 535	16 358
260	260810	SUNDRY OILS AND FUELS	71 437	75 647	75 647	78 211	82 122	86 474
260	260880	TRAINING COSTS OF STAFF	9 630	11 215	11 215	11 595	12 175	12 820
260	260900	TRAVELING & SUBSISTANCE	5 065	17 172	17 172	17 754	18 642	19 630
260	261530	TRACKING FEES		7 010	6 851	7 083	7 437	7 832
260	261645	MSIG WARD PARTICIPATION	295 271	300 000	300 000	310 170	325 679	342 939
260	261728	WARD COMMITTEE MEMBERS	2 444 959	4 375 000	4 214 700	4 307 578	4 522 957	4 762 674
260	261729	WARD COMMITTEE TRAINING		80 471	80 471	490 000	514 500	541 769
260	261730	STATIONERY - WARD COMMITTEE	17 178	26 450	26 450	27 347	28 714	30 236
260	261793	PUBLIC AWARENESS CAMPAIGNS	52 829	61 364	71 364	73 783	77 472	81 578
260	NEW	COMMUNTY BASED PLANNING				50 000	52 500	55 283
260	261794	IDP/MAYORAL ROADSHOWS		105 800	105 800	220 500	231 525	243 796
260	261795	SPECIAL PROGRAMMES FOR VULNERABLE GROUPS		-	-	-	-	-
260	261796	REED DANCE	4 566	-	-		-	-
			2 925 164	**5 092 671**	**4 942 212**	**5 827 667**	**5 909 051**	**6 222 230**
		Depreciation						
260	270001	EXPENSE DEPRECIATION	94 559	69 122	102 941	202 941	213 088	224 382
			94 559	**69 122**	**102 941**	**202 941**	**213 088**	**224 382**
		Capital Charges						

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
			-	-			-	-
			4 269 464	6 473 822	6 947 183	7 953 451	8 361 203	8 814 979
		Vehicle Distribution						
		Repairs and Maintenance						
355	235230	VEHICLES AND PLANT	948 614	1 026 446	1 376 446	1 596 709	1 676 544	1 765 401
			948 614	1 026 446	1 376 446	1 596 709	1 676 544	1 765 401
		General Expenses						
355	260570	INSURANCE GENERAL	117 960	176 940	176 940	194 209	204 891	215 750
355	260810	SUNDRY OILS AND FUELS	865 202	975 728	975 728	1 008 805	1 064 289	1 120 696
355	261530	TRACKING FEES	36 961	-			-	-
			1 020 123	1 152 667	1 152 667	1 203 014	1 269 180	1 336 446
		Capital Charges						
355	271000	INTEREST ON EXTERNAL LOANS	20 076	-	-		-	-
			20 076	-	-	-	-	-
		Recharges						
355	280040	RECHARGED SALARIES #	(1 358 295)	(1 864 854)	(1 864 854)	(1 976 745)	(2 095 350)	(2 227 357)
			(1 358 295)	(1 864 854)	(1 864 854)	(1 976 745)	(2 095 350)	(2 227 357)
			630 518	314 259	664 259	822 977	850 374	874 490
		Mechanical Workshop						
		Income						
360	10200	POST & TEL RECOVERED		-		-	-	-
360	60270	TRAINING REFUND		(10 861)	(10 861)	(11 070)	(11 734)	(12 473)
			-	(10 861)	(10 861)	(11 070)	(11 734)	(12 473)
		Salaries and Allowances						
360	200000	SALARIES	1 229 687	1 555 872	1 575 872	1 896 306	2 000 603	2 116 638
360	200010	LEAVE BONUS SALARIED STAFF	99 469	114 009	114 009	156 275	164 870	174 433
360	200020	ACCUMULATED LEAVE PAY	69 910	43 780	43 780	69 469	73 290	77 541
360	200060	OVERTIME	415 153	351 309	661 309	335 049	353 477	373 978
360	200070	STANDBY ALLOWANCES	52 845	93 466	93 466	58 604	61 827	65 413
360	200080	GROUP LIFE ASSURANCE CONTRIB.	8 462	15 730	15 730	13 315	14 047	14 862
360	200090	HOUSING SUBSIDY	8 082	12 020	12 020	2 592	2 735	2 893
360	200110	MEDICAL AID : N M M A F	120 743	142 299	157 299	267 157	281 851	298 198
360	200140	PENSION: SUPERANNUATION	278 209	540 137	390 137	395 535	417 289	441 492
360	200160	INDUSTRIAL COUNCIL LEVIES	922	1 336	1 336	1 659	1 750	1 852
360	200190	TELEPHONE ALLOWANCE	6 765	8 141	18 141	31 622	33 361	35 296
360	200200	UNEMPLOYMENT FUND CONTRIBUTION	15 327	19 894	19 894	21 639	22 829	24 153
360	200230	WORKMEN'S COMPENSATION	18 666	21 722	21 722	22 140	23 358	24 712

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
360	200240	SKILLS LEVY	19 306	21 722	26 722	22 140	23 358	24 712
360	200260	TOOL ALLOWANCE	6 000	6 361	16 361	6 804	7 178	7 595
			2 349 545	**2 947 798**	**3 167 798**	**3 300 306**	**3 481 823**	**3 683 769**
		Repairs and Maintenance						
360	235010	BUILDING & FENCES-ADD.JOB NO.	14 530	15 373	25 373	26 642	27 974	29 457
360	235050	FURNITURE-OFFICE MACH.& EQUIP.	2 514	2 659	7 659	8 042	8 444	8 892
360	235090	PLANT & EQUIPMENT - ADD NUMBER	1 346	1 424	1 424	1 496	1 570	1 654
360	235210	TOOLS AND EQUIPMENT	212 997	29 009	19 009	19 960	20 958	22 068
360	235230	VEHICLES AND PLANT	91 613	75 767	120 767	127 405	133 775	140 865
360	235240	OCC. SAFETY REQ.		2 659	2 659	2 792	2 932	3 087
360	235330	KITCHEN WARE	171	252	252	265	278	293
			323 171	**127 144**	**177 144**	**186 601**	**195 931**	**206 315**
		General Expenses						
360	260100	PRINTING AND STATIONERY	5 364	25 544	11 544	11 935	12 532	13 196
360	260200	CLEANSING MATERIALS	28 793	39 326	36 326	37 557	39 435	41 525
360	260330	REFRESHMENTS	5 352	6 555	555	574	602	634
360	260520	FIRST AID EQUIPMENT		252	252	261	274	288
360	260570	INSURANCE GENERAL	6 211	9 316	9 316	10 225	10 736	11 305
360	260740	WATER AND SANITATION	13 313	65 190	144 952	156 258	164 071	172 767
360	260810	SUNDRY OILS AND FUELS	86 135	81 202	91 202	94 294	99 008	104 256
360	260880	TRAINING COSTS OF STAFF	16 997	38 601	38 601	39 910	41 905	44 126
360	260900	TRAVELING & SUBSISTANCE	333	8 586	28 586	29 555	31 033	32 678
360	260920	TELEPHONE CALLS/RENTALS		45 981	40 981	42 370	44 488	46 846
360	260960	WELDING MATERIAL AND GAS	296	3 988	3 988	4 124	4 330	4 559
360	260970	ELECTRICITY AND RATES	30 297	59 466	59 466	61 482	64 556	67 977
360	261000	STORES AND MATERIALS	1 211	5 317	8 317	8 599	9 029	9 508
360	261100	PROTECTIVE CLOTHING	26 449	37 030	42 030	43 455	45 628	48 046
360	261330	MEDICAL EXAMINATIONS		744	744	769	808	851
360	261530	TRACKING FEES	3 824	2 804	2 740	2 833	2 975	3 132
			224 574	**429 902**	**519 600**	**544 200**	**571 410**	**601 695**
		Depreciation						
360	270001	DEPRECIATION	41 627	40 568	95 666	145 666	152 949	161 056
			41 627	**40 568**	**95 666**	**145 666**	**152 949**	**161 056**
		Recharges						
360	280040	RECHARGED SALARIES #	(257 608)	(619 743)	(619 743)	(656 928)	(696 344)	(740 213)
			(257 608)	**(619 743)**	**(619 743)**	**(656 928)**	**(696 344)**	**(740 213)**
			2 681 309	**2 914 806**	**3 329 603**	**3 508 775**	**3 694 036**	**3 900 148**
		Electricity Admin						
		Income						
400	700	PROCEEDS FROM INSURANCE	(1 453 127)	(300 000)	(1 650 000)	(1 689 144)	(1 790 492)	(1 903 293)
400	10001	DISCONNECT/RECONNECT FEES	(735 200)	(1 676 160)	(2 027 580)	(2 730 338)	(2 894 158)	(3 076 490)
400	10010	FEES CALL OUT	(927)	(50 000)	(1 500)	(1 500)	(1 590)	(1 690)
400	10011	ELEC CONN PART COSTED	(89 666)	(159 000)	(159 000)	(168 540)	(178 652)	(189 908)
400	10060	FEES: METER TESTING	(980)	(2 083)	(1 470)	(1 000)	(1 060)	(1 127)
400	10080	FEES: RE-INSPECTION		-	-	-	-	-
400	10180	SERVICE CONNECTION STANDARD	(117 401)	(100 683)	(100 683)	(106 221)	(112 594)	(119 687)
400	10190	NON STANDARD SERVICE CONNEC.	(369 056)	(581 900)	(581 900)	(613 905)	(650 739)	(691 735)
400	10200	POST & TEL RECOVERED		-	-	-	-	-
400	10202	DEVELOPERS' CONTR-DEMAND BASED COMPONENT	(16 158 918)	(14 139 501)	(14 139 501)	(14 139 501)	(14 139 501)	(14 139 501)
400	10220	PREPAID DARNALL		-	-		-	-
400	10230	SHAKASHEAD PRE-PAID METERS		-	-		-	-
400	10250	TEMBENI - PREPAID		-	-		-	-
400	10290	ELECTRICITY BASIC	(11 969 569)	(15 970 591)	(13 624 308)	(14 684 603)	(15 830 002)	(17 096 402)
400	10300	ELECTRICITY: AVAILABILITY	(2 296 896)	(2 513 392)	(2 662 490)	(2 991 315)	(3 224 638)	(3 482 609)
400	10310	ELECTRICITY: DEPARTMENTAL	(1 896 392)	(3 141 600)	(1 800 273)	(2 001 375)	(2 157 482)	(2 330 081)
400	10320	ELECTRICITY: PRIVATE CONSUMERS	(358 258 085)	(393 680 893)	(408 680 893)	(415 935 758)	(448 378 747)	(484 249 047)
400	10410	S E R KHOZA - NGHAWENI		-	-		-	-
400	25010	INTEREST ON EXTERNAL INVESTMENTS	(715 219)	(214 393)	(214 393)	(214 393)	(227 257)	(241 574)
400	25015	INTEREST ON BANK ACCOUNTS		(581 900)	-	-	-	-
400	25080	INTEREST:SHORT TERM INVEST.	(6 186 112)	(9 206 376)	(9 206 376)	(6 998 716)	(7 418 639)	(7 886 013)
400	30020	TAMPERING FEES	(193 850)	(937 500)	(600 000)	(350 000)	(371 000)	(394 373)
400	55095	EQUITABLE SHARE	(10 246 582)	(12 602 047)	(12 602 047)	(13 433 781)	(14 239 808)	(15 136 916)
400	60250	SUNDRY INCOME	(410 880)	(5 290)	(5 290)	(5 581)	(5 916)	(6 289)
400	60270	TRAINING REFUND		(46 012)	(46 012)	(51 219)	(54 292)	(57 713)
400	60290	TREASURY CASH HALL	(3 378 474)	(5 832 188)	(5 832 188)	(6 905 365)	(7 443 983)	(8 039 502)
400	60300	V PERUMAL-GLENHILLS		-	-		-	-
400	60367	A ADAM WARD 16 PREPAID SALES		-	-		-	-

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
400	60368	R ROOPSINGH WARD 15 PREPAID		-	-		-	-
400	65064	CARDINSKY INV.WARD 19 PREPAID		-	-		-	-
400	65065	MECCA H/WARE WARD 19 PREPAID		-	-		-	-
400	65066	SINGHS FRUIT WARD 19 PREPAID		-	-		-	-
400	65068	PREPAID SE MANGA & SONS		-	-		-	-
400	65069	PREPAID NJABULO TRADING WARD18		-	-		-	-
400	65070	PREPAID SHAKASKRAAL BUTCH W8		-	-		-	-
400	65097	PREPAID ZIBUYILE TRADING		-	-		-	-
400	65098	STANGER SUPER SPAR		-	-		-	-
400	65099	CONTOUR	(93 895 565)	(126 449 713)	(110 400 000)	(123 318 263)	(132 937 088)	(143 572 055)
400	NEW	DBSA		-	-		-	-
400	65100	PENALTIES FROM CAPITAL PAYMENT			(25 126)			
			(508 372 899)	(588 191 223)	(584 361 031)	(606 340 516)	(652 057 638)	(702 616 003)
		Salaries and Allowances						
400	200000	SALARIES	4 183 114	5 908 815	5 538 815	8 018 846	8 459 883	8 925 176
400	200010	LEAVE BONUS SALARIED STAFF	336 974	438 038	438 038	668 611	705 385	744 181
400	200020	ACCUMULATED LEAVE PAY	132 096	185 475	185 475	311 142	328 255	346 309
400	200060	OVERTIME	1 114 050	1 111 746	1 441 746	773 198	815 724	860 589
400	200070	STANDBY ALLOWANCES	72 382	84 507	134 507	95 421	100 669	106 206
400	200080	GROUP LIFE ASSURANCE CONTRIB.	39 341	58 319	58 319	59 309	62 571	66 012
400	200090	HOUSING SUBSIDY	22 405	25 885	55 885	50 544	53 324	56 257
400	200110	MEDICAL AID : N M M A F	391 991	424 950	499 950	753 183	794 608	838 312
400	200140	PENSION: SUPERANNUATION	786 988	1 646 848	1 151 848	1 473 107	1 554 128	1 639 605

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
400	200160	INDUSTRIAL COUNCIL LEVIES	1 478	2 670	2 670	3 314	3 496	3 689
400	200180	TRAVELLING ALLOWANCES	462 235	984 645	684 645	1 160 210	1 224 022	1 291 343
400	200190	TELEPHONE ALLOWANCE	33 654	100 968	100 968	106 512	112 370	118 551
400	200200	UNEMPLOYMENT FUND CONTRIBUTION	29 755	48 070	48 070	52 065	54 929	57 950
400	200230	WORKMEN'S COMPENSATION	71 204	93 993	93 993	104 758	110 520	116 598
400	200240	SKILLS LEVY	64 458	92 023	92 023	102 438	108 072	114 016
400	200260	TOOL ALLOWANCE	3 500	3 180	13 180	13 608	14 356	15 146
			7 745 625	**11 210 132**	**10 540 132**	**13 746 266**	**14 502 311**	**15 299 936**
		Contribution						
400	220050	BAD DEBT PROVISION	297 977	2 241 239	2 241 239	2 500 000	2 625 000	2 764 125
400	220065	ACTURIAL GRAINS (LS AWARDS & MED CONTR)		-	-	-	-	-
400	220080	LEAVE PROVISION	72 397	634 800	634 800	669 714	703 200	740 469
400	220090	STAFF BONUS PROVISION	68 665		100 000	105 500	110 775	116 646
			439 040	**2 876 039**	**2 976 039**	**3 275 214**	**3 438 975**	**3 621 240**
		Repairs and Maintenance						
400	235010	BUILDING & FENCES-ADD.JOB NO.	137 127	126 960	141 960	149 058	156 511	164 806
400	235040	FIRE EXTINGUISHERS & HYDRANTS#		5 016	5 016	5 267	5 531	5 824
400	235050	FURNITURE-OFFICE MACH.& EQUIP.	14 592	10 033	10 033	10 534	11 061	11 647
400	235070	METERS & SIGNS	40 065	64 669	64 669	67 903	71 298	75 076
400	235090	PLANT & EQUIPMENT - ADD NUMBER	2 292	2 509	2 509	2 634	2 766	2 912
400	235110	RADIO REPAIRS	30 571	34 821	79 821	83 812	88 002	92 667
400	235120	REPLACEMENT OF TOOLS & SMALL I	9 896	12 542	12 542	13 169	13 827	14 560
400	235200	TEST EQUIPMENT		5 016	5 016	5 267	5 531	5 824
400	235210	TOOLS AND EQUIPMENT	33 733	25 865	55 865	58 658	61 591	64 855
400	235230	VEHICLES AND PLANT	193 464	212 168	212 168	225 777	237 065	249 630
400	235240	OCC. SAFETY REQ.	641	3 136	3 136	3 293	3 457	3 641
400	235330	KITCHEN WARE	3 900	6 647	7 647	8 029	8 431	8 878
400	235410	PLANNED MAINTENANCE: ADMIN.		1 254	406 254	426 567	447 895	471 634
400	235475	HWLMS(SOUTHERN SECTION)	9 492	400 000	100 000	105 000	110 250	116 093
400	235630	REPAIRS AND MAINTENACE INSURANCE	161	300 000	300 000	315 000	330 750	348 280
400	235645	REPLACE STOLEN AIRDAC CABLE - INDIGENT	37 568	1 000 000	1 000 000	550 000	577 500	608 108
			513 503	**2 210 635**	**2 406 635**	**2 029 967**	**2 131 466**	**2 244 433**
		General Expenses						
400	225001	COMMISSION ON COLLECTION	4 165 459	4 367 948	4 380 100	4 621 006	4 852 056	5 109 215
400	245001	BULK PURCHASES (ESKOM)	427 861 024	496 944 000	490 000 000	527 216 708	568 339 611	613 806 780
400	260035	AUDIT FEE - EXTERNAL AUDIT	1 261 785	2 535 750	2 535 750	2 621 712	2 752 798	2 898 696
400	260070	LEASE-OFFICE MACHINES & EQUIP.	41 476	76 000	76 000	78 576	82 505	86 878
400	260090	BANK CHARGES	957 453	1 300 000	1 300 000	1 470 000	1 543 500	1 625 306
400	260100	PRINTING AND STATIONERY	273 348	340 000	440 000	454 916	477 662	502 978
400	260130	BAD DEBTS WRITTEN OFF	3 434 677	2 991 161	2 991 161	3 092 562	3 247 190	3 419 291
400	260140	BATTERIES	1 225	4 628	4 628	4 785	5 024	5 290
400	260160	CONFERENCE & WORKSHOPS	9 123	39 789	49 789	51 477	54 050	56 915
400	260200	CLEANSING MATERIALS	23 130	22 064	45 064	46 591	48 921	51 514
400	260215	DEPARTMENTAL CHARGES	14 614 594	15 462 240	15 462 240	16 389 975	17 209 474	18 121 576
400	260220	DISCONNECTION/RECONNECTION*#	14 082	252 382	50 000	49 000	51 450	54 177
400	260240	FAX & COPIER RENTAL		-	-	-	-	-
400	260280	SECURITY SERVICES	4 889 699	4 500 000	4 300 000	4 445 770	4 668 059	4 915 466
400	260330	REFRESHMENTS	18 529	32 005	12 005	12 412	13 032	13 723
400	260385	FREE BASIC SERVICES	11 692 021	12 602 047	12 602 047	13 433 781	14 105 470	14 853 060
400	260520	FIRST AID EQUIPMENT		328	1 828	1 889	1 984	2 089
400	260540	PROFESSIONAL FEES - (ASSET VER.)	1 766 994	1 970 906	2 970 906	3 071 620	3 225 201	3 396 136
400	260560	SUBSCRIPTIONS		38 572	38 572	39 880	41 874	44 093
400	260561	STORES SHORTAGES		1 058	1 058	1 094	1 149	1 209
400	260570	INSURANCE GENERAL	656 398	984 597	884 597	970 934	1 019 481	1 073 513
400	260590	INSTALLATION INSPECTIONS #	481 778	210 735	210 735	217 879	228 773	240 898
400	260610	MAX DEMAND METER CONVERSION #	200 474	14 292	14 292	14 777	15 515	16 338
400	260630	LITERATURE & PUBLICATIONS		3 770	3 770	3 897	4 092	4 309
400	260660	METER READING #	15 800	26 450	273 023	547 295	574 659	605 116
400	260680	METER TESTING		5 228	5 228	5 405	5 675	5 976
400	260710	POSTAGE	612 452	712 520	712 520	736 675	773 509	814 505
400	260740	WATER AND SANITATION	880	49 200	34 545	35 716	37 502	39 490
400	260810	SUNDRY OILS AND FUELS	171 809	249 803	249 803	258 272	271 185	285 558
400	260830	NON STANDARD SERVICE CONNEC.	1 413 389	1 749 043	1 749 043	1 808 336	1 898 753	1 999 387
400	260840	SMALL TOOLS & WORKSHOP MATERIA		2 645	2 645	2 735	2 871	3 024
400	260865	DEVELOPERS' CONTR-DEMAND REFUND		529 000	529 000	546 933	574 280	604 717
400	260880	TRAINING COSTS OF STAFF	212 400	224 719	224 719	232 337	243 954	256 884
400	260900	TRAVELING & SUBSISTANCE	32 114	50 776	65 776	68 006	71 406	75 191
400	260920	TELEPHONE CALLS/RENTALS		139 177	139 177	143 895	151 090	159 097
400	260960	WELDING MATERIAL AND GAS		1 257	1 257	1 299	1 364	1 436
400	260970	ELECTRICITY AND RATES	1 912 042	2 188 914	2 188 914	2 263 118	2 376 274	2 502 217

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
400	260972	RETIREMENT RECOGNITION	223 598	800 000	800 000	784 000	823 200	866 830
400	261060	EXCESS ON INSURANCE	4 386	60 000	60 000	32 928	34 574	36 407
400	261100	PROTECTIVE CLOTHING	92 553	108 155	138 155	142 839	149 980	157 929
400	261120	INSTITUTE & MEMBERSHIP FEES	10 464	18 127	18 127	18 742	19 679	20 722
400	261215	RECOVERABLE CONS. CALL OUT		758 177	758 177	783 879	823 073	866 696
400	261410	RADIO LICENCIES		5 674	5 674	5 866	6 159	6 486
400	261530	TRACKING FEES	10 196	40 657	40 606	41 983	44 082	46 418
400	261620	REPLACEMENT OF FAULTY METERS	1 184 478	1 600 000	4 200 000	2 450 000	2 572 500	2 708 843
400	261690	STANDBY MEALS	388 681	486 151	511 277	502 631	527 763	555 734
400	261695	INSURANCE CLAIM IMPAIRMENTS		529 000	529 000	546 933	574 280	604 717
400	261750	REVENUE PROTECTION SERVICES	66 154	624 000	3 424 000	5 635 000	5 916 750	6 230 338
400	261811	SMART METERING INVESTIGATION		350 000	200 000	206 760	217 119	228 626
400	261812	IBT AWARENESS		100 000	70 000	98 000	102 900	108 354
400	265002	LOSS ON THE DISPOSAL OF ASSETS		423 200	423 200	446 476	468 800	493 646
400	NEW	DBSA COMMITMENT FEES	449 515	-	-		-	-
			479 181 149	**556 526 145**	**555 728 408**	**596 657 318**	**641 252 252**	**690 583 791**
		Depreciation						
400	270001	DEPRECIATION	17 805 968	26 851 646	29 951 188	30 980 277	32 529 291	34 253 343
			17 805 968	**26 851 646**	**29 951 188**	**30 980 277**	**32 529 291**	**34 253 343**
		Capital Charges						
400	271000	INTEREST ON EXTERNAL LOANS	12 604 892	16 706 184	16 661 184	16 107 968	15 402 105	14 773 879
			12 604 892	**16 706 184**	**16 661 184**	**16 107 968**	**15 402 105**	**14 773 879**
		Recharges						
			-	-			-	-

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
			9 917 278	28 189 558	33 902 556	56 456 493	57 198 760	58 160 620
		Urban South						
		Income						
420	10090	SALE OF ELEC.-STREET LIGHTS	(5 092 441)	(1 074 053)	(5 850 000)	(7 196 130)	(7 757 428)	(8 378 022)
			(5 092 441)	(1 074 053)	(5 850 000)	(7 196 130)	(7 757 428)	(8 378 022)
		Repairs and Maintenance						
420	235480	MAINS REPAIRS #	3 969 355	4 310 356	4 080 356	4 284 373	4 498 592	4 737 018
420	235490	MAINS MAINTENANCE	2 488 246	3 020 913	1 520 913	1 596 959	1 676 807	1 765 677
420	235500	TRANSFORMER REPAIRS	56 114	214 029	214 029	224 731	235 967	248 474
420	235510	TRANSFORMER MAINTENANCE #	4 935	216 000	216 000	226 800	238 140	250 761
420	235520	SWITCHGEAR REPAIRS	69 760	77 008	77 008	80 858	84 901	89 401
420	235530	SWITCHGEAR MAINTENANCE #	170 425	262 287	262 287	275 401	289 171	304 497
420	235540	S/STATION BLDGS & FENCES M #	71 458	128 023	128 023	134 424	141 145	148 626
420	235550	S/STATION BLDGS & FENCE REPAIR	24 715	42 472	172 472	181 096	190 150	200 228
420	235560	33-11KV POINT OF SUPPLY M #	31 857	86 819	86 819	91 159	95 717	100 790
420	235570	33-11KV POINT OF SUPPLY REPAIR	60 270	209 213	209 213	219 674	230 658	242 883
420	235580	LINE CLEARING #	23 065	111 694	111 694	117 279	123 143	129 669
420	235590	S/STATION REPAIRS	28 453	57 610	57 610	60 490	63 515	66 881
420	235600	SUB STATION MAINTENANCE	50 690	83 216	83 216	87 376	91 745	96 608
	new	Pole Replacement Southern Sect			70 000	73 850	77 543	81 652
	new	Pole Replacement Str Lighting			200 000	211 000	221 550	233 292
			7 049 343	8 819 639	7 489 639	7 865 471	8 258 744	8 696 457
		General Expenses			-			
420	260150	CALL OUT TO CONS.COMPLAINTS #	753 553	793 500	793 500	820 400	861 420	907 075
420	260210	CIRCUIT BREAKER CHANGES #	927	3 566	3 566	3 687	3 872	4 077
420	260660	METER READING #	235	11 965	11 965	12 371	12 989	13 678
			754 714	809 031	809 031	836 457	878 280	924 829
		Depreciation						
			-	-			-	-
			2 711 616	8 554 617	2 448 670	1 505 798	1 379 596	1 243 264
		Rural North						
		Repairs and Maintenance						
430	235480	MAINS REPAIRS #	4 558 674	4 938 801	4 788 801	5 028 241	5 279 653	5 559 475
430	235490	MAINS MAINTENANCE	165 693	222 978	222 978	234 127	245 834	258 863
430	235500	TRANSFORMER REPAIRS	1 103	93 457	93 457	98 130	103 036	108 497
430	235510	TRANSFORMER MAINTENANCE #	54 213	142 122	142 122	149 228	156 689	164 994
430	235520	SWITCHGEAR REPAIRS	1 057	40 081	40 081	42 085	44 190	46 532
430	235530	SWITCHGEAR MAINTENANCE #	19 013	27 000	27 000	28 350	29 768	31 345
430	235540	S/STATION BLDGS & FENCES M #	6 808	6 401	6 401	6 721	7 057	7 431
430	235550	S/STATION BLDGS & FENCE REPAIR		5 121	5 121	5 377	5 646	5 945
430	235580	LINE CLEARING #	103 758	127 703	127 703	134 088	140 792	148 254
			4 910 320	5 603 664	5 453 664	5 726 348	6 012 665	6 331 336
		General Expenses						
430	260150	CALL OUT TO CONS.COMPLAINTS #	5 977 644	5 714 102	5 714 102	5 907 810	6 203 200	6 531 970
430	260210	CIRCUIT BREAKER CHANGES #		1 329	1 329	1 374	1 443	1 520
430	260220	DISCONNECTION/RECONNECTION*#	6 472	13 294	13 294	13 745	14 432	15 197
			5 984 115	5 728 725	5 728 725	5 922 929	6 219 075	6 548 686
			10 894 435	11 332 390	11 182 390	11 649 277	12 231 740	12 880 023
		Sappi						
		Income						
440	10100	SALE OF ELECT-PRIVATE CONSUMER	(99 191 631)	(111 739 929)	(110 380 125)	(118 813 166)	(128 080 593)	(138 327 040)
			(99 191 631)	(111 739 929)	(110 380 125)	(118 813 166)	(128 080 593)	(138 327 040)
		Repairs and Maintenance						
440	235480	MAINS REPAIRS #	235 526	346 660	496 660	521 493	547 568	576 589
440	235490	MAINS MAINTENANCE	178 723	253 505	253 505	266 181	279 490	294 303
440	235500	TRANSFORMER REPAIRS		45 477	45 477	47 750	50 138	52 795
440	235510	TRANSFORMER MAINTENANCE #	50 410	121 852	121 852	127 945	134 342	141 462
440	235520	SWITCHGEAR REPAIRS	3 097	8 142	8 142	8 549	8 977	9 453
440	235530	SWITCHGEAR MAINTENANCE #	6 340	69 132	69 132	72 589	76 218	80 258
440	235540	S/STATION BLDGS & FENCES M #	15 774	13 106	13 106	13 761	14 449	15 215
440	235550	S/STATION BLDGS & FENCE REPAIR	1 391	7 215	7 215	7 575	7 954	8 376
440	235560	33-11KV POINT OF SUPPLY M #	25 756	271 457	271 457	285 030	299 281	315 143

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
440	235570	33-11KV POINT OF SUPPLY REPAIR	57 602	293 103	293 103	307 758	323 146	340 272
440	235580	LINE CLEARING #	15 208	13 826	13 826	14 518	15 244	16 052
440	235590	S/STATION REPAIRS	3 845	3 457	3 457	3 630	3 812	4 014
440	235600	SUB STATION MAINTENANCE		34 992	34 992	36 742	38 579	40 623
			593 672	**1 481 924**	**1 631 924**	**1 713 521**	**1 799 197**	**1 894 554**
			(98 597 959)	**(110 258 004)**	**(108 748 201)**	**(117 099 645)**	**(126 281 396)**	**(136 432 486)**
		Urban North						
		Repairs and Maintenance						
450	235480	MAINS REPAIRS #	3 156 455	4 388 629	4 288 629	4 503 060	4 728 213	4 978 809
450	235490	MAINS MAINTENANCE	763 159	844 772	814 772	855 510	898 286	945 895
450	235500	TRANSFORMER REPAIRS	5 966	106 464	106 464	111 787	117 376	123 597
450	235510	TRANSFORMER MAINTENANCE #	34 058	103 699	153 699	161 384	169 453	178 434
450	235520	SWITCHGEAR REPAIRS	3 235	117 525	177 525	186 401	195 721	206 095
450	235530	SWITCHGEAR MAINTENANCE #	39 917	78 393	78 393	82 313	86 429	91 010
450	235540	S/STATION BLDGS & FENCES M #	33 587	27 653	27 653	29 036	30 487	32 103
450	235550	S/STATION BLDGS & FENCE REPAIR	18 306	22 611	22 611	23 741	24 928	26 249
450	235560	33-11KV POINT OF SUPPLY M #	573	34 566	34 566	36 295	38 109	40 129
450	235570	33-11KV POINT OF SUPPLY REPAIR	5 830	10 800	10 800	11 340	11 907	12 538
450	235580	LINE CLEARING #	31 058	45 064	55 064	57 817	60 708	63 925
450	235600	SUB STATION MAINTENANCE		29 160	29 160	30 618	32 149	33 853
	new	Pole Replacement(North Section			70 000	73 850	77 543	81 652
	new	Pole Replacement Str Light South			70 000	73 850	77 543	81 652
			4 092 143	**5 809 336**	**5 939 335**	**6 237 002**	**6 548 852**	**6 895 941**
		General Expenses						
450	260150	CALL OUT TO CONS.COMPLAINTS #	1 897 381	2 197 069	2 197 069	2 271 550	2 385 127	2 511 539
450	260210	CIRCUIT BREAKER CHANGES #	658	2 709	2 709	2 801	2 941	3 097
450	260220	DISCONNECTION/RECONNECTION*#	13 743	24 224	54 224	56 062	58 865	61 985
450	260570	INSURANCE GENERAL	2 673	4 010	4 010	4 401	4 622	4 867

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK - OPERATING

Dept	Item	Item Name	Audited Outcome 2014/2015	Approved Budget 2015/16	Adjusted Budget 2015/16	Draft Budget 2016/17	Indicative 2017/18	Indicative 2018/19
			1 914 455	2 228 012	2 258 012	2 334 814	2 451 555	2 581 487
		Depreciation						
			-	-			-	-
		Capital Charges						
			-	-			-	-
			6 006 598	8 037 348	8 197 347	8 571 816	9 000 407	9 477 429
		Rural South - Etete						
		Income						
490	10100	SALE OF ELECT-PRIVATE CONSUMER		-			-	-
			-	-			-	-
		Repairs and Maintenance						
490	235480	MAINS REPAIRS #	2 776 511	2 984 425	2 429 425	2 550 897	2 678 441	2 820 399
490	235490	MAINS MAINTENANCE	1 708 071	1 833 245	1 583 245	1 662 408	1 745 528	1 838 041
490	235500	TRANSFORMER REPAIRS	10 217	83 215	83 215	87 376	91 744	96 607
490	235510	TRANSFORMER MAINTENANCE #	4 125	26 885	26 885	28 229	29 641	31 211
490	235520	SWITCHGEAR MAINTENANCE #	5 155	11 801	11 801	12 391	13 011	13 700
490	235580	LINE CLEARING #	22 524	79 374	79 374	83 343	87 510	92 148
490	235590	S/STATION REPAIRS	26 874	32 006	32 006	33 606	35 286	37 157
			4 553 477	5 050 952	4 245 952	4 458 249	4 681 162	4 929 263
		General Expenses						
490	260150	CALL OUT TO CONS.COMPLAINTS #	1 213 515	1 683 677	1 683 677	1 740 754	1 827 792	1 924 665
			1 213 515	1 683 677	1 683 677	1 740 754	1 827 792	1 924 665
			5 766 992	6 734 629	5 929 629	6 199 003	6 508 953	6 853 928
		Salary Distribution						
		Income						
582	60160	MISCELLANEOUS REVENUE		(530)	(530)	(559)	(593)	(630)
582	60270	TRAINING REFUND		(78 621)	(78 621)	(77 849)	(82 520)	(87 719)
			-	(79 151)	(79 151)	(78 408)	(83 113)	(88 349)
		Salaries and Allowances						
582	200000	SALARIES	10 059 715	12 806 343	10 845 343	12 453 237	13 138 165	13 900 179
582	200010	LEAVE BONUS SALARIED STAFF	812 126	896 750	896 750	1 018 284	1 074 290	1 136 598
582	200020	ACCUMULATED LEAVE PAY	115 903	552 953	552 953	713 919	753 185	796 869
582	200060	OVERTIME	7 323 371	7 400 006	7 750 006	4 200 299	4 431 315	4 688 332
582	200070	STANDBY ALLOWANCES	952 075	1 098 285	948 285	1 052 263	1 110 137	1 174 525
582	200080	GROUP LIFE ASSURANCE CONTRIB.	78 682	113 998	113 998	101 030	106 587	112 769
582	200090	HOUSING SUBSIDY	65 410	78 800	108 800	111 456	117 586	124 406
582	200110	MEDICAL AID : N M M A F	1 101 555	1 239 666	1 239 666	1 652 011	1 742 872	1 843 958
582	200140	PENSION: SUPERANNUATION	2 092 226	3 137 054	2 297 054	2 555 232	2 695 770	2 852 124
582	200160	INDUSTRIAL COUNCIL LEVIES	6 549	9 260	9 260	9 953	10 500	11 109
582	200180	TRAVELLING ALLOWANCES	1 742	-	-	-	-	-
582	200190	TELEPHONE ALLOWANCE	96 550	116 642	116 642	147 096	155 186	164 187
582	200200	UNEMPLOYMENT FUND CONTRIBUTION	126 777	136 834	136 834	133 626	140 975	149 152
582	200230	WORKMEN'S COMPENSATION	124 616	157 242	157 242	155 697	164 260	173 787
582	200240	SKILLS LEVY	199 120	157 242	217 242	155 697	164 260	173 787
582	200260	TOOL ALLOWANCE	52 500	60 420	60 420	81 648	86 139	91 135
			23 208 918	27 961 495	25 450 495	24 541 448	25 891 228	27 392 919
		General Expenses						
582	261100	PROTECTIVE CLOTHING	61 036	73 000	123 000	127 170	133 528	140 605
			61 036	73 000	123 000	127 170	133 528	140 605
		Recharges						
582	280040	RECHARGED SALARIES #	(19 960 663)	(25 199 332)	(25 199 332)	(26 711 292)	(28 313 970)	(30 097 750)
			(19 960 663)	(25 199 332)	(25 199 332)	(26 711 292)	(28 313 970)	(30 097 750)
			3 309 291	2 756 011	295 011	(2 121 083)	(2 372 327)	(2 652 575)
			(176 989 639)	(29 485)	(31 307)	(22 936 876)	(52 613 844)	(66 510 372)

													ANNEXURE A	
	KWADUKUZA MUNICIPALITY													
	BUDGET SUMMARY													
	FOR THE YEAR ENDING 30 JUNE 2016													
Dept		Salaries and allowances	Councillor Allowances	Repairs & maintenance	Bulk Purchases	General expenses	Depreciation	Finance Costs	Contributions	Total expenditure	Recharges	Net expenditure	Revenue	Net (surplus) deficit
		R		R		R	R	R	R	R	R	R	R	R
10	Assessment rates	-		-		-	-	-	-	-	-	-	(293 486 239)	(293 486 239)
15	Beach amenities	2 000 868		723 300		1 142 132	2 102 795	-	-	5 969 095	-	5 969 095	(96 854)	5 872 241
20	Council General	2 177 907	20 128 837	292 500		19 736 687	908 337	-	15 445 064	58 687 330	(3 114 713)	55 572 617	(62 756 228)	(7 183 611)
21	Human Resources - Administration	5 940 515		19 383		5 058 610	61 465	-	-	11 079 973	(287 655)	10 792 317	(1 530 189)	9 262 148
22	Municipal Manager	9 622 831		-		9 210 603	17 416	-	-	18 850 849	(1 413 532)	17 437 317	(1 465 595)	15 971 722
23	Internal audit	2 453 641		14 712		1 068 059	21 520	-	-	3 557 933	(482 519)	3 075 414	(216 972)	2 858 442
24	Corporate Communications	2 812 769		-		8 097 381	107 415	-	-	11 017 564	-	11 017 564	(8 795)	11 008 769
25	Administration general	7 254 251		157 080		527 760	184 198	-	-	8 123 289	(1 003 701)	7 119 588	(109 332)	7 010 256
26	Housing	6 050 817		244 390		7 527 661	106 001	-	-	14 028 869	-	14 028 869	(20 269 291)	(6 240 423)
27	Youth development	2 455 346		52 997		4 294 544	55 325	-	-	6 858 212	-	6 858 212	(7 932)	6 850 280
28	IDP	1 258 469		25 259		184 194	7 006	-	-	1 474 928	-	1 474 928	(6 915)	1 468 013
29	PMS	2 301 180		529		669 409	3 196	-	-	2 974 313	-	2 974 313	(13 335)	2 960 978
30	Library	7 489 187		219 707		963 809	966 229	-	-	9 638 931	-	9 638 931	(3 801 935)	5 836 996
31	Museum	687 262		49 219		51 586	20 888	-	-	808 954	-	808 954	(168 583)	640 371
32	Economic development and planning	4 769 608		90 285		7 665 968	990 949	150 358	-	13 667 169	(773 267)	12 893 902	(126 889)	12 767 013
NEW	Housing Accreditation	-		-		-	-	-	-	-	-	-	-	-
35	Safety administration	4 043 898		140 524		701 453	8 473	12 630	-	4 906 977	-	4 906 977	(44 367)	4 862 610
40	Security services	328 265		17 116		6 277 696	-	-	-	6 623 077	-	6 623 077	(1 348)	6 621 729
41	Law enforcement	43 879 072		1 901 272		4 084 396	1 681 702	23 681	24 000 000	75 570 123	(309)	75 569 815	(31 614 189)	43 955 625
42	Fire & emergency	20 957 200		1 628 714		2 409 235	944 787	-	-	25 939 936	-	25 939 936	(142 701)	25 797 235
44	Disaster management	-		32 370		1 962 696	16 600	-	-	2 011 666	-	2 011 666	(1 435 000)	576 666
45	Marine safety	10 610 666		463 856		4 132 524	233 119	-	-	15 440 165	-	15 440 165	(79 528)	15 360 637
46	Vehicle testing	5 961 785		122 315		837 980	589 336	206 814	-	7 718 229	-	7 718 229	(6 173 504)	1 544 725
47	Vehicle licencing	3 463 088		14 232		257 317	83 997	-	-	3 818 635	-	3 818 635	(3 569 414)	249 221
55	Bush clearing & pest control	-		-		-	-	-	-	-	-	-	-	-
58	Cemetery	2 511 107		160 790		2 186 175	561 622	20 139	-	5 439 833	-	5 439 833	(1 017 361)	4 422 471
65	Executive Management	4 163 656		529		347 890	-	-	-	4 512 076	-	4 512 076	(24 698)	4 487 378
70	Parks and gardens	12 974 233		23 171 316		18 400 978	385 380	-	-	54 931 907	(11 249 621)	43 682 286	(11 672 263)	32 010 023
75	Recreation and sports	558 534		2 105 290		456 945	1 279 231	-	-	4 400 001	-	4 400 001	(39 747)	4 360 254
80	Dolphin Park	-		-		-	-	-	-	-	-	-	(530 670)	(530 670)
152	Environmental Management	951 059		-		267 256	-	-	-	1 218 315	-	1 218 315	(3 858)	1 214 459
153	Development Control	5 345 175		-		440 721	-	-	-	5 785 895	-	5 785 895	(363 293)	5 422 602
154	Town planning	3 827 551		130 999		4 656 402	316 521	-	-	8 931 472	-	8 931 472	(1 036 367)	7 895 105
155	Building Control	7 961 181		-		531 790	76 246	-	-	8 569 218	-	8 569 218	(8 461 678)	107 540
156	Civil works administration	6 000 072		103 226		2 346 600	642 236	9 473	-	9 101 605	(64 831)	9 036 775	(2 852 518)	6 184 257
160	Civic buildings	3 875 652		428 300		512 075	872 230	-	-	5 688 257	-	5 688 257	(14 680)	5 673 577
165	Community halls	2 384 529		978 000		636 871	1 570 615	-	-	5 570 016	-	5 570 016	(242 158)	5 327 858
170	Roads and stormwater	13 131 238		29 043 348		8 412 687	25 707 589	8 436 436	-	84 731 299	(2 165 242)	82 566 057	(8 051 404)	74 514 653
171	Street lighting	-		3 430 114		3 274 764	-	-	-	6 704 878	(8 498 939)	(1 794 061)	-	(1 794 061)
172	Street sweeping	6 685 549		63 480		428 490	-	-	-	7 177 519	-	7 177 519	(23 441)	7 154 078
180	Staff houses and estates	-		-		12 107	41 137	-	-	53 244	-	53 244	(9 500)	43 744
210	Information Technology	2 653 606		194 294		8 616 777	1 122 909	110 513	-	12 698 100	(686 661)	12 011 438	(10 540)	12 000 898
215	Budget and Treasury Office	22 368 129		296 176		9 771 194	531 454	347 603	3 849 131	37 163 688	(7 700 193)	29 463 495	(28 898 860)	564 634
220	Supply Chain Management	5 126 657		37 347		1 189 202	163 303	-	-	6 516 510	-	6 516 510	(2 023 933)	4 492 577
255	Refuse services	6 488 562		1 758 039		52 196 755	1 383 176	53 678	1 419 097	63 299 308	-	63 299 308	(75 595 847)	(12 296 539)
260	Public Participation	1 810 892		95 220		4 942 212	102 941	-	-	6 951 266	-	6 951 266	(4 083)	6 947 183
355	Vehicle Distribution	-		1 376 446		1 152 667	-	-	-	2 529 114	(1 864 854)	664 259	-	664 259
360	Mechanical workshop	3 167 798		177 144		519 600	95 666	-	-	3 960 207	(619 743)	3 340 464	(10 861)	3 329 603
	TOTAL RATE AND GENERAL	258 503 802	20 128 837	69 859 817	-	208 161 859	43 961 011	9 371 326	44 713 292	654 699 944	(39 925 779)	614 774 165	(568 012 874)	46 761 291
400	Electricity administration	10 540 132		2 406 635	490 000 000	65 728 408	29 951 188	16 661 184	2 976 039	618 263 586	-	618 263 586	(584 361 031)	33 902 556
420	Electricity - Urban South	-		7 489 639		809 031	-	-	-	8 298 670	-	8 298 670	(5 850 000)	2 448 670
430	Electricity - Rural North	-		5 453 664		5 728 725	-	-	-	11 182 390	-	11 182 390	-	11 182 390
440	Electricity - SAPPI	-		1 631 924		-	-	-	-	1 631 924	-	1 631 924	(110 380 125)	(108 748 201)

	KWADUKUZA MUNICIPALITY												
	BUDGET SUMMARY												
	FOR THE YEAR ENDING 30 JUNE 2016												
Dept		Salaries and allowances	Councillor Allowances	Repairs & maintenance	Bulk Purchases	General expenses	Depreciation	Finance Costs	Contributions	Total expenditure	Recharges	Net expenditure	Revenue	Net (surplus) deficit
		R		R		R	R	R	R	R	R	R	R	R
450	Electricity - Urban North	-		5 939 335		2 258 012	-	-	-	8 197 347	-	8 197 347	-	8 197 347
490	Electricity - Rural South	-		4 245 952		1 683 677	-	-	-	5 929 629	-	5 929 629	-	5 929 629
502	Electricity - Salaries distribution	25 450 495		-		123 000	-	-	-	25 573 495	(25 199 332)	374 162	(79 151)	295 011
	TOTAL ELECTRICITY	35 990 626	-	27 167 150	490 000 000	76 330 854	29 951 188	16 661 184	2 976 039	679 077 041	(25 199 332)	653 877 709	(700 670 307)	(46 792 598)
	TOTAL	294 494 429	20 128 837	97 026 966	490 000 000	284 492 713	73 912 199	26 032 510	47 689 331	1 333 776 985	(65 125 112)	1 268 651 873	(1 268 683 181)	(31 307)
		23%	2%	8%	39%	22%	6%	2%	4%	105%	-5%			

												ANNEXURE A		
	KWADUKUZA MUNICIPALITY													
	BUDGET SUMMARY													
	FOR THE YEAR ENDING 30 JUNE 2017													
Dept		Salaries and allowances	Councillor Allowances	Repairs & maintenance	Bulk Purchases	General expenses	Depreciation	Finance Costs	Contributions	Total expenditure	Recharges	Net expenditure	Revenue	Net (surplus) deficit
		R	R	R		R	R	R	R	R	R	R	R	
10	Assessment rates	-		-		-	-	-	-	-	-	-	(333 232 795)	(333 232 795)
215	Budget and Treasury Office	25 297 317		258 485		9 872 020	581 454	206 881	4 000 000	40 216 157	(8 162 204)	32 053 953	(46 144 473)	(14 090 521)
220	Supply Chain Management	5 456 318		39 215		1 232 260	213 303	-	-	6 941 095	-	6 941 095	(2 143 723)	4 797 372
260	Public Participation	2 030 016		99 981		5 627 687	202 941	-	-	7 960 605	-	7 960 605	(7 154)	7 953 451
15	Beach amenities	2 021 594		739 465		1 175 254	2 152 795	-	-	6 109 108	-	6 109 108	(6 137)	6 102 971
152	Environmental Management	2 093 681		-		276 316	-	-	-	2 370 201	-	2 370 201	(8 162)	2 362 039
153	Development Control	7 060 788		-		455 661	-	-	-	7 516 449	-	7 516 449	(385 299)	7 131 150
154	Town planning	5 075 431		137 549		4 905 312	366 521	-	-	10 514 813	-	10 514 813	(1 080 413)	9 434 400
155	Building Control	9 155 869		-		549 818	126 246	-	-	9 831 934	-	9 831 934	(8 691 031)	1 140 902
156	Civil works administration	7 573 190		109 837		2 851 000	692 236	4 205	-	10 730 468	(68 720)	10 661 748	(2 496 336)	8 165 412
160	Civic buildings	3 781 757		449 715		533 838	922 230	-	-	5 687 540	-	5 687 540	(13 771)	5 673 769
165	Community halls	2 600 305		1 026 900		665 942	1 620 615	-	-	5 913 792	-	5 913 792	(255 599)	5 658 194
170	Roads and stormwater	14 581 725		25 606 705		2 406 521	27 757 589	8 041 041	-	78 393 581	(2 295 157)	76 098 484	(123 265)	75 975 219
171	Street lighting	-		3 601 620		3 401 825	-	-	-	7 003 445	(9 008 876)	(2 005 431)	-	(2 005 431)
172	Street sweeping	6 842 903		66 604		443 016	-	-	-	7 352 653	-	7 352 653	(23 090)	7 329 563
180	Staff houses and estates	-		-		13 289	-	-	-	13 289	-	13 289	(10 023)	3 266
20	Council General	2 843 283	21 635 516	307 125		20 025 360	956 337	-	16 315 680	61 883 301	(3 301 596)	58 581 705	(74 008 763)	(15 427 058)
21	Human Resources - Administration	6 704 504		20 952		3 550 083	111 465	-	-	10 467 004	(304 915)	10 162 089	(26 256)	10 135 833
210	Information Technology	2 871 303		204 009		6 958 194	1 172 909	49 060	-	11 253 475	(727 861)	10 525 614	(11 174)	10 514 440
22	Municipal Manager	11 594 630		-		7 937 770	67 416	-	-	19 599 815	(1 498 344)	18 201 471	(1 330 243)	16 871 228
23	Internal audit	3 169 879		15 448		1 098 681	71 520	-	-	4 355 528	(511 470)	3 844 058	(12 771)	3 831 287
24	Corporate Communications	3 107 913		-		5 754 073	157 415	-	-	9 019 401	-	9 019 401	(11 982)	9 007 419
25	Administration general	8 102 639		164 924		347 912	234 198	-	-	8 849 883	(1 063 923)	7 985 760	(114 372)	7 871 388
255	Refuse services	7 390 281		1 907 641		54 535 275	1 439 176	23 829	1 450 000	66 560 202	-	66 560 202	(83 511 782)	(16 951 581)
26	Housing	10 131 181		362 209		7 091 918	156 001	-	-	17 741 310	-	17 741 310	(6 459 051)	11 282 258
27	Youth development	2 664 804		65 647		3 706 918	105 325	-	-	6 532 894	-	6 532 894	(9 605)	6 523 089
28	IDP	1 273 058		34 300		191 595	57 006	-	-	1 555 959	-	1 555 959	(5 153)	1 550 806
29	PMS	3 739 775		555		692 102	53 196	-	-	4 485 628	-	4 485 628	(14 043)	4 470 585
30	Library	7 683 964		230 692		998 728	1 016 229	-	-	9 929 611	-	9 929 611	(4 157 743)	5 771 868
31	Museum	816 136		51 680		53 879	70 888	-	-	992 583	-	992 583	(177 943)	814 640
32	Economic development and planning	6 700 000		94 799		5 618 188	1 040 949	66 748	-	13 518 884	(819 863)	12 699 021	(129 046)	12 569 975
35	Safety administration	5 290 003		147 550		726 124	58 473	5 607	-	6 227 757	-	6 227 757	(50 901)	6 176 856
355	Vehicle Distribution	-		1 596 709		1 203 014	-	-	-	2 799 722	(1 976 745)	822 977	-	822 977
360	Mechanical workshop	3 300 308		186 601		544 200	145 666	-	-	4 176 773	(656 928)	3 519 845	(11 070)	3 508 775
40	Security services	353 326		17 972		6 490 510	-	-	-	6 861 810	-	6 861 810	(1 469)	6 860 341
41	Law enforcement	43 040 102		1 999 626		4 236 463	1 731 702	10 513	24 000 000	75 018 405	(327)	75 018 078	(34 302 736)	40 715 342
42	Fire & emergency	21 914 647		2 013 049		2 500 521	994 787	-	-	27 423 004	-	27 423 004	(155 678)	27 267 326
44	Disaster management	-		33 989		1 621 263	66 600	-	-	1 721 851	-	1 721 851	(1 571 950)	149 901
45	Marine safety	10 627 655		492 219		4 207 117	203 119	-	-	15 610 109	-	15 610 109	(83 378)	15 526 732
46	Vehicle testing	7 318 871		128 430		868 830	639 336	169 460	-	9 124 928	-	9 124 928	(6 512 686)	2 612 242
47	Vehicle licencing	3 451 450		14 944		266 040	133 997	-	-	3 866 481	-	3 866 481	(3 819 890)	46 571
55	Bush clearing & pest control	-		-		-	-	-	-	-	-	-	-	-
56	Cemetery	2 866 159		188 829		2 272 136	611 622	11 797	-	5 930 544	-	5 930 544	(1 088 382)	4 842 162
60	KwaDukuza	-		-		-	-	-	-	-	-	-	-	-
61	Ballito	-		-		-	-	-	-	-	-	-	-	-
62	Shakaskraal	-		-		-	-	-	-	-	-	-	-	-
63	Nandi	-		-		-	-	-	-	-	-	-	-	-
64	Glenhills	-		-		-	-	-	-	-	-	-	-	-
65	Executive Management	6 013 788		555		334 832	-	-	-	6 349 175	-	6 349 175	(23 916)	6 325 259
67	Damall	-		-		-	-	-	-	-	-	-	-	-
70	Parks and gardens	13 452 621		24 329 882		19 218 580	433 380	-	-	57 436 443	(11 924 598)	45 511 845	(12 305 703)	33 206 142
75	Recreation and sports	690 301		710 555		480 732	1 329 231	-	-	3 210 909	-	3 210 909	(42 454)	3 168 455
80	Dolphin Park	-		-		-	-	-	-	-	-	-	(559 857)	(559 857)
NEW	Housing Accreditation	-		-		-	-	-	-	-	-	-	-	-
	TOTAL RATE AND GENERAL	290 863 909	21 635 516	67 447 088	-	197 486 754	47 769 574	8 589 140	45 765 680	679 357 659	(42 321 326)	637 036 632	(625 135 168)	11 901 465
400	Electricity administration	13 746 266		2 029 967	527 216 708	69 440 610	30 980 277	16 107 966	3 275 214	662 797 009	-	662 797 009	(606 340 516)	56 456 493
420	Electricity - Urban South	-		7 865 471		836 457	-	-	-	8 701 928	-	8 701 928	(7 196 130)	1 505 798
430	Electricity - Rural North	-		5 726 348		5 922 929	-	-	-	11 649 277	-	11 649 277	-	11 649 277
440	Electricity - SAPPI	-		1 713 521		-	-	-	-	1 713 521	-	1 713 521	(118 813 166)	(117 099 645)
460	Electricity - Urban North	-		6 237 002		2 334 814	-	-	-	8 571 816	-	8 571 816	-	8 571 816
490	Electricity - Rural South	-		4 456 249		1 740 754	-	-	-	6 199 003	-	6 199 003	-	6 199 003

												ANNEXURE A		
	KWADUKUZA MUNICIPALITY													
	BUDGET SUMMARY													
	FOR THE YEAR ENDING 30 JUNE 2017													
Dept		Salaries and allowances	Councillor Allowances	Repairs & maintenance	Bulk Purchases	General expenses	Depreciation	Finance Costs	Contributions	Total expenditure	Recharges	Net expenditure	Revenue	Net (surplus) deficit
		R	R	R		R	R	R	R	R	R	R	R	
582	Electricity - Salaries distribution	24 511 448		-		127 170	-	-	-	24 668 618	(26 711 292)	(2 042 675)	(78 408)	(2 121 083)
	TOTAL ELECTRICITY	38 287 714	-	28 030 557	527 216 708	80 402 734	30 980 277	16 107 968	3 275 214	724 301 172	(26 711 292)	697 589 879	(732 428 221)	(34 838 341)
	TOTAL	328 951 623	21 635 516	95 477 843	527 216 708	277 889 488	78 750 151	24 697 107	49 040 894	1 403 659 130	(69 032 618)	1 334 626 512	(1 357 563 388)	(22 936 876)
		9 409 904												
		25%	2%	7%	40%	21%	6%	2%	4%	105%	-5%			
														(22 936 876)

KWADUKUZA MUNICIPALITY

BUDGET SUMMARY

FOR THE YEAR ENDING 30 JUNE 2015

ANNEXURE A

Dept		Salaries and allowances	Councillor Allowances	Repairs & maintenance	Bulk Purchases	General expenses	Depreciation	Finance Costs	Contributions	Total expenditure	Recharges	Net expenditure	Revenue	Net (surplus) deficit
		R	R	R		R	R	R	R	R	R	R	R	
10	Assessment rates	-		-		-	-	-	-	-		-	(354 052 650)	(354 052 650)
215	Budget and Treasury Office	28 663 809		271 409		5 613 672	810 527	43 984	4 200 000	40 428 282	(8 651 937)	31 776 345	(48 565 582)	(16 789 237)
220	Supply Chain Management	5 756 415		41 176		1 299 873	225 035	-	-	7 316 498	-	7 316 498	(2 272 347)	5 044 152
290	Public Participation	2 141 887		104 980		5 908 051	213 088	-	-	8 368 786	-	8 368 786	(7 583)	8 361 203
15	Beach amenities	2 132 782		797 438		1 234 017	2 260 435	-	-	6 424 671	-	6 424 671	(6 505)	6 418 166
152	Environmental Management	2 209 049		-		290 132	-	-	-	2 499 181	-	2 499 181	(8 652)	2 490 528
153	Development Control	7 449 131		-		478 444	-	-	-	7 927 576	-	7 927 576	(408 417)	7 519 159
154	Town planning	5 354 580		144 426		5 182 078	384 847	-	-	11 065 931	-	11 065 931	(1 145 238)	9 920 693
155	Building Control	9 659 442		-		577 309	132 559	-	-	10 369 310	-	10 369 310	(9 212 493)	1 156 817
156	Civil works administration	7 980 715		115 578		2 403 560	728 848	-	-	11 300 991	(72 844)	11 228 148	(2 676 176)	8 551 971
160	Civic buildings	3 989 754		472 201		560 530	968 342	-	-	5 990 826	-	5 990 826	(14 598)	5 976 228
165	Community halls	2 743 353		1 078 245		699 239	1 701 646	-	-	6 222 484	-	6 222 484	(270 935)	5 951 549
170	Roads and stormwater	15 383 720		26 637 103		2 526 847	29 145 490	7 727 461	-	81 670 600	(2 432 868)	79 237 734	(130 661)	79 107 073
171	Street lighting	-		3 781 701		3 571 916	-	-	-	7 353 617	(9 549 408)	(2 195 791)	-	(2 195 791)
172	Street sweeping	7 219 347		69 987		465 167	-	-	-	7 754 500	-	7 754 500	(24 475)	7 730 025
180	Staff houses and estates	-		-		13 953	-	-	-	13 953	-	13 953	(10 624)	3 329
20	Council General	2 753 884	22 825 469	322 481		21 026 626	1 004 153	-	11 364 833	59 332 229	(3 499 691)	55 832 537	(86 850 769)	(31 018 232)
21	Human Resources - Administration	7 157 852		22 000		3 727 587	117 038	-	-	11 024 276	(323 209)	10 701 067	(27 831)	10 673 235
210	Information Technology	3 029 226		214 209		7 304 004	1 231 555	-	-	11 778 993	(771 532)	11 007 460	(11 844)	10 995 616
22	Municipal Manager	12 337 635		-		7 714 358	70 767	-	-	20 122 878	(1 583 245)	18 534 735	(47 958)	18 486 777
23	Internal audit	3 344 222		16 220		1 183 615	75 096	-	-	4 619 154	(542 158)	4 046 996	(13 537)	4 033 459
24	Corporate Communications	3 278 648		-		6 041 777	165 286	-	-	9 485 910	-	9 485 910	(12 701)	9 473 209
25	Administration general	8 549 284		173 181		575 307	245 008	-	-	9 542 780	(1 127 758)	8 414 922	(121 634)	8 293 288
255	Refuse services	7 665 350		2 003 023		57 227 125	1 504 835	-	1 522 500	69 922 833	-	69 922 833	(53 522 469)	(16 599 636)
26	Housing	10 603 396		380 320		7 446 514	163 801	-	-	18 679 031	-	18 679 031	(6 707 015)	11 972 017
27	Youth development	2 811 368		58 429		3 802 263	111 118	-	-	6 873 179	-	6 873 179	(10 181)	6 862 998
28	IDP	1 343 076		35 015		201 175	59 857	-	-	1 640 123	-	1 640 123	(5 462)	1 634 660
29	PMS	3 845 463		583		726 707	55 855	-	-	4 728 608	-	4 728 608	(15 840)	4 712 768
30	Library	8 106 582		242 227		1 049 060	1 067 040	-	-	10 464 909	-	10 464 909	(4 370 139)	6 094 760
31	Museum	845 243		54 264		58 573	74 432	-	-	1 030 512	-	1 030 512	(187 120)	843 392
32	Economic development and planning	7 068 500		99 539		5 896 997	1 092 907	-	-	14 158 033	(558 843)	13 599 191	(136 783)	13 462 408
35	Safety administration	5 580 953		154 928		782 411	61 396	-	-	6 579 708	-	6 579 708	(53 955)	6 525 753
355	Vehicle Distribution	-		1 676 544		1 269 180	-	-	-	2 945 723	(2 095 350)	850 374	-	850 374
360	Mechanical workshop	3 481 823		198 931		571 410	152 949	-	-	4 405 113	(696 344)	3 708 770	(11 734)	3 697 036
40	Security services	372 761		18 870		5 815 035	-	-	-	7 206 667	-	7 206 667	(1 557)	7 205 110
41	Law enforcement	45 407 508		2 099 607		4 448 256	1 818 287	-	24 000 000	77 773 461	(347)	77 773 141	(36 360 000)	41 413 141
42	Fire & emergency	23 119 953		2 113 702		2 625 547	1 044 326	-	-	28 903 727	-	28 903 727	(165 019)	28 738 709
44	Disaster management	-		35 863		1 718 046	69 930	-	-	1 823 663	-	1 823 663	(1 666 267)	157 396
45	Marine safety	11 212 176		518 830		4 417 473	296 690	-	-	16 445 169	-	16 445 169	(88 380)	16 356 789
46	Vehicle testing	7 721 409		134 862		912 272	671 303	130 810	-	9 570 446	-	9 570 446	(6 903 447)	2 666 998
47	Vehicle licencing	3 841 311		15 681		278 342	140 697	-	-	4 077 041	-	4 077 041	(4 049 083)	27 958
55	Cemetery	3 023 796		177 271		2 390 114	642 203	2 475	-	6 235 861	-	6 235 861	(1 153 685)	5 082 176
65	Executive Management	6 344 546		583		351 573	-	-	-	6 696 703	-	6 696 703	(25 351)	6 671 352
70	Parks and gardens	14 192 515		25 548 376		20 302 044	457 149	-	-	60 498 084	(12 540 074)	47 958 010	(13 047 225)	34 910 785
75	Recreation and sports	728 363		746 082		504 700	1 395 693	-	-	3 374 906	-	3 374 906	(45 001)	3 329 905
80	Dolphin Park	-		-		-	-	-	-	-	-	-	(505 448)	(505 448)
	TOTAL RATE AND GENERAL	306 503 247	22 825 469	70 819 939	-	205 291 979	50 181 377	7 904 530	41 087 333	704 593 925	(44 860 606)	659 733 320	(670 012 897)	(10 279 576)

KWADUKUZA MUNICIPALITY

BUDGET SUMMARY

FOR THE YEAR ENDING 30 JUNE 2018

ANNEXURE A

Dept		Salaries and allowances	Councillor Allowances	Repairs & maintenance	Bulk Purchases	General expenses	Depreciation	Finance Costs	Contributions	Total expenditure	Recharges	Net expenditure	Revenue	Net (surplus) deficit
		R	R	R		R	R	R	R	R	R	R	R	
400	Electricity administration	14 502 311		2 131 466	563 339 611	72 912 640	32 529 291	15 402 105	3 438 975	709 256 398	-	709 256 398	(652 057 638)	57 198 760
420	Electricity - Urban South	-		8 258 745		878 280	-	-	-	9 137 024	-	9 137 024	(7 757 428)	1 379 596
430	Electricity - Rural North	-		6 012 665		6 219 075	-	-	-	12 231 740	-	12 231 740	-	12 231 740
440	Electricity - SAPPI	-		1 799 197		-	-	-	-	1 799 197	-	1 799 197	(128 080 593)	(126 281 396)
450	Electricity - Urban North	-		6 546 852		2 451 555	-	-	-	9 000 407	-	9 000 407	-	9 000 407
460	Electricity - Rural South	-		4 631 162		1 877 792	-	-	-	6 508 953	-	6 508 953	-	6 508 953
582	Electricity - Salaries distribution	25 891 226		-		133 626	-	-	-	26 024 758	(26 313 970)	(2 289 214)	(63 113)	(2 372 327)
	TOTAL ELECTRICITY	40 393 536	-	29 432 085	563 339 611	84 422 871	32 529 291	15 402 105	3 438 975	773 958 475	(26 313 970)	745 644 505	(787 978 771)	(42 334 266)
	TOTAL	346 606 786	22 826 400	100 252 974	563 339 611	289 714 850	62 000 057	23 306 635	44 526 308	1 476 552 401	(73 174 576)	1 405 377 825	(1 457 991 668)	(52 613 844)
		9 796 053										111 493 805		
		25%	2%	7%	40%	21%	6%	2%	3%	105%	-5%			

KWADUKUZA MUNICIPALITY

BUDGET SUMMARY

FOR THE YEAR ENDING 30 JUNE 2019

ANNEXURE A

Dept		Salaries and allowances	Councillor Allowances	Repairs & maintenance	Bulk Purchases	General expenses	Depreciation	Finance Costs	Contributions	Total expenditure	Recharges	Net expenditure	Revenue	Net (surplus) deficit
		R	R	R		R	R	R	R	R	R	R	R	R
10	Assessment rates	-		-		-	-	-	-	-	-	-	(377 225 149)	(377 225 149)
215	Budget and Treasury Office	28 236 612		285 794		8 754 297	642 885	-	4 422 600	42 342 188	(9 197 009)	33 145 179	(50 996 814)	(17 851 634)
220	Supply Chain Management	6 090 288		43 358		1 382 448	236 982	-	-	7 733 055	-	7 733 055	(2 415 804)	5 317 550
260	Public Participation	2 205 884		110 544		6 222 230	224 382	-	-	8 823 040	-	8 823 040	(8 061)	8 814 979
15	Beach amenities	2 258 485		888 702		1 299 420	2 380 238	-	-	6 775 843	-	6 775 843	(6 915)	6 768 928
152	Environmental Management	2 337 173		-		305 509	-	-	-	2 642 683	-	2 642 683	(9 197)	2 633 486
153	Development Control	7 661 181		-		503 802	-	-	-	8 384 983	-	8 384 983	(454 147)	7 950 836
154	Town planning	5 665 145		152 061		5 458 728	405 244	-	-	11 679 198	-	11 679 198	(1 217 363)	10 461 810
155	Building Control	10 219 689		-		607 906	139 584	-	-	10 967 180	-	10 967 180	(9 792 880)	1 171 300
156	Civil works administration	8 453 119		122 020		2 599 383	765 370	-	-	11 939 892	(77 493)	11 862 400	(2 826 569)	9 035 831
160	Civic buildings	4 221 156		497 227		590 238	1 019 834	-	-	6 328 289	-	6 328 289	(15 517)	6 312 771
165	Community halls	2 902 468		1 135 382		736 289	1 791 834	-	-	6 565 992	-	6 565 992	(288 004)	6 277 989
170	Roads and stormwater	15 275 976		28 312 120		2 660 769	30 890 179	7 492 427	-	85 431 471	(2 586 137)	82 845 334	(138 893)	82 706 442
171	Street lighting	-		3 982 131		3 751 233	-	-	-	7 743 359	(10 151 021)	(2 407 662)	-	(2 407 662)
172	Street sweeping	7 638 069		73 696		489 820	-	-	-	8 201 586	-	8 201 586	(26 017)	8 175 568
180	Staff houses and estates	-		-		14 693	-	-	-	14 693	-	14 693	(11 293)	3 399
20	Council General	2 950 406	24 149 347	309 573		22 176 285	1 057 374	-	11 544 918	62 217 903	(3 720 172)	58 497 731	(98 424 722)	(39 926 991)
21	Human Resources - Administration	7 572 796		23 166		3 926 149	123 241	-	-	11 644 351	(342 602)	11 301 749	(29 585)	11 272 164
210	Information Technology	3 204 920		226 662		7 891 116	1 298 827	-	-	12 418 425	(820 139)	11 598 286	(12 591)	11 585 696
22	Municipal Manager	13 016 416		-		8 095 076	74 538	-	-	21 186 030	(1 688 304)	19 497 726	(50 835)	19 446 891
23	Internal audit	3 538 187		17 060		1 214 757	79 076	-	-	4 849 100	(576 314)	4 272 786	(14 390)	4 258 396
24	Corporate Communications	3 469 021		-		6 361 991	174 045	-	-	10 005 055	-	10 005 055	(13 501)	9 991 557
25	Administration general	9 044 095		182 059		605 799	258 841	-	-	10 091 183	(1 198 807)	8 892 377	(128 872)	8 763 505
255	Refuse services	8 109 941		2 109 183		60 423 495	1 584 591	-	1 603 193	73 830 402	-	73 830 402	(94 099 406)	(20 269 004)
26	Housing	11 309 323		400 477		7 841 180	172 483	-	-	19 722 462	-	19 722 462	(2 215 307)	17 507 154
27	Youth development	2 974 228		61 526		4 098 553	117 007	-	-	7 251 514	-	7 251 514	(10 823)	7 240 691
28	IDP	1 420 975		37 924		211 897	63 029	-	-	1 733 764	-	1 733 764	(5 606)	1 727 958
29	PMS	4 174 209		614		765 223	58 816	-	-	4 998 952	-	4 998 952	(16 837)	4 982 115
30	Library	8 578 764		255 065		1 104 649	1 123 593	-	-	11 060 072	-	11 060 072	(644 326)	10 415 746
31	Museum	894 267		57 140		59 571	78 377	-	-	1 089 355	-	1 089 355	(3 317)	1 086 039
32	Economic development and planning	7 478 473		104 615		6 209 538	1 150 926	-	-	14 943 782	(903 580)	14 020 172	(145 406)	13 874 766
35	Safety administration	8 904 616		133 139		602 839	64 550	-	-	9 935 277	-	9 935 277	(57 354)	9 877 923
355	Vehicle Distribution	-		1 786 401		1 336 446	-	-	-	3 101 847	(2 227 357)	874 490	-	874 490
360	Mechanical workshop	3 663 769		206 315		601 695	181 056	-	-	4 852 834	(740 213)	3 912 621	(12 473)	3 900 148
40	Security services	394 381		19 871		7 175 232	-	-	-	7 590 484	-	7 590 484	(1 655)	7 588 829
41	Law enforcement	48 040 931		2 210 866		4 884 045	1 814 868	-	24 000 000	80 850 519	(389)	80 850 130	(38 651 636)	42 198 514
42	Fire & emergency	24 460 910		2 225 728		2 764 701	1 079 886	-	-	30 551 225	-	30 551 225	(175 415)	30 375 810
44	Disaster management	-		37 579		1 825 735	73 623	-	-	1 936 960	-	1 936 960	(1 771 242)	165 738
45	Marine safety	11 952 492		544 222		4 651 599	314 521	-	-	17 372 824	-	17 372 824	(93 948)	17 278 875
46	Vehicle testing	8 146 086		141 999		980 622	706 882	87 410	-	10 043 000	-	10 043 000	(7 338 364)	2 704 636
47	Vehicle licencing	3 841 584		16 522		294 148	148 154	-	-	4 300 407	-	4 300 407	(4 304 176)	(3 768)
56	Cemetery	3 199 178		186 668		2 521 424	676 240	-	-	6 583 509	-	6 583 509	(1 226 368)	5 357 141
65	Executive Management	6 712 530		614		370 207	-	-	-	7 083 351	-	7 083 351	(28 948)	7 056 403
70	Parks and gardens	15 015 581		28 900 334		21 507 982	481 378	-	-	63 905 354	(13 438 399)	50 463 955	(13 669 200)	36 599 755
75	Recreation and sports	770 606		786 625		531 522	1 469 665	-	-	3 557 418	-	3 557 418	(47 836)	3 509 582
80	Dolphin Park	-		-		-	-	-	-	-	-	-	(630 836)	(630 836)
	TOTAL RATE AND GENERAL	324 209 334	24 149 347	74 573 449	-	216 178 195	52 818 930	7 579 837	41 570 711	741 080 802	(47 685 854)	693 394 948	(709 435 522)	(16 040 574)
400	Electricity administration	15 299 938		2 244 433	613 806 780	76 777 010	34 253 343	14 773 879	3 621 240	760 776 624	-	760 776 624	(702 616 003)	58 160 620
420	Electricity - Urban South	-		8 696 457		924 829	-	-	-	9 621 287	-	9 621 287	(8 378 022)	1 243 264
430	Electricity - Rural North	-		6 331 036		6 548 986	-	-	-	12 880 023	-	12 880 023	-	12 880 023
440	Electricity - SAPPI	-		1 694 554		-	-	-	-	1 694 554	-	1 694 554	(136 327 040)	(134 632 486)
450	Electricity - Urban North	-		6 795 941		2 681 457	-	-	-	9 477 429	-	9 477 429	-	9 477 429
490	Electricity - Rural South	-		4 929 263		1 924 665	-	-	-	6 853 928	-	6 853 928	-	6 853 928
662	Electricity - Salaries distribution	27 382 919		-		149 605	-	-	-	27 533 524	(30 097 750)	(2 564 226)	(88 349)	(2 652 575)
	TOTAL ELECTRICITY	42 682 857	-	30 691 686	613 806 780	88 997 283	34 253 343	14 773 879	3 621 240	829 037 387	(30 097 750)	798 939 617	(849 469 415)	(50 469 797)
	TOTAL	366 892 191	24 149 347	105 265 134	613 806 780	305 075 478	87 073 273	22 353 716	45 191 951	1 570 116 170	(77 783 604)	1 492 334 565	(1 558 844 937)	(66 510 372)
		25%	2%	7%	41%	20%	6%	1%	3%	105%	-5%			

MUNICIPAL MANAGER CAPITAL BUDGET

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
	Depmnt : 613 Municipal Manager													
400034	Office Furniture	**20 000**				20 000								
423203	Neighbourhood Grant Fund App.	**11 000 000**		5 000 000	4 000 000	2 000 000								
	SUB TOTAL	**11 020 000**	**-**	**5 000 000**	**4 000 000**	**2 020 000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	TOTAL	**11 020 000**	**-**	**5 000 000**	**4 000 000**	**2 020 000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

CORPORATE SERVICES CAPITAL BUDGET

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
	Depmnt : 617 Human Resources													
400013	Office Furniture	**40 000**				40 000								
NEW	OHS Compliance Equipment	**300 000**				300 000								
	SUB TOTAL	**340 000**	-	-	-	**340 000**	-	-	-	-	-	-	-	-
	Depmnt : 640 Administration													
400013	Office Furniture & Equipment	**30 000**				30 000								
NEW	Batho Pele - Branding Material	**200 000**					100 000	100 000						
	SUB TOTAL	**230 000**	-	-	-	**30 000**	**100 000**	**100 000**	-	-	-	-	-	-
	Depmnt : 642 Council General													
400013	Council Furniture	**100 000**				100 000								
	SUB TOTAL	**100 000**	-	-	-	**100 000**	-	-	-	-	-	-	-	-
	Depmnt : 643 Information Technology													
414504	PC and Printer Upgrades	**1 000 000**									400 000	400 000	200000	
422026	Network Upgrade	**300 000**						300 000						
NEW	Wireless Radio's / Links	**400 000**						400 000						
NEW	Disaster Recovery Site	**600 000**						300 000	300 000					
NEW	Service Desk	**100 000**				100 000								
NEW	Sharepoint	**600 000**										300 000	300000	
	SUB TOTAL	**3 000 000**	-	-	-	**100 000**	-	**1 000 000**	**300 000**	-	**400 000**	**700 000**	**500 000**	-

CORPORATE SERVICES CAPITAL BUDGET

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
	TOTAL	3 670 000	-	-	-	570 000	100 000	1 100 000	300 000	-	400 000	700 000	500 000	-

CORPORATE GOVERNANCE CAPITAL BUDGET

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
	Depmnt : 679 Public Participation													
400034	Furniture & Equipment	**120 000**				120 000								
	SUB TOTAL	**120 000**	-	-	-	**120 000**	-	-	-	-	-	-	-	-
	Depmnt : 680 Communication													
422017	Tools & Equipment	**50 000**			50 000									
422669	Website Development	**200 000**												200 000
	SUB TOTAL	**250 000**	-	-	**50 000**	-	-	-	-	-	-	-	-	**200 000**
	TOTAL	**370 000**	-	-	**50 000**	**120 000**	-	-	-	-	-	-	-	**200 000**

FINANCE CAPITAL BUDGET

DRAFT BUDGET 2016.2017

Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
	Depmnt : 635 Supply Chain Management													
422543	Furniture & Equipment	**10 000**				10 000								
	SUB TOTAL	**10 000**	-	-	-	**10 000**	-	-	-	-	-	-	-	-
	Depmnt : 636 Budget & Treasury Office													
422017	Equipment	**400 000**					200 000	200 000						
422605	Renovations to Office Buildings	**1 000 000**									300 000	400 000	200 000	100 000
461961	Renovations to Expenditure Section	**250 000**									150 000	100 000		
	SUB TOTAL	**1 650 000**	-	-	-	-	**200 000**	**200 000**	-	-	**450 000**	**500 000**	**200 000**	**100 000**
	TOTAL	**1 660 000**	-	-	-	**10 000**	**200 000**	**200 000**	-	-	**450 000**	**500 000**	**200 000**	**100 000**

ECONOMIC DEVELOPMENT & PLANNING CAPITAL BUDGET

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
	Depmnt : 615 Town Planning													
422644	Street Naming Signage	**150 000**											50 000	100 000
422700	Land Purchase Intermodal	**500 000**												500 000
422701	Bulk Filers	**100 000**						100 000						
422702	Gis Implementation Equipment	**50 000**							50 000					
422704	Furniture And Equipment	**150 000**				150 000								
422756	Electr. Bldg Plans Filling Hw	**250 000**						200 000	50 000					
461950	Salt Rock Parkhome	**250 000**			250 000									
	SUB TOTAL	**1 450 000**	-	-	**250 000**	**150 000**	-	**300 000**	**100 000**	-	-	-	**50 000**	**600 000**
	Depmnt : 616 Museum													
400013	Office Furniture	**80 000**				80 000								
461373	Museum Subsidy	**60 000**					60 000							
NEW	Museum Artifacts	**50 000**					50 000							
	SUB TOTAL	**190 000**	-	-	-	**80 000**	**110 000**	-	-	-	-	-	-	-
	Depmnt : 632 Housing													
409034	Furniture & Equipment	**200 000**				200 000								
409038	Fencing Old Age Home Pallisade	**500 000**										200 000	100 000	200 000
409042	Tools & Equipment	**15 000**			15 000									
409044	Airconditioner	**50 000**				50 000								
414504	Pc & Printer Upgrades	**120 000**					120 000							
414505	Renovation to Compounds	**250 000**											100 000	150 000
	SUB TOTAL	**1 135 000**	-	-	**15 000**	**250 000**	**120 000**	-	-	-	-	**200 000**	**200 000**	**350 000**
	Depmnt : 633 Community Hall													
422527	Fencing	**300 000**						150 000	150 000					

ECONOMIC DEVELOPMENT & PLANNING CAPITAL BUDGET

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
422706	Halls Furniture	120 000				120 000								
New	Security Gates	100 000					100 000							
	SUB TOTAL	520 000	-	-	-	120 000	100 000	150 000	150 000	-	-	-	-	-
	Depmnt : 641 LIBRARY													
422017	Tools and Equipment	5 000			5 000									
422711	Library Furniture	40 000				40 000								
	SUB TOTAL	45 000	-	-	5 000	40 000	-	-	-	-	-	-	-	-
	Depmnt : 647 Local Development													
423193	Informal Trading Stalls	600 000										200 000	200 000	200 000
461543	Led Centre Renovations	50 000								50 000				
461544	IFA / Tongaat Development	2 000 000								300 000	450 000	300 000	450 000	500 000
NEW	Tourism Signage	250 000					250 000							
	SUB TOTAL	2 900 000	-	-	-	-	250 000	-	-	350 000	450 000	500 000	650 000	700 000
	TOTAL	6 240 000	-	-	270 000	640 000	580 000	450 000	250 000	350 000	450 000	700 000	900 000	1 650 000

DRAFT BUDGET 2016.2017

Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
	Depmnt : 662 Executive Management Office													
461532	Furniture & Equipment	**100 000**				100 000								
	SUB TOTAL	**100 000**	-	-	-	**100 000**	-	-	-	-	-	-	-	-
	Depmnt : 644 Parks and Gardens													
415027	Benches	**20 000**					20 000							
422540	Street Litter Bins	**16 000**					16 000							
422546	Parks Equipment	**150 000**					150 000							
461417	Upgrade To Skateboard Park	**200 000**			100 000	100 000								
NEW	Park Plant & Equipment	**50 000**					50 000							
NEW	Airconditioners	**12 000**					12 000							
	SUB TOTAL	**448 000**	-	-	**100 000**	**100 000**	**248 000**	-	-	-	-	-	-	-
	Depmnt : 663 Refuse Removal													
400013	Furniture & Equipment	**50 000**				50 000								
422563	Drop Off Centre	**200 000**											200 000	
NEW	Street Litter Bins	**70 000**					70 000							
		320 000	-	-	-	**50 000**	**70 000**	-	-	-	-	-	**200 000**	-
	Depmnt : 676 Sports and Recreation													
422685	2 X Combo Courts	**510 000**										150 000	150 000	210 000
	SUB TOTAL	**510 000**	-	-	-	-	-	-	-	-	-	**150 000**	**150 000**	**210 000**
	Depmnt : 677 Upgrade of Sporting Facilities													
422682	Upgrade to Luthuli Sportsfield & Basketball Court	**500 000**			200 000	200 000	100 000							
422683	Upgrade to Sakhuxolo Sportsfield	**150 000**			150 000									
422684	Upgrade to Manor Sportsfield	**1 000 000**										400 000	350 000	250 000
422686	Driefontein Sportfield	**400 000**							400 000					
NEW	1 x Combo Court	**950 000**										150 000	400 000	400 000
NEW	Upgrade to Theunissen Road Park Phase 1	**200 000**					200 000							

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
NEW	Upgrade to Gifford Crescent Park	150 000				150 000								
	SUB TOTAL	**3 350 000**	**-**	**-**	**350 000**	**350 000**	**300 000**	**-**	**400 000**	**-**	**-**	**550 000**	**750 000**	**650 000**
	Depmnt : 678 Child Care Facilities													
NEW	2 x Creches	1 000 000			250 000	250 000	250 000	250 000						
	SUB TOTAL	**1 000 000**	**-**	**-**	**250 000**	**250 000**	**250 000**	**250 000**	**-**	**-**	**-**	**-**	**-**	**-**
	Depmnt : 651 Marine Safety													
418519	Marine Safety Equipment	250 000				250 000								
422740	Beach Rescue Equipment	106 000			106 000									
422741	Furniture	60 000				60 000								
422743	Upgrade to Beach Facilities	1 150 000									450 000	300 000	250 000	150 000
NEW	Torpedo Bouys	25 000			25 000									
NEW	Box Lines	15 000			15 000									
NEW	Throw Bags	16 000			16 000									
NEW	Trauma Bags	50 000			50 000									
NEW	Street Litter Bins	20 000			20 000									
NEW	Upgrade to Tidal pool and septic tank at Tinley Manor Beach	1 000 000									300 000	300 000	200 000	200 000
NEW	4 X 4 Vechicles X 3/ 2 X Manuals/ 1 X Automatic	1 400 000					1 400 000							
	SUB TOTAL	**4 092 000**	**-**	**-**	**232 000**	**310 000**	**1 400 000**	**-**	**-**	**-**	**750 000**	**600 000**	**450 000**	**350 000**
	Depmnt : 652 Cemetery													
440050	Vlakspruit Cemetery	8 800 000		2 000 000	1 800 000	1 500 000	1 500 000	2 000 000						
440051	Land Acquisition & Cemetery Development	10 000 000												10 000 000
440053	Crematorium Development	200 000							200 000					
	SUB TOTAL	**19 000 000**	**-**	**2 000 000**	**1 800 000**	**1 500 000**	**1 500 000**	**2 000 000**	**200 000**	**-**	**-**	**-**	**-**	**10 000 000**
	Depmnt : 656 Traffic & Crime Prevention													
428167	Land Purchase: Community Safety Centre	1 686 000												1 686 000
NEW	2X generators	30 000				30 000								
NEW	45X bullet proof vests	250 000				250 000								
NEW	4 X Air conditoners	16 000				16 000								

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
NEW	2 X Storage Containers	100 000						100 000						
NEW	Beach Signage - Phase 1	200 000					200 000							
	SUB TOTAL	**2 282 000**	**-**	**-**	**-**	**296 000**	**200 000**	**100 000**	**-**	**-**	**-**	**-**	**-**	**1 686 000**
	Depmnt : 674 Testing Station													
428141	New Testing Facility	500 000												500 000
NEW	2 X CC TV Cameras	15 000				15 000								
NEW	2X Money counters and Printers	90 000				90 000								
NEW	6X High Back Chairs	9 000				9 000								
NEW	2x replacement airconditoners	6 000				6 000								
NEW	color montior	5 000				5 000								
NEW	4 x additon indoor cctv cameras	20 000					20 000							
NEW	4x outdoor cctv cameras - new	20 000					20 000							
NEW	4x outdoor cctv cameras - replacement	20 000					20 000							
NEW	12 X Highback chairs	18 000				18 000								
NEW	2 X replacement aircons	6 000				6 000								
NEW	51 inch color montior	6 500				6 500								
NEW	4 X high back chairs	6 000				6 000								
	SUB TOTAL	**721 500**	**-**	**-**	**-**	**161 500**	**60 000**	**-**	**-**	**-**	**-**	**-**	**-**	**500 000**
	Depmnt : XXX Law Enforcement Administration													
NEW	Parkhome extension - LEA Records	200 000							200 000					
NEW	4 X Desk	6 000				6 000								
NEW	4 X High Back Chairs	6 000				6 000								
NEW	8 X Scanner	40 000				40 000								
NEW	Money Counting Machine	50 000				50 000								
		302 000	-	-	-	102 000	-	-	200 000	-	-	-	-	-
	TOTAL	**32 125 500**	**-**	**2 000 000**	**2 732 000**	**3 219 500**	**4 028 000**	**2 350 000**	**800 000**	**-**	**750 000**	**1 300 000**	**1 550 000**	**13 396 000**

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
	Depmnt : 646 Civil Engineering Admin													
400013	Furniture & Equipment	**50 000**				50 000								
461865	Engineering Equipment	**200 000**					200 000							
461887	2 x Crew Cabs	**1 000 000**						1 000 000						
	SUB TOTAL	**1 250 000**	-	-	-	**50 000**	**200 000**	**1 000 000**	-	-	-	-	-	-
	Depmnt : 646 Roads Infrastructure													
461426	Wooden Bridges (27 Wards)	**1 893 175**	393 175	500 000	1 000 000									
461527	Bird Park Bridge Replacement	**4 500 000**			2 000 000	2 500 000								
461528	Traffic calming measures	**1 500 000**					1 500 000							
461529	Rehabilitation of Roads	**10 000 000**			1 000 000	1 000 000	2 500 000	1 500 000	2 000 000	2 000 000				
	SUB TOTAL	**17 893 175**	**393 175**	**500 000**	**4 000 000**	**3 500 000**	**4 000 000**	**1 500 000**	**2 000 000**	**2 000 000**	-	-	-	-
	Depmnt : 646 Roads Master Plan Projects													
461619	CBD Stormwater Analysis	**1 000 000**					1 000 000							
461622	Wrd22-Colwyn Dr Rehabilitation	**6 600 000**			2 000 000	1 000 000	3 600 000							
	SUB TOTAL	**7 600 000**	-	-	**2 000 000**	**1 000 000**	**4 600 000**	-	-	-	-	-	-	-
	Depmnt : 646 Civic Buildings													
461851	Ballito Civic BLDG Renovation	**6 000 000**						2 000 000	2 000 000	2 000 000				
461892	Kwadukuza CBD Ablution	**1 000 000**					1 000 000							
	SUB TOTAL	**7 000 000**	-	-	-	-	**1 000 000**	**2 000 000**	**2 000 000**	**2 000 000**	-	-	-	-
	Depmnt : 646 Ablutions													
461941	Mhlali Taxi Rank	**250 000**			250 000									
	SUB TOTAL	**250 000**	-	-	**250 000**	-	-	-	-	-	-	-	-	-
	Depmnt : 646 Storm-water Projects													

DRAFT BUDGET 2016.2017

Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
461893	Stormwater Infrastructure Improvements	**1 500 000**				750 000	750 000							
	SUB TOTAL	**1 500 000**	-	-	-	**750 000**	**750 000**	-	-	-	-	-	-	-
	Depmnt : 646 Sports Fields													
461508	Nonoti Sportsfield	**5 600 000**				2 600 000	3 000 000							
461509	Rocky Park Recreation	**250 000**			250 000									
461901	Shayamoya Sport Complex	**8 300 000**				3 500 000	1 000 000	2 500 000	1 300 000					
461905	Etete Sports field	**4 760 000**		560 000	1 200 000	1 000 000	1 000 000	1 000 000						
461914	Soweto Sport field (Changerooms & Ablutions)	**150 000**		150 000										
461915	Glenhills Adult Sports Facilities	**200 000**			200 000									
461916	Chris Hani Sport field	**300 000**					300 000							
461947	Play Park	**1 500 000**						500 000	500 000	500 000				
	SUB TOTAL	**21 060 000**	-	**710 000**	**1 650 000**	**7 100 000**	**5 300 000**	**4 000 000**	**1 800 000**	**500 000**	-	-	-	-
	Depmnt : 646 Community Halls													
461514	Community Hall Ward 17	**1 700 000**							450 000	200 000	150 000	400 000	500 000	
461899	Mbozamo Community Hall	**1 400 000**						300 000	300 000	800 000				
461900	Mellow Wood Community Hall	**2 000 000**								400 000	350 000	300 000	350 000	600 000
461908	Extension of Madundube Community Hall	**1 500 000**										500 000	500 000	500 000
461930	Malende Multi Purpose Centre	**850 000**							350 000	400 000	100 000			
461937	Groutville Community Hall	**400 000**									200 000	200 000		
461938	Gledhow Community Hall	**400 000**									200 000	200 000		
461939	Mdlebeni Community Hall	**400 000**								200 000	200 000			
461940	Shayamoya Community Hall	**400 000**						200 000	200 000					
	SUB TOTAL	**9 050 000**	-	-	-	-	-	**500 000**	**1 300 000**	**2 000 000**	**1 200 000**	**1 600 000**	**1 350 000**	**1 100 000**
	Depmnt : 646 Civil Engineering MIG Roads													
Projects 2010/11						-								
416512	Sakhamkhanya	**2 552 913**		552 913	2 000 000									
Projects 2014/15						-								
461881	Steve Biko Phase 2	**8 959 544**				1 959 544	1 500 000	1 500 000	2 000 000	2 000 000				
461882	Khuboni Bus Route	**5 500 000**								1 500 000	2 000 000	2 000 000		

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
461885	Mkhabeni / Mabhodweni (W27)	8 000 000							1 000 000	2 500 000	2 500 000	2 000 000		
461886	Charlottedale Ext to Dube Village	8 000 000				-					2 851 596	2 148 404	2 000 000	1 000 000
Projects 2015/16														
461894	Ebhubha Access Roads	5 100 000				-			1 100 000	2 000 000	2 000 000			
461896	Manqomfini Road Improvement	3 400 000									1 400 000	2 000 000		
461902	Etete Internal Roads	3 369 515							369 515	1 500 000	1 500 000			
461903	Madakeni Access	3 500 000										2 150 000	1 350 000	
461904	Lindelani Access Road	2 600 000								1 000 000	1 600 000			
461910	Mgwaba to Nyongo & Kotshi Roads	5 450 000									1 098 404	1 351 596	1 000 000	2 000 000
461913	Ward 11/ Ward 10 Link Road Upgrading	350 000						350 000						
461918	Gcugcwa Road	350 000						350 000						
461919	Sokesimbone Phase 2 to Link San Succi	700 000						700 000						
461920	Ward 4 Internal Roads	250 000						250 000						
461922	Groutville Surface Roads & Stormwater	450 000						450 000						
461923	Hambebukwa Bridge	400 000						400 000						
461924	Gledhow South Link	250 000						250 000						
461925	Maphithiza Roads Upgrading	200 000						200 000						
461926	Hlalankosi, Shekembula Access Road	400 000						400 000						
461928	Diphini Access Road	200 000						200 000						
461942	Nyathikazi Bridge	75 000						75 000						
461943	Extension of Roads	200 000						200 000						
461944	Mkhambeni to Nyongo	200 000						200 000						
461945	Nsikeni Road	250 000						250 000						
461946	Shakashead Storm water	4 000 000										1 500 000	1 500 000	1 000 000
	Depmnt : 646 Creches													
461911	Steve Biko Crèche	1 350 000									350 000	350 000	400 000	250 000
461931	Nonoti Mouth Crèche	150 000												150 000
461932	Etete Crèche	150 000												150 000
461933	Lindelani Crèche	150 000												150 000
461934	Khalafukwe Crèche	150 000												150 000
461935	Melville Crèche	150 000							150 000					
461936	Ntshawini Crèche	300 000							300 000					
461948	Driefontein Crèche	200 000								200 000				
	SUB TOTAL	67 306 972	-	552 913	2 000 000	1 959 544	1 500 000	5 775 000	4 919 515	10 700 000	15 300 000	13 500 000	6 250 000	4 850 000
	TOTAL	132 910 147	393 175	1 762 913	9 900 000	14 359 544	17 350 000	14 775 000	12 019 515	17 200 000	16 500 000	15 100 000	7 600 000	5 950 000

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
	Depmnt : 658 Mechanical Engineering													
400013	Furniture & Equipment	**18 000**				18 000								
400027	Tools And Equipment	**20 000**				20 000								
422044	Canopy Roof over Washbay	**300 000**			300 000									
	SUB TOTAL	**338 000**	-	-	**300 000**	**38 000**	-	-	-	-	-	-	-	-
	Depmnt : 659 Electrical Admin													
400027	Tools And Equipment	**100 000**					100 000							
400034	Office Furniture	**60 000**				60 000								
422723	Electrical Recording Equipment	**200 000**				200 000								
461378	Radios / Repeater	**1 100 000**			450 000	650 000								
461472	Safety Equip Fas Ppe Portable	**90 000**							90 000					
461478	Spare 10 MVA 33/11KV Transformer and NER	**3 000 000**							1 500 000	1 500 000				
461480	Electrical Fleet	**1 400 000**									1 400 000			
NEW	Cable Locating Machine	**60 000**					60 000							
NEW	Cable Spiking Gun X 2	**60 000**					60 000							
	SUB TOTAL	**6 070 000**	-	-	**450 000**	**910 000**	**220 000**	-	**1 590 000**	**1 500 000**	**1 400 000**	-	-	-
	Depmnt : 660 Street Lighting-Roll Over													
423840	Streetlights Cluster A	**53 601**			53 601									
423841	Streetlights Cluster B	**51 610**			51 610									
423845	Streetlights Cluster F	**75 082**			75 082									
423898	Streetlights(Cluster A) 100S/L	**461 997**					461 997							
423899	Streetlights (Cluster B) 37S/L	**147 185**					147 185							
423900	Streetlights (Cluster C)100S/L	**124 795**					124 795							
423901	Streetlights (Cluster D)100S/L	**124 798**					124 798							
423902	Streetlights (Cluster E)100S/L	**124 795**					124 795							
423903	Streetlights (Cluster F)50 S/L	**165 616**					165 616							
423904	Streetlights (Cluster G)50 S/L	**95 636**					95 636							
461379	New Streetlights in Provincial High Risk Areas	**307 073**					307 073							
	SUB TOTAL	**1 732 188**	-	-	**180 293**	-	**1 551 895**	-	-	-	-	-	-	-
	Depmnt : 660 Street Lighting-LED NEW													

TECHNICAL SERVICES - ELECTRICAL CAPITAL BUDGET

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
NEW	Streetlights(Cluster A) 100S/L	1 000 000							500 000	500 000				
NEW	Streetlights (Cluster B) 37S/L	370 000							370 000					
NEW	Streetlights (Cluster C)100S/L	1 000 000							500 000	500 000				
NEW	Streetlights (Cluster D)100S/L	1 000 000							500 000	500 000				
NEW	Streetlights (Cluster E)100S/L	1 000 000							500 000	500 000				
NEW	Streetlights (Cluster F)50 S/L	500 000								500 000				
NEW	Streetlights (Cluster G)50 S/L	500 000								500 000				
NEW	Shakaskraal /R102 Streetlights upgrade investigation	150 000								150 000				
	SUB TOTAL	**5 520 000**	-	-	-	-	-	-	**2 370 000**	**3 150 000**	-	-	-	-
	Depmnt : 660 Upgrade LT Mains - North Roll Over													
423958	Townview Low Voltage Upgrade	88 000			88 000									
423959	Newtown underground low voltage phase 2	125 000			125 000									
	SUB TOTAL	**213 000**	-	-	**213 000**	-	-	-	-	-	-	-	-	-
	Depmnt : 660 Upgrade LT Mains - South Roll Over													
423935	Roger Place	136 000						136 000						
423960	Sandra Road Phase 3	136 000						136 000						
	SUB TOTAL	**272 000**	-	-	-	-	-	**272 000**	-	-	-	-	-	-
	Depmnt : 660 Upgrade LT Mains - South New													
NEW	Sandra Road Phase 4	350 000				350 000								
NEW	Shakashead Network upgrade investigation (LT)	200 000				200 000								
	SUB TOTAL	**550 000**	-	-	-	**550 000**	-	-	-	-	-	-	-	-
	Depmnt : 660 Upgrade MV Network - North Rollover													
423962	Dendethu Phase 4	94 180							94 180					
423963	Doesburg Lot 11	89 346							89 346					
423964	Kearsney Shannon Farm Phase 1	90 123							90 123					
423965	Groutville Hangoes Phase 1	89 623							89 623					
423966	Groutville Charlotdale Phase 1	90 063							90 063					

TECHNICAL SERVICES - ELECTRICAL CAPITAL BUDGET

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
423967	Fawsley Park Phase 4	89 882							89 882					
423968	Townview MV Cable Phase 1	109 741							109 741					
423969	Townview 500 kVA Mini Sub	380 000							380 000					
	SUB TOTAL	**1 032 958**	-	-	-	-	-	-	**1 032 958**	-	-	-	-	-
	Depmnt : 660 Upgrade MV Network - North NEW													
New	Doesberg/Lindelani Feeder P5	380 000				180 000	200 000							
New	Princes Grant Main 4 way Ring Main unit	400 000				200 000	200 000							
New	Blythedale Main 4 way Ring Main unit	380 000								180 000	200 000			
New	Dendethu Phase 5 (Ocean Lodge)	380 000								180 000	200 000			
New	Doesburg Lot 11 Phase 2	380 000								180 000	200 000			
New	Kearsney Hospital Phase 1	380 000								180 000	200 000			
New	Groutville Hangoes Phase 2	380 000								180 000	200 000			
New	Groutville Dube Village Phase 1	380 000								180 000	200 000			
New	Old Blythedale Feeder Upgrade 11kV Cable	140 000										140 000		
New	Sewerage Works 4 way Ring Main Unit	100 000										100 000		
	SUB TOTAL	**3 300 000**	-	-	-	**380 000**	**400 000**	-	-	**1 080 000**	**1 200 000**	**240 000**	-	-
	Depmnt : 660 Upgrade MV Network - South Roll Over													
423971	Etete Feeder Phase 1	95 455			95 455									
423972	Miltons Feeder 150mm/Alu	61 019			61 019									
423973	Glendale Alexa Farm Shayamoya	90 862			90 862									
423974	Compensation Phase 3	90 795			90 795									
423975	Compensation Phase 4	88 703			88 703									
423976	Shakas Inland	89 735			89 735									
	SUB TOTAL	**516 569**	-	-	**516 569**	-	-	-	-	-	-	-	-	-
	Depmnt : 660 Upgrade MV Network - South NEW													
NEW	Tinley Manor Feeder 11k OHL P5	380 000										180 000	150 000	50 000
NEW	Glendale Alexa Farm Shayamoya Phase 2	380 000										180 000	150 000	50 000
NEW	Compensation Phase 5 (Jordan)	380 000										180 000	150 000	50 000
NEW	Compensation Phase 6 (Wise Main Feeder)	380 000										180 000	150 000	50 000
	SUB TOTAL	**1 520 000**	-	-	-	-	-	-	-	-	-	**720 000**	**600 000**	**200 000**

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
	Depmnt : 660 Upgrade of Substations - North													
423037	Upgrade of Substation Yard	**200 000**			200 000									
NEW	Repl & Grad Prot Relays 11K P3	**380 000**			380 000									
NEW	Upgrade 11KV Cable Form Hydrangea to Bilkies Switchroom	**1 200 000**						450 000	350 000	400 000				
	SUB TOTAL	**1 780 000**	-	-	**580 000**	-	-	**450 000**	**350 000**	**400 000**	-	-	-	-
	Depmnt : 660 Upgrade of Substations - South Rollover													
423038	Upgrade of Substation Yard	**200 000**										200 000		
423977	Nkobongo Sub Replace 11kv Switchgear	**1 804 454**										1 804 454		
423978	Chakas Rock Sub 2 x Transformer Upgrade	**382 672**										382 672		
423991	HWLMS	**2 400 000**										2 400 000		
	Depmnt : 660 Upgrade of Substations - South new													
NEW	Fire Station 11 KV Switch gear	**1 600 000**										1 600 000		
NEW	Upgrade 33kv Circuit Breaker Shakaskraal	**150 000**										150 000		
	SUB TOTAL	**6 537 126**	-	-	-	-	-	-	-	-	-	**6 537 126**	-	-
	Depmnt : 660 Bulk Supplies - North													
423980	Rebuild Sappi 33kV Overhead line Phase 1	**325 539**			325 539									
423981	Gizenga Substation	**3 328 963**			1 500 000	528 963	1 300 000							
NEW	Rebuild Sappi 33kV Overhead line Phase 2	**1 700 000**							1 700 000					
NEW	Replace 33kV Cable between Lavopiere and Industial Sub	**2 500 000**								700 000	600 000	1 200 000		
NEW	33kV Bus Coupler at POS	**680 000**											680 000	
	SUB TOTAL	**8 534 502**	-	-	**1 825 539**	**528 963**	**1 300 000**	-	**1 700 000**	**700 000**	**600 000**	**1 200 000**	**680 000**	-
	Depmnt : 660 Bulk Supplies - South													
NEW	New Dukuza 132/33/11Kv 80Mva Bulk	**10 000 000**									3 000 000	3 500 000	2 500 000	1 000 000
	SUB TOTAL	**10 000 000**	-	-	-	-	-	-	-	-	**3 000 000**	**3 500 000**	**2 500 000**	**1 000 000**
	Depmnt : 660 Electrification Projects													

TECHNICAL SERVICES - ELECTRICAL CAPITAL BUDGET

DRAFT BUDGET 2016.2017														
Vote No.	Vote Description	Total	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
423922	Groutville Priority 2 238 Unts	**2 000 000**							1 500 000	500 000				
423933	w1,3,21,25,27	**4 671 037**			1 671 037	2 000 000	1 000 000							
NEW	Kwadukuza Infills 2016/17	**2 000 000**										500 000	500 000	1 000 000
	SUB TOTAL	**8 671 037**	**-**	**-**	**1 671 037**	**2 000 000**	**1 000 000**	**-**	**1 500 000**	**500 000**	**-**	**500 000**	**500 000**	**1 000 000**
	TOTAL	**56 587 380**	**-**	**-**	**5 736 438**	**4 406 963**	**4 471 895**	**722 000**	**8 542 958**	**7 330 000**	**6 200 000**	**12 697 126**	**4 280 000**	**2 200 000**

SUMMARY SDBIP BUDGET 2016 / 2017

DEPARTMENT	TOTAL BUDGET	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
MUNICIPAL MANAGER	11 020 000	-	5 000 000	4 000 000	2 020 000	-	-	-	-	-	-	-	-
CORPORATE SERVICES	3 670 000	-	-	-	570 000	100 000	1 100 000	300 000	-	400 000	700 000	500 000	-
CORPORATE GOVERNANCE	370 000	-	-	50 000	120 000	-	-	-	-	-	-	-	200 000
FINANCE	1 660 000	-	-	-	10 000	200 000	200 000	-	-	450 000	500 000	200 000	100 000
EDP	6 240 000	-	-	270 000	640 000	580 000	450 000	250 000	350 000	450 000	700 000	900 000	1 650 000
MUNICIPAL SERVICES	32 125 500	-	2 000 000	2 732 000	3 219 500	4 028 000	2 350 000	800 000	-	750 000	1 300 000	1 550 000	13 396 000
TECHNICAL SERVICES	**189 497 527**	**393 175**	**1 762 913**	**15 636 438**	**18 766 507**	**21 821 895**	**15 497 000**	**20 562 473**	**24 530 000**	**22 700 000**	**27 797 126**	**11 880 000**	**8 150 000**
CIVIL	132 910 147	393 175	1 762 913	9 900 000	14 359 544	17 350 000	14 775 000	12 019 515	17 200 000	16 500 000	15 100 000	7 600 000	5 950 000
ELECTRICITY	56 587 380	-	-	5 736 438	4 406 963	4 471 895	722 000	8 542 958	7 330 000	6 200 000	12 697 126	4 280 000	2 200 000
TOTAL	**244 583 027**	**393 175**	**8 762 913**	**22 688 438**	**25 346 007**	**26 729 895**	**19 597 000**	**21 912 473**	**24 880 000**	**24 750 000**	**30 997 126**	**15 030 000**	**23 496 000**

2.12 CONTRACTS HAVING FUTURE BUDGETARY IMPLICATIONS

CONTRACTS HAVING FUTURE BUDGETARY IMPLICATIONS

The following contract imposes financial obligations on KDM beyond the duration of the MTREF:

• DOLPHIN COAST WASTE MANAGEMENT

	R
Operating Expenditure for the preceding years	**156 957 254**
Estimated Expenditure for the current year	**21 483 500**
Planned Expenditure for the budget year	**22 211 791**
Planned Expenditure for the outer years	**47 880 846**

This organisation is contracted for the period of the MTREF for refuse removal services. Dolphin Coast Waste Management attends to waste removal within KDM's jurisdiction, such as:

- White Goods (usual household appliances)
- Domestic Waste (general household waste produced on residential premises)
- Commercial Waste (excludes special refuse)
- Industrial Waste (light, medium and heavy industry)
- Garden Refuse (grass cuttings; hedge trimmings; etc)

The service delivery agreement with Dolphin Coast Waste Management is currently under monthly review and has no pre-determined expiry date.

2.13 CAPITAL EXPENDITURE DETAILS

MUNICIPAL MANAGER CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017				[illegible]				[illegible]			
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
	Depmnt : 613 Municipal Manager																
400034	Office Furniture		-		-		20,000		20,000		20,000		20,000		20,000		20,000
423203	Neighbourhood Grant Fund App.	7,000,000	-		7,000,000	11,000,000			11,000,000	8,867,000			8,867,000				-
	SUB TOTAL	**7,000,000**	**-**	**-**	**7,000,000**	**11,000,000**	**20,000**	**-**	**11,020,000**	8,867,000	20,000	-	8,887,000	-	20,000	-	20,000
	TOTAL	**7,000,000**	**-**	**-**	**7,000,000**	**11,000,000**	**20,000**	**-**	**11,020,000**	8,867,000	20,000	-	8,887,000	-	20,000	-	20,000
					7,000,000				11,020,000				8,867,000				20,000
					-				-				-				-
	GRANT ALLOCATIONS	**2015/2016**	**2016/2017**	**2017/2018**	**2018/2019**												
	NDPG	7,000,000	11,000,000	8,867,000	-												

CORPORATE SERVICES CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017				INDICATIVE BUDGET FORECASTS				INDICATIVE BUDGET FORECASTS			
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
	Depmnt : 617 Human Resources																
400013	Office Furniture		-		-		40,000		40,000				-				-
NEW	OHS Compliance Equipment				-		300,000		300,000								
	SUB TOTAL	-	-	-	-	-	340,000	-	340,000	-	-	-	-	-	-	-	-
	Depmnt : 640 Administration																
400013	Office Furniture & Equipment		20,000		20,000		30,000		30,000				-				-
422522	Airconditioner		5,160		5,160				-				-				-
422718	Refurbishment of Civic Building		400,000		400,000				-				-				-
NEW	Batho Pele - Branding Material				-		200,000		200,000				-				-
	SUB TOTAL	-	425,160	-	425,160	-	230,000	-	230,000	-	-	-	-	-	-	-	-
	Depmnt : 642 Council General																
400013	Council Furniture		-		-		100,000		100,000				-				-
422782	Mayoral Vehicle		-		-				-				-				-
	SUB TOTAL	-	-	-	-	-	100,000	-	100,000	-	-	-	-	-	-	-	-
	Depmnt : 643 Information Technology																
414504	PC and Printer Upgrades	110,000	650,000		760,000		1,000,000		1,000,000		400,000		400,000		400,000		400,000
414507	Server Upgrade		-		-				-				-				-
414508	Security Server Room		-		-				-				-				-
422026	Network Upgrade	780,000	150,000		930,000		300,000		300,000				-				-
461531	UPS		100,000		100,000				-				-				-
NEW	Wireless Radio's / Links				-		400,000		400,000				-				-
NEW	Disaster Recovery Site				-		600,000		600,000				-				-
NEW	Service Desk				-		100,000		100,000				-				-
NEW	Sharepoint				-		600,000		600,000				-				-
	SUB TOTAL	890,000	900,000	-	1,790,000	-	3,000,000	-	3,000,000	-	400,000	-	400,000	-	400,000	-	400,000
	TOTAL	890,000	1,325,160	-	2,215,160	-	3,670,000	-	3,670,000	-	400,000	-	400,000	-	400,000	-	400,000
					2,215,160				3,670,000				400,000				400,000
					-				-				-				-

CORPORATE SERVICES CAPITAL BUDGET

		ADJUSTED BUDGET 2015.2016					DRAFT BUDGET 2016.2017													
Vote No.	Vote Description	Grants	Council	Loans	Total		Grants	Council	Loans	Total										
	GRANT ALLOCATIONS	2015/2016	2016/2017	2017/2018	2018/2019															
	FMG	300,000																		
	MSIG	480,000																		
	Housing Accreditation Funding	110,000																		

CORPORATE GOVERNANCE CAPITAL BUDGET

		ADJUSTED BUDGET 2015.2016					DRAFT BUDGET 2016.2017											
Vote No.	Vote Description	Grants	Council	Loans	Total	Roll Over/New	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
	Depmnt : 679 Public Participation																	
400034	Furniture & Equipment		-		-	New		120,000		120,000		140,000		140,000		140,000		140,000
NEW	15 Seater Bus					New				-		450,000		450,000				
NEW	Double cab 4 x 4					New				-		500,000		500,000				
NEW	Audio Equipment					New				-		100,000		100,000				
	SUB TOTAL	-	-	-	-		-	120,000	-	120,000	-	1,190,000	-	1,190,000	-	140,000	-	140,000
	Depmnt : 680 Communication																	
422017	Tools & Equipment		70,000		70,000	New		50,000		50,000		30,000		30,000		20,000		20,000
422669	Website Development		400,000		400,000	Roll Over		200,000		200,000		-		-				-
	SUB TOTAL	-	470,000	-	470,000		-	250,000	-	250,000	-	30,000	-	30,000	-	20,000	-	20,000
	TOTAL	-	470,000	-	470,000		-	370,000	-	370,000	-	1,220,000	-	1,220,000	-	160,000	-	160,000
					470,000					370,000				1,220,000				160,000
					-					-				-				-

FINANCE CAPITAL BUDGET

		ADJUSTED BUDGET 2015.2016					DRAFT BUDGET 2016.2017					INDICATIVE BUDGET 2017.2018					INDICATIVE BUDGET 2018.2019			
Vote No.	Vote Description	Grants	Council	Loans	Total		Roll Over/New	Grants	Council	Loans	Total		Grants	Council	Loans	Total		Grants	Council	Loans	Total
	Depmnt : 635 Supply Chain Management																				
410513	Renovations to Stores Building		695,000		695,000						-					-					
422543	Furniture & Equipment		-		-		New		10,000		10,000					-					
	SUB TOTAL	-	695,000	-	695,000			-	10,000	-	10,000		-	-	-	-		-	-	-	-
	Depmnt : 636 Budget & Treasury Office																				
422017	Equipment		200,000		200,000		New		400,000		400,000					-					
428024	Storage Container		50,000		50,000				-		-					-					
422605	Renovations to Office Buildings		505,000		505,000		Roll Over		1,000,000		1,000,000					-					
461961	Renovations to Expenditure Section		350,000		550,000		Roll Over		250,000		250,000					-					
	SUB TOTAL	-	1,305,000	-	1,305,000			-	1,650,000	-	1,650,000		-	-	-	-		-	-	-	-
	TOTAL	-	2,000,000	-	2,000,000			-	1,660,000	-	1,660,000		-	-	-	-		-	-	-	-
					2,000,000						1,660,000					-					
					-						-										

ECONOMIC DEVELOPMENT & PLANNING CAPITAL BUDGET

		ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017											
Vote No.	Vote Description	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
	Depmnt : 615 Town Planning																
422644	Street Naming Signage		300,000		300,000		150,000		150,000		200,000		200,000		250,000		250,000
422700	Land Purchase Intermodal		50,000		50,000		500,000		500,000		1,500,000		1,500,000		3,000,000		3,000,000
422701	Bulk Filers		150,000		150,000		100,000		100,000		50,000		50,000		50,000		50,000
422702	Gis Implementation Equipment		150,000		150,000		50,000		50,000		30,000		30,000		20,000		20,000
422704	Furniture And Equipment		150,000		150,000		150,000		150,000		150,000		150,000		150,000		150,000
422756	Electr. Bldg Plans Filling Hw		600,000		600,000		250,000		250,000		75,000		75,000		50,000		50,000
461950	Salt Rock Parkhome		625,000		625,000		250,000		250,000		200,000		200,000				
	SUB TOTAL	-	2,025,000	-	2,025,000	-	1,450,000	-	1,450,000	-	2,205,000	-	2,205,000	-	3,520,000	-	3,520,000
	Depmnt : 616 Museum																
400013	Office Furniture		80,000		80,000		80,000		80,000				-				-
461372	Airconditioner		40,000		40,000				-				-				-
461373	Museum Subsidy		258,973		258,973		60,000		60,000				-				-
NEW	Museum Artifacts						50,000		50,000		60,000		60,000		75,000		75,000
	SUB TOTAL	-	378,973	-	378,973	-	190,000	-	190,000	-	60,000	-	60,000	-	75,000	-	75,000
	Depmnt : 632 Housing																
409034	Furniture & Equipment	200,000	-		200,000	200,000			200,000	100,000			100,000		50,000		50,000
409038	Fencing Old Age Home Pallisade		136,000		136,000		500,000		500,000		100,000		100,000		50,000		50,000
409040	Renovation Of Old Age Home		89,000		89,000				-				-				-
409041	Shakaville Men's Hostel Renov		100,000		100,000				-				-				-
409042	Tools & Equipment	25,000	-		25,000	15,000	-		15,000	15,000	-		15,000		15,000		15,000
409044	Airconditioner		45,000		45,000	50,000			50,000	50,000			50,000		50,000		50,000
414504	Pc & Printer Upgrades		-		-	120,000			120,000	90,000			90,000		60,000		60,000
414505	Renovation to Compounds		200,000		200,000		250,000		250,000				-				-
414506	Sedan	255,000	-		255,000				-				-				-
439035	Shakaville Womens Hostel Renov		100,000		100,000				-				-				-
	SUB TOTAL	480,000	670,000	-	1,150,000	385,000	750,000	-	1,135,000	255,000	100,000	-	355,000	-	225,000	-	225,000
	Depmnt : 633 Community Hall																
422527	Fencing		300,000		300,000		300,000		300,000		200,000		200,000		100,000		100,000
422706	Halls Furniture		170,000		170,000		120,000		120,000		100,000		100,000		80,000		80,000
New	Security Gates						100,000		100,000								
	SUB TOTAL	-	470,000	-	470,000	-	520,000	-	520,000	-	300,000	-	300,000	-	180,000	-	180,000
	Depmnt : 641 LIBRARY																

		ADJUSTED BUDGET 2015.2016					DRAFT BUDGET 2016.2017												
Vote No.	Vote Description	Grants	Council	Loans	Total		Grants	Council	Loans	Total		Grants	Council	Loans	Total		Grants	Council	Loans	Total
422017	Tools and Equipment		5,000		5,000			5,000		5,000					-					-
422527	Fencing		150,000		150,000					-					-					-
422711	Library Furniture		100,000		100,000			40,000		40,000					-					-
422736	RFID Project		402,000		402,000					-					-					-
	SUB TOTAL	-	657,000	-	657,000		-	45,000	-	45,000		-	-	-	-		-	-	-	-
	Depmnt : 647 Local Development																			
423193	Informal Trading Stalls		850,000		850,000			600,000		600,000			500,000		500,000			500,000		500,000
461542	Rehab of King Shaka Street		893,179		893,179					-					-					-
461543	Led Centre Renovations		75,000		75,000			50,000		50,000			30,000		30,000			20,000		20,000
461544	IFA / Tongaat Development	1,750,000	-		1,750,000			2,000,000		2,000,000					-					-
461545	Rehab/Urban Roads/Streets KDM	6,626,351	-		6,626,351					-					-					-
461546	Beach Node Development		-		-					-					-					-
NEW	Tourism Signage				-			250,000		250,000			150,000		150,000			100,000		100,000
NEW	Sedan Vehicle				-					-			150,000		150,000					-
	SUB TOTAL	8,376,351	1,818,179	-	10,194,530		-	2,900,000	-	2,900,000		-	830,000	-	830,000		-	620,000	-	620,000
	TOTAL	8,856,351	6,019,152	-	14,875,503		385,000	5,855,000	-	6,240,000					3,750,000					4,620,000
					14,875,503					6,240,000					3,750,000					4,620,000
					-					-					-					-
	GRANT ALLOCATIONS	**2015/2016**	**2016/2017**	**2017/2018**	**2018/2019**															
	Housing Accreditation Funding	480,000	385,000	255,000	-															
	IFA / Tongaat Development	1,750,000	-	-	-															
	Rehab/Urban Roads - Corridor/Small Town	6,626,351	-	-	-															
	Beach Node Development																			
	GRANT EXPENDITURE																			
	IFA / Tongaat Development		2,000,000																	

MUNICIPAL SERVICES - CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017				INDICATIVE BUDGET 2017.2018							
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
	Depmnt : 662 Executive Management Office																
461532	Furniture & Equipment		-		-		100,000		100,000		50,000		50,000		30,000		30,000
	SUB TOTAL	-	-	-	-	-	100,000	-	100,000	-	50,000	-	50,000	-	30,000	-	30,000
	Depmnt : 644 Parks and Gardens																
415013	Park Development		150,000		150,000		-		-		250,000		250,000		300,000		300,000
415027	Benches		-		-		20,000		20,000		20,000		20,000		20,000		20,000
422540	Street Litter Bins		16,850		16,850		16,000		16,000		20,000		20,000		30,000		30,000
422543	Furniture & Equipment		-		-		-		-		20,000		20,000		20,000		20,000
422546	Parks Equipment		28,454		28,454		150,000		150,000		150,000		150,000		150,000		150,000
461417	Upgrade To Skateboard Park		80,850		80,850		200,000		200,000				-				
NEW	Park Plant & Equipment		-		-		50,000		50,000		30,000		30,000		30,000		30,000
NEW	Airconditioners						12,000		12,000				-				
NEW	2 X LDV's								-		500,000		500,000				
NEW	1 X Car or half ton bakkie								-		200,000		200,000				
NEW	2 X new 8 ton trucks with mesh sides for loading								-		800,000		800,000				
NEW	1 X 10 000l water tanker with vacuum pump and boom								-		500,000		500,000				
NEW	1 X Cherry Picker or "sky jack" type attachment								-		500,000		500,000				
	SUB TOTAL	-	276,154	-	276,154	-	448,000	-	448,000	-	2,990,000	-	2,990,000	-	530,000	-	530,000
	Depmnt : 663 Refuse Removal																
400013	Furniture & Equipment				-		50,000		50,000		20,000		20,000		30,000		30,000
422563	Drop Off Centre		-		-		200,000		200,000				-				-
428128	Shipping Containers		40,000		40,000				-				-				-
428129	Recycling		-		-				-		50,000		50,000		50,000		50,000
428144	Skips For Recycling Centre		160,000		160,000				-				-				-
428150	1 X 6 / 8 Ton Truck		700,000		700,000				-				-				-
428151	Skips		400,000		400,000				-				-				-
428152	Waste Transfer Site		155,000		155,000				-				-				-
NEW	Rehabilitation of Land Fill Site				-				-				-				-
NEW	Street Litter Bins						70,000		70,000				-				-
NEW	10 Ton Refuse Compactor Truck								-		500,000		500,000				
NEW	Replacement of an existing bakkie								-		250,000		250,000				
		-	1,455,000	-	1,455,000	-	320,000	-	320,000	-	820,000	-	820,000	-	80,000	-	80,000
	Depmnt : 676 Sports and Recreation																
422675	Combo Courts (Cluster A)		179,704		179,704				-				-				-
422685	2 X Combo Courts	750,000	1,430,976		2,180,976		510,000		510,000				-				-
422717	Play Park X 4		-		-				-				-				-
422036	1 x 1 Ton Bakkie				-				-				-				-
422739	1 x 4 Ton Truck				-				-				-				-
	SUB TOTAL	750,000	1,610,680	-	2,360,680	-	510,000	-	510,000	-	-	-	-	-	-	-	-

MUNICIPAL SERVICES - CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017				INDICATIVE BUDGET 2017.2018							
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
	Depmnt : 677 Upgrade of Sporting Facilities																
422682	Upgrade to Luthuli Sportsfield & Basketball Court		490,000		490,000		500,000		500,000		200,000		200,000		200,000		200,000
422683	Upgrade to Sakhuxolo Sportsfield		800,000		800,000		150,000		150,000				-				-
422684	Upgrade to Manor Sportsfield		842,481		842,481		1,000,000		1,000,000				-				-
422686	Driefontein Sportfield		1,980,498		1,980,498		400,000		400,000				-				-
422720	Resurf N/Ball & T/Courts WRD19		394,343		394,343				-				-				-
NEW	1 x Combo Court						950,000		950,000								
NEW	Upgrade to Theunissen Road Park Phase 1						200,000		200,000								
NEW	Upgrade to Gilford Crescent Park						150,000		150,000								
	SUB TOTAL	-	4,507,322	-	4,507,322	-	3,350,000	-	3,350,000	-	200,000	-	200,000	-	200,000	-	200,000
	Depmnt : 678 Child Care Facilities																
422682	Creches (Cluster)		1,109,329		1,109,329				-				-				-
422683	Creches (Cluster)		62,905		62,905				-				-				-
422684	Creches (Cluster)		963,493		963,493				-				-				-
NEW	2 x Creches						1,000,000		1,000,000								
									-				-				-
	SUB TOTAL	-	2,135,727	-	2,135,727	-	1,000,000	-	1,000,000	-	-	-	-	-	-	-	-
	Depmnt : 651 Marine Safety																
418519	Marine Safety Equipment		220,000		220,000		250,000		250,000		200,000		200,000		200,000		200,000
422034	Jet Ski		150,000		150,000				-				-				-
422653	Upgrade Beach Ablution Zinkwaz		439,671		439,671				-				-				-
422731	Upgrade Beach Ablution Saltrock		242,775		242,775				-				-				-
422739	1 X 4 Ton Truck		400,000		400,000				-				-				-
422740	Beach Rescue Equipment		84,996		84,996		106,000		106,000		100,000		100,000		100,000		100,000
422741	Furniture		200,000		200,000		60,000		60,000		50,000		50,000		50,000		50,000
422742	2 X 4 LDV		424,000		424,000				-				-				-
422743	Upgrade to Beach Facilities	1,000,000	-		1,000,000		1,150,000		1,150,000		200,000		200,000		200,000		200,000
422744	Portable Lifeguard Tower		200,000		200,000				-				-				-
461960	3 x Quad Bikes		129,000		129,000				-				-				-
NEW	Torpedo Bouys						25,000		25,000								
NEW	Box Lines						15,000		15,000								
NEW	Throw Bags						16,000		16,000								
NEW	Trauma Bags						50,000		50,000								
NEW	Street Litter Bins						20,000		20,000								
NEW	Upgrade to Tidal pool and septic tank at Tinley Manor Beach						1,000,000		1,000,000								
NEW	4 X 4 Vechicles X 3/ 2 X Manuals/ 1 X Automatic						1,400,000		1,400,000								
	SUB TOTAL	1,000,000	2,490,442	-	3,490,442	-	4,092,000	-	4,092,000	-	350,000	-	550,000	-	550,000	-	550,000
	Depmnt : 652 Cemetery																
440046	2 X New Cemetery		3,476,203		3,476,203				-				-				-
440048	Macroburn Cremator		2,392,205		2,392,205				-				-				-
440050	Vlakspruit Cemetery		8,720,275		8,720,275	8,800,000			8,800,000	15,000,000			15,000,000	3,811,812	3,000,000		11,811,812
440051	Land Acquisition & Cemetery Development		1,500,000		1,500,000		10,000,000		10,000,000		4,000,000		4,000,000		4,000,000		4,000,000

MUNICIPAL SERVICES - CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017				INDICATIVE BUDGET 2017.2018				INDICATIVE BUDGET 2018.2019			
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
440052	Car park		177,629		177,629				-				-				
440053	Crematorium Development		200,000		200,000		200,000		200,000		200,000		200,000				
440054	Fencing of Darnall Cemetery		172,100		172,100				-				-				
440055	Rennovation of Prayer room for old cemetery		47,150		47,150				-				-				
	SUB TOTAL	-	16,665,562	-	16,665,562	8,800,000	10,200,000	-	19,000,000	15,000,000	4,200,000	-	19,200,000				
	Depmnt : 654 Trafic and Crime Prevention																
428145	Replace 1 Sedan				-				-				-				
428149	4 X 4 Vehicle				-				-				-				
	SUB TOTAL	-	-	-	-	-	-	-	-	-	-	-	-				
	Depmnt : 655 Fire and Emergency																
420509	Emergency Equipment		400,000		400,000				-		200,000		200,000				
422025	Portable Radio		46,816		46,816				-				-				
428153	Office Furniture		-		-				-		60,000		60,000				
428100	2 x Digital Camera		7,448		7,448				-				-				
428157	Voice Logger		173,684		173,684				-				-				
NEW	New Fire Station		-		-				-				-				
	SUB TOTAL	-	627,948	-	627,948	-	-	-	-	-	260,000	-	260,000	-		-	
	Depmnt : 656 Traffic & Crime Prevention																
428157	Sedans x 2				-				-		400,000		400,000				
428158	CCTV Camera				-				-				-				
428159	LDV Single Cab				-				-				-				
428160	Alco Meters				-				-				-				
428161	Steel Canopy				-				-				-				
428162	Extension/Park Home-Crime Prev				-				-				-				
428163	Portable Radios				-				-		160,000		160,000				
428164	Sirens And Blue Lights				-				-				-				
428165	Furniture & Equipment		32,000		32,000				-				-				
422026	Network Upgrade		230,200		230,200								-				
	Administration Bus		-		-				-				-				
428166	Trailer x2 Road Marking		100,000		100,000				-				-				
428167	Land Purchase: Community Safety Centre		300,000		300,000			1,686,000	1,686,000				-				
428168	Upgrade to Salt Rock Municipal Building		200,000		200,000				-		250,000		250,000				
428169	Upgrade of Storage Facility		-		-				-		150,000		150,000				
NEW	Upgrade to Zinkwazi Municipal Building		-		-				-		250,000		250,000				
NEW	Construction of a New Community Safety Centre		-		-				-		4,900,000		4,900,000				
NEW	2X Sedans								-		400,000		400,000				
NEW	2X trailers								-		100,000		100,000				
NEW	2X generators						30,000		30,000				-				
NEW	45X bullet proof vests						250,000		250,000				-				
NEW	8 X Motor Vechiles								-		1,600,000		1,600,000				
NEW	4 X Air conditoners						16,000		16,000				-				
NEW	2 X Storage Containers						100,000		100,000				-				
NEW	Beach Signage - Phase 1						200,000		200,000				-				

MUNICIPAL SERVICES - CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015 2016				DRAFT BUDGET 2016.2017				INDICATIVE BUDGET 2017.2018							
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
									-								
	SUB TOTAL	-	962,200	-	962,200	-	596,000	1,686,000	2,282,000	-	8,210,000	-	8,210,000	-	5,960,000	-	5,960,000
	Depmnt : 664 Disaster Management																
422716	4X4 Vehicle Branded & Fitted		-		-				-				-				
428128	Container Storage		-		-				-				-				
428153	Office Equipment		-		-				-				-				
	SUB TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Depmnt : 674 Testing Station																
428141	New Testing Facility		-	300,000	300,000			500,000	500,000				-				
428183	Light Motor Vehicle & Veh. Equipment		200,000		200,000				-				-				
428184	Dictaphone		15,000		15,000				-				-				
428185	Operations Equipment		25,000		25,000				-				-				
NEW	2 X CC TV Cameras						15,000		15,000				-				
NEW	2X Money counters and Printers						90,000		90,000				-				
NEW	6X High Back Chairs						9,000		9,000				-				
NEW	2x replacement airconditoners						6,000		6,000				-				
NEW	color montior						5,000		5,000				-				
NEW	4 x additon indoor cctv cameras						20,000		20,000				-				
NEW	4x outdoor cctv cameras - new						20,000		20,000				-				
NEW	4x outdoor cctv cameras - replacement						20,000		20,000				-				
NEW	12 X Highback chairs						18,000		18,000				-				
NEW	2 X replacement aircons						6,000		6,000				-				
NEW	51 inch color montior						6,500		6,500				-				
NEW	4 X high back chairs						6,000		6,000				-				
NEW	Sedan								-		200,000		200,000				
	SUB TOTAL	-	240,000	300,000	540,000	-	221,500	500,000	721,500	-	200,000	-	200,000	-	-	-	-
	Depmnt : XXX Law Enforcement Administration																
NEW	1 X LDV								-		200,000		200,000				
NEW	22 Seater Bus								-		920,000		920,000				
NEW	Parkhome extension - LEA Records						200,000		200,000				-				
NEW	4 X Desk						6,000		6,000				-				
NEW	4 X High Back Chairs						6,000		6,000				-				
NEW	8 X Scanner						40,000		40,000				-				
NEW	Money Counting Machine						50,000		50,000				-				
		-	-	-	-	-	302,000	-	302,000	-	1,120,000	-	1,120,000	-	-	-	-
	TOTAL	1,750,000	30,891,035	300,000	32,941,035	8,800,000	21,139,500	2,186,000	32,125,500	15,000,000	18,600,000	-	33,600,000	4,832,812	31,820,000	-	36,652,812
					32,941,035				32,125,500				33,600,000				38,432,812
					-				-				-				-

MUNICIPAL SERVICES - CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016					DRAFT BUDGET 2016.2017					INDICATIVE BUDGET 2017.2018					INDICATIVE BUDGET 2018.2019			
		Grants	Council	Loans	Total		Grants	Council	Loans	Total		Grants	Council	Loans	Total		Grants	Council	Loans	Total
	GRANT ALLOCATIONS	2015/2016	2016/2017	2017/2018	2018/2019															
	IFA / Tongaat Development/ Combo Courts	750,000																		
	Disaster Rough Sea	1,000,000																		
	GRANT EXPENDITURE																			
	Disaster Rough Sea		650,000																	
	BALANCE OF ABSA LOAN	2,186,000	2,186,000																	

TECHNICAL SERVICES - CIVIL CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017											
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
	Depmnt : 646 Civil Engineering Admin																
461279	Office Furniture		-		-				-		50,000		50,000		60,000		60,000
400013	Furniture & Equipment		35,000		35,000		50,000		50,000				-				-
461863	Park Homes X1 (Mobile Office)		3,040,796		3,040,796				-				-				-
461865	Engineering Equipment		150,000		150,000		200,000		200,000		150,000		150,000		150,000		150,000
461887	2 x Crew Cabs		1,000,000		1,000,000		1,000,000		1,000,000				-				-
461888	1 LDV Bakkie		250,000		250,000				-				-				-
461889	Sedan		150,000		150,000		-		-		150,000		150,000				
	SUB TOTAL	-	4,625,796	-	4,625,796	-	1,250,000	-	1,250,000	-	350,000	-	350,000	-	210,000	-	210,000
	Depmnt : 646 Roads Infrastructure																
423775	Ballito Road P445		580,000		580,000				-				-				-
461426	Wooden Bridges (27 Wards)		1,000,000		1,000,000		1,893,175		1,893,175		3,000,000		3,000,000		3,500,000		3,500,000
461527	Bird Park Bridge Replacement		761,334		761,334		4,500,000		4,500,000				-				-
461528	Traffic calming measures		928,000		928,000		1,500,000		1,500,000		2,000,000		2,000,000		2,000,000		2,000,000
461529	Rehabilitation of Roads		7,500,000		7,500,000		10,000,000		10,000,000		10,000,000		10,000,000		10,000,000		10,000,000
					-												
	SUB TOTAL	-	10,769,334	-	10,769,334	-	17,893,175	-	17,893,175	-	15,000,000	-	15,000,000	-	15,500,000	-	15,500,000
	Depmnt : 646 Roads Master Plan Projects																
461619	CBD Stormwater Analysis		391,601		391,601		1,000,000		1,000,000				-				-
461622	Wrd22-Colwyn Dr Rehabilitation		90,000		90,000		6,600,000		6,600,000				-				-
	SUB TOTAL	-	9,152,412	3,885,459	13,037,871	-	7,600,000	-	7,600,000	-	-	-	-	-	-	-	-
	Depmnt : 646 Civic Buildings																
461851	Ballito Civic BLDG Renovation		500,000		500,000		6,000,000		6,000,000		13,000,000		13,000,000				-
461890	Civic Bulding Parking and Access Restriction		750,000		750,000				-				-				-
461891	Office Improvements		250,000		250,000				-				-				-
461892	Kwadukuza CBD Ablution				-		1,000,000		1,000,000		1,000,000		1,000,000				-
	SUB TOTAL	-	1,500,000	-	1,500,000	-	7,000,000	-	7,000,000	-	14,000,000	-	14,000,000	-	-	-	-
	Depmnt : 646 Ablutions																
461895	Ballito Taxi Rank		550,000		550,000				-				-				-
461941	Mhlali Taxi Rank		150,000		150,000		250,000		250,000	200,000			200,000	4,000,000			4,000,000
	SUB TOTAL	-	700,000	-	700,000	-	250,000	-	250,000	200,000	-	-	200,000	4,000,000	-	-	4,000,000
	Depmnt : 646 Storm-water Projects																

TECHNICAL SERVICES - CIVIL CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016 Grants	Council	Loans	Total	DRAFT BUDGET 2016.2017 Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
461853	Manor Liquors (Schaeffer road)		805,262		805,262				-				-				
461877	Nkobongo Storm Water		159,522		159,522				-				-				
461878	Shayamoya Stormwater		207,015		207,015				-				-				
461893	Stormwater Infrastructure Improvements		800,000		800,000		1,300,000		1,500,000		1,500,000		1,500,000		2,800,000		2,800,000
	SUB TOTAL	-	1,971,799	-	1,971,799	-	1,500,000	-	1,500,000	-	1,500,000	-	1,500,000	-	2,800,000	-	2,800,000
	Depmnt : 646 Sports Fields																
461508	Nonoti Sportsfield		2,600,000		2,600,000	3,600,000	2,000,000		5,600,000				-				
461509	Rocky Park Recreation	597,482	102,518		700,000		250,000		250,000				-				
461901	Shayamoya Sport Complex		2,572,500		2,572,500	8,300,000			8,300,000				-				
461905	Etete Sports field		340,000		340,000		4,760,000		4,760,000				-				
461914	Soweto Sport field (Changerooms & Ablutions)		75,000		75,000		150,000		150,000	1,500,000			1,500,000				
461915	Glenhills Adult Sports Facilities		250,000		250,000		200,000		200,000	1,500,000			1,500,000				
461916	Chris Hani Sport field		250,000		250,000		300,000		300,000	2,000,000			2,000,000				
461917	Indoor Sport Facilities		150,000		150,000				-	1,500,000			1,500,000				
461947	Play Park		150,000		150,000		1,500,000		1,500,000				-				
	SUB TOTAL	597,482	6,490,018	-	7,087,500	11,900,000	9,160,000	-	21,060,000	6,500,000	-	-	9,300,000	-	-	-	
	Depmnt : 646 Community Halls																
461341	Mgigimbe Community Hall		961,272		961,272				-				-				
461511	Ohlanga Community Hall		600,000		600,000				-				-				
461514	Community Hall Ward 17				-		1,700,000		1,700,000								
461899	Mbozamo Community Hall		2,850,000		2,850,000	1,400,000			1,400,000								
461900	Mellow Wood Community Hall		150,000		150,000		2,000,000		2,000,000		3,750,000		3,750,000				
461908	Extension of Madundube Community Hall		290,000		290,000		1,500,000		1,500,000		2,788,680		2,788,680				
461929	Conference Centre	-	-	-						450,000			450,000		7,475,000		7,475,000
461930	Malende Multi Purpose Centre		200,000		200,000		850,000		850,000	1,200,000			1,200,000		8,000,000		8,000,000
461937	Groutville Community Hall		350,000		350,000		400,000		400,000	500,000			500,000		3,800,000		3,800,000
461938	Gledhow Community Hall		250,000		250,000		400,000		400,000	500,000			500,000		3,800,000		3,800,000
461939	Mdlebeni Community Hall		350,000		350,000		400,000		400,000	500,000			500,000		3,800,000		3,800,000
461940	Shayamoya Community Hall		350,000		350,000		400,000		400,000	500,000			500,000		3,800,000		3,800,000
	SUB TOTAL	-	6,351,272	-	6,351,272	1,400,000	7,650,000	-	9,050,000	3,950,000	6,538,680	-	10,188,680	-	29,875,000	-	29,875,000
	Depmnt : 646 Civil Engineering MIG Roads																
Projects 2010/11			-		-				-				-				
416512	Sakhamkhanya		5,505,653		5,505,653		2,552,913		2,552,913				-				
461390	Malende Phase 2	692,151	2,807,849		3,500,000				-				-				
Projects 2012/13			-		-				-				-				
461522	Sokesimbone Access	86,696	4,283,638		4,370,334				-				-				
461523	Shayamoya Access	913,389	2,140,730		3,054,119				-				-				

TECHNICAL SERVICES - CIVIL CAPITAL BUDGET

		ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017											
Vote No.	Vote Description	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
461525	Charlottedale Route 2 Ext		2,000,000		2,000,000				-				-				
Projects 2013/14			-		-				-				-				
461860	Ronald Jack Road		118,663		118,663				-				-				
461871	Nonoti Main Rd Phase 2	6,155,904	4,241,652		10,397,556				-				-				
Projects 2014/15					-				-				-				
461880	Madlala Bus Route	10,842,128	2,607,000		13,449,128				-				-				
461881	Steve Biko Phase 2	559,421	5,943,543		6,502,964	8,400,123	559,421		8,959,544				-				
461882	Khuboni Bus Route	6,991,518			6,991,518	5,500,000			5,500,000				-				
461883	Ntshawini Priority	5,596,855	1,455,000		7,051,855				-				-				
461884	Lloyd Access Road	4,352,810	-		4,352,810				-				-				
461885	Mkhabeni / Mabhodweni (W27)	5,866,503	1,000,000		6,866,503	1,142,266	6,857,734		8,000,000				-				
461886	Charlottedale Ext to Dube Village	2,957,500			2,957,500	2,851,596	5,148,404		8,000,000				-				
Projects 2015/16			-		-				-				-				
461894	Ebhubha Access Roads		2,880,000		2,880,000		5,100,000		5,100,000				-				
461896	Mangomfini Road Improvement		3,246,810		3,246,810		3,400,000		3,400,000				-				
461898	Prof. Dube Road		2,700,000		2,700,000				-				-				
461902	Etete Internal Roads		2,575,000		2,575,000	3,369,515			3,369,515	8,023,119	11,976,881		20,000,000		4,000,000		4,000,000
461903	Madakeni Access		2,300,000		2,300,000	3,500,000			3,500,000				-				
461904	Lindelani Access Road		290,000		290,000		2,300,000		2,600,000		5,900,000		5,900,000				
461906	Nyakane Access Roads & Storm water		3,860,000		3,860,000				-				-				
461907	Mdlebeni Access Roads & Storm water		6,972,000		6,972,000				-				-				
461909	Stanger Heights Roads Improvement		14,244,315		14,244,315				-				-				
461910	Mgwaba to Nyongo & Kotshi Roads		550,000		550,000		5,450,000		5,450,000		-		-				
461912	Nkobongo Road Improvement		1,932,355		1,932,355				-				-				
461913	Ward 11/ Ward 10 Link Road Upgrading		300,000		300,000		350,000		350,000		4,200,000		4,200,000				
461918	Gcugcwa Road		300,000		300,000		350,000		350,000		3,000,000		3,000,000				
461919	Sokesimbone Phase 2 to Link San Succi		350,000		350,000		700,000		700,000		1,000,000		1,000,000	5,000,000			5,000,000
461920	Ward 4 Internal Roads		300,000		300,000		250,000		250,000		2,000,000		2,000,000				
461921	Lindelani Roads Upgrading		300,000		300,000				-		2,000,000		2,000,000				
461922	Groutville Surface Roads & Stormwater		450,000		450,000		450,000		450,000	2,173,331	1,826,669		4,000,000				
461923	Hambebukwa Bridge		760,000		760,000		400,000		400,000	1,500,000			1,500,000	2,000,000			2,000,000
461924	Gledhow South Link		200,000		200,000		250,000		250,000	3,000,000	250,000		3,250,000				
461925	Maphithiza Roads Upgrading		250,000		250,000		200,000		200,000	2,000,000	200,000		2,200,000	2,000,000			2,000,000
461926	Hlatankosi, Shekembula Access Road		480,000		480,000		400,000		400,000		3,869,181		3,869,181	4,000,000			4,000,000
461927	Major Storm water Upgrading (Floods) - Turnkey		1,875,000		1,875,000				-				-				
461928	Diphini Access Road		250,000		250,000		200,000		200,000	2,000,000			2,000,000	2,000,000			2,000,000
461942	Nyathikazi Bridge		275,000		275,000		75,000		75,000	150,000			150,000	1,500,000			1,500,000
461943	Extension of Roads		300,000		300,000		200,000		200,000	250,000			250,000	4,000,000			4,000,000
461944	Mkhambeni to Nyongo		300,000		300,000		200,000		200,000	200,000			200,000	3,500,000			3,500,000
461945	Nsikeni Road		300,000		300,000		250,000		250,000	200,000			200,000	2,253,238	1,746,762		4,000,000
461946	Shakashead Storm water		400,000		400,000		4,300,000		4,000,000				-				
	Depmnt : 646 Creches				-												
461911	Steve Biko Crèche		750,000		750,000		1,350,000		1,350,000				-				
461931	Nonoti Mouth Crèche		150,000		150,000		150,000		150,000	450,000			450,000	2,700,000			2,700,000
461932	Etete Crèche		150,000		150,000		150,000		150,000	450,000			450,000	2,700,000			2,700,000
461933	Lindelani Crèche		150,000		150,000		150,000		150,000	450,000			450,000	2,700,000			2,700,000
461934	Khalafukwe Crèche		150,000		150,000		150,000		150,000	450,000			450,000	2,700,000			2,700,000
461935	Melville Crèche		150,000		150,000		150,000		150,000	450,000			450,000	2,700,000			2,700,000

TECHNICAL SERVICES - CIVIL CAPITAL BUDGET

		ADJUSTED BUDGET 2015/2016				DRAFT BUDGET 2015/2017											
Vote No.	Vote Description	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
461936	Ntshawini Crèche		200,000		200,000		300,000		300,000	450,000			450,000	2,700,000			2,700,000
461948	Driefontein Crèche		200,000		200,000		200,000		200,000	2,700,000			2,700,000				-
Projects 2016/17																	
NEW	Community Services Centre				-				-				-				-
NEW	Transportation Networks & Facilities				-				-		9,590,000		9,590,000				-
NEW	Groutville Surface Roads & Stormwater				-				-		12,160,050		12,160,050				-
NEW	Sports Facilities Upgrading				-				-		4,930,000		4,930,000				-
Projects 2017/2018																	
NEW	MIG Funded Projects				-												
	SUB TOTAL	44,814,875	82,924,208	-	127,739,083	24,763,500	42,543,472	-	67,306,972	24,696,450	52,802,781		87,099,231	42,453,238	5,746,762		48,200,000
	TOTAL	45,412,357	124,484,839	3,885,459	173,782,655	38,063,500	94,646,647	-	132,910,147								
					173,782,655												
					-				132,910,147				135,437,911				100,585,000
	GRANT ALLOCATIONS	2015/2016	2016/2017	2017/2018	2018/2019				-				-				-
	MIG BREAKDOWN :																
	MIG Funded PMU costs	2,499,200	2,466,500	2,644,550	2,792,950												
	MIG Capital Projects -civil	45,412,357	38,063,500	35,246,450	46,453,238												
	MIG Capital Projects -ms		8,800,000	15,000,000	6,612,812												
	Total MIG Allocation	47,911,557	49,330,000	52,891,000	55,859,000												

TECHNICAL SERVICES - ELECTRICAL CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017											
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
	Depmnt : 658 Mechanical Engineering																
400013	Furniture & Equipment		18,000		18,000		18,000		18,000		25,000		25,000		20,000		20,000
400027	Tools And Equipment		-		-		20,000		20,000		25,000		25,000		30,000		30,000
422043	Repairs To Workshop Roof		150,000		150,000				-				-				
422044	Canopy Roof over Washbay		480,000		480,000		300,000		300,000				-				
	SUB TOTAL	-	648,000	-	648,000	-	338,000	-	338,000	-	50,000	-	50,000	-	50,000	-	50,000
	Depmnt : 659 Electrical Admin																
400027	Tools And Equipment		60,000		60,000		100,000		100,000		65,000		65,000		70,000		70,000
400034	Office Furniture		90,000		90,000		60,000		60,000				-				
422537	UPS System Control Room		120,000		120,000				-				-				
422723	Electrical Recording Equipment		200,000		200,000		200,000		200,000		200,000		200,000				
422725	Airconditioner		20,000		20,000				-				-				
461378	Radios / Repeater		-		-		1,100,000		1,100,000				-				
461472	Safety Equip Fas Ppe Portable		90,000		90,000		90,000		90,000				-				
461476	Medium Voltage Auto Reclosers 36kV x 1 (Sappi)		352,000		352,000				-				-				
461477	Medium Voltage Auto Reclosers 22kV x 2		258,000		258,000				-				-				
461478	Spare 10 MVA 33/11KV Transformer and NER		-		-		3,000,000		3,000,000				-				
461480	Electrical Fleet		18,250,000		18,250,000		1,400,000		1,400,000				-				
NEW	Cable Locating Machine						60,000		60,000								
NEW	Cable Spiking Gun X 2						60,000		60,000								
	SUB TOTAL	-	19,440,000	-	19,440,000	-	6,070,000	-	6,070,000	-	265,000	-	265,000	-	70,000	-	70,000
	Depmnt : 660 Street Lighting-Roll Over																
423840	Streetlights Cluster A		-		-		53,601		53,601				-				
423841	Streetlights Cluster B		-		-		51,610		51,610				-				
423845	Streetlights Cluster F		-		-		75,082		75,082				-				
423898	Streetlights(Cluster A) 100S/L		538,003		538,003		461,997		461,997				-				
423899	Streetlights (Cluster B) 37S/L		377,815		377,815		147,185		147,185				-				
423900	Streetlights (Cluster C)100S/L		375,205		375,205		124,795		124,795				-				
423901	Streetlights (Cluster D)100S/L		375,205		375,205		124,798		124,798				-				
423902	Streetlights (Cluster E)100S/L		375,205		375,205		124,795		124,795				-				
423903	Streetlights (Cluster F)50 S/L		434,384		434,384		165,616		165,616				-				
423904	Streetlights (Cluster G)50 S/L		304,364		304,364		95,636		95,636				-				
461379	New Streetlights in Provincial High Risk Areas		692,927		692,927		307 073		307,073				-				
461380	Streetlight Cable Replacement		150,000		150,000				-				-				
	SUB TOTAL	-	3,623,106	-	3,623,106	-	1,732,188	-	1,732,188	-	-	-	-	-	-	-	-
	Depmnt : 660 Street Lighting-LED NEW																

TECHNICAL SERVICES - ELECTRICAL CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017											
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
NEW	Streetlights(Cluster A) 100S/L				-		1,000,000		1,000,000		1,100,000		1,100,000		1,210,000		1,210,000
NEW	Streetlights (Cluster B) 37S/L				-		370,000		370,000		407,000		407,000		447,700		447,700
NEW	Streetlights (Cluster C)100S/L				-		1,000,000		1,000,000		1,100,000		1,100,000		1,210,000		1,210,000
NEW	Streetlights (Cluster D)100S/L				-		1,000,000		1,000,000		1,100,000		1,100,000		1,210,000		1,210,000
NEW	Streetlights (Cluster E)100S/L				-		1,000,000		1,000,000		1,100,000		1,100,000		1,210,000		1,210,000
NEW	Streetlights (Cluster F)50 S/L				-		500,000		500,000		550,000		550,000		605,000		605,000
NEW	Streetlights (Cluster G)50 S/L				-		500,000		500,000		550,000		550,000		605,000		605,000
NEW	Shakaskraal /R102 Streetlights upgrade investigation				-		150,000		150,000		165,000		165,000		181,500		181,500
													-				
													-				
	SUB TOTAL	-	-	-	-	-	5,520,000	-	5,520,000	-	6,072,000		6,072,000	-	6,679,200	-	6,679,200
	Depmnt : 660 Upgrade LT Mains - North Roll Over												-				
													-				
423957	Glenhills Replace 5x Kiosks		45,000		45,000				-				-				
423958	Townview Low Voltage Upgrade		162,000		162,000		88,000		88,000				-				
423959	Newtown underground low voltage phase 2		175,000		175,000		125,000		125,000				-				
													-				
	SUB TOTAL	-	382,000	-	382,000	-	213,000	-	213,000	-	-	-	-	-	-	-	
													-				
	Depmnt : 660 Upgrade LT Mains - South Roll Over												-				
													-				
423935	Roger Place		144,000		144,000		136,000		136,000				-				
423960	Sandra Road Phase 3		144,000		144,000		136,000		136,000				-				
													-				
	SUB TOTAL	-	288,000	-	288,000	-	272,000	-	272,000	-	-	-	-	-	-	-	
													-				
	Depmnt : 660 Upgrade LT Mains - South New												-				
													-				
NEW	Sandra Road Phase 4				-		350,000		350,000		385,000		385,000		423,500		423,500
NEW	Shakashead Network upgrade investigation (LT)				-		200,000		200,000		220,000		220,000		242,000		242,000
													-				
	SUB TOTAL	-	-	-	-	-	550,000	-	550,000	-	605,000	-	605,000	-	665,500	-	665,500
													-				
	Depmnt : 660 Upgrade MV Network - North Rollover												-				
													-				
423910	De Charmoy To Malende Feeder		113,541		113,541				-				-				
423936	Kearsney/Dendethu Feeder (P4)		288,662		288,662				-				-				
423937	Groutville Feeders (Phase 5)		407,124		407,124				-				-				
423938	New G Line - Overhead P4		148,585		148,585				-				-				
423939	B/dale Beach Reconstr. OHL P4		125,985		125,985				-				-				
423940	Tredals Lot 16 Line (P4)		131,604		131,604				-				-				
423941	Doesberg/Lindelani Feeder P4		132,597		132,597				-				-				
423942	Kearsney /Mandalay		147,412		147,412				-				-				
423961	Chantilly / Siyambezi Phase 2		177,374		177,374				-				-				
423962	Dendethu Phase 4		305,820		305,820		94,180		94,180				-				
423963	Doesburg Lot 11		290,654		290,654		89,346		89,346				-				
423964	Kearsney Shannon Farm Phase 1		289,877		289,877		90,123		90,123				-				

TECHNICAL SERVICES - ELECTRICAL CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017											
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
423965	Groutville Hangoes Phase 1		290,377		290,377		89,623		89,623				-				-
423966	Groutville Charlotdale Phase 1		289,937		289,937		90,063		90,063				-				-
423967	Fawsley Park Phase 4		290,118		290,118		89,882		89,882				-				-
423968	Townview MV Cable Phase 1		390,259		390,259		109,741		109,741				-				-
423969	Townview 500 kVA Mini Sub		-		-		380,000		380,000				-				-
423970	Cato Street 500kVA Mini Sub & Demolition of old building		480,000		480,000				-				-				-
	SUB TOTAL	-	4,299,907	-	4,299,907	-	1,032,958	-	1,032,958	-	-	-	-	-	-	-	-
	Depmnt : 660 Upgrade MV Network - North NEW																
New	Doesberg/Lindelani Feeder P5						380,000		380,000		418,000		418,000		459,800		459,800
New	Princes Grant Main 4 way Ring Main unit						400,000		400,000		440,000		440,000		484,000		484,000
New	Blythedale Main 4 way Ring Main unit						380,000		380,000		418,000		418,000		459,800		459,800
New	Dendethu Phase 5 (Ocean Lodge)						380,000		380,000		418,000		418,000		459,800		459,800
New	Doesburg Lot 11 Phase 2						380,000		380,000		418,000		418,000		459,800		459,800
New	Kearsney Hospital Phase 1						380,000		380,000		418,000		418,000		459,800		459,800
New	Groutville Hangoes Phase 2						380,000		380,000		418,000		418,000		459,800		459,800
New	Groutville Dube Village Phase 1						380,000		380,000		418,000		418,000		459,800		459,800
New	Old Blythedale Feeder Upgrade 11kV Cable						140,000		140,000		154,000		154,000		169,400		169,400
New	Sewerage Works 4 way Ring Main Unit						100,000		100,000		110,000		110,000		121,000		121,000
New	Ntshawini Nevas Areas Relocate Pole Mounted transformenrs								-				-				-
	SUB TOTAL	-	-	-	-	-	3,300,000	-	3,300,000	-	3,630,000	-	3,630,000	-	3,993,000	-	3,993,000
	Depmnt : 660 Upgrade MV Network - South Roll Over																
423924	Mains Upgrade Shakaskraal (P3)		387,423		387,423				-				-				-
423945	Cranbrook-Reconst. 11Kv-Ohl P4		58,793		58,793				-				-				-
423946	Tinley Manor Feeder 11k OHL P4		70,765		70,765				-				-				-
423949	Upgr.11Kv Glendale/SlevinSlev		184,959		184,959				-				-				-
423950	Close 11kv Ring Feed Uml Metho		134,632		134,632				-				-				-
423971	Etete Feeder Phase 1		304,545		304,545		95,455		95,455				-				-
423972	Millions Feeder 160mm/Alu		188,981		188,981		61,019		61,019				-				-
423973	Glendale Alexa Farm Shayamoya		289,138		289,138		90,862		90,862				-				-
423974	Compensation Phase 3		289,205		289,205		90,795		90,795				-				-
423975	Compensation Phase 4		291,297		291,297		88,703		88,703				-				-
423976	Shakas Inland		290,265		290,265		89,735		89,735				-				-
	SUB TOTAL	-	2,490,002	-	2,490,002	-	516,569	-	516,569	-	-	-	-	-	-	-	-
	Depmnt : 660 Upgrade MV Network - South NEW																
NEW	Tinley Manor Feeder 11k OHL P6						380,000		380,000		418,000		418,000		459,800		459,800
NEW	Glendale Alexa Farm Shayamoya Phase 2						380,000		380,000		418,000		418,000		459,800		459,800
NEW	Compensation Phase 5 (Jordan)						380,000		380,000		418,000		418,000		459,800		459,800
NEW	Compensation Phase 6 (Wise Main Feeder)						380,000		380,000		418,000		418,000		459,800		459,800

TECHNICAL SERVICES - ELECTRICAL CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017											
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
	SUB TOTAL	-	-	-	-	-	1,520,000	-	1,520,000	-	1,672,000	-	1,672,000	-	1,536,200	-	1,536,200
	Depmnt : 660 Upgrade of Substations - North																
423037	Upgrade of Substation Yard		200,000		200,000		200,000		200,000		200,000		200,000		200,000		200,000
423915	Repl & Grad Prot Relays 11K P2		19,000		19,000				-				-				-
423951	KDM CBD 11Kv Secondary Cable r		2,339,731		2,339,731				-				-				-
423952	KDM CBD 11kV Second.cable ring		654,779		654,779				-				-				-
NEW	Repl & Grad Prot Relays 11K P3						380,000		380,000				-				-
NEW	Upgrade 11KV Cable Form Hydrangea to Bilkies Switchroom						1,200,000		1,200,000				-				-
	SUB TOTAL	-	3,213,510	-	3,213,510	-	1,780,000	-	1,780,000	-	200,000	-	200,000	-	200,000	-	200,000
	Depmnt : 660 Upgrade of Substations - South Rollover																
423038	Upgrade of Substation Yard		200,000		200,000		200,000		200,000		200,000		200,000		200,000		200,000
423953	Repl. 5 Way 11kv RMU-Rope Fact		380,000		380,000				-				-				-
423977	Nkobongo Sub Replace 11kv Switchgear		1,245,546		1,245,546		1,804,454		1,804,454				-				-
423978	Chakas Rock Sub 2 x Transformer Upgrade		117,328		117,328		382,672		382,672				-				-
423979	Shakaskraal Sub Refurbish NER		50,000		50,000		-		-				-				-
423991	HWLMS		2,400,000		2,400,000		2,400,000		2,400,000				-				-
	Depmnt : 660 Upgrade of Substations - South new																
NEW	Fire Station 11 KV Switch gear						1,600,000		1,600,000				-				-
NEW	Upgrade 33kv Circuit Breaker Shakaskraal						150,000		150,000				-				-
	SUB TOTAL	-	4,392,874	-	4,392,874	-	6,537,126	-	6,537,126	-	200,000	-	200,000	-	200,000	-	200,000
	Depmnt : 660 Bulk Supplies - North																
423727	Groutvill Pr1 Substa Expans Ne		3,095,819	5,214,089	8,309,908				-				-				-
423980	Rebuild Sappi 33kV Overhead line Phase 1		1,274,461		1,274,461		325,539		325,539				-				-
423981	Gizenga Substation		1,000,000		1,000,000	3,328,963			3,328,963				-				-
NEW	Rebuild Sappi 33kV Overhead line Phase 2						1,700,000		1,700,000		1,870,000		1,870,000		2,057,000		2,057,000
NEW	Replace 33kV Cable between Lavopiere and Industial Sub						2,500,000		2,500,000				-				-
NEW	33kV Bus Coupler at POS						680,000		680,000				-				-
	SUB TOTAL	-	5,370,280	5,214,089	10,584,369	3,328,963	5,205,539	-	8,534,502	-	1,870,000	-	1,870,000	-	2,057,000	-	2,057,000
	Depmnt : 660 Bulk Supplies - South																
423731	Dukuza 33/11 KV Sub		6,296,045		6,296,045				-				-				-
423818	Dukuza 132/33Kv 2X 80Mva Bulk		3,000,000		3,000,000				-				-				-
423932	Sheffield 33Kv Cable Project		1,470,365	8,918,688	10,389,053				-				-				-
NEW	Relocate 33kV OHL Ashton College		500,000		500,000				-				-				-
NEW	New Dukuza 132/33/11Kv 80Mva Bulk						10,000,000		10,000,000								

TECHNICAL SERVICES - ELECTRICAL CAPITAL BUDGET

Vote No.	Vote Description	ADJUSTED BUDGET 2015.2016				DRAFT BUDGET 2016.2017											
		Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total	Grants	Council	Loans	Total
	SUB TOTAL	-	11,266,410	8,918,663	20,185,096	-	10,000,000	-	10,000,000	-	-	-	-	-	-	-	-
	Depmnt : 660 Electrification Projects																
423891	Kwadukuza Infills		6,805,569	50,085	6,855,654				-				-				-
423922	Groutville Priority 2 238 Units		6,300,000		6,300,000	2,000,000			2,000,000				-				-
423923	Groutville Priority 5 238 Units		194,346		194,346				-				-				-
423933	w1,3,21,25,27	18,000,000	-		18,000,000	4,671,037			4,671,037	13,000,000			13,000,000	10,000,000			10,000,000
423954	Rocky Park		6,000,000		6,000,000				-				-				-
NEW	Kwadukuza Infills 2016/17						2,000,000		2,000,000		2,200,000		2,200,000		2,420,000		2,420,000
	SUB TOTAL	18,000,000	19,299,915	50,085	37,350,000	6,671,037	2,000,000	-	8,671,037	13,000,000	2,200,000	-	15,200,000	10,000,000	2,420,000	-	12,420,000
	TOTAL	18,000,000	74,714,005	14,182,862	106,896,867	10,000,000	46,587,380	-	56,587,380	13,000,000	16,764,000	-	29,764,000	10,000,000	18,173,900	-	28,173,900
													29,764,000				28,173,900
													-				-
	GRANT ALLOCATIONS	2015/2016	2016/2017	2017/2018	2018/2019												
	INEP	18,000,000	10,000,000	13,000,000	10,000,000												

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SUMMARY ADJUSTED CAPITAL BUDGET 2015 / 2016					
DEPARTMENT	**TOTAL BUDGET**	**GRANTS**	**COUNCIL**	**LOANS**	**% per dept.**
MUNICIPAL MANAGER	**7,000,000.00**	7,000,000.00	-	-	**2.06%**
CORPORATE SERVICES	**2,215,160.00**	890,000.00	1,325,160.00	-	**0.65%**
CORPORATE GOVERNANCE	**470,000.00**	-	470,000.00	-	**0.14%**
FINANCE	**2,000,000.00**	-	2,000,000.00	-	**0.59%**
EDP	**14,875,503.18**	8,856,351.34	6,019,151.84	-	**4.37%**
MUNICIPAL SERVICES	**32,941,035.22**	1,750,000.00	30,891,035.22	300,000.00	**9.68%**
TECHNICAL SERVICES	**280,679,522.00**	**63,412,356.76**	**199,198,843.67**	**18,068,321.57**	**82.51%**
CIVIL	173,782,655.08	45,412,356.76	124,484,839.09	3,885,459.23	**51.09%**
ELECTRICITY	106,896,866.92	18,000,000.00	74,714,004.58	14,182,862.34	**31.42%**
TOTAL	**340,181,220.40**	**81,908,708.10**	**239,904,190.73**	**18,368,321.57**	**100.00%**

SUMMARY CAPITAL BUDGET 2016 / 2017					
DEPARTMENT	**TOTAL BUDGET**	**GRANTS**	**COUNCIL**	**LOANS**	% per dept.
MUNICIPAL MANAGER	11,020,000	11,000,000	20,000	-	**4.51%**
CORPORATE SERVICES	3,670,000	-	3,670,000	-	**1.50%**
CORPORATE GOVERNANCE	370,000	-	370,000	-	**0.15%**
FINANCE	1,660,000	-	1,660,000	-	**0.68%**
EDP	6,240,000	385,000	5,855,000	-	**2.55%**
MUNICIPAL SERVICES	32,125,500	8,800,000	21,139,500	2,186,000	**13.13%**
TECHNICAL SERVICES	**189,497,527**	**48,063,500**	**141,434,027**	**-**	
CIVIL	132,910,147	38,063,500	94,846,647	-	**54.34%**
ELECTRICITY	56,587,380	10,000,000	46,587,380	-	**23.14%**
TOTAL	**244,583,027**	**68,248,500**	**174,148,527**	**2,186,000**	**100.00%**

SUMMARY CAPITAL BUDGET 2017 / 2018				
DEPARTMENT	**TOTAL BUDGET**	**GRANTS**	**COUNCIL**	**LOANS**
MUNICIPAL MANAGER	8,887,000	8,867,000	20,000	-
CORPORATE SERVICES	400,000	-	400,000	-
CORPORATE GOVERNANCE	1,220,000	-	1,220,000	-
FINANCE	-	-	-	-
EDP	3,750,000	255,000	3,495,000	-
MUNICIPAL SERVICES	33,600,000	15,000,000	18,600,000	-
TECHNICAL SERVICES	**165,201,911**	**48,246,450**	**116,955,461**	**-**
CIVIL	135,437,911	35,246,450	100,191,461	-
ELECTRICITY	29,764,000	13,000,000	16,764,000	-
TOTAL	**213,058,911**	**72,368,450**	**140,690,461**	**-**

SUMMARY CAPITAL BUDGET 2018 / 2019				
DEPARTMENT	**TOTAL BUDGET**	**GRANTS**	**COUNCIL**	**LOANS**
MUNICIPAL MANAGER	20,000	-	20,000	-
CORPORATE SERVICES	400,000	-	400,000	-
CORPORATE GOVERNANCE	160,000	-	160,000	-
FINANCE	-	-	-	-
EDP	4,620,000	-	4,620,000	-
MUNICIPAL SERVICES	38,432,812	6,612,812	31,820,000	-
TECHNICAL SERVICES	**128,758,900**	**56,453,238**	**72,305,662**	**-**
CIVIL	100,585,000	46,453,238	54,131,762	-
ELECTRICITY	28,173,900	10,000,000	18,173,900	-
TOTAL	**172,391,712**	**63,066,050**	**109,325,662**	**-**

2.14 LEGISLATION COMPLIANCE STATUS

LEGISLATION COMPLIANCE STATUS

KDM carries out its daily, monthly and annual tasks and duties in full compliance with all relevant legislation, which includes:

1. The Constitution 1996 (Act No. 108 of 1996)
2. The Local Government: Transition Act 1993 (Act No. 209 of 1993)
3. The MSA
4. The MFMA
5. The Municipal Structures Act 1998 (Act No. 117 of 1998)
6. Municipal Budget & Reporting Regulations issued by NT
7. MFMA Circulars published by NT
8. Government Gazettes

KDM is classified as a high capacity Municipality, in terms of the MFMA, and has made significant progress in implementation of the MFMA. KDM is successfully complying with all MFMA requirements in terms of the DoRA; Asset Management Regulations; Minimum Competency Levels of municipal officials and the MPRA.

IDP

The 2016/2017 IDP review process is currently underway. All comments made by the community and key stakeholders are considered in reviewing the IDP.

ANNUAL REPORT

The 2014/2015 AFS are fully GRAP-compliant, and an unqualified audit opinion was received from the Auditor-General.

AUDIT COMMITTEE

An Audit Committee has been established and comprises of three members.

The Audit Committee's work is guided and regulated by an Audit Committee Charter, which was ratified by Council.

BUDGET AND TREASURY OFFICE

As required by the MFMA and NT, a BTO has been set up.

IN-YEAR REPORTING

Several reports are to be submitted throughout the municipal year. Reports are submitted, in accordance with the deadlines and rules set by the MFMA and other legislation, to Statistics SA; NT; PT; Council; MANCO and EXCO respectively.

INTERNSHIP PROGRAMMES

The municipality encourages local youth development and has an internship programme in place.

2.15 OTHER SUPPORTING DOCUMENTATION

NATIONAL TREASURY

MFMA Circular No. 78

Municipal Finance Management Act No. 56 of 2003

Municipal Budget Circular for the 2016/17 MTREF

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Introduction

The budget circular is compiled annually to guide municipalities on how to prepare their budget inputs. This circular focuses on the preparation of the 2016/17 Medium Term Revenue and Expenditure Framework (MTREF), reference should also be made to the previous circulars. This guidance includes national policy imperatives that should be accommodated and other relevant information. The circular provides a summary of South Africa's economic outlook, inflationary targets, financial management issues and specific reference on how to give effect to National Treasury's Municipal Budget and Reporting Regulations (MBRR). The key focus of this circular is the 2016 Local Government Elections, the demarcation process and the changes to the local government grant allocations.

1. 2016 Local Government Elections and the budget process

Local government elections are likely to be scheduled between May and August 2016; the proposed date is yet to be determined. Elections are important events – when we reaffirm our commitment to democratic and accountable government by choosing representatives of the people who will guide the work of local government for the next five years.

The following four risks need to be explicitly managed:

1. In terms of section 13 of the Municipal Property Rates Act, 2004 (Act No 6 of 2004)(MPRA) and sections 24 and 42 of the Municipal Finance Management Act, 2003 (Act No 56 of 2003)(MFMA), new tariffs for property rates, electricity, water and any other taxes and similar tariffs may only be implemented from the start of the municipal financial year (1 July). This means that the municipal council must approve the relevant tariffs before the commencement of 1 July; and, should this not happen, the municipality will not be able to increase its taxes and tariffs. Failure to obtain Council approval for the annual tariff increases would most likely cause an immediate financial crisis that may lead to the provincial executive intervening in the municipality in terms of section 139 of the Constitution;

2. In terms of section 16 of the MFMA, a municipal council must approve the annual budget for the municipality before the start of the financial year, and should a municipal council fail to do so, section 26 of the MFMA prescribes that the provincial executive **must** intervene. This provincial intervention may include dissolving the municipal council and appointing an administrator to run the municipality;

3. The outgoing council may be tempted to prepare an 'election friendly budget' – with unrealistically low tariff increases and an over-ambitious capital expenditure programme. The outcome of this approach will undoubtedly be unfunded municipal budgets that threaten their respective municipalities' financial sustainability and service delivery; and

4. Given that the timing of election campaigning coincides with the municipal public budget consultations; and there is a risk that these consultations may be neglected or used to serve the narrow interests of political parties.

In the build-up to the 2016 local government elections, municipalities are encouraged to act towards ensuring financial sustainability. Now, more than ever before, it is paramount for sound municipal decision-making so that long-term sustainability of municipal finances and service delivery is achieved beyond the election period.

Municipal finances are presently volatile and there is severe pressure to maintain healthy cash flows and maintain effective cost containment measures. It is therefore imperative that municipalities refrain from suspending credit control and debt collection efforts in a bid to win votes.

Furthermore, as the current composition and leadership of municipal councils will, for the most part, be responsible for the compilation of the 2016/17 medium-term revenue and expenditure (MTREF) budgets, councils are advised to prioritise expenditure appropriations aligned to the policy intent as described in the integrated development plans (IDPs). Infrastructure provisioning for water, sanitation, roads and electricity remain key priorities.

In addition the outgoing council is advised to critically consider the financial implications before entering into new long-term contracts that are not of priority to the municipality and avoid if possible, committing the incoming council. In addition, refrain from purchasing cars and from incurring expenditure at this stage that will financially burden the incoming council.

During this time of transition, all stakeholders should work together to ensure that municipalities continue to perform their functions efficiently and effectively. The Mayor and municipal manager should now be engaging in the process of the annual review of the fifth and last year of the IDP in terms of section 34 of the Municipal Systems Act (MSA) and the 2016/17 budget preparation process in terms of section 21 of the MFMA. It is particularly important to ensure that arrangements for the review of IDPs and preparation of budgets continue seamlessly as these processes cannot be delayed in anticipation of the announcement of an election date.

The uncertainty of the date of Election Day means that the newly elected councils may not be duly constituted by 31 May 2016 and therefore they will be unable to consider the annual budget before the start of the new municipal financial year. If the election date falls within the latter part of May 2016 and if there is any delay in declaring the election results or if the results are legally contested then it is unlikely that the new councils will be able to consider and pass the annual budget before the start of the new municipal financial year. In fact, in the case of district municipalities, there is a high probability that they will not be constituted in time to consider the annual budgets since they depend on the finalisation of the local municipality election results relevant to their respective districts. The same will apply if the election is held in June, July or August. It is for this reason that it is recommended that the outgoing council should adopt the 2016/17 MTREF budget before the start of the new financial year.

In deciding on the schedule for the 2016/17 budget process, the Mayor and municipal manager must also note that the MFMA read together with the Municipal Budget and Reporting Regulations only allows for a 'main adjustments budget' to be tabled after the mid-year budget and performance assessment has been tabled in council, i.e. after 1 January 2017. In addition, the permitted scope of an adjustments budget is quite limited in that taxes and tariffs may not be increased or decreased (refer to section 28(6) of the MFMA), and any additional revenues may only be appropriated to programmes and projects already budgeted for (refer to section 28 of the MFMA). Therefore the idea of the current council passing a 'holding budget' which the new council will change substantially through an adjustments budget soon after the start of the municipal financial year is not legally permitted.

Though an IDP is a five year strategic document of council, municipalities should note that when a new council takes office after each local government election, the norm has been that the first year of such a new council is primarily confined to implementing the last adopted IDP. Subsequent to this, it is normally in the second year of the new council where the newly

elected council will adopt its new and thoroughly interrogated and consulted IDP. This process mostly leads to an overlap of the last year of outgoing council into the new council.

It is each municipal council's prerogative to decide when to approve its annual budget. However, to assist municipalities, National Treasury proposes that councils consider adopting the following approach for their 2016/17 budget process:

Outgoing council approves 2016/17 budget
1. Current Mayor prepares a budget schedule that brings the review of the IDP and the tabling of the budget forward to late February or the beginning of March 2016; 2. Community consultations on the annual budget conducted in the remainder of March and early April 2016; 3. Officials complete technical work on annual budget by mid-April 2016; 4. Current council approves annual budget and reviewed IDP before the end of April 2016; and 5. Council implements annual budget from 1 July 2016.
Benefits
• Minimises the risk of being without an approved budget at the start of the financial year; • Ensures continuity of operations; and • Safeguards the financial sustainability of the municipality by ensuring tariff increases are locked in before the start of the financial year.
Risks
• New council may not concur with the priorities set out in the annual budget approved by the outgoing council, and therefore they may be reluctant to be held accountable for the implementation thereof.
Mitigating factors
• New council should note the overlapping year of the last year of the IDP into the first year of new council; and • Note that MFMA section 28(6) does not allow for tariff increases during the financial year of implementation of the adopted budget.

2. Financial Implications of the demarcation process

According to section 21 of the Municipal Demarcation Act, 1998 (Act No 27 of 1998), the Municipal Demarcation Board (MDB) must determine municipal boundaries and may re-determine any municipal boundaries. In June 2011, the MDB began an intensive three year consultative process of reviewing municipal boundaries. This process was concluded in 2013, and resulted in 17 local municipalities being affected by major boundary redeterminations. As a result of these changes the total number of municipalities is reduced by 8 municipalities.

Following the 2013 cycle of municipal boundary redeterminations, the Minister of Cooperative Governance and Traditional Affairs (CoGTA) submitted additional proposals requesting the MDB to consider the re-configuration of boundaries of certain municipalities. These proposals were submitted to the MBD in January, February and April 2015 in terms of section 22(2) of the Act, which gives the Minister of CoGTA the right to request the MDB to consider specific boundary changes. The process of considering these applications was finalised in 2015, resulting in 32 local municipalities being affected. As a result of these changes the total number of municipalities is reduced by a further 13 municipalities.

In total there will be a net reduction of 21 municipalities resulting in a total number of 257 municipalities in the country. A list of affected municipalities is attached as Annexure B.

Implications for municipalities that are merging (if the election is held before 1 July 2015):

- The demarcation changes are only effective from the date of the local government elections, therefore each existing municipality must compile an individual budget for the 2016/17 MTREF;
- The individual budgets will be consolidated for the newly demarcated municipality after the local government elections, regardless of the new allocations that will be published in the 2016 Division of Revenue Bill;
- In order to ensure seamless consolidation of budgets after the elections, the merging municipalities are urged to start working as a team on the planning and technical processes; and
- During the period between the date of the election and the start of the new municipal financial year on 1 July 2016 the current arrangements for the payment of staff and creditors are required to be maintained.

In addition, municipalities should be aware of the role of the Change Management Committee (CMC) of overseeing joint planning between the municipalities in preparation for the consolidated budget after the local government elections.

National Treasury will provide further information on the implications of the mergers if the elections are after the start of the 2016/17 municipal financial year. This will be done in the second budget circular to be issued in March 2016. In this scenario the currently existing municipalities would continue to exist for the beginning of the 2016/17 financial year before the mergers come into effect on the date of the election. Existing councils will have to adopt budgets and municipalities will be eligible to receive a pro-rata portion of their equitable share and some grant allocations for the period prior to the new municipal boundaries coming into effect.

2.1 Support provided to municipalities

To support the newly amalgamated municipalities to undertake a smooth transition, the Municipal Demarcation Transition Grant (MDTG) was established with a time span of three years (2015/16 to 2017/18). The purpose of the grant is to subsidise the additional institutional and administrative costs arising from major boundary changes due to come into effect after the 2016 local government elections. The grant only subsidises additional administrative costs related to the mergers (such as merging and changing administrative systems and costs related to transferring staff). It does not provide for any infrastructure funding.

All affected municipalities are also being supported by provincial departments of cooperative governance. A Change Management Committee has been established for each re-demarcation, with representation from all of the affected municipalities and their respective district municipalities and the provinces. The Department of Cooperative Governance has also established a national Municipal Demarcation Transitional Committee with the aim of coordinating the various transitional measures that need to be put in place for the affected municipalities.

The 2016 DORA will set out the funding that will be provided to the affected municipalities, and these municipalities, CMCs and affected provinces must ensure that they adhere to the conditions attached to the MDTG. In particular, business plans must be timeously submitted to the Department of Cooperative Governance so as to ensure that transfers are done in accordance with the payment schedules.

2.2 Impact of demarcation changes on financial transfers to municipalities

Implications for Local Government Equitable Share (LGES) allocations
The LGES is allocated through a formula that takes account of several factors including the number of poor households and households in a municipality, their incomes and the ability of the municipality to raise its own revenue. In calculating municipalities' equitable share allocations for 2016/17 all of these indicators will be updated in line with the new municipal boundaries. The resultant changes in the affected municipalities' equitable share allocations will be implemented by National Treasury and details of the new allocations will be published in the 2016 Division of Revenue Bill.

Implications for Municipal Infrastructure Grant (MIG) allocations
The MIG is allocated through a formula in a similar manner to the LGES (the MIG formula is based on infrastructure backlogs). The MIG formula will also be updated with data reflecting the changed municipal boundaries. The resultant changes in the affected municipalities' MIG allocations will be implemented by National Treasury and details of the new allocations will be published in the 2016 Division of Revenue Bill.

Implications for other conditional grant allocations
Allocations of other conditional grants are made to municipalities by the responsible national departments, often on a project basis. Allocations for conditional grants are only made for one year and the amounts published for the outer years in the schedules of the Division of Revenue Act are published for indicative purposes only and are not guaranteed. Departments will make their allocations for the 2016/17 financial year based on the new boundaries of municipalities. For municipalities that have been merged this means that previous indicative allocations are likely to be made to the new municipality that incorporates the municipal area where a project was planned and indicative amounts were published, however there is no guarantee of this.

Preparations for each major boundary re-determination are being overseen by a Change Management Committee (CMC). These CMCs are expected to play a coordinating role and exercise oversight over the preparation of a joint budget as well as any business plans required for conditional grants. The business plans can then be approved by the new council as soon as it has been constituted.

Transfers to municipalities will be gazetted in terms of the new municipal boundaries for the 2016/17 financial year.

2.3 Implications for assets and liabilities of municipalities

The changes to municipal boundaries are published by the MECs for local government in provincial gazettes in terms of section 12 of the Municipal Structures Act, 1998 (Act No 117 of 1998)(LGMSA). Section 14 of this Act regulates the effects that changes to municipal boundaries will have on existing municipalities. It also stipulates that the section 12 notice issued by the MEC for local government must provide for:

- The disestablishment of a municipality (or part of a municipality);
- The vacation of office by councilors of the existing municipality;
- The transfer of staff from the existing municipality to the superseding municipality (this must be done in accordance with labour legislation);
- The transfer of assets, liabilities and administrative and other records from the existing municipality to the superseding municipality (creditors of the existing municipality must be paid by the new municipality); and
- The extent to which existing by-laws will still apply.

The 2016/17 municipal budget preparation must make provision for any changes contained in these section 12 notices. The outgoing Council will as a result still be responsible for the preparation and conclusion of the Annual Financial Statements and the audit process.

3. The South African economy and inflation targets

The 2015 Medium Term Budget Policy Statement notes that the global economic outlook has been weaker than anticipated. Growth in developing economies has moderated in response to lower commodity prices, subdued domestic demand and reduced capital inflows. Growth in some developed economies has offset this slowdown. The South African economy is expected to grow by 1.5 per cent in 2015, 1.7 per cent in 2016 and 2.6 per cent in 2017. Domestic inflation is lower, largely as a result of declining oil prices. However, the depreciation of the Rand and the current drought gripping many parts of the country, however, pose some risk to the inflation outlook. Furthermore the electricity supply shortages pose the largest domestic risk to growth.

Persistent high unemployment remains one of South Africa's most pressing challenges. Difficult trading conditions and low business confidence levels have limited hiring during 2015. The formal sector lost 76 000 jobs, with sharp declines in manufacturing and construction, as well as community, social and personal services.

These economic challenges will continue to pressurise municipal revenue generation and collection hence a conservative approach is advised for projecting revenue. These circumstances make it essential for municipalities to reprioritise expenditure and implement stringent cost-containment measures.

Municipalities must take the following macro-economic forecasts into consideration when preparing their 2016/17 budgets and MTREF.

Table 1: Macroeconomic performance and projections, 2014 - 2018

Fiscal year	2014/15	2015/16	2016/17	2017/18	2018/19
	Actual	Estimate		Forecast	
CPI Inflation	5.6%	5.5%	6.0%	5.8%	5.8%

Source: Medium Term Budget Policy Statement 2015

Note: the fiscal year referred to is the national fiscal year (April to March) which is more closely aligned to the municipal fiscal year (July to June) than the calendar year inflation.

4. Key focus areas for the 2016/17 budget process

4.1 Local government conditional grants and additional allocations

The purpose of the conditional grants is to deliver on national government priorities relating to service delivery. Additional funding is allocated in the form of unconditional allocations such as the equitable share and the sharing of the general fuel levy. The main purpose of the equitable share is to fund the provision of free basic services to the poor.

The *2015 Medium Term Budget Policy Statement* indicates that over the 2016 MTEF period, transfers to local government total R350.6 billion, with 59.5 per cent transferred as unconditional allocations and the rest as conditional grants. The division of available funds to local government have increased to R106.9 billion or 9.2 per cent of the national revenue for 2016/17. These funds are expected to increase to R128.4 billion by 2018/19.

Municipalities are advised to use the indicative numbers as set out in the 2015 Division of Revenue Act to compile their 2016/17 MTREF. In terms of the outer year (2018/19 financial year), it is proposed that municipalities conservatively limit funding allocations to the indicative numbers as proposed in the 2015 Division of Revenue Act for 2017/18. The DoRA is available at http://www.treasury.gov.za/legislation/acts/2015/Default.aspx

It is imperative that municipalities reflect the conditional grant allocations as per the 2016 Division of Revenue Bill once available, and plan effectively to utilise these allocations appropriately so as to avoid requesting roll-overs.

Changes to local government allocations

- The *local government equitable share* is being increased by R6 billion over the MTEF to provide some relief for the impact of increasing costs of bulk water and electricity and rapid growth in households.

- The *municipal demarcation transition grant* allocation is being increased to subsidise the additional administrative costs in respect of the re-demarcations. This includes increased allocations for demarcations approved in 2013 and allocations for demarcations approved in 2015.

- The *municipal systems improvement grant* will become an indirect grant so that it can support more strategic capacity building interventions at municipalities. The initiatives funded from this grant will be aligned to the Back-to-Basics strategy and the Department of Cooperative Governance and the National Treasury will jointly decide on the details of how this programme will work.

- The *municipal human settlements capacity grant* was introduced in 2014/15 to facilitate the development of capacity to manage human settlements programmes in anticipation of the assignment of the housing function to cities. However, there is no longer a need for this standalone grant as the assignment process was subsequently suspended indefinitely. The grant will be terminated in 2016/17. Cities will be allowed to use 3 per cent of the *urban settlements development grant* to improve their capacity with regard to the built-environment functions.

- The indirect *bucket eradication programme grant* was due to end in 2015/16 but will be extended to 2016/17 to complete the eradication of bucket sanitation systems in formal residential areas. Sanitation upgrading and bucket system eradication in informal areas will continue to be funded through the *urban settlements development grant*, *human settlements development grant* and *municipal infrastructure grant*.

Reforms to local government fiscal framework

The second phase of the collaborative review of the local government infrastructure grant system led by the National Treasury has been concluded. Several changes will be introduced over the 2016 MTEF period to streamline these grants and improve the value and sustainability of associated investments. Proposed reforms to be introduced from 2016 include:

- Enabling the use of funds for the renewal, refurbishment and rehabilitation of existing infrastructure, alongside asset management systems to plan and prioritise maintenance;

- Reforming the public transport network grant to support financially sustainable transit networks in large cities by using a formula to allocate the grant, thereby giving cities a clear financial envelope within which to plan;

- Consolidating urban grants over the MTEF to tackle challenges in the built environment;

- Rationalising grants to reduce complexity and administrative burdens. Several water and sanitation grants are being merged;

    - The *municipal water infrastructure grant*, the *water services operating subsidy grant* and the *rural households infrastructure grant* will be merged into a single grant that will be targeted at reticulation and on-site-solutions in low capacity municipalities.

- Introducing greater differentiation between urban and rural areas. Secondary cities in particular will see changes to their planning requirements.

National Treasury has initiated a process of reviewing development charges. A national draft policy framework on development charges has been developed and processes are underway to consult on the policy. The consultations will convene early next year. More detailed information on these consultation processes will be provided in due course. For more information in this regard, you can contact Ms Judy Mboweni at Judy.Mboweni@treasury.gov.za or Ms Mmachuene Mpyana at Mmachuene.Mpyana@treasury.gov.za.

4.2 Reporting indicators

The National Treasury has engaged in a process of rationalising the reporting regime for the eight metropolitan municipalities with an aim to reduce the reporting burden whilst also creating a pool of indicators that will enable government to monitor progress on the outcomes and impact of municipal spending. This process has progressed significantly with regards to the outcomes and impact indicators whilst the rationalisation of the inputs, activities and output indicators is still undergoing rigorous consultations. The metropolitan outcomes and impact indicators are linked to the Built Environment Performance Plans (BEPPs) and therefore the Integrated City Development Grant (ICDG); whereas the inputs, outputs and activities indicators are linked directly to the Service Delivery Budget Implementation Plan (SDBIP) only as it relates to the built environment. When finalised, these indicators will assist the process of standardising the SDBIP.

The functional outcomes indicators are due to be finalised for the next budget cycle whilst the work on the input and output indicators is ongoing. Over time these reforms will also be extended to non-metropolitan municipalities.

4.3 Municipal Standard Chart of Accounts (*m*SCOA)[1]

The *m*SCOA Regulations apply to all municipalities and municipal entities with effect from 1 July 2017 and only eleven months remain for preparation and implementation readiness as the 2017/18 MTREF budgets will all have to be aligned to *m*SCOA.

The implementation of *m*SCOA must be considered a business reform and it requires a significant change in municipal business processes; and it involves systems conversion and/

[1] The Minister of Finance promulgated the Municipal Regulations on a Standard Chart of Accounts in government gazette Notice No. 37577 on 22 April 2014.

or re-implementation. Further, *m*SCOA requires organisational change as it is not only a financial reform that is being introduced.

The 2016/17 tabled budget or consolidated budget must include an annexure containing the municipality's *m*SCOA project plan and progress to date.

National Treasury has a dedicated website to support municipalities with their *m*SCOA readiness efforts. The following information is available:

- The current *m*SCOA classification framework;
- The *m*SCOA Project Summary Document;
- All Municipal SCOA Circulars, providing hands-on support on how to undertake preparation and implementation;
- Integrated Consultative Forum (ICF) – documentation and presentations of the *m*SCOA piloting process; and
- The Frequently Asked Questions Database (FAQ Database) – where previously asked questions and responses can be accessed and new questions may be logged.

For more information on *m*SCOA and other benefits of the reform, visit: http://mfma.treasury.gov.za/RegulationsandGazettes/MunicipalRegulationsOnAStandardChartOfAccountsFinal/Pages/default.aspx

5. The revenue budget

National Treasury continues to encourage municipalities to keep increases in rates, tariffs and other charges at levels that reflect an appropriate balance between the interests of poor households, other customers and ensuring the financial sustainability of the municipality. For this reason municipalities ***must justify in their budget documentation all increases in excess of the 6.0 per cent*** projected inflation target in the budget narratives.

Municipalities are not maximising the revenue generation potential of their revenue base and this, together with the increasing unemployment and the decline in economic growth means that there is just not sufficient municipal own revenue to supplement the national funding sources to local government.

It is therefore necessary for municipalities to ensure that their tariffs are adequate to, at the minimum, cover the costs of bulk services and also to ensure that all properties are correctly billed for property rates and all services rendered.

5.1 Eskom bulk tariff increases

In terms of the Multi Year Price Determination (MYPD) for Eskom's tariffs approved by the National Energy Regulator of South Africa (NERSA), a tariff increase of 8 per cent has been approved for the 2016/17 financial year. However, Eskom has applied to NERSA to use tariff increases in 2016/17 to compensate for an under-recovery of R22.8 billion in 2013/14. Such an application is allowed in terms of the NERSA's methodology for calculating the MYPD. A similar Eskom application was approved by NERSA for 2015/16.

NERSA is now in the process of reviewing this application. Until a decision on Eskom's application is announced by NERSA, municipalities are advised to base their planning on the 8 per cent increase already approved by NERSA. However, municipalities should be aware that it is possible that a higher tariff increase could be approved and take this possibility into account in their planning for the 2016/17 MTREF. NERSA expects to make a decision on Eskom's application by February 2016.

Municipalities are urged to examine the cost structure of providing electricity services and to apply to NERSA for electricity tariff increases that reflect the total cost of providing the service so that they work towards achieving financial sustainability.

5.2 Water and sanitation tariff increases

Municipalities should consider the full cost of rendering the water and sanitation services when determining tariffs related to these two services. If the tariffs are low and result in the municipality not recovering their full costs, the municipality should develop a pricing strategy to phase-in the necessary tariff increases in a manner that spreads the impact on consumers over a period of time. Should this not be the case, municipalities will be required to clearly articulate the reasons and remedial actions to rectify this position in their budget document. It is expected that the tariffs will differ per municipality depending on the bulk water tariff increases charged by their respective water boards.

Municipalities are urged to design an Inclining Block Tariff (IBT) structure that is appropriate to its specific circumstances, and ensures an appropriate balance between 'low income customers' and other domestic, commercial and business customers, and the financial interests of the municipality. While considering this structure, municipalities are advised to evaluate if the IBT system will be beneficial to them depending on consumption patterns in their areas.

In light of the current drought being experienced across large parts of the country, and to mitigate the need for water tariff increases, municipalities must put in place appropriate strategies to limit water losses to acceptable levels. In this regard municipalities must ensure that water used by its own operations is charged to the relevant service, and not simply attributed to water losses.

6. Funding choices and management issues

Municipalities should carefully consider the costs associated with service delivery while keeping in mind affordability and inflation when setting revenue raising measures. Once again, approving tariffs that are far below levels representing cost of providing the services would negatively impact on the financial sustainability of municipalities.

Furthermore municipalities must consider the following when compiling their 2016/17 MTREF budgets:

- improving the effectiveness of revenue management processes and procedures; and
- pay special attention to cost containment measures by, amongst other things, controlling unnecessary spending on nice-to-have items and non-essential activities.

6.1 Employee related costs

The South African Local Government Bargaining Council recently entered into a three-year *Salary and Wage Collective Agreement* for the period 01 July 2015 to 30 June 2018. The agreement reached is as follows:

- *2015/16 Financial Year – 7 per cent*
- *2016/17 Financial Year – average CPI (Feb 2015 – Jan 2016) + 1 per cent*
- *2017/18 Financial Year – average CPI (Feb 2016 – Jan 2017) + 1 per cent*

Municipalities are advised to use this Salary and Wage Agreement preparing their 2016/17 MTREF budgets.

6.2 Remuneration of councilors

Municipalities are advised to budget for the actual costs approved in accordance with the gazette on the Remuneration of Public Office Bearers Act: Determination of Upper Limits of Salaries, Allowances and Benefits of different members of municipal councils published annually by the Department of Cooperative Governance.

6.3 Service level standards

In spite of a broad guideline on the minimum service standards having been issued with MFMA Circular No. 75, many municipalities did not incorporate the service level standards in their respective budget documentation nor submit these to National Treasury. All municipalities are again advised to formulate service level standards which must form part of their 2016/17 MTREF tabled budget documentation. The said service level standards must, together with the budgets, tabled before their respective municipal councils by no later than 31 March 2016.

It is noted that the same service level standards do not apply across all municipalities. Therefore, the hereon provided outline is intended to guide municipalities with the development of their respective service level standards. The outline can be amended to suit the requirements of individual municipalities. Municipalities are advised to also consider other guideline documents issued by other institutions available on the link indicated below.

A framework was developed as an outline to assist municipalities in finalising their service level standards. The outline can be accessed on the link below:
http://mfma.treasury.gov.za/Circulars/Documents/Forms/AllItems.aspx?RootFolder=/Circulars/Documents/Circular 75 - 2015 MTREF&FolderCTID=&View={06AB24E7-1C64-4A80-A0FA-273E6A829094}

6.4 Outcomes of the Financial Management Capability Maturity Model (FMCMM)

In prioritising the upcoming MTREF decisions, municipalities should review the detailed analysis of the results of the FMCMM assessments with the results of the 32 financial ratios that provide a holistic picture of the financial capability and sustainability of the municipality. These reports have been communicated to all municipalities and should be read in conjunction with the most recent budget reviews and feedback provided by National Treasury and Provincial Treasuries. Key aspects requiring attention should be discussed with the municipal council and management so that they can be prioritised for resource allocation and implementation.

Comments on these assessments and any other related legislative advice on the MFMA can be submitted to the MFMA helpdesk facility at MFMA@treasury.gov.za

6.5 Hand-over reports for the newly elected council

Each municipal manager, working together with the Chief Financial Officer (CFO) and senior managers, is encouraged to prepare a hand-over report that can be tabled at the first meeting of the newly elected council. The aim of this hand-over report is to provide the new councils important orientation information regarding the municipality, the state of its finances, service delivery and capital programme, as well as key issues that need to be addressed.

It is proposed that the hand-over report should include:

- An overview of the demographic and socio-economic characteristics of the municipality;

- An overview of the organisational structure of the municipality, with the names and numbers of senior managers;
- An overview of key municipal policies that councillors need to be aware of, and where they can obtain the full text of such policies;
- An overview of issues that still need to be addressed in relation to the municipality's turnaround strategy;
- An overview of the municipality's financial health, with specific reference to:
  - Its cash and investments, and its funding of commitments (Table A8);
  - Cash coverage of normal operations (see Supporting Table SA10);
  - Creditors outstanding for more than 30 days, along with reasons for delayed settlement;
  - Current collection levels and debtors outstanding for more than 30 days; and
  - Extent of existing loans, and associated finance and redemption payments.
- The municipality's 2014/15 audit outcome, and its strategy to address audit issues;
- An overview of the provision of basic services, including plans to address backlogs;
- An overview of the state of the municipality's assets, with particular reference to the asset management plan, and repairs and maintenance requirements;
- A list of the main infrastructure projects planned for the 2016/17 budget and MTREF;
- A list of key processes requiring council input over the next six months, e.g. revision of the IDP, approval of specific policies etc. and
- Any other information deemed to be important.

In addition to the hand-over report, each new councillor should be given the municipalities' revised IDP, the adopted 2016/17 budget (if already passed), the mid-year budget and performance assessment report for 2015/16, and the latest monthly financial statement, and the annual report for 2014/15.

Municipal managers should submit their municipality's hand-over report to the relevant provincial department responsible for local government, provincial treasuries, the Department of Co-operative Governance (DCoG) and to National Treasury.

7. Conditional Grant Transfers to Municipalities

7.1 Pledging of conditional grants

Read together with paragraph 4.5 of MFMA Circular No. 51, all conditions for the considerations of the conditional grant pledge should be aligned with the provisions of section 46 of the MFMA regarding long-term borrowing.

While pledging of conditional grants assists in accelerating capital projects, municipalities are cautioned that pledging will only be approved for projects that have gone through a proper planning process as well as meeting the criteria for pledging as per MFMA Circular No. 51.

8. The Municipal Budget and Reporting Regulations

National Treasury has released Version 2.8 of Schedule A1 (the Excel Formats). This version incorporates minor changes (see Annexure A). Therefore **ALL** municipalities **MUST** use this version for the preparation of their 2016/17 Budget and MTREF.
Download Version 2.8 of Schedule A1 by clicking HERE

The Municipal Budget and Reporting Regulations, formats and associated guides are available on National Treasury's website at:
http://mfma.treasury.gov.za/RegulationsandGazettes/Pages/default.aspx

8.1 Assistance with the compilation of budgets

If municipalities require advice with the compilation of their respective budgets, specifically the budget documents or Schedule A1, they should direct their enquiries to their respective provincial treasuries or to the following National Treasury official as follows:

	Responsible NT officials	Tel. No.	Email
Eastern Cape	Templeton Phogole	012-315 5044	Templeton.Phogole@treasury.gov.za
	Matjatji Mashoeshoe	012-315 6567	Matjatji.Mashoeshoe@treasury.gov.za
Free State	Vincent Malepa	012-315 5539	Vincent.Malepa@treasury.gov.za
	Cethekile Moshane	012-315 5079	Cethekile.moshane@treasury.gov.za
	Katlego Mabiletsa	012-395 6742	Katlego.Mabiletsa@treasury.gov.za
Gauteng	Kgomotso Baloyi	012-315 5866	Kgomotso.Baloyi@treasury.gov.za
	Nomxolisi Mawulana	012-315 5460	Nomxolisi.Mawulana@treasury.gov.za
KwaZulu-Natal	Bernard Mokgabodi	012-315 5936	Bernard.Mokgabodi@treasury.gov.za
	Johan Botha	012-315 5171	Johan.Botha@treasury.gov.za
Limpopo	Una Rautenbach	012-315 5700	Una.Rautenbach@treasury.gov.za
	Sifiso Mabaso	012-315 5952	Sifiso.Mabaso@treasury.gov.za
Mpumalanga	Jordan Maja	012-315 5663	Jordan.Maja@treasury.gov.za
	Anthony Moseki	012-315 5174	Anthony.Moseki@treasury.gov.za
Northern Cape	Willem Voigt	012-315 5830	Willem.Voigt@treasury.gov.za
	Mandla Gilimani	012-315 5807	Mandla.Gilimani@treasury.gov.za
North West	Sadesh Ramjathan	012-315 5101	Sadesh.Ramjathan@treasury.gov.za
	Makgabo Mabotja	012-315 5156	Makgabo.Mabotja@treasury.gov.za
Western Cape	Vuyo Mbunge	012-315 5661	Vuyo.Mbunge@treasury.gov.za
	Kevin Bell	012-315 5725	Kevin.Bell@treasury.gov.za
Technical issues with Excel formats	Elsabe Rossouw	012-315 5534	lgdataqueries@treasury.gov.za

National Treasury, together with the provincial treasuries, will undertake a compliance check and, where municipalities have not provided complete budget information, the municipal budgets will be returned to the mayors and municipal managers of the affected municipalities for the necessary corrections. Municipal managers are reminded that the annual budget must be accompanied by a 'quality certificate' in accordance with the format as set out in item 31 of Schedule A in the Municipal Budget and Reporting Regulations.

The National Treasury would like to emphasise that where municipalities have not adhered to the Municipal Budget and Reporting Regulations, ***those municipalities will be required to go back to the municipal council and table a complete budget document aligned to the requirement of the Municipal Budget and Reporting Regulations.***

Municipalities with municipal entities are once again reminded to prepare consolidated budgets and in-year reports for both the parent municipality and its entity or entities in that they to produce:

- An annual budget, adjustments budget and monthly financial reports for the parent municipality in the relevant formats; and
- A consolidated annual budget, adjustments budget and monthly financial reports for the parent municipality and all its municipal entities in the relevant formats.

The A Schedule that the municipality submits to National Treasury must be a consolidated budget for the municipality (plus entities) and not the budget of the parent municipality only.

9. Budget process and submissions for the 2016/17 MTREF

9.1 Submitting budget documentation and schedules for 2016/17 MTREF

To facilitate oversight of compliance with the Municipal Budget and Reporting Regulations, accounting officers are reminded that:

- Section 22(b)(i) of the MFMA requires that ***immediately*** after an annual budget is tabled in a municipal council, it must be submitted to the National Treasury and the relevant provincial treasury in both printed and electronic formats. If the annual budget is tabled to council on 31 March 2016, the final date of submission of the electronic budget documents and corresponding electronic returns is **Friday, 01 April 2016**. The deadline for submission of hard copies including council resolution is **Friday, 8 April 2016**.
- Section 24(3) of the MFMA, read together with regulation 20(1), requires that the approved annual budget must be submitted to both National Treasury and the relevant provincial treasury ***within ten working days*** after the council has approved the annual budget. If the council only approves the annual budget on 30 June 2016, the final date for such a submission is **Thursday, 14 July 2016**, otherwise an earlier date applies.

The municipal manager must submit:

- the budget documentation as set out in Schedule A (version 2.8) of the Municipal Budget and Reporting Regulations, including the main Tables (A1 - A10) and ALL the supporting tables (SA1 – SA37) in both printed and electronic formats;
- the draft service delivery and budget implementation plan in both printed and electronic format;
- the draft integrated development plan;
- the council resolution;
- signed Quality Certificate as prescribed in the Municipal Budget and Reporting Regulations; and
- schedules D, E and F specific for the entities.

Municipalities are required to send electronic versions of documents and the A1 schedule to lgdocuments@treasury.gov.za.

If the budget documents are too large to be sent via email (exceeds 4MB) please submit to lgbigfiles@gmail.com. Any problems experienced in this regard can be addressed with Elsabe Rossouw at Elsabe.Rossouw@treasury.gov.za.

Municipalities are required to send printed submissions of their budget documents and council resolution to:

For couriered documents	***For posted documents***
Ms Linda Kruger	Ms Linda Kruger
National Treasury	National Treasury
40 Church Square	Private Bag X115
Pretoria, 0002	Pretoria, 0001

In addition to the above mentioned budget documentation, metropolitan municipalities must submit the Built Environment Performance Plan (BEPP) tabled in council on 31 March 2016 to Yasmin.coovadia@treasury.gov.za. If the BEPP documents are too large to be sent via email (exceeds 4MB) please submit to yasmin.coovadia@gmail.com or send to Yasmin Coovadia via Dropbox; any problems experienced in this regard can be addressed with

Yasmin.Coovadia@treasury.gov.za. Hard copies of the BEPP may be sent to Yasmin Coovadia, National Treasury, 3rd floor 40 Church Square, Pretoria, 0002 or Private Bag X115, Pretoria, 0001.

9.2 Budget reform returns to the Local Government Database for publication

For publication purposes, municipalities are still required to use the Budget Reform Returns to upload budget and monthly expenditure to the National Treasury Local Government Database. All returns are to be sent to lgdatabase@treasury.gov.za. Municipalities are requested to submit returns for both the draft budget and the final adopted budget. This will assist the National and provincial treasuries with the annual benchmark process.

The aligned electronic returns may be downloaded from National Treasury's website at the following link: http://mfma.treasury.gov.za/Return_Forms/Pages/default.aspx.

9.3 Publication of budgets on municipal websites

In terms of section 75 of the MFMA, all municipalities are required to publish their tabled budgets, adopted budgets, annual reports (containing audited annual financial statements) and other relevant information on the municipality's website. This will aid in promoting public accountability and good governance.

All relevant documents mentioned in this circular are available on the National Treasury website, http://mfma.treasury.gov.za/Pages/Default.aspx. Municipalities are encouraged to visit it regularly as documents are regularly added / updated on the website.

Contact

national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Post	Private Bag X115, Pretoria 0001
Phone	012 315 5009
Fax	012 395 6553
Website	http://www.treasury.gov.za/default.aspx

JH Hattingh
Chief Director: Local Government Budget Analysis
07 December 2015

Annexure A – Changes to Schedule A1 – the 'Excel formats'

As noted above, National Treasury has released Version 2.8 of Schedule A1 (the Excel Formats). It incorporates the following changes:

No.	Sheet	Amendment	Reason
1	A10	Cost of free basic services	Improve reporting of cost of free basic services provided including in informal settlements.
2	SA1	Revenue foregone	Improve reporting on revenue foregone and cost of free basic services.
3	SA9	Provision of free basic services	To provide detailed breakdown of free basic services which links to A10.

Annexure B – Municipalities affected by redeterminations

Redeterminations Finalised by the MDB in 2013 and 2015

Province	Affected Local Municipalities	Impact
Redeterminations finalised in 2013		
Gauteng	Randfontein and Westonaria	Reduction of 1 Municipality
KwaZulu - Natal	Vulamehlo and Umdoni	Reduction of 1 Municipality
	Hlabisa and The Big 5 False Bay	Reduction of 1 Municipality
	Umtshezi and Imbabazane	Reduction of 1 Municipality
	Ezingoleni and Hibiscus Coast	Reduction of 1 Municipality
	Emnambithi/Ladysmith and Indaka	Reduction of 1 Municipality
	Kwa Sani and Ingwe	Reduction of 1 Municipality
	Ntambanana, Mthonjaneni and uMhlathuze	Reduction of 1 Municipality. (Ntambanana disestablished with 8 wards. Ward s1-4 incorporated into Mthonjaneni; wards 5-8 incorporated into uMhlatuze)
Redeterminations finalised in 2015		
KwaZulu - Natal	Mooi Mpofana and Umvoti	No reduction in number of Municipalities. Portion of Mooi Mpofana (Cadham voting district) incorporated into Umvoti.
Mpumalanga	Mbombela and Umjindi	Reduction of 1 Municipality
Free State	Mangaung and Naledi	Reduction of 1 Municipality
North West	Ventersdorp and Tlokwe	Reduction of 1 Municipality
Northern Cape	Mier and //Khara Hais	Reduction of 1 Municipality
Limpopo	Mutale, Thulamela, Makhado and Musina	Reduction of 1 Municipality (Mutale disestablished. Parts of Mutale are incorporated into Thulamela and Musina. Parts of Makhado and Thulamela are incorporated to form a new municipality.)
	New Municipality	Parts of Makhado and Thulamela are incorporated to form a new municipality.
	Aganang, Blouberg, Molemole and Polokwane	Reduction of 1 Municipality. (Aganang disestablished; parts of Aganang incorporated into Blouberg, Molemole and Polokwane).
	Fetakgomo and Greater Tubatse	Reduction of 1 Municipality
	Modimolle and Mookgopong	Reduction of 1 Municipality
Eastern Cape	Gariep and Maletswai	Reduction of 1 Municipality
	Nxuba and Nonkobe	Reduction of 1 Municipality
	Inkwanca, Tsolwana and Lukanji	Reduction of 2 Municipalities (all 3 amalgamated into 1)
	Camdeboo, Baviaans and Ikwezi	Reduction of 2 Municipalities (all 3 amalgamated into 1)

Annexure C – Previous MFMA Circulars

Budget management issues dealt with in previous MFMA Circulars

Municipalities are reminded to refer to MFMA Circulars 48, 51, 54, 55, 66, 67 and 70 with regards to the following issues:

1. *Mayor's discretionary funds and similar discretionary budget allocation* – National Treasury regards allocations that are not designated for a specific purpose to be bad practice and discourage them (refer to MFMA Circular 51).
2. *Unallocated ward allocations* – National Treasury does not regard this to be a good practice, because it means that the tabled budget does not reflect which ward projects are planned for purposes of public consultation and council approval (refer to MFMA Circular 51).
3. *New office buildings* – Municipalities are required to send detailed information to National Treasury if they are contemplating building new main office buildings (refer to MFMA Circular 51).
4. *Virement policies of municipalities* – Municipalities are reminded of the principles that must be incorporated into municipal virements policies (refer to MFMA Circular 51).
5. *Providing clean water and managing waste water* – Municipalities were reminded to include a section on 'Drinking water quality and waste water management' in their budget document (refer to MFMA Circular 54).
6. *Renewal and repairs and maintenance of existing assets* – Allocations to repairs and maintenance, and the renewal of existing infrastructure must be prioritised. Municipalities must provide detailed motivations in their budget documentation if allocations do not meet the required benchmarks set out in MFMA Circular 55 and 66.
7. *Credit cards and debit cards linked to municipal bank accounts are not permitted* – On 02 August 2011 National Treasury issued a directive to all banks informing them that as from 01 September 2011 they are not allowed to issue credit cards or debit cards linked to municipal bank accounts (refer to MFMA Circular 55).
8. *Water and sanitation tariffs must be cost reflective* - refer to MFMA Circular 66.
9. *Solid waste tariffs* – refer to MFMA Circular 70.
10. *Variances between 4th Quarter section 71 results and annual financial statements* – refer to Circular 67.
11. *Additional In-Year reporting requirements* – refer to MFMA Circular 67.
12. *Appropriation statement (reconciliation: budget and in-year performance)- reference is made to circular 67.* It came to the attention of National Treasury that a number of municipalities did not include the appropriation statement as part of their 2012/13 or 2013/14 annual financial statement. In terms of the Standards of GRAP 24 on the Presentation of Budget Information in Financial Statements, municipalities are required to present their original and adjusted budgets against actual outcome in the annual financial statements. This is considered an appropriation statement and the comparison between the budget and actual performance should be a mirror image of each other as it relates to the classification and grouping of revenue and expenditure as has been the case in a national and provincial context. This statement is subject to auditing and accordingly supporting documentation would be required to substantiate the compilation of this statement.
13. *Eliminating non-priority spending* – The 2013 MTBPS emphasised the need for government to step-up its efforts to combat waste, inefficiency and corruption (refer to MFMA circular 70).
14. *Council oversight over the budget process* – refer to MFMA Circular 70.

Conditional grant issues dealt with in previous MFMA Circulars

Municipalities are reminded to refer to MFMA Circulars 48, 51, 54, 55 and 67 with regards to the following issues:

1. *Accounting treatment of conditional grants*: Municipalities are reminded that in accordance with accrual accounting principles, conditional grants should only be treated as 'transfers recognized' revenue when the grant revenue has been 'earned' by incurring expenditure in accordance with the conditions of the grant.
2. *VAT on conditional grants:* SARS has issued a specific guide to assist municipalities meeting their VAT obligations – ***VAT 419 Guide for Municipalities***. To assist municipalities accessing this guide it has been placed on the National Treasury website at: http://mfma.treasury.gov.za/Guidelines/Pages/default.aspx
3. *Interest received and reclaimed VAT in respect of conditional grants:* Municipalities are reminded that in MFMA Circular 48, National Treasury determined that:
   - Interest received on conditional grant funds must be treated as 'own revenue' and its use by the municipality is not subject to any special conditions; and
   - 'Reclaimed VAT' in respect of conditional grant expenditures must be treated as 'own revenue' and its use by the municipality is not subject to any special conditions.
4. *Appropriation of conditional grants that are rolled over* – As soon as a municipality receives written approval from National Treasury that its unspent conditional grants have been rolled-over it may proceed to spend such funds (refer to MFMA Circular 51 for other arrangements in this regard).
5. *Pledging of conditional grant transfers* – the 2015 Division of Revenue Bill contained a provision that allows municipalities to pledge their conditional grants. The end date for the pledges is extended to 2017/18. The process of application as set out in MFMA Circular 51 remains unchanged.
6. *Separate reporting for conditional grant roll-overs* – National Treasury has put in place a separate template for municipalities to report on the spending of conditional grant roll-overs. Municipalities are reminded that conditional grant funds can only be rolled-over once, so if they remain unspent in the year in which they were rolled-over they MUST revert to the National Revenue Fund.
7. *Payment schedule* – National Treasury has instituted an automated payment system of transfers to municipalities in order to ensure appropriate safety checks are put in place. Only the primary banking details verified by National Treasury will be used for effecting transfers.
8. *Conditional grant transfers/payments, the responsibilities of transferring and receiving authorities and the criteria for the rollover of conditional grants* – It is important that the transfers made to municipalities' are transparent, and properly captured in the municipalities' budgets. MFMA Circular no: 67 in this regard refers. The criterion for the rollover of conditional grants is stipulated in MFMA Circular no: 51.

MBRR issues dealt with in previous MFMA Circulars

Municipalities are reminded to refer to MFMA Circulars 48, 51, 54, 55 with regards to the following issues:

1. *Budgeting for revenue and 'revenue foregone'* – The 'realistically anticipated revenues to be collected' that must be reflected on the Budgeted Statement of Financial Performance (Tables A2, A3 and A4) must exclude 'revenue foregone'. The definition

of 'revenue foregone' and how it is distinguished from 'transfers and grants' is explained in MFMA Circular 51.

2. *Preparing and amending budget related policies* – Information on all budget related policies and any amendments to such policies must be included in the municipality's annual budget document (refer to MFMA Circular 54).
3. *2013/14 MTREF Funding Compliance Assessment* – All municipalities were required to perform the funding compliance assessment outlined in *MFMA Funding Compliance Guideline* and to include the relevant information outlined in MFMA Circular 55 in their 2015/16 budgets (refer to MFMA Circular 55).
4. *Tabling a funded budget* - It is critical that municipalities adopt and implement funded budgets as per Section 18 of the MFMA. Tables A7 and A8 which if completed correctly by the municipality, it will provide most of the information required to evaluate whether a municipality's operating and capital budgets are **funded** or not.

NATIONAL TREASURY

MFMA Circular No. 79

Municipal Finance Management Act No. 56 of 2003

Municipal Budget Circular for the 2016/17 MTREF

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Introduction

The budget circular is compiled annually to guide municipalities on how to prepare their budget inputs. This circular is a follow-up to the MFMA Budget Circular No.78 that focused on the preparation of the 2016/17 Medium Term Revenue and Expenditure Framework (MTREF). This guidance includes national policy imperatives that should be accommodated and other relevant information. The circular provides a summary of South Africa's economic outlook, inflationary targets, financial management issues and specific reference on how to give effect to National Treasury's Municipal Budget and Reporting Regulations (MBRR). The key focus of this circular is the impact of the date of the 2016 Local Government Elections on municipalities affected by re-demarcations and the changes to the local government grant allocations.

1. 2016 Local Government Elections and the budget process

1.1 Impact of Local Government Elections on demarcation changes

The date of the 2016 local government elections has not yet been declared, which means that it is also not yet known when the new demarcations will come into effect. The re-demarcation could take place before or after the start of the 2016/17 municipal financial year, which begins on 01 July 2016.

Allocations published in the 2016 Division of Revenue Bill are based on the new municipal boundaries because these new demarcations will be in effect for the majority of the 2016/17 municipal financial year. The following guidance was provided in the MFMA Budget Circular No. 78:

If the elections are held before 01 July 2016, merging municipalities will be expected to:

- Compile individual budgets for the 2016/17 MTREF and work as a team with other affected municipalities on the planning and technical processes in compiling the consolidated budget for the newly demarcated municipality; and
- Complete the remaining weeks of the financial year on their existing budget structures (and existing demarcations). The allocations published in the 2016 Division of Revenue Bill will then be transferred to the re-demarcated municipalities from 01 July 2016.

However, additional clauses have been added to section 38 of the 2016 Division of Revenue Bill to enable the National Treasury to gazette revised allocations if the elections take place after 01 July 2016.

If elections are held after 01 July 2016, the following is expected:

- Revised allocations to be transferred to the current 278 municipalities for the period between 01 July 2016 and the date of the elections (when the re-demarcated municipal boundaries will come into effect);
- The remaining allocations will be transferred to the re-demarcated municipalities after the elections;
- Merging municipalities to compile individual budgets for the 2016/17 MTREF and work as a team with other affected municipalities on the planning and technical processes in compiling the consolidated budget for the newly demarcated municipality; and
- Municipalities to implement the individual budgets until the new re-demarcations come into effect.

In areas affected by major re-demarcations the focus of the budget process for the 2016/17 MTREF should be on preparing the budget of the new municipalities that will come into effect

on the date of the 2016 local government elections. Public consultations and decisions regarding tariffs and spending priorities should be focused on how these new institutions will be funded and deliver services. As elections must be held by mid-August (in terms of the requirements of section 24 of the Municipal Structures Act) these new municipalities will be responsible for delivering services for the majority of the 2016/17 financial year and over the rest of the medium term period. Preparation of these budget documents should be led by the Change Management Committee established to manage the implications of re-demarcations in each area.

The councils of the pre-election municipalities affected by the boundary change must jointly consider the budget for the new municipality to be established to ensure that all the issues are addressed e.g. budget related policies. The draft budget prepared by the Change Management Committee and agreed to by the pre-election councils should then be adopted by the newly elected council as soon as possible after it is constituted. If there are changes to be made, they must be considered during the 2016/17 adjustments budget or the 2017/18 MTREF.

Municipalities that will be merged or disestablished on the date of the local government elections must also prepare 2016/17 MTREF budgets for their existing municipality. If the election is held after 01 July then expenditure and the collection of revenue will be done in terms of this budget until the budget of the new council is adopted. The budgets that these municipalities prepare must be aligned to the budget for the new municipality described above.

If two municipalities are merging then the total of the transfers they budget to receive should be equal to the total allocated to the new municipality in the 2016 Division of Revenue Bill. Municipalities can use the proportion of funds allocated to each municipality in terms of the 2015 Division of Revenue Act as a guide to how to apportion 2016/17 MTEF allocations between the existing municipalities. For example, if municipality 1 and municipality 2 are merging to form municipality 3 and municipality 1 received an equitable share twice as large as municipality 2 in 2015/16, then municipality 1 should prepare a 2016/17 MTREF budget based on receiving 66.6 per cent of the equitable share allocation published for municipality 3 in the 2016 Division of Revenue Bill.

If the local government election date is after 01 July 2016, National Treasury will gazette how much will be transferred to each pre-election municipality for the period between 01 July 2016 and Election Day. In terms of the requirements and process set out in section 38 of the 2016 Division of Revenue Bill, this gazette will be issued within 2 weeks after the election date is announced or the Bill is enacted (whichever date is later).

The changes to municipal boundaries result in some significant changes to municipal allocations in 2016/17. To cushion the impact of these changes, all municipalities will receive at least 95 per cent of the equitable share formula allocation indicatively allocated to them in 2016/17 in the 2015 Division of Revenue Act. For merged municipalities, this guarantee will be based on the sum of the equitable share allocations to the previously separate municipalities. In cases where a municipality has been split, the guarantee is applied to an area's share of the former municipality's equitable share, based on its portion of the population in the former municipality.

The role of the Change Management Committee is critical in ensuring that budget policies for the newly demarcated municipalities are developed. The MECs for local government have issued provincial gazettes in terms of section 14 of the Municipal Structures Act, 1998 (Act No 117 of 1998)(LGMSA) detailing the transitional process for municipalities affected by re-demarcations.

2. The South African economy and inflation targets

The 2016 Budget Review notes that since the tabling of the Medium Term Budget Policy Statement (MTBPS) in October 2015 the global economic crisis has deepened, exposing the depth of South Africa's external vulnerabilities and the internal constraints that limit its potential for growth. Global conditions have exposed South Africa's own economic weaknesses, with projected GDP growth revised down to 0.9 per cent for 2016 improving gradually to 1.7 per cent in 2017 and 2.4 per cent in 2018.

The weaker outlook is as a result of lower commodity prices, higher borrowing costs, drought and diminished business and consumer confidence. Constrained electricity supply continues to limit growth and deter fixed investment. Exchange rate depreciation is contributing to a higher inflation outlook during 2016.

These factors are expected to ease over the medium term. An upturn in global trade and investment, improved policy certainty, recovering consumer and business confidence, and greater availability and reliability of electricity in the outer years should support stronger growth.

Job creation remains one of the most pressing concerns for the economy. Headline employment grew by 3.7 per cent in the first three quarters of 2015. According to Statistics South Africa, 19 000 jobs were created in the formal sector and 273 000 in the informal sector in the first three quarters of 2015. The unemployment rate stood at 25.5 per cent in the third quarter of 2015, with the number of South Africans categorised as long-term unemployed 5.7 per cent higher than in 2014.

Higher inflation and weaker employment growth will impact on the ability of all municipalities to generate and collect revenue on services, to keep expenditures within budgeted allocations, and to borrow to fund capital expenditure programmes at affordable rates. Therefore it is critical for municipalities to review how they conduct their business to ensure value for money is obtained in all their expenditures, that revenue administration systems are operating effectively, that borrowing programmes are realistic, and that creditors (including bulk service providers) continue to be paid timeously and in full.

Municipalities must take the following macro-economic forecasts into consideration when preparing their 2016/17 budgets and MTREF.

Table 1: Macroeconomic performance and projections, 2014/15 – 2018/19

Fiscal year	2014/15	2015/16	2016/17	2017/18	2018/19
	Actual	Estimate	Forecast		
CPI Inflation	5.6%	5.4%	6.6%	6.2%	5.9%
Real GDP growth	1.6%	0.9%	1.2%	1.9%	2.5%

Source: 2016 Budget Review

Note: the fiscal year referred to is the national fiscal year (April to March) which is more closely aligned to the municipal fiscal year (July to June) than the calendar year inflation.

3. Key focus areas for the 2016/17 budget process

3.1 Local government conditional grants and additional allocations

The purpose of the conditional grants is to deliver on national government priorities relating to service delivery. Additional funding is allocated in the form of unconditional allocations such as the equitable share and the sharing of the general fuel levy. The main purpose of the equitable share is to fund the provision of free basic services to the poor.

Over the 2016 MTEF period, R339.6 billion will be transferred directly to local government and a further R22.9 billion has been allocated to indirect grants. Direct transfers to local government over the 2016 MTEF period account for 9.1 per cent of national government's non-interest expenditure. The total spending on local government increases to 9.8 per cent of national non-interest expenditure when indirect transfers are added.

Direct transfers to local government grow at an annual average rate of 6.8 per cent over the 2016 MTEF period. Transfers to local government tabled in the 2016 MTEF have been reduced to make funding available for other government priorities. Over the MTEF period, local government allocations decrease by R967 million. Despite these reductions, total allocations to local government still grow at an annual average rate of 6.7 per cent over the MTEF period.

Municipalities are reminded that all allocations included in the budgets must correspond to the allocations listed in the Division of Revenue Bill. All the budget documentation can be located on the National Treasury website by clicking on the link below
http://www.treasury.gov.za/documents/national%20budget/2016/

Changes to local government allocations

- The *local government equitable share* - the 2016 budget reduces the baseline allocation by R300 million, or 0.6 per cent, in 2016/17. In 2017/18 and 2018/19, R1.5 billion and R3 billion are added respectively to offset the rising costs of basic services. These amounts revise downwards the 2015 MTBPS medium-term projection of an additional R6 billion. This change is as a result of government's reprioritisation of expenditure.

- The *municipal demarcation transition grant* allocation – a total of R409.3 million has been allocated in 2016/17 and 2017/18 to fund the changes in municipal boundaries in affected municipalities.

- The *municipal systems improvement grant* has been reconfigured as an indirect grant from 2016/17 to help poorly performing municipalities with revenue collection, performance management and record keeping. Regional management support will also be provided to groups of municipalities facing common institutional weaknesses.

- A total of R350 million is added to the *bucket eradication programme grant* in 2016/17 to complete the eradication of bucket sanitation systems in formal residential areas. The *urban settlements development grant,* the *human settlements development grant* and the *municipal infrastructure grant* will continue to fund the upgrade of sanitation in informal settlements through various projects focused on improving these areas. An amount of R155 million is also reprioritised into the *regional bulk infrastructure grant*.

- There is also a small shift of funds from the *municipal infrastructure grant* to the *urban settlements development grant* to account for the absorption of Naledi Local Municipality (which receives the *municipal infrastructure grant*) into Mangaung Metropolitan Municipality (which receives the *urban settlements development grant*).

Reforms to local government infrastructure grants

The National Treasury, in collaboration with the Department of Cooperative Governance, the Department of Planning, Monitoring and Evaluation, SALGA and the FFC, has reviewed the system of local government infrastructure grants. Following an intergovernmental review of the local government infrastructure grant system, significant changes are being made to the way these grants are structured. The changes include:

- Allowing municipalities to use conditional grant funds to repair and refurbish existing infrastructure. Spending of grant funds on refurbishment should be focused on infrastructure serving the poor and does not remove the responsibility of municipalities to fund routine maintenance from the equitable share and own revenues. This will improve services and secure future revenue streams.

- Reducing the number of water and sanitation grants from four to two by merging of the previous *municipal water infrastructure grant*, the *water services operating subsidy grant* and the *rural household infrastructure grant* to create a new *water services infrastructure grant*. The regional bulk infrastructure grant is to fund large bulk-water and sanitation projects, and the water services infrastructure grant is to fund construction and refurbishment of reticulation schemes and on-site services in rural municipalities.

- A new formula to allocate the R6 billion per year set aside to upgrade public transport in 13 cities. The previous system incentivised cities to plan overly expensive systems in the hope of receiving more funding. The new formula provides greater certainty about the long-term support government will provide, and allows cities to plan affordable and sustainable infrastructure upgrades.

4. Revenue management

National Treasury continues to encourage municipalities to keep increases in property rates, tariffs for trading services and charges for other municipal own revenue sources within the parameters of the country's inflation rate. Furthermore, municipalities must adopt a tariff setting methodology that achieves an appropriate balance between the interests of poor households and other customers while ensuring financial sustainability of the municipality. Demand management is becoming increasingly necessary as the country faces water shortages and an unstable electricity supply. The approach to tariff setting should consider all these factors and strive to achieve an equitable balance.

It is anticipated that the cost of providing municipal services will grow at a faster rate than the transfers from national government. Resource scarcity will most likely increase the cost of bulk purchases in respect of water and electricity beyond the country's inflationary targets.

Furthermore, providing for free basic services in the case of poorer households must be carefully considered and, where some municipalities have opted to provide this benefit to ALL households, this may not be financially sustainable in the long-term. Where appropriate, a municipality should re-evaluate the costs and benefits of universal or targeted provision of free basic services subsidies, in order to protect their delivery to poor households in particular. At no point should the provision of these subsidies remove resources from programmes that will expand access to infrastructure services for presently un-served households.

Where municipalities do not have an adequate revenue base and where municipalities face a combination of challenges such as resource scarcity, high unemployment and slower than average economic growth, an aggressive approach to curbing non-core spending and improving operational efficiencies is strongly advised.

4.1 Tariff setting

There are several tools available and methodologies employed to determine the appropriate tariffs for water and electricity services. Municipalities may favour different approaches but the principles of tariff setting should be consistently applied.

Municipalities should consider the following practicalities when setting tariffs:

- Costs of bulk purchases and the fluctuation in the seasonal cost thereof;
- Consumption patterns to enable better demand planning and management; and
- In the event that municipalities have been under recovering costs, embark on a process to correct their tariff structures over a reasonable time period so that cost reflective tariffs are achieved.

The tariff setting process is reliant on sound baseline information such as the number of properties within the municipal area of jurisdiction, the values of these properties, the number of households identified as indigent or poor, the consumption patterns in respect of basic services and the growth patterns within the various geographic areas.

4.2 Eskom bulk tariff increases

In terms of the Multi Year Price Determination (MYPD) for Eskom's tariffs approved by the National Energy Regulator of South Africa (NERSA), a tariff increase of 9.4 per cent has been approved for the 2016/17 financial year. However NERSA has not yet approved and published guidelines on municipal electricity price increase for the 2016/17 financial year.

Municipalities are urged to examine the cost structure of providing electricity services and to apply to NERSA for electricity tariff increases that reflect the total cost of providing the service so that they work towards achieving financial sustainability.

5. Funding choices and management issues

Municipalities should carefully consider the costs associated with service delivery while keeping in mind affordability and inflation when setting revenue raising measures. Once again, approving tariffs that are far below levels representing the cost of providing the services would negatively impact on the financial sustainability of municipalities.

5.1 Employee related costs

The South African Local Government Bargaining Council recently entered into a three-year *Salary and Wage Collective Agreement* for the period 01 July 2015 to 30 June 2018. The agreement reached is as follows:

- *2015/16 Financial Year – 7 per cent*
- *2016/17 Financial Year – average CPI (Feb 2015 – Jan 2016) + 1 per cent*
- *2017/18 Financial Year – average CPI (Feb 2016 – Jan 2017) + 1 per cent*

Municipalities are advised to use this Salary and Wage Agreement preparing their 2016/17 MTREF budgets.

5.2 Remuneration of councilors

Municipalities are advised to budget for the actual costs approved in accordance with the gazette on the Remuneration of Public Office Bearers Act: Determination of Upper Limits of Salaries, Allowances and Benefits of different members of municipal councils published on 21 December 2015 by the Department of Cooperative Governance.

5.3 Cost containment measures

In the 2016 State of the Nation Address by the President, the cost containment measures announced by the Minister of Finance in 2013 were re-emphasised. It was highlighted that excessive and wasteful expenditure has been reduced, but there is still more to be done to cut

wastage. In addition the President announced some new measures which include, amongst others:

- Curtailment of overseas trips and the submission of strong motivations by those requesting permission to travel i.e. the benefit to the country needs to be proved; and
- Institution of further restrictions on conferences, catering, entertainment and social functions.

The Minister of Finance announced further measures in his budget speech on 24 February 2016. The Mayors of municipalities were urged to join in eliminating wasteful expenditure in government.

The advice provided in MFMA Budget Circular (No. 58, 66, 70, 72, 74 and 75) on cost containment measures and elimination of non-priority spending is still applicable to municipalities. A separate MFMA Circular will be issued on cost containment measures. In addition National Treasury is firstly in a process of reviewing the National Treasury instruction on cost containment measures which was issued to accounting officers of departments and secondly, determining its applicability to local government. Once the process has been concluded, a Regulation on cost containment measures applicable to local government will be issued.

Municipalities were advised in MFMA Circular No. 70 to align their budgeting policies to the cost containment measures to the extent possible as approved by Cabinet in 2013. Municipalities are requested to table the cost containment measures in council and to submit evidence thereof to the National and Provincial Treasuries together with the budget documentation in terms of the MFMA.

5.4 2016/17 MTREF budget assessment

The National Treasury has continuously advised municipalities in previous budget circulars on financial management issues to be considered when compiling budgets. The 2016/17 MTREF budget assessment will critically consider the following:

- Cost reflective tariffs;
- Appropriateness of budget assumptions;
- Provision for asset renewal and maintenance;
- Credibility and level of funding of the budget (funded or not funded); and
- Alignment of the budgets to municipality's plans.

Therefore municipalities must ensure that their 2016/17 MTREF addresses the items listed above and further submit the methodology applied in setting tariffs when submitting budget documentation to the National Treasury in terms of the MFMA.

6. Conditional Grant Transfers to Municipalities

6.1 Overspending of conditional grants

Expenses incurred against conditional grants should be made in line with the allocations stated in the Division of Revenue Act (DoRA) as required by the Municipal Budget and Reporting Regulations (MBRR) in supporting tables SA 18 and 19. Municipalities must therefore adopt their annual budget in line with the allocations made in the DoRA.

In instances where municipalities overspent against their budgeted programmes, own revenue source should be used against such expenditure items. This implies that a debtor cannot be raised against the transferring national officer's future allocations.

6.2 Criteria for the rollover of conditional grant funds

The criteria published in MFMA Budget Circular No. 75 are still applicable when considering rollover requests. Municipalities must submit the required information or application to National Treasury by 31 August 2016, if not, the application will not be considered.

When considering rollover requests from municipalities, all unspent cash backed grants should be classified only as "Cash and cash equivalents". This number must also reconcile with the cash flow statements. All conditional grants must be spent in line with the conditions for which they are set for. They must not be invested.

6.3 Payment procedure on conditional grants

Conditional grants are paid in line with the approved payment schedule and are captured and authorised three days in advance. These payments include revised payment schedules, amended payment schedules, and withheld payments and rollovers credit payments.

7. The Municipal Budget and Reporting Regulations

National Treasury has released Version 2.8 of Schedule A1 (the Excel Formats). This version incorporates minor changes (see Annexure A). Therefore **ALL** municipalities **MUST** use this version for the preparation of their 2016/17 Budget and MTREF.
Download Version 2.8 of Schedule A1 by clicking HERE

The Municipal Budget and Reporting Regulations, formats and associated guides are available on National Treasury's website at
http://mfma.treasury.gov.za/RegulationsandGazettes/Pages/default.aspx

7.1 Assistance with the compilation of budgets

If municipalities require advice with the compilation of their respective budgets, specifically the budget documents or Schedule A1, they should direct their enquiries to their respective provincial treasuries or to the following National Treasury official as follows:

	Responsible NT officials	Tel. No.	Email
Eastern Cape	Templeton Phogole	012-315 5044	Templeton.Phogole@treasury.gov.za
	Matjatji Mashoeshoe	012-315 6567	Matjatji.Mashoeshoe@treasury.gov.za
Free State	Vincent Malepa	012-315 5539	Vincent.Malepa@treasury.gov.za
	Cethekile Moshane	012-315 5079	Cethekile.moshane@treasury.gov.za
	Katlego Mabiletsa	012-395 6742	Katlego.Mabiletsa@treasury.gov.za
Gauteng	Kgomotso Baloyi	012-315 5866	Kgomotso.Baloyi@treasury.gov.za
	Nomxolisi Mawulana	012-315 5460	Nomxolisi.Mawulana@treasury.gov.za
KwaZulu-Natal	Bernard Mokgabodi	012-315 5936	Bernard.Mokgabodi@treasury.gov.za
	Johan Botha	012-315 5171	Johan.Botha@treasury.gov.za
Limpopo	Una Rautenbach	012-315 5700	Una.Rautenbach@treasury.gov.za
	Sifiso Mabaso	012-315 5952	Sifiso.Mabaso@treasury.gov.za
Mpumalanga	Jordan Maja	012-315 5663	Jordan.Maja@treasury.gov.za
	Anthony Moseki	012-315 5174	Anthony.Moseki@treasury.gov.za
Northern Cape	Willem Voigt	012-315 5830	Willem.Voigt@treasury.gov.za
	Mandla Gilimani	012-315 5807	Mandla.Gilimani@treasury.gov.za
North West	Sadesh Ramjathan	012-315 5101	Sadesh.Ramjathan@treasury.gov.za

	Makgabo Mabotja	012-315 5156	Makgabo.Mabotja@treasury.gov.za
Western Cape	Vuyo Mbunge	012-315 5661	Vuyo.Mbunge@treasury.gov.za
	Kevin Bell	012-315 5725	Kevin.Bell@treasury.gov.za
Technical issues with Excel formats	Elsabe Rossouw	012-315 5534	lgdataqueries@treasury.gov.za

National Treasury, together with the provincial treasuries, will undertake a compliance check and, where municipalities have not provided complete budget information, the municipal budgets will be returned to the mayors and municipal managers of the affected municipalities for the necessary corrections. Municipal managers are reminded that the annual budget must be accompanied by a 'quality certificate' in accordance with the format as set out in item 31 of Schedule A in the Municipal Budget and Reporting Regulations.

The National Treasury needs to emphasise that where municipalities have not adhered to the Municipal Budget and Reporting Regulations, ***those municipalities will be required to go back to the municipal council and table a complete budget document aligned to the requirement of the Municipal Budget and Reporting Regulations***.

Municipalities with municipal entities are once again reminded to prepare consolidated budgets and in-year reports for both the parent municipality and its entity or entities in that they are to produce:

- An annual budget, adjustment budget and monthly financial statements for the parent municipality in the relevant formats; and
- A consolidated annual budget, adjustments budget and monthly financial statements for the parent municipality and all its municipal entities in the relevant formats.

The A Schedule that the municipality submits to National Treasury must be a consolidated budget for the municipality (plus entities) and not the budget of the parent municipality only.

8. Budget process and submissions for the 2016/17 MTREF

8.1 Submitting budget documentation and schedules for 2016/17 MTREF

To facilitate oversight of compliance with the Municipal Budget and Reporting Regulations, accounting officers are reminded that:

- Section 22(b)(i) of the MFMA requires that ***immediately*** after an annual budget is tabled in a municipal council, it must be submitted to the National Treasury and the relevant provincial treasury in both printed and electronic formats. If the annual budget is tabled to council on 31 March 2016, the final date of submission of the electronic budget documents and corresponding electronic returns is **Friday, 01 April 2016**. The deadline for submission of hard copies including council resolution is **Friday, 8 April 2016**.
- Section 24(3) of the MFMA, read together with regulation 20(1), requires that the approved annual budget must be submitted to both National Treasury and the relevant provincial treasury ***within ten working days*** after the council has approved the annual budget. If the council only approves the annual budget on 30 June 2016, the final date for such a submission is **Thursday, 14 July 2016**, otherwise an earlier date applies.

The municipal manager must submit:

- the budget documentation as set out in Schedule A (version 2.8) of the Municipal Budget and Reporting Regulations, including the main Tables (A1 - A10) and ALL the supporting tables (SA1 – SA37) in both printed and electronic formats;
- the draft service delivery and budget implementation plan in both printed and electronic format;
- the draft integrated development plan;
- the council resolution;
- signed Quality Certificate as prescribed in the Municipal Budget and Reporting Regulations;
- **schedules D, E and F specific for the entities;**
- signed budget locking certificate as found on the website;
- service level standards; and
- *m*SCOA implementation plan and progress to date.

Municipalities are required to send electronic versions of documents and the A1 schedule to lgdocuments@treasury.gov.za.

If the budget documents are too large to be sent via email (exceeds 4MB) please submit to lgbigfiles@gmail.com. Any problems experienced in this regard can be addressed with Elsabe Rossouw at Elsabe.Rossouw@treasury.gov.za.

All new municipalities must submit the 2016/17 MTREF as soon as it is adopted by the newly elected council.

Municipalities are required to send printed submissions of their budget documents and council resolution to:

For couriered documents

Ms Linda Kruger
National Treasury
40 Church Square
Pretoria, 0002

For posted documents

Ms Linda Kruger
National Treasury
Private Bag X115
Pretoria, 0001

In addition to the above mentioned budget documentation, metropolitan municipalities must submit the Built Environment Performance Plan (BEPP) tabled in council on 31 May 2016 to Yasmin.coovadia@treasury.gov.za. If the BEPP documents are too large to be sent via email (exceeds 4MB) please submit to yasmin.coovadia@gmail.com or send to Yasmin Coovadia via Dropbox; any problems experienced in this regard can be addressed with Yasmin.Coovadia@treasury.gov.za. Hard copies of the BEPP may be sent to Yasmin Coovadia, National Treasury, 3rd floor 40 Church Square, Pretoria, 0002 or Private Bag X115, Pretoria, 0001.

8.2 Budget reform returns to the Local Government Database for publication

For publication purposes, municipalities are still required to use the Budget Reform Returns to upload budget and monthly expenditure to the National Treasury Local Government Database. All returns are to be sent to lgdatabase@treasury.gov.za.

Municipalities are requested to submit returns for both the draft budget and the final adopted budget.

This will assist the National and provincial treasuries with the annual benchmark process. The aligned electronic returns may be downloaded from National Treasury's website at the following link: http://mfma.treasury.gov.za/Return_Forms/Pages/default.aspx.

8.3 Municipal Standard Chart of Accounts (*m*SCOA)[1]

The *m*SCOA Regulations apply to all municipalities and municipal entities with effect from 1 July 2017 and only seven months remain for preparation and implementation readiness as the 2017/18 MTREF budgets will all have to be aligned to *m*SCOA. It is critical for municipalities to start budgeting on *m*SCOA by September 2016 to go live on 01 July 2017.

Municipalities are reminded that the current reporting requirements will remain in place until the National Treasury considers the implementation of the *m*SCOA and the new reporting reforms are no longer a risk. Those who do not adhere to the prescribed reporting according to the MBRR and the submission of the Budget reform returns to the National Treasury Local Government database will be regarded as non-compliant for publication purposes (refer to paragraph 8.2).

Municipalities that are implementing the *m*SCOA must use the latest version of the *m*SCOA classification framework at the link below when compiling the 2016/17 MTREF.

http://mfma.treasury.gov.za/RegulationsandGazettes/MunicipalRegulationsOnAStandardChartOfAccountsFinal/Pages/default.aspx

The MBRR Schedules will remain as is until further notice.

8.4 General

Municipalities use external service providers' e-mails as a result of weak or poor Information and Communication Technology (ICT). The affected municipalities are urged to use official e-mail addresses linked to the institution; therefore they must address the ICT challenges experienced.

Contact

national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Post	Private Bag X115, Pretoria 0001
Phone	012 315 5009
Fax	012 395 6553
Website	http://www.treasury.gov.za/default.aspx

JH Hattingh
Chief Director: Local Government Budget Analysis
07 March 2016

[1] The Minister of Finance promulgated the Municipal Regulations on a Standard Chart of Accounts in government gazette Notice No. 37577 on 22 April 2014.

Annexure A – Changes to Schedule A1 – the 'Excel formats'

As noted above, National Treasury has released Version 2.8 of Schedule A1 (the Excel Formats). It incorporates the following changes:

No.	Sheet/ Table	Amendment	Reason
1	A10	Cost of free basic services	Improve reporting of services provided including informal settlements.
2	SA1	Revenue foregone	Improve reporting on revenue foregone and cost of free basic services.
3	SA9	Provision of free basic services	To provide detailed breakdown of free basic services which links to A10.

Annexure B – Previous MFMA Circulars

Budget management issues dealt with in previous MFMA Circulars

Municipalities are reminded to refer to MFMA Circulars 48, 51, 54, 55, 66, 67 and 70 with regards to the following issues:

1. *Mayor's discretionary funds and similar discretionary budget allocation* – National Treasury regards allocations that are not designated for a specific purpose to be bad practice and discourage them (refer to MFMA Circular 51).
2. *Unallocated ward allocations* – National Treasury does not regard this to be a good practice, because it means that the tabled budget does not reflect which ward projects are planned for purposes of public consultation and council approval (refer to MFMA Circular 51).
3. *New office buildings* – Municipalities are required to send detailed information to National Treasury if they are contemplating building new main office buildings (refer to MFMA Circular 51).
4. *Virement policies of municipalities* – Municipalities are reminded of the principles that must be incorporated into municipal virements policies (refer to MFMA Circular 51).
5. *Providing clean water and managing waste water* – Municipalities were reminded to include a section on 'Drinking water quality and waste water management' in their budget document (refer to MFMA Circular 54).
6. *Renewal and repairs and maintenance of existing assets* – Allocations to repairs and maintenance, and the renewal of existing infrastructure must be prioritised. Municipalities must provide detailed motivations in their budget documentation if allocations do not meet the required benchmarks set out in MFMA Circular 55 and 66.
7. *Credit cards and debit cards linked to municipal bank accounts are not permitted* – On 02 August 2011 National Treasury issued a directive to all banks informing them that as from 01 September 2011 they are not allowed to issue credit cards or debit cards linked to municipal bank accounts (refer to MFMA Circular 55).
8. *Water and sanitation tariffs must be cost reflective* - refer to MFMA Circular 66.
9. *Solid waste tariffs* – refer to MFMA Circular 70.
10. *Variances between 4th Quarter section 71 results and annual financial statements* – refer to Circular 67.
11. *Additional In-Year reporting requirements* – refer to MFMA Circular 67.
12. *Appropriation statement (reconciliation: budget and in-year performance)- reference is made to circular 67.* It came to the attention of National Treasury that a number of municipalities did not include the appropriation statement as part of their 2012/13 or 2013/14 annual financial statement. In terms of the Standards of GRAP 24 on the Presentation of Budget Information in Financial Statements, municipalities are required to present their original and adjusted budgets against actual outcome in the annual financial statements. This is considered an appropriation statement and the comparison between the budget and actual performance should be a mirror image of each other as it relates to the classification and grouping of revenue and expenditure as has been the case in a national and provincial context. This statement is subject to auditing and accordingly supporting documentation would be required to substantiate the compilation of this statement.
13. *Eliminating non-priority spending* – The 2013 MTBPS emphasised the need for government to step-up its efforts to combat waste, inefficiency and corruption (refer to MFMA circular 70).
14. *Council oversight over the budget process* – refer to MFMA Circular 70.

Conditional grant issues dealt with in previous MFMA Circulars

Municipalities are reminded to refer to MFMA Circulars 48, 51, 54, 55 and 67 with regards to the following issues:

1. *Accounting treatment of conditional grants*: Municipalities are reminded that in accordance with accrual accounting principles, conditional grants should only be treated as 'transfers recognized' revenue when the grant revenue has been 'earned' by incurring expenditure in accordance with the conditions of the grant.
2. *VAT on conditional grants:* SARS has issued a specific guide to assist municipalities meeting their VAT obligations – ***VAT 419 Guide for Municipalities***. To assist municipalities accessing this guide it has been placed on the National Treasury website at: http://mfma.treasury.gov.za/Guidelines/Pages/default.aspx
3. *Interest received and reclaimed VAT in respect of conditional grants:* Municipalities are reminded that in MFMA Circular 48, National Treasury determined that:
   - Interest received on conditional grant funds must be treated as 'own revenue' and its use by the municipality is not subject to any special conditions; and
   - 'Reclaimed VAT' in respect of conditional grant expenditures must be treated as 'own revenue' and its use by the municipality is not subject to any special conditions.
4. *Appropriation of conditional grants that are rolled over* – As soon as a municipality receives written approval from National Treasury that its unspent conditional grants have been rolled-over it may proceed to spend such funds (refer to MFMA Circular 51 for other arrangements in this regard).
5. *Pledging of conditional grant transfers* – the 2015 Division of Revenue Bill contained a provision that allows municipalities to pledge their conditional grants. The end date for the pledges is extended to 2017/18. The process of application as set out in MFMA Circular 51 remains unchanged.
6. *Separate reporting for conditional grant roll-overs* – National Treasury has put in place a separate template for municipalities to report on the spending of conditional grant roll-overs. Municipalities are reminded that conditional grant funds can only be rolled-over once, so if they remain unspent in the year in which they were rolled-over they MUST revert to the National Revenue Fund.
7. *Payment schedule* – National Treasury has instituted an automated payment system of transfers to municipalities in order to ensure appropriate safety checks are put in place. Only the primary banking details verified by National Treasury will be used for effecting transfers.
8. *Conditional grant transfers/payments, the responsibilities of transferring and receiving authorities and the criteria for the rollover of conditional grants* – It is important that the transfers made to municipalities' are transparent, and properly captured in the municipalities' budgets. MFMA Circular no: 67 in this regard refers. The criterion for the rollover of conditional grants is stipulated in MFMA Circular no: 51.

MBRR issues dealt with in previous MFMA Circulars

Municipalities are reminded to refer to MFMA Circulars 48, 51, 54, 55 with regards to the following issues:

1. *Budgeting for revenue and 'revenue foregone'* – The 'realistically anticipated revenues to be collected' that must be reflected on the Budgeted Statement of Financial Performance (Tables A2, A3 and A4) must exclude 'revenue foregone'. The definition

of 'revenue foregone' and how it is distinguished from 'transfers and grants' is explained in MFMA Circular 51.

2. *Preparing and amending budget related policies* – Information on all budget related policies and any amendments to such policies must be included in the municipality's annual budget document (refer to MFMA Circular 54).
3. *2013/14 MTREF Funding Compliance Assessment* – All municipalities were required to perform the funding compliance assessment outlined in *MFMA Funding Compliance Guideline* and to include the relevant information outlined in MFMA Circular 55 in their 2015/16 budgets (refer to MFMA Circular 55).
4. *Tabling a funded budget* - It is critical that municipalities adopt and implement funded budgets as per Section 18 of the MFMA. Tables A7 and A8 which if completed correctly by the municipality, it will provide most of the information required to evaluate whether a municipality's operating and capital budgets are **funded** or not.

KwazuluNatal: Municipality(KZ 292) - Draft Schedule of Service Delivery Standards

Description Standard	Service Level
Solid Waste Removal	
Premise based removal (Residential Frequency)	weekly
Premise based removal (Business Frequency)	Twice a Week
Bulk Removal (Frequency)	weekly
Removal Bags provided(Yes/No)	no
Garden refuse removal included (Yes/No)	no
Street Cleaning Frequency in CBD	Daily
Street Cleaning Frequency in areas excluding CBD	
How soon are public areas cleaned after events (24hours/48hours/longer)	24 Hours
Clearing of illegal dumping (24hours/48hours/longer)	48 hours
Recycling or environmentally friendly practices(Yes/No)	Yes
Licenced landfill site(Yes/No)	
Water Service	
Water Quality rating (Blue/Green/Brown/N0 drop)	n/a
Is free water available to all? (All/only to the indigent consumers)	n/a
Frequency of meter reading? (per month, per year)	n/a
Are estimated consumption calculated on actual consumption over (two month's/three month's/longer period)	n/a
On average for how long does the municipality use estimates before reverting back to actual readings? (months)	n/a
Duration (hours) before availability of water is restored in cases of service interruption (complete the sub questions)	n/a
One service connection affected (number of hours)	n/a
Up to 5 service connection affected (number of hours)	n/a
Up to 20 service connection affected (number of hours)	n/a
Feeder pipe larger than 800mm (number of hours)	n/a
What is the average minimum water flow in your municipality?	n/a
Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No)	n/a
How long does it take to replace faulty water meters? (days)	n/a
Do you have a cathodic protection system in place that is operational at this stage? (Yes/No)	n/a
Electricity Service	
What is your electricity availability percentage on average per month?	R90 Flat rate as per tariff of charges
Do your municipality have a ripple control in place that is operational? (Yes/No)	no
How much do you estimate is the cost saving in utilizing the ripple control system?	n/a
What is the frequency of meters being read? (per month, per year)	Once a month
Are estimated consumption calculated at consumption over (two month's/three month's/longer period)	Once a month
On average for how long does the municipality use estimates before reverting back to actual readings? (months)	3 months
Duration before availability of electricity is restored in cases of breakages (immediately/one day/two days/longer)	
Are accounts normally calculated on actual readings? (Yes/no)	yes
Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No)	
How long does it take to replace faulty meters? (days)	4 days
Do you have a plan to prevent illegal connections and prevention of electricity theft? (Yes/No)	Yes
How effective is the action plan in curbing line losses? (Good/Bad)	Good
How soon does the municipality provide a quotation to a customer upon a written request? (days)	
How long does the municipality takes to provide electricity service where existing infrastructure can be used? (working days)	
How long does the municipality takes to provide electricity service for low voltage users where network extension is not required? (working days)	
How long does the municipality takes to provide electricity service for high voltage users where network extension is not required? (working days)	
Sewerage Service	
Are your purification system effective enough to put water back in to the system after purification?	n/a
To what extend do you subsidize your indigent consumers?	n/a
How long does it take to restore sewerage breakages on average	n/a
Severe overflow? (hours)	n/a
Sewer blocked pipes: Large pipes? (Hours)	n/a
Sewer blocked pipes: Small pipes? (Hours)	n/a
Spillage clean-up? (hours)	n/a
Replacement of manhole covers? (Hours)	n/a
	n/a
Road Infrastructure Services	
Time taken to repair a single pothole on a major road? (Hours)	20 mins
Time taken to repair a single pothole on a minor road? (Hours)	15 mins
Time taken to repair a road following an open trench service crossing? (Hours)	1 hour
Time taken to repair walkways? (Hours)	30 mins
Property valuations	
How long does it take on average from completion to the first account being issued? (one month/three months or longer)	Three Months
Do you have any special rating properties? (Yes/No)	
Financial Management	
Is there any change in the situation of unauthorised and wasteful expenditure over time? (Decrease/Increase)	Decrease
Are the financial statement outsources? (Yes/No)	No
Are there Council adopted business process structuring the flow and managemet of documentation feeding to Trial Balalnce?	Yes
How long does it take for an Tax/Invoice to be paid from the date it has been received?	30 Days

Is there advance planning from SCM unit linking all departmental plans quaterly and annualy including for the next two to three years procurement plans?	Yes
Administration	
Time to respond to a verbal customer enquiry or request? (working days)	1 day
Time to respond to a written customer enquiry or request? (working days)	1 day
Time to resolve a customer enquiry or request? (working days)	2 days
What percentage of calls are not answered? (5%,10% or more)	1 day
How long does it take to respond to voice mails? (hours)	5%
Does the municipality have control over locked enquiries? (Yes/No)	n/a
Is there a reduction in the number of complaints or not? (Yes/No)	n/a
How long does in take to open an account to a new customer? (1 day/ 2 days/ a week or longer)	yes
How many times does SCM Unit, CFO's Unit and Technical unit sit to review and resolve SCM process delays other than normal monthly management meetings?	1 day
	n/a
Community safety and licensing services	
How long does it take to register a vehicle? (minutes)	15 mins
How long does it take to renew a vehicle license? (minutes)	15 mins
How long does it take to issue a duplicate registration certificate vehicle? (minutes)	15 mins
How long does it take to de-register a vehicle? (minutes)	15 mins
How long does it take to renew a drivers license? (minutes)	15 mins
What is the average reaction time of the fire service to an incident? (minutes)	30 mins
What is the average reaction time of the ambulance service to an incident in the urban area? (minutes)	30 mins
What is the average reaction time of the ambulance service to an incident in the rural area? (minutes)	40 mins
Economic development	
How many economic development projects does the municipality drive?	
How many economic development programme are deemed to be catalytic in creating an enabling environment to unlock key economic growth projects?	
What percentage of the projects have created sustainable job security?	
Does the municipality have any incentive plans in place to create an conducive environment for economic development? (Yes/No)	
Other Service delivery and communication	
Is a information package handed to the new customer? (Yes/No)	
Does the municipality have training or information sessions to inform the community? (Yes/No)	
Are customers treated in a professional and humanly manner? (Yes/No)	Yes

2.16 mSCOA

mSCOA

National Treasury has gazetted mSCOA for implementation at all municipalities as at 1 July 2017.

This process will effectively entail amending the current 2 segment chart (i.e department and item) into a 7 segment multi-dimensional chart.

In order to facilitate adoption NT has approved various pilot sites, which were to go "live" on mSCOA during the second and third quarter of 2015. There has been mixed success with this process to date dependent on the service providers utilised by the respective municipalities. Whilst we have received favourable reviews of Munsoft's ability to be mSCOA complaint we have not received any firm confirmation from National Treasury to date. National Treasury has however recently released MFMA Circular 80 which details the processes to be followed in assessing if the current financial system meets the mSCOA requirements.

Detailed below is further information in relation to the implementation of mSCOA.

mSCOA Awareness and Training :

This process has commenced, with various Finance officials attending mSCOA sessions.

A detail presentation of mSCOA has been undertaken at MANCO and Budget Steering Committee. As part of the 2016.17 budget development , awareness sessions have begun to be tiered to other departments.

There are currently no accredited training courses on the market. Certain officials did however attend a 3 training session hosted by Provincial Treasury during early December.

Governance Structures:

Certain IT hardware upgrades have been implemented to ensure the smooth roll out of the software platform for mSOCA.

Budget Availability:

A mix of Finance Management Grant and Internal Funding is to be utilised. This has been provided for in the 2016.17 draft budget.

mSCOA Literature:

There are unfortunately insufficient documents and guides relating to mSCOA at this stage. This is only expected to increase when the accreditation process begins for service providers. In the interim, practically working through the tables and charts remain the best way to learn about mSCOA.

Migration to mSCOA Chart :

This process will be one of the final stages to be complete. NT is updating the final chart structure.

We can however start immediately with the review of our existing trial balance to ensure there are no obsolete / slow moving accounts without valid reasons. Our budgeting will also need to be done on a line item basis using a "zero based" principle with no globular budgets to ensure a smooth transition to mSCOA . This has begun with the 2016.17 draft and further refinement will continue during the consultation process.

Mapping of Business Processes

The following minimum 15 business processes which are required to be mapped have been released :

1. Corporate governance

2. Municipal budgeting, planning and financial modelling

3. Financial accounting

4. Costing and reporting

5. Project accounting

6. Treasury and cash management

7. Procurement cycle: Supply Chain Management, Expenditure Management, Contract Management and Accounts Payable

8. Grant management

9. Full asset life cycle management including maintenance management

10. Real estate and resource management

11. Human resources and payroll management

12. Land use and building control management

13. Valuation roll management

14. Revenue cycle: meter reading, billing, accounts receivable, revenue management & receipting

15. Customer care, credit control and debt collection

This is important to ensure that all role players are aware of the impact which mSCOA may have on their day to day work and enforce a standardised approach in accounting for transaction. This will need to be rolled out upon the completion of the above mentioned awareness sessions.

Sections which have existing Standard Operating Procedures will find it much earlier to complete the above compared to those which do not. More than any other factor, success of implementing mSCOA will hinge on adequate business process documentation.

2.17 MUNICIPAL MANAGER'S QUALITY CERTIFICATION

KWADUKUZA
MUNICIPALITY

2016/2017 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK DRAFT QUALITY CERTIFICATE

I, NJ Mdakane, the Municipal Manager of KwaDukuza Municipality, hereby certify that the draft annual budget and supporting have been prepared in accordance with the Municipal Finance Management Act No. 56 of 2003 and the regulations made under the Act, and that the draft annual budget and supporting documentation are consistent with the draft Integrated Development Plan of the municipality. The priorities and values reflected herein are however subject to change with the public participation process.

MR NJ MDAKANE
Municipal Manager of KwaDukuza Municipality

DATE: 24/03/2016